RIDGEFIELD CITY COUNCIL
MEETING AGENDA

Thursday, September 21, 2017
Ridgefield Community Center
210 N. Main, Ridgefield, WA 98642

I. GENERAL SESSION CALL TO ORDER - 5:30PM

1. **Flag Salute**
2. **Roll Call**
3. **Late changes to the agenda**

II. BUSINESS

1. **Presentation: 2018 Budget - Initiatives and Capital Projects - Kirk Johnson, Finance Director**

III. ADJOURN

CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION

MEETING DATE: September 21, 2017

ITEM: STUDY SESSION - 5:30 P.M.

AGENDA ITEM TITLE: Presentation: 2018 Budget - Initiatives and Capital Projects

---

GOVERNING LEGISLATION:

RCW 35A.33, City of Ridgefield Financial Policy #07: Budget

PREVIOUS COUNCIL ACTION TAKEN:

Council adopts an annual budget. The 2017 annual budget was adopted December 1, 2016

SUMMARY/BACKGROUND:

Introduction and discussion on the requested initiatives and capital projects for 2018. 2018 revenue update

BUDGET/FINANCIAL IMPACTS:

N/A – Presentation and Discussion

RECOMMENDED ACTION OR MOTION:

No action requested at this time

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS: 2018 Initiative and Capital Budget 9.21.17 (PDF)

2018 Budget
Initiatives and Capital Projects

September 21, 2017

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Budget
Agenda

- Budget Calendar
- Updated 2018 Revenue Forecast
- Available Fund Balance
- 2018 Initiatives and Capital Projects
- Next Steps

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Budget Calendar

Week of	May	June	July					Aug				Sept				Oct					Nov				Dec			
			3	10	17	24	31	7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25
City Council Goals/Retreat		*6/12/2017*																										
Management Initiatives/Goals Retreat		*6/22/2017*																										
Update Equipment Replacement Model		*Completed*																										
Update Indirect Cost Plan		*Completed*																										
Review Budget and Financial Policies		*No Changes*																										
Review Economic Conditions						27th																						
Determine Baseline Assumptions																												
Develop Proposed Budget																												
Levels of Service																												
Baseline/Beginning Budget																												
New Programs or Initiatives																												
Update Indirect Cost Plan																												
Update Equipment Replacement Fund																												
Preliminary Budget																												
Operating																												
Capital																												
Update Financial Forecast																	12th											
Adopt Final Budget																												
Conduct Hearing on Revenue Sources																				2nd								
Draft Final Budget																												
Adopt Property Tax Levy																				2nd		16th						
Update Utility Rates																				2nd		16th						
Final Budget and Conduct Hearings																						16th			7th			
Executive Management Meetings						25th					31st				26th			17th										
Budget Advisory Committee Meetings (2pm)							3rd					7th				5th			26th									
City Council Work Sessions								10th						21st			12th			2nd								

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2017 - 2018 Budget Comparison
General Fund Revenue Forecast

Description	2017 Budget	2018 Budget	Percentage Change
001 General Fund			
Revenue			
Property Tax	1,060,000	1,136,203	7.19%
Retail Sales & Other Tax	1,553,576	1,724,845	11.02%
Utility Taxes	1,017,411	1,110,987	9.20%
License & Permits	654,283	873,600	33.52%
Planning & Development	532,973	755,693	41.79%
Fines & Forfeits	78,417	70,095	-10.61%
Charge for Goods & Services	434,676	534,195	22.89%
Intergovernmental/Grant	176,258	183,788	4.27%
Other Revenue/Donations	101,899	77,187	-24.25%
Transfers In	1,555	8,798	465.79%
General Fund Revenue	**5,611,048**	**6,475,390**	**15.40%**

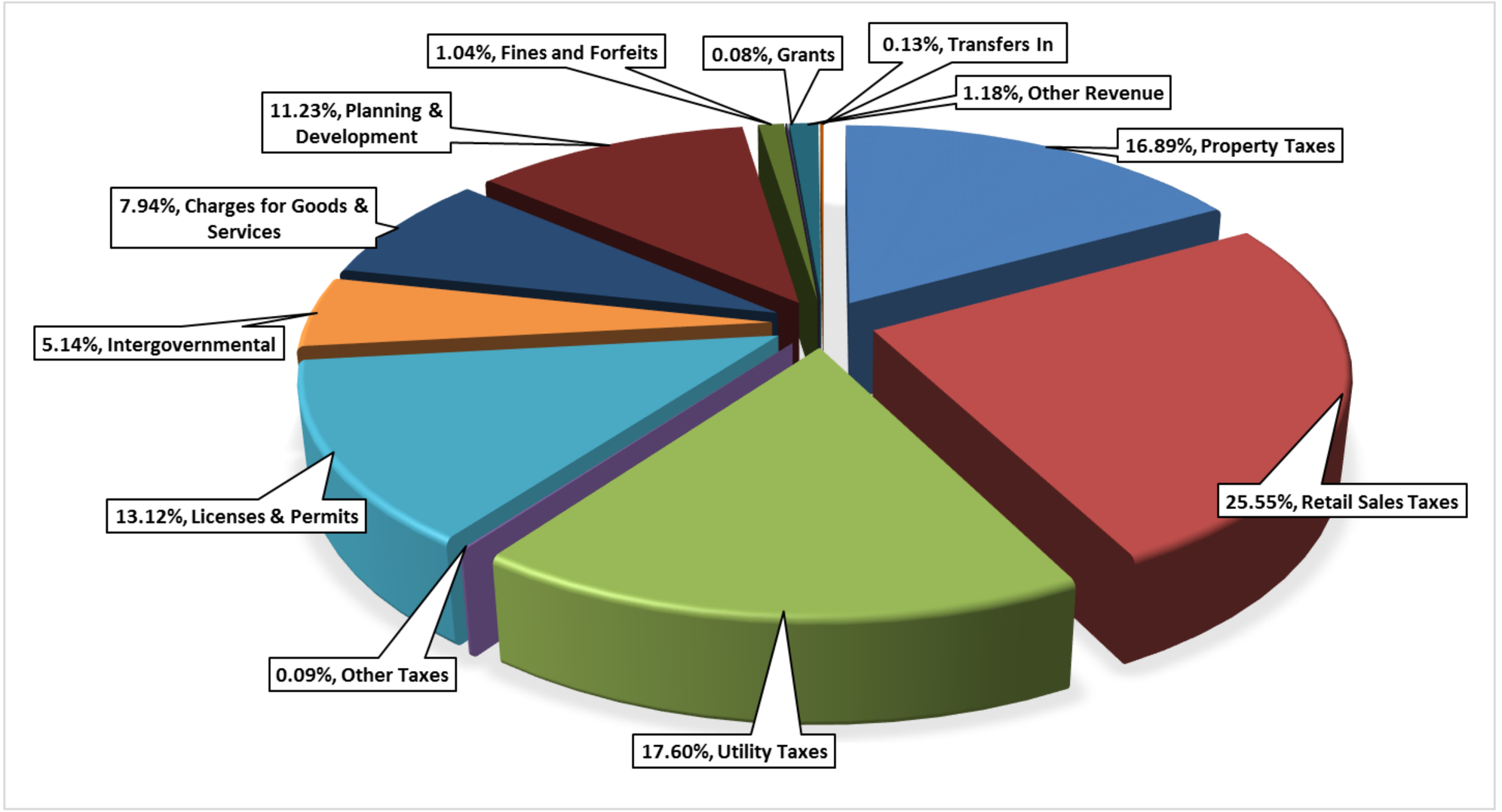
Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2017 - 2018 Budget Comparison
Street Fund Revenue Forecast

Description	2017 Budget	2018 Budget	Percentage Change
101 Street Fund			
Revenue			
Utility Tax/Franchise Fee	64,062	73,138	14.17%
Permits	9,106	9,000	-1.16%
Intergovernmental	156,705	167,345	6.79%
Other Revenue	2,525	2,525	0.00%
Transfers In	331,100	400,822	21.06%
Street Fund Revenue	**613,498**	**652,830**	**6.41%**

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Budget
General and Street Fund Revenue Structure



Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2017 - 2018 Budget Comparison
Water and Storm Water Fund Revenue Structure

Description	2017 Budget	2018 Budget	Percentage Change
406 Water Utility Fund			
Revenue			
Charges for Goods and Services	1,623,080	1,794,773	10.58%
Other Revenue	10,580	12,167	15.00%
Transfers In	-	203,277	0.00%
Water Utility Fund Revenue	**1,633,660**	**2,010,217**	**23.05%**
408 Stormwater Utility Fund			
Revenue			
Charges for Goods and Services	481,292	610,193	26.78%
Other Revenue	2,654	525	-80.22%
Stormwater Fund Revenue	**483,946**	**610,718**	**26.20%**

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2017 - 2018 Budget Comparison
Special Revenue Fund Revenue Structure

Description	2017 Budget	2018 Budget	Percentage Change
105 Real Estate Excise Tax (REET) Fund			
Revenue			
Real Estate Excise Taxes	750,000	1,000,000	33.33%
Other Revenue	394,186	10,000	-97.46%
REET Fund Revenue	***1,144,186***	***1,010,000***	***-11.73%***
111 Drug Fund			
Revenue			
Fines and Forfeits	1,011	1,000	-1.09%
Other Revenue	75	75	0.00%
Drug Fund Revenue	***1,086***	***1,075***	***-1.01%***
114 Park Impact Fee (PIF) Fund			
Revenue			
Planning & Development	742,868	751,077	1.11%
Grants	225,300	-	-100.00%
Other Revenue	11,216	3,500	-68.79%
PIF Fund Revenue	***979,384***	***754,577***	***-22.95%***
115 Traffic Impact Fee (TIF) Fund			
Revenue			
Planning & Development	263,559	695,920	164.05%
Other Revenue	9,540	3,000	-68.55%
TIF Fund Revenue	***273,099***	***698,920***	***155.92%***
416 Water System Development Charge (WSDC) Fund			
Revenue			
Contributed Capital	1,046,750	1,046,750	0.00%
Other Revenue	27,447	25,300	-7.82%
Utility Capital Project Revenue	***1,074,197***	***1,072,050***	***-0.20%***

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Budget
Available Fund Balance

Operating Funds	Avail for Ongoing Initiatives	Avail for One-time Initiatives	Total Available Fund Balance
General & Street Fund	51,090	237,988	289,078
Building Fund	237,988	744,254	982,242
Water Operating	265,736	901,643	1,167,379
Stormwater Operating	124,961	284,719	409,680
Special Revenue Funds			
Real Estate Excise Tax (REET)	-	4,391,402	4,391,402
Drug Fund	-	5,467	5,467
Park Impact Fee (PIF)	-	2,081,654	2,081,654
Traffic Impact Fee (TIF)	-	932,891	932,891
Water Utility SDC	-	5,285,670	5,285,670
Capital Funds			
Equipment Replacement	-	281,439	281,439

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Budget
Submitted Initiatives – Fund Balance Impact

Fund Impact				
Fund	**2018 Ongoing**	**2017 Carry Forward**	**2018 One-time**	**Total Fund Impact**
Operating Funds				
General & Street Fund Operations	$ 75,000	$ -	$ 227,693	302,693
General Fund - Building Fees	126,450	-	101,243	227,693
Water Operating Fund	74,900	-	42,990	117,890
Sewer Operating Fund	-	37,000	16,798	53,798
Storm Water Operating Fund	-	-	291,811	291,811
Special Revenue Funds				
Real Estate Excise Tax (REET)	-	260,000	4,028,000	4,288,000
Drug Fund	-	-	-	-
Park Impact Fee (PIF)	-	100,000	1,976,000	2,076,000
Transportation Impact Fee (TIF)	-	-	900,000	900,000
Water System Development Charges (WSDC)	-	-	2,080,000	2,080,000
Grant/Bond Funding - New Revenue Sources	-	-	10,788,800	10,788,800
Capital Funds				
Equipment Replacement Funds	-	-	88,400	88,400
Total Fund Impact	***$ 276,350***	***$ 397,000***	***$ 20,541,735***	***$ 21,215,085***

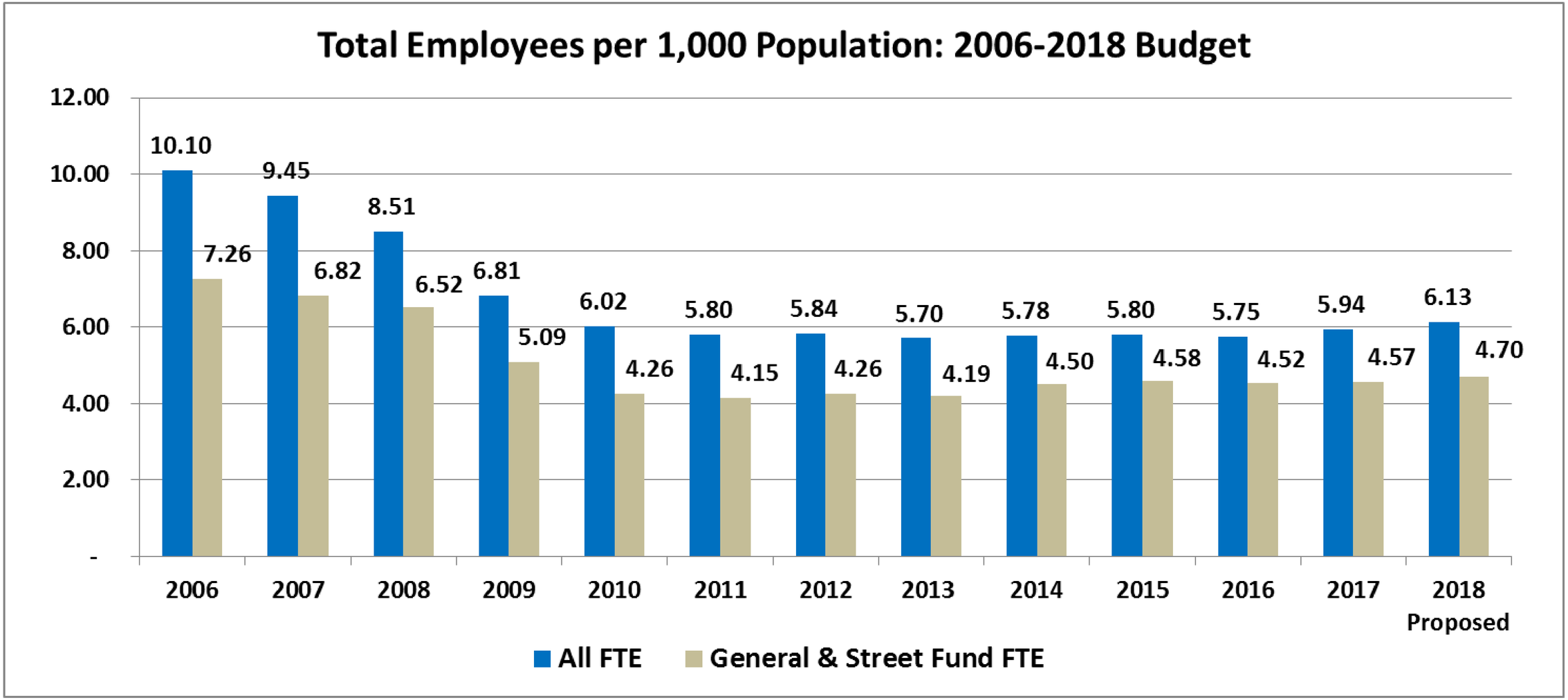
Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
System Efficiency/Communications

Project	One-Time or Ongoing	Funding Source	Total 2018 Requested Appropriation	Funded from Ongoing Revenues	2017 One-Time Carry Forward	Grant Funding/ Developer Contributions	New 2018 One-Time Initiative Request	Description	Council Goals Met
System Efficiency Initiatives									
Implementation of Document Management System	One-time	Gen Fund 23%, Building 24%, Streets 12%, Water 22%, Sewer 13%, Stormwater 6%	67,680	-	-	-	67,680	Continue integrating additional departments and documents into LaserFiche Document Management System	1, 4
Land Use, Building Permit, Engineering Scanning	One-time	Building Fees	75,000	-	-	-	75,000	Continue scanning and electronically archiving land use, building permit and engineering documents.	1, 4
Clark County Animal Control	Ongoing	General Fund	13,500	13,500	-	-	-	Move animal control services to Clark County. Frees up officer and staff time from having to respond to animal calls and issue licenses. License fees could potentially reduce estimated cost	1, 4
Online Backflow Reporting	Ongoing	Water	1,200	1,200	-	-	-	Software enhancement to allow backflow testers to submit tests online. Ongoing costs include $600 annual fee and $1 per submittal fee.	1, 4
Total System Efficiency /Communication			***157,380***	***14,700***	***-***	***-***	***142,680***		

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

Key Assumptions
Staffing Levels: Per 1,000 Population



Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

Key Assumptions
Staffing Levels: Comparison to Other Cities

City	Population	Full-Time	Part-Time	Total	Employees per capita
Yacolt	1,715	2	3	5	343
Battleground	20,370	78	-	78	261
Washougal	15,760	74	0	74	213
Vancouver	176,400	984	27	1,011	174
Woodland	6,035	33	2	35	172
Ridgefield	7,235	43	1	44	166
Kelso	11,980	74	7	81	148
LaCenter	3,195	22	2	24	133
Kalama	2,620	17	4	21	125
Camas	23,080	179	11	190	121
Longview	37,510	303	8	411	91
City of Ridgefield Trend					
2018 Proposed	7,755	47	1	48	163
2017	7,235	43	1	44	166
2016	6,870	37	1	38	181
2015	6,400	35	2	37	173

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Staffing

Project	One-Time or Ongoing	Funding Source	Total 2018 Requested Appropriation	Funded from Ongoing Revenues	2017 One-Time Carry Forward	Grant Funding/ Developer Contributions	New 2018 One-Time Initiative Request	Description	Council Goals Met
Staffing/Training Initiatives									
New Officer	One-time and Ongoing	General Fund	136,415	45,750	-	-	90,665	New patrol officer expense for half year. Estimated hiring date in June One time expense includes parol vehicle, training and outfitting new officer	1, 4
Water Utility FTE	One-time and Ongoing	Water	102,050	73,950	-	-	28,100	New FTE position for water utility fund. Position to assist with increased preventative maintenance related to population and system growth. Includes truck and outfit costs	1, 4
Building Department Admin Assistant	One-time and Ongoing	Building Fees	79,250	74,250	-	-	5,000	Admin assistant for community development department and back up permit tech	1, 4
Plan Review Specialist	One-time and Ongoing	Building Fees	91,500	52,700	-	33,800	5,000	Add plan review specialist to allow city to move away from consultant for plan review overflow. City also is negotiating with La Center to offer building inspection and plan review service. Estimate $33,800 in revenue.	1, 4
Trail Maintenance	One-time and Ongoing	General Fund	26,500	5,000	-	-	21,500	Request for $5k dedicated to trails maintenance. Seasonal worker to focus on trails maintenance in 2018 - $21,500. Council initiative	1, 4, 6
Storm Water Temp Worker	One-time	Storm	21,500	-	-	-	21,500	Temporary assistance request for storm water maintenance work from May to October. Council initiative	1, 4, 6
Strateic Staffing/Scheduling Study	One-time	General Fund	10,000	-	-	-	10,000	Complete study on Police Department scheduling needs and prepare a growth plan to meet needs of city	1, 3, 4
	Total Staffing Initiatives		***467,215***	***251,650***	***-***	***33,800***	***181,765***		

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Non-Recommended Staffing

Project	One-Time or Ongoing	Funding Source	Total 2018 Requested Appropriation	Funded from Ongoing Revenues	2017 One-Time Carry Forward	Grant Funding/ Developer Contributions	New 2018 One-Time Initiative Request	Description	Council Goals Met
Staffing/Training Initiatives Not Recommended for Consideration									
Pursuit Intervention Technique Training	One-time	General Fund	6,860	-	-	-	6,860	Registration costs plus overtime to send officers to PIT maneuver training to insure officers are certified in tactical technique	1, 4
Total Staffing Initiatives Not			***6,860***	***-***	***-***	***-***	***6,860***	***-***	

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
General Government

Project	One-Time or Ongoing	Funding Source	Total 2018 Requested Appropriation	Funded from Ongoing Revenues	2017 One-Time Carry Forward	Grant Funding/ Developer Contributions	New 2018 One-Time Initiative Request	Description	Council Goals Met
General Government Initiatives									
Events	Ongoing	General Fund	10,000	10,000	-	-	-	Increase city event budget from $40,000 annually to $50,000	2, 5, 6
Total General Government Initiatives			***10,000***	***10,000***	***-***	***-***	***-***		

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Facility/Vehicle/Equipment

Project	One-Time or Ongoing	Funding Source	Total 2018 Requested Appropriation	Funded from Ongoing Revenues	2017 One-Time Carry Forward	Grant Funding/ Developer Contributions	New 2018 One-Time Initiative Request	Description	Council Goals Met
Facility/Vehicle/Equipment Initiatives									
Rough Terrain Mower (Skid Steer)	One-time	Storm 50%, Street 20%, Parks 25%, Cemetery 5%	33,000	-	-	-	33,000	Equipment purchase to mow storm facilities, dog park and other rough terrain locations.	1, 4
Caretaker Residence Roof Replacement	One-time	General Fund	25,000	-	-	-	25,000	Replace the roof on park caretaker residence	3
Police Department Facility Expansion	One-time	REET	410,000	-	260,000	-	150,000	Carry over $260k from 2017 budget and add additional $150k to complete expansion of facility	1, 2, 4
Total Facility/Vehicle/Equip Initiatives			***468,000***	***-***	***260,000***	***-***	***208,000***		

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Non-Recommended Facility/Vehicle/Equipment

Project	One-Time or Ongoing	Funding Source	Total 2018 Requested Appropriation	Funded from Ongoing Revenues	2017 One-Time Carry Forward	Grant Funding/ Developer Contributions	New 2018 One-Time Initiative Request	Description	Council Goals Met
Facilities/Vehicles/Equipment Initiatives Not									
Pool Vehicle	One-time	General Fund	21,000	-	-	-	21,000	Purchase/lease a small SUV as pool vehicle to travel to conferences and meetings and limit mileage reimbursement. Available for event use.	1, 4
Computer Work Station	One-time	General Fund	1,800	-	-	-	1,800	Set-up 3rd computer work station to limit the current back log of reports etc. due to officers need to share work stations	1, 4
Ballistic Shields	One-time	General Fund, Grant	5,420	-	-	-	5,420	Purchase two ballistic shields for enhanced officer safety at critical events. Possible grant opportunity	1, 4
Stop Sticks	One-time	General Fund, Grant	5,010	-	-	-	5,010	Purchase of 10 stop stick tire deflation devices to terminate vehicle pursuit for officers. Potential grant opportunity	1, 4
Facilities/Vehicle/Equip Not			***33,230***	***-***	***-***	***-***	***33,230***	***-***	

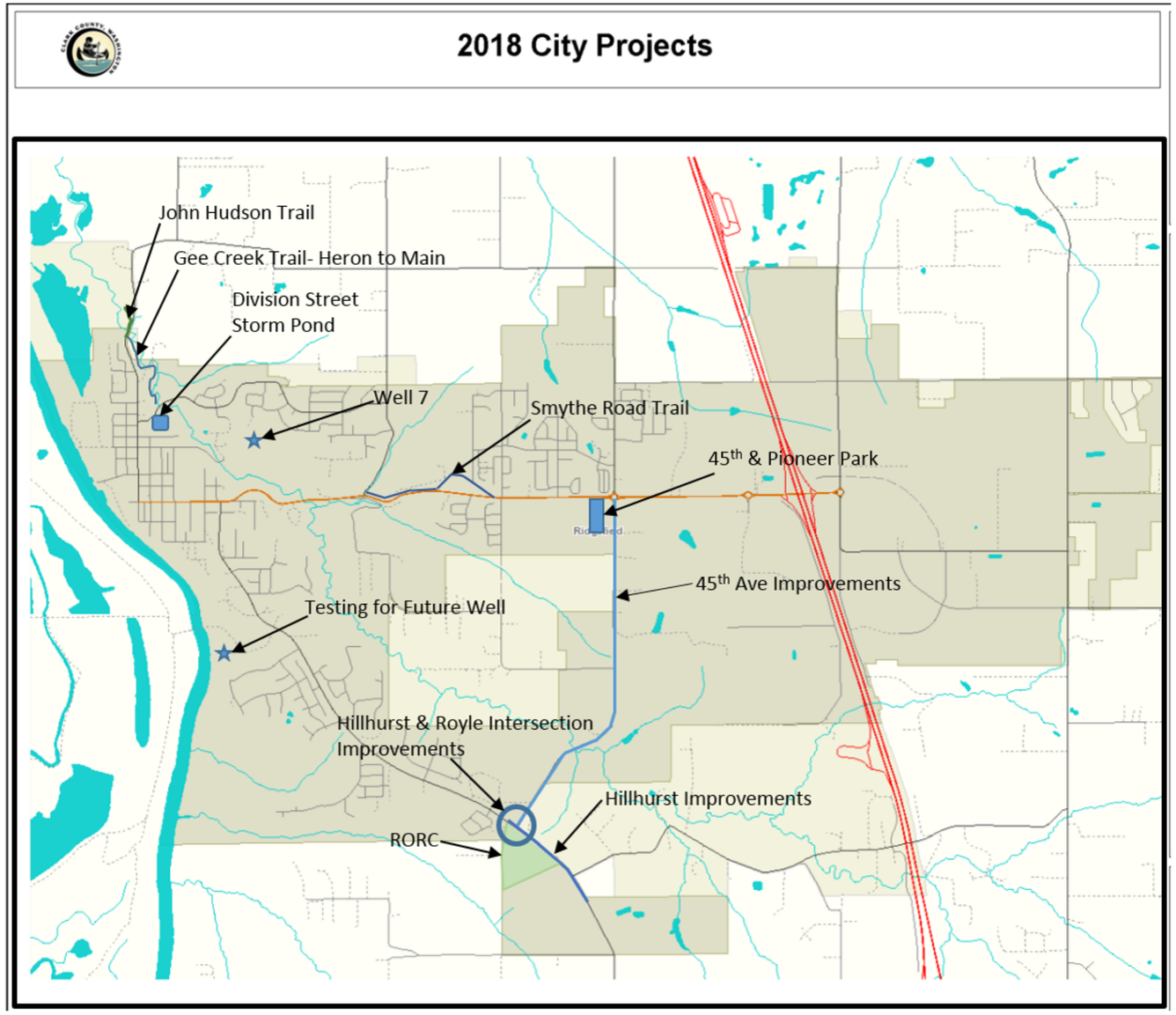
Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Equipment Replacement

Project	One-Time or Ongoing	Funding Source	Total 2018 Requested Appropriation	Funded from Ongoing Revenues	2017 One-Time Carry Forward	Grant Funding/ Developer Contributions	New 2018 One-Time Initiative Request	Description	Council Goals Met
Equipment Replacement Fund Initiatives									
Pickup Truck	One-time	ERF	28,100	-	-	-	28,100	Replace 1997 Ford Ranger	1, 4
Pickup Truck	One-time	ERF	28,100	-	-	-	28,100	Replace 1998 Chevrolet K1500	1, 4
Pickup Truck	One-time	ERF	28,100	-	-	-	28,100	Replace 2006 Ford F350	1, 4
Utility Trailer	One-time	ERF	4,100	-	-	-	4,100	Replace 2002 utility trailer	1, 4
Equipment Replacement Fund Initiatives			***$ 88,400***	***$ -***	***$ -***	***$ -***	***$ 88,400***		

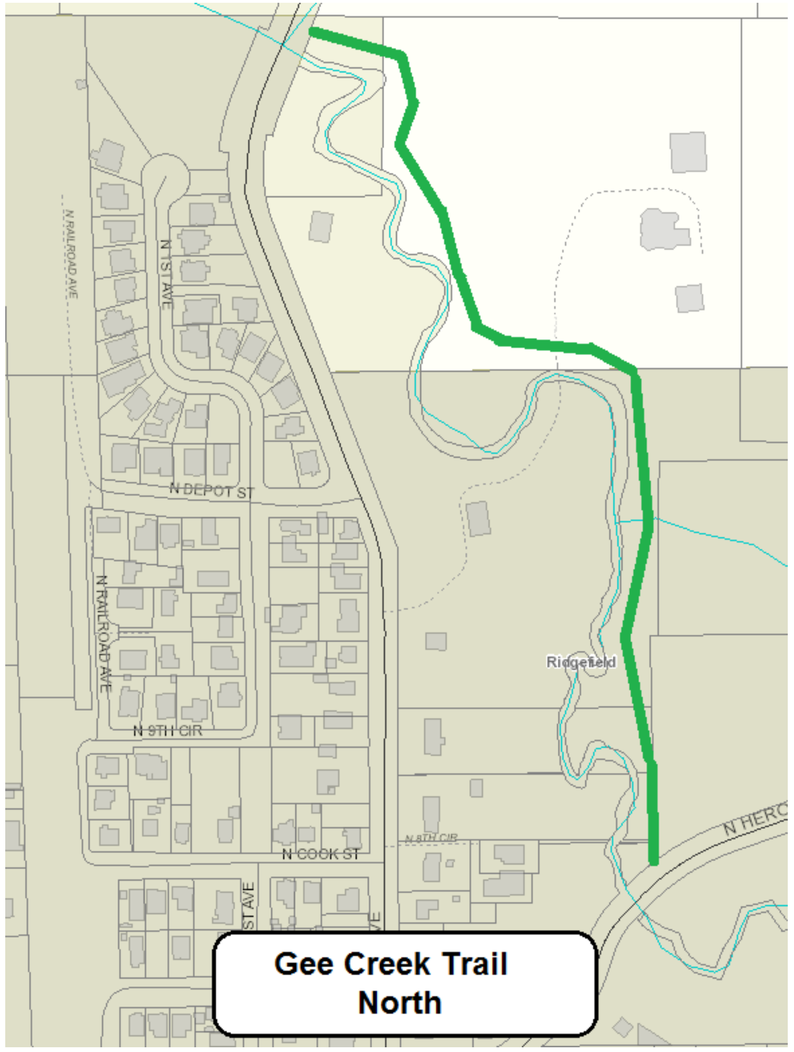
Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Capital Project Locations



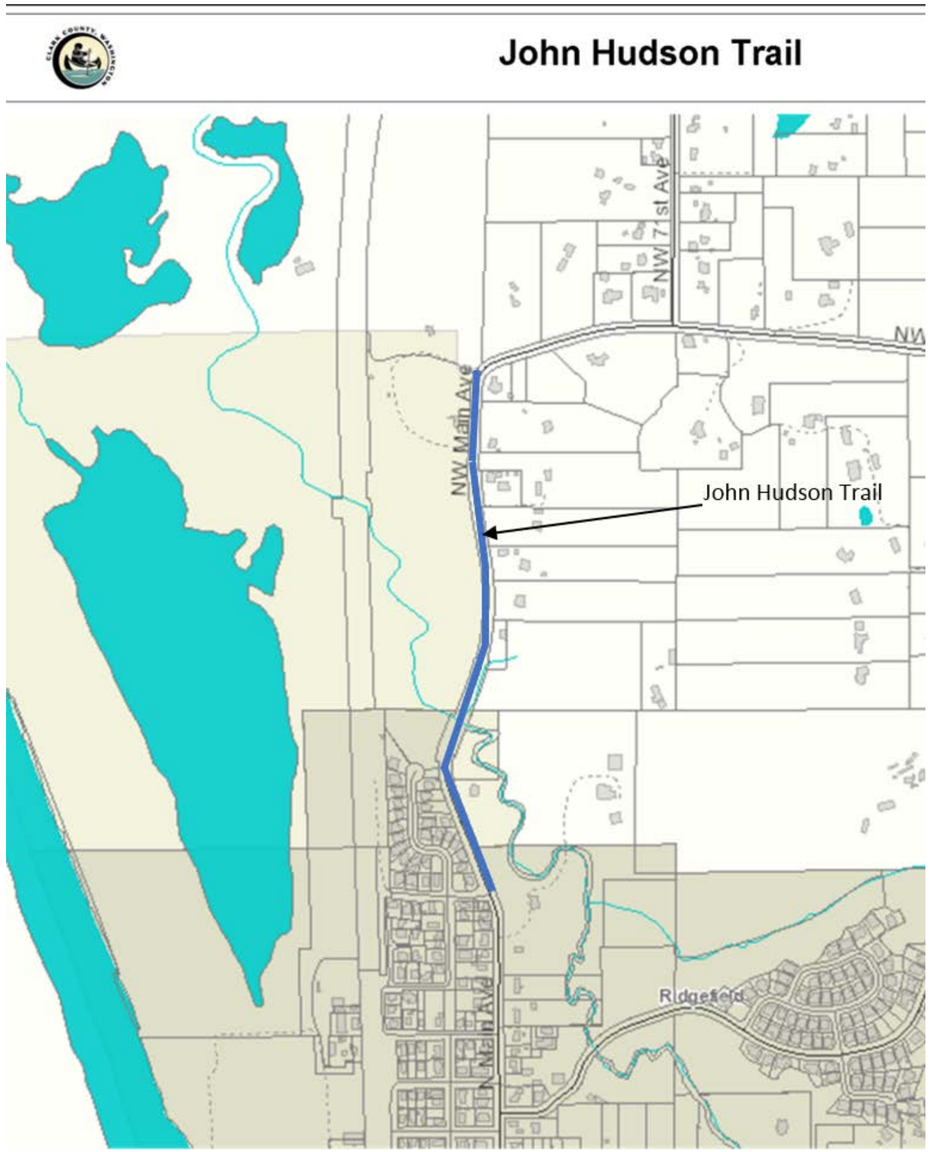
Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Trail Project Locations



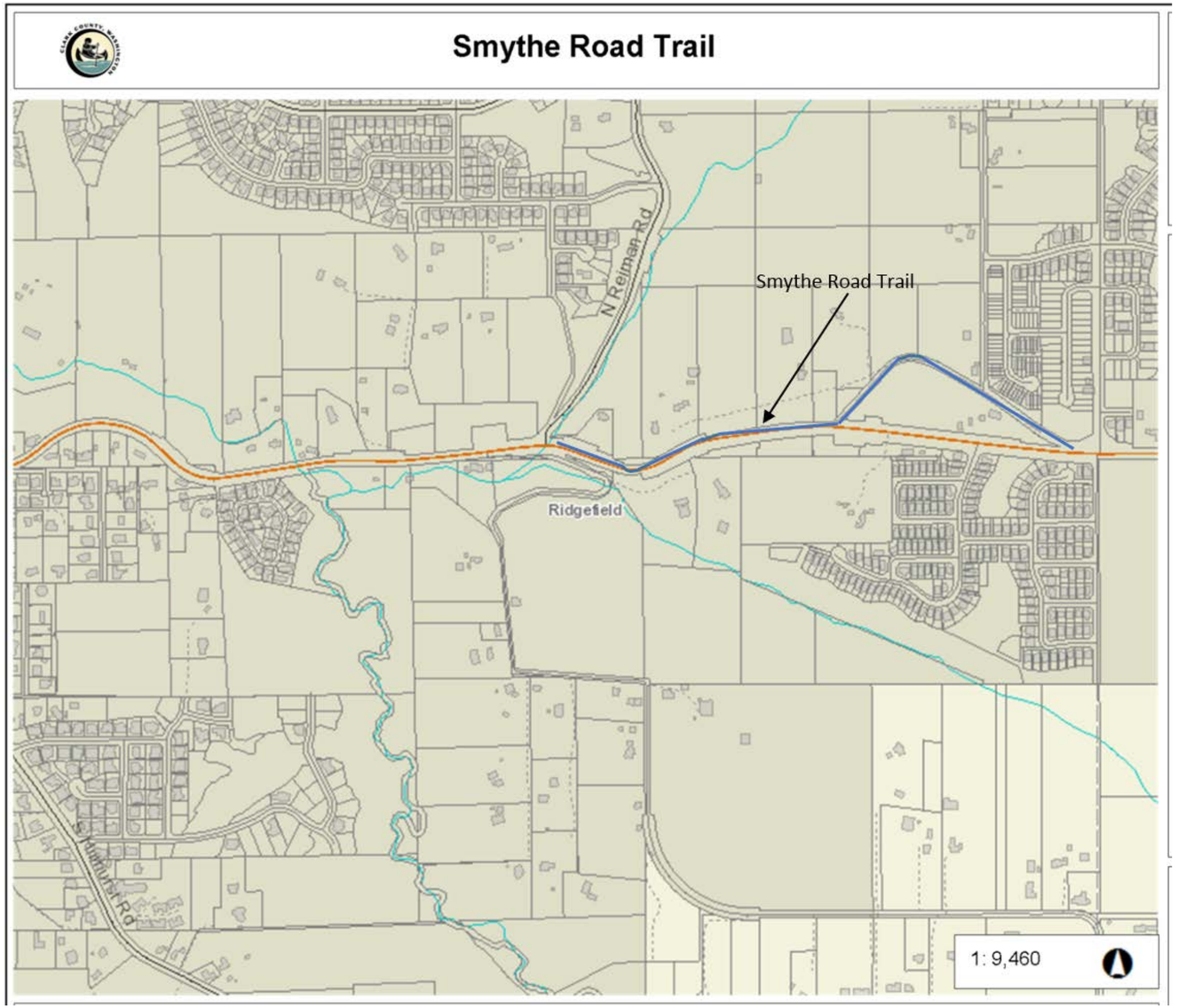
Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Trail Project Locations



Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Trail Project Locations



Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Ridgefield Outdoor Recreation Complex

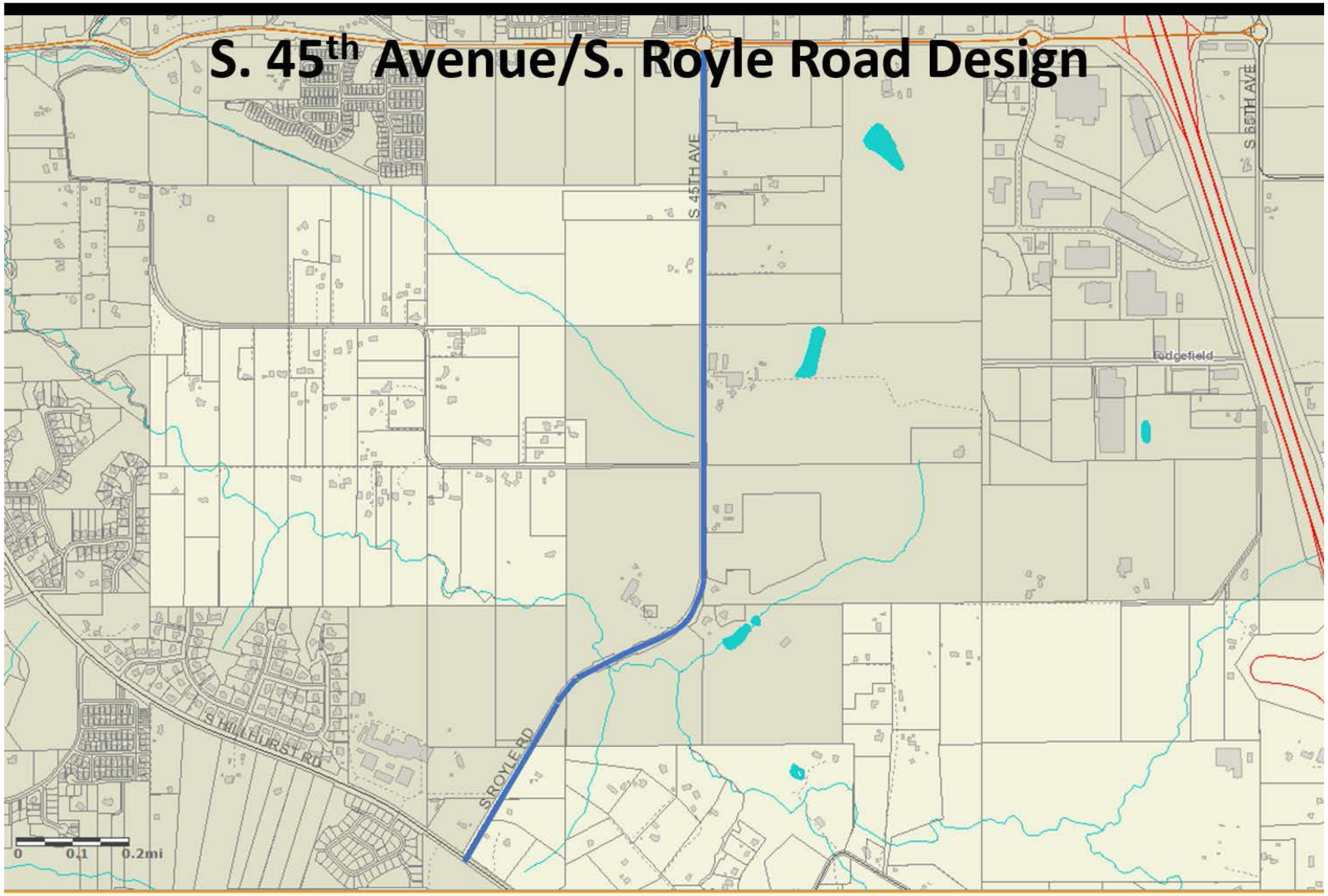
Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Park and Trail Projects

Project	One-Time or Ongoing	Funding Source	Total 2018 Requested Appropriation	Funded from Ongoing Revenues	2017 One-Time Carry Forward	Grant Funding/ Developer Contributions	New 2018 One-Time Initiative Request	Description	Council Goals Met
Park Projects									
Smythe Road Trail Construction	One-time	PIF, Parks Foundation, Grant, Developer Contribution	395,000	-	-	10,000	385,000	Final design ($80k) and construction ($315k) of multi-modal trail. Still working on granting opportunities and developer contribution to assist with funding. Received $10k from Parks Foundation. Council initiative	1, 4, 6
John Hudson Trail	One-time	PIF	211,000	-	-	-	211,000	City match for flap grant to construct trail from city limits to refuge office	1, 4, 5, 6
Gee Creek Trail North Construction	One-time	PIF, Grants	583,000	-	100,000	483,000	-	Construct trail segment from Heron Drive to N Main Ave. Project is grant dependent. Carry over of $100k for estimated match	1, 4, 5, 6
45th & Pioneer Parkland Purchase	One-time	PIF	1,000,000	-	-	-	1,000,000	Purchase of parkland at 45th and Pioneer	1, 4, 5, 6
Ridgefield Outdoor Recreation Compex Construction	One-time	Bond, PIF, REET, Grants, Sponsorships	12,220,000	-	-	9,900,000	2,320,000	Complete construction on RORC fields. Revenue includes potential $5m in new bonds remaining $4.15m remaining bonds and $750k capital grant $380k PIF and $1,940,000 REET	1, 4, 5, 6
		Total Park Projects	***14,409,000***	***-***	***100,000***	***10,393,000***	***3,916,000***		

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Street Project Locations



Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Street Projects

Project	One-Time or Ongoing	Funding Source	Total 2018 Requested Appropriation	Funded from Ongoing Revenues	2017 One-Time Carry Forward	Grant Funding/ Developer Contributions	New 2018 One-Time Initiative Request	Description	Council Goals Met
Street Projects									
S. 45th Ave/Royle Road Final Design	One-time	TIF	100,000	-	-	-	100,000	S 45th Ave/Royle Road Improvement Project final design and engineering cost	1, 3, 4, 6
Hillhurst Rd Frontage Improvements and Traffic Signal	One-time	TIF, REET	3,000,000	-	-	262,000	2,738,000	Complete RORC frontage improvements and install traffic signal. Includes $262k developer share, $800k TIF, $1,938,000 REET	1, 3, 4, 6
	Total Street Projects		***3,100,000***	**-**	**-**	***262,000***	***2,838,000***		

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Water Projects

Project	One-Time or Ongoing	Funding Source	Total 2018 Requested Appropriation	Funded from Ongoing Revenues	2017 One-Time Carry Forward	Grant Funding/ Developer Contributions	New 2018 One-Time Initiative Request	Description	Council Goals Met
Water Projects									
Well 7 Improvements	One-time	WSDC	580,000	-	-	-	580,000	Replace well 7 with a 12" diameter well increasing to 500 GPM. $116,000 design, $464,000 construction	1, 2, 4
Water Rights & Test Wells	One-time	WSDC	1,500,000	-	-	-	1,500,000	Acquire water rights and drill test wells west of Hillhurst Road	1, 2, 4
Total Water Projects			***2,080,000***	***-***	***-***	***-***	***2,080,000***		

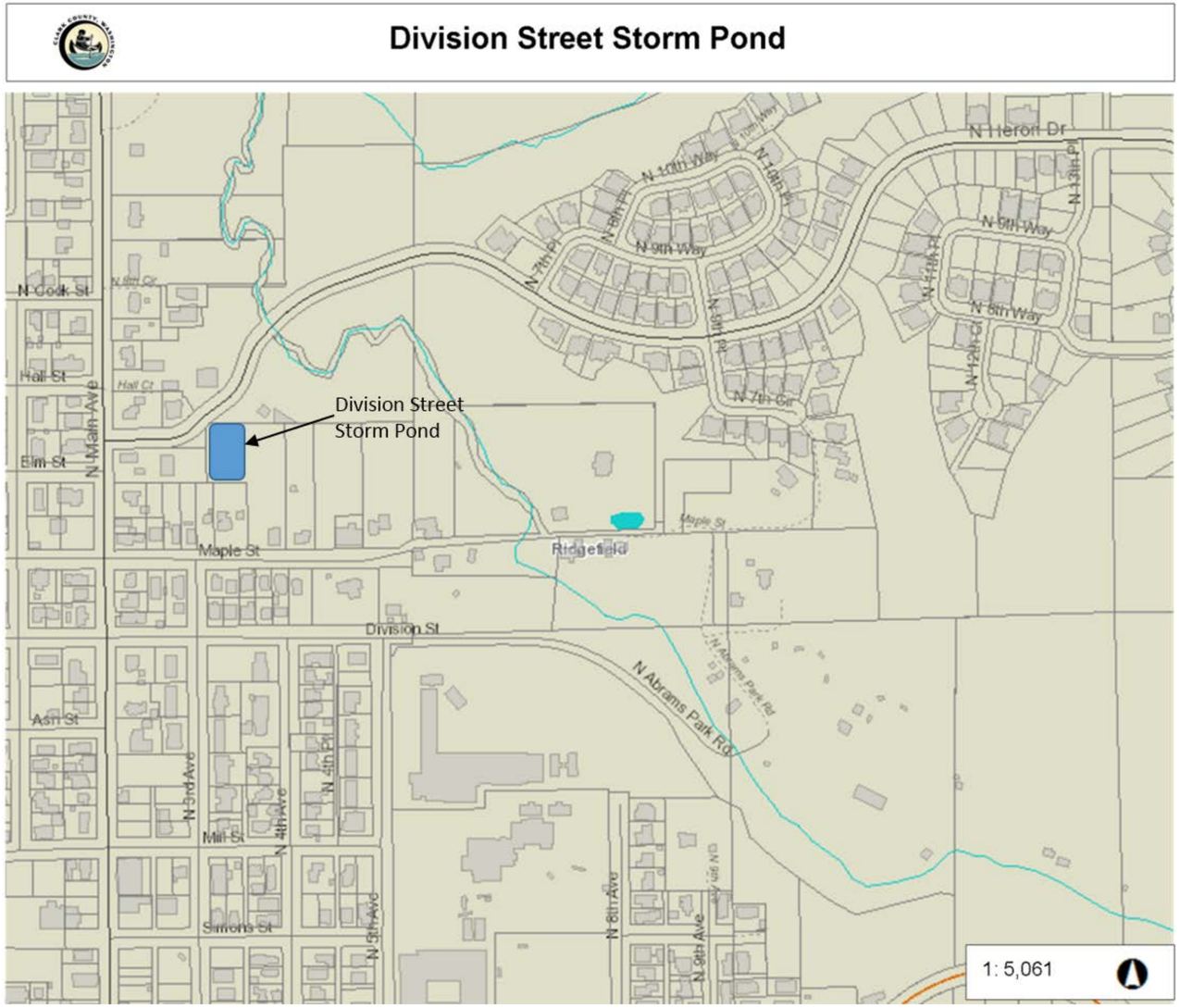
Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Sewer Projects

Project	One-Time or Ongoing	Funding Source	Total 2018 Requested Appropriation	Funded from Ongoing Revenues	2017 One-Time Carry Forward	Grant Funding/ Developer Contributions	New 2018 One-Time Initiative Request	Description	Council Goals Met
Sewer Projects									
WWTP PLC Upgrade	One-time	DCWA	45,000	-	37,000	-	8,000	Complete programmable logic controller upgrade at plant. Carry over $37,000 from 2017	1, 4
	Total Sewer Projects		***45,000***	***-***	***37,000***	***-***	***8,000***		

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Storm Water Projects



Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Storm Water Projects

Project	One-Time or Ongoing	Funding Source	Total 2018 Requested Appropriation	Funded from Ongoing Revenues	2017 One-Time Carry Forward	Grant Funding/ Developer Contributions	New 2018 One-Time Initiative Request	Description	Council Goals Met
Storm Water Projects									
Division Street Storm Pond	One-time	Storm, Grant	350,000	-	-	100,000	250,000	Storm treatment pond adjacent to Heron Drive along Division St outfall. Funding from $100k grant and $250k from storm reserves. Council initiative	1, 4, 6
Total Storm Water Projects			***350,000***	***-***	***-***	***100,000***	***250,000***		

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Summary by Category

Project	One-Time or Ongoing	Funding Source	Total 2018 Requested Appropriation	Funded from Ongoing Revenues	2017 One-Time Carry Forward	Grant Funding/ Developer Contributions	New 2018 One-Time Initiative Request
Summary of Initiatives Recommended for Consideration							
System Efficiency Initiatives			*157,380*	*14,700*	*-*	*-*	*142,680*
Staffing Initiatives			*467,215*	*251,650*	*-*	*33,800*	*181,765*
General Government Initiatives			*10,000*	*10,000*	*-*	*-*	*-*
Facility/Vehicle Initiatives			*468,000*	*-*	*260,000*	*-*	*208,000*
2016 Equipment Replacement Fund Initiatives			*88,400*	*-*	*-*	*-*	*88,400*
Park Projects			*14,409,000*	*-*	*100,000*	*10,393,000*	*3,916,000*
Street Projects			*3,100,000*	*-*	*-*	*262,000*	*2,838,000*
Water Projects			*2,080,000*	*-*	*-*	*-*	*2,080,000*
Sewer Projects			*45,000*	*-*	*37,000*	*-*	*8,000*
Storm Water Projects			*350,000*	*-*	*-*	*100,000*	*250,000*
Project/Initiative Requests			***$ 21,174,995***	***$ 276,350***	***$ 397,000***	***$ 10,788,800***	***$ 9,712,845***
			Total Ongoing	***$ 276,350***		***Total One-Time***	***$ 20,898,645***

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Summary by Category

Project	One-Time or Ongoing	Funding Source	Total 2018 Requested Appropriation	Funded from Ongoing Revenues	2017 One-Time Carry Forward	Grant Funding/ Developer Contributions	New 2018 One-Time Initiative Request
Summary of Initiatives Not Recommended for Consideration							
		Staffing Initiatives	*6,860*	*-*	*-*	*-*	*6,860*
		Facility/Vehicle/Equipment Initiatives	*33,230*	*-*	*-*	*-*	*33,230*
		Project/Initiative Requests Not	***$ 40,090***	***$ -***	***$ -***	***$ -***	***$ 40,090***
			Total Ongoing	***$ -***		***Total One-Time***	***$ 40,090***

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Initiatives
Fund Balance Impact for Above the Line Initiatives

Fund Impact				
Fund	**2018 Ongoing**	**2017 Carry Forward**	**2018 One-time**	**Total**
Operating Funds				
General & Street Fund Operations	$ 75,000	$ -	$ 187,603	$ 262,603
General Fund - Building Fees	126,450	-	101,243	227,693
Water Operating Fund	74,900	-	42,990	117,890
Sewer Operating Fund	-	37,000	16,798	53,798
Storm Water Operating Fund	-	-	291,811	291,811
Special Revenue Funds				
Real Estate Excise Tax (REET)	-	260,000	4,028,000	4,288,000
Drug Fund	-	-	-	-
Park Impact Fee (PIF)	-	100,000	1,976,000	2,076,000
Transportation Impact Fee (TIF)	-	-	900,000	900,000
Water System Development Charges (WSDC)	-	-	2,080,000	2,080,000
Grant/Bond Funding and New Revenue	33,800	-	10,755,000	10,788,800
Capital Funds				
Equipment Replacement Fund	-	-	88,400	88,400
Total Fund Impact	***$ 310,150***	***$ 397,000***	***$ 20,467,845***	***$ 21,174,995***

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

2018 Baseline Budget
Next Steps

- October
  - Budget Advisory Committee Meeting 10/5 2 PM
  - Final revenue forecast
  - Preliminary budget and budget message
  - Council work session 10/12 5:30 PM
- November
  - Budget Advisory Committee Meeting 10/26 2 PM if needed
  - Final draft of budget available to public
  - Council work session 11/2 5:30 PM if needed
  - Revenue hearings 11/2 6:30 PM
  - Property tax levy and utility rates 11/2 and 11/16 6:30 PM
  - Conduct public hearing on budget 11/16 6:30 PM
- December
  - Conduct public hearing on budget 12/7 6:30 PM
  - Adopt 2018 operating and capital budget
  - Transmit 2018 budget to MRSC and State Auditor

Attachment: 2018 Initiative and Capital Budget 9.21.17 (2018 Budget - Initiatives and Capital Projects)

THANK YOU