



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, January 24, 2019
Ridgefield Community Center
210 N. Main, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the January 10, 2019 Meeting**
- 3. Declaring Certain Accounts as Uncollectible and Authorizing Write-Off**

IV. BUSINESS

- 1. Second Reading of Ordinance No. 1286 – School Impact Fees Amendment - Steve Stuart, City Manager**

V. PUBLIC HEARING/BUSINESS

- 1. Public Hearing and Approval of Resolution No. 553 Regarding Ridgefield School District Proposition No. 3 – General Obligation Bonds - Steve Stuart, City Manager**

VI. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

VII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

- 1. Council**
- 2. Mayor**
- 3. City Manager**

VIII. ADJOURN

City Council Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: January 24, 2019
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION:

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the claims and/or payroll by making the following motion:

“I move to approve the consent agenda as presented”

STAFF CONTACT: Kirk Johnson, Finance Director
ATTACHMENTS: January 24 2019 Claims Report (PDF)

City of Ridgefield
Claims Payment Report
For Approval on: January 24th, 2019

3.1.a

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ACCELA INC.	2779	ACC43568	Public Works	Customer Web Payments	383.00
ACCELA INC. Total					383.00
ARAMARK UNIFORM SERVICES	32	863791711	Genl Govt/Facilities	PW Uniforms & Floor Mats	2.34
			Public Works	PW Uniforms & Floor Mats	45.61
			Community Development	PW Uniforms & Floor Mats	8.36
		863781505	Genl Govt/Facilities	PW Uniforms and Floor Mats	2.39
			Public Works	PW Uniforms and Floor Mats	46.71
			Community Development	PW Uniforms and Floor Mats	8.36
		863781502	Genl Govt/Facilities	Floor Mats - City Hall/PW/CDD/PD	7.09
			Public Safety	Floor Mats - City Hall/PW/CDD/PD	4.47
			Public Works	Floor Mats - City Hall/PW/CDD/PD	3.90
		863791712	Community Development	Floor Mats - City Hall/PW/CDD/PD	3.93
			Genl Govt/Facilities	Floor Mats - City Hall/PW/CDD/PD	7.09
			Public Safety	Floor Mats - City Hall/PW/CDD/PD	4.47
			Public Works	Floor Mats - City Hall/PW/CDD/PD	3.90
			Community Development	Floor Mats - City Hall/PW/CDD/PD	3.93
		ARAMARK UNIFORM SERVICES Total			
ASSOCIATED CONSULTANTS INC.	1030	18-232-03	Community Development	Rosauers Plan Reviews-DEC 2018	1,360.00
		18-233-03	Community Development	Ridgefield Apartments Plan Review	828.75
		18-171-04	Community Development	The Vancouver Clinic Plan Review-DEC 2018	1,572.50
ASSOCIATED CONSULTANTS INC. Total					3,761.25
B AND L PAPER COMPANY	2165	27482	Public Works	Abrams Park Paper/Toiletry Supplies	111.21
		27481	Genl Govt/Facilities	City Hall Paper Supplies	204.88
B AND L PAPER COMPANY Total					316.09
BLUEFIN PAYMENT SYSTEMS	2827	2827-201812	Public Works	Citizen Payment Fees - Dec 2018	573.89
BLUEFIN PAYMENT SYSTEMS Total					573.89
BSK ASSOCIATES	2119	V804377	Public Works	Coliform Testing - Nov/Dec 2018	475.00
BSK ASSOCIATES Total					475.00
BUXTON COMPANY	2460	49005	Community Development	Analytics Platform Solution	30,000.00
BUXTON COMPANY Total					30,000.00
CALIFORNIA ALL STEEL CARPORTS INC.	2914	207086	Genl Govt/Facilities	PW Shop Carport - 40X30X14 (Price Includes Tax) - **Must be comp	3,955.00
			Public Works	PW Shop Carport - 40X30X14 (Price Includes Tax) - **Must be comp	11,865.00
CALIFORNIA ALL STEEL CARPORTS INC. Total					15,820.00
CALPORTLAND COMPANY	3119	94025810	Genl Govt/Facilities	PW Shop Yard Design	29.14
			Public Works	PW Shop Yard Design	404.96
			Community Development	PW Shop Yard Design	19.08
		94025811	Genl Govt/Facilities	PW Shop Yard Design	10.06
			Public Works	PW Shop Yard Design	139.81
			Community Development	PW Shop Yard Design	6.59
		94014604	Genl Govt/Facilities	PW Building	113.30
			Public Works	PW Building	339.88

Attachment: January 24 2019 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: January 24th, 2019

CALPORTLAND COMPANY	3119	94025809	Genl Govt/Facilities	PW Shop Yard Design	9.71
			Public Works	PW Shop Yard Design	134.99
			Community Development	PW Shop Yard Design	6.36
		94014603	Genl Govt/Facilities	PW Building	75.53
			Public Works	PW Building	226.59
CALPORTLAND COMPANY Total					1,516.00
CITY OF BATTLE GROUND	92	INV00057	Judicial	Dec. 2018 Court Costs	11,387.85
CITY OF BATTLE GROUND Total					11,387.85
CITY OF RIDGEFIELD-W/S	96	005815-000-01242019	Public Works	109 W Division WWTP - Storm	735.00
				109 W Division WWTP - Water	258.27
		005812-001-01242019	Public Works	Abrams Park Chloine Injector - Storm	17.50
		011910-01242019	Public Works	3101 S Hillhurst	104.53
		006419-000-01242019	Public Works	301 N 3rd Ave CDD - Storm	17.50
				301 N 3rd Ave CDD - Water	30.42
			Community Development	301 N 3rd Ave CDD - Storm	17.50
			301 N 3rd Ave CDD - Water	30.42	
		005806-000-01242019	Public Works	Abrams Soccer Field	145.22
		005811-000-01242019	Public Works	Abrams Park Kitchen & Irrigation - Water	48.27
		005807-000-01242019	Public Works	Abrams Park Restrooms - Water	108.09
				Abrams Park Restrooms - Storm	17.50
			Public Works	Cedar Ridge Park - Water	90.75
		008428-000-01242019	Public Works	Cedar Ridge Park - Storm	17.50
				Park & Ride Lot - Storm	192.50
			Public Works	Blue Heron Community Garden - Water	49.55
		009787-000-01242019	Public Works	Green Gables Tract-Q Irrigation M	45.38
				Green Gables Tract-D Irrigation M	45.38
			Genl Govt/Facilities	111 S Main - Water	61.45
				111 S Main - Storm	52.50
		007097-000-01242019	Public Works	2311 N 5th Way Crows Nest Park - Water	45.38
				2311 N 5th Way Crows Nest Park - Storm	35.00
			Public Works	Junction Well & Reservoir - Storm	122.50
		009272-000-01242019	Public Works	1308 N Heron Dr Hayden Park - Water	45.38
				1308 N Heron Dr Hayden Park - Storm	17.50
			Public Works	Cedar Creek Irrigation Tract B	55.87
		006420-000-01242019	Public Works	315 N 3rd Avenue Davis Park - Water	145.28
		005436-005-01242019	Public Works	1-5/SR501 NE Interchange Irrigation	90.75
		006404-000-01242019	Genl Govt/Facilities	230 Pioneer Street City Hall - Water	75.47
				230 Pioneer Street City Hall - Storm	122.50
			Public Works	Columbia Hills Irrigation Tract B Wind River	45.38
		007183-000-01242019	Public Works	618 Lark Dr Lark Park - Water	45.38
				618 Lark Dr Lark Park - Storm	17.50
			Public Safety	116 N Main Ave PD - Storm	70.00
				116 N Main Ave PD - Water	53.57
		005488-000-01242019	Public Works	Cemetery Water Spigots - Water	45.41
		005436-001-01242019	Public Works	1-5/SR501 NE Interchange Irrigation	90.75

Attachment: January 24 2019 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: January 24th, 2019

CITY OF RIDGEFIELD-W/S	96	009457-000-01242019	Public Works	Columbia Hills Irrigation Tract D Cispus Way	90.75
		009787-003-01242019	Public Works	Green Gables Tract-D Irrigation MET	45.38
		005436-010-01242019	Public Works	5054 Pioneer Street	17.50
		010821-000-01242019	Public Works	Water Tower (Cemetery)	52.50
		006405-000-01242019	Public Works	119 N 3rd Ave Community Park - Storm	35.00
				119 N 3rd Ave Community Park - Water	46.03
		005436-009-01242019	Public Works	6007 N Ridgefield Woods Dr. - Irrigation	45.38
		005811-000--01242019	Public Works	Abrams Park Kitchen - Storm	367.50
		009787-004-01242019	Public Works	Green Gables Tract-C Irrigation M	45.38
CITY OF RIDGEFIELD-W/S Total					3,954.27
CITY OF VANCOUVER	97	456160	Public Safety	2019 Annual SWAT Billing	13,172.00
CITY OF VANCOUVER Total					13,172.00
CLARK COUNTY	102	230002459	Public Safety	4th Qtr MDCs/Netmotion License	5,356.24
		730015309	Community Development	Fire Inspection Community United Methodist Church	200.00
CLARK COUNTY Total					5,556.24
CLARK COUNTY FIRE DISTRICT #5	104	10122	Genl Govt/Facilities	Safety Consortium Billing - 1st Qtr 2019	21.08
			Public Works	Safety Consortium Billing - 1st Qtr 2019	292.45
			Community Development	Safety Consortium Billing - 1st Qtr 2019	167.72
CLARK COUNTY FIRE DISTRICT #5 Total					481.25
CLARK COUNTY TREASURERS OFFICE	554	SIF201812	Genl Govt/Facilities	School Impact Fees	148,671.46
CLARK COUNTY TREASURERS OFFICE Total					148,671.46
CLARK PUBLIC UTILITIES	110	7123-806-7-20190124	Public Works	Pioneer St. & Gee Creek Loop - Electricity	2.50
		7122-942-1-20190124	Public Works	3701 N 3rd Cir - Electricity	2.57
		7126-408-9-20190124	Public Works	2300 N 3rd Way Bellwood Trail Lights	1.76
		7367-943-3-20190124	Public Works	103 N Main - Stop Light	46.91
		7448-974-1-20190124	Public Works	N 35th Ave and Pioneer St	8.22
		7124-838-9-20190124	Public Works	Overlook Park - Electricity	38.00
		7453-365-4-20190124	Public Works	535 N Abrams Park Rd.	14.35
		7122-944-7-20190124	Public Works	512 N Allen Dr - Electricity	2.42
		7207-401-6-20190124	Public Works	800 NE 264 St Intertie 1 - Water	10.01
CLARK PUBLIC UTILITIES Total					126.74
CLARK REGIONAL WASTEWATER DISTRICT	741	032899-000-122018	Public Works	Abrams Park Former Mgr House - Sewer	42.96
		032664-000-122018	Public Works	301 N 3rd Ave CDD - Sewer	24.20
			Community Development	301 N 3rd Ave CDD - Sewer	24.20
		032895-000-122018	Public Works	Abrams Park Restrooms - Sewer	72.60
		035480-000-122018	Public Works	255 S 56th Pl Well & Reservoir - Sewer	39.60
		032894-000-122018	Public Works	Abrams Park Kitchen - Sewer	39.60
		032695-000-122018	Public Works	109 W Division WWTP - Sewer	280.12
		032752-000-122018	Genl Govt/Facilities	230 Pioneer St City Hall - Sewer	148.23
		032712-000-122018	Public Safety	116 N Main Ave PD - Sewer	46.59
CLARK REGIONAL WASTEWATER DISTRICT Total					718.10
COAST TO COAST TURF	2991	2991-2018-05	Genl Govt/Facilities	Retainage Release RORC Turf	102,330.00
COAST TO COAST TURF Total					102,330.00
COLF CONSTRUCTION LLC	2984	2984-2018-9	Public Works	RORC Construction and Community Building	405,280.27
		2984-2018-10	Public Works	RORC Const and Community Bldg	75,648.46

Attachment: January 24 2019 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: January 24th, 2019

COLF CONSTRUCTION LLC Total					480,928.73
COLUMBIA RESOURCE COMPANY	114	22628	Genl Govt/Facilities	Special Waste Disposal	181.34
			Public Works	Special Waste Disposal	1,369.81
			Community Development	Special Waste Disposal	5.56
COLUMBIA RESOURCE COMPANY Total					1,556.71
COLUMBIA WEST ENGINEERING INC.	1446	16046A-7	Public Works	RORC Engineering Services - Dec 2018	708.50
COLUMBIA WEST ENGINEERING INC. Total					708.50
COLUMBIAN PUBLISHING	116	68040	Genl Govt/Facilities	Happy Holidays Advertisement	150.00
		6751	Community Development	SEPA Determination PLZ-18-0095	115.20
		7725	Genl Govt/Facilities	Ordinance 1285 Advertisement	48.60
COLUMBIAN PUBLISHING Total					313.80
COMCAST	2271	2271-012019109B	Public Works	PW Shop Communications	367.50
		2271-012019210B	Genl Govt/Facilities	Community Center Wifi	253.38
			Community Development	Community Center Wifi	63.36
		2271-201901230	Genl Govt/Facilities	City Hall Communications	302.41
		2271-201901116	Public Safety	PD Communications	350.21
COMCAST Total					1,336.86
COMDATA NETWORK INC	1101	20310999	Genl Govt/Facilities	PW/CDD Fuel XN173	130.83
			Public Works	PW/CDD Fuel XN173	1,817.97
			Community Development	PW/CDD Fuel XN173	281.43
		20311000	Public Safety	PD Fuel XN795	924.54
COMDATA NETWORK INC Total					3,154.77
CORE & MAIN LP	2906	J988703	Public Works	Water Supplies	2,065.48
CORE & MAIN LP Total					2,065.48
CREDC	1771	012019-19	Genl Govt/Facilities	2019 CREDC Annual Investment	5,000.00
CREDC Total					5,000.00
CURTIS BLUE LINE	3075	INV221352	Public Safety	Rifle Optics & Stock Sling	483.46
		INV241001	Public Safety	Holster	138.21
		INV239281	Public Safety	Tactical Launcher and 40mm Round	965.69
CURTIS BLUE LINE Total					1,587.36
DEPARTMENT OF LICENSING	154	RG0000307-2019	Genl Govt/Facilities	CPL Original - Williams	18.00
		RG0000306-2019	Genl Govt/Facilities	CPL Renewal - Barnes	18.00
		RG0000304-2019	Genl Govt/Facilities	CPL Original - Reinhart	18.00
		RG0000308-2019	Genl Govt/Facilities	CPL Renewal - Jones	18.00
		RG0000305-2019	Genl Govt/Facilities	CPL Original - Parrish	18.00
DEPARTMENT OF LICENSING Total					90.00
DICK'S TIRE FACTORY	158	D13955	Public Safety	PD Vehicle Maint	57.42
DICK'S TIRE FACTORY Total					57.42
DON STOSE	1223	1223-201901-01	Council	Meals per-diem - AWC Mayor's Exchange - Stose	30.00
DON STOSE Total					30.00
E2 LAND USE PLANNING SERVICES LLC	485	0485-201812	Community Development	DEC 2018 Planning Consulting Services	9,702.97
E2 LAND USE PLANNING SERVICES LLC Total					9,702.97
ELCOR INC	2081	MSP-11160	Public Safety	Information Technology Services - DEC 2018	1,489.35
			Public Works	Information Technology Services - DEC 2018	1,256.74
			Community Development	Information Technology Services - DEC 2018	1,400.50

Attachment: January 24 2019 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: January 24th, 2019

ELCOR INC	2081	MSP-11160 11192	Information Technology Genl Govt/Facilities Information Technology	Information Technology Services - DEC 2018 Admin Comp Station and setup @ new location Admin Comp Station and setup @ new location	2,803.71 4,676.37 2,595.10
ELCOR INC Total					14,221.77
ENGINEERING NORTHWEST PLLC	3120	PLZ-18-0124 PLZ-18-0121	Genl Govt/Facilities Genl Govt/Facilities	Refund PLZ-18-0124 Refund PLZ-18-0121	500.00 400.00
ENGINEERING NORTHWEST PLLC Total					900.00
FERGUSON ENTERPRISES INC # 8423	181	719544	Public Works	Stylus w/ Tether	27.10
FERGUSON ENTERPRISES INC # 8423 Total					27.10
GISI MARKETING GROUP	2811	150858 150907 150868 150805	Genl Govt/Facilities Public Works Public Safety Council	1SAT- Jan 2019 First Saturday Event Post Cards 2019 Utility Postcards PD Logo Envelopes Business Cards for Don Stose	1,173.97 556.09 299.18 93.22
GISI MARKETING GROUP Total					2,122.46
GRAY AND OSBORNE INC	207	18274.00-5 18229.00-9 18274.00-7 18289.00-2 18294.00-1 18309.00-1 18229.00 - 11 18290.00-1 17292.00-7	Community Development Public Works Community Development Community Development Community Development Community Development Public Works Community Development Community Development	Abrams Prk Well 11 Prelim Design/Well Drilling Spc Cmtry Bstr Pmp and NR Wtr Main Project Abrams Park Well 11 Preliminary Design & Drilling Taverner Ridge Phase 10 Union Ridge Ranch Kennedy PUD Phase 2 Cemetery Booster Pump Station Royal Terrace Seven Wells Subdivision	1,466.76 247.94 2,547.02 1,298.47 649.64 297.05 1,776.20 1,008.67 476.56
GRAY AND OSBORNE INC Total					9,768.31
GSI WATER SOLUTIONS INC.	2971	0727.001-10	Public Works	Hydrological Study - Dec 2018	25,927.80
GSI WATER SOLUTIONS INC. Total					25,927.80
HARPER HOUF PETERSON RIGHELLIS INC.	1678	44560	Public Works	Division Street Storm Improvements	379.74
HARPER HOUF PETERSON RIGHELLIS INC. Total					379.74
HARRY'S LAWN AND POWER EQUIPMENT	214	152774 152753	Public Works Public Works	Parks Equipment Maintenece Parks Equipment Maintenance	41.17 331.81
HARRY'S LAWN AND POWER EQUIPMENT Total					372.98
HOME DEPOT CREDIT CARD SERVICES	1805	1805-201812B	Genl Govt/Facilities Public Works Community Development	Operational Supplies Operational Supplies Operational Supplies	97.43 450.80 56.69
HOME DEPOT CREDIT CARD SERVICES Total					604.92
HONEY BUCKETS	223	550924764 550933017	Genl Govt/Facilities Public Works	City Events Port-a-Potty Davis Park Port a Potty - Jan 2019	175.00 298.00
HONEY BUCKETS Total					473.00
INTERMEDIA.NET INC	2187	1901118839	Information Technology	Voice Service Charges DEC 2018	87.70
INTERMEDIA.NET INC Total					87.70
INTERSTATE BATTERIES	1458	89044	Genl Govt/Facilities Public Works Community Development	Equipment and Vehicle Maint Equipment and Vehicle Maint Equipment and Vehicle Maint	9.61 237.64 6.30
INTERSTATE BATTERIES Total					253.55
JANEAN Z PARKER	2199	26	Public Works	City Attorney DEC 2018	100.00

Attachment: January 24 2019 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: January 24th, 2019

JANEAN Z PARKER	2199	26	Community Development Legal	City Attorney DEC 2018 City Attorney DEC 2018	600.00 3,000.00
JANEAN Z PARKER Total					3,700.00
JESSICA KIPP	2099	2099-01242019	Genl Govt/Facilities Human Resources	Mileage Reimbursement - Kipp Mileage Reimbursement - Kipp	73.25 31.77
JESSICA KIPP Total					105.02
JOE TURNER P.C.	1437	849	Community Development	Hearings Examiner	3,151.64
JOE TURNER P.C. Total					3,151.64
KASKI KONCRETE, INC.	3125	5811	Genl Govt/Facilities Public Works	Foundation Work - PW Storage Building Foundation Work - PW Storage Building	3,319.75 9,959.25
KASKI KONCRETE, INC. Total					13,279.00
KENYON DISEND PLLC	1746	188040	Community Development	Prof Attorney Services - Comp Plan Appeal- 2018	908.65
KENYON DISEND PLLC Total					908.65
LANGUAGE LINE SERVICES INC.	3122	81511	Judicial	Interpretation Services	22.57
LANGUAGE LINE SERVICES INC. Total					22.57
LARCH CORRECTIONS CENTER	2088	LCC1812.702	Public Works	Dec 2018 City Cleanup	892.01
LARCH CORRECTIONS CENTER Total					892.01
LAW ENFORCEMENT SYSTEMS INC	3121	205158	Public Safety	Custom 4X6 Labels	178.00
LAW ENFORCEMENT SYSTEMS INC Total					178.00
LEE KNOTTNERUS	1765	1765-201901-01 1765-201901-02	Human Resources Human Resources	Meals per-diem - WCIA Board Mtg - Knottnerus Mileage - WCIA Board Mtg - Knottnerus	110.00 165.88
LEE KNOTTNERUS Total					275.88
LES SCHWAB TIRES WOODLAND	272	36900535190	Community Development	Jim Perry Tires	914.47
LES SCHWAB TIRES WOODLAND Total					914.47
LOWES HOME IMPROVEMENT	279	997695	Public Works	Park Caretaker Home Appliance Replacement	588.00
LOWES HOME IMPROVEMENT Total					588.00
MAINNERVE LLC	3098	1823200Fina	Genl Govt/Facilities Public Safety Information Technology	Penetration Testing City Hall and PD Penetration Testing City Hall and PD Penetration Testing City Hall and PD	(134.40) 867.20 867.20
MAINNERVE LLC Total					1,600.00
MARIUS L MALATTIA	1817	118	Community Development	Design Reviews DEC 2018	1,210.00
MARIUS L MALATTIA Total					1,210.00
MARTINA RAE SERPA	3124	3124-201901	Human Resources	Parks and Recreation Internship Stipend	1,200.00
MARTINA RAE SERPA Total					1,200.00
MERCHANT TRANSACT	2901	28277312	Public Works	ACH Processing Fees	68.00
MERCHANT TRANSACT Total					68.00
MFCP INC.	2723	7184171	Public Works	Fire Hose Fit	28.59
MFCP INC. Total					28.59
MINERT AND ASSOCIATES INC.	981	288315	Genl Govt/Facilities Public Works Community Development	Annual DOT Admin Fee - 2019 Annual DOT Admin Fee - 2019 Annual DOT Admin Fee - 2019	11.25 156.38 7.37
MINERT AND ASSOCIATES INC. Total					175.00
MUNICIPAL CODE CORP.	1185	323229	Genl Govt/Facilities	Codification	568.00
MUNICIPAL CODE CORP. Total					568.00
NAPA AUTO PARTS	498	95848	Genl Govt/Facilities	Veicle Maint. - Venne F150	17.84

Attachment: January 24 2019 Claims Report (Approval of Claims And/OR Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: January 24th, 2019

NAPA AUTO PARTS	498	95848	Public Works	Veicle Maint. - Venne F150	160.59
		95668	Public Works	PD Vehicle Maintenance	39.51
		95785	Genl Govt/Facilities	Vehicle Maint -Venne F150	23.67
			Public Works	Vehicle Maint -Venne F150	213.00
		96123	Genl Govt/Facilities	Vehicle Maintenance - Venne Truck	19.68
			Public Works	Vehicle Maintenance - Venne Truck	177.12
		96124	Genl Govt/Facilities	Vehicle Maint - Venne Truck	3.09
			Public Works	Vehicle Maint - Venne Truck	27.84
		95939	Genl Govt/Facilities	PW Shop Small Tools	9.08
			Public Works	PW Shop Small Tools	126.18
		Community Development	PW Shop Small Tools	5.94	
NAPA AUTO PARTS Total					823.54
NORTHWEST NATURAL GAS	315	8578-7-01242019	Genl Govt/Facilities	PW Shop - Natural Gas	14.19
			Public Works	PW Shop - Natural Gas	67.26
		1000591-6-01242019	Public Safety	Police Department - Natural Gas	51.91
		8817-9-01242019	Genl Govt/Facilities	City Hall - Natural Gas	247.28
NORTHWEST NATURAL GAS Total					380.64
ONE CALL CONCEPTS	326	8129098	Public Works	December 2018 Excav Notif and Modem Ticket Deliver	133.32
ONE CALL CONCEPTS Total					133.32
ON-HOLD CONCEPTS INC	2217	472397	Information Technology	On Hold Music Service - Jan 2019	24.95
ON-HOLD CONCEPTS INC Total					24.95
OTAK INC.	1787	11900020	Public Works	RORC Project Mgmt.	19,086.11
		11900116	Public Works	Stormwater Comprehensive Plan	669.50
OTAK INC. Total					19,755.61
PATRICK HILDRETH BRAND AND DESIGN	2372	1273	Information Technology	Web Maintenance	200.00
		1270	Genl Govt/Facilities	Prof Design/Web Maint.	1,700.00
			Public Works	Prof Design/Web Maint.	125.00
			Information Technology	Prof Design/Web Maint.	300.00
PATRICK HILDRETH BRAND AND DESIGN Total					2,325.00
PBS ENGINEERING AND ENVIRONMENTAL	342	0070940.001-26	Public Works	RORC Phase II	11,515.96
		0071069-14	Public Works	S. 45th/Royle Rd. Improvements	771.25
		0071272.000-8	Community Development	City of Ridgefield - Developer Plan Review	2,898.75
PBS ENGINEERING AND ENVIRONMENTAL Total					15,185.96
PETERSON CAT	1767	8468978	Genl Govt/Facilities	Mini Excavator Maint.	2.59
			Public Works	Mini Excavator Maint.	35.98
			Community Development	Mini Excavator Maint.	1.69
PETERSON CAT Total					40.26
PLATT ELECTRIC SUPPLY	766	U074002	Public Works	Streets Supplies - Traffic Lamp	27.79
PLATT ELECTRIC SUPPLY Total					27.79
POSTMASTER	348	0348-2019-608	Genl Govt/Facilities	City Post Office Box - 2019	182.00
		0348-201901	Genl Govt/Facilities	Postage Replenishment - 2019 Events Mailer	1,577.34
		0348-2018-01	Genl Govt/Facilities	Postage Permit #40 Replenishment	1,397.66
POSTMASTER Total					3,157.00
PUBLIC SAFETY TESTING	354	2018-8991	Human Resources	Police Recruitment	61.64
PUBLIC SAFETY TESTING Total					61.64

Attachment: January 24 2019 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: January 24th, 2019

RICOH USA INC.	1662	101554162	Public Safety	PD Copier Lease	224.88
RICOH USA INC. Total					224.88
RIDGEFIELD HARDWARE	376	0376-122018	Genl Govt/Facilities	Operational Supplies DEC 2018	131.23
			Public Safety	Operational Supplies DEC 2018	56.85
			Public Works	Operational Supplies DEC 2018	715.96
			Community Development	Operational Supplies DEC 2018	15.00
RIDGEFIELD HARDWARE Total					919.04
RIDGEFIELD LANDSCAPE PRODUCTS	3021	3021-201812	Public Works	Debris Cleanup DEC 2018	1,619.81
RIDGEFIELD LANDSCAPE PRODUCTS Total					1,619.81
RIVERS WEST TRAILERS	3111	0	Genl Govt/Facilities	Cargo Mate Trailer	6,312.05
RIVERS WEST TRAILERS Total					6,312.05
RONALD ONSLOW	930	0930-201812	Council	Mileage Reimbursement Onslow NOV/DEC 2018	188.57
RONALD ONSLOW Total					188.57
SANDRA HOOTS	2163	2163-20190124	Public Safety	Mileage Reimbursement Hoots	36.95
SANDRA HOOTS Total					36.95
SHRED-IT US JV LLC	2274	8126324385	Genl Govt/Facilities	Secure Shredding - CDD	1.00
			Public Works	Secure Shredding - CDD	13.94
			Community Development	Secure Shredding - CDD	16.26
		8126324387	Public Safety	Secure Shredding - PD	33.28
		8126324386	Genl Govt/Facilities	Secure Shredding - City Hall	31.20
SHRED-IT US JV LLC Total					95.68
SMARSH	2550	INV00448925	Information Technology	Social Media and Email Archiving DEC 2018	366.20
SMARSH Total					366.20
STAPLES CONTRACT & COMMERCIAL INC	2884	8052712367	Genl Govt/Facilities	Office and operational supplies	167.61
			Public Safety	Office and operational supplies	116.62
			Community Development	Office and operational supplies	502.23
STAPLES CONTRACT & COMMERCIAL INC Total					786.46
STATE OF WASHINGTON DEPARTMENT OF REVENUE	156	0-006-630-425	Genl Govt/Facilities	December 2018 Excise and B&O Tax	3,121.60
			Public Works	December 2018 Excise and B&O Tax	8,642.33
STATE OF WASHINGTON DEPARTMENT OF REVENUE Total					11,763.93
STEVE STUART	2075	2075-201901-01	Executive	Meals per-diem - AWC Mayor's Exchange - Stuart	30.00
STEVE STUART Total					30.00
SW WA REGIONAL TRANSPORTATION	602	12503	Genl Govt/Facilities	2019 Member Contribution-SW WA Reg. Trans. Council	1,726.00
SW WA REGIONAL TRANSPORTATION Total					1,726.00
THE MASTERS TOUCH LLC	1786	P61216	Public Works	2nd Delinquent Notices Postage	135.83
		61216	Public Works	2nd Delinquent Notices	305.94
THE MASTERS TOUCH LLC Total					441.77
THE PARR COMPANY	964	26439047	Public Works	Straw Wattle	97.56
THE PARR COMPANY Total					97.56
TLC TOWING	431	119638	Public Works	Bolling Tow	284.01
TLC TOWING Total					284.01
TOKAY SOFTWARE	1167	108210	Genl Govt/Facilities	Web Tests Dec. 2018	(0.50)
			Public Works	Web Tests Dec. 2018	6.50
TOKAY SOFTWARE Total					6.00
US BANK	2237	2237-201812-01	Finance	Dec 2018 Custody Charges	22.00

Attachment: January 24 2019 Claims Report (Approval of Claims And/OR Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: January 24th, 2019

3.1.a

US BANK Total					22.00
USA BLUEBOOK	444	775729	Public Works	Storm Supplies - Oil Sorbent Sock	97.25
		772408	Public Works	80 PVC Adapter	41.09
USA BLUEBOOK Total					138.34
VERIZON WIRELESS	452	9821217156	Genl Govt/Facilities	PW Director iPad	5.55
				Julie iPad	36.86
			Public Safety	PW Cell Phones & 2 iPads	61.63
				PD Chief iPad	36.89
				PD Cell Phones	1,092.45
			Public Works	PW Director iPad	23.90
				PW Cell Phones & 2 iPads	856.50
			Community Development	CDD Director iPad	36.89
				PW Director iPad	7.38
				CDD Cell Phones	415.92
				PW Cell Phones & 2 iPads	40.35
			Administration	Deputy City Manager iPad	36.89
				Council iPads	280.07
				Executive	City Manager iPad
			(blank)	Finance Director iPad	36.89
VERIZON WIRELESS Total					3,005.06
VLAD KARPENKO	3123	007950-000	Genl Govt/Facilities	Utility Refund - 007950-000	100.00
VLAD KARPENKO Total					100.00
WA STATE TREASURER'S OFFICE	642	0642-201812-01	Genl Govt/Facilities	4th Quarter 2018 Building Code Fees	687.50
		0642-201812-02	Genl Govt/Facilities	4th Quarter 2018 Forfeited Property	21.00
WA STATE TREASURER'S OFFICE Total					708.50
WALLIS ENGINEERING	464	14292	Public Works	S. 8th Improvements	2,417.59
WALLIS ENGINEERING Total					2,417.59
WASHINGTON CITIES INSURANCE AUTHORITY	732	14379	Genl Govt/Facilities	WCIA Liability and/or Program Assessments for 2019	260,591.00
WASHINGTON CITIES INSURANCE AUTHORITY Total					260,591.00
WASHINGTON STATE PATROL	463	119004313	Genl Govt/Facilities	Background Checks CPL	60.00
WASHINGTON STATE PATROL Total					60.00
WELLS FARGO	1681	201812-9760	Public Safety	Hoots TLO Transunion Background Checks	80.23
				Hoots Amazon 2 spot lamps for patrol cars	93.86
				Hoots Wapro Mbrship fee to Records	25.00
				Hoots Amazon Batteries-radar gun	23.82
				Hoots Danner-Lacrosse Boots-Marvitz	216.80
		201812-1133	Public Works	Brunson Harbor Freight Water tools	172.72
				Brunson Fred Meyer Flashlights for water crew	97.53
				Brunson Rivers West Trailers New trailer tie downs	178.79
		201812-7296	Public Safety	Rhine Amazon Flashlight and Batteries	157.44
				Rhine Pilot Fuel for new vehicle-Marvitz	45.47
				Rhine Safeway Cookies for LEC Meeting	30.00
		201812-8453	Genl Govt/Facilities	Kast Dry Box Ops storage	5.58
			Public Works	Kast Dry Box Ops storage	77.49
			Community Development	Kast Dry Box Ops storage	3.65

Attachment: January 24 2019 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: January 24th, 2019

3.1.a

WELLS FARGO	1681	201812-4015	Genl Govt/Facilities	Arends Ace Hardware Uniforms-Don W.	2.05
				Arends Amazon Shop Supplies	4.04
				Arends Papa Petes crew safety meeting	5.07
				Arends Cadman rock for shop	26.35
				Arends Amazon shop tools	0.97
				Arends Harbor Freight shop tools	3.47
			Public Works	Arends Ace Hardware Uniforms-Don W.	18.44
				Arends Amazon Shop Supplies	56.14
				Arends Papa Petes crew safety meeting	70.42
				Arends Cadman rock for shop	366.24
				Arends Amazon shop tools	13.46
				Arends Harbor Freight shop tools	48.18
				Arends Amazon 10ys Dump Trk Supplies	108.39
				Arends Amazon Parks/Streets Supplies	101.90
				Arends Amazon Overlook Park Supplies	14.28
				Arends Batteries Plus parks supplies	15.17
			Community Development	Arends Amazon Shop Supplies	2.64
				Arends Papa Petes crew safety meeting	3.32
				Arends Cadman rock for shop	17.25
				Arends Amazon shop tools	0.63
				Arends Harbor Freight shop tools	2.27
		201812-2960	Genl Govt/Facilities	Johnson Costco City Hall Coffee	47.96
				Johnson Vehicle Licensing Seller rpt to DOL-surplused vehicle	26.25
				Johnson Costco CDD Coffee & Cups	1.50
				Johnson VBJ VBJ renewal for 2019	59.00
			Public Safety	Johnson Costco City Hall Paper	205.91
				Johnson Costco PD Copy Paper	41.18
			Public Works	Johnson Costco CDD Coffee & Cups	21.03
				Johnson Vinnies Pizza Pizza-shutoff day	75.88
			Community Development	Johnson Costco CDD Coffee & Cups	24.52
				Stuart End of the Road Grill Mtg w/developer re:Royle/Pioneer re	22.18
		201812-1889	Executive	Stuart Toms Urban Mtg w/developer re:Discovery Rdg/PD expansion	69.08
				Stuart Country Cafiz½ Mtg City Councilors re:City agendas/issues	82.48
				Stuart El Rancho Viejo Mtg- Police Station Expansion	17.82
				Stuart Barns and Noble Resource guide re:parliamentary procedure	8.66
				Stuart Billygans Mtg w/developer re:ideas for updated review sta	18.61
				Stuart Clark County Parking Ruckelshaus Growth Management Wrkshp	5.00
				Stuart The Sportsmans Mtg w/CRWWD re:City sewer	74.88
				Stuart El Rancho Viejo Meeting w/ downtown retail investor	17.82
				Stuart The Sportsmans Mtg City Councilors re:City agendas/issues	56.31
				Stuart Clark County Parking CC Correctional Facilities Advisory	2.50
				Stuart The Sportsmans Mtg City Councilors re: City agendas/issue	57.16
				Stuart Dragonfly Cafiz½ Ruckelshaus Growth Management Wrkshps	10.54
				Stuart Toms Urban Mtg w/developer re: Royle/Pioneer retail proje	36.43
				Stuart Adobe Monthly Subscription	16.25

Attachment: January 24 2019 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: January 24th, 2019

WELLS FARGO	1681	201812-1117	Genl Govt/Facilities	Blehm Ridgefield Pioneer Coffee for City Hall	9.99
				Blehm Fred Meyer Fuel Water for City Hall	2.71
			Public Works	Blehm GRCC Special Events Strickler-Waterworks renewal	42.00
				Blehm GRCC Special Events Bolling-Waterworks renewal	42.00
				Blehm GRCC Special Events Crippen-Waterworks renewal	42.00
				Blehm GRCC Special Events Crockford-Waterworks renewal	42.00
				Blehm GRCC Special Events Brunson-Waterworks renewal	42.00
			Human Resources	Blehm Target Holiday Luncheon	418.28
				Blehm Craft Warehouse Holiday Luncheon	20.00
				Blehm Officemax Labels for Holiday Luncheon	18.85
				Blehm Craft Warehouse Employee Service Award	102.31
				Blehm Fred Meyer Holiday Luncheon	341.50
	Blehm Dollar Tree Holiday Luncheon	18.43			
	201812-4056	Administration	Blehm Courtyard by Marriott Jessica-Training	440.96	
			Council	Ferriss Columbian Eco. Forecast Brkfst-Lindsay	55.00
				Ferriss Columbian Eco. Forecast Brkfst-Stose	55.00
		Ferriss Columbian Eco. Forecast Brkfst-Wertz		55.00	
			Ferriss AWC City Action Days - Council	1,200.00	
		Executive	Ferriss Columbian Eco. Forecast Brkfst-Stuart	55.00	
			Ferriss AWC City Action Days - Steve	200.00	
		201812-8764	Human Resources	Knottnerus Lava Java Employee Relations-Lunch	30.41
				Knottnerus Indeed Job Announcement-Engineer	250.00
				Knottnerus APA Job Announcement-Engineer	100.00
	Knottnerus AWC Job Announcements			200.00	
	201812-5494	Genl Govt/Facilities	Kipp Albertsons Rocks with Cops	15.36	
			Kipp Amazon Events	29.54	
			Kipp Facebook Event Marketing	29.17	
			Kipp Costco 1SAT Supplies	38.76	
			Kipp Costco Downtown Decorating prize	59.59	
		Community Development	Kipp Amazon CDD supplies	15.45	
			Human Resources	Kipp Amazon Employee Relations	37.94
				Kipp Craft Warehouse Niten Retirement Gift	63.95
				Kipp Fuel Interview Panel lunch	73.00
		Administration		Kipp Courtyard by Marriott Parking for Training	94.00
			Kipp Clark College Education for Social Media	119.00	
			Kipp IPM Norton Parking for Training	24.00	
			201812-2495	Community Development	Niten WAPT Permit Tech Renewal-DeShiell
		Niten American Planning Job Ad Posting			295.00
		201812-8989		Public Safety	Brooks Fuel Bistro Lunch w/ Sheriff Atkins
Brooks Mimis Cleaners Sew on Name Strip on Jacket					6.50
Brooks The Columbian For Cloumbian Newspaper			9.99		

WELLS FARGO Total					7,846.55
WILCO FARM STORE	655	700937	Public Works	Operational Supplies	40.10
WILCO FARM STORE Total					40.10
WOODLAND TRUE VALUE HARDWARE	1507	1507-201812	Public Works	Operational Supplies	140.90

Attachment: January 24 2019 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: January 24th, 2019

WOODLAND TRUE VALUE HARDWARE Total	140.90
Grand Total	1,271,817.11

Attachment: January 24 2019 Claims Report (Approval of Claims And/Or Payroll)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: January 24, 2019
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Minutes from the January 10, 2019 Meeting

AGENDA ITEM TITLE:

Approval of minutes from the following meeting(s) of the council:

GOVERNING LEGISLATION:

Not applicable

PREVIOUS COUNCIL ACTION TAKEN:

Not applicable

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s)

BUDGET/FINANCIAL IMPACTS:

Not applicable

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the minutes by making the following motion:

1. "I move to approve the consent agenda"

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS: 01-10-2019 (PDF)



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

January 10, 2019

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

Flag Salute - [6:30 PM](#)

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Darren Wertz	Councilor	Present	
Sandra Day	Councilor	Present	
Jen Lindsay	Councilor	Present	

LATE CHANGES TO THE AGENDA

PUBLIC COMMENT - [6:30 PM](#)

John Nicks - Resident

Concerns regarding parking right by intersection on N 4th Ave, liability for the City
Parking is limited in town, store owners should not park in front of their stores

Chris Dudley - Resident

We need more thought in resilience when it comes to locally produced foods
We're losing pollinator's
Start thinking about wildness, uncared lawns, bugs, animals
Resilient community

Rob Aichele - Resident

Support license vehicle fee tab of \$20 approved at the last City Council meeting
We are seeing road surfaces deterioration due to high truck traffic
Suggesting' s on how a developers could be responsible for the road maintenance at the time of the new development submittal

Andres Barasa - Resident

Recently joined community group, Ridgefield is a nice City
Few of the friends have been recently deported

Attachment: 01-10-2019 (Approval of Minutes)

Suggesting' s to keep children safe, things that we can do is basic education for children of immigrant, culture education in schools, good health care of all children of different races, nutrition.

Help people that don't have opportunities like we do

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Taylor, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

1. Approval of Claims And/Or Payroll
2. Approval of Minutes from the December 20, 2018 Meeting

PRESENTATION

1. Ridgefield Police Department Donation to Pink Lemonade Project
2. 1698 : Third Quarter 2018 Financial Report - Finance Director, Kirk Johnson

BUSINESS - [7:06 PM](#)

1. Resolution No. 552 – Approval of Declaring Certain Property as Surplus and Authorizing Its Disposition - Kirk Johnson, Finance Director

The City acquires various equipment and property as needed for staff to perform work responsibilities. As the equipment and property is used throughout its life to conduct City business, it ages, and eventually becomes obsolete and/or in disrepair. A public hearing is not required due to this property not having a value that exceeds \$50,000. Public Safety would like to surplus the existing weapons as they are currently upgrading to a Glock 9mm handgun due to decreased cost for ammunition compared to the existing weapon. Public Safety will trade the existing weapons to the dealer for credit on the purchase of new weapons. Public Works would like to surplus a tanker truck and a Ford F350 that has lost a cylinder in the engine.

MOTION: MOVED TO ADOPT RESOLUTION NO. 552 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Darren Wertz, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

2. Motion - Approval of Taverner Ridge Phase 10 Final Plat - [7:15 PM](#)

The Ridgefield Hearing Examiner issued a Final Order approving the preliminary plat for Taverner Ridge Phases 10 and 11 (PLZ-16-0059 and 16-0060). Subsequently, the City approved a Type II Final Site Plan for Phases 10 and 11 of this medium density residential project. The Final Plat proposal for Phase 10 only, Phase 11 will be scheduled for Council consideration at a later date. Phase 10 proposes to create 45 Residential Medium Density lots, public infrastructure, and Tracts "A" and "B" to be owned and maintained by the Taverner Ridge Homeowner's Association. The average lot size is 3,850 square feet.

Representative LeAnne Bremer answered questions that City Council brought up during a discussion.

MOTION: MOVED TO APPROVE FINAL PLAT AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No. 1286 - School Impact Fees Amendment - Steve Stuart, City Manager

RCW 82.02 contains statutory provisions for the imposition of impact fees for certain public facilities inclusive of school district facilities. RCW 82.02.050.4 specifies that impact fees may be collected and spent only for the public facilities defined in RCW 82.02.090 which are addressed by a capital facilities plan element of a comprehensive land use plan adopted pursuant to the provisions of RCW 36.70A. RCW 82.020.090.3 defines impact fee to mean a payment of money imposed upon development as a condition of development approval to pay for public facilities needed to serve new growth and development, and that is reasonably related to the new development that creates additional demand and need for public facilities, that is a proportionate share of the cost of the public facilities, and that is used for facilities that reasonably benefit the new development. The Ridgefield City Council passed Ordinance No. 678 in 1995 establishing Chapter 18.070 (Impact Fees) of the Ridgefield Municipal Code addressing compliance with the provisions of RCW 82.060 (Impact fees -- Local Ordinances -- Required Provisions). The Board of Directors of Ridgefield School District No. 122 adopted the Ridgefield School District 2015-2021 Capital Facilities Plan on January 26, 2016.

City Council conducted discussion.

Mayor opened the hearing: 8:21PM

Nathan McCann - Superintendent

Provided information regarding what impact fees revenue have paid for

Not advocating one way or another

Community report will be coming out this month and will address what has happened in school district within the last 5 years

Appreciate the consideration by the Council

Roy Garrison - Resident

Support the impact fees of all phases

Schools have improved

People come to Ridgefield because of schools, livability, trails, refuge, and casino

Ryan Makinster - BIA Clark County

A lot of moving parts when it comes to impact fees

Affordability issue in all counties

As the number gets bigger more people would get priced out

Rian Davis - Clark County Association of Realtors

Main focus is housing affordability

Additional written public comments were received

Mayor closed the hearing: 8:39PM

City Council conducted discussion and first reading of Ordinance.

PUBLIC COMMENT - [9:07 PM](#)

Rob Aichele - Resident

Taverner Ridge phase 10 parking concerns

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Wertz - attended City Manager briefing.

Council Member Lindsay - attended national history day night at View Ridge middle school.

Council Member Onslow - toured new C-Tran building.

Council Member Wells - attended pre-application conference.

Council Member Day - attended Port of Ridgefield meeting.

Council Member Taylor - attended legislative town hall meeting.

Mayor

Attended Leadership Clark County Class of 18-19 meeting.

City Manager

City Manager Steve Stuart - Rosauers building permit was issued this week.

Public Works Director Bryan Kast - Kudos to Public Works crew for cleaning up streets after wind storm.

Police Chief John Brooks - January 9th was Law Enforcement Appreciation Day.

ADJOURN - [9:13 PM](#)

Julie Ferriss, City Clerk

Don Stose, Mayor

Attachment: 01-10-2019 (Approval of Minutes)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: January 24, 2019

ITEM: CONSENT AGENDA

AGENDA ITEM TITLE: Declaring Certain Accounts as Uncollectible and Authorizing Write-Off

GOVERNING LEGISLATION:

None

PREVIOUS COUNCIL ACTION TAKEN:

Council action has previously been taken to write-off utility accounts deemed uncollectible in 2007, 2011 and 2014.

SUMMARY/BACKGROUND:

The City currently provides multiple services to residents and non-residents, such as utility services and permitting activities. The Finance Department implemented collection procedures in 2014 to collect on past due utility vendor invoices and permitting past due accounts. At the time the City determines accounts can no longer be collected internally, by city staff, the past due account is assigned to Discovery Financial Services, a collection agency. These accounts have been in assigned to the collection agency for 12 months plus without resolution.

The Finance Department is recommending these accounts be deemed uncollectible due to the time since the billing was assigned to the collection agency. The total amount is \$864.36 and consists of \$700.26 in water revenue, \$126.81 in storm water revenue and \$37.29 in uncollected utility tax.

BUDGET/FINANCIAL IMPACTS:

Water, utility tax and Stormwater revenue will be reduced in the amount of \$864.36, as a result of writing off these 6 utility accounts. In anticipation of this action the City is reserving amounts for uncollectible accounts during the 2018 financial statement process.

RECOMMENDED ACTION OR MOTION:

Staff recommends that Council approve these write-offs by making the following motion:

“I move to authorize the write-off of the accounts as presented.”

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

January 24 2019 Utility Account Write Offs (PDF)

Exhibit "A"

January 24, 2019 Utility Account Write Offs

Account	Last Name	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120	Comments
006356-000		162.00	0.00	0.00	0.00	0.00	162.00	Sent to Collections 4/23/2017
006981-000		194.53	0.00	0.00	0.00	0.00	194.53	Sent to Collections 1/10/2017
007667-000		146.52	0.00	0.00	0.00	0.00	146.52	Sent to Collections 1/13/2018
008242-000		126.92	0.00	0.00	0.00	0.00	126.92	Sent to Collections 12/9/2016
008243-000		143.87	0.00	0.00	0.00	0.00	143.87	Sent to Collections 12/9/2016
010025-000		90.52	0.00	0.00	0.00	0.00	90.52	Sent to Collections 9/15/2016
		864.36	0.00	0.00	0.00	0.00	864.36	

Attachment: January 24 2019 Utility Account Write Offs (Declaring Certain Accounts as Uncollectible and Authorizing Write-Off)

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: January 24, 2019

ITEM:

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington Amending Chapter 18.070 of the Ridgefield Municipal Code Related to Impact Fees

GOVERNING LEGISLATION: **RCW 36.70A and 82.02. RMC 18.070.100**

PREVIOUS COUNCIL ACTION TAKEN: Adoption of the Ridgefield School District Capital Facilities Plan via Ord. 1203 in 2016.

SUMMARY/BACKGROUND: RCW 82.02 contains statutory provisions for the imposition of impact fees for certain public facilities inclusive of school district facilities. RCW 82.02.050.4 specifies that impact fees may be collected and spent only for the public facilities defined in RCW 82.02.090 which are addressed by a capital facilities plan element of a comprehensive land use plan adopted pursuant to the provisions of RCW 36.70A. RCW 82.020.090.3 defines impact fee to mean a payment of money imposed upon development as a condition of development approval to pay for public facilities needed to serve new growth and development, and that is reasonably related to the new development that creates additional demand and need for public facilities, that is a proportionate share of the cost of the public facilities, and that is used for facilities that reasonably benefit the new development. The Ridgefield City Council passed Ordinance No. 678 in 1995 establishing Chapter 18.070 (Impact Fees) of the Ridgefield Municipal Code addressing compliance with the provisions of RCW 82.060 (Impact fees -- Local Ordinances -- Required Provisions).

The Board of Directors of Ridgefield School District No. 122 adopted the Ridgefield School District 2015-2021 Capital Facilities Plan on January 26, 2016.

BUDGET/FINANCIAL IMPACTS: The City does not retain the collected school impact fees, but rather transfers this money to the Ridgefield School District No. 122 pursuant to a previously executed interlocal agreement.

RECOMMENDED ACTION OR MOTION:

Staff recommends Council adopt Ordinance No. 1286 by making the following motion:

“I move to adopt Ordinance No. 1286, as presented.”

STAFF CONTACT: Steve Stuart, City Manager

ATTACHMENTS: 01_24_19 School Impact Fees Presentation (PDF)

ORDINANCE NO. 1286

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON AMENDING CHAPTER 18.070 OF THE RIDGEFIELD MUNICIPAL CODE RELATED TO IMPACT FEES

WHEREAS, the City of Ridgefield is located within Clark County, Washington, which is required to complete land use planning under the Revised Code of Washington Chapter 36.70A, Growth Management Act; and,

WHEREAS, impact fees are authorized for those jurisdictions planning under the Growth Management Act (GMA) and are charges assessed by local governments against new development projects that attempt to recover the cost incurred by government in providing the public facilities required to serve new development; and

WHEREAS, the Ridgefield Planning Commission conducted a duly noticed public hearing on January 9, 2019 regarding School Impact Fee amounts; and

WHEREAS, the City Council conducted a duly noticed public hearing on January 10, 2019 and conducted a second reading on January 24, 2019 regarding School Impact Fee amounts; and

WHEREAS, the 2015-2021 Ridgefield School District 122 Capital Facilities Plan calculated a full School Impact Fee rate of \$11,289.53 per single family residence under the formula established by RMC 18.070.100, with a recommended fee of \$ 6530.00 for both single family and multifamily residences that was thereby adopted by the Council and has been subject to inflationary increases for three years; and

WHEREAS, RMC 18-070-100(4) requires City Council review for additional increases after three years; and

WHEREAS, the City Council finds that the rate adopted by the City Council in 2016 has not kept pace with increased construction costs and higher population growth rates and therefore, the City Council wishes to increase the school impact fee to more closely reflect the full impact fee described in the Capital Facilities Plan;

NOW THEREFORE, the City Council for the City of Ridgefield ordains as follows:

Section 1. Public Interest. The Ridgefield City Council finds it to be in the public interest to adopt a revised school impact fee collection amount not to exceed the maximum amount found in the adopted Ridgefield School District CFP 2015 – 2021.

Section 2. Amending RMC 18.070.060. That Ridgefield Municipal Code 18.070.060(F) is hereby amended as follows:

(F) The school impact fee shall be calculated upon application of the formula set out in Section 18.070.100 based on information contained in the Ridgefield School District No. 122 Capital Facilities Plan. Provided, however, that such fee shall be incrementally increased to the full formula fee as follows for the years 2019, 2020, and 2021, and provided further that any annual inflationary adjustments described in RMC 18.070.100 shall be suspended during this period:

Year	Single Family AND Multifamily
2019	\$8,900.00
2020	\$9,900.00
2021	\$11,289.53

Section 2. Compliance with RCW 36.70A.130. The City of Ridgefield has met its obligations under RCW 36.70A.130 and finds no additional compliance actions are necessary.

Section 3. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Ordinance, or its application to or any other person or circumstance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection or portion thereof, irrespective of the fact that any one or more of the other portions be declared invalid or unconstitutional.

Section 5. Applicability. This ordinance shall be applied in the current city limits and City of Ridgefield Urban Growth Area (UGA) as adopted by the Ridgefield City Council.

Section 6. Effective Date. This ordinance shall be in full force and effect thirty (30) calendar days after adoption and publication pursuant to law.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 24TH DAY OF JANUARY, 2019.

Don Stose, Mayor

ATTEST/AUTHENTICATED:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker, City Attorney

First Reading:	January 10, 2019
Second reading/Passage:	January 24, 2019
Date of Publication:	January 30, 2019
Effective Date:	February 28, 2019





School Impact Fee Rate Review

Foundation for 2019 Review

STATE LAW

- RCW 82.02 contains statutory provisions for the imposition of impact fees for certain public facilities inclusive of school district facilities

2016 Comprehensive Plan Update

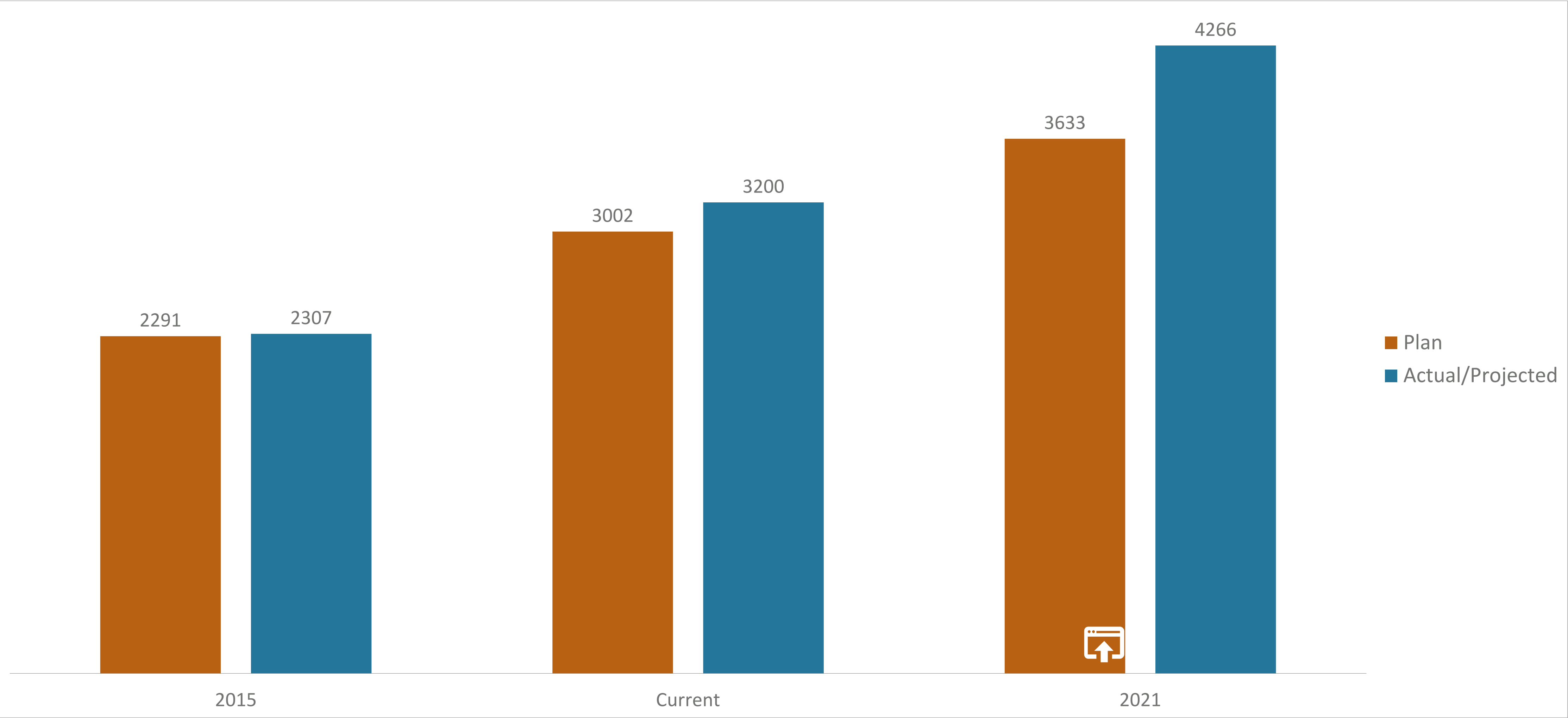
- 6-year RSD Capital Facilities Plan updated
- City Council adopted School Impact Fee (SIF) rate of \$6530
- City Council adopted indexing for SIF rate to keep up with construction costs - Rider Levett Bucknall Construction Cost Index

RMC 18.070.100 (implements SIF rate structure)

- Indexed rate is to be calculated January 1, or as soon thereafter
- The impact fee rates may only be increased three consecutive years without further council review – ***rates increased in each of the previous 3 years, thus necessitating review in 2019 before any further increases***



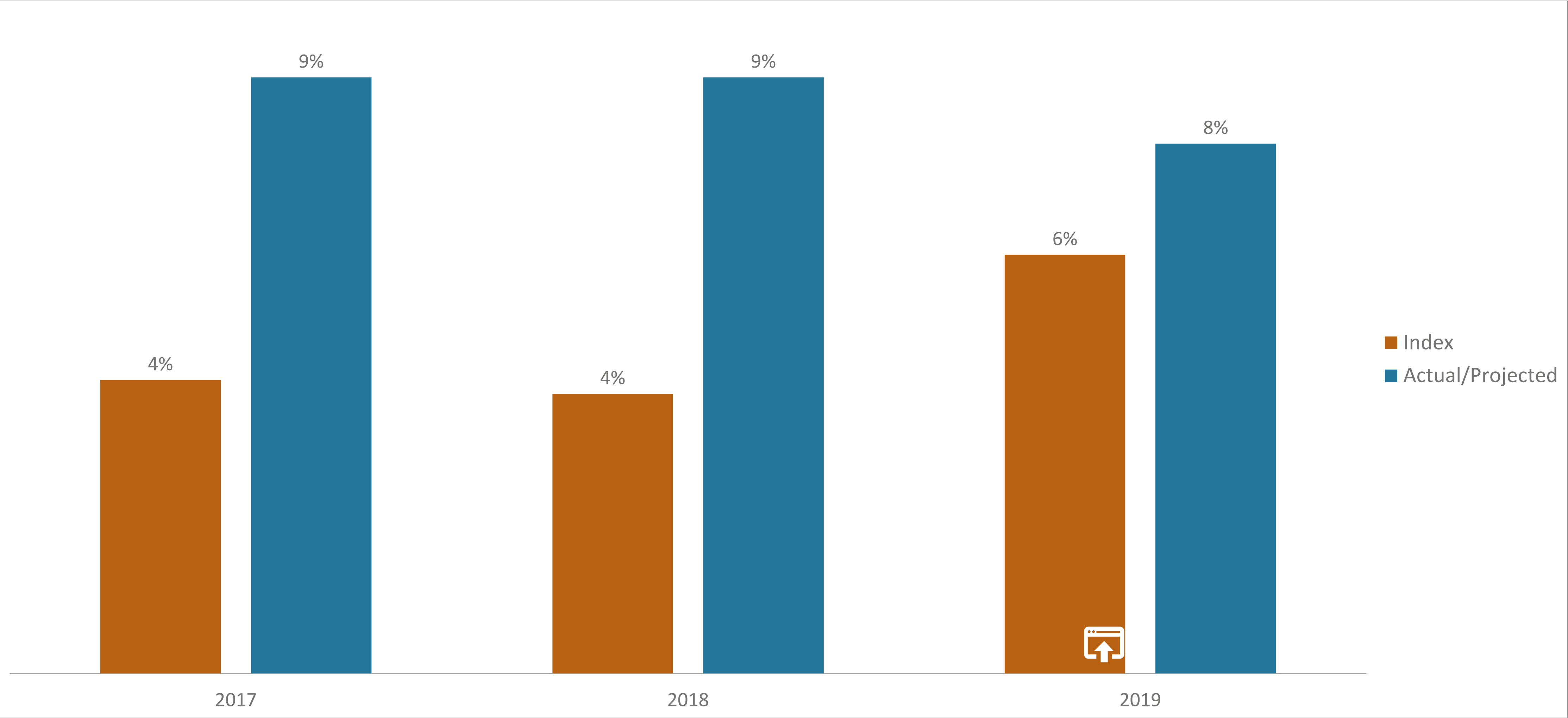
Changing Circumstances - Enrollment



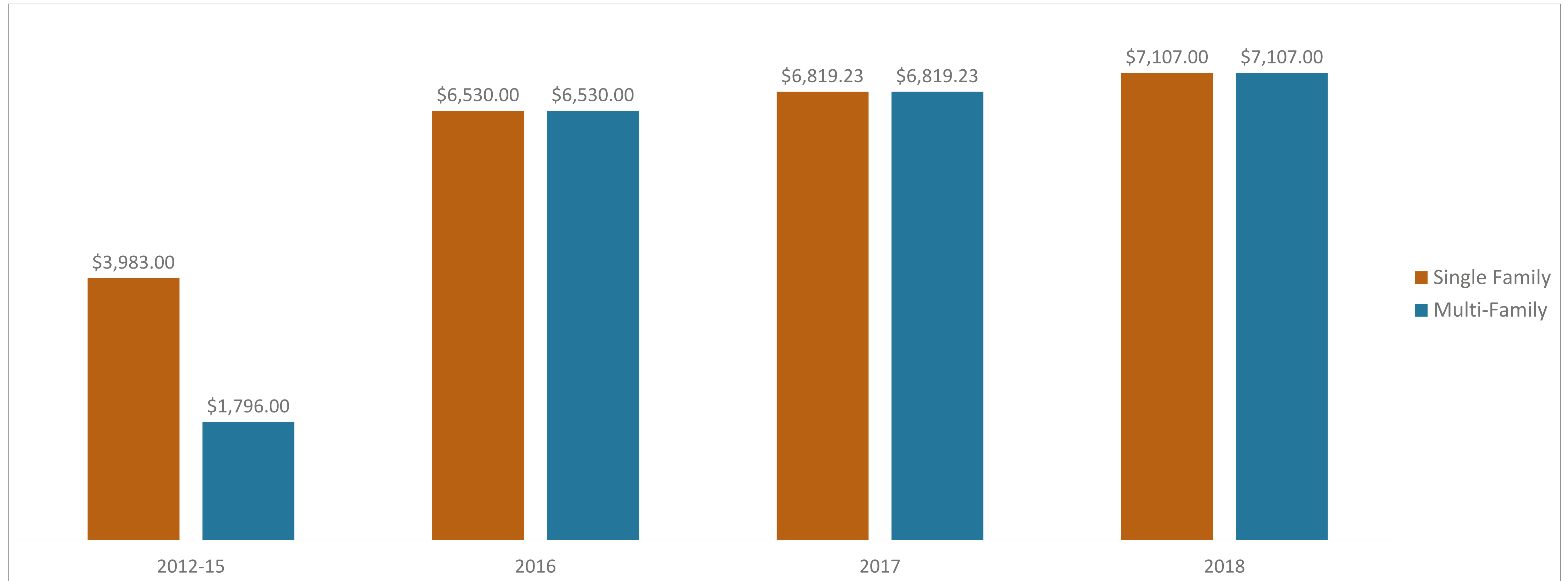
Attachment: 01_24_19 School Impact Fees Presentation (School Impact Fees Amendment)



Changing Circumstances – Construction Cost % Increases



Historic RSD Impact Fee Rates



Attachment: 01_24_19 School Impact Fees Presentation (School Impact Fees Amendment)

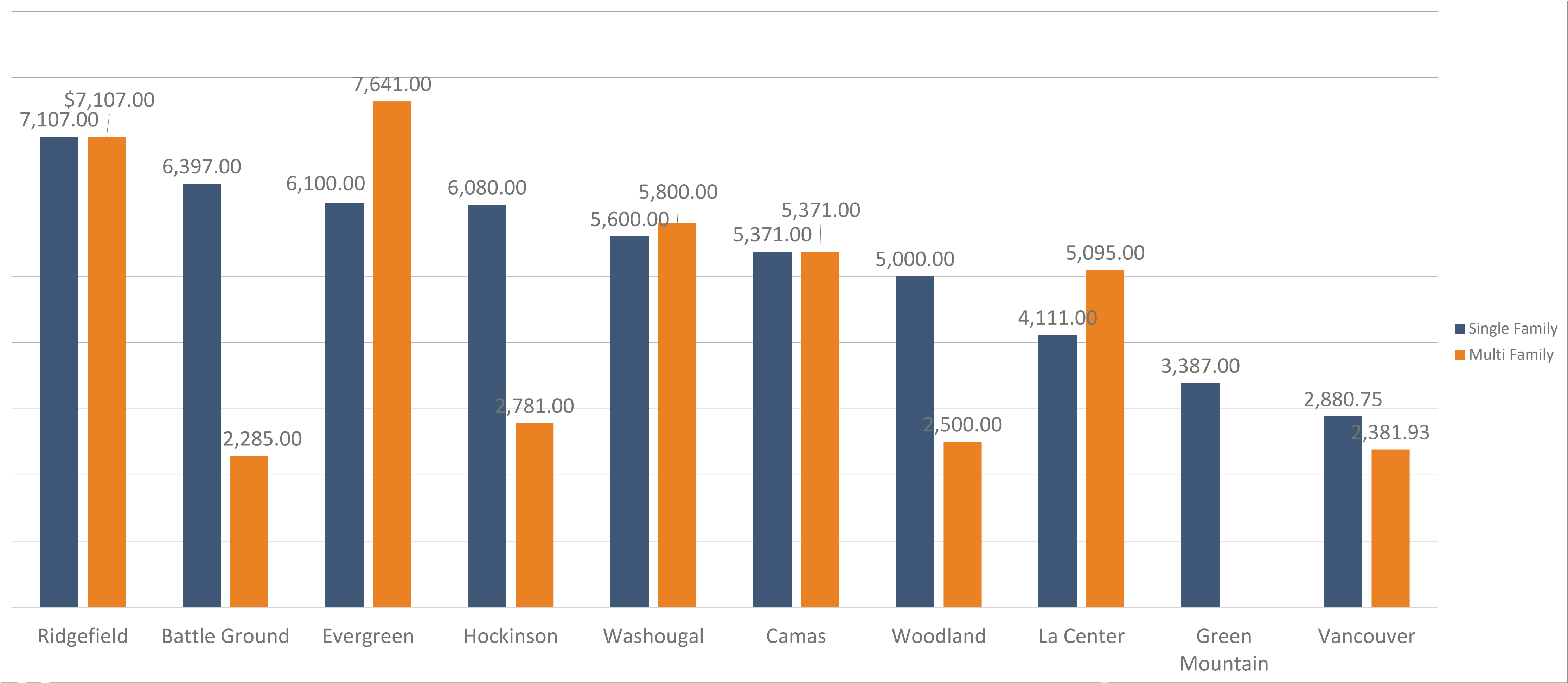


2016 Adjustment w/ Comp Plan Update

- 2015-2016 increase was 64% for Single Family and 264% for Multi Family (recognizing similar student generation rates between housing types; Rider Levett Bucknall index adopted)
- 2016-2017 increase was 4.43%
- 2017-2018 increase was 4.22%



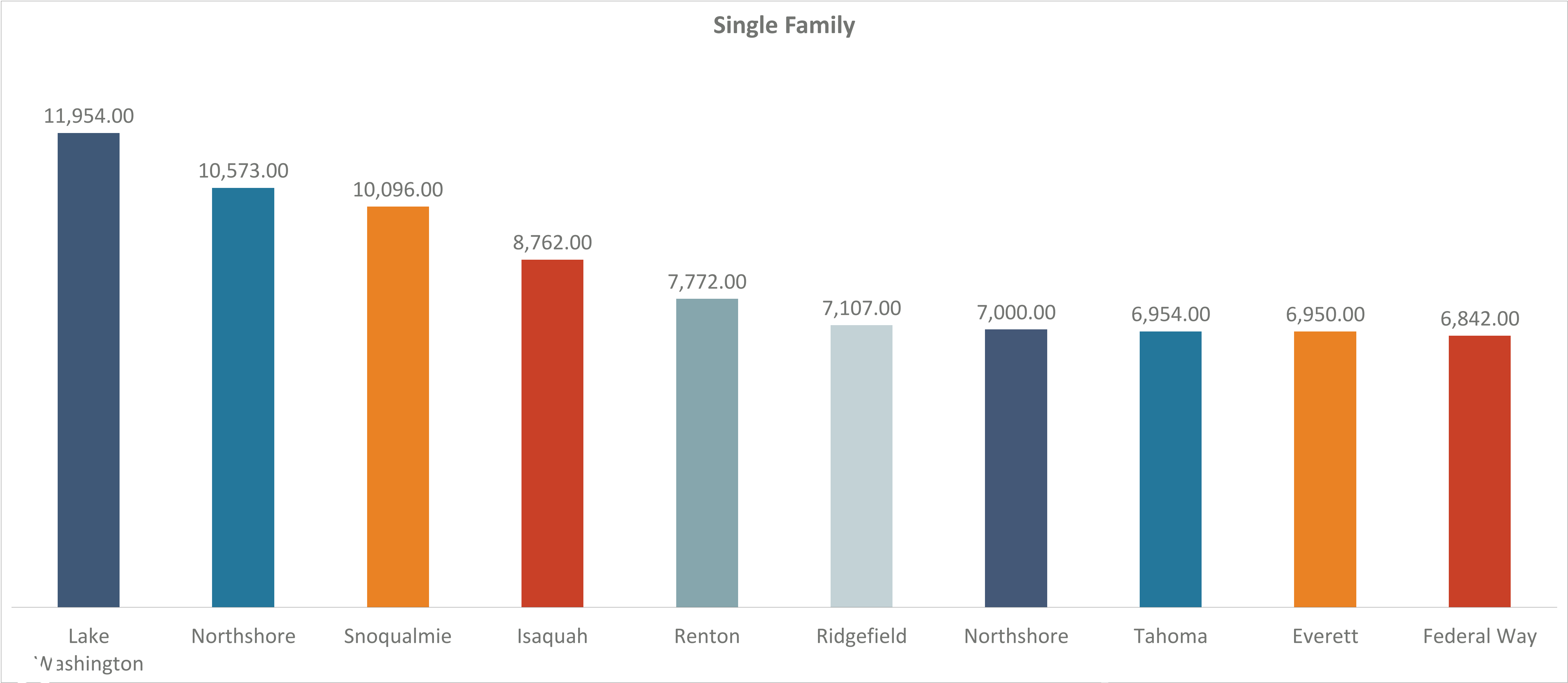
CURRENT Clark County School Impact Fee Rates



**Clark County SIF Rate for RSD is \$6532 (no inflation rate included)



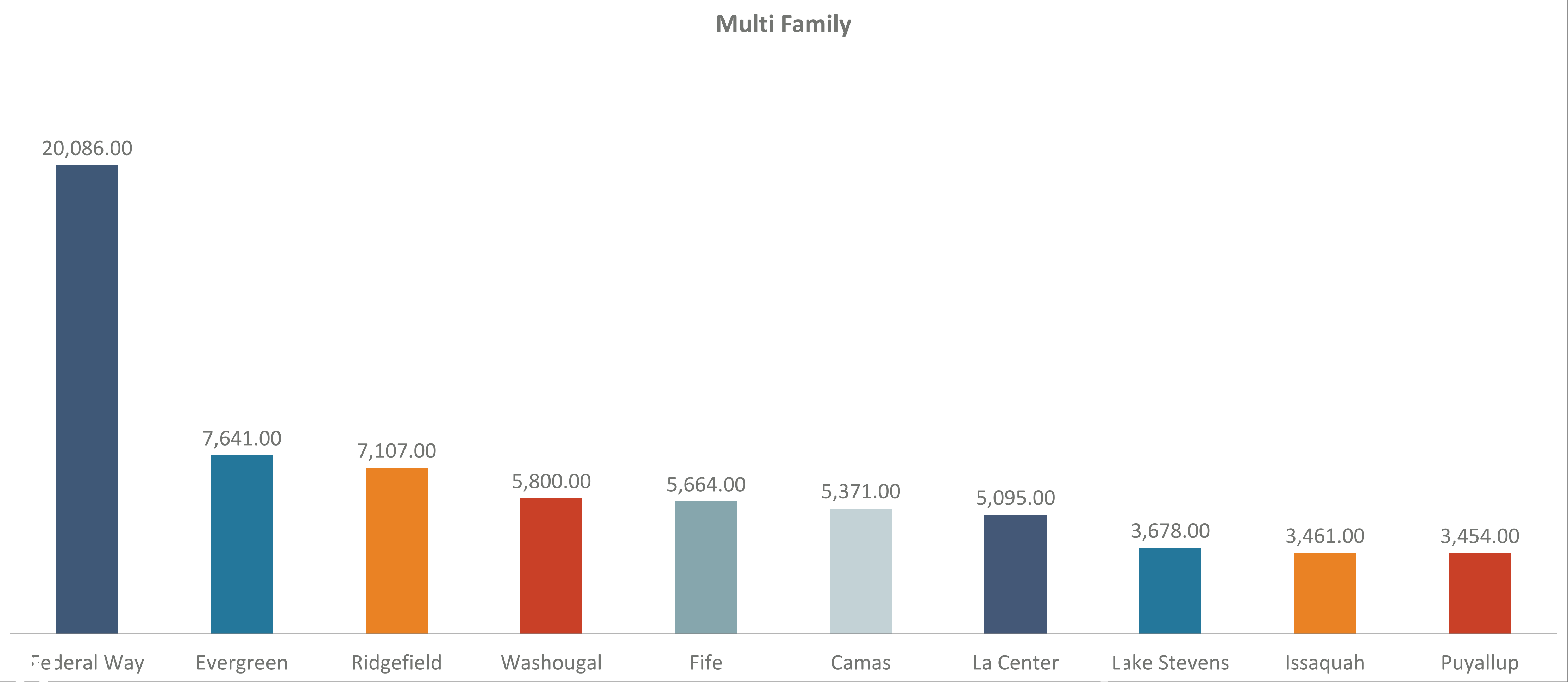
January 2018 WA State HIGHEST School Impact Fee Rates



Attachment: 01_24_19 School Impact Fees Presentation (School Impact Fees Amendment)



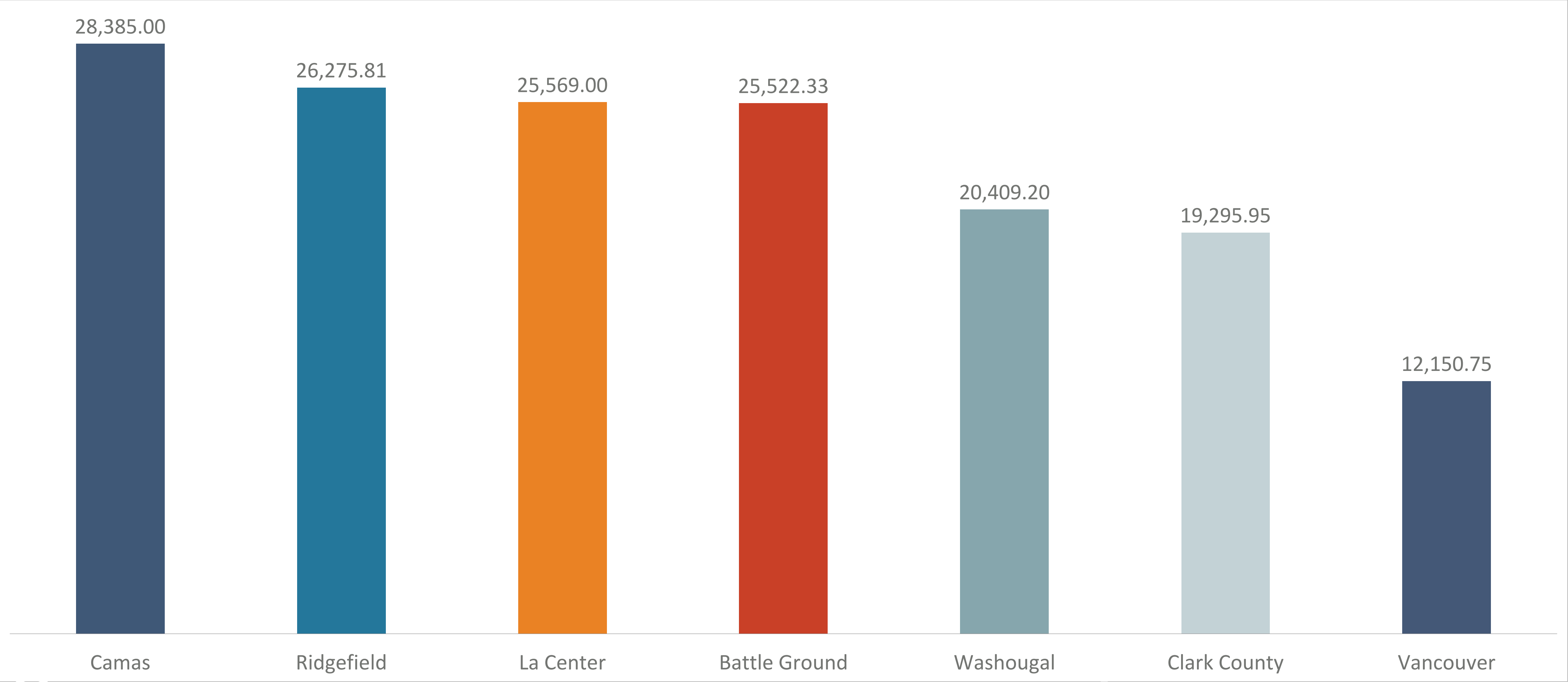
January 2018 WA State HIGHEST School Impact Fee Rates



Attachment: 01_24_19 School Impact Fees Presentation (School Impact Fees Amendment)



CURRENT Impact Fees Per Single Family Residence



Attachment: 01_24_19 School Impact Fees Presentation (School Impact Fees Amendment)



PROPOSED School Impact Fee Rates

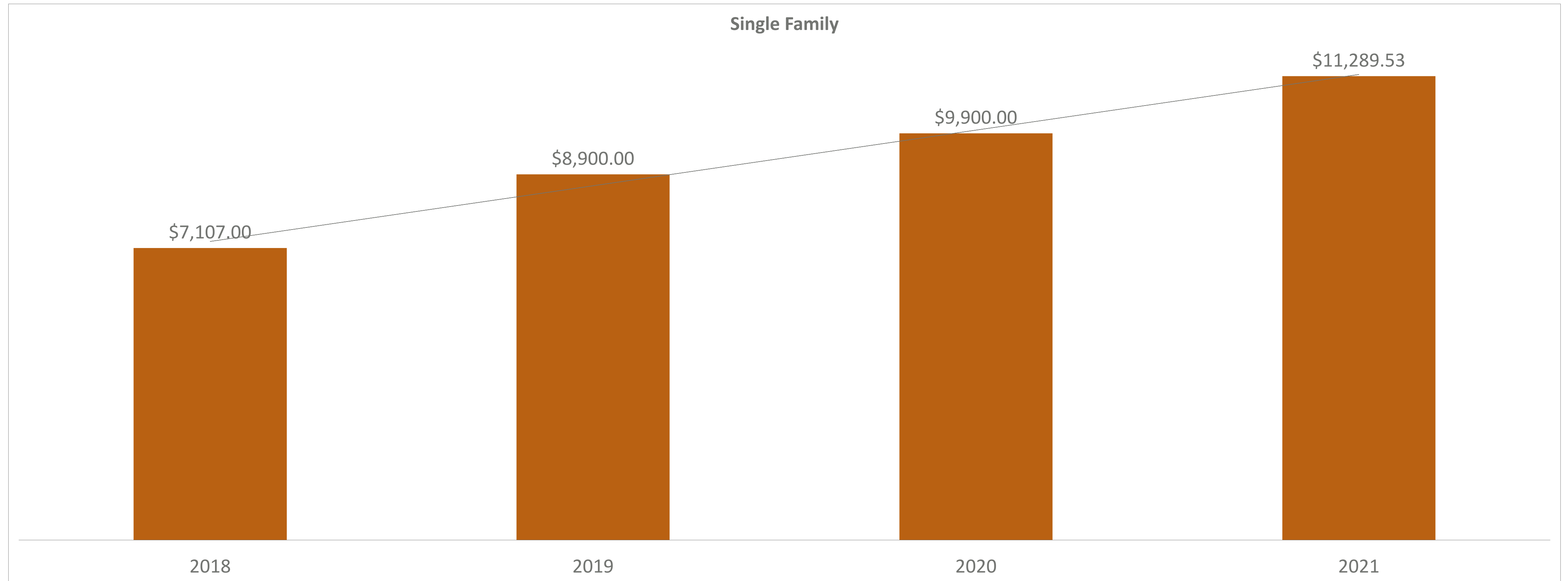
**INCREMENTAL GROWTH TO FULL FORMULA AMOUNT OF
\$11,289.53**

GUIDING PRINCIPLES:

- Recognize changed circumstances requiring increases
- Recognize impacts to projects already financed and underway
- Provide predictability until next RSD Capital Facilities Plan
- Implement three annual increases, with first annual increase commensurate to 2019 Traffic Impact Fee increase – 25% – for similar reasons (increased costs, projects, rapid growth)
- Suspend adopted indexing for SIF rate until 2022 but do not remove from RMC



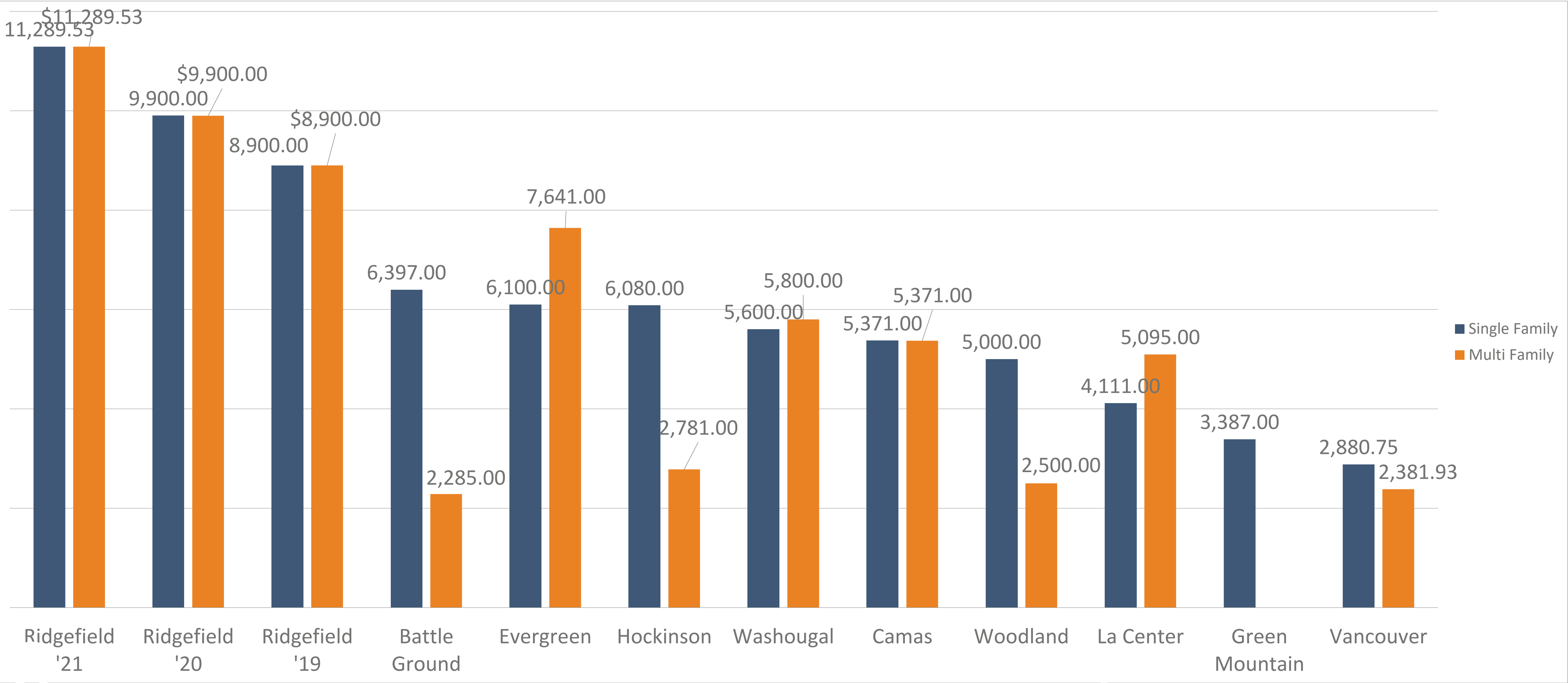
PROPOSED RSD Impact Fee Rates



- TOTAL increase from 2018-2021 would be 59%
- 2018-2019 increase equivalent to Traffic Impact Fee rate increases (25%)
- 2019-2020 increase 11%
- 2020-2021 increase 14%
- NO inflationary factor included for years 2019-2021



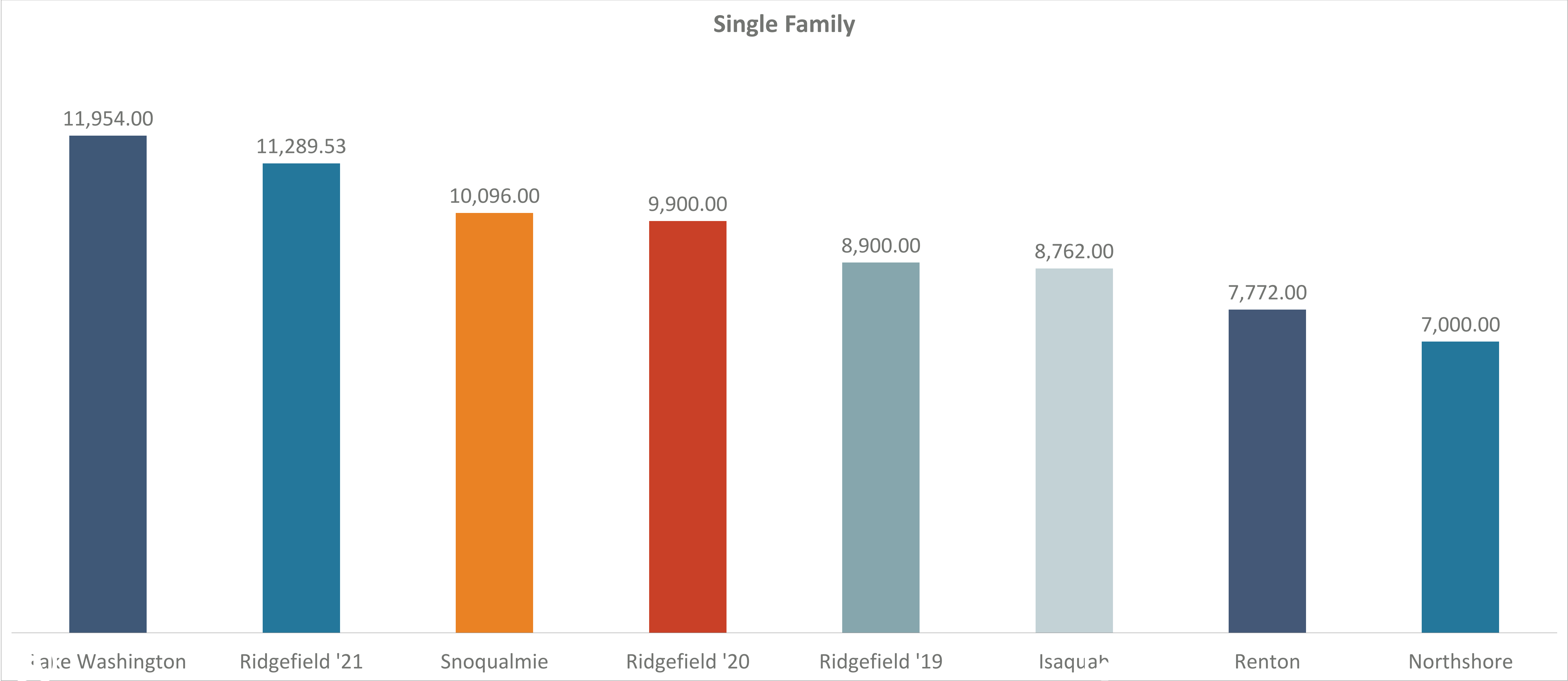
PROPOSED Clark County School Impact Fee Rates



**ASSUMES NO CHANGES TO OTHER JURISDICTIONS IMPACT FEE RATES



PROPOSED WA State HIGHEST School Impact Fee Rates

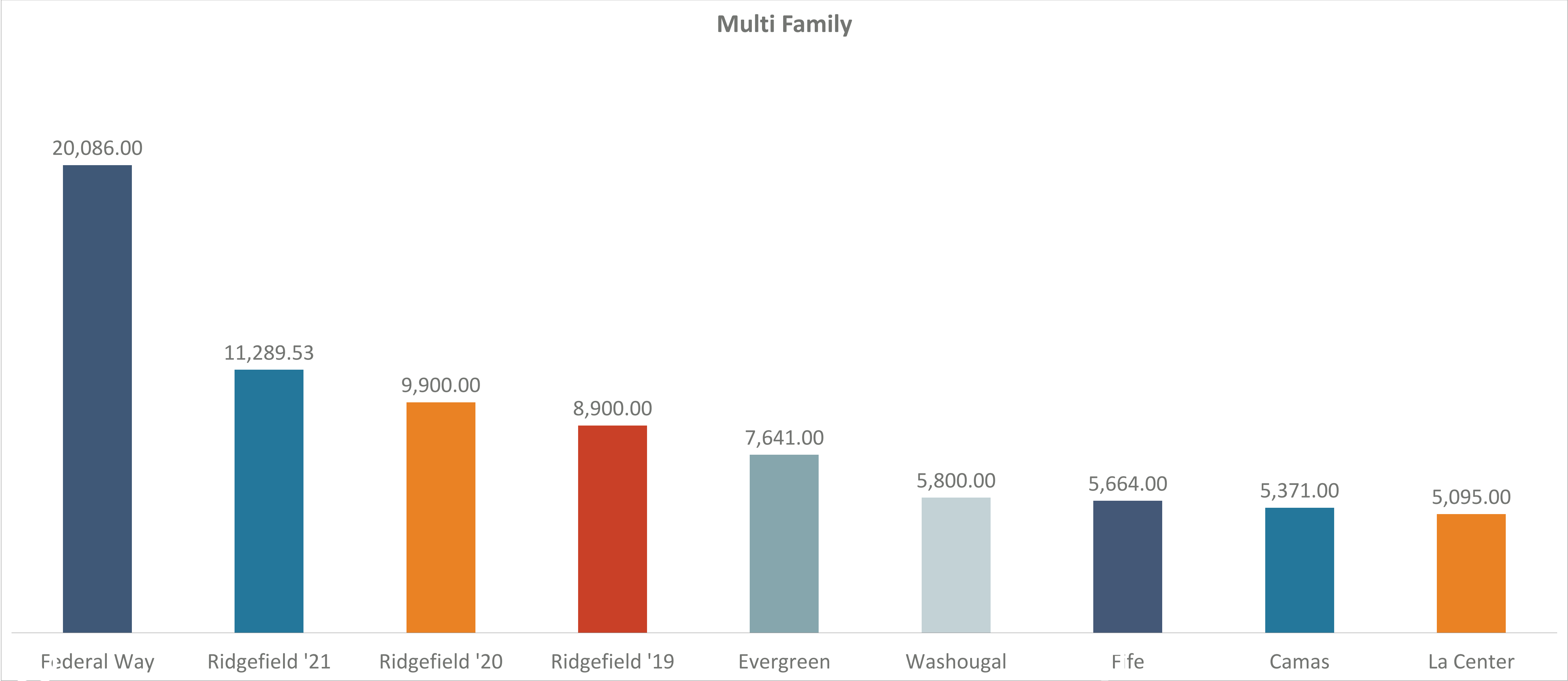


**ASSUMES NO CHANGES TO OTHER JURISDICTIONS IMPACT FEE RATES

Attachment: 01_24_19 School Impact Fees Presentation (School Impact Fees Amendment)



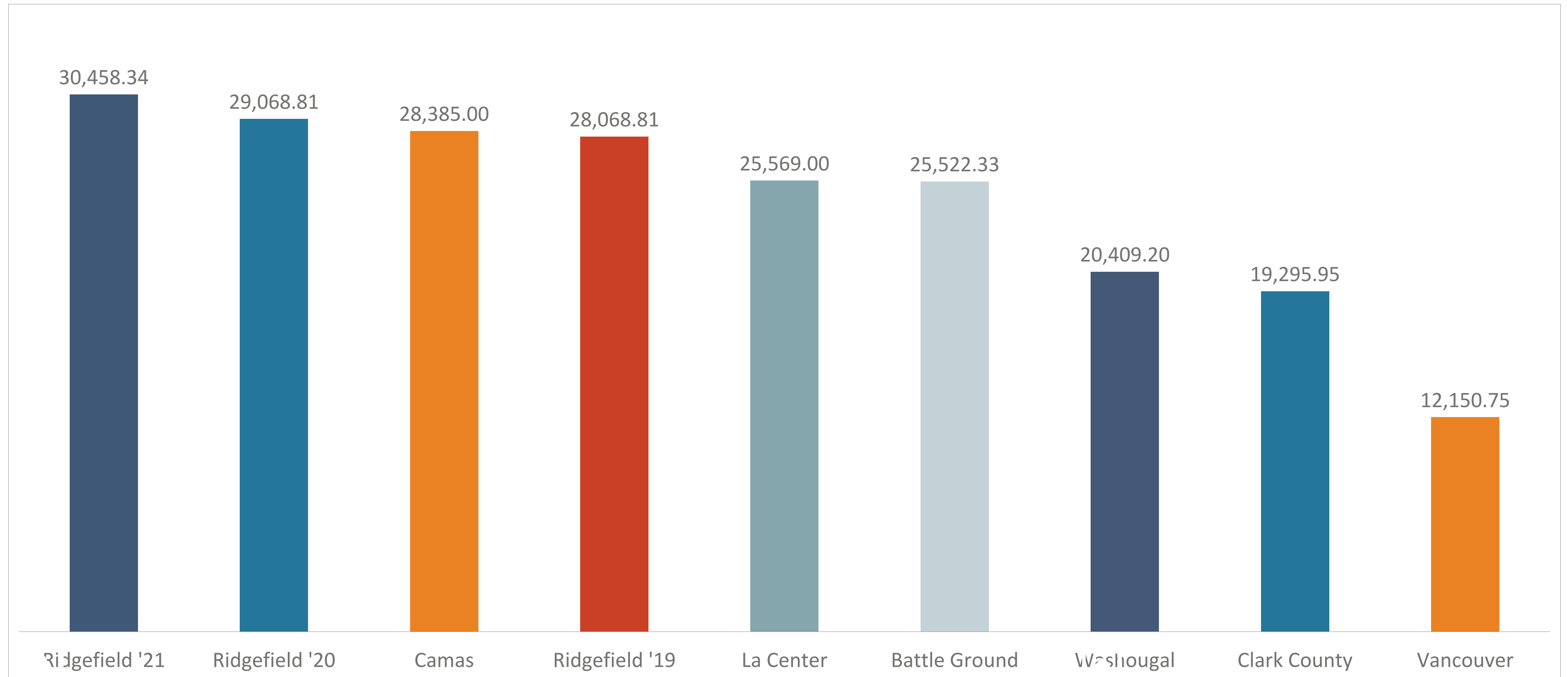
PROPOSED WA State HIGHEST School Impact Fee Rates



**ASSUMES NO CHANGES TO OTHER JURISDICTIONS IMPACT FEE RATES



PROPOSED Impact Fees Per Single Family Residence



**ASSUMES NO CHANGES TO OTHER JURISDICTIONS IMPACT FEE RATES



TO FIND OUT MORE



Phone: (360) 887-3557

Fax: (360) 887-0861



Presenter: steve.stuart@ci.Ridgefield.wa.us



230 Pioneer Street | PO Box 608
Ridgefield, WA 98642



www.ridgefieldwa.us

www.facebook.com/CityofRidgefield/



A blue heron is captured in mid-flight over a calm pond. The bird's wings are spread wide, showing a mix of blue and brown feathers. The water reflects the surrounding greenery and the bird. In the background, there is a dense forest of trees with bright green leaves, some of which are in the foreground, slightly out of focus. A fallen log lies horizontally across the middle ground, partially submerged in the water.

THANK YOU

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: January 24, 2019

ITEM: PUBLIC HEARING/BUSINESS

AGENDA ITEM TITLE: Regarding Ridgefield School District Proposition No. 3 General Obligation Bonds

GOVERNING LEGISLATION: RCW 42.17A.555

PREVIOUS COUNCIL ACTION TAKEN: Proposition No. 1 General Obligation Bonds approval December 1, 2016.

SUMMARY/BACKGROUND: Resolution regarding Ridgefield School District Proposition No. 3

BUDGET/FINANCIAL IMPACTS: Not applicable

RECOMMENDED ACTION OR MOTION: Staff recommends that the Council hold a Public Hearing to receive comments for and against Ridgefield School District Proposition No. 3. Once the Public Hearing has afforded approximately equal opportunity for the expression of opposing views, staff recommends closing the Public Hearing and deliberating/acting upon Resolution No. 553.

STAFF CONTACT: Lee Knottnerus, Deputy City Manager

ATTACHMENTS:

Resolution No.553**REGARDING RIDGEFIELD SCHOOL DISTRICT PROPOSITION NO. 3 GENERAL OBLIGATION BONDS**

WHEREAS, on February 12, 2019, voters in the Ridgefield School District will decide on a bond that would pay to construct a new K-4 elementary school; expand Ridgefield High School with a new classroom wing and renovate the 50-year-old vocational education building; construct covered play areas and upgrade HVAC systems at South Ridge and Union Ridge elementary schools; and make safety and security upgrades district-wide; and

WHEREAS, the \$77 million bond program will leverage more than \$15 million in additional state assistance revenues along with school impact fee revenues for a total infrastructure improvement program of nearly \$100 million; and

WHEREAS, the proposed new elementary school will be built on property paid for by developers through the collection of school impact fees; the school district will not be required to purchase land; and

WHEREAS, improvements to school facilities are needed in the Ridgefield School District in order to provide the students of the District with adequate, proper and safe educational facilities; and

WHEREAS, the cost of replacing these facilities rises each year with the cost of inflation; and

WHEREAS, new housing developments are contributing to improved school facilities by paying the highest fees in Clark County, as well as paying property taxes that lower all 2019 Ridgefield property tax bills by \$.08/\$1,000 in assessed value; and

WHEREAS, Ridgefield's population has grown by 65% between 2010-2017; there is steady growth in areas outside city limits that lie within school district boundaries; and Ridgefield School District is projecting a 45% increase in student enrollment, adding 1,422 new students, by 2022; and

WHEREAS, property values in Ridgefield exceed both State and Clark County averages, due in large part to the presence of quality schools; and

WHEREAS, new schools are an investment in our youth, which are among this City's most treasured assets;

THEREFORE, BE IT RESOLVED by the City Council of the City of Ridgefield, Clark County, State of Washington:

1. That the Ridgefield City Council does support the Ridgefield School District Proposition No. 3, and encourages our residents to vote “yes” on February 12, 2019, in favor of passing the Ridgefield School District capital bond measure.

Passed by the City Council at its regular meeting held on the 24th day of January, 2019.

Don Stose

Mayor

Attest:

Julie Ferriss

City Clerk