



**RIDGEFIELD PARKS BOARD
MEETING AGENDA**

**Wednesday, December 13, 2017
Ridgefield Community Center
210 N. Main, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Minutes from November 8, 2017 Meeting**

IV. MEMBER REPORT

V. OLD BUSINESS

- 1. Nature Play at Abram's Park**

VI. NEW BUSINESS

- 1. Council Update**
- 2. Parks Board 2018 Work Plan**

VII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

VIII. STAFF REPORTS

- 1. Public Works Update**

IX. FROM THE BOARD

- 1. Board Member Updates**
- 2. Council Update**
- 3. Requests from the Board for Upcoming Meetings**

X. ADJOURN

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: December 13, 2017

ITEM:

AGENDA ITEM TITLE: Approval of Minutes from November 8, 2017 Meeting

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS: 110817 PB Minutes (PDF)



CITY OF RIDGEFIELD, WASHINGTON
Parks Board MEETING MINUTES
November 8, 2017

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:35PM - [6:35 PM](#)

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Beth Putnam	Board Member	Absent	
Beth Wills	Board Member	Present	
Darrin Class	Board Member	Present	
Kimberly Stenbak	Board Member	Present	
Rachelle Simmons	Board Member	Present	
Thomas Ball	Board Member	Absent	
Marie Bouvier	Board Chair	Present	

Board member Beth Putnam is excused as she was unable to attend tonight's meeting.

LATE CHANGES TO THE AGENDA

None

PUBLIC COMMENT - [6:35 PM](#)

None

CONSENT AGENDA - [6:35 PM](#)

1. Parks Board - Regular Meeting - Oct 11, 2017 6:30 PM

Minutes stand as approved

MEMBER REPORT - [6:39 AM](#)

Chair Marie Bouvier will do presentation at next month's meeting.

OLD BUSINESS - [6:40 PM](#)

1. Gee Creek Trail

The City is working closely with BergerAbam to develop trail alignment options along Gee Creek. Bryan presented an updated map with three possibilities and highlighted the pros and cons of each. A question was asked about how to work with owners who are concerned about the trail running through their property. Dennis Riches, Ridgefield resident, requested clarification on the route colors of the proposed trail alignments.

2. Nature Play at Abram's Park

After working with Juanita of BergerAbam, the Board identified the following features they would like to see in this nature park:

- Play areas to address different age groups (y)
- A sand pit (y)
- Tall trunks for climbing (y)
- Younger age structures up front and taller features towards the back (y)
- A challenge course similar to Ninja Warriors if space allowed (y)
- Prefer natural materials (y)
- Use manufactured materials for larger pieces of equipment (y)
- Phase project by age group you wish to accommodate (y)
- Add educational features that would also qualify for funding (y)
- Use stump rounds (y)
- Use boulders (y)
- Use balance logs (y)
- Add slides (y)
- Use tall climbing logs (t)
- Add picnic Table (n)
- Use materials to build forts and nests made of sticks that kids can move around (y)
- Use live plants like willows to make an arch (y)
- Add benches like campground seating (y)
- Water table, rectangular table kids can create rivers, dams, etc. (y)
- Add signs or beaver images such as (here's where they build a dam), etc. (y)
- Create a challenge course where they can go from stump to rocks to...(y)

Bryan appreciated the Boards input and will draw up a final draft at December's meeting for approval. In January, the final concept will be presented to Council.

NEW BUSINESS - [7:10 PM](#)

None

PUBLIC COMMENT - [7:10 PM](#)

None

STAFF REPORTS - [7:10 PM](#)

Public Works Update

Bryan presented RORC's website (RORC.info) and highlighted various pages. One particular feature of this site is Project Webcam. It uses drones to do flyovers and capture the development process. This site is an excellent tool to answer project questions. The city plans to reach out to the community through fund raising efforts.

Bryan is working with a hydraulics consultant to walk the entire Gee Creek and identifying potential erosion areas needing reinforcements. The City is working with Fish and Wild Life on permitting and hope to move forward on this before the wet weather sets in.

It was suggested that signs be installed on the trail so you know you are on the path and not walking through someone's property. Bryan will check with Public Woks to see if they are storing pre-printed trail signs.

FROM THE BOARD - [7:24 PM](#)

Board Member Updates

Chair Marie Bouvier reminded the group about the trail system event in November.

Council Update

There will be a Parks Board update at January's Council meeting.

Requests from the Board for Upcoming Meetings

None

ADJOURN - [7:25 PM](#)

AGENDA ITEMS

Lisa Blake, PW Administrative Assistant

Marie Bouvier, Chair

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: December 13, 2017

ITEM:

AGENDA ITEM TITLE: Nature Play at Abram's Park

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: December 13, 2017

ITEM:

AGENDA ITEM TITLE: Council Update

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS:

**CITY OF RIDGEFIELD
PARKS BOARD**

MEETING DATE: December 13, 2017

ITEM:

AGENDA ITEM TITLE: Parks Board 2018 Work Plan

SUMMARY/BACKGROUND:

STAFF CONTACT: Lisa Blake, Administrative Assistant

ATTACHMENTS: 2017 Work Plan Ridgefield Parks Board (PDF)

2017 WORK PLAN RIDGEFIELD PARKS BOARD

1. **Strategic planning**
 - Assess recommendations in Parks Master Plan.
 - Begin planning for next Parks Master Plan revision.
2. **Sports field development**
 - Partner with City on Ridgefield Outdoor Recreation Complex (RORC) planning and/or YMCA planning.
 - Partner with City and sports leagues to maintain Abrams sports fields due to intensive ongoing use.
 - Discuss potential for new developments: more full-size basketball courts, volleyball courts, lacrosse fields, multi-use fields, etc.
3. **Property acquisitions for potential parks/trails**
 - Maintain involvement in property acquisitions for parks and trails/trail completion, especially neighborhood parks.
 - Receive monthly updates on preliminary plats for potential new park locations.
4. **Park development**
 - Plan for new parks development by reviewing and re-prioritizing Parks Master Plan list in light of current/planned development.
 - Create flipbook for developers with innovative park ideas, utilizing presentations from board members.
 - Review proposed park and trail features in new developments.
 - Pursue opportunities for County partnership in park development, including RORC and trails.
 - Determine additional potential locations for covered picnic table opportunities, places for parties/rentals.
5. **Trail, trailhead, and access coordination**
 - Review and re-priorize Parks Master Plan list of trails and locations, as well as potential citywide trail loop, in light of current and proposed development.

- Determine locations for trailheads and linkages. Create connections between existing trails, including Smythe Road connection and areas from Ridgefield High School to Refuge.
- Develop more detailed trail signage, route and wayfinding signage for parks/trails/facilities, and website/brochure to identify trails.
- Determine alternate trail opportunities, including mountain bike, water, fitness, and running/walking/biking, and educational trails.

6. Water access

- Develop waterfront park facility (possibly utilizing existing Port facilities and parks).
- Prioritize development of water trails and water access.
- Assist as needed with development of non-motorized boat launch.
- Work with Refuge to improve access and wayfinding.

7. Parks and trails maintenance

- Ensure parks and trails maintenance remains a City priority. Determine ways to keep parks and trails in good condition, maintaining good aesthetics and functionality.

8. Volunteer and community based action

- Create list of park projects that can utilize volunteers.

9. Fund development and grant writing

- Increase Parks Board participation in fund development and grant writing, particularly federal funding for urban refuge planning.

10. Community Networking and Relationship Building

- Continue relationship building across multiple organizations, including Ridgefield School Board, Planning Commission, Downtown Business Association, Main Street Program, Port of Ridgefield, Ridgefield National Wildlife Refuge, Washington Department of Transportation, Parks Foundation, Intertwine, and more.
- Continue working with Port of Ridgefield to develop potential parks and trails in commercial areas near I-5, as well as waterfront development/improvements and amenities along Lake River.

11. Interagency networking and relationship building

- Explore partnership opportunities with regional health care providers and services to promote wellness activities, healthy living and communications about the benefits of parks and recreation (ex. Kaiser Permanente funding for Vancouver-Clark Parks and Recreation Department's Walking Guide).