RIDGEFIELD PARKS BOARD
MEETING AGENDA

Wednesday, January 12, 2022
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

1. **Flag Salute**
2. **Roll Call**
3. **Oath of Office: Sarah Scott**
4. **Oath of Office: Whitney Randall**
5. **Election of Chairperson, Vice Chairperson Beth Bicknell**
6. **Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

III. CONSENT AGENDA

1. **Approval of Minutes from Wednesday, 12/8/21 Meeting**

IV. MEMBER REPORT

1. **RORC Improvement Suggestions, Board Member Rian Davis**

V. OLD BUSINESS

1. **2022 Work Plan Motion, Chairperson**

VI. NEW BUSINESS

VII. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

VIII. STAFF REPORTS

1. **Public Works Update**

IX. FROM THE BOARD

1. **Board Member Updates**
2. **Council Update**
3. **Requests from the Board for Upcoming Meetings**

X. ADJOURN

Parks Board Agenda Packet is available at the following link:
http://ridgefieldwa.iqm2.com/Citizens/

CITY OF RIDGEFIELD, WASHINGTON
Parks Board MEETING MINUTES
December 8, 2021

Regular Meeting - 6:30 PM

Minutes Acceptance: Minutes of Dec 8, 2021 6:30 PM (CONSENT AGENDA)

GENERAL SESSION CALL TO ORDER - 6:30 PM - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Absent	
Sandy Schill	Board Member	Present	
Bruce Carpenter	Board Member	Excused	
Jake Bredstrand	Board Member	Present	
Marie Bouvier	Board Member	Present	
Beth Bicknell	Board Member	Present	
Kimberly Stenbak	Chairman	Present	

MOTION: BOARD MEMBER BOUVIER MOVED TO EXCUSE BRUCE CARPENTER FROM THE MEETING.
SECOND: BOARD MEMBER SCHILL.
Vote - all ayes
vote - no nays
Motion passed

LATE CHANGES TO THE AGENDA

Move Water Feature Concept, under Old Business, to after the Oath of Office. Move Kemper Grove Phase 5 Park Naming and Design Update, under New Business, to after the Consent Agenda.

4. Oath of Office: Jake Bredstrand - **6:34 PM**

The Oath of Office was administered to Jake Bredstrand.

PUBLIC COMMENT - 7:20 PM

Councilor Ron Onslow expressed his appreciation to Board Member Marie Bouvier and Chair Stenbak for their outstanding service and leadership on the Parks Board. Marie joined the Board in 2004 and Kim joined in 2015. He invited them to attend the next city council meeting for a formal recognition and farewell.

Email from resident Irfan Shaik requesting tennis courts be added to the Ridgefield Outdoor Recreation Center.

Email from resident Judith Reel recommending the recreation and parks department, school district and other key stakeholders form a committee to establish a recreation program for the community similar to City of Vancouver.

CONSENT AGENDA - 7:25 PM

MOTION TO ACCEPT THE MINUTES FOR THE OCTOBER 13, 2021 MEETING AND REFLECT BRUCE CARPENTER'S DEPARTURE 7:45 PM.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sandy Schill, Board Member
SECONDER:	Jake Bredstrand, Board Member
AYES:	Schill, Bredstrand, Bouvier, Bicknell, Stenbak
EXCUSED:	Davis, Carpenter

1. **Approval of Minutes from Wednesday, 10/13/21 Meeting**

MEMBER REPORT - 6:35 PM

None

OLD BUSINESS - 6:35 PM

1. Water Feature Concepts, Public Works Director Bryan Kast

Public Works Director, Bryan Kast, presented two splash pad design concepts. Both function on recycled water with treatment facilities buried in vaults. The site location is west of Overlook Park, covering approximately 3000sf. The Department of Health requires a restroom within 100' of the water feature. Both concepts meet these criteria. Concept 1 focuses on the region's water cycle. It has two large circles on each end representing nearby volcanoes, Mt. St. Helens, and Mt. Adams. The center circle has cascade jets that resemble a volcanic eruption when activated. Concept 2 focuses on the illusion of Lake River. It starts at the south end, winds its way to the north side and incorporates elements of the wildlife refuge along the way. Each concept showcases terraced, natural rock and picnic style seating, activity lawns, landscape beds, pathways that are ADA compliant, an existing elevated stage, interpretive art panels, outdoor shower, etc. Public Comment by Nikki of Hinton Development expressed concerns about the sharp-pointed tips of the cat tails in the concept 2. After much discussion, the Board prefers the first concept. They would like artistic interpretive art panels, LED lights to include glass covers or globes for off season ambiance, berms, activity lawn, rock seating that has a flat surface on top and natural formation on the sides. They also asked that the final concept be shared with the public. Next step: Public Works Director, Bryan Kast, will take their input to Council and bring information back to the Board as the design is being refined.

NEW BUSINESS - 7:28 PM

1. 2022 Work Plan, Board Chair Kimberly Stenbak - 7:38 PM

Chair Stenbak walked through the 2022 Work Plan with the Board, made some edits to the document and will place a final version in OneDrive.

2. Kemper Grove Phase 5 Park Naming and Design Updates, Public Works Director Bryan Kast - 7:28 PM

Nikki Duke with Hinton Development asked the Board to consider renaming Kemper Grove Park to DeMelo Park in honor of their Project Manager, Joe Melo, passed away in September of COVID. He worked for them for over 20 years and designed several neighborhoods in Ridgefield. The revised concepts reflects his past as dairy farmer, his love for animals and passion for music.

Minutes Acceptance: Minutes of Dec 8, 2021 6:30 PM (CONSENT AGENDA)

MOTION TO ACCEPT THE REVISIONS TO THE KEMPER GROVE PARK AND RENAME IT DEMELO PARK.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sandy Schill, Board Member
SECONDER:	Kimberly Stenbak, Chairman
AYES:	Schill, Bredstrand, Bouvier, Bicknell, Stenbak
ABSENT:	Davis
EXCUSED:	Carpenter

PUBLIC COMMENT - 7:55 PM

None

STAFF REPORTS - 7:56 PM

Public Works Update

Public Works Director, Bryan Kast, thanked Chair Stenbak and Board Member Bouvier for their years of service on this advisory board. He echoed Councilor Onslow' sentiments regarding their outstanding work and leadership and invited them to the next Council meeting for formal recognition.

FROM THE BOARD - 7:58 PM

Board Member Updates

Sandy expressed her appreciation to Chair Stenbak and fellow member Bouvier for their outstanding leadership and service on this Board and hopes to follow in their footsteps. She attended the tree lighting event at Overlook Park and asked if the city could provide a more robust sound system given the number of events throughout the year. It's difficult to hear with the current system.

Board Member Bouvier asked the Board to consider doing an Innovative Parks presentation that incorporates golf practice drives to city parks.

Board Member Bredstrand thanked everyone for their warm welcome and is excited to be a member of this Board.

Council Update

None

Requests from the Board for Upcoming Meetings

Chair Stenbak mentioned that Board Member Davis plans to do presentation on scheduling and enhancements at Ridgefields Outdoor Recrecation Center from the baseball community. And, Board Member Carpenter plans to do a Pickle Ball presentation in January.

Sandy echoed the need to better identify the seating/seating sections at RORC.

ADJOURN - 8:08 PM

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Lisa Blake, PW Administrative Assistant Kimberly Stenbak, Chair

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