



CITY OF RIDGEFIELD, WASHINGTON
Planning Commission MEETING MINUTES
December 5, 2018
Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Jerry Bush	Commissioner	Present	
Jason Carnell	Chair	Excused	
Stan Okinaka	Commissioner	Present	
Paul Young	Commissioner	Present	
Patrick Flynn	Commissioner	Excused	
Rob Aichele	Commissioner	Present	
Judy Chipman	Commissioner	Present	

COMMISSIONER OKINAKA MOTIONED TO EXCUSE COMMISSIONER FLYNN AND CHAIR CARNELL. COMMISSIONER YOUNG SECONDED. APPROVAL VOTE WAS UNANIMOUS.

LATE CHANGES TO THE AGENDA

None

Oath of office - [6:32 PM](#)

Clerk of the Planning Commission conducted the Oath of Office for new Commissioners Judy Chipman and Rob Aichele.

PUBLIC COMMENT

None

CONSENT AGENDA

1. Approval of Minutes from Wednesday, 11/7/18 Meeting

COMMISSIONER OKINAKA MOTIONED TO APPROVE THE 11/7/18 MEETING MINUTES. COMMISSIONER YOUNG SECONDED. APPROVAL VOTE WAS UNANIMOUS.

BUSINESS - [6:34 PM](#)

1. 2019 Draft Planning Commission Work Program - [6:34 PM](#)

SUMMARY/BACKGROUND:

Based on Council goals and other documents staff has developed a proposed work program for

the Planning Commission during the 2019 calendar year. Staff would welcome any suggestions or other ideas to add to the 2019 work program.

The current draft proposes to develop code language for food trucks/carts, design standards for accessory structures, and codified language for employment land to require a certain number of jobs per acre.

Claire Lust, Associate Planner, presented the 2019 Draft Planning Commission Work Program. An additional work program item was included in the presentation; staff will be looking more closely at the standards and fees for Accessory Dwelling Units (ADUs).

Staff and Commissioners discussed the business item.

PUBLIC COMMENT - [6:56 PM](#)

None

STAFF REPORTS - [6:56 PM](#)

Jeff Niten, Community Development Director - It's close to the end of the year, we have 345 Single Family Residence building permits applied for, this is the biggest year the City's ever had. We're also contracted with city of La Center to do their plan review and inspections for residences, they've done 53 homes this year. Our Building Review and Inspection staff are incredibly busy; along with all of the other commercial activity that's occurring. We've been able to accomplish a lot this year, and that's great.

The first Wednesday in January (Jan. 2), not sure we'll have anything for the docket, we may cancel the Planning Commission meeting. We would let the public know, and the Planning Commission know long before that needs to happen.

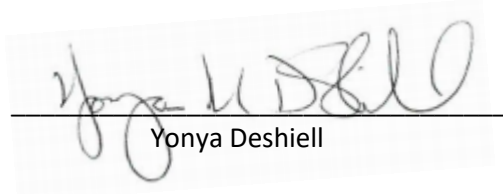
The new (Community Development) facilities should be open in February, we're hoping everything goes according to plan. We do plan on having the February Planning Commission meeting be held in the brand new facility.

FROM THE COMMISSION - [7:00 PM](#)

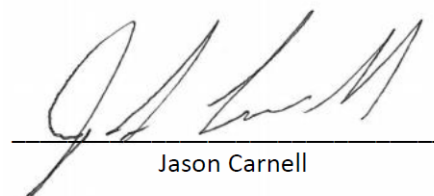
Commissioner Okinaka - Ridgefield Main Street; on Thursday, December 20th at 8:30am, we invite everyone to come. We'll be holding our December community meeting with free breakfast. It was a very successful year. Meetings are the 3rd Thursday every month at The Sportsman Restaurant.

Commissioner Young - The Port of Ridgefield meets every 2nd and 4th Wednesday at the Port.

ADJOURN - [7:03 PM](#)



Yonya Deshiell



Jason Carnell