



**RIDGEFIELD PARKS BOARD
MEETING AGENDA**

**Wednesday, August 14, 2019
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Minutes from Wednesday, 6/12/19 Meeting**

IV. MEMBER REPORT

- 1. Park Fountains, Water Features, Chair Kimberly Stenbak**

V. OLD BUSINESS

VI. NEW BUSINESS

- 1. 2020 Comp Plan Outreach Update, Bryan Kast**
- 2. Dog Park, Park Enhancements Finalization, Bryan Kast**
- 3. Park Naming, Adjacent Rosauers, Bryan Kast**
- 4. Property Acquisition, Bryan Kast**

VII. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

VIII. STAFF REPORTS

- 1. Public Works Update**

IX. FROM THE BOARD

- 1. Board Member Updates**
- 2. Council Update**
- 3. Requests from the Board for Upcoming Meetings**

X. ADJOURN

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**Parks Board Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>**



CITY OF RIDGEFIELD, WASHINGTON
Parks Board MEETING MINUTES
June 12, 2019

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Present	
Dave Zigler	Board Member	Present	
Spencer Velott	Board Member	Excused	
Beth Bicknell	Board Member	Present	
Darrin Class	Board Member	Present	
Kimberly Stenbak	Board Chair	Present	
Marie Bouvier	Board Member	Excused	

Board Members Spencer Velott and Marie Bouvier were unable to attend.

Late changes to the agenda - [6:35 PM](#)

Under OLD BUSINESS, Item #2. Bryan Kast will present.

Under NEW BUSINESS, add item 2. Skate Park Costs and Funding, Bryan Kast

PUBLIC COMMENT

Kathy Winters - Ridgefield

Kathy thanked the City for planting trees at Overlook that will replace the walnut trees. The new pear trees should be pruned this summer or next spring. It would be nice if an arborist would do it.

CONSENT AGENDA

MOTION TO ADOPT THE MINUTES AS PRESENTED.

Discussion: None

Vote: All Ayes

Minutes Acceptance: Minutes of Jun 12, 2019 6:30 PM (CONSENT AGENDA)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rian Davis, Board Member
SECONDER:	Beth Bicknell, Board Member
AYES:	Davis, Zigler, Bicknell, Class, Stenbak
EXCUSED:	Velott, Bouvier

1. Approval of Minutes from Wednesday, 5/8/19 Meeting

MEMBER REPORT - [6:40 PM](#)

None

OLD BUSINESS - [6:40 PM](#)

1. Innovative Parks, Developer Recognition, Chair Kimberly Stenbak

The City is limited in how they recognize developers who install innovative type parks. We don't want to appear as if we are promoting or advertising for them. Some of the neighborhood parks may be HOA verses City owned. Bryan will seek further clarification through the City's legal channels on what's appropriate.

2. Ridgefield Parks - News Updates, Lisa Blake - [6:45 PM](#)

The City is enhancing our website and, eventually, it will include biography's of Parks Board Members. Parks related articles intended for social media can be sent to Bryan and Lisa and it will be forwarded to City Hall for final review, editing and posting.

NEW BUSINESS - [6:50 PM](#)

1. Parliamentary Procedures Guide, Bryan Kast

A joint meeting with City Council, Planning Commission and the Parks Board will be held at a later date to review parliamentary procedures/Roberts Rules of Order.

Skate Park Costs and Funding - Bryan presented information on skate parks, their development costs and grant opportunities. A typical 10,000sf skate park would run around \$450,000. One reason we update the Parks Recreation Comprehensive Plan is because Washington's Recreation and Conservation Office (RCO) requires a plan update every six years. Other grant opportunities include the Tony Hawk Foundation and Clark County Parks Foundation. Cost comparisons of local skate parks include:

2007 - Battle Ground \$1.5M, 32,000 square feet \$47/SF
 2009 - Kelso \$445K, 11,000 square feet \$40/SF
 2012 - Yacolt \$35K, 3,500 square feet \$10/SF
 2013 - La Center \$150K, 3,500 square feet \$43/SF

PUBLIC COMMENT - [7:08 PM](#)

Rob Aichele, Resident

The fence posts in a small section of the trail just above the ball field, at Abram's Park, rotted out. Could those be removed or replaced? Also, from the play ground area, when looking towards the Gee Creek, there is orange snow fencing. Some of it split between posts and is no longer a safety barrier. He offered to help repair it and asked if replacing the posts and snow fencing would qualify as volunteer projects.

Sandra Day, Resident

As a member of Friends of the Refuge, she recently begun two campaigns. The I-5 Cleanup is an agreement to clean up at certain times of year. The Rake the River Project focuses on cleaning debris

from the river related to water ways and plastics. If there is anything the Parks Board could do to help find solutions for these two things, it would be greatly appreciated.

Kathy Winters, Resident

Kathy created a volunteer brochure and would be happy to put the parks department on it and include instructions for signing up for volunteer projects through the City's website.

Grant Cowie, Ridgefield

Grant expressed interest in mountain biking and would like to see connector trails constructed that would tie neighborhoods together and increase usage. An elaborate trail system would make it easier for teens and kids, who don't drive, access to the skate park and accommodate a variety of sports. Also, the frisbee golf course is nice but it's more work to find your frisbee when done.

Chair Kimberly Stenbak suggested having volunteer opportunities available after hours for people who can't make a morning meeting.

STAFF REPORTS - [7:31 PM](#)

Public Works Update

As part of the Comprehensive 2020 Planning, there are three outreach events scheduled with citizens for feedback. July 16 is at Davis Park during family game night. National Night Out, August 6, and a final event in September. A community survey will also take place later in the year.

FROM THE BOARD

Board Member Updates

Board Member Rian Davis attended the Sunset Ridge Project Based Learning (PBL) event. 5th graders were tasked with focusing on accelerated growth in Ridgefield: businesses, parks and recreation and preservation. Open space was a huge interest.

Council Update

None

Requests from the Board for Upcoming Meetings

Steve Duh's next meeting with us, possibly in September, will focus on levels of service and Capital Facilities Planning.

ADJOURN - [7:39 PM](#)

Lisa Blake, PW Administrative Assistant

Kimberly Stenback, Chair

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: August 14, 2019

ITEM:

AGENDA ITEM TITLE: Park Fountains, Water Features, Chair Kimberly Stenbak

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: August 14, 2019

ITEM:

AGENDA ITEM TITLE: 2020 Comp Plan Outreach Update, Bryan Kast

SUMMARY/BACKGROUND:

STAFF CONTACT: Bryan Kast, Public Works Director

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: August 14, 2019

ITEM:

AGENDA ITEM TITLE: Dog Park, Park Enhancements Finalization, Bryan Kast

SUMMARY/BACKGROUND:

STAFF CONTACT: Bryan Kast, Public Works Director

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: August 14, 2019

ITEM:

AGENDA ITEM TITLE: Park Naming, Adjacent Rosauers, Bryan Kast

SUMMARY/BACKGROUND:

STAFF CONTACT: Bryan Kast, Public Works Director

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: August 14, 2019

ITEM:

AGENDA ITEM TITLE: Property Acquisition, Bryan Kast

SUMMARY/BACKGROUND:

STAFF CONTACT: Bryan Kast, Public Works Director

ATTACHMENTS: