



**RIDGEFIELD PARKS BOARD  
MEETING AGENDA**

**Wednesday, November 8, 2017  
Ridgefield Community Center  
210 N. Main, Ridgefield, WA 98642**

**I. GENERAL SESSION CALL TO ORDER - 6:30 PM**

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

**II. PUBLIC COMMENT**

*Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.*

**III. CONSENT AGENDA**

- 1. Parks Board - Regular Meeting - Oct 11, 2017 6:30 PM**

**IV. MEMBER REPORT**

**V. OLD BUSINESS**

- 1. Gee Creek Trail**
- 2. Nature Play at Abram's Park**

**VI. NEW BUSINESS**

**VII. PUBLIC COMMENT**

*Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.*

**VIII. STAFF REPORTS**

- 1. Public Works Update**

**IX. FROM THE BOARD**

- 1. Board Member Updates**
- 2. Council Update**
- 3. Requests from the Board for Upcoming Meetings**

**X. ADJOURN**

**XI. AGENDA ITEMS**



**CITY OF RIDGEFIELD, WASHINGTON**  
**Parks Board MEETING MINUTES**  
**October 11, 2017**

**Regular Meeting - 6:30 PM**

**GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:30 PM](#)**

**FLAG SALUTE**

**ROLL CALL**

| Attendee Name    | Title        | Status  | Arrived |
|------------------|--------------|---------|---------|
| Beth Putnam      | Board Member | Present |         |
| Beth Wills       | Board Member | Absent  |         |
| Darrin Class     | Board Member | Absent  |         |
| Kimberly Stenbak | Board Member | Present |         |
| Rachelle Simmons | Board Member | Present |         |
| Thomas Ball      | Board Member | Absent  |         |
| Marie Bouvier    | Board Chair  | Present |         |

**LATE CHANGES TO AGENDA**

Under Old Business, add Nature Play Review with Juanita Rogers of BergerAbam

Under New Business, move Item 3, Playground Equipment Safety and Standards to Item 1.

**PUBLIC COMMENT - [6:34 PM](#)**

None

**CONSENT AGENDA - [6:34 PM](#)**

**1. Parks Board - Regular Meeting - Sep 13, 2017 6:30 PM - [6:34 PM](#)**

Minutes stand as approved

**MEMBER REPORT - [6:34 PM](#)**

**1. Mountain Bike Trails, Kim Stenbak**

Board Member Kimberly Stenbak shared a presentation on Mountain Bike Trails. This presentation can be viewed on the City's website on the Boards and Commissions page. Highlights include establish goals, trail contours, construction tips, general guidelines and rating system. In addition, design sustainable and appealing trails, incorporate loops, grade reversal, trail flow, etc.

**OLD BUSINESS - [7:15 PM](#)**

Juanita Rogers, the consultant with BergerAbam on the RORC Project, shared her thoughts on the nature play area at Abram's Park. She mentioned that the City of Vancouver has a few nature play type parks geared towards a younger age group. The Board may want to look into it. In general, however, she encouraged members to consider the following elements in their decision making process:

Minutes Acceptance: Minutes of Oct 11, 2017 6:30 PM (CONSENT AGENDA)

- With playscape, there is an acceptable range of maintenance, plan ahead.
- Identify the age range you want to accommodate and its program elements.
- Understand short vs. long-term maintenance and longevity.
- Understand manufactured features vs. donated items and associated costs / risks.
- Natural items like boulders, sand and logs, no longer needed from construction sites, can be repurposed.
- Consider picnic tables for parents if the play area is tailored towards younger kids.
- Think about plant materials that kids can use to make forts.
- Slides on hillsides are great. Use longer slides for older kids, smaller slides for younger kids.
- If using logs, ensure they are large enough to accommodate deterioration over time but still have a log.
- Vet ideas with Tad to ensure the placement of materials do not impede mowing boundaries.
- Manufactured playground equipment can cost \$100-\$150K. Donated materials could range around \$30K.
- Ensure the playground is ADA compliant.

Comments about a Mountain Bike Trail:

The location of the nature park at Abram's is good for mountain biking or a pump track for older kids. Single vs. double track has to do with number of users. A single track is mainly downward and could be a more complicated or risk taking trail. Avoid blind corners because of conflict users. It is good to include challenge courses. As an example, look at the Hamlet Park in Washougal. Camas Bikes is a huge mountain bike advocate. They maintain trails at Lacamas Lake, have a partnership with the City of Camas and are strong on maintaining other bike trails. They also offer to take your child on mountain bike courses.

Bryan recommended the following next steps: Board to identify an age group, program elements and continued discussions at next month's meeting. Then, meet with Juanita again to review design and layout ideas.

## **NEW BUSINESS - [6:50 PM](#)**

### **1. RORC Update**

Junita Rogers a consultant with BergerAbam on the RORC Project provided an overhead update that included the project benefits, timeline, a layout of the site plan for the school district and recreation center. She presented photos of the grading progress from various directions and concept sketches of the community building, varsity field and multi-use plaza.

### **2. PIF Funds Update**

At the end of 2017, we are looking at a balance of \$3.6 million. Normal Impact Fees and a state grant paid for the acquisition of the Refuge Park. The Hill Property at Abram's Park was put up for sale and sold for \$625K. Those funds went back into the PIF funds. The baseline for the 2018 budget has no projects. However, by the end of the 2018, the projection is to have a balance of \$4.4 million dollars. Once you incorporate projects like RORC, the project ending balance will be less than \$10K at year-end. This balance reflects a conservative number of houses. Currently the estimate is 250 homes based on number of lots we see getting ready to build. However, that number could possibly double. Each house is about \$3000 in Park Impact Fees. Going forward, that balance will go up as growth continues. Only Park Impact Fees can be used on new construction to balance the impact of new growth. Maintenance comes from the general fund. Chair Marie Bouvier would like to know what the upcoming projects are so the Board can be responsible on what they are spending.

### **3. Playground Equipment Safety and Standards, Tad Arends**

Public Works Facilities Supervisor, Tad Arends, provided a quick introduction of what his team does to maintain the city. Park maintenance is a small portion of their overall responsibilities. He has two guys that are mostly dedicated to parks. Maintenance includes trash removal, mowing, irrigation, visual play equipment inspections, etc. When a new playground is constructed, they do an audit to ensure installation meets standards outlined in the Standard Consumer Safety Performance Specification Manual. He spoke about risk factors, pros and cons of using manufactured vs. natural materials. If citizens were interested in assisting with light playground maintenance, please let the Public Works Director, Bryan Kast know. Also, to report issues related to City parks, please use Access Ridgified located on the City's website.

**PUBLIC COMMENT - [7:55 PM](#)**

None

**STAFF REPORTS - [7:55 PM](#)****Public Works Update**

Community Development is working through implementation of developments. The development review and development agreement have taken place so the next step is the recording of final plats. Not many new projects have come up since then. However, they may see some during winter and spring and will keep you in the loop. Also, as more information on the mixed-use project on 45th is available, they will provide updates.

**FROM THE BOARD - [8:00 PM](#)****Board Member Updates**

Chair Marie Bouvier mentioned that Clark County Parks is getting ready to discuss the Lewis and Clark Trail that will run through all our districts. They are having a meeting, November 18, 2017, from 9AM to 4:15PM and will be looking for input from everyone. So far, Bryan, Juanita and Marie will be there. If anyone else is interested, let Marie know and she will make sure you get an invitation.

**Council Update**

None

**Requests from the Board for Upcoming Meetings**

None

**ADJOURN - [8:05 PM](#)**

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Lisa Blake, PW Administrative Assistant

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Marie Bouvier, Chair

Minutes Acceptance: Minutes of Oct 11, 2017 6:30 PM (CONSENT AGENDA)

**CITY OF RIDGEFIELD  
PARKS BOARD**

**MEETING DATE:** November 08, 2017

**ITEM:**

**AGENDA ITEM TITLE:** Gee Creek Trail

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**SUMMARY/BACKGROUND:**

**STAFF CONTACT:** Lisa Blake, Administrative Assistant

**ATTACHMENTS:**

**CITY OF RIDGEFIELD  
PARKS BOARD**

**MEETING DATE:** November 08, 2017

**ITEM:**

**AGENDA ITEM TITLE:** Nature Play at Abram's Park

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**SUMMARY/BACKGROUND:**

**STAFF CONTACT:** Lisa Blake, Administrative Assistant

**ATTACHMENTS:**