



**CITY OF RIDGEFIELD, WASHINGTON**

**Parks Board MEETING MINUTES**

**September 14, 2022**

**Regular Meeting - 6:30 PM**

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**GENERAL SESSION CALL TO ORDER - 6:30 PM**

**FLAG SALUTE**

**ROLL CALL**

| Attendee Name   | Title        | Status  | Arrived |
|-----------------|--------------|---------|---------|
| Rian Davis      | Board Member | Present |         |
| Sandy Schill    | Board Member | Present |         |
| Bruce Carpenter | Board Member | Present |         |
| Jake Bredstrand | Board Member | Present |         |
| Sarah Scott     | Board Member | Present |         |
| Whitney Randall | Board Member | Present |         |
| Beth Bicknell   | Board Member | Present |         |

**LATE CHANGES TO THE AGENDA**

**PUBLIC COMMENT - [6:31 PM](#)**

None.

**CONSENT AGENDA - [6:32 PM](#)**

**1. Approval of Minutes from Wednesday, 8/10/22 Meeting**

MOTION TO ACCEPT THE MINUTES AS PRESENTED.

**MEMBER REPORT - [6:33 PM](#)**

None.

**OLD BUSINESS - [6:34 PM](#)**

**1. Skate Park Consultant, Galina Burley, Parks, Trails and Recreation Manager**

Parks, Trails and Recreation Manager Burley provided updates regarding project. A consultant has been retained to move forward with an alternative analysis for location, concepts, and cost. Consultant has a lot of experience with skate parks built in Washington. Recommended signing up for updates from the Ridgefield Roundtable to get the survey when it's out.

**2. Boyse Park Survey Results, Galina Burley, Parks, Trails and Recreation Manager**

Parks, Trails and Recreation Manager Burley shared that the City is in early planning stages. The city finished a community survey, which Burley shared with the board. Many natural park elements were of

high priority to the community. There will be further information brought to the board to update with high level ideas for input. There may possibly be funds to move forward with a phase 1.

#### **NEW BUSINESS - [7:14 PM](#)**

##### **1. Parks Foundation Intro & Donations Program, Galina Burley, Parks, Trails and Recreation Manager**

Parks, Trails and Recreation Manager Burley introduced the Parks Foundation of Clark County's Executive Director, Dellan Redjou. Redjou shared background on the organization and that it awarded Ridgefield earlier this year with a grant to help with the Nature Play Park at Abrams. They currently help with administering donations for items to within Ridgefield parks. There will be an upcoming meeting for Parks and Recreation boards and staff in the area that she invited the Board to attend.

##### **2. Park Fees Update, Galina Burley, Parks, Trails and Recreation Manager**

Parks, Trails and Recreation Manager Burley provided an update in changes to park rental fees. Burley provided a background of use of parks and the rental agreement process. Advised that the agreements are part of the fee schedule that can be updated. There will be a new online vendor that will be utilized for rentals soon, and because of this there will be some changes to how renters are charged for use. Discussion held between the Board and Burley regarding questions.

MOTION MADE: To recommend supporting staffs research in setting fees as presented, isolating Bennett Kitchen at Abrams Park.

|                  |                                                                |
|------------------|----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                     |
| <b>MOVER:</b>    | Rian Davis, Board Member                                       |
| <b>SECONDER:</b> | Bruce Carpenter, Board Member                                  |
| <b>AYES:</b>     | Davis, Schill, Carpenter, Bredstrand, Scott, Randall, Bicknell |

##### **3. Smoke & Tobacco Free Parks, Galina Burley, Parks, Trails and Recreation Manager**

Parks, Trails and Recreation Manager Burley presented a draft policy for smoke and tobacco free parks. Burley shared information regarding the background that smoking is prohibited by playgrounds per current Code. Focus would be on voluntary compliance if put in place. A Special Event permit would be required in some cases.

MOTION MADE: To recommend Council adopt smoke free policy as presented.

|                  |                                                                |
|------------------|----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                     |
| <b>MOVER:</b>    | Sandy Schill, Board Member                                     |
| <b>SECONDER:</b> | Jake Bredstrand, Board Member                                  |
| <b>AYES:</b>     | Davis, Schill, Carpenter, Bredstrand, Scott, Randall, Bicknell |

#### **PUBLIC COMMENT - [8:23 PM](#)**

None.

#### **STAFF REPORTS - [8:24 PM](#)**

##### **Public Works: Parks Update**

Burley reminded the board to use the shared drive as it is a great resource. Burley also shared that Council approved Keystone Inc for the Overlook Park splash pad construction . The bid was approximately \$120k over budget, but will start working on a schedule and timeline that will have the least impact on events or traffic.

#### **FROM THE BOARD - [8:26 PM](#)**

##### **Board Member Updates**

Board Member Schill would like the City to approach a property owner in downtown regarding land that they have that could be dedicated to the City for use as a future community garden. Board Member Scott shared that in discussion with the property owner, they desired more input on history for the area when looking to make future decisions.

Board Member Carpenter discussed concerns on trails and HOA owned trails and would like to see a consistent standards and O&M. Burley advised that the City would be meeting with the County GIS team to discuss how they map facilities presently. Carpenter would like signs sharing when it's a public trail.

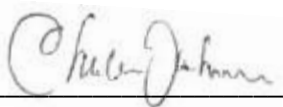
**Council Update**

None.

**Requests from the Board for Upcoming Meetings**

None.

**ADJOURN - [8:30 PM](#)**



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Chalea Johnston, PW Administrative Assistant



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Beth Bicknell, Chair