



**RIDGEFIELD PARKS BOARD
MEETING AGENDA**

**Wednesday, February 8, 2017
Ridgefield Community Center
210 N. Main, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Minutes from December 14, 2016**

IV. MEMBER REPORT

- 1. Innovative Parks, Rachelle Simmons**

V. OLD BUSINESS

- 1. Ridgefield Outdoor Recreation Center**
- 2. Parks Board 2017 Work Plan**

VI. NEW BUSINESS

- 1. Parks Donation for Garden Club Plaque**

VII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding items not on the agenda may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

VIII. STAFF REPORTS

- 1. Public Works Update**

IX. FROM THE BOARD

- 1. Board Member Updates**
- 2. Council Update**
- 3. Requests from the Board for Upcoming Meetings**

X. ADJOURN

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: February 08, 2017

ITEM:

AGENDA ITEM TITLE: Approval of Minutes from December 14, 2016

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS: 121416 PB Minutes (PDF)



CITY OF RIDGEFIELD, WASHINGTON
Parks Board MEETING MINUTES
December 14, 2016
Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:40 PM](#)

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Beth Wills	Board Member		Present
Beth Putnam	Board Member		Excused
Darrin Class	Board Member		Present
Kimberly Stenbak	Board Member		Present
Rachelle Simmons	Board Member		Excused
Thomas Ball	Board Member		Present
Marie Bourvier	Board Chair		Present

Rachelle Simmons excused - had another engagement

Beth Putnam excused - due to weather

LATE CHANGES TO THE AGENDA

Under Member Report, reschedule Innovative Parks presentation for January.

Under New Business, reschedule Access Recreation

PUBLIC COMMENT - [6:41 PM](#)

None

CONSENT AGENDA - [6:42 PM](#)

1. Approval of Minutes from November 9, 2016 - [6:42 PM](#)

Minutes are approved as submitted.

MEMBER REPORT - [6:42 PM](#)

1. Innovative Parks (Presentation) Rachelle Simmons

This presentation is rescheduled for the next meeting.

OLD BUSINESS - [6:43 PM](#)

1. Parks Donation and Memorial Items (Discussion and Motion) Brenda Howell

Attachment: 121416 PB Minutes (1221 : Approval of Minutes from December 14, 2016)

Brenda reviewed the donation items selected by the Board in November and provided them with an update on costs. She presented color options and introduced two picnic tables for discussion and approval.

Board Discussion: It was decided to stay with earth tone colors. This gives leeway to public works on replacement costs/maintenance and provides customers some flexibility when purchasing items.

MOTION: To approve prices and options as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Ball, Board Member
SECONDER:	Darrin Class, Board Member
AYES:	Wills, Class, Stenbak, Ball, Bourvier
EXCUSED:	Putnam, Simmons

2. Park and Playground Rules (Motion) Bryan Kast

Bryan presented a revision to the Playground Rules.

Motion: To forward the Playground Rules to council for their approval and direct the city manager to post.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Darrin Class, Board Member
SECONDER:	Thomas Ball, Board Member
AYES:	Wills, Class, Stenbak, Ball, Bourvier
EXCUSED:	Putnam, Simmons

NEW BUSINESS - [6:55 AM](#)

1. Access Recreation (Presentation) Georgena Moran

Due to weather conditions, Georgena Morgan was unable to attend. The presentation will be rescheduled.

2. Clark County Advisory Board Meeting (Update) Chair Marie Bouvier

A meeting will be scheduled in the first quarter of 2017. Chair Marie Bouvier will let the Board know.

3. Park Board 2017 Work Plan (Update) Chair Marie Bouvier

Chair Marie Bourvier presented an updated list of priorities for the 2017 Work Plan, based on Board input. After a brief discussion, she will compose a final document for the Boards approval in January.

PUBLIC COMMENT - [6:59 PM](#)

None

STAFF REPORTS - [7:00 PM](#)

Public Works Update

Bryan provided an update on the Recreational Outdoor Recreation Center.

The Parks and Trails Standards were given to the developer of Clover Hills Farms (located along Royle Road) which will be a 300+ lot subdivision. They are proposing to construct trail segments that will connect to the city's backbone trail segments and potentially a trail head.

The city is working closely with Clark College to ensure they are accommodating our Parks and Trails Plan.

FROM THE BOARD - [7:12 PM](#)

Board Member Updates

None

Council Update

Chair Marie Bouvier will provide a Parks Board update at the January 26, 2017 meeting.

Requests from the Board for Upcoming Meetings

Board Member Kim Stenbak will do a presentation on welcome centers and parks at a future meeting.

ADJOURN - [7:14 PM](#)

AGENDA ITEMS

Lisa Blake, PW Administrative Assistant

Marie Bouvier, Chair

Attachment: 121416 PB Minutes (1221 : Approval of Minutes from December 14, 2016)

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: February 08, 2017

ITEM:

AGENDA ITEM TITLE: Innovative Parks, Rachelle Simmons

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: February 08, 2017

ITEM:

AGENDA ITEM TITLE: Ridgefield Outdoor Recreation Center

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: February 08, 2017

ITEM:

AGENDA ITEM TITLE: Parks Board 2017 Work Plan

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: February 08, 2017

ITEM:

AGENDA ITEM TITLE: Parks Donation for Garden Club Plaque

SUMMARY/BACKGROUND:

The donation policy allows for “custom” donation process that would allow for one-of-a-kind donations to be accepted by the City. Proposals for these donation items must be reviewed by Parks Board and Council prior to the City accepting the Donation.

In December the City was contacted by the Ridgefield Garden club about donation of a plaque. Staff Met with members of the club in January to discuss the donation proposal. The Garden Club plans to place a stone with a brass plaque recognizing the founding members of the club. The stone will be placed at Davis park near the sign for the park.

RECOMMENDED ACTION OR MOTION:

Staff requests that the Parks Board discuss the proposed donation and make a motion to recommend that the donation is approved by the City Council. A recommended motion would be:

“I move to recommend that City Council approve the donation of the plaque and stone from the Garden Club”

STAFF CONTACT: Bryan Kast, Public Works Director

ATTACHMENTS: Plaque Location(JPG)



Attachment: Plaque Location (1226 : Parks Donation for Garden Club Plaque)