CITY OF RIDGEFIELD, WASHINGTON
Parks Board MEETING MINUTES
January 12, 2022

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Present	
Sandy Schill	Board Member	Present	
Bruce Carpenter	Board Member	Present	
Jake Bredstrand	Board Member	Absent	
Sarah Scott	Board Member	Present	
Whitney Randall	Board Member	Present	
Beth Bicknell	Board Chair	Present	

3. Oath of Office: Sarah Scott

Board Member Sarah Scott took their Oath of Office

4. Oath of Office: Whitney Randall

Board Member Whitney Randall took their Oath of Office

5. Election of Chairperson, Vice Chairperson Beth Bicknell

MOTION TO APPOINT BETH BICKNELL AS CHAIR OF THE BOARD
MOVER: Sandy Schill
SECOND: Rian Davis
Vote - all ayes
Vote - no nays
Motion Passed

MOTION TO APPOINT RIAN DAVIS AS VICE CHAIR OF THE BOARD
MOVER: Sandy Schill
SECOND: Beth Bicknell
Vote - all ayes
Vote - no nays
Motion Passed

LATE CHANGES TO THE AGENDA

No late changes

PUBLIC COMMENT

CONSENT AGENDA

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sandy Schill, Board Member
SECONDER:	Bruce Carpenter, Board Member
AYES:	Davis, Schill, Carpenter, Scott, Randall, Bicknell
ABSENT:	Bredstrand

1. **Approval of Minutes from Wednesday, 12/8/21 Meeting**

MEMBER REPORT - 6:46 PM

1. RORC Improvement Suggestions, Board Member Rian Davis

Vice Chair Davis gave a report on improvement suggestions for the RORC that included a PowerPoint presentation. Improvements included adding padded backstops, permanent lines, lights, improved fencing solutions, batters eye screen, and mounts for scoreboards to various fields located on-sight. Additionally, recommendations were made for adding a real-time reservation system, improving gates and access points during Raptor games, implementation of a new process for managing irresponsible users, and establishing a policy that allows priority users greater schedule flexibility.

OLD BUSINESS - 7:18 PM

1. 2022 Work Plan Motion, Chairperson

Board Chair Bicknell provided a high level overview of the proposed 2022 work plan. There will be an emphasis on fewer items and more tasks being accomplished this year. Highlights included the revised and final concept for the splash pad at Overlook Park, design of the new Boyse Park, and discuss potential locations and features of a permanent Skate Park. Board Chair Bicknell will present the approved work plan to City Council.

MOTION MADE TO ADOPT PARKS BOARD 2022 WORK PLAN.
MOVER: Sandy Schill
SECOND: Bruce Carpenter
Vote - all ayes
Vote - no nays
Motion Passed

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sandy Schill, Board Member
SECONDER:	Bruce Carpenter, Board Member
AYES:	Davis, Schill, Carpenter, Scott, Randall, Bicknell
ABSENT:	Bredstrand

NEW BUSINESS - 7:23 PM

PUBLIC COMMENT - 7:24 PM

STAFF REPORTS - 7:25 PM

Public Works Update

Public Works Director, Bryan Kast, shared that the Parks Manager position was funded in the budget this year, and the posting would be going live soon after final approval. The person selected would help

to run the Parks Board meetings and would be focused on parks. This will be the first dedicated parks position.

Consultants have been selected for the Horns Corner Park master planning and for the Refuge Park design work. Both contracts will go to Council for approval tomorrow. There would be 2-3 concepts based on feedback over the last year that will be brought to the Parks Board and Council for final feedback. A preferred design will be selected around April. Master planning is targeted to be done the first quarter and then to construction for phase one, and have that construction completed by the end of the year. Boyse park is also planned for design. There is no construction funds planned for Boyse this year, work will just be on the planning effort.

FROM THE BOARD - 7:30 PM

Board Member Updates

Board Member Schill shared that the shade sails at Overlook were successful this year and requested feedback from the Public Works Director.

Board Member Scott requested information for new members orientation. Training will be taking place soon along with the new Planning Commission members. There was a brief discussion on parameters for a quorum. Vice Chair Davis offered situations where a couple of board members could meet versus when a public notice would need to be posted regarding a public meeting.

Board Member Carpenter will be presenting about Pickleball at a future meeting.

Council Update

None

Requests from the Board for Upcoming Meetings

Board Member Schill asked for an update on the Parklet concept.

Vice Chair Davis requested a tour of our parks in March or April.

ADJOURN - 7:39 PM

Chalea Johnston, PW Administrative Assistant

Beth Bicknell, Chair