



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

January 26, 2017

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:30 PM](#)

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Mayor	Absent	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Councilor	Present	
Darren Wertz	Councilor	Present	
John Main	Councilor	Present	
Sandra Day	Councilor	Present	

MOTION: Council member Don Stose moved to excuse Mayor Ron Onslow from the meeting.

SECOND: Council member David Taylor.

Vote - Yes: Council member Stose, Taylor, Day, Main, Wertz and Mayor Pro Tem Wells.

Vote - No: None.

Motion Passed.

Late changes to the agenda - [6:31 PM](#)

None.

Community Development Director Jeff Niten introduced new employee - Associate Planner Claire Lust.

Finance Director Kirk Johnson introduced new employee - Utility Clerk Stephanie Jones.

PUBLIC COMMENT - [6:34 PM](#)

Tevis Laspa - Resident

Submitted letter into the records regarding commendation for building department.

Kudos to Jim Perry and Ray Newbill for their help.

Appreciate the attitude of customer service improvement.

John Dotson - Resident

Welcoming myself to your City.

Just moved here from Oregon.

Working on cleaning up the overgrown lot - took out 40 load of blackberries out.
Everyone is so nice and welcoming.

Steve Jackson - Resident

Thanked Community Development department for their prompted response over numerous complaints.
Complaints filed against the developer who is performing work on Pioneer Place pump station.
We have experience problems with mud, working equipment in the area, mud water pumped across us.
Stop work order doesn't seem to work, work is still being performed.
This needs to be taken care of.

Cynthia Carlson - Resident

Have lived in Ridgefield for a long time and love this town.
Concerns regarding our property.
Concerns regarding Pioneer Place and Ridge Crest development.
Concerns regarding Pioneer Place Pump Station.
Concerns regarding Gee Creek Trail design.
Do not give the permission the access my property and development of the trail.
Copies of the letter was submitted into the record.

Mike Bochart - Resident

Concerns regarding the development of Kennedy property.
Proper decisions need to be made for this property.
We expect decisions to be made with integrity.

Joe Melroy - Port of Ridgefield Commissioner/Resident

Was out of town during the snow storm.
Our community was well taking care of during the snow storm - received information that City did a great job.
Introduced John Burrows, he would like to say few words about his experience during the snow storm.

John Borrow - Resident

During the last snow storm - phone did not work, got a flat tire and driveway had a foot of snow.
Police Officers stop by the house for a welfare check when family couldn't get a hold of me.
After few days into the storm police officers stopped by again and I mentioned I wasn't able to get my car out of the driveway due to the snow, while there one of the officers shoveled snow off my driveway.
Very grateful for the work police officers did and I wanted to pass that on to their Chief.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED. - [6:51 PM](#)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Taylor, Wells, Stose, Wertz, Main, Day
ABSENT:	Onslow

- 1. Approval of Claims And/Or Payroll - [6:51 PM](#)**
- 2. Approval of Minutes from January 12, 2017 Meeting - [6:51 PM](#)**

PRESENTATION

- 1. 2017 Community Development Work Program - [6:51 PM](#)**

Each year the Planning Commission completes an annual work plan summarizing the items that the

Commission intends to review during the upcoming year. After drafting the work program the Commission presents it for approval by the City Council. At their January 4, 2017 meeting the Commission approved their work plan for 2017. Based on discussion with Planning Commission and keeping in mind City Council initiatives for 2017.

Jeff Niten presented 2017 community development work program to City Council.

2. Parks Board 2016 Accomplishments and 2017 Work Plan - [6:55 PM](#)

Parks Board Chair Marie Bouvier presented 2016 work plan accomplishment to City Council.

BUSINESS

1. Resolution No. 520 - Authorizing Hunting and the Discharge of Shotguns (Holt)-Lee Knottnerus, Deputy City Manager

Ordinance No. 1029 was adopted during the regular council meeting on April 9, 2009 allowing hunting with shotguns when legally permitted and upon approval of the designated area by council in Section 9.07.151 Hunting. In February, 2014 RMC 9.07.151 was modified to include more specific regulation of hunting within the City and to require particularized findings related to the suitability of property for hunting. The property that's being considered is of sufficient size and nature to accommodate hunting and have not been the subject of any public nuisance or public safety violations within the past year. There have been no changes on or near the property since that time but a pre-application conference meeting did take place in December of 2016. Per Ridgefield Municipal Code 9.07.151(b)(1) if for any reason the nature of the property is changed due to a development of the land the Resolution at that point is void and no longer applicable to the parcels.

City Council conducted discussion on materials presented during staff report and ownership of the property.

MOTION: Moved to table Resolution No. 520 until paperwork signed by the property owner is re-submitted.

RESULT:	TABLED [UNANIMOUS]	Next: 2/9/2017 6:30 PM
MOVER:	David Taylor, Councilor	
SECONDER:	John Main, Councilor	
AYES:	Taylor, Wells, Stose, Wertz, Main, Day	
ABSENT:	Onslow	

2. Resolution No. 521 - Approval of Hazard Mitigation Plan - [7:16 PM](#)

In July of 2015 Clark Regional Emergency Services Agency (CRESA) formed a regional, seventeen member partnership comprised of Clark County, its cities and its special purpose districts and embarked on a planning process to prepare for and lessen the impacts of natural hazards by completely revising and updating the Clark Regional Natural Hazard Mitigation Plan (NHMP). The result of this effort will be a FEMA and Washington State Emergency Management Agency approved multi-jurisdictional, multi-hazard mitigation plan that meets federal mandates in the Disaster Mitigation Act of 2000 (Public Law 106-390) and establishes eligibility for hazard mitigation project funding under the unified hazard mitigation assistance grant program, which provides pre- and post-disaster grant opportunities. A 15 member Steering Committee composed of representative stakeholders was formed early in the planning process to guide the development of the NHMP. Members of the public and other area stakeholders were invited and encouraged to participate in the process through a multi-media effort that included several presentations at local events, press and media releases, the establishment of a mitigation planning website, booths at local community events and a public survey. Upon adoption of Volume 1 and the

Ridgefield Annex of Volume 2 of the Clark Regional Natural Hazard Mitigation Plan (NHMP) and subsequent approval of said plan by WAEMD and FEMA, the Ridgefield will be eligible to apply for specified grants. The grant funds are made available to states and local governments and can be used to implement the long-term hazard mitigation measures specified within the Ridgefield annex of the NHMP before and after a major disaster declaration. The NHMP is considered a living document such that, as awareness of additional hazards develops and new strategies and projects are conceived to offset or prevent losses due to natural disasters, the NHMP will be evaluated and revised on a continual 5-year time frame.

MOTION: Moved to approved Hazard Mitigation Plan as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Taylor, Wells, Stose, Wertz, Main, Day
ABSENT:	Onslow

3. Motion - Approval of Contract with PBS Engineering for Design of Ridgefield Outdoor Recreation Complex - [7:28 PM](#)

The City’s Parks Plan identifies a Community Park in the Southern portion of the City off of Hillhurst Road. This park has come to be known as the Ridgefield Outdoor Recreation Complex, or RORC. The City has been working with the Ridgefield School District, community stakeholders, and the public since 2015 on the master planning for this park. The project will be a partnership with the School District and will share a site with the planned 5-6 and 7-8 schools campus. The park will feature 6 multi-use sports fields, a community building, playground, trails, and picnic shelters. The overall project budget is \$15-20 Million. For Phase II Design and Permitting the City is contracting with a team of design consultants headed up by PBS Engineering and Environmental. This design team is the same team that completed the Phase I Master Planning that was selected through a comprehensive RFP process in 2015. For Phase II design PBS has taken over as the lead consultant to support the design and engineering work required for this phase.

City Council conducted discussion.

MOTION: Moved to award the Phase II Design Contract for the Ridgefield Outdoor Recreation Complex Project to PBS Engineering and Environmental as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Main, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Taylor, Wells, Stose, Wertz, Main, Day
ABSENT:	Onslow

PUBLIC COMMENT - [7:34 PM](#)

David Kelly - Resident
How long will 45th Avenue continue to be closed?

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council - [7:36 PM](#)

Council member Taylor - Attended City Manager briefing, pipeline safety committee conference call.

Council member Wertz - Attended City Manager briefing, community meeting for Kennedy PUD and Canyon Ridge development, Port of Ridgefield meeting.

Council member Stose - Attended City Manager briefing, school board meeting.

Council member Day - Attended Clark County economic forecast breakfast, Clark College state of the college address, Port of Ridgefield meeting, CREDC meetings, CRWWD meeting, Friends of the Refuge annual membership meeting, special intertwine meeting.

Council member Main - Attended C-TRAN meeting regarding method for executive director selection, City Manager briefing.

Mayor - [7:43 PM](#)

Mayor Pro Tem Wells - Attended 7 meetings, Clark College state of the college address.

City Manager - [7:45 PM](#)

City Manager Steve Stuart - Attended Mayor's Exchange event in Olympia, City Actions Day is February 15-16, kudos to Public Works staff for their hard work during the snow storm.

Community Development Director Jeff Niten - Community Development update report provided.

Public Works Director Bryan Kast - Update provided regarding 45th Avenue construction, Main Ave pavement work update.

Finance Director Kirk Johnson - Investment portfolio report update, financial software project updates provided.

Deputy City Manager Lee Knottnerus- Attended Main Street Advocacy Day event in Olympia, postcard with all the 2017 events are mailed out, new website and mobile app is live.

FROM THE COUNCIL

Council member Wertz - Port of Ridgefield Commission would like to have Lee Knottnerus come to a meeting and present our mobile app to the Commission and Port staff.

Council member Taylor - Great article in the Reflector by Steve Stuart regarding funding for the RORC.

ADJOURN - [7:58 PM](#)


Julie Basarab, City Clerk


Ron Onslow, Mayor