



**RIDGEFIELD PARKS BOARD
MEETING AGENDA**

**Wednesday, July 14, 2021
Teleconference
N/A, Ridgefield, WA 98642**

- I. GENERAL SESSION CALL TO ORDER - 6:30 PM**
 - 1. Roll Call**
 - 2. Late changes to the agenda**
- II. CONSENT AGENDA**
 - 1. Approval of Minutes from Wednesday, 6/9/21 Meeting**
- III. MEMBER REPORT**
- IV. OLD BUSINESS**
 - 1. Nature Play Volunteer Day Details, Chair Kimberly Stenbak**
 - 2. Details for Bark in the Park, Chair Kimberly Stenbak**
 - 3. Orienteering Update, Public Works Director Bryan Kast**
- V. NEW BUSINESS**
 - 1. Brainstorm/Plan Experience Ridgefield Outreach Event, Chair Kimberly Stenbak**
- VI. STAFF REPORTS**
 - 1. Public Works Update**
- VII. FROM THE BOARD**
 - 1. Board Member Updates**
 - 2. Council Update**
 - 3. Requests from the Board for Upcoming Meetings**
- VIII. ADJOURN**

**Parks Board Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>**



CITY OF RIDGEFIELD, WASHINGTON
Parks Board MEETING MINUTES
June 9, 2021

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:30 PM](#)

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Present	
Sandy Schill	Board Member	Present	
Beth Bicknell	Board Member	Excused	
Kimberly Stenbak	Board Chair	Present	
Rachel Coker	Board Member	Present	
John Rose	Board Member	Present	
Marie Bouvier	Board Member	Excused	

MOTION BOARD MEMBER STENBAK MOVED TO EXCUSE BOARD MEMBERS BETH BICKNELL AND MARIE BOUVIER FROM THE MEETING

SECOND: Board Member Schill

Vote - all ayes

Vote - no nays

Motion Passed

LATE CHANGES TO THE AGENDA

Add discussion on parklet design under item 1 under business.

CONSENT AGENDA - [6:36 PM](#)

MOTION TO ACCEPT THE MINUTES AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Stenbak, Board Chair
SECONDER:	Rachel Coker, Board Member
AYES:	Davis, Schill, Stenbak, Coker, Rose
EXCUSED:	Bicknell, Bouvier

1. Approval of Minutes from Wednesday, 5/12/21 Meeting

MEMBER REPORT - [6:37 PM](#)

1. Innovative Parks, Stage Presentation, Chair Kimberly Stenbak

Minutes Acceptance: Minutes of Jun 9, 2021 6:30 PM (CONSENT AGENDA)

Board Chair Kimberly Stenbak presented idea to refresh Frank Burris Stage and see it transformed into an amazing meeting place and concert location. Discussed holding a fundraiser to fund this project. Parks board asked Public Works Director for direction from City Council to see about rehabilitation options. Public Works Director will send out a crew to assess power and take inventory of facility.

OLD BUSINESS - [6:45 PM](#)

NEW BUSINESS - [6:45 PM](#)

1. Parklet, Sandy Schill

A parklet will be made from proceeds from the mayor's ball. Waste Connections donated an old dumpster that they have phased out of use for this project. Container is currently with AIG who is transforming it now for use by removing parts of the container to transform it for use. Rendering of the project was shared with the board. This will enhance seating for the downtown area, and provides a portable area to serve as additional vending or seating. Businesses could request use of the parklet and it could be put away for the winter since it will have wheels. It will be City owned for community business use.

2. Big Paddle Debrief, Board Chair, Kimberly Stenbak

Board Chair Stenbak reported about event. Board Member Coker stated a good amount of people came out and the rain did not cause any issues. They spoke with attendees about the Ridgefield Roundtable platform. Believed there was good engagement in getting responses to questions that were currently posted. Board Member Rose was at the booth next door and went back and forth between locations to support. It was suggested that future events have an electronic device that can seek citizen's immediate feedback to increase engagement and to show current options for the requested resident input on what they would like to use the area at the refuge for. Appears that 30-40 people had registered and was a great outreach event.

3. Roundtable Outreach Event, Refuge Park, Public Works Director, Bryan Kast

Public Works Director, Bryan Kast, shared that the Ridgefield Roundtable is planning to run a targeted outreach for a month to a month and a half to collect input and ideas from residents. An event will be held at the Refuge Park to engage local residents. There would be a display area about the potential refuge projects, native plants, gazebo ideas. There have been pretty good responses so far. 88 people have done the survey to date and generated 12 ideas. So far high ranking ideas included playground, trails, and event gathering space. There were additionally recommendations for the area to be a skate park or ornamental park. Board would like to gain additional feedback by running another Roundtable question.

4. Volunteer Opportunities Discussion, Public Works Director, Bryan Kast

Discussion held regarding quarterly volunteer day and potential opportunities for community involvement was held. The first event will be working on Nature Play area in Abrams Park. The program will be able to resume now that restrictions are lessening. Ideas included Abrams Park stage revitalization, nature play preparing, trails maintenance, ivy pulling days, blackberry overgrowth trimming, planting events, and weeding in parks. The work release program that assisted in the past will be discontinuing. Clark County Juvenile Center was mentioned as a potential source of assistance since they are looking for community projects. Ridgefield will solicit community input on what types of projects residents would like to see the board focus on.

5. Volunteer Event in July, Nature Play Park, Public Works Director, Bryan Kast

Public Works Director, Bryan Kast, presented a concept completed by Berger ABAM regarding the planned Nature Play area in Abrams Park. It's bordered by driveway on two sides and will be built on a hillside. The idea for first volunteer event was to clear out first area, and concepts of each proposed area

were shared. It would feature boulders, digging site, areas for older kids, and fort building. A landscaper submitted ideas for planting in the area and would feature a wetland themed space among other areas as well.

The first volunteer opportunity in July would use community assistance to help shape this project. Initial plan was to start in the Spring of this past year, it got put on hold due to the pandemic. Public Works Director Bryan Kast shared that they've still be collecting materials to help build this, but would welcome more materials. A cedar tree went down in Abrams recently for example and they salvaged for this project. Some small trees had been planted in the area and would need to be relocated. Event hours will be 10 AM until 2 PM.

STAFF REPORTS - [8:03 PM](#)

Public Works Update

Public Works Director, Bryan Kast, shared that the department has 2 new employees. Juan has extensive history in irrigation, landscaping, parks and right of ways. Steve comes to the City from Alaska where he was a wildlife fire fighter and will be assisting with streets and maintenance. Excited to join our team.

FROM THE BOARD - [8:04 PM](#)

Board Member Updates

Board Member Coker shared that a member of the community came up to the booth. He will plan to reach out to Public Works to inquire about if there is a code or standard for the top substance being used on trails. He indicated he would be following up with Public Works directly.

Board Member Rose inquired if there was any formal direction from City Council regarding flagpoles. Per Public Works Director Bryan Kast, there has not been any formal direction yet.

Council Update

None

Requests from the Board for Upcoming Meetings

None

ADJOURN - [8:06 PM](#)

Lisa Blake, PW Administrative Assistant

Kimberly Stenback, Chair