



**RIDGEFIELD PARKS BOARD
MEETING AGENDA**

**Wednesday, May 12, 2021
Teleconference
N/A, Ridgefield, WA 98642**

- I. GENERAL SESSION CALL TO ORDER - 6:30 PM**
 - 1. Roll Call**
 - 2. Late changes to the agenda**
- II. CONSENT AGENDA**
 - 1. Approval of Minutes from Wednesday, 4/14/21 Meeting**
- III. MEMBER REPORT**
- IV. OLD BUSINESS**
 - 1. Water Feature, Land Expressions Consultant, Clayton Varick**
 - 2. Park Sign Standard Concepts, Public Works Director, Bryan Kast, Update**
- V. NEW BUSINESS**
 - 1. Little Free Library, Public Works Director, Bryan Kast**
 - 2. Outreach Events, Public Works Director, Bryan Kast**
- VI. STAFF REPORTS**
 - 1. Public Works Update**
- VII. FROM THE BOARD**
 - 1. Board Member Updates**
 - 2. Council Update**
 - 3. Requests from the Board for Upcoming Meetings**
- VIII. ADJOURN**

**Parks Board Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>**



CITY OF RIDGEFIELD, WASHINGTON
Parks Board MEETING MINUTES
April 14, 2021

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:30 PM](#)

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Present	
Sandy Schill	Board Member	Present	
Beth Bicknell	Board Member	Present	
Kimberly Stenbak	Board Chair	Present	
Rachel Coker	Board Member	Present	
John Rose	Board Member	Present	
Marie Bouvier	Board Member	Present	

LATE CHANGES TO THE AGENDA

Yes, move New Business item #1 after Member Reports.

CONSENT AGENDA - [6:35 PM](#)

MOTION TO ACCEPT THE MINUTES AS PRESENTED

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandy Schill, Board Member
SECONDER:	John Rose, Board Member
AYES:	Davis, Schill, Bicknell, Stenbak, Coker, Rose, Bouvier

1. Approval of Minutes from Wednesday, 3/10/21 Meeting

No member reports. However, Chair Stenbak shared the following public comments:

Resident Grant Cowie expressed concerns about the disc golf course being expanded at Abrams Park. Resident Bradley Wiltfong expressed interest in having a bicycle pump track at Abrams Park. Resident Bruce Carpenter expressed interest in adding more pickle ball courts in Ridgefield. Resident Elizabeth Madrigal expressed interest in putting in an all inclusive accessible play ground at the new Horns Corner Park.

MEMBER REPORT - [6:44 PM](#)

None

1. Veteran's Memorial Relocation, Public Works Director, Bryan Kast

Minutes Acceptance: Minutes of Apr 14, 2021 6:30 PM (CONSENT AGENDA)

Public Works Director, Bryan Kast, talked about the American Legion's interest in relocating the veteran's memorial. The memorial is located next to the City's Skate Park. That park was purchased with grant funds for public use. Should the City relocate the skate park, the community park would remain as public use indefinitely. Board Member John Rose, introduced members of the American Legion and Ridgefield resident's; past commander Bryan Laycoe and current vice commander Jen McDonald. They acknowledged that relocating the monument would be extremely challenging. However, they would like to see the flag pole placed at Overlook park. After much Board discussion, Public Works Director, Bryan Kast, will work with the American Legion to narrow down some possible locations and bring recommendations back to the Board. Final approval will come through City Council.

OLD BUSINESS - [7:26 PM](#)

1. Park Sign Design Concepts, Public Works Director, Bryan Kast

Public Works Director, Bryan Kast, presented three design concepts. After much discussion, the Board liked the initial impression and appreciated the consistency. They expressed preferences towards concept's # 2 & 3. They would like to see a sign with a longer park name, they liked the orange lettering, the smaller cutouts and color features. They would like to see the font without the wave but keep the wave at the bottom and play with the shading in the background. Bryan will work on this and bring revisions back to the Board for their input.

NEW BUSINESS - [7:39 PM](#)

1. Water Feature, Overlook Park Annex, Public Works Director, Bryan Kast

Clayton Varick, the consultant with Land Expressions, was unable to be at tonight's meeting. Ideally, the Public Works Director, Bryan Kast, would like the Board to brainstorm with Clayton directly. In preparation for May's meeting, Bryan asked Board Members to review previous presentations on water features located in OneDrive and think about their preferences, pros, cons, etc. Currently, the location for a water feature is planned for the Annex at Overlook Park.

STAFF REPORTS - [7:49 PM](#)

Public Works Update

The City is talking with Heron Ridge HOA and a private resident who are thinking about dedicating some land, with trails on it, to the City. There may be restrictions which could impact the disc golf course. For now, we will hold off on any golf course expansions and wait for City Council's direction on how to proceed. As Bryan has more information he will update the Board.

Public works has a couple of positions open in the facilities department. One employee transferred to a storm water crew and the other retired earlier this year.

The City received notification of a sink hole at the HOA owned nature park in the Hillhurst Highlands Subdivision. Public Works Director, Bryan Kast, worked with the developer to remedy the issue.

FROM THE BOARD - [7:57 PM](#)

Board Member Updates

The Board wanted to know when they could resume their annual in-person parks and trails tour. Public Works Director, Bryan Kast, will look into this and let them know.

Council Update

None

Requests from the Board for Upcoming Meetings

None

ADJOURN - [8:01 PM](#)

Lisa Blake, PW Administrative Assistant

Kimberly Stenback, Chair

Minutes Acceptance: Minutes of Apr 14, 2021 6:30 PM (CONSENT AGENDA)