



CITY OF RIDGEFIELD, WASHINGTON

Parks Board MEETING MINUTES

January 16, 2019

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:30 PM](#)

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Present	
Dave Zigler	Board Member	Present	
Beth bicknell	Board Member	Present	
Beth Wills	Board Member	Excused	
Darrin Class	Board Member	Excused	
Kimberly Stenbak	Board Member	Present	
Marie Bouvier	Board Chair	Present	

Board Members Darrin Class and Beth Wills were excused due to other conflicts.

LATE CHANGES TO THE AGENDA

None

4. Oath of Office

Chair Marie Bouvier, Kim Stenbak and Dave Zigler recited their oath of office.

5. Elections

Chair Marie Bouvier nominated Board Member Kim Stenbak as the new Chair. Board Member Rian Davis Seconded. Chair Bouvier asked for any other nominations, there were none. The vote was approved five ayes and zero nays.

Board Member Rian Davis nominated Beth Bicknell as the Vice-Chair. Marie seconded. Chair Bouvier asked for any other nominations, there were none. The vote was approved five ayes and zero nays.

PUBLIC COMMENT - [6:38 PM](#)

Chair Marie Bouvier introduced Martina Serpa, an intern who comes to us with a tremendous amount of experience. She will be helping the Parks Board with projects and assisting City Hall with events. Welcome!

CONSENT AGENDA - [6:40 PM](#)

1. Approval of Minutes from Wednesday, 11/14/18 Meeting

Minutes stand approved as submitted.

MEMBER REPORT - [6:40 PM](#)

1. Harper's Playground Tour - Update

Board Member Rian Davis, Chair Marie Bouvier, Public Works Director, Brian Kast, Councilman Sandra Day and Councilman Jennifer Lindsay met with Cody Goldberg, Founder and Executive Director of Harpers Playground for a tour of the original Harpers Playground in North Portland. They looked at their concept and gained a better understanding of how the project came together on design elements. The goal of Harpers Playground is to create inclusive play environments that target kids and adults with mobility issues.

OLD BUSINESS - [7:10 PM](#)

1. Flipbook - Review and Implementation

Chair Marie Bouvier shared a compilation of the flipbook ideas that each board member presented over the past couple of years related to Innovative Parks. All presentations have been reformatted and compiled into one book/file as a resource to developers.

NEW BUSINESS - [7:15 PM](#)

1. Parks and Trails Tour - Debrief

Lisa presented a slide show of pictures from the tour. The next step is to focus on the dog park (as a permanent park) and the new community park across from the Rousers Grocery Store.

2. 2019 Work Plan

Chair Marie Bouvier presented the work plan for 2019. She will make some final revisions and bring back to the Board for review and approval.

3. 2020 Parks Comprehensive Plan - [7:20 PM](#)

Bryan outlined the steps for meeting our planning and RCO eligibility requirements. The first step is to post an RFP and receive bids from consultants. He suggested having a board member or two help with scoring the proposals and staff's help with the selection. After the consultant is hired, their first task will be to attend a meeting for input and direction on priorities. The 2019 Work Plan will be a good starting point. Surveys will go out and community meetings will take place. The consultant will gather information from groups who frequently use the park to find out what else they would like to have. Finally, they will draft a summary and present it to the Board for review and approval prior to going to Council for adoption. In total, it is about a 9-10 month process.

PUBLIC COMMENT - [7:30 PM](#)

None

STAFF REPORTS - [7:30 PM](#)

Public Works Update

Construction at RORC should be wrapping up in February. A final walk through and punch list is scheduled for around February 8th. A formal ribbon cutting will take place most likely during the spring but we will keep you posted.

FROM THE BOARD - [7:40 PM](#)

Board Member Updates

None

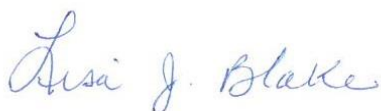
Council Update

None

Requests from the Board for Upcoming Meetings

None

ADJOURN - [7:40 PM](#)



Lisa Blake, PW Administrative Assistant

Marie Bouvier, Chair