



**RIDGEFIELD PARKS BOARD
MEETING AGENDA**

**Wednesday, November 9, 2022
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Minutes from Wednesday, 10/12/22 Meeting**

IV. PRESENTATION

V. MEMBER REPORT

VI. OLD BUSINESS

- 1. Update on Parks Projects in Motion, Parks, Trails, & Recreation Manager, Galina Burley**

VII. NEW BUSINESS

VIII. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

IX. STAFF REPORTS

- 1. Public Works: Parks Updates**

X. FROM THE BOARD

- 1. Board Member Updates**
- 2. Council Update**
- 3. Requests from the Board for Upcoming Meetings**

XI. ADJOURN

Parks Board Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>



CITY OF RIDGEFIELD, WASHINGTON
Parks Board MEETING MINUTES
October 12, 2022

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Rian Davis	Board Member	Present	
Sandy Schill	Board Member	Present	
Bruce Carpenter	Board Member	Present	
Jake Bredstrand	Board Member	Absent	
Sarah Scott	Board Member	Present	
Whitney Randall	Board Member	Present	
Galina Burley	Parks, Trails, and Recreation Manager	Present	
Beth Bicknell	Board Member	Present	

LATE CHANGES TO THE AGENDA

PUBLIC COMMENT

None.

CONSENT AGENDA

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rian Davis, Board Member
SECONDER:	Sandy Schill, Board Member
AYES:	Davis, Schill, Carpenter, Scott, Randall, Burley, Bicknell
ABSENT:	Bredstrand

1. Approval of Minutes from Wednesday, 9/14/22 Meeting

MOTION TO ACCEPT THE MINUTES AS PRESENTED.

MEMBER REPORT

Board member Schill had an update regarding the garden plot at Lefty's place. Schill Spoke with City Manager Steve Stewart and the Board was asked to start looking at properties to identify as heritage properties. An informational email will be sent out about that soon.

Schill asked if other members of the board are bothered by the height of the desk that they sit behind as the City has offered to reduce it if desired. Board Member Randall expressed that it's difficult to see over. The idea is to reduce it by 3-4 inches if possible, and no Board members opposed.

Board Member Schill reported that painting is done to the slide tube at the Onslow Nature Play Area. There will be climbing boulders installed around the base so it will look like a tree in rocks. The pattern had been done with a tool and paint.

PRESENTATION

1. Clark Co. Pet Waste Management - Community Outreach Coordinator, Grace DeMeo

Community Outreach Coordinator, Grace DeMeo provided a presentation regarding the Clark Conservation District's Poop Smart Clark program. They seek to provide public outreach for awareness as well as to promote solutions for waste to keep it out of water. DeMeo acknowledged Clark county is doing a good job with containers and bags so they want to bolster those programming efforts. They seek permission to put up corrugated lawn signs and/or aluminum signs to target pet waste and water quality contamination in general in parks around the city. They would handle ordering and maintenance of the signs through end of programming year in 2024. Board members were supportive of putting these signs in city parks.

2. Port of Ridgefield Waterfront Park - Chief Executive officer, Randy Mueller

Port of Ridgefield Chief Executive officer Randy Mueller presented updates regarding the waterfront park. Mueller shared that there were 1,500 responses to their survey and discussed some of the highlights that were received as being desirable, as well as concerns for the area. The Port Commission took the survey results and the consensus was parks and open space was highly desirable so it will be made a priority. The Port will be working closely with staff and the Parks Board during development.

OLD BUSINESS

1. Parks & Trails Sign Policy - Parks, Trails, & Recreation Manager, Galina Burley

Parks, Trails, & Recreation Manager Galina Burley brought back information to the board regarding the sign that was previously made into a motion to be a standard parks sign. They had preferred sign 5, with decals versus cutouts for safety, and an orange background with gradient style from sign 6. Burley looked for confirmation that the board still felt the same, and each Board member confirmed that those design elements were their continued preference and they also wanted trail signage to match for branding purposes. Board provided feedback that they would like to see slightly smaller signs for trails and some simplified design elements and remain consistent with parks signs.

NEW BUSINESS

1. Parks Municipal Code Review - Parks, Trails, & Recreation Manager, Galina Burley

Parks, Trails, & Recreation Manager Burley shared that per code, the Board would review rules every 3 years. Burley would love to hear from the Board how they would like to review and if they want it in a meeting format or in workshop format. The original documentation came out in 2015 and it's time to review it. The Board is additionally interested in looking at the Parks Board Municipal Code as well.

PUBLIC COMMENT

STAFF REPORTS

Public Works: Parks Updates

The Public Works Director, Brenda Howell, will be leaving the City at the end of the month and City Manager Steve Stewart will be covering. Bredstrand and his partner welcomed a child recently and Burley shared a photo during the meeting. A contractor has been hired for the splash pad as soon as possible and the soonest start date for this project will be December or early January if weather cooperates, and it should be opening in late spring. The north segment of Gee Creek is on track. Horns Corner is on track to do some planting this year with invasive removal planned. Refuge Park is completing design on phase 1 with construction is likely to start by early next year. Work is starting with a consultant for Boyse Park and Burley hopes to bring the Board a couple of concepts that will include a pump track and dome. The Skate Park analysis scope is waiting on leadership team approval to proceed.

FROM THE BOARD

Board Member Updates

None.

Council Update

Council will be looking at design being used for overpasses at the next meeting.

Requests from the Board for Upcoming Meetings

None.

ADJOURN - [8:24 PM](#)

Chalea Johnston, PW Administrative Assistant

Beth Bicknell, Chair