



CITY OF RIDGEFIELD, WASHINGTON
Planning Commission MEETING MINUTES
September 2, 2020

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

ROLL CALL

Attendee Name	Title	Status	Arrived
Jerry Bush	Commissioner	Present	
Jason Carnell	Commissioner	Present	
Stan Okinaka	Commissioner	Present	
Paul Young	Commissioner	Present	
Patrick Flynn	Chairman	Present	
Judy Chipman	Commissioner	Present	
Gary Rightenour	Commissioner	Present	

LATE CHANGES TO THE AGENDA

CONSENT AGENDA

1. Approval of Minutes from Wednesday, 2/5/20 Meeting

Commissioner Bush moved, seconded by Commissioner Okinaka to accept the February 5, 2020 minutes as prepared. Ayes: All Motion passed.

PUBLIC HEARING

1. 2020 Ridgefield Development Code Updates - [6:42 PM](#)

Public Hearing opened at 6:42 PM.

Claire Lust, Community Development Director provided a summary of the 2020 proposed amendments to the Title 18 of the Ridgefield Municipal Code (RMC). The purpose of the proposed amendments is to keep the code up to date and to address current development issues in order to better serve the Ridgefield community.

The proposed amendments intend to update the code to address issues identified when applying the existing code and issues anticipated for future projects in Ridgefield. For this round of updates, staff identified two types of proposed code amendments;

- 1.) Housekeeping items; address clerical errors and clarify existing code language without substantive changes to the content.
- 2.) Minor policy changes: add content to strengthen the code with the goal to better implement the Ridgefield Comprehensive Plan and existing city policies and practices.

The proposed changes are summarized and outlined in the enclosed attachments.

Discussion occurred on vinyl fencing and Claire Lust clarified that no changes are being proposed at this time for fences for the residential district.

Commissioner Rightenour questioned if inspections occur at Final Occupancy. Claire Lust confirmed that Planning, Engineering and Building departments conduct final occupancy inspections.

No testimony was given from the public.

PUBLIC HEARING CLOSED AT 7:14

Discussion: None.

Commissioner Bush moved, seconded by Commissioner Carnell to forward a recommendation of approval of the proposed 2020 Ridgefield Municipal Code Title 18 amendments to City Council. Ayes: All. Motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jerry Bush, Commissioner
SECONDER:	Jason Carnell, Commissioner
AYES:	Bush, Carnell, Okinaka, Young, Flynn, Chipman, Rightenour

STAFF REPORTS - [7:17 PM](#)

Claire Lust provided an update on the development activity despite the COVID restrictions.

FROM THE COMMISSION - [7:18 AM](#)

Commissioner Chipman asked if there was notice of the prior Community Development Director leaving the City and discussed the normal procedure for staff changes. She also asked if the School District is aware of the amount of building permits. Claire indicated that they are aware.

Commissioner Okinaka mentioned that he sits on the Board of Ridgefield Main Street and informed the Commissioners and staff that because of COVID October Fest scheduled for September is going to be cancelled, however under the great leadership of the Executive Director, Mary Kay Lameroux Ridgefield Main Street has been very busy with trying to help the City revitalize the economy and gave an example of the annual tax incentive credit program where they were able to collect almost 100% of the \$95,000. He further outlined some other activities, i.e., initiated a recovery grant program to help businesses remain open like providing masks and outdoor dining etc... he encouraged everyone to support the businesses downtown. they have been actively engaged in the improvements of the facades and dvised that they could purchase a City of Ridgefield Coffee Mug.

Commissioner Bush asked for some information on the overpass at the west end of Pioneer Street. Claire Lust advised that our Public Works Director would be the best point of contact for this and that she could maybe provide an update at the next meeting.

Commissioner Flynn suggested that in lieu of the Octoberfest, that everyone individually have a party on their own front porches. Commissioner Okinaka indicated that he would pass that idea on to Mary Kay.

Commissioner Flynn congratulated Claire Lust on her promotion.

ADJOURN - [7:26 PM](#)

Dorothy Harrington

Patrick Flynn