



CITY OF RIDGEFIELD, WASHINGTON
Parks Board MEETING MINUTES
March 13, 2019
Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:35 PM](#)

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Present	
Dave Zigler	Board Member	Present	
Spencer Velott	Board Member	Present	
Beth Bicknell	Board Member	Excused	
Darrin Class	Board Member	Absent	
Kimberly Stenbak	Board Chair	Present	
Marie Bouvier	Board Member	Present	

Board Member Beth Bicknell was absent and excused due to other commitments.

LATE CHANGES TO THE AGENDA

Under New Business - Item 6: Add Martina Serpa, Volunteer Program.

4. Oath of Office, Spencer Velott

New Board Member, Spencer Velott, recited his Oat of Office.

PUBLIC COMMENT - [6:35 PM](#)

Barbara Wright, resident, would like to see the slope just south of the Dog Park utilized as a sculptured park. It would provide the community with artistic interest during walks. Examples of sculptured parks can be found by Googling Earthworks Parks.

CONSENT AGENDA - [6:40 PM](#)

1. Approval of Minutes from Wednesday, 2/13/19 Meeting

Minutes stand approved as submitted.

MEMBER REPORT - [6:41 PM](#)

Bryan asked board members how they wanted to proceed with Member Reports. Previously, presentations were geared around innovative parks, which evolved into the Flipbook. Board Member Marie Bouvier will do a presentation on sculptured parks in April. From there, presentations will take place as the need arises.

OLD BUSINESS - [6:45 PM](#)

None

NEW BUSINESS - [6:45 PM](#)

1. Flipbook Additions and Implementation

Bryan thanked the Board for their hard work and efforts in developing the Flipbook and asked for input on implementation. Suggestions from the board include: Coordinate with the Planning Commission and utilize them as a partner, recognize developers when an innovative park is installed, present information at pre-application meetings and land use hearings, post to the City's website and offer incentives.

2. HOA Council Meeting

Chair Kimberly Stenbak and Board Member Marie Bouvier will be attending the HOA Council meeting, April 23, 2019. The goal is to share what's happening with the Parks Board, our focus on updating the 2020 Parks Comprehensive Plan and encourage residents to attend monthly Parks Board meetings to express their ideas and/or concerns related to parks and trails.

3. 2019 Public Meetings Schedule, Chair Kimberly Stenbak

Staff presented a list of other entity meetings throughout the year that Board Members are interested in attending. The idea is to develop collaborative relationships and bring information back to the Board.

4. Trail Maps & Signage, Martina Serpa

Previously, there had been discussion about signage for Ridgefield's Trail Network. Martina Serpa did some research and presented ideas to the Board and opened it up for discussion. Based on their input, she and Bryan will develop a sign concept and present at May's meeting.

5. Refuge Park Planning

Bryan and Board Member Marie Bouvier talked about the process for placing the dog park at the Refuge Park. In short, the City purchased property, referred to as the Refuge Park, around 2012-2013. In 2015, they developed concept plans reflecting the vision of the Parks Board. They applied for and received a Recreation Conservation Office (RCO) grant to assist with developing the park. During this time, the need for an off leash area (dog park) arose. In speaking with the RCO office they were OK with the City incorporating the off leash area as part of their plan. In 2016, volunteers assisted with installing the dog park. Conditions of the RCO grant required construction or enhancements be completed mid-year 2020. Staff presented the original concept plans and asked for Board input on possible revisions to it. After discussion, it was decided to focus on the dog park with a priority on landscaping, drainage improvements, sidewalk and paths, improved gate latch, running water, etc. Once the consultant, Steve Duh, is on board they will talk further about revisions to the initial concept plans to include the west side of the Refuge Road.

Item 6: Martina Serpa introduced a link located on the City's website where citizens can sign up to volunteer on City related events and assist with parks and trail maintenance.

PUBLIC COMMENT - [8:45 PM](#)

None

STAFF REPORTS - [8:45 PM](#)

Public Works Update

Bryan updated the Board with the selection of the consultant, Steve Duh, who will assist with updating the Parks Comprehensive Plan for 2020. In May, he will attend a Board meeting and begin gathering data. His job will be to collect information through public engagements and surveys and incorporate it into the Comp Plan.

FROM THE BOARD - [8:50 AM](#)

Board Member Updates

March 21, 2019, Board Member Marie Bouvier will present information about the Parks Board to 5th graders at Sunset Ridge Intermediate School during their Growth Planning Expo Seminar. April 17th, 2019, she will speak with the Council on Aging regarding the importance of parks and open spaces in the community.

Board Member Rian Davis will remain in contact with Cody of inclusive play parks and work with Board Member Marie

Bouvier on developing a grant template for funding through AARP.

Chair Kimberly Stenbak attended Open Day at Ridgefield's Outdoor Recreation Center. There was good attendance and positive comments. She will be attending the City Council meeting tomorrow and present the Parks Board Work Plan for 2019.

Bryan expressed his appreciation to Public Works for completing the installation of the play structure at RORC prior to opening day.

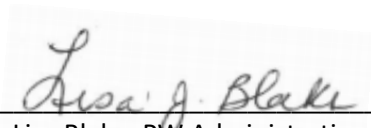
Council Update

None

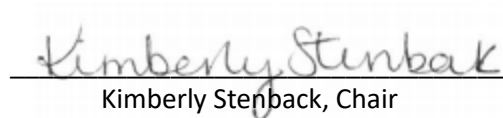
Requests from the Board for Upcoming Meetings

None

ADJOURN - [8:59 PM](#)



Lisa Blake, PW Administrative Assistant



Kimberly Stenbak, Chair