



**RIDGEFIELD PARKS BOARD
MEETING AGENDA**

**Wednesday, June 8, 2022
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Minutes from Wednesday, 5/11/22 Meeting**

IV. MEMBER REPORT

V. OLD BUSINESS

- 1. Parks Tour, Galina Burley, Parks, Trails and Recreation Manager**
- 2. Parks and Trails Signage, Galina Burley, Parks, Trails and Recreation Manager**
- 3. Mayor's Meadow Alternatives Presentation, Galina Burley, Parks, Trails and Recreation Manager**

VI. NEW BUSINESS

- 1. Arts Association, Beth Bicknell, Chair**
- 2. Abrams Bridge Repair Update, Galina Burley, Parks, Trails and Recreation Manager**

VII. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

VIII. STAFF REPORTS

- 1. Public Works Update**

IX. FROM THE BOARD

- 1. Board Member Updates**
- 2. Council Update**

3. Requests from the Board for Upcoming Meetings

X. ADJOURN

**Parks Board Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>**



CITY OF RIDGEFIELD, WASHINGTON
Parks Board MEETING MINUTES
May 11, 2022

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Present	
Sandy Schill	Board Member	Present	
Bruce Carpenter	Board Member	Present	
Jake Bredstrand	Board Member	Present	
Sarah Scott	Board Member	Present	
Whitney Randall	Board Member	Present	
Beth Bicknell	Board Member	Present	

LATE CHANGES TO THE AGENDA

None.

PUBLIC COMMENT - [6:31 PM](#)

None.

CONSENT AGENDA - [6:32 PM](#)

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Davis, Schill, Carpenter, Bredstrand, Scott, Randall, Bicknell

1. Approval of Minutes from Wednesday, 4/13/22 Meeting

MOTION TO ACCEPT THE MINUTES AS PRESENTED.

MEMBER REPORT - [6:32 PM](#)

OLD BUSINESS - [6:34 PM](#)

1. Update on Horns Corner Park - Galina Burley, Parks, Trails and Recreation Manager

Sr. Landscape Architect Robert Phipps of PBS Vancouver presented an updated Horns Corner concept, and is looking to gain Board recommendation to present to Council to move to Phase 1. Reviewed location was south side of Pioneer and west of Royle. There is an established trail running north to south that wraps back to residential development and wetland covers approximately half of the site. The

Minutes Acceptance: Minutes of May 11, 2022 6:30 PM (CONSENT AGENDA)

revised concept took feedback from Parks Board, City Council, and public input from the Ridgefield Roundtable.

Amenities will include parking improvements to the north side of Settler Drive, trail improvements to meet trail design requirements, adding a restroom, add an enlarged playground with covered gazebo shelter, a multi-use sport court, revised boardwalk with one viewing platform, passive recreation elements, and wetland enhancements. Phase 1 will include preparing for future site work with wetland enhancements. Mr. Phipps clarified that the boardwalk will not be part of this phase. The total project is projected to be approximately \$1.6 million. Phase 1 will be between \$180-200k of that for construction and design.

Board Member Carpenter recommended making the sport court into a basketball court since temporary netting may present a challenge. Board Members Carpenter and Schill both preferred a north-south orientation for basketball hoops. Board Member Davis had a concern regarding the play tower not being in alignment with inclusive play, and Interim Public Works Director Brenda Howell clarified that inclusive play may be a good fit for Refuge Park instead with elements being implemented in a phased approach. Board Chair Bicknell asked about more picnic options under the shade since Bicknell didn't recall many mature trees. Mr. Phipps confirmed that some vegetation would need to be planted and would grow over time to help with shade beyond the trees that would be saved for the project. Additionally, Phipps recommended that they can gain some credit from restoration to avoid having Ridgefield needing so many funds from a bank. Parks, Trails and Recreation Manager Burley offered that the Board can specify that they want seating and amenities, and that some things will have to go in as part of the infrastructure with input in future phases.

MOTION TO APPROVE RECOMMENDATION OF 1ST PHASE IN HORNS CORNER WITH COMMENTS TO COUNCIL.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandy Schill, Board Member
SECONDER:	Rian Davis, Board Member
AYES:	Davis, Schill, Carpenter, Bredstrand, Scott, Randall, Bicknell

2. Parks Tour Select Locations - Beth Bicknell, Chair

Board Chair Bicknell opened discussion soliciting feedback for specific locations to include on the tour, as well as feedback based on past tours. Board Member Davis recommended looking at established parks, some parks we're developing in the near future as well as any property marked for development on the east side, as well as looking at Overlook to the proposed site for the future splash pad. Board Chair Bicknell recommended Boyse, Horns Corner, and visiting sites like Abrams or Davis to see what they can add in the future. Bicknell asked to look at driving by future trailheads. Board Member Schill recommended that we visit some of the smaller parks in developments in addition to the previously mentioned locations. Board Member Randall offered that seeing some in flux as well as established locations would be a really good learning experience. Board Members requested notice on date to be 6-8 weeks out for availability purposes. Board Member Carpenter expressed that it would be great to build a video tour of our parks over time as well.

3. Port of Ridgefield Parks Plan and Update - Galina Burley, Parks, Trails and Recreation Manager

Port of Ridgefield CEO Randy Mueller introduced himself to the Board and shared that his main task is to redevelop the waterfront. The Port is engaging with Parks Board, City Council, and Planning Commission to make people aware of the site and invite the public to provide input for future development. One of the grants they're looking to apply for requires an updated Parks Plan since theirs had expired in 2008 so

they would like to work cooperatively with the City. They'll plan to solicit public feedback all summer, will be at the Big Paddle event inviting people to take the survey, and they will utilize that feedback when they come back to the Board with further information. Mueller welcomed Board Members to come down for a tour any time to show them the site.

Board Member Schill and Board Member Carpenter asked about potential layout and how that would work with pedestrian access and business development. Mueller clarified that they are looking at adding a hard surface trail with development going upland, and would be getting feedback on amenities to include in the park setting before engaging consultants. The previous plan expired, but had featured a full subdivision with a waterfront park. Mueller anticipates that the new development agreement will look a lot like the old agreement. There will be a possible trail connection around the other side of the lake as well. Board Member Scott requested further information on the site being cleaned up. Mueller answered that the Department of Ecology has deemed it to be safe with the cleanup efforts they have made, and welcomed visitors for tours to show them the site.

4. 2022 Work Plan Brainstorm - Beth Bicknell, Chair

Board Chair Bicknell opened a discussion regarding the Work Plan. Parks, Trails and Recreation Manager Burley informed that this would also be a starting point of development for the next work plan. Board Member Davis recommended that the Board is thoughtful about being realistic and would be happy to add collaboration with the Port to the next Work Plan. Board Member Schill offered that the Board could look at adding items to the 2023 Work Plan as they get presentations.

5. Trail Signage - Galina Burley, Parks, Trails, and Recreation Manager

Parks, Trails and Recreation Manager Burley requested information from the Board their past efforts on parks and trail signage. Board Chair Bicknell had offered that they did not think the trail head signage had to be fancy but it would be nice to include wayfinder signs, and they had discussed a type of kiosk where signs could be switched out. Board Member Schill would like to see directional signs included when it makes sense and will look forward to the presentation. Board Member Davis suggested that signs could include some common design elements. Board Member Carpenter offered that the trail signage for Sisters would be an excellent example to follow for ideas. Board Members discussed additional elements that could be included, and to be mindful that paper maps should be available for those that don't access the website. Burley offered to do some research and prepare an updated presentation to the Board regarding signage elements and costs. In addition, the board needs to make a motion on the earlier parks signage presentation.

NEW BUSINESS - [7:53 PM](#)

None.

PUBLIC COMMENT - [7:54 PM](#)

None.

STAFF REPORTS - [7:55 PM](#)

Public Works Update

Parks, Trails and Recreation Manager Burley reported that the Boyse RPF moved forward and 3 proposals were received. Staff will be reviewing them this week and next. Burley hopes to have a consultant on board by the end of May. Burley will plan to update the Board and will solicit feedback at a future meeting. FLAP funding was approved for the North section of Gee Creek and they'll be working with WADOT. This project will take a few years and design is to start late this year, and the cost will be

expected to be \$1.5M. Horns Corner will be going to City Council tomorrow and Refuge Park will be updating scope of work to include phase 2 design. Last week several staff went to the Parks Board Luncheon where Ridgefield received a grant. There is another organization, Clark County Realtor Association, may be giving Ridgefield a \$5k grant.

FROM THE BOARD - [7:59 PM](#)

Board Member Updates

Board Member Schill was very pleased to hear about the \$10k grant, and offered that it as nice to hear that the Clark County Realtors are also recognizing the City as well. The Parks add to the prosperity in the area and it's nice to have parks for different uses.

Council Update

None.

Requests from the Board for Upcoming Meetings

Board Chair Bicknell requested another work day for the Nature Play Park. Board Member Schill asked about installing netting or other creative apparatuses. The zip line would be another feature. Parks, Trails and Recreation Manager Burley stated that elements that are a little more risky will be installed with support from our teams. Work party information will be coming in the future.

ADJOURN - [8:02 PM](#)

Chalea Johnston, PW Administrative Assistant

Beth Bicknell, Chair

Minutes Acceptance: Minutes of May 11, 2022 6:30 PM (CONSENT AGENDA)



Parks and Trails Sign Standards

Presented by: Galina Burley, Parks and Recreation Manager

Date: June 8, 2022



Presentation Overview

- Background
- Park Signs
- Trail Signs
- Budget/Operations/Maintenance
- Discussion/Q&A
- Recommendation to Council and/or next steps





Background



Overview

- Need for standard signage
- Added asset
- Community awareness
- Parks Board
- Previous discussions and presentation
- Policy recommendation





Park Signs



Current State



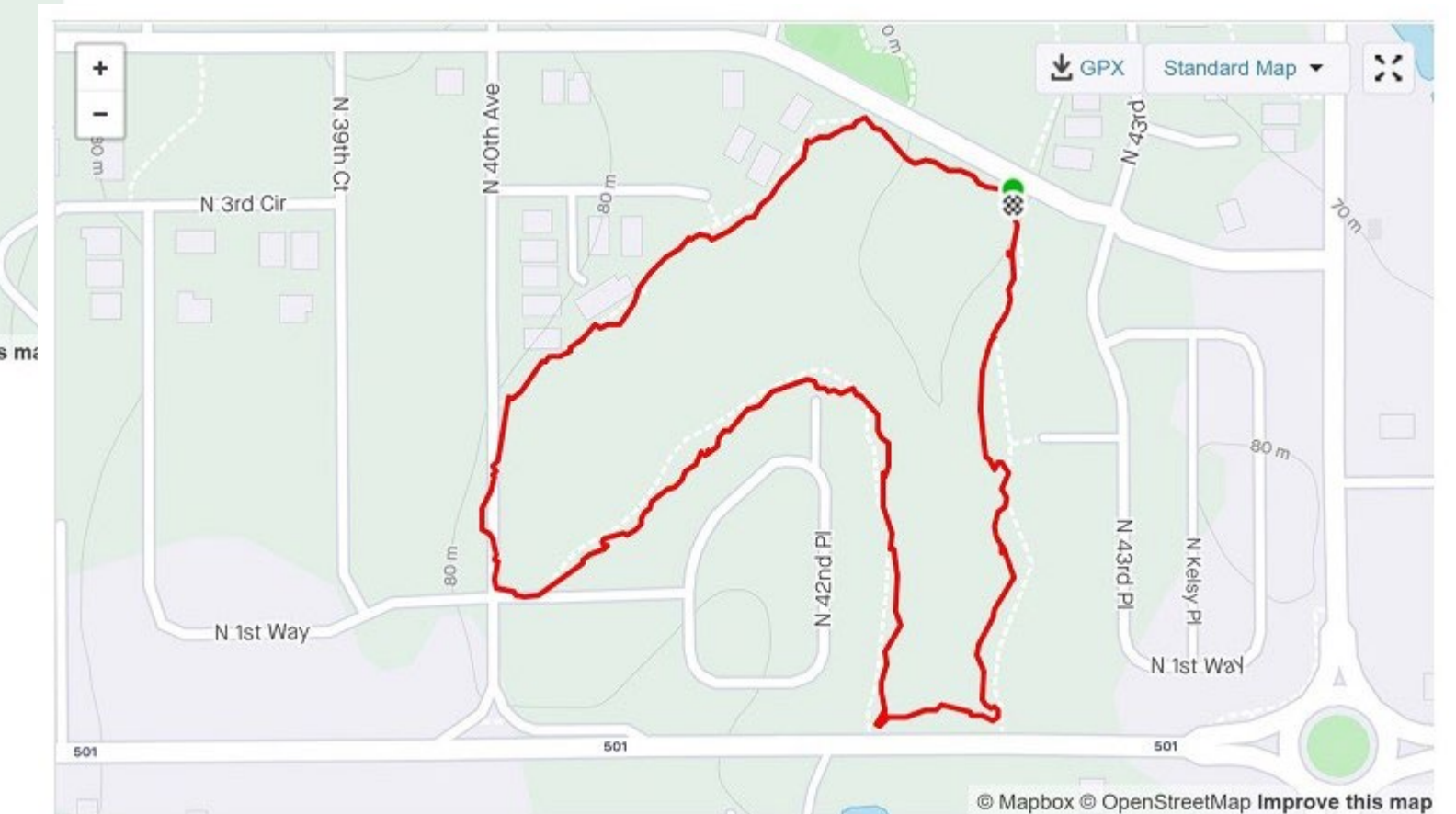
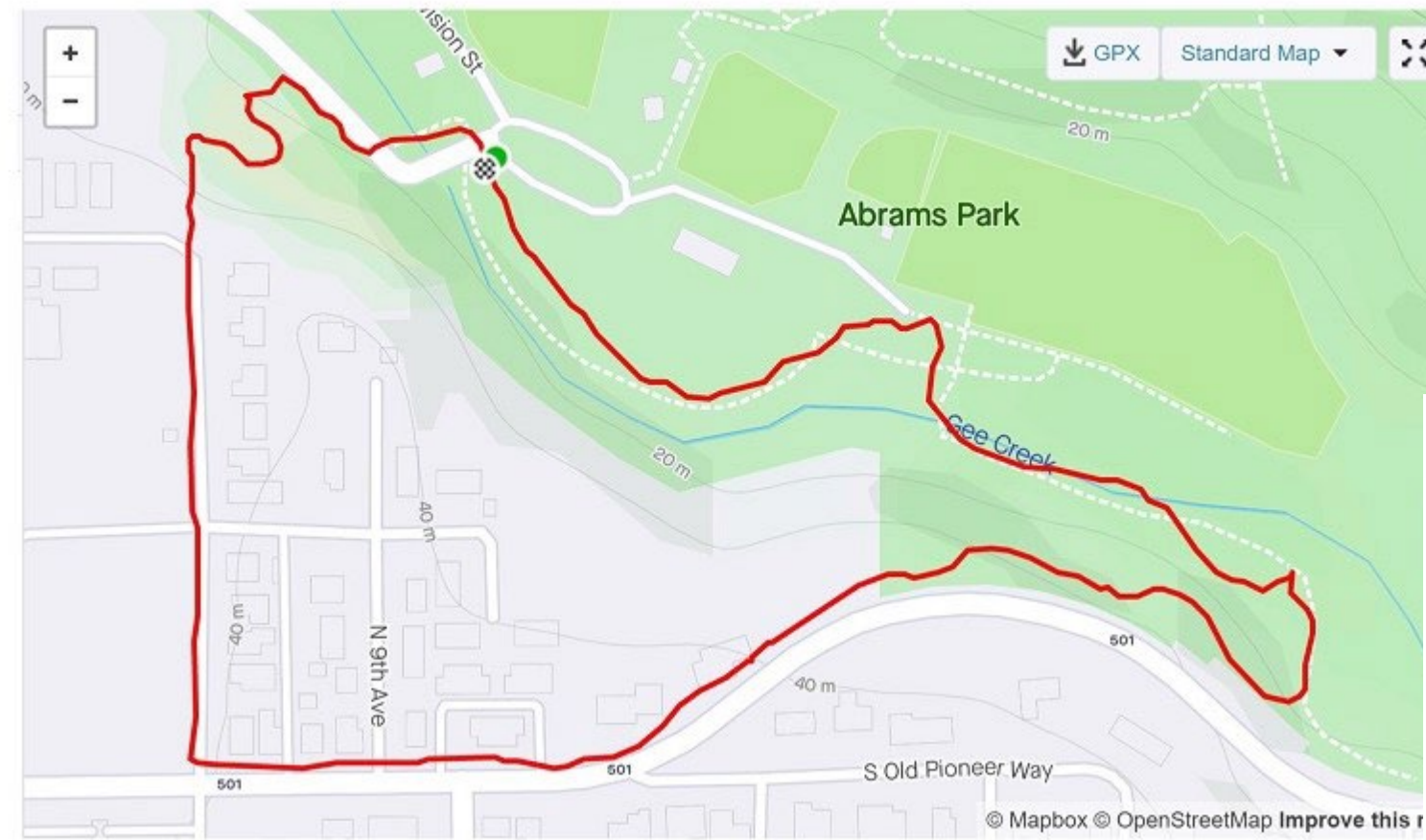
Board Preferred Concepts





Trail Signs

Trails Current Outreach Information



<https://ridgefieldwa.us/government/city-departments/public-works/parks-department/find-a-park/>



Samples

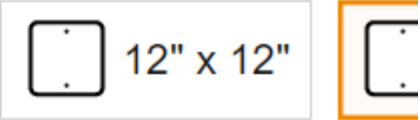




Budget, Operations and maintenance

Cost Table (estimates)

Line Item	Unit Cost	Total Needed	Total Cost
Design layouts	N/A	N/A	N/A
Prefabricated/Shippi ng/Tax	\$55	30	\$1,650
Installation	\$150 Staff time/supplies	30	\$4,500
Routine Maintenance Annual	\$150 Staff time/supplies	30	\$4,500
		<u>Start Up Cost</u>	<u>\$10,650</u>
Major Repair	Up to \$55	30	\$1,650
Full Replacement	\$55	30	\$1,650
		<u>Long term obligation</u>	<u>Up to \$3,300</u>



3 Select Material: Quantity / Price (Per Sign)

For size: 18" x 18"

REFLECTIVE ALUMINUM SIGNS

3M Engineer Grade Reflective Alum.	\$40.25
3M Hi Intensity Reflective Aluminum	\$47.25

REFLECTIVE ALUMINUM SIGNS - PREMIUM

3M Diamond Grade Reflective Alum.	\$56.75
--	---------

RIGID SIGNS

Aluminum	\$36.45
----------	---------



Cost Table (estimates)

Line Item	Unit Cost	Total Needed	Total Cost
Design layouts	\$550	30	\$16,500
Fabrication	\$250	30	\$7,500
Installation	\$150	30	\$4,500
Routine Maintenance Annual	\$150	30	\$4,500
		<u>Start Up Cost</u>	<u>\$33,000</u>
Major Repair	Up to \$250	30	\$7,500
Full Replacement	\$250	30	\$7,500
		<u>Long term obligation</u>	<u>Up to \$15,000</u>

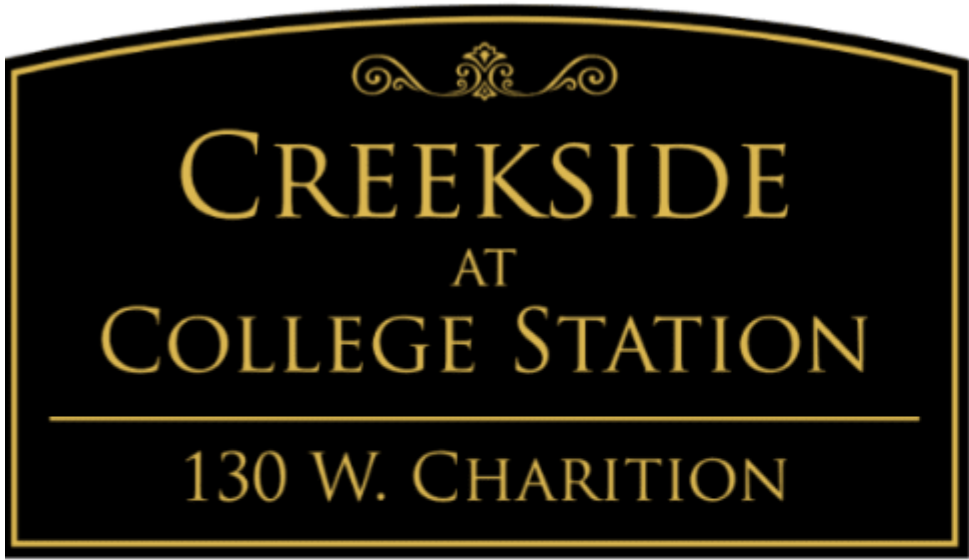


Last Name National Park Sign

Create a custom national park sign with your last name!- 36" width- 28" height- 1" thick- Made from solid pine boards- Handed painted with premium Behr paint- Includes heavy ...

[View product details](#)

\$449.50
+\$38.66 est. tax
[dlugoszmade](#)
Free delivery by Wed, May 25



Large Custom Sign can be used as a community, neighborhood, subdivision or business name sign, church sign, college sign, government building sign, wayfinding, etc. Perfect for

[View product details](#)

\$2,195.00
+\$0.00 est. tax
[Comfort House](#)
Delivery by Tue, May 24
[Message store](#)





Q&A



Next Steps and Recommendation to Council

GET IN TOUCH WITH US



Phone: (360) 887-6010



Presenter 1: galina.burley@ridgefieldwa.us

Presenter 2: name.name@ridgefieldwa.us



230 Pioneer Street | PO Box 608
Ridgefield, WA 98642



www.ridgefieldwa.us

www.facebook.com/CityofRidgefield/





THANK YOU

Mayor's Meadow to Reiman Road

Draft Alternative Analysis
Parks Board Presentation
June 8, 2022



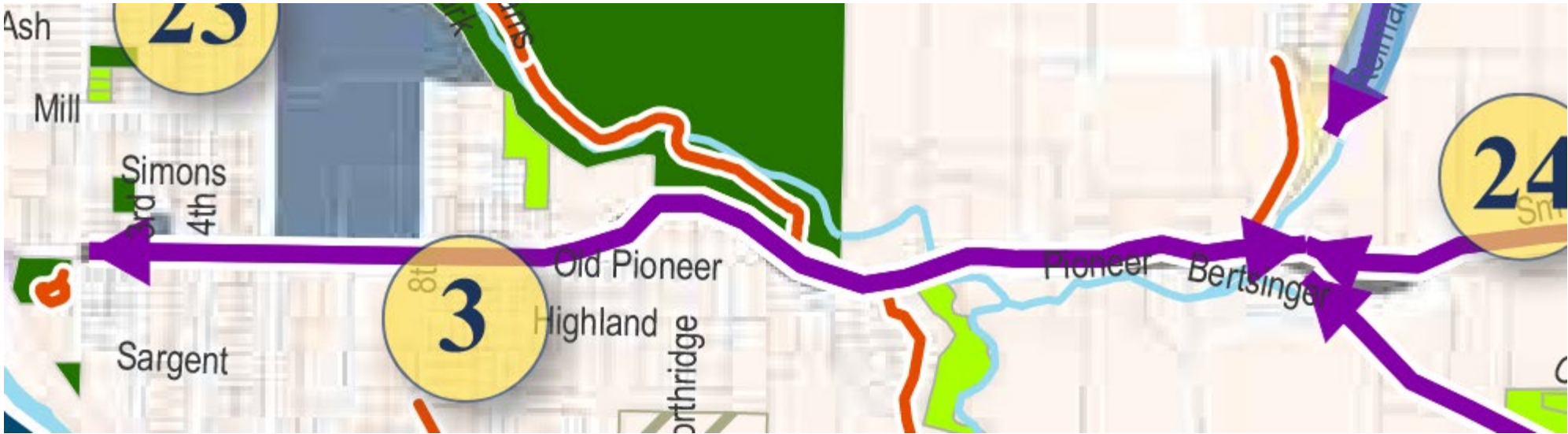
6.2.a



Attachment: Alternative Analysis-Parks Board Presentation (Abrams Bridge Repair

Background

- Included as Trail 3 in the 2020 Parks, Recreation and Open Space Plan (PROS Plan)
- During the open house for the PROS Plan connection was specifically mentioned in community comments
- Part of the City’s long-term goal of pedestrian connectivity



Location



Existing Conditions

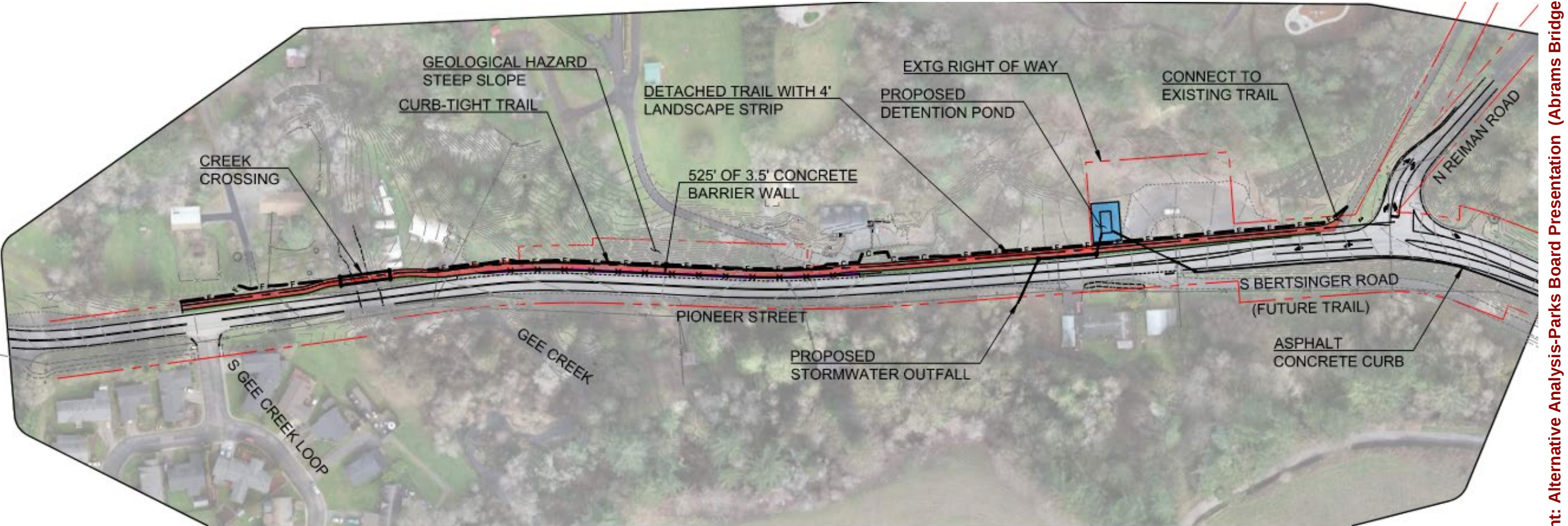


Alternatives

- Three Alternatives Developed
 - Alternative 1
 - North Side of Pioneer
 - Pedestrian Bridge over Gee Creek
 - No Pedestrian Crossing Needed
 - Steep Slopes require Curb Tight Solution
 - Alternative 2
 - South Side of Pioneer
 - Meandering Separated Path
 - Pedestrian Bridge over Gee Creek
 - Requires Pedestrian Crossing
 - Alternative 3
 - North Side of Pioneer
 - Replace Existing Bridge with Covered Bridge with Pedestrian Facility
 - No Pedestrian Crossing Needed
 - Steep Slopes Require Curb Tight Solution

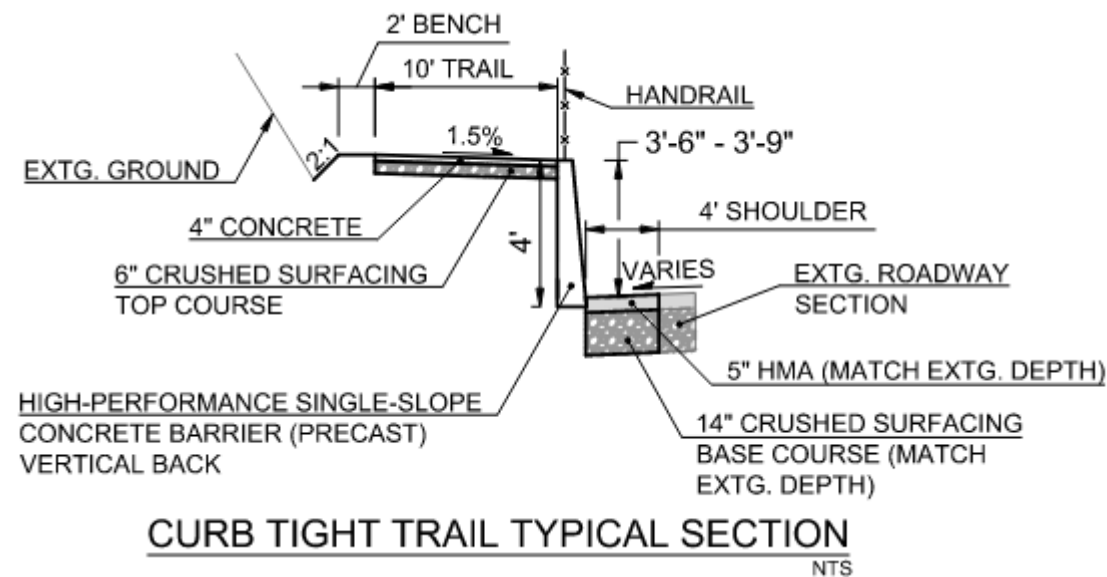
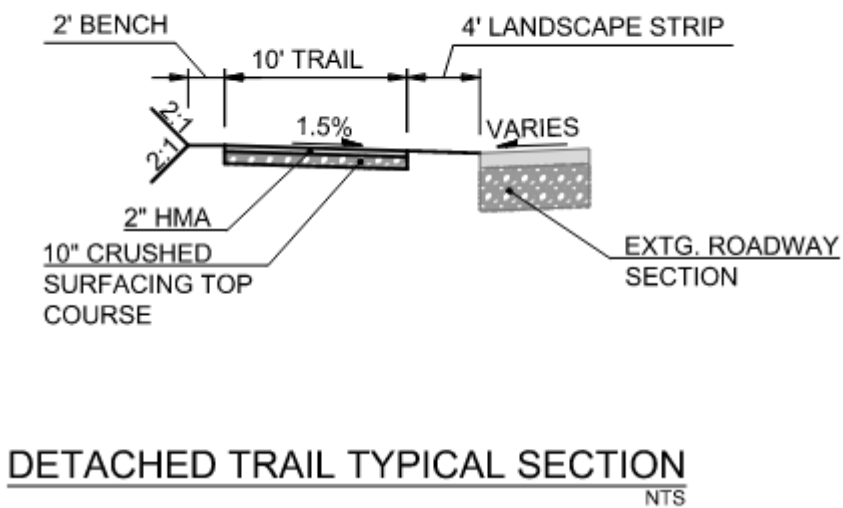


Alternative 1

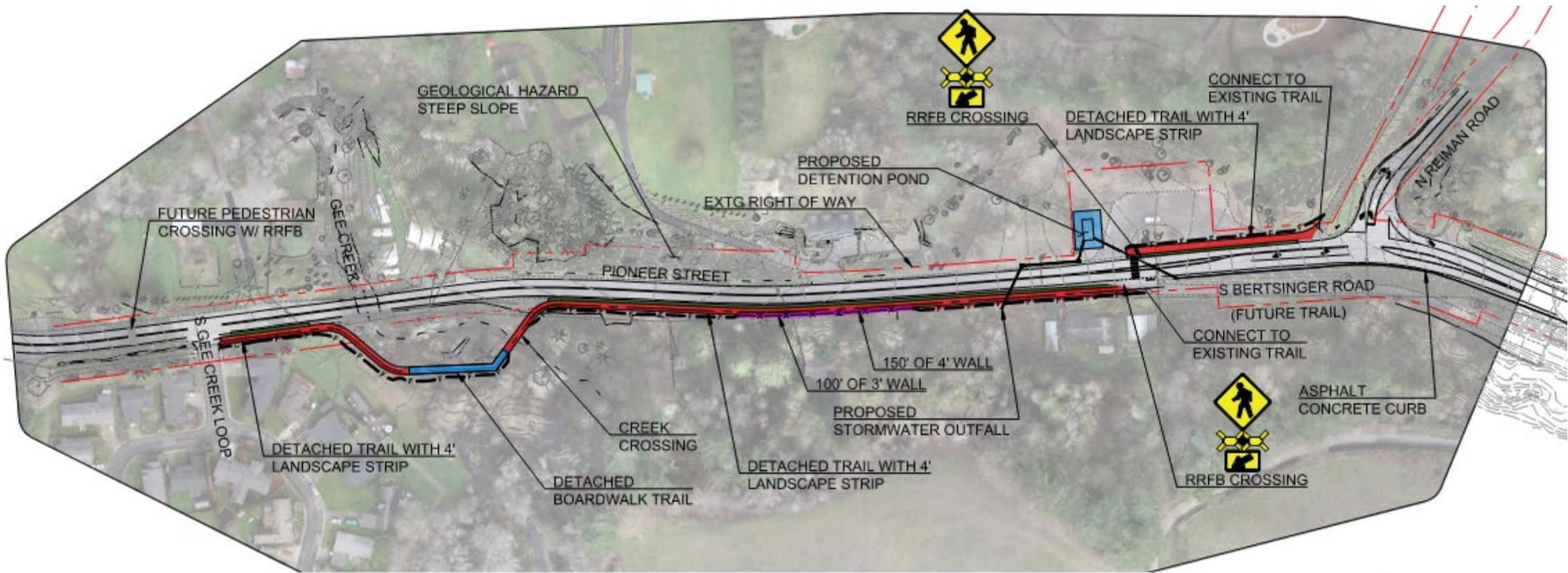


Attachment: Alternative Analysis-Parks Board Presentation (Abrams Bridge Repair

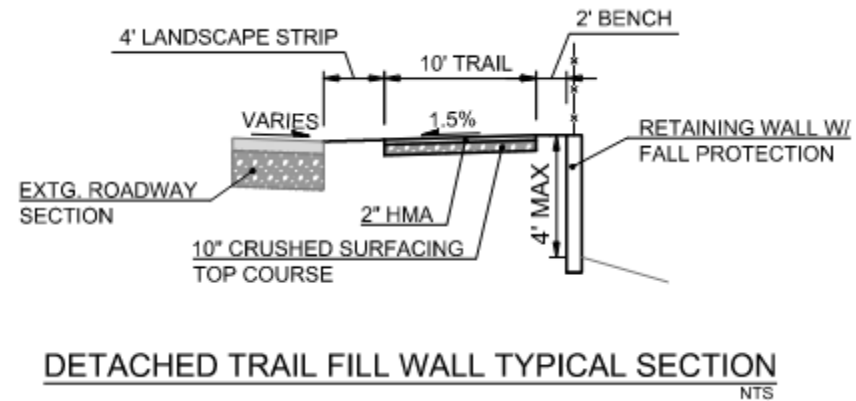
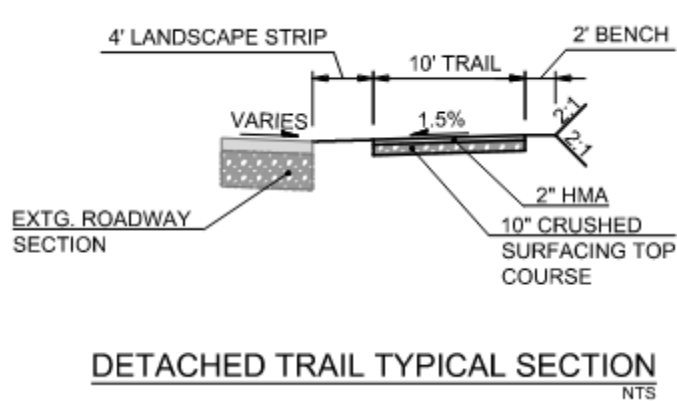
Alternative 1



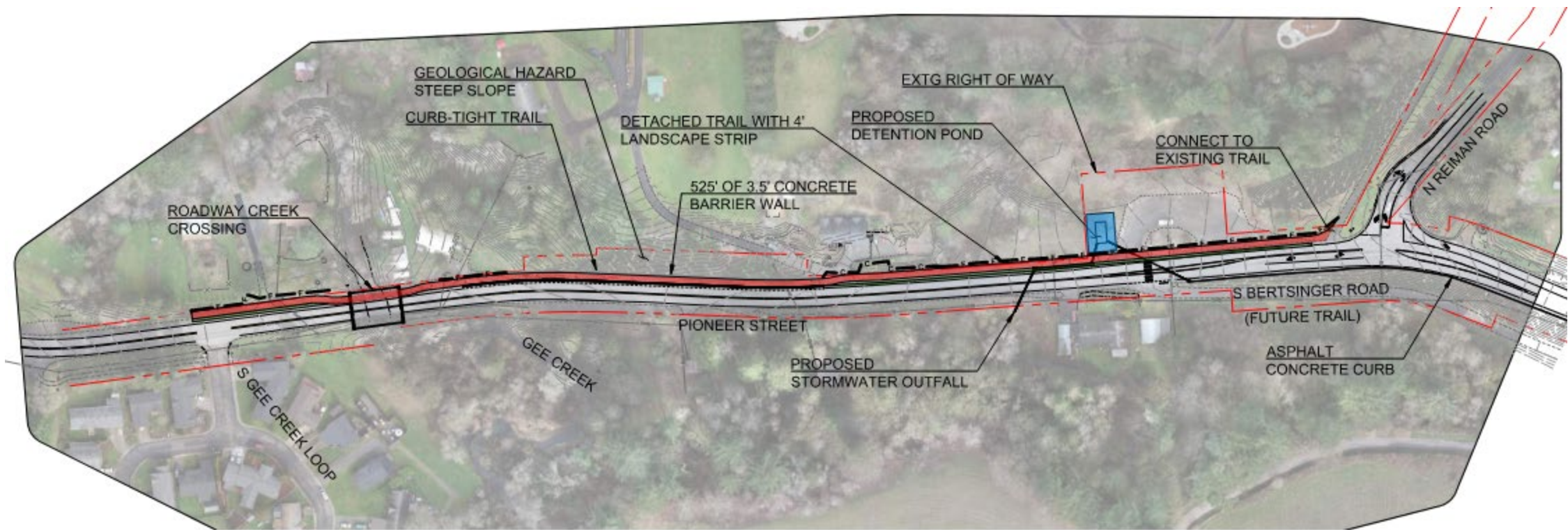
Alternative 2



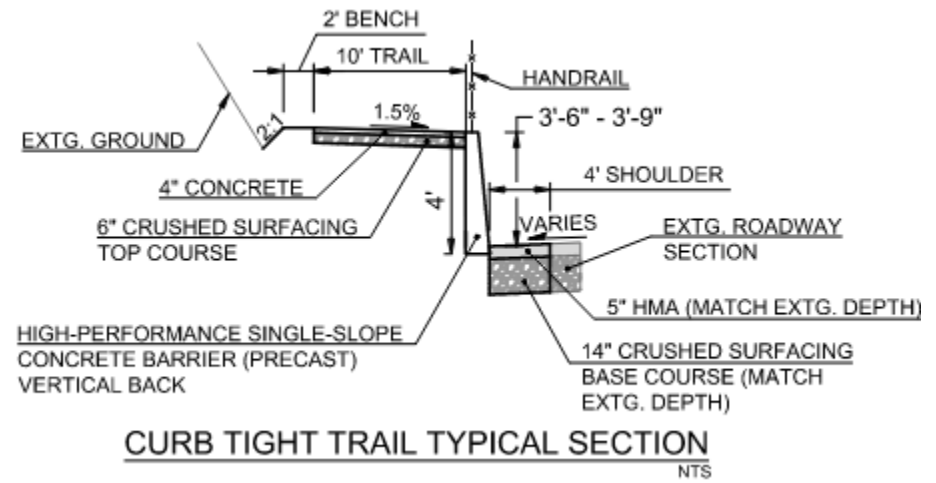
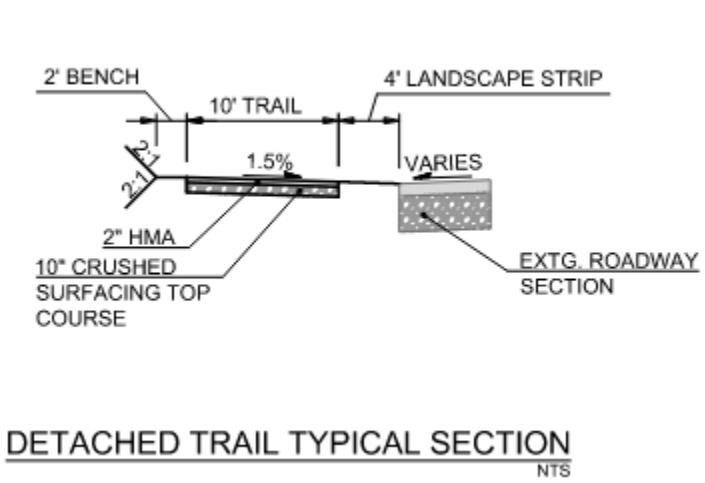
Alternative 2



Alternative 3



Alternative 3



Cost Estimates

	Description	Estimated Cost	Estimated Construction Year
Alternative 1	North Side with Pedestrian Bridge	\$3,762,000	2024
Alternative 2	South Side with Pedestrian Bridge	\$4,405,000	2026
Alternative 3	North Side with Covered Bridge	\$9,975,000	2026

Attachment: Alternative Analysis-Parks Board Presentation (Abrams Bridge Repair

Alternatives Analysis- Criteria

Criteria Name	Criteria Definition
Aesthetics	Enhancing the visual appeal and user experience.
Constructability	Impacts to construction duration, staging area requirements, access and sequencing, contracting, and maintenance.
Construction Cost	Impact to City budgetary constraints. The construction-based options have been conceptually costed out for the purposes of a cost comparison.
Critical Area Impacts	Severity of impacts to existing critical areas within the project footprint.
Geological Hazard	Impact of geological hazard zone on location of alternative (proximity to geological hazard zone).
Permitting Schedule	Increases, if any, to the baseline permitting schedule for the assessed alternative. This applies to federal, state, and local permits.
Right-of-Way Impacts	Number of parcels impacted and degree of impact (temporary construction easement, permanent easement, partial acquisition, complete acquisition).
Roadway Drainage	Treatment requirements, size of required treatment facilities, complexity of stormwater collection and management.
Pedestrian & Bicycle Safety	Improvements from baseline existing condition for mobility after construction is complete.

Alternatives Analysis- Score Definition

Score Value	Score Value Definition
0	Does not address the criteria
1	Best meets some of the criteria
2	Best meets most of the criteria
3	Best meets all the criteria

Alternatives Analysis- Scores

Criteria Name	Alternative 1	Alternative 2	Alternative 3
Aesthetics	1	3	2
Constructability	3	2	0
Construction Cost	2	1	0
Critical Area Impacts	3	0	1
Geological Hazard	0	3	0
Permitting Schedule	2	1	1
Right-of-Way Impacts	2	1	2
Roadway Drainage	2	3	0
Pedestrian & Bicycle Safety	3	2	3
Total	18	16	9

Questions?

