



**RIDGEFIELD PARKS BOARD
MEETING AGENDA**

**Wednesday, June 12, 2019
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Minutes from Wednesday, 5/8/19 Meeting**

IV. MEMBER REPORT

V. OLD BUSINESS

- 1. Innovative Parks, Developer Recognition, Chair Kimberly Stenbak**
- 2. Ridgefield Parks - News Updates, Lisa Blake**

VI. NEW BUSINESS

- 1. Parliamentary Procedures Guide, Bryan Kast**

VII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

VIII. STAFF REPORTS

- 1. Public Works Update**

IX. FROM THE BOARD

- 1. Board Member Updates**
- 2. Council Update**
- 3. Requests from the Board for Upcoming Meetings**

X. ADJOURN

XI. AGENDA ITEMS

Parks Board Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>



CITY OF RIDGEFIELD, WASHINGTON

Parks Board MEETING MINUTES

May 8, 2019

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Present	
Dave Zigler	Board Member	Excused	
Spencer Velott	Board Member	Present	
Beth Bicknell	Board Member	Excused	
Darrin Class	Board Member	Present	6:37 PM
Kimberly Stenbak	Board Chair	Present	
Marie Bouvier	Board Member	Present	

LATE CHANGES TO THE AGENDA

Move Item VI New Business 2020 Comprehensive Plan after member report.

PUBLIC COMMENT - [6:33 AM](#)

Michael Nemeth, Ridgefield resident, would like to add another nine baskets to the disc golf course which would accommodate an A (easy position) and B (hard position). In addition, he asked the Board to consider relocating the skate park to Abrams.

Payton Lawson, Tyler Capps and Lucas Allmaras, Ridgefield residents and students, expressed interest in making the location of the skate park permanent. The Board Chair provided history on the funding of this park and equipment and asked about other potential locations. Students suggested areas near the AM/PM Market, across from the Chevron Gas Station, next to Davis Park and near the new Rosauers Grocery Store. They presented the Board with a design and layout of a skate park with permanent features including, concrete, lighting, variety of ramps, ledges, rails, stairs, gaps, hand rail, china gap, snake ramp, etc., Lucas Allmaras mentioned the contractor who designed the park for Battle Ground would work with them to customize a park for Ridgefield. He will reach out to the contractor and inquire about the cost to build Battle Ground's Skate Park. The Board expressed their appreciation to the students for taking the time to attend this meeting, express their interest and present their ideas.

CONSENT AGENDA - [7:07 PM](#)

MOTION TO APPROVE THE MINUTES AS PRESENTED

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Stenbak, Board Chair
SECONDER:	Rian Davis, Board Member
AYES:	Davis, Velott, Class, Stenbak, Bouvier
EXCUSED:	Zigler, Bicknell

1. Approval of Minutes from Wednesday, 4/10/19 Meeting

MEMBER REPORT - [7:10 PM](#)

1. Innovative Parks Presentation, Pickleball, Chair Kim Stenbak

Kim did a presentation on Pickleball. This activity combines elements of tennis, badminton, and pingpong. It is played with a paddle and a plastic ball with holes. You can place with doubles or singles. It is popular among 50s and older groups. It can enhance mental health and well-being in older adults. It's a good cardio workout. There are over 15,000 indoor and outdoor courts in the United States. It is being introduced to kids and teenagers in physical education classes in middle and high schools.

OLD BUSINESS - [7:54 PM](#)

1. News Flash Update, Bryan Kast

The City hired Megan DeMoss, to assist with community relations and citizen engagement through various social media platforms. There are no restrictions creating a hashtag #Ridgefieldparks and posting photos to Instagram. However, articles for blogs and/or newsletters should be submitted to staff for review and coordination with Megan for posting to other platforms. Board Members Marie Bouvier and Dave Zigler offered to spearhead this initiative. The next edition of The Ridge will focus on parks. Chair Kimberly Stenbak will draft the article.

2. QR Trail/Map Signage Update, Bryan Kast - [7:55 PM](#)

Bryan presented QR pricing and asked the Board for their input. The Board would like to defer this for now given other items that are higher priority.

NEW BUSINESS - [7:15 PM](#)

1. 2020 Parks Comprehensive Plan, Steve Duh - [7:15 PM](#)

Bryan introduced Louisa Garbo our new Community Development Director.

Bryan introduced Steve Duh with Conservation Technix. He assisted the Board in 2013 with the 2014 Comprehensive Plan and will be assisting again with the 2020 Comprehensive Plan. After introductions, Steve shared some background, explained the process going forward and asked the Board what their top priorities were for the next six years. In response, the Board would like to finalize the dog park, the nature play area at Abrams, explore a spray/water park, continue working on the trail network system, the community park near Rosauers, skate park, etc. Steve asked some follow up questions to further identify their needs and priorities. With their input, he will begin working on a plan and return with an update.

PUBLIC COMMENT - [8:03 PM](#)

None

STAFF REPORTS

Public Works Update

Bryan presented overheads of proposed parks for Kennedy East PUD and Teal Crest PUD and asked for feedback or suggestions from the Board.

Today, was the first volunteer day to help with weeding at Overlook Park. Chair Kimberly Stenbak inquired about community projects for class rooms and will be the point person if opportunities arise. All volunteer projects will continue going through the City's sign-up on the website.

FROM THE BOARD

Board Member Updates - [8:23 PM](#)

- Rian Davis attended a City Council meeting.
- Steve Velott attended the Ridgefield Arts Associate meeting.
- Marie Bouvier wrote a report to Clark County on aging and attended an Intertwine Workshop.
- Kimberly Stenbak and Marie Bouvier attended the HOA Council Meeting April 23rd.
- Kimberly Stenbak attended a Planning Commission meeting and spent time at RORC. She heard good things about RORC.

Council Update

None

Requests from the Board for Upcoming Meetings

Bryan will compile information about the skate park grant and budget.

ADJOURN

Lisa Blake, PW Administrative Assistant

Kimberly Stenback, Chair

Ridgefield Parks - News Updates

Goal

- Increase communications
- Raise awareness
- Promote community involvement
- Raise awareness of the Board's role in our community.
- Spotlight parks and trails related projects
- Spotlight developers who construct an innovative park
- Spotlight the uniqueness/benefits of an innovate park
- Invite community input/feedback at board meetings
- Share a bio of a board member and their love of parks and trails

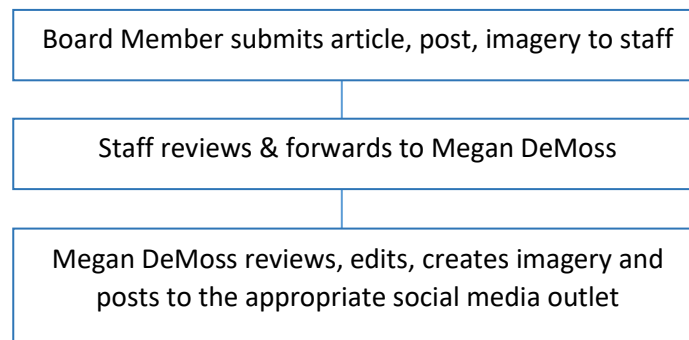
Frequency

- Monthly or quarterly update
- Periodic snippets
- Did You Know - (followed by information)

Outlets

- Facebook
- Twitter
- City Website
- 98642 Blog
- Instagram - #Ridgefieldparks

Process



Parks Board Meeting Procedures

1. **Call the meeting to order at 6:30PM**
2. **“Flag Salute”** – Chair: Invite everyone to stand for Flag Salute
3. **Invite staff to take roll.**
4. **Late Changes to the Agenda** – Chair: direct question to staff: Are there any late changes to the agenda.
5. **Public Comment -**
“Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes.”
6. **Follow the agenda –**
 Introduce each item individually, in the order they are listed on the agenda. Invite staff to present their agenda item.

7. Approval of Minutes –

The approval of minutes from the preceding meeting requires a vote of the Board. A formal vote has three main parts, the motion, the second and the vote.

As the moderator of the meeting you should ask for a motion, once received you should ask for a second. Once you have those two votes you should reiterate the motion and ask for a vote. A typical vote looks like this:

Chair: “Do I have a motion?”

Board Member1: “I move to approve the May 1, 2019 Parks Board Minutes as presented”

Chair: “Do I have a second?”

Board Member2: “I second the motion.”

Chair: Any discussion prior to the vote

Chair: “I have a motion and a second to approve the May 1, 2019 Parks Board Minutes as presented, all in favor? Opposed?”

Staff will document the motion and then you can move on to the next agenda item.

8. Presentations –

Presentations do not require any formal action; rather they are an opportunity for staff to introduce the agenda item to the Board and any audience members who are present.

9. Public Comment -

“Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes.”

9. Invite staff to present Staff Report

10. Invite each Board Member to present From the Board

11. Closing the meeting –

A vote is not required to close the meeting.