



CITY OF RIDGEFIELD, WASHINGTON

Parks Board MEETING MINUTES

January 13, 2021

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:30 PM](#)

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Present	
Beth Bicknell	Board Member	Absent	
Kimberly Stenbak	Board Chair	Present	
Rachel Coker	Board Member	Present	
John Rose	Board Member	Present	
Marie Bouvier	Board Member	Late	6:40 PM

LATE CHANGES TO THE AGENDA

None

CONSENT AGENDA - [6:31 PM](#)

MOTION TO ACCEPT THE MINUTES AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Rose, Board Member
SECONDER:	Rachel Coker, Board Member
AYES:	Davis, Stenbak, Coker, Rose, Bouvier
ABSENT:	Bicknell

1. Approval of Minutes from Wednesday, 12/9/20 Meeting

MEMBER REPORT - [6:32 PM](#)

None

OLD BUSINESS - [6:32 PM](#)

None

NEW BUSINESS - [6:33 PM](#)

1. MS Teams Share Drive Training, Chair Kimberly Stenbak

Chair Stenbak demonstrated how to use a shared folder in OneDrive that was set up for Parks Board Members. Here they can place and edit documents, create slide shows for presentations to the Board and work on assignments. This is an efficient way to capture and access the great work they do on

individual and joint tasks. To avoid a quorum, no more than three members may be in the system at one time.

2. Dog Park Update and Signage, Bryan Kast

Last fall, construction at the dog park was delayed due to permitting issues with the gas pipe line. Those issues are now resolved and the project is moving forward. Over the next few weeks, the contractor will be completing trail paving, grading, landscaping, work around the dog water fountain and installation of a double gate at the entrance. During construction, the large dog sign was removed. It was suggested that a new sign be made that encompasses the City's park sign standards, when completed. In addition, digitally convert the original artwork of the dog park and dog rule signs onto permanent metal signs and place inside the dog park.

STAFF REPORTS - [6:57 PM](#)

Public Works Update

Chair Stenbak is attending a City Council meeting this week to provide an update on the Board's accomplishments in 2020 and share the Work Plan for 2021. All are encouraged to attend.

The events staff at City Hall received a grant for orienteering. Orienteering is an outdoor sport geared towards all ages and fitness abilities. There are various courses and challenges. It is similar to a scavenger hunt that includes woods, streams, trails, etc., where you use a detailed map to reach checkpoints at various locations on a map. If interested, Bryan will arrange for a presentation at a future Board meeting.

The developer who owns Ridgefield Crossing (east of 65th and across the street from the Tri-Mountain RV Park) has a residential lot that is too small to build on. So they approached the City to see if there was interest in converting that lot to a small City park. The City is open to the idea and is working with them on a development agreement.

FROM THE BOARD

Board Member Updates

None

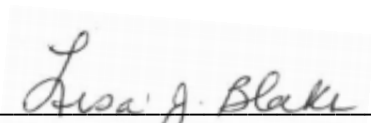
Council Update

Chair Stenbak will be updating Council tomorrow on work accomplished by the Parks Board in 2020 and share the proposed Work Plan for 2021.

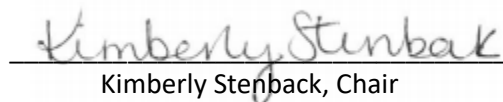
Requests from the Board for Upcoming Meetings

None

ADJOURN



Lisa Blake, PW Administrative Assistant



Kimberly Stenbak, Chair