



**RIDGEFIELD PARKS BOARD
MEETING AGENDA**

**Wednesday, May 11, 2022
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Minutes from Wednesday, 4/13/22 Meeting**

IV. MEMBER REPORT

V. OLD BUSINESS

- 1. Update on Horns Corner Park - Galina Burley, Parks, Trails and Recreation Manager**
- 2. Parks Tour Select Locations - Beth Bicknell, Chair**
- 3. Port of Ridgefield Parks Plan and Update - Galina Burley, Parks, Trails and Recreation Manager**
- 4. 2022 Work Plan Brainstorm - Beth Bicknell, Chair**
- 5. Trail Signage - Galina Burley, Parks, Trails, and Recreation Manager**

VI. NEW BUSINESS

VII. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

VIII. STAFF REPORTS

- 1. Public Works Update**

IX. FROM THE BOARD

- 1. Board Member Updates**
- 2. Council Update**

3. Requests from the Board for Upcoming Meetings

X. ADJOURN

**Parks Board Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>**



CITY OF RIDGEFIELD, WASHINGTON
Parks Board MEETING MINUTES
April 13, 2022

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Present	
Sandy Schill	Board Member	Present	
Bruce Carpenter	Board Member	Present	
Jake Bredstrand	Board Member	Present	
Sarah Scott	Board Member	Present	
Whitney Randall	Board Member	Present	
Beth Bicknell	Board Member	Present	

LATE CHANGES TO THE AGENDA

PUBLIC COMMENT - [6:31 PM](#)

None.

CONSENT AGENDA - [6:33 PM](#)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bruce Carpenter, Board Member
SECONDER:	Sandy Schill, Board Member
AYES:	Davis, Schill, Carpenter, Bredstrand, Scott, Randall, Bicknell

1. Approval of Minutes from Wednesday, 3/9/22 Meeting

MOTION TO ACCEPT THE MINUTES AS AMENDED.

PRESENTATIONS - [6:34 PM](#)

1. Introduction of Parks Manager, Interim Public Works Director Brenda Howell

Interim Public Works Director Brenda Howell introduced Galina Burley, the new Parks, Trails, & Recreation Manager.

2. Orienteering Course Presentation, Patricia Thompson

City Staff Patricia Thompson introduced Eagle Scout Michael Lerner, who presented his project proposal to install a permanent Orienteering Course in Abrams Park. His proposal includes installing between 6-12

Minutes Acceptance: Minutes of Apr 13, 2022 6:30 PM (CONSENT AGENDA)

points along a one mile or longer course. Lerner outlined what tools, volunteers, and considerations will be needed to complete this project. The Board gave feedback that included things to consider such as being mindful of ongoing maintenance and to look at incorporating nearby trees to utilize as course markers when feasible. Lerner's next steps will be to receive district Eagle Scout approval, finalize, and then deploy the project after coming back to obtain final approval.

OLD BUSINESS - [7:11 PM](#)

1. Update on Refuge Park, Interim Public Works Director Brenda Howell

Sr. Landscape Architect Andrea Kuns with DOWL presented a revised concept for Refuge Park. Feedback from the Board included adding restroom facilities, work on phase one of the dog park improvements, add signage to solicit feedback as well as inform the public regarding this project, paint the sport court for both pickleball and basketball, add benches along walking path and an additional picnic shelter by the pickleball courts. There was a discussion on concerns regarding having a community garden included versus offering a community orchard where public can freely pick the fruit. The Board additionally recommended that the parking lot be located closer to Hillhurst and asked if the Refuge gate could be relocated further down to avoid having foot traffic enter the refuge.

2. Nature Play Area Updates, Chair Beth Bicknell

Board Chair Bicknell provided an update regarding the most recent Nature Play Area volunteer event. It had been very successful and well attended with several Parks Board members present. Board Member Schill added that the City did a wonderful job of getting materials and providing tools. A couple City employees were present who operated saws to prep building materials that were used to build some of the structures and complete two log climbing projects. Children that had been volunteering immediately began playing on the new structures after completion. There is interest in another work party in the next couple of months. The Board shared requests for future amenities including a climbing net, a birch nest, and a sign to inform and invite the public to play on the structures as well as participate in future volunteer days.

NEW BUSINESS - [8:01 PM](#)

1. Parks Tour, Chair Beth Bicknell

Board Chair Bicknell introduced a discussion regarding the upcoming Parks Tour. Staff would like feedback regarding when to have it and which locations to visit. The Board thought it would be educational to visit together with City Council and the Planning Commission, and to learn more about the history of the parks visited. The Board seemed favorable in doing the Parks Tour in June and to avoid going in winter like they had done in the past. Feedback for locations included the Skate Park, potentially incorporating the East side of I-5 for upcoming parks, and drive by major trail-heads. Galina, the Parks, Trails and Recreation Manager will work with Staff to send out a survey for date availability.

PUBLIC COMMENT - [8:10 PM](#)

None

STAFF REPORTS - [8:11 PM](#)

Public Works Update

Interim Public Works Director Brenda Howell shared that the RFQ is going live for Boyse Park master planning and that proposals would be coming in over the next three weeks. The request will be going live for the Skate Park analysis soon. Next month an updated concept presentation on Horns Corner will be brought to the Parks Board meeting. Howell let the Board know that Galina will be more involved as time goes on as well.

FROM THE BOARD - [8:13 PM](#)

Board Member Updates

Board Member Schill and the Board collectively welcomed Galina as the new Parks, Trails and Recreation Manager.

Board Member Davis shared an update that Ridgefield Little League has 350+ children signed up and our facilities are getting pushed to their limit.

Board Member Scott shared that it's wonderful that people are able to get out and enjoy our parks.

Staff Member Patricia Thompson extended an invitation for Parks Board Members to potentially lead walks during Meet Me on Wednesdays at 10 AM.

Chair Bicknell provided an update after discussing what's happening at the Port with Randy Mueller. Randy wants to assemble materials and feedback over the years and get a fresh start. He will try to get materials out to the Board to review in June.

Council Update

None.

Requests from the Board for Upcoming Meetings

None.

ADJOURN - [8:19 PM](#)

Chalea Johnston, PW Administrative Assistant

Beth Bicknell, Chair