



**RIDGEFIELD PARKS BOARD
MEETING AGENDA**

**Wednesday, September 12, 2018
Ridgefield Community Center
210 N. Main, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Minutes from Wednesday, 8/8/18 Meeting**

IV. MEMBER REPORT

V. OLD BUSINESS

- 1. Flip Book Presentations**
- 2. Volunteer Projects List, Chair Marie Bouvier**
- 3. Parks and Trails Tour, Update**

VI. NEW BUSINESS

- 1. Wildlife Refuge Update, Eric Anderson**
- 2. Port of Ridgefield Update, Brent Grening, CEO**
- 3. Abrams Park**

VII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

VIII. STAFF REPORTS

- 1. Public Works Update**
- 2. Park Impact Fees**

IX. FROM THE BOARD

- 1. Board Member Updates**

2. Council Update
 3. Requests from the Board for Upcoming Meetings
- X. ADJOURN

**Parks Board Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>**



CITY OF RIDGEFIELD, WASHINGTON
Parks Board MEETING MINUTES
August 8, 2018

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:30 PM](#)

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Excused	
Beth Putnam	Board Member	Excused	
Beth Wills	Board Member	Present	
Darrin Class	Board Member	Absent	
Kimberly Stenbak	Board Member	Present	
Rachelle Simmons	Board Member	Present	
Marie Bouvier	Board Chair	Present	

Board Members Rian Davis and Beth Putnam were unable to attend tonight's meeting due to other conflicts. At the last minute, Darrin Class was unable to attend.

LATE CHANGES TO THE AGENDA

No late changes

PUBLIC COMMENT - [6:31 PM](#)

None

CONSENT AGENDA - [6:31 PM](#)

MEMBER REPORT - [6:31 PM](#)

None

OLD BUSINESS - [6:32 PM](#)

None

NEW BUSINESS - [6:32 PM](#)

None

AGENDA ITEMS

1. Trail Signage

In prior discussions, the Board recommended combining trail signage with our existing trail map. Bryan

Minutes Acceptance: Minutes of Aug 8, 2018 6:30 PM (CONSENT AGENDA)

shared a few overhead examples of what it might look like. As another possibility, he presented an on-line example of a website that provides a trail description, a map, alerts, tips for safe hiking, etc. Board Members appreciated both ideas. As a priority, and until the trail network is further developed, they suggested updating our existing trail network map and posting it to the City's website.

2. Park Impact Fees

Bryan will bring information to the next meeting.

3. Parks and Trails Tour

A couple of years ago, the Parks Board toured Ridgefield's Trail Network System. Since we have new Board Members, Marie suggested doing another tour. Everyone liked the idea and suggested touring sections of trails in neighborhoods, potential routes along Gee Creek, and upcoming parks prior to their development. Lisa will work with the group to schedule a date and time.

4. Flip Book Presentations

Board Members Beth Wills presented information on Skate Parks, Rachelle Simmons talked about Pump Tracks and Kim Stenbak shared information on Spray Pads and Picnic Shelters. Added to the list of Flip Book ideas is Accessible Parks, suggested by Rian Davis. This park is wheelchair accessible and inclusive of anyone with disabilities. Rian will present information to the Board in a future meeting.

5. Volunteer Projects List

Staff compiled a list of volunteer projects, suggested by Board Members, and created a draft document for the Boards review and input. Marie will further define the list, incorporate feedback and bring to the next meeting.

STAFF REPORTS - [7:30 PM](#)

Public Works Update

Bryan provided an update on Ridgefields Outdoor Recreation Center. Turf fields and infill are being installed. Light poles are in but need a little tweaking before they are ready to power up. Parking lots and flat work are almost finished. All should be done by Saturday, September 8, in time for Experience Ridgefield and October Fest.

FROM THE BOARD - [7:40 PM](#)

Board Member Updates

Chair Marie Bouvier is noticing interest from citizens in putting in a Spray Pad. Councilman John Main and his wife are relocating to Idaho to be near family. Marie expressed appreciation of John's tremendous support and advocacy of this Board and its initiatives and wishes them all the best.

Council Update

None

Requests from the Board for Upcoming Meetings

The Board suggested the following agenda items for the next couple of months:

September - Abrams Park, Nature Play Area, funding, awareness of grant cycles. Updates from the Port of Ridgefield and Wildlife Refuge.

October - Dog Park and funding, finalization of the Flip Book ideas and budget for parks. Would like to give input on the upcoming multi-use park.

ADJOURN - [7:48 PM](#)

Lisa Blake, PW Administrative Assistant

Marie Bouvier, Chair

Minutes Acceptance: Minutes of Aug 8, 2018 6:30 PM (CONSENT AGENDA)

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: September 12, 2018

ITEM:

AGENDA ITEM TITLE: Flip Book Presentations

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: September 12, 2018

ITEM:

AGENDA ITEM TITLE: Volunteer Projects List, Chair Marie Bouvier

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: September 12, 2018

ITEM:

AGENDA ITEM TITLE: Parks and Trails Tour, Update

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: September 12, 2018

ITEM:

AGENDA ITEM TITLE: Wildlife Refuge Update, Eric Anderson

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: September 12, 2018

ITEM:

AGENDA ITEM TITLE: Port of Ridgefield Update, Brent Grening, CEO

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: September 12, 2018

ITEM:

AGENDA ITEM TITLE: Abrams Park

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: September 12, 2018

ITEM:

AGENDA ITEM TITLE: Park Impact Fees

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS: