



**RIDGEFIELD PARKS BOARD
MEETING AGENDA**

**Wednesday, October 13, 2021
Ridgefield Administrative and Civic Center
510 Pioneer Street, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**
- 4. Oath of Office with Jake Bredstrand**

II. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Minutes from Wednesday, 9/8/21 Meeting**

IV. MEMBER REPORT

- 1. Innovative Parks, Community Orchard, Board Chair Kimberly Stenbak**

V. OLD BUSINESS

- 1. Volunteer Update for Nature Play Area, Board Chair Kim Stenbak**

VI. NEW BUSINESS

- 1. Review 2021 Work Plan, Board Chair Kim Stenbak**

VII. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

VIII. STAFF REPORTS

- 1. Public Works Update**

IX. FROM THE BOARD

- 1. Board Member Updates**
- 2. Council Update**
- 3. Requests from the Board for Upcoming Meetings**

X. ADJOURN

Parks Board Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>



CITY OF RIDGEFIELD, WASHINGTON
Parks Board MEETING MINUTES
September 8, 2021

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Present	
Sandy Schill	Board Member	Present	
Bruce Carpenter	Board Member	Remote	
Jake Bredstrand	Board Member	Excused	
Beth Bicknell	Board Member	Absent	
Kimberly Stenbak	Board Chair	Present	
Marie Bouvier	Board Member	Excused	

MOTION TO EXCUSE BOARD MEMBER BOUVIER AND NEW BOARD MEMBER BREDSTRAND.

LATE CHANGES TO THE AGENDA

4. Oath of Office with Bruce Carpenter

Board Member Bruce Carpenter took his Oath of Office

PUBLIC COMMENT

Board Chair Stenbak shared an email from Jason Beatty, the Pacific Soccer Club Coach. They practice at Abrams and have a concern regarding the mole hills. Asked what they can do to help, and what the City can do to make it safer for the children practicing there. Public Works Director Bryan Kast said he will discuss this with his maintenance team.

CONSENT AGENDA

MOTION TO ACCEPT THE MINUTES AS AMENDED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandy Schill, Board Member
SECONDER:	Rian Davis, Board Member
AYES:	Davis, Schill, Carpenter, Bicknell, Stenbak
EXCUSED:	Bredstrand, Bouvier

1. Approval of Minutes from Wednesday, 8/11/21 Meeting

Minutes Acceptance: Minutes of Sep 8, 2021 6:30 PM (CONSENT AGENDA)

MEMBER REPORT - [6:44 PM](#)

None

OLD BUSINESS - [6:45 PM](#)**1. Volunteer Day Abrams Park, Public Works Director Bryan Kast**

Two volunteer days are coming up on October 2nd and November 6th to continue work on the Nature Play Area at Abrams Park. Board Member Schill asked why the date was moved from the Parks Board recommended date of September 25th. Public Works Director Kast stated that it was moved due to potentially conflicting dates. They wanted to partner with First Saturday since part of Birdfest wont be occurring this year, to give people the opportunity to volunteer instead. Dialog was held on what would be taking place, and to solicit ideas for activities for the volunteers. The recommendation was to keep people engaged with things that were easy to see progress on if possible, versus just performing physically demanding tasks.

2. Roundtable Survey Results, Public Works Director Bryan Kast

Public Works Director Bryan Kast shared results from the Roundtable Survey, and summarized that the Parks Board engaged with the public in person with users of the Dog Park to solicit feedback. 730 people visited the survey site and there were 350 survey submissions. Features in the survey that were popular included walking trails, followed closely by playgrounds, picnic shelters, nature areas, open space, community orchards, forest park, and a community garden. Public Works Director Kast shared results that were not popular in the survey as well. 56% of respondents reported that they lived within 1-5 miles from the location. Photos from the in person outreach were shared, and results collected from that event seemed to mimic overall survey results. Discussion was held regarding what would complement the Dog Park.

NEW BUSINESS - [7:25 PM](#)**1. Kemper Grove Park Plan, Public Works Director Bryan Kast**

Public Works Director, Bryan Kast, shared that project phase 1 is complete that runs north of Smyth Rd along 32nd. Phases 2 and 3 with construction are underway. The developer will be realigning Smythe Rd to Pioneer to make it more of a traditional "T" intersection. The land use process requires them to have a certain amount of open space, and a park will be part of that plan. It will be to the east of 32nd. It will feature a play structure, fitness equipment, and connections back to the main road. There will be 600 square foot picnic area centrally located just south of the playground and west of fitness equipment. The bottom corner will be storm facility access. There will be a paved trail to a picnic shelter. Additionally, there will be a trail connecting Boise Park to the north that will be approximately a half mile in length.

PUBLIC COMMENT - [7:43 PM](#)**STAFF REPORTS - [7:43 PM](#)****Public Works Update**

None

FROM THE BOARD - [7:43 PM](#)**Board Member Updates**

Board Member Schill shared a presentation about a "Fit-Trail." She shared some photos about the potential set up. She stated that prices vary broadly depending on components, but that the setup she was looking at

is \$6,200, which includes installation with 10 stations as well as signage. The idea is for the whole community to access and use it. The Board discussed several locations that might be good locations for this.

Board Member Davis shared that he's had some informal talks with high school and little league regarding the fields at the Ridgefield Outdoor Recreation Complex. He would like to look at some policy changes with some sort of communication device included to address who has the field reserved and at what times. Board Member Davis asked if November is reasonable to review and see what things could be incorporated by spring. Public Works Director Kast said that would be good timing with staffing changes coming up.

Board Chair Stenbak reminded the Board that the 2021 work plan will need to be reviewed and recommendations made on what needs to be carried over for 2022 in next couple of months. After that they'll take it to Council in January or February.

Council Update

None

Requests from the Board for Upcoming Meetings

Board Chair Stenbak made a request for report ideas for upcoming meetings. Board Member Davis asked about another tour now that we have new Parks Board Members and new members of Council. Per Public Works Director Kast, an event for this fall may have to be paused with the resurgence of Covid-19. Board Member Davis would be interested in another December tour to see what parks are like in the off season.

Board Chair Stenbak will be researching about a community orchard. She will look up information on how to plant one, the maintenance involved, and management. She is hoping to educate herself about that and then will plan to share as a member report.

ADJOURN - [7:56 PM](#)

Lisa Blake, PW Administrative Assistant

Kimberly Stenback, Chair

Minutes Acceptance: Minutes of Sep 8, 2021 6:30 PM (CONSENT AGENDA)