



CITY OF RIDGEFIELD, WASHINGTON
Parks Board MEETING MINUTES
February 10, 2021

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Excused	
Sandy Schill	Board Member	Late	6:38 PM
Beth Bicknell	Board Member	Present	
Kimberly Stenbak	Board Chair	Present	
Rachel Coker	Board Member	Present	
John Rose	Board Member	Present	
Marie Bouvier	Board Member	Present	

RIAN DAVIS IS EXCUSED DUE TO ANOTHER CONFLICT.

LATE CHANGES TO THE AGENDA

Move Oath of Office to Item V under New Business.

CONSENT AGENDA - [6:31 PM](#)

MOTION TO ACCEPT THE MINUTES AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marie Bouvier, Board Member
SECONDER:	John Rose, Board Member
AYES:	Schill, Bicknell, Stenbak, Coker, Rose, Bouvier
ABSENT:	Davis

1. Approval of Minutes from Wednesday, 1/13/21 Meeting

MEMBER REPORT - [6:31 PM](#)

None

OLD BUSINESS - [6:32 PM](#)

None

NEW BUSINESS - [6:33 PM](#)

1. Citizen Engagement-Website, Megan DeMoss

Megan DeMoss, the City's Community Specialist, introduced a new online community engagement tool called Ridgefield Roundtable. This platform enhances a person's experience when participating in city projects that matter to them and at a time that works with their schedule. It offers tools such as Q&As, short surveys, polls, idea boards, forums, links, photos, videos, and more. Whether it's an awareness campaign or a city project (such as a new park) it is a great way for the city to measure and build community in one place. Ridgefield Roundtable is mobile ready. The program is scheduled to launch in March. After much discussion, the Board selected the upcoming water feature at Overlook Park as the first Roundtable project.

2. Oath of Office, Sandy Schill - [7:20 PM](#)

Board Member Sandy Schill took her Oath of Office.

3. Park Sign Standards, Chair Stenbak

Chair Stenbak and Bryan Kast shared images of former and current park signs and asked for Board feedback. After much discussion, it was suggested to continue using the existing heavy-duty style frame but come up with a new concept for the park sign. Sign features should reflect the city's brand including the logo, typography, color scheme and also include the essence of our surrounding nature. Bryan will work with a design consultant on a couple of concepts. It was suggested to illuminate each sign through LED down lighting or reflective paint. In addition to park signs, it was suggested to create a standard for interpretive signs for historical parks. Ridgefield's Main Street is working on interpretive signs for their organization. Bryan will ask if he can look at their concepts.

4. Trail Segment Prioritization, Bryan Kast

Bryan presented an overhead of Ridgefield's Trail Network System. Red lines represent existing trails, purple lines represent proposed trails. He asked the Board to identify trail segments they would like to focus on this year. After much discussion, they selected segment 2, just north of Royal Terrace through Gee Creek Plateau to Cassini View. And segment 4, just NW of Cloverhill through Gee Creek Plateau to Pioneer. Work on these segments will involve a formal design, bid and construction. Since a portion of these trails run through Clark County, Bryan will contact them and inquire what a partnership would look like. Other trails selected include segments 12 and 19 as potential volunteer projects, when allowed. These two segments are shorter and have already been roughed in. Other trail updates: The city received funding to work on a design for segment 3 from Mayor's Meadow to Sevier Road. For Segment 24, the city is working with a developer to complete the trail on Smythe Road along Pioneer. The Board is interested in touring these locations. Bryan will check to see what's allowed at this stage of the state's reopening plan.

STAFF REPORTS - [7:36 PM](#)

Public Works Update

The contractor is making good progress on the Refuge Dog Park. They finished paving the trail and will complete a few other items. The project should be done by mid to late February.

FROM THE BOARD - [7:38 PM](#)

Council Update

Chair Stenbak presented the Parks Board 2021 Work Plan to Council and they were very pleased with this year's goals.

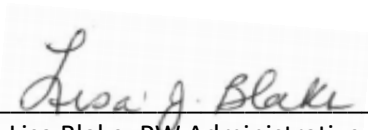
Board Member Updates

Board Member Coker mentioned that Corwin Beverage Co. expressed interest in revisiting discussions on a pedestrian trail to serve the public located on property owned by Corwin Beverage and Port of Ridgefield. Bryan will forward the pre-application notes to the Board regarding these discussions.

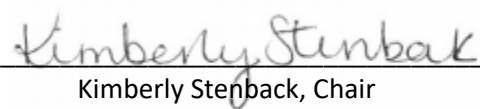
Requests from the Board for Upcoming Meetings

None

ADJOURN - [7:41 PM](#)

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Lisa Blake, PW Administrative Assistant

Handwritten signature of Kimberly Stenbak in cursive script.

Kimberly Stenbak, Chair