



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, January 26, 2023
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. STUDY SESSION - 5:30 P.M.

- 1. 2023 Community Survey Results - Steve Stuart, City Manager**

II. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

III. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

IV. CONSENT AGENDA

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the January 12, 2023 Meeting**

V. PRESENTATION

- 1. Pink Lemonade Patch Check- Chief Doriot**

VI. BUSINESS

- 1. Motion - Approval of Pioneer Street to Shobert Lane Watermain Project Design and Construction Support Contract - Chuck Green, Public Works Director**
- 2. Resolution No. 623 – Approval of Mail Delivery Area - Claire Lust, Community Development Director**
- 3. Second Reading of Ordinance No. 1388 – Downtown Fee Waiver - Claire Lust, Community Development Director**

VII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

VIII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

- 1. Council**
- 2. Mayor**

3. City Manager

IX. ADJOURN

**City Council Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>**

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: January 26, 2023
ITEM: STUDY SESSION - 5:30 P.M.
AGENDA ITEM TITLE: 2023 Community Survey Results

GOVERNING LEGISLATION:

PREVIOUS COUNCIL ACTION TAKEN:

Council has commissioned two prior community surveys in 2015 and 2019.

SUMMARY/BACKGROUND:

Council approved a third community survey which was completed in fall 2022. Results of the survey will be presented along with comparisons to state, regional and national municipalities.

BUDGET/FINANCIAL IMPACTS:

No financial impact

ACTION OR MOTION:

No action is requested. Presentation only.

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS: 2022 Ridgefield Community Survey Presentation (PDF)

City of Ridgefield Engagement and Priority Assessment

January 2023





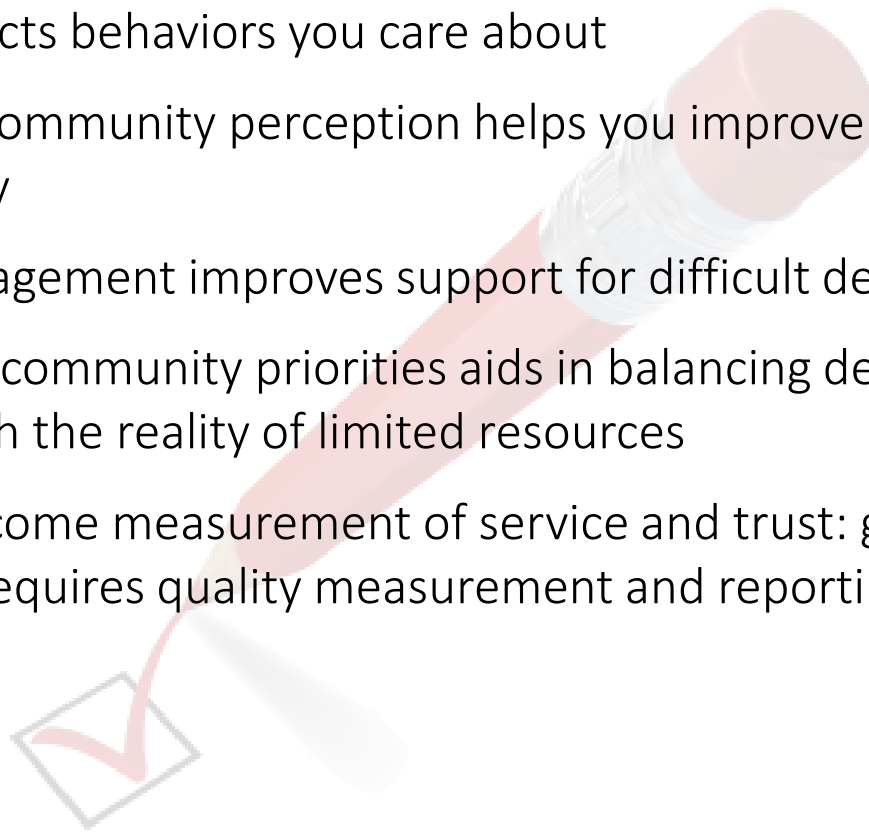
Background on Cobalt Community Research

- 501c3 not for profit research coalition
- Mission to provide research and education
- Developed to meet the research needs of schools, local governments and nonprofit organizations

Measuring Where You Are: Why Research Matters

1.1.a

- Understanding community values and priorities helps you plan and communicate more effectively about City decisions
- Perception impacts behaviors you care about
- Understanding community perception helps you improve and promote the City
- Community engagement improves support for difficult decisions
- Reliable data on community priorities aids in balancing demands of vocal groups with the reality of limited resources
- Bottom line outcome measurement of service and trust: good administration requires quality measurement and reporting



Study Goals

- Support budget and strategic planning decisions
- Compare performance to 2015 and 2019 surveys to measure progress
- Benchmark performance against a standardized performance index statewide, regionally and nationally
- Identify which aspects of community provide the greatest leverage on citizens' overall satisfaction – and how satisfaction, in turn, influences the community's image and citizen behaviors such as volunteering, remaining in the community, recommending it to others and encouraging businesses to start up in the community



American Customer Satisfaction Index: Sample of Private Sector Companies Measured

1.1.a



- Allstate
- Albertsons
- Apple, Inc.
- Bank of America
- Bell South (U.S.)
- Best Buy (U.S.)
- Blue Cross and Blue Shield
- Charter Communications
- Citibank
- Coca-Cola (U.S.)
- Comcast
- Dell
- DIRECTV
- Facebook
- FedEx
- Ford Motor Company
- General Electric
- General Motors
- Google
- Hilton
- Home Depot
- Kellogg
- McDonald's
- Microsoft
- MillerCoors
- Netflix
- Nike
- Sears Roebuck and Co.
- Southwest Airlines
- Sprint
- Starbucks
- Target
- Verizon
- Wal-Mart
- Yahoo!

American Customer Satisfaction Index: Sample of Public Sector Agencies Measured

1.1.a



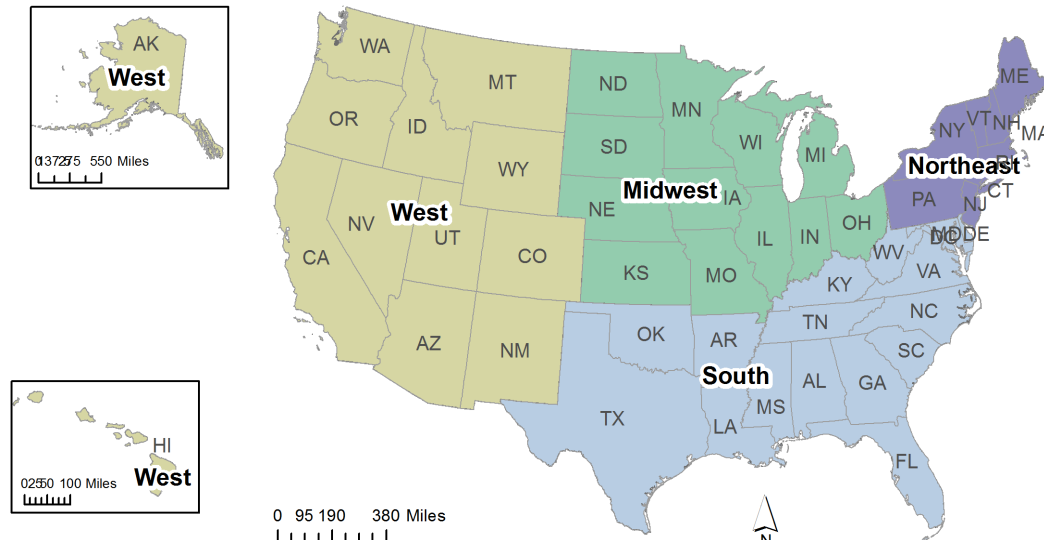
- Department of Education, Federal Student Aid
- Department of Energy
- Federal Emergency Management Administration
- Federal Trade Commission
- General Services Administration
- Health Resources and Services Administration
- Internal Revenue Service
- Municipal-owned Utilities
- National Aeronautics and Space Administration
- National Weather Service
- National Recreation Reservation Service
- Pension Benefit Guarantee Corporation
- Small Business Administration
- Veterans Affairs

Methodology

- Random sample of 1500 residents drawn from utility billing records
- Utilized www.random.org, a well-respected utility used internationally by many universities and researchers to generate true random numbers
- Conducted using two mailings in October-November 2022
- Valid response from 388 residents (393 in 2019), providing a solid response rate of 26 percent, and a margin of error of +/- 5 percent in the raw data
 - Note: National surveys with a margin of error +/- 5% require a sample of 384 responses to reflect a population of 330,000,000
- Respondent pattern consistent with 2019, but with slightly longer residency, slightly higher income, and slightly older.

Available Tools

- Comparison scores with local governments in Washington State, the west and across the nation
- Comparison scores with non-local government comparables (industries, companies, federal agencies)
- Detailed questions and responses broken by demographic group and “thermal mapped,” so lower scores are red and higher scores are blue





Preserving Voice: Looking Into Detail

2022 Distribution Questions Ridgefield, WA Resident Survey Margin of Error +/- 4.89		Contactd with City Government				Use of Park Facilities and Programs			
		Never	Fewer than 6 times a year	6-12 times a year	More than 12 times a year	Never	Fewer than 6 times a year	6-12 times a year	More than 12 times a year
Overall Satisfaction - 2015		32%	57%	7%	4%	1%	37%	23%	27%
Overall Satisfaction - 2019		31%	60%	7%	3%	8%	35%	23%	34%
Overall - 2022		35%	55%	7%	2%	11%	33%	22%	34%
Downtown Visits in 12 months	Never*	-	-	-	-	-	-	-	-
	Fewer than 10 times	65%	33%	-	-	37%	43%	14%	6%
	10-20 times	41%	54%	4%	1%	10%	46%	27%	17%
	More than 20 times	26%	60%	9%	3%	6%	25%	22%	47%
Residency	One year or less*	-	-	-	-	-	-	-	-
	1-5 years	40%	54%	3%	2%	8%	30%	23%	38%
	6-10 years	39%	51%	8%	1%	13%	37%	21%	28%
	More than 10 years	25%	60%	11%	2%	12%	31%	23%	32%
Own or Lease	Own	37%	54%	7%	2%	12%	32%	21%	34%
	Rent/Lease*	22%	67%	11%	-	-	22%	33%	44%
Employment	Yes	22%	59%	16%	2%	6%	27%	31%	35%
	No, a different community	41%	52%	5%	1%	6%	30%	24%	39%
	I am not currently employed*	33%	50%	17%	-	-	17%	17%	67%
	I am retired	31%	58%	6%	3%	19%	38%	17%	26%

Consistent Scores
Regardless of
Demographics

Checked
Scores that Vary
by Demographics

Results



Bottom Line

- Scores softened from 2019, but less softening than for the small community index for Washington State. Ridgefield generally meets or outperforms benchmarks
- Walking/biking trails continue to be important elements, and residents seek continued improvement and integration
- Communication improvement also is a resident priority, as seen in questions such as responsiveness to resident concerns, perception of funding being well spent, and communication around development projects
- Residents also shared concerns around growth: development, loss of green space, traffic congestion, code enforcement, building permits, street maintenance
- There is strong support for additional interstate access points
- Residents would like to see more trail integration/development, greenspace preservation, more restaurants (bakery, quality pizzeria, food trucks), an indoor fitness/exercise center, and community pool



Bottom Line

	2022 National Overall	2022 National 10,001- 25,000	2022 West Overall	2022 West 10,001- 25,000	2022 WA Overall	2022 W 10,001- 25,000
Local communities ACSI	62	60	63	63	59	57
Local schools ACSI	61	61	62	68	58	54
County/parish government ACSI	59	56	61	55	54	52
State government ACSI	55	54	58	58	52	47
ACSI private and public sectors: 73						
Ridgefield ACSI: 61						



Bottom Line

There are several categories in which improvement can have the most significant impact on engagement and satisfaction (in green):

	Ridgefield 2015	Ridgefield 2019	Ridgefield 2022	Ridgefield Change	2022 US Overall	2022 US 10,001-	2022 West	2022 West 10,001-	2022 WA Overall	2022 10,001-
Transportation Overall	63	56	51	➔ -5	63	63	65	65	62	59
Utility Services Overall	74	73	74	➔ 1	71	73	76	75	73	70
Police Department Overall	83	84	77	⬇️ -7	71	70	74	69	69	67
Property Taxes Overall	64	60	57	➔ -3	67	65	69	57	63	57
Shopping Opportunities Overall	29	27	45	⬆️ 18	74	73	79	72	73	68
Local Government Overall	69	68	64	➔ -4	63	61	66	62	58	53
Community Events Overall	71	74	72	➔ -2	63	61	66	59	62	53
Economic Health Overall	60	57	50	⬇️ -7	61	59	60	49	55	53
Parks and Recreation Overall	74	74	73	➔ -1	70	68	72	68	69	65
Community Satisfaction Overall	70	65	61	➔ -4	62	60	63	63	59	57
Community Image Overall	79	73	69	➔ -4	67	63	70	69	63	63
Recommend as place to live	80	71	69	➔ -2	63	61	66	71	62	60
Remain in community	80	74	74	➔ 0	67	66	73	77	66	66
Plan to volunteer	61	55	54	➔ -1	52	51	54	50	51	51
Encourage business start up	64	62	60	➔ -2	55	52	55	52	53	55
Support current elected officials	70	65	61	➔ -4	58	54	58	51	53	47
Public Safety Overall	69	66	61	➔ -5						
Other City Services Overall	66	67	67	➔ 0						

2022 Drivers	2019 Drivers	2015 Drivers
City Government Management	City Government Management	City Government Management
Public Safety	Economic Health	Economic Health
Taxes	Community Events	Community Events
Economic Health	Police	Parks and Recreation

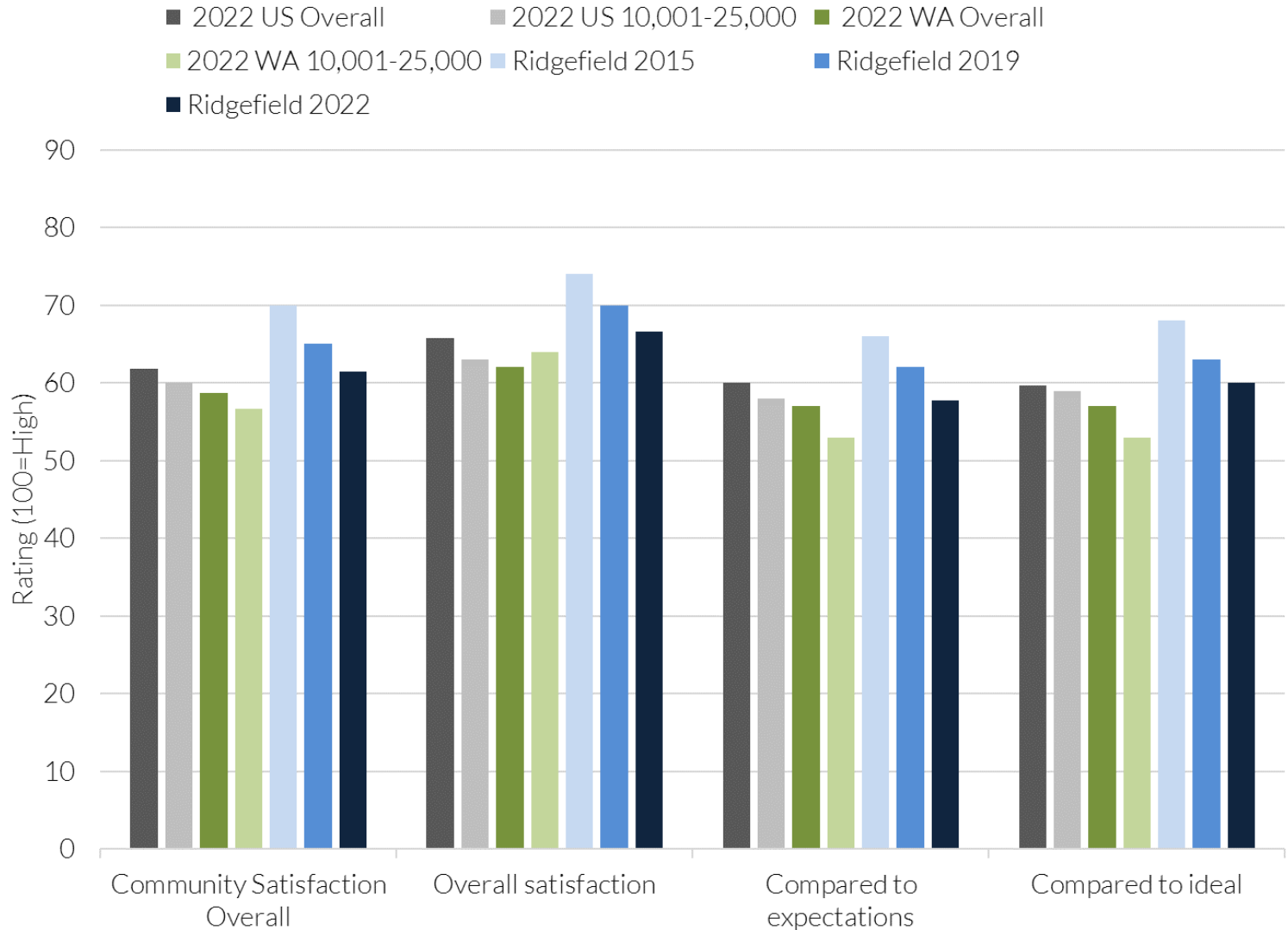


Performance to Benchmarks Over Time

	Ridgefield 2019	Ridgefield 2022	Change	WA Small 2019	WA Small 2022	Change
Community Satisfaction Overall	65	61	➡ -4	65	57	⬇ -8
Community Image Overall	73	69	➡ -4	74	63	⬇ -11
Local Government Overall	68	64	➡ -4	53	51	➡ -2
Leaders are trustworthy	66	64	➡ -2	57	52	➡ -5
Services are well-managed	66	64	➡ -2	51	49	➡ -2
Level of professionalism	77	76	➡ -1	61	55	⬇ -6
Police Department Overall	84	77	⬇ -7	80	67	⬇ -14
Property Taxes Overall	60	57	➡ -3	62	57	⬇ -5



Community Satisfaction Overall



Community Questions – Long-term Drivers

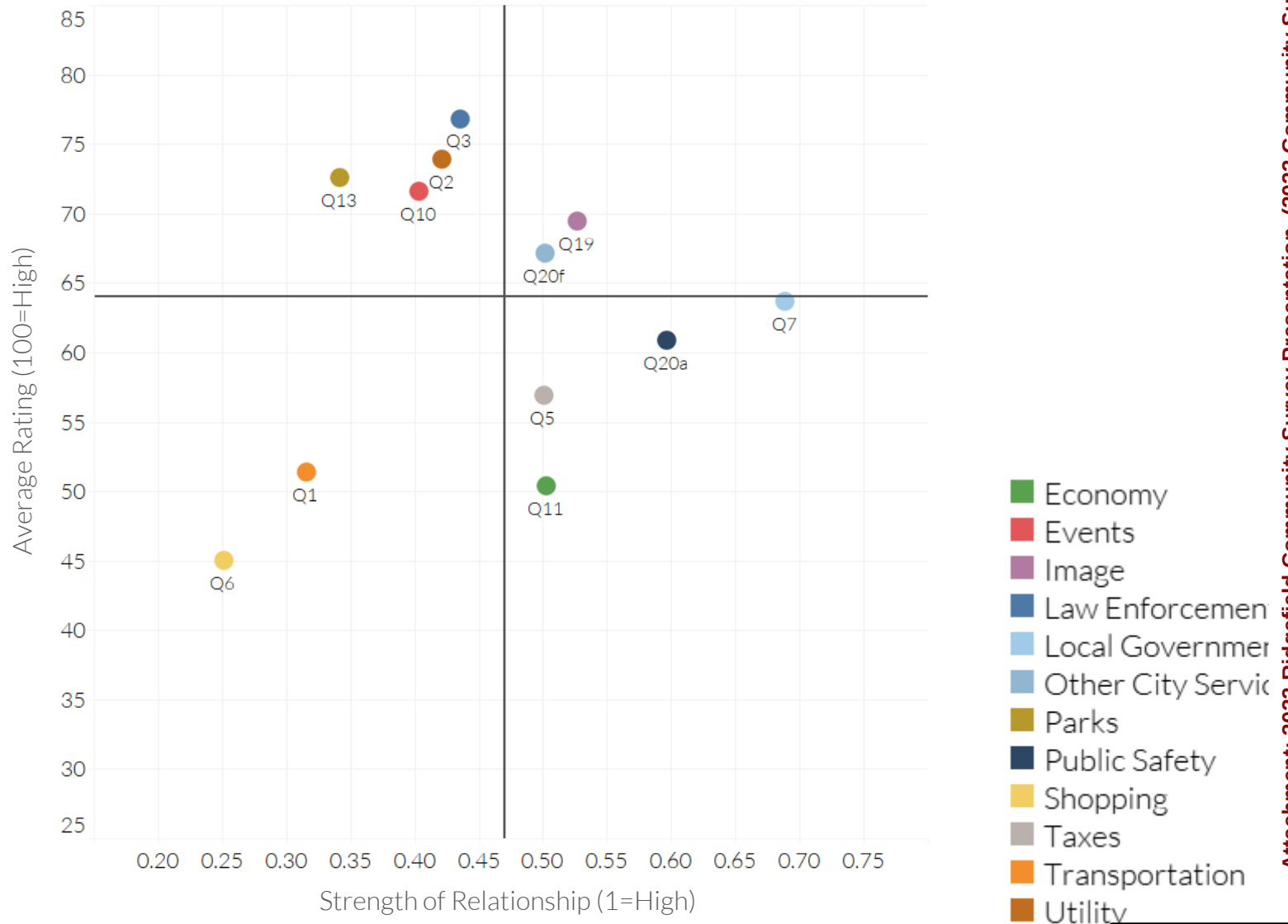
Perceived Performance

High scoring areas that do not currently have a strong relationship to engagement relative to the other areas. These areas are optimized.	Areas where the organization received high scores and that have a strong relationship to engagement. Strengths to build on.
Lower scoring areas relative to the other areas with low relationship to engagement. Areas with lower priority.	Areas where the organization received lower scores and that have a strong relationship to engagement. Weaknesses to improve.

Strength of Relationship

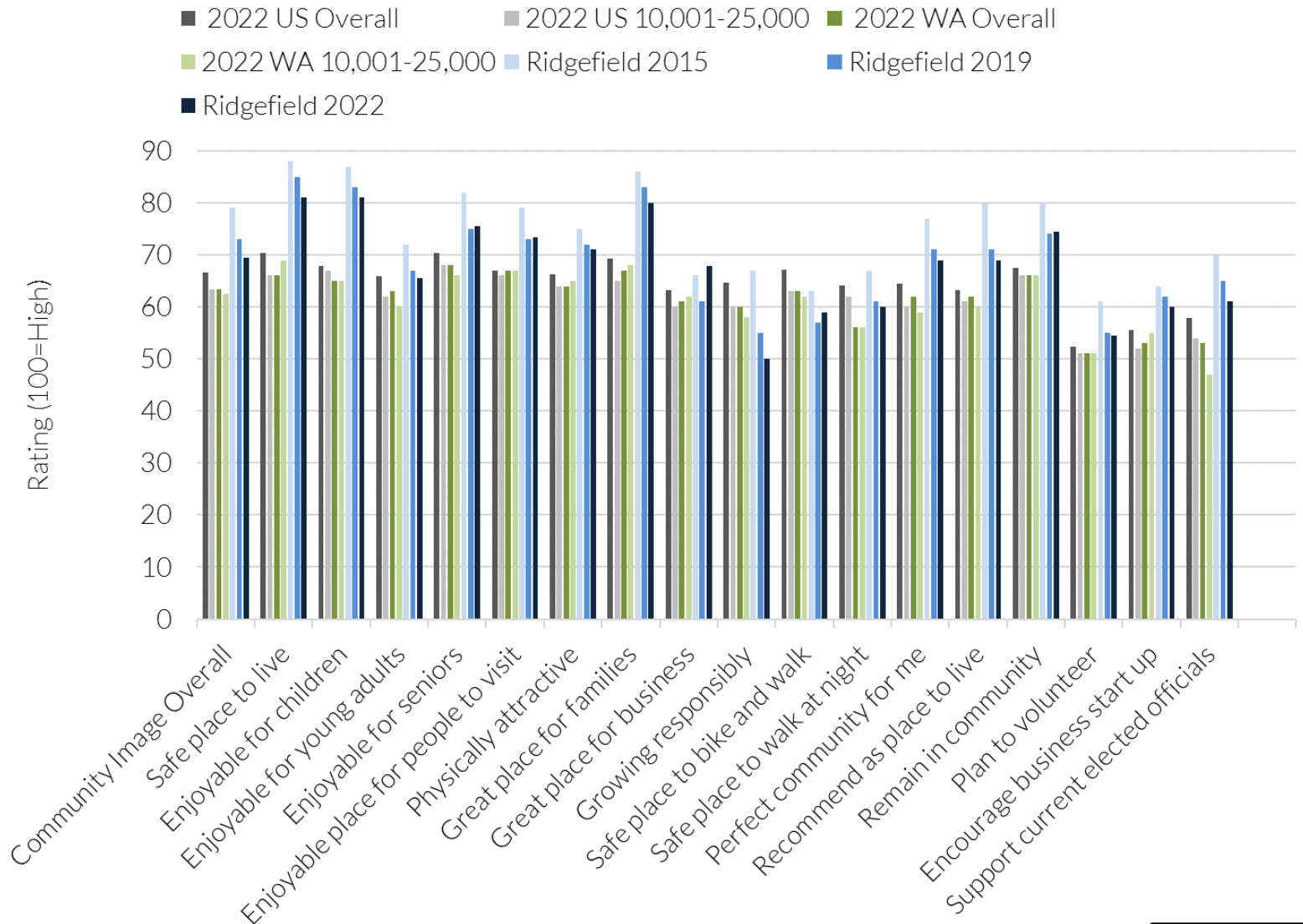


Strategic Drivers





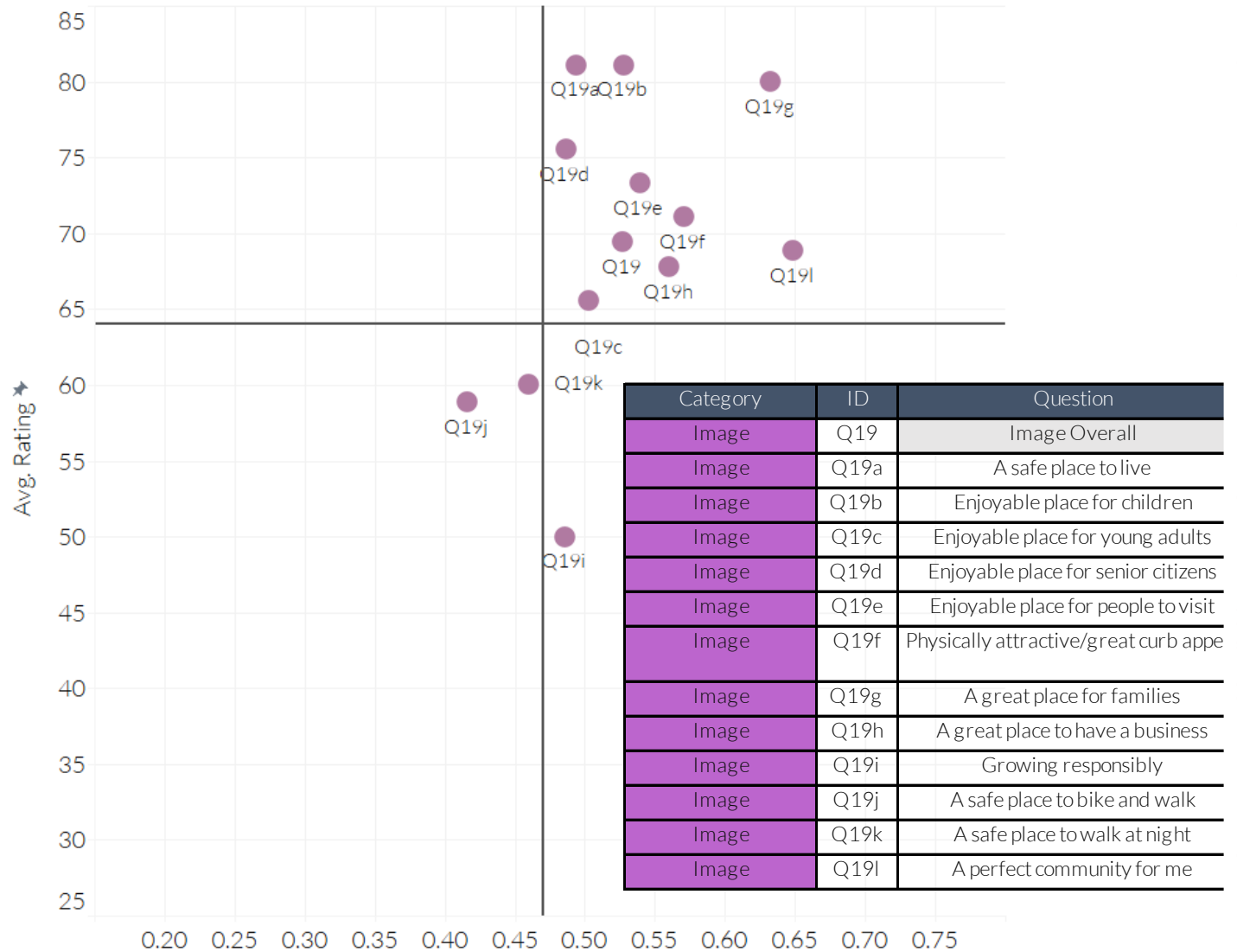
Community Image Overall



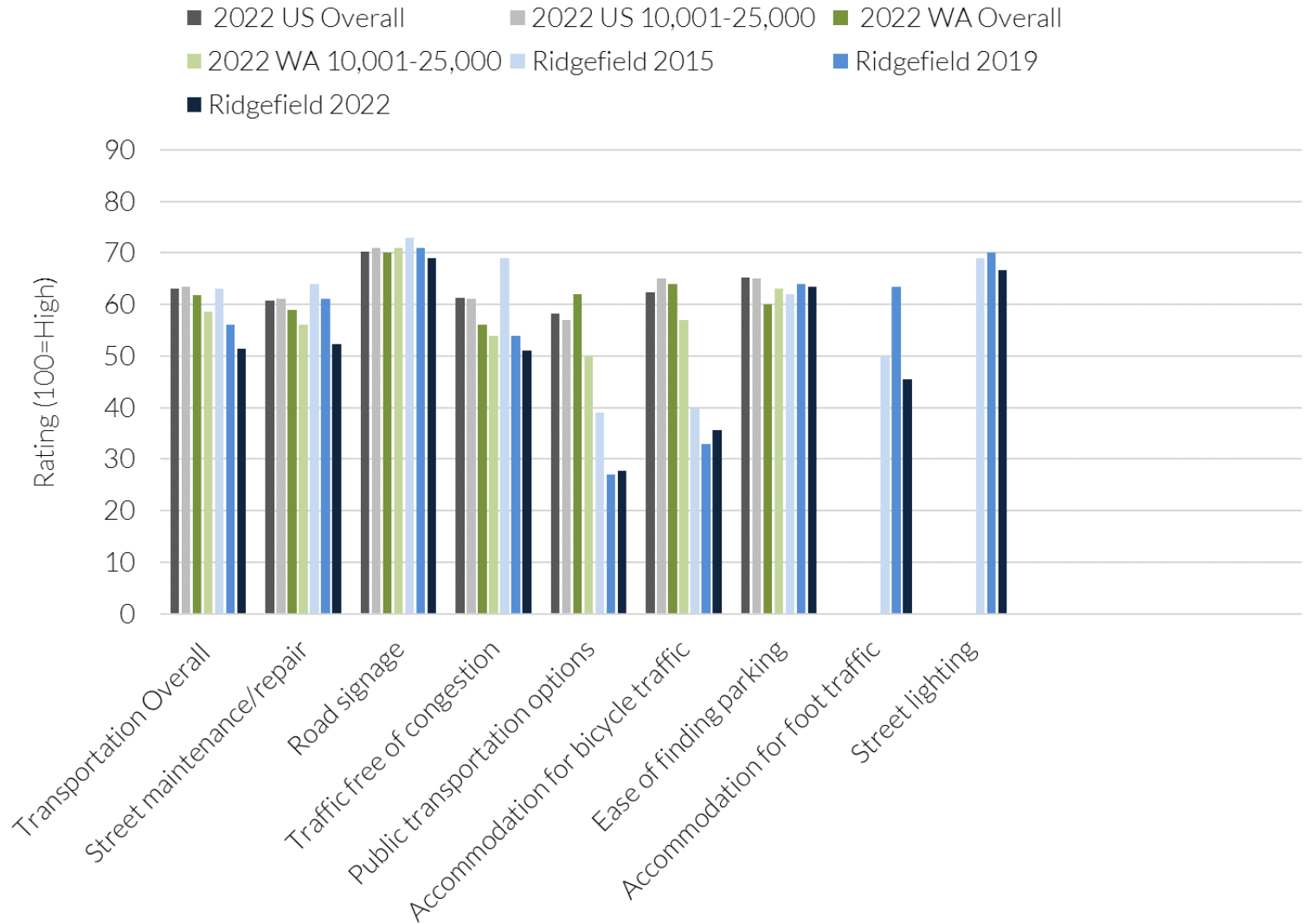


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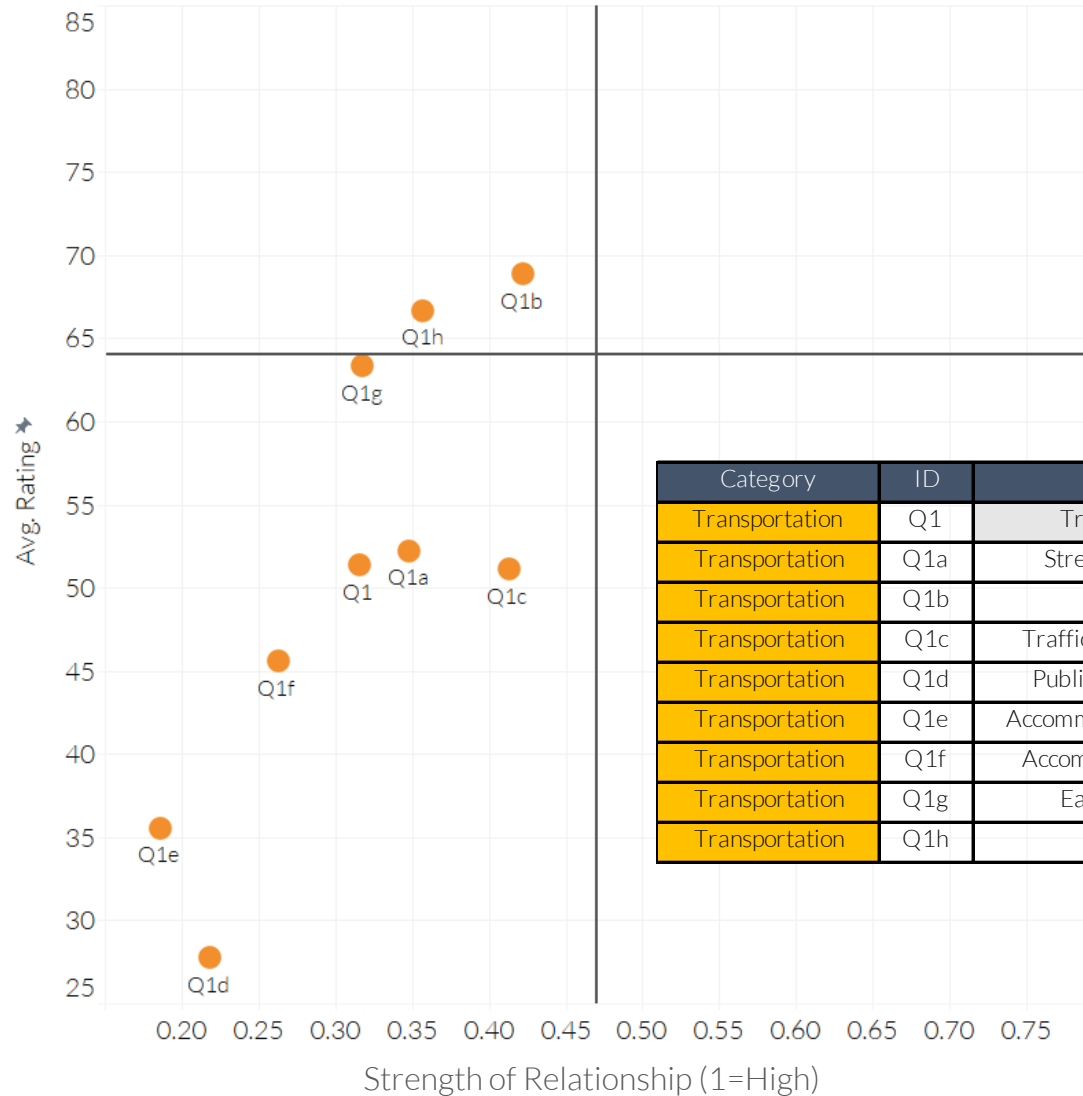
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Transportation Infrastructure Overall

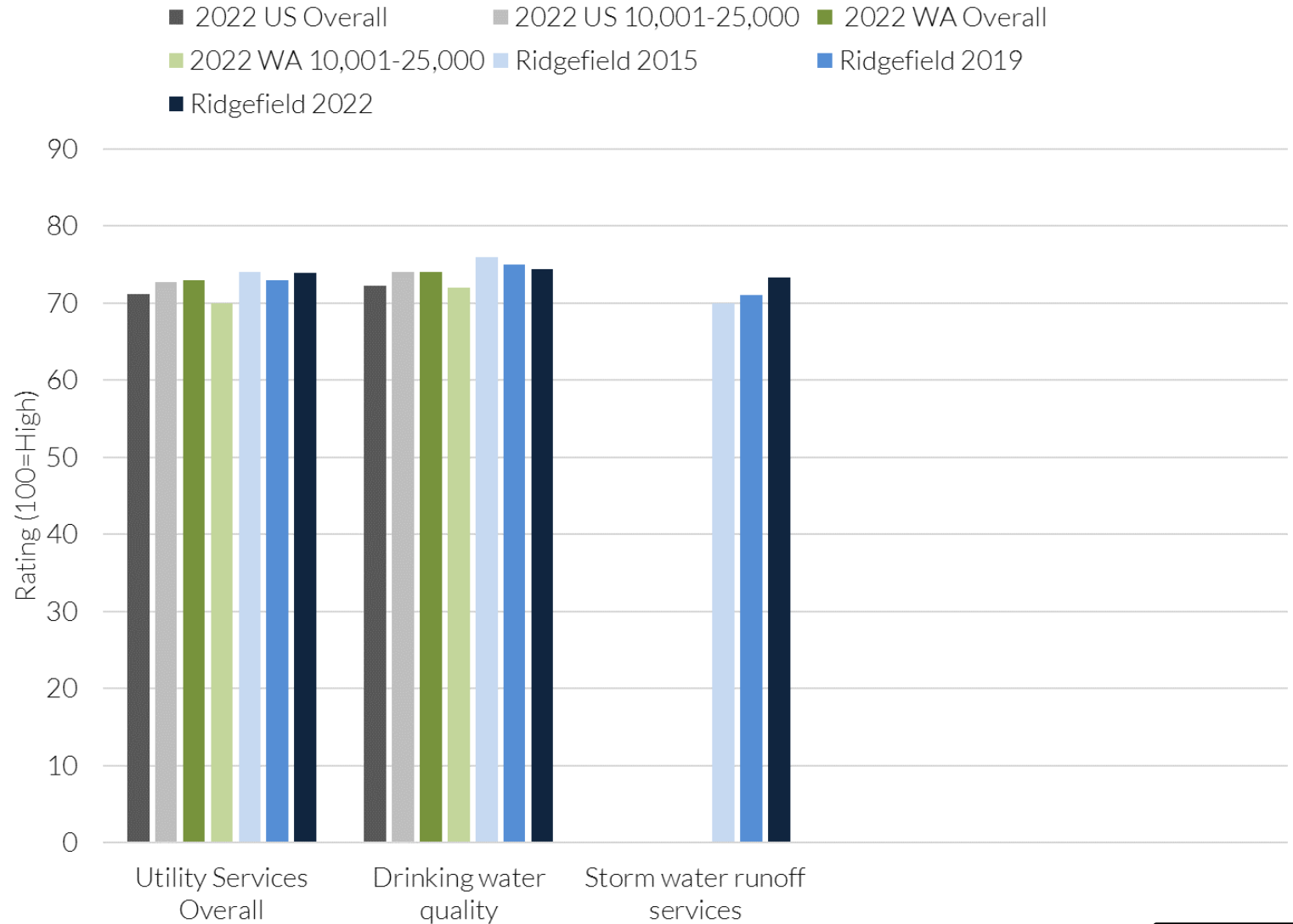


Transportation Infrastructure





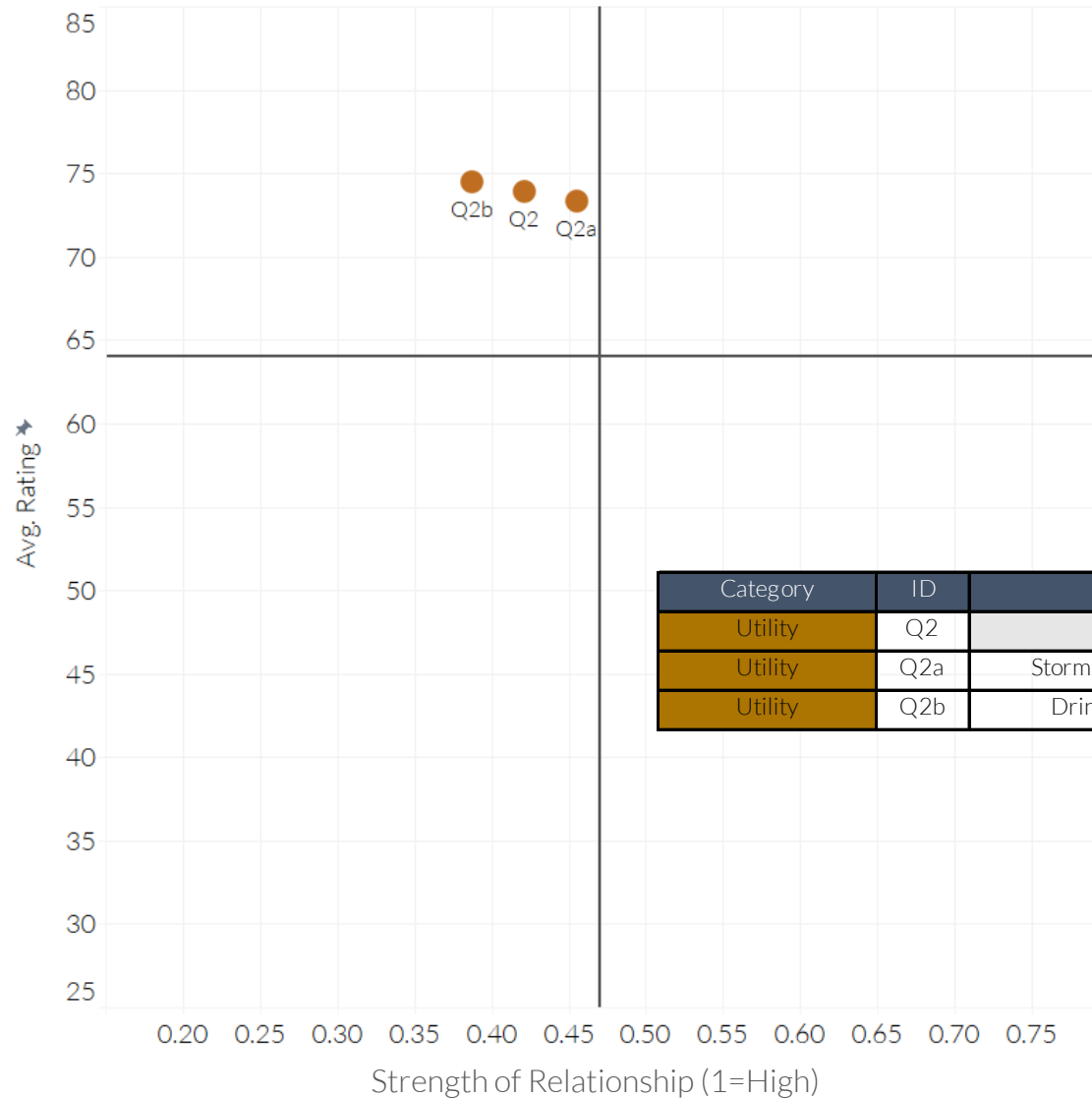
Utility Services Overall





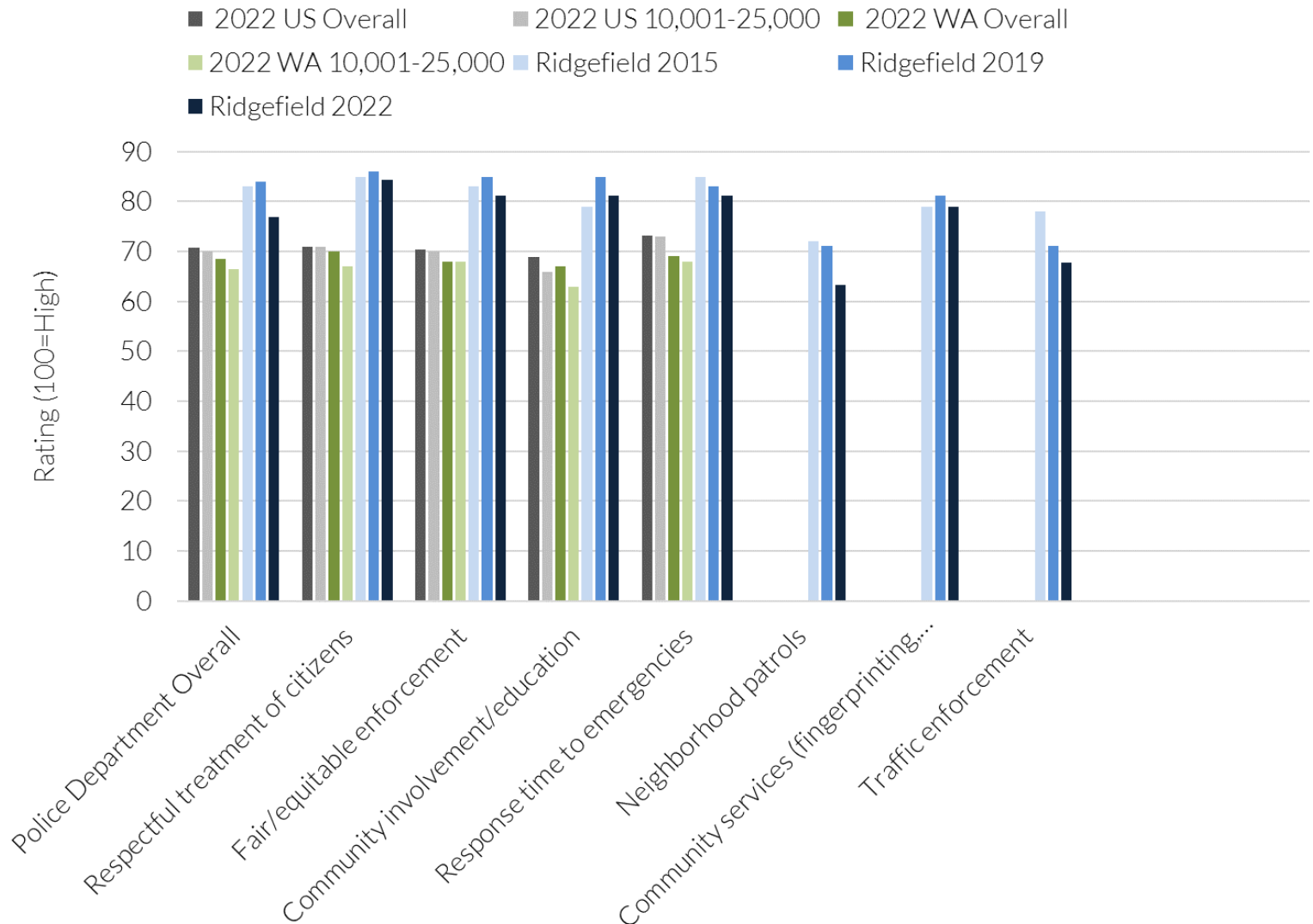
Utility Services

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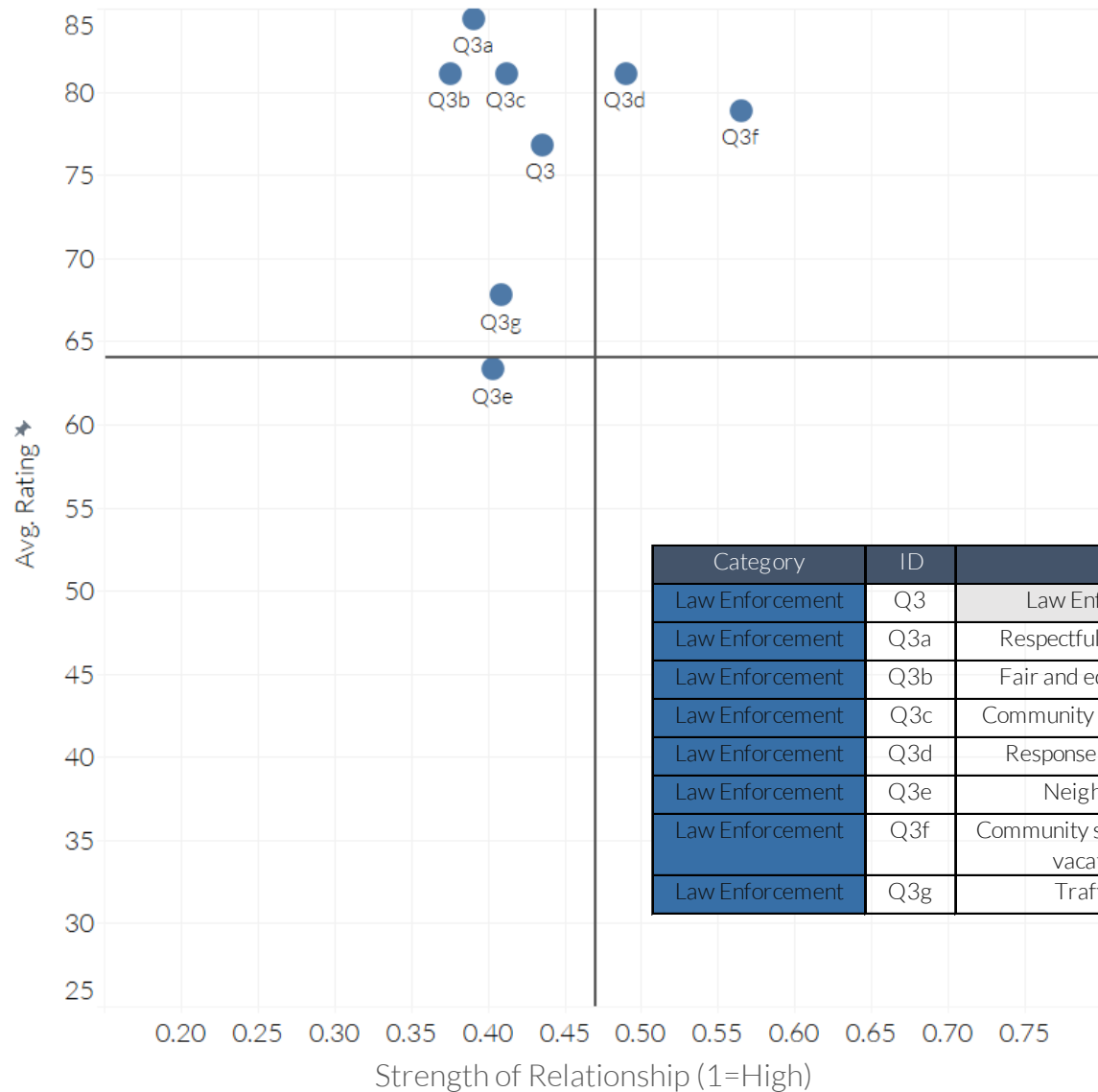


Ridgefield's Law Enforcement Overall



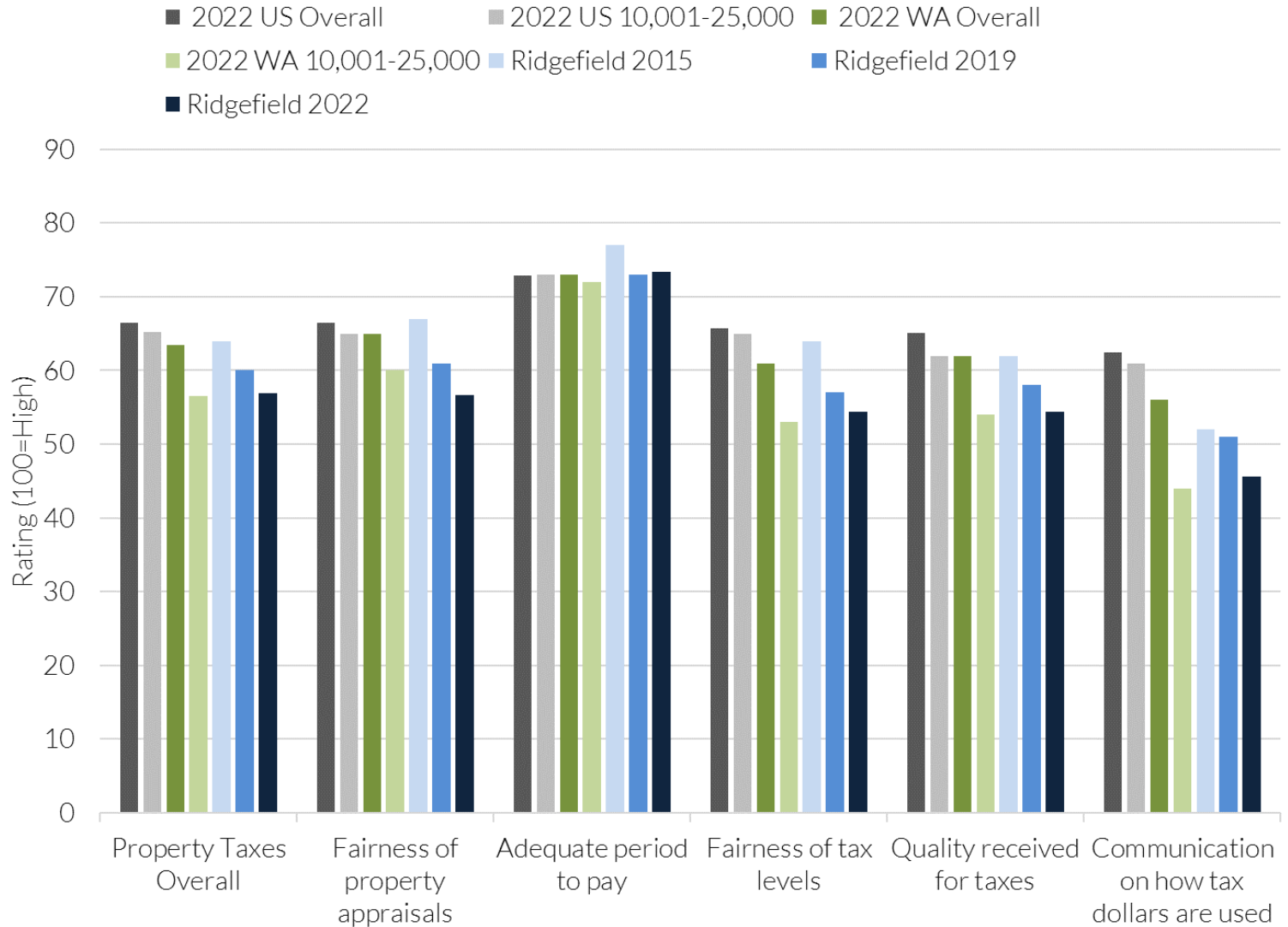


Law Enforcement





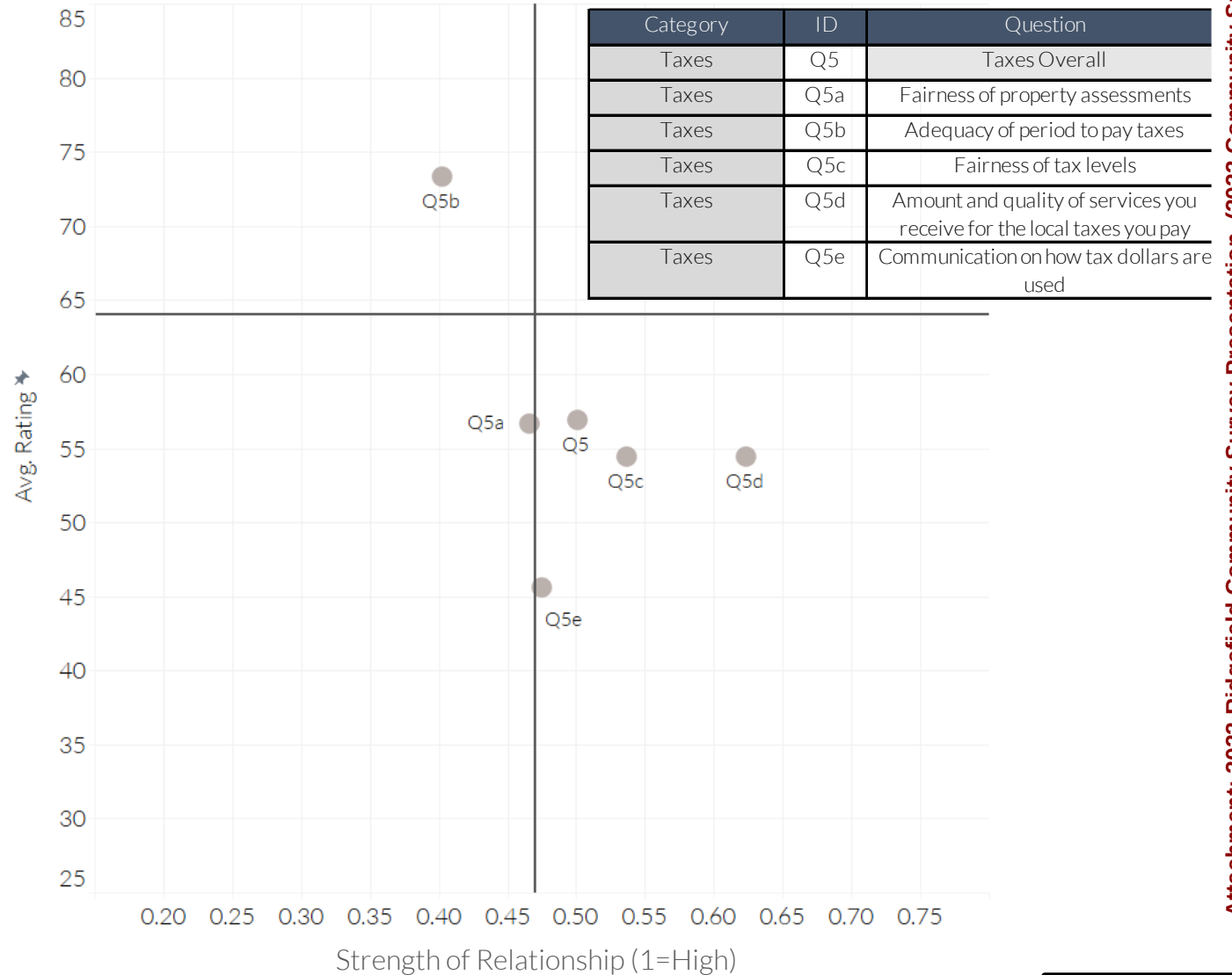
Property Taxes Overall





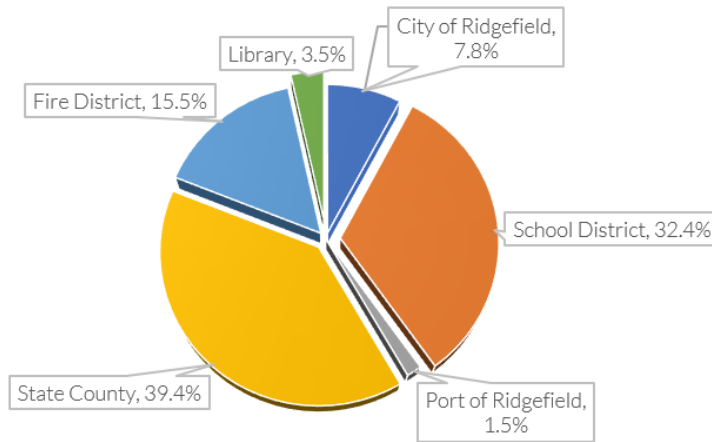
Taxes

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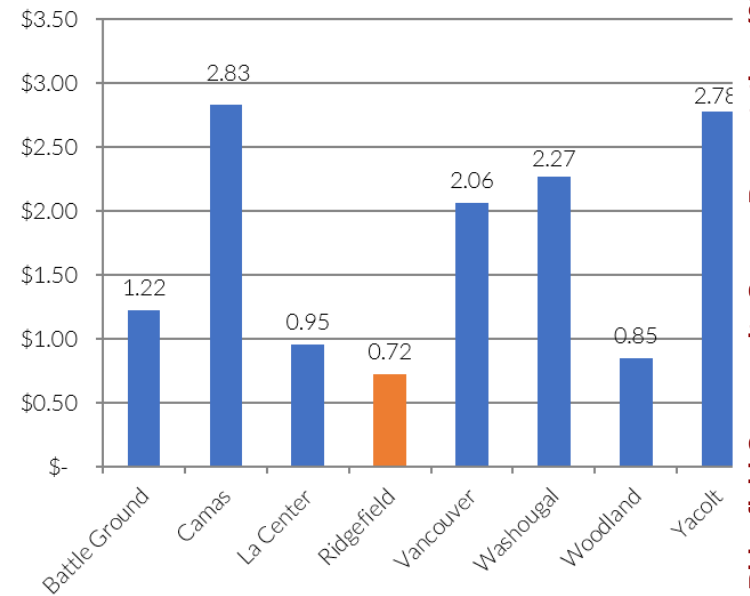


Taxes

2022 Property Tax by Taxing Authority

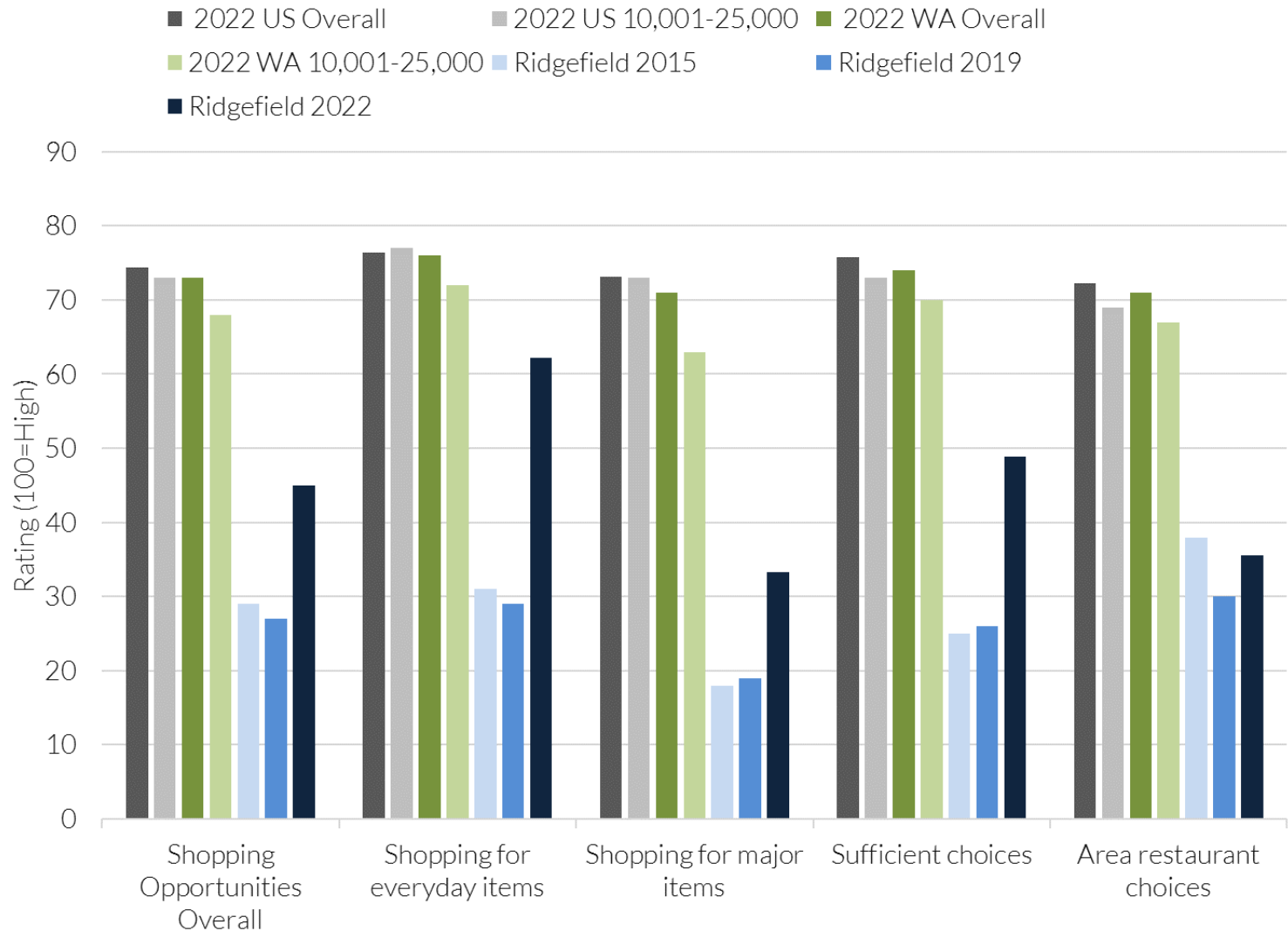


2022 Property Tax Rate





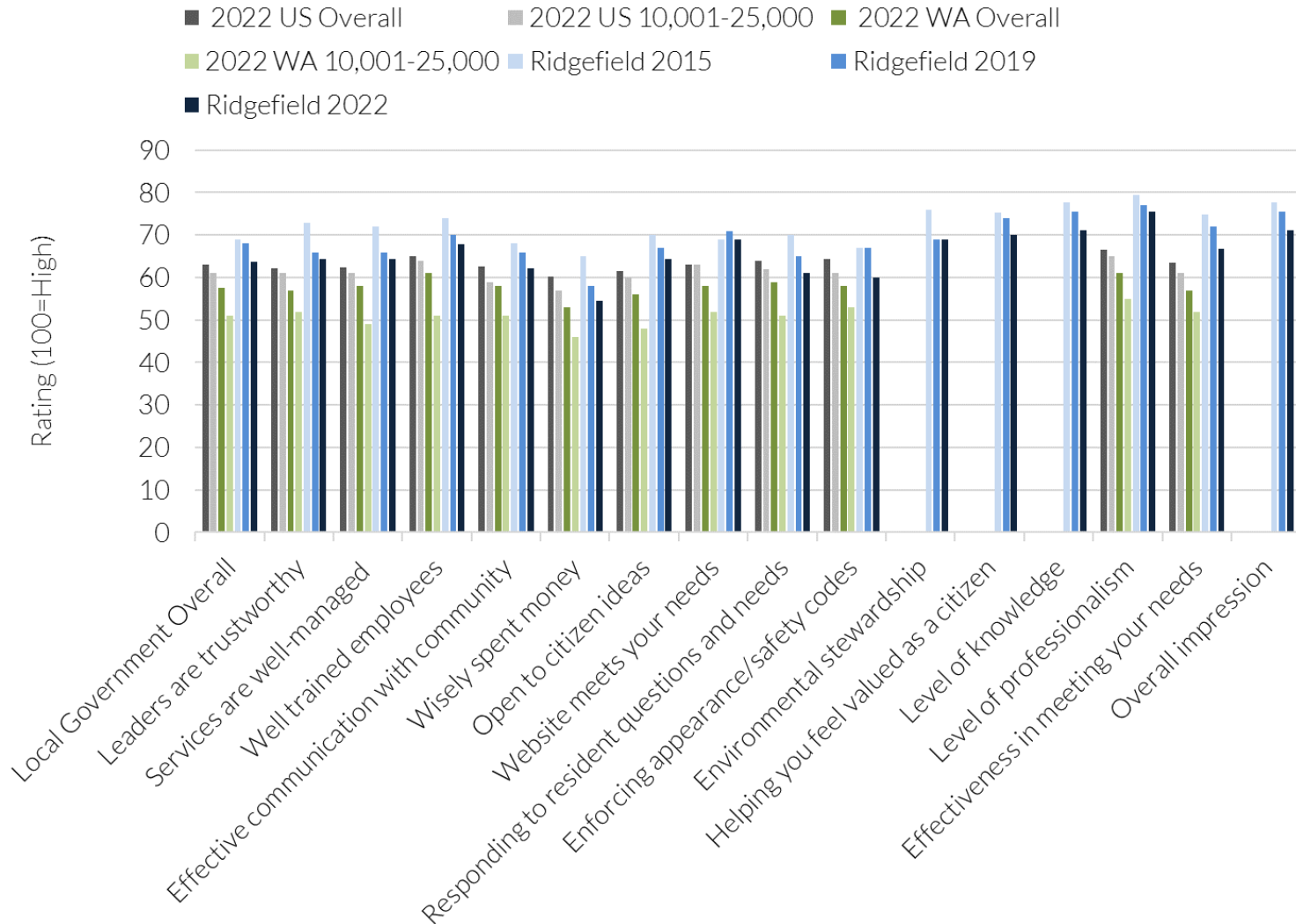
Shopping Opportunities Overall







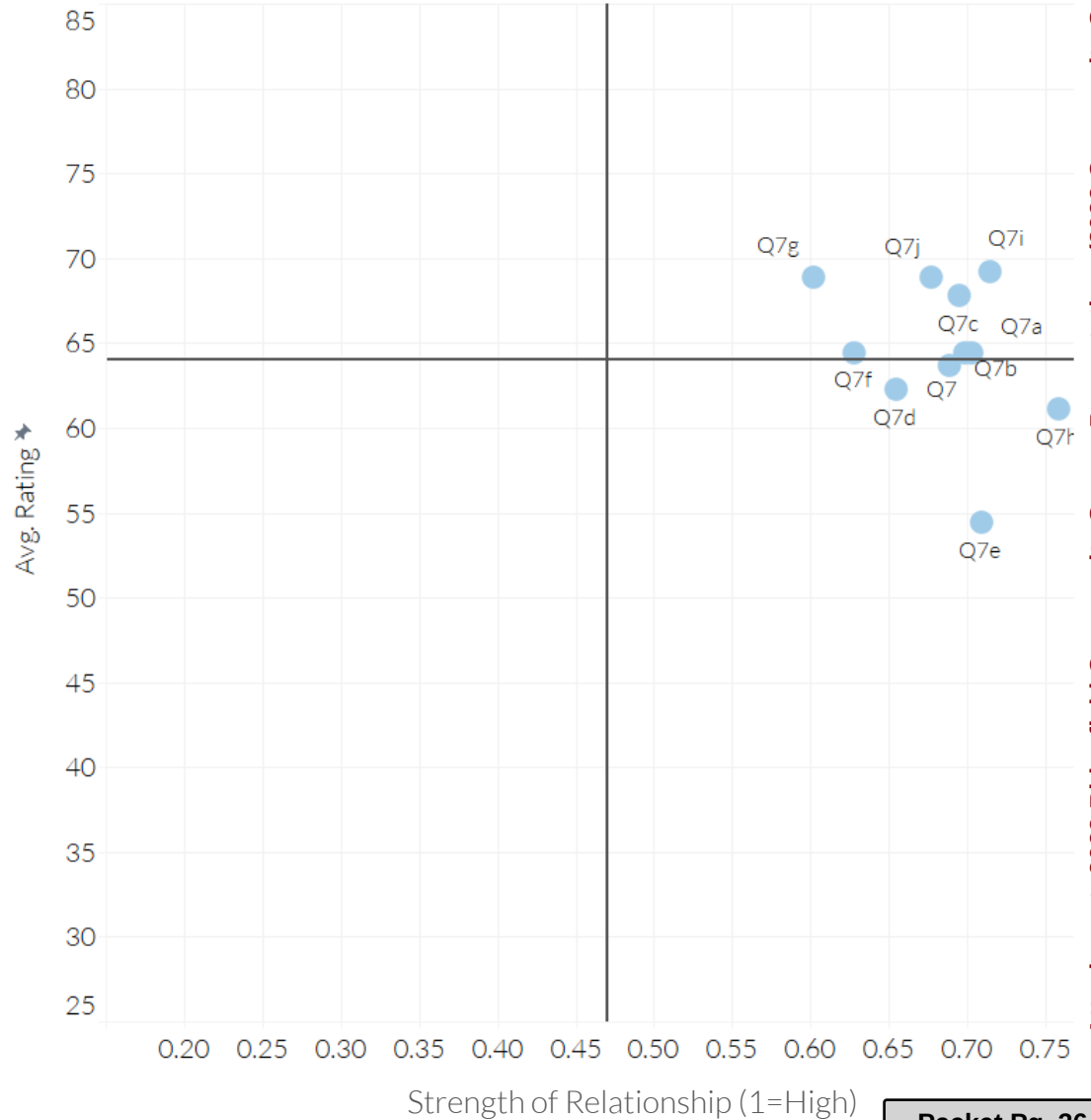
Local Government Overall





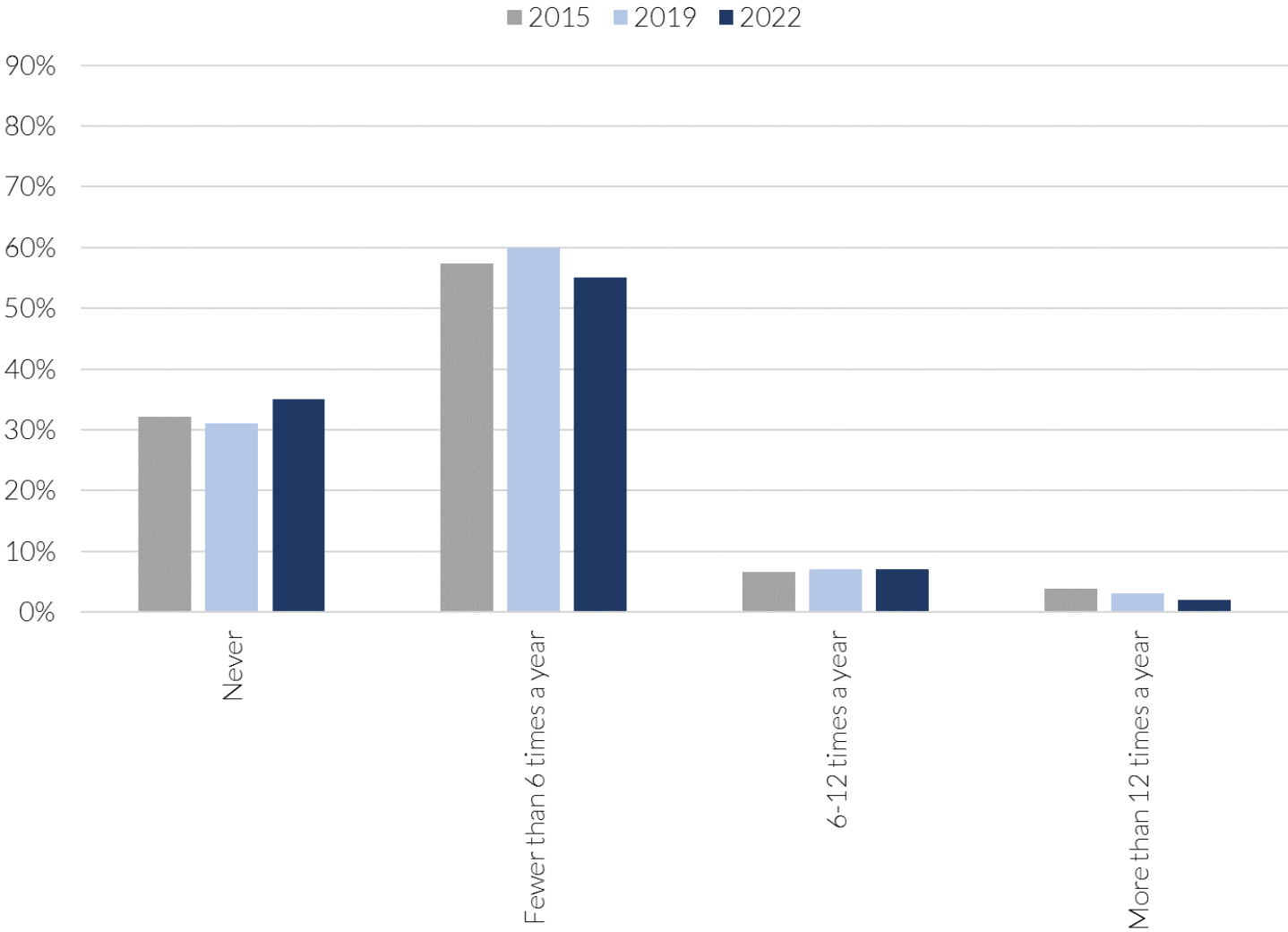
Local Government

Category	ID	Question
Local Government	Q7	Local Government Overall
Local Government	Q7a	Having leaders who are trustworthy
Local Government	Q7b	Being well-managed (efficient, organized)
Local Government	Q7c	Having employees who are well-trained
Local Government	Q7d	Communicating effectively to the community
Local Government	Q7e	Spending dollars wisely
Local Government	Q7f	Encouraging citizen ideas and involvement
Local Government	Q7g	Maintaining a website that meets your needs
Local Government	Q7h	Responding to resident questions or concerns
Local Government	Q7i	Enforcing appearance/safety codes for residential and business properties
Local Government	Q7j	Environmental stewardship
Local Government	Q7i	Helping you to feel valued as a citizen
Local Government	Q7j	Level of knowledge
Local Government	Q7i	Level of professionalism
Local Government	Q7j	Effectiveness in meeting your needs
Local Government	Q7i	Overall impression





Contact with the Local Government in the last 12 months.



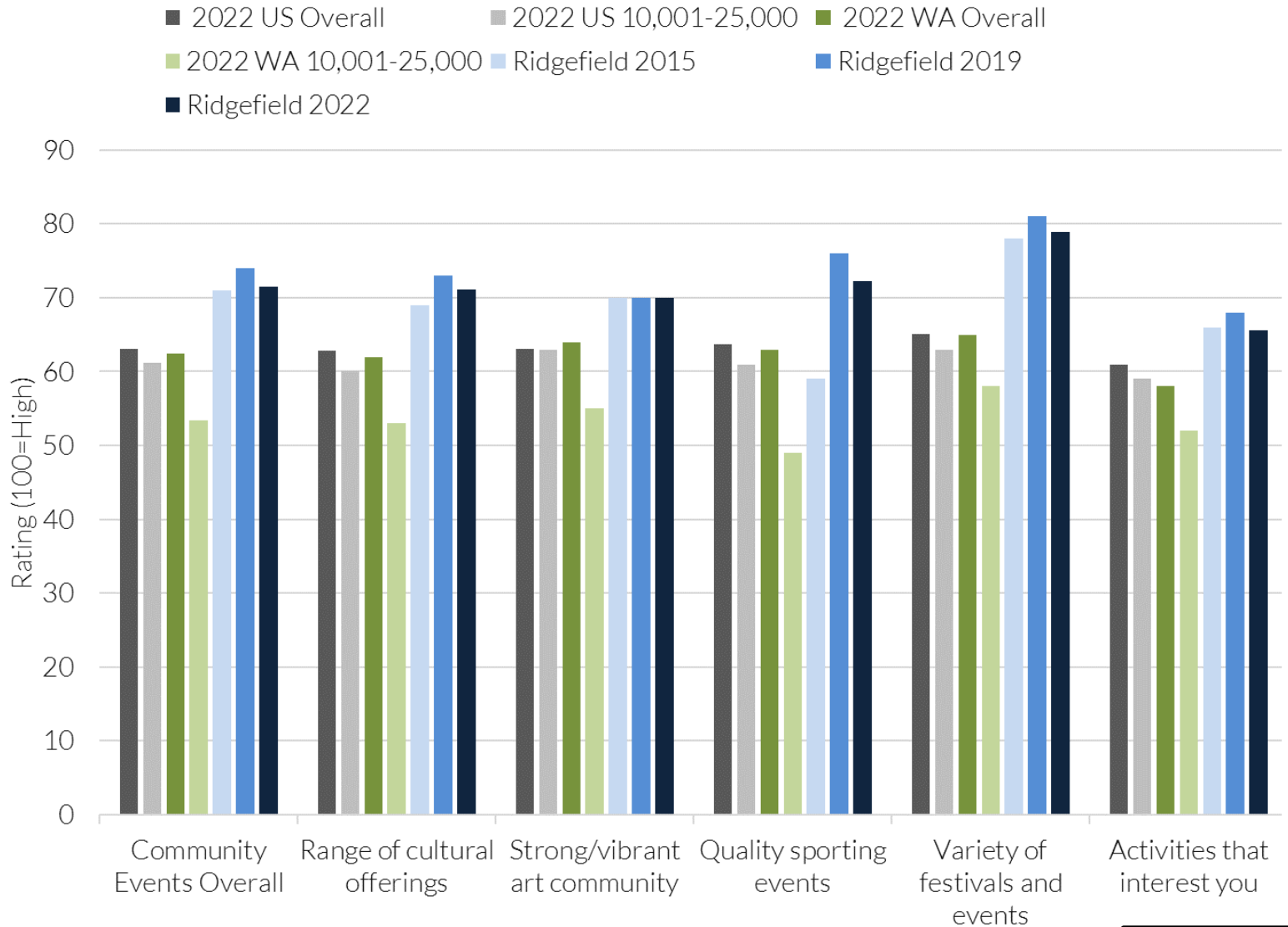


More contact linked to higher scores

	Local Government Overall	Having leaders who are trustworthy	Being well-managed (efficient, organized)	Having employees who are well-trained	Communicating effectively to the community	Spending dollars wisely	Encouraging citizen ideas and involvement	Maintaining a website that meets your needs	Responding to resident questions or concerns	Enforcing appearance/safety codes for residential and business properties	Environmental stewardship
	64	64	64	68	62	54	64	69	61	60	69
Never	61	60	64	64	61	54	62	67	50	60	70
Fewer than 6 times a year	65	66	66	71	63	54	66	70	63	61	70



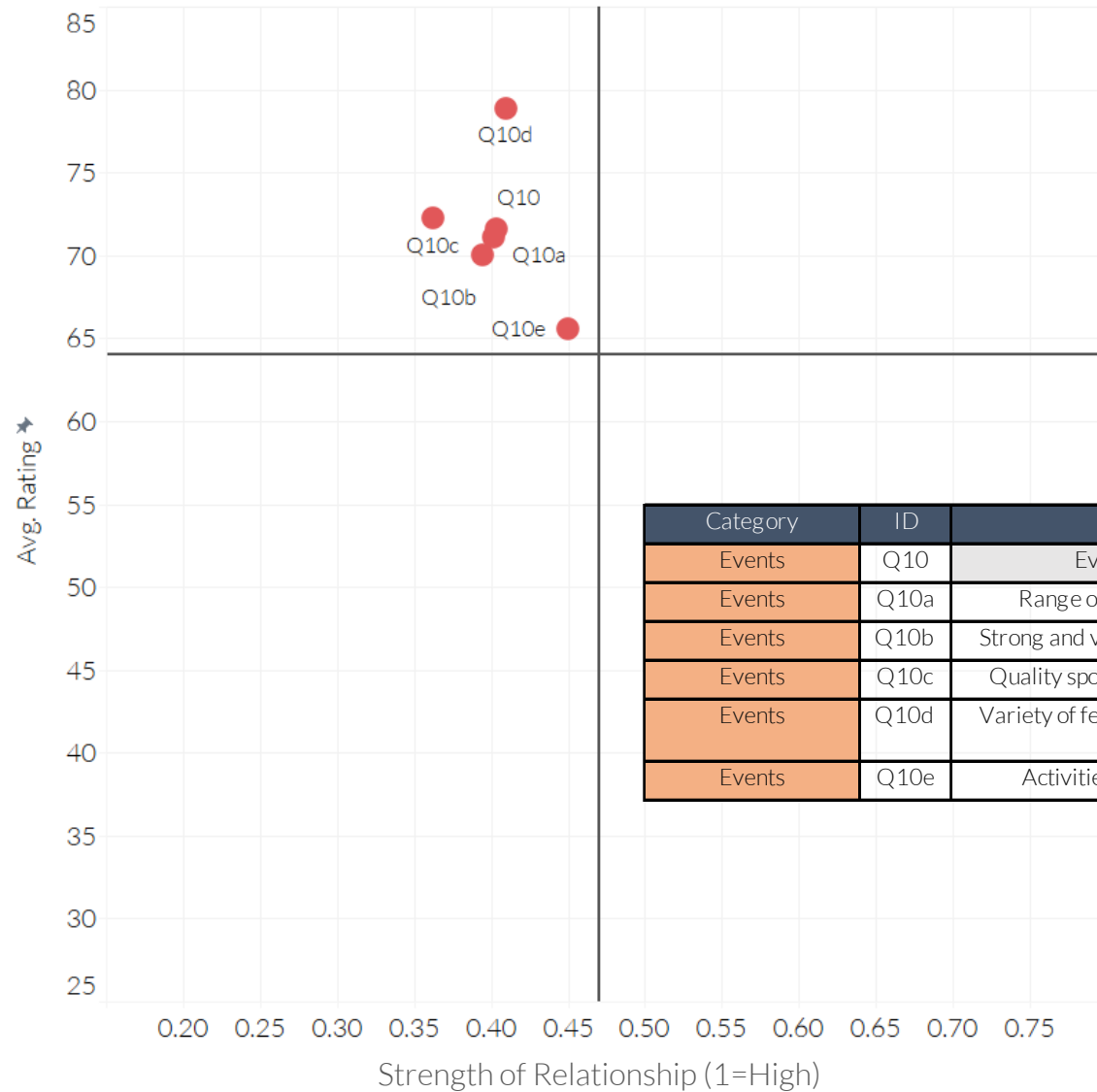
Community Events Overall



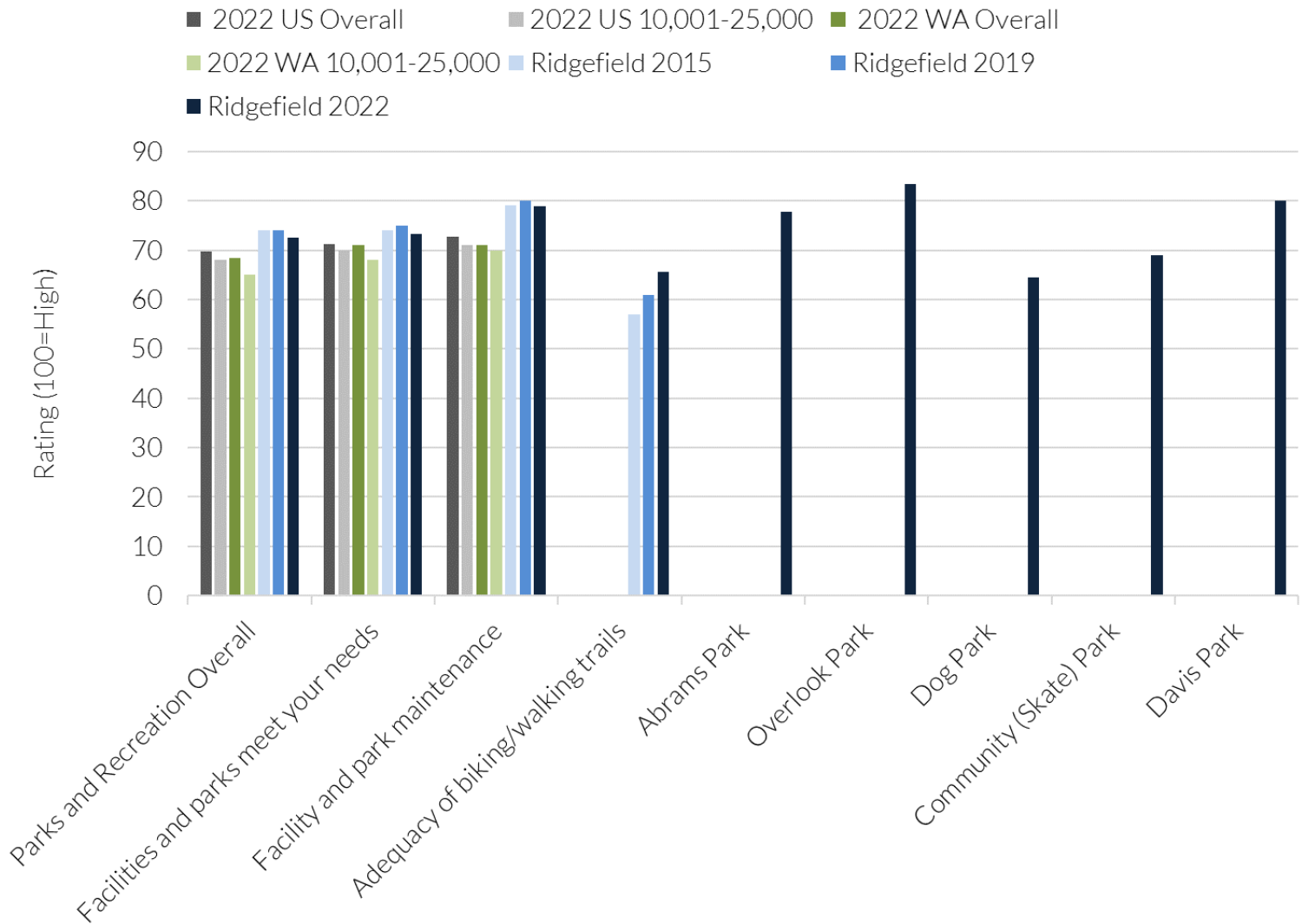


Events

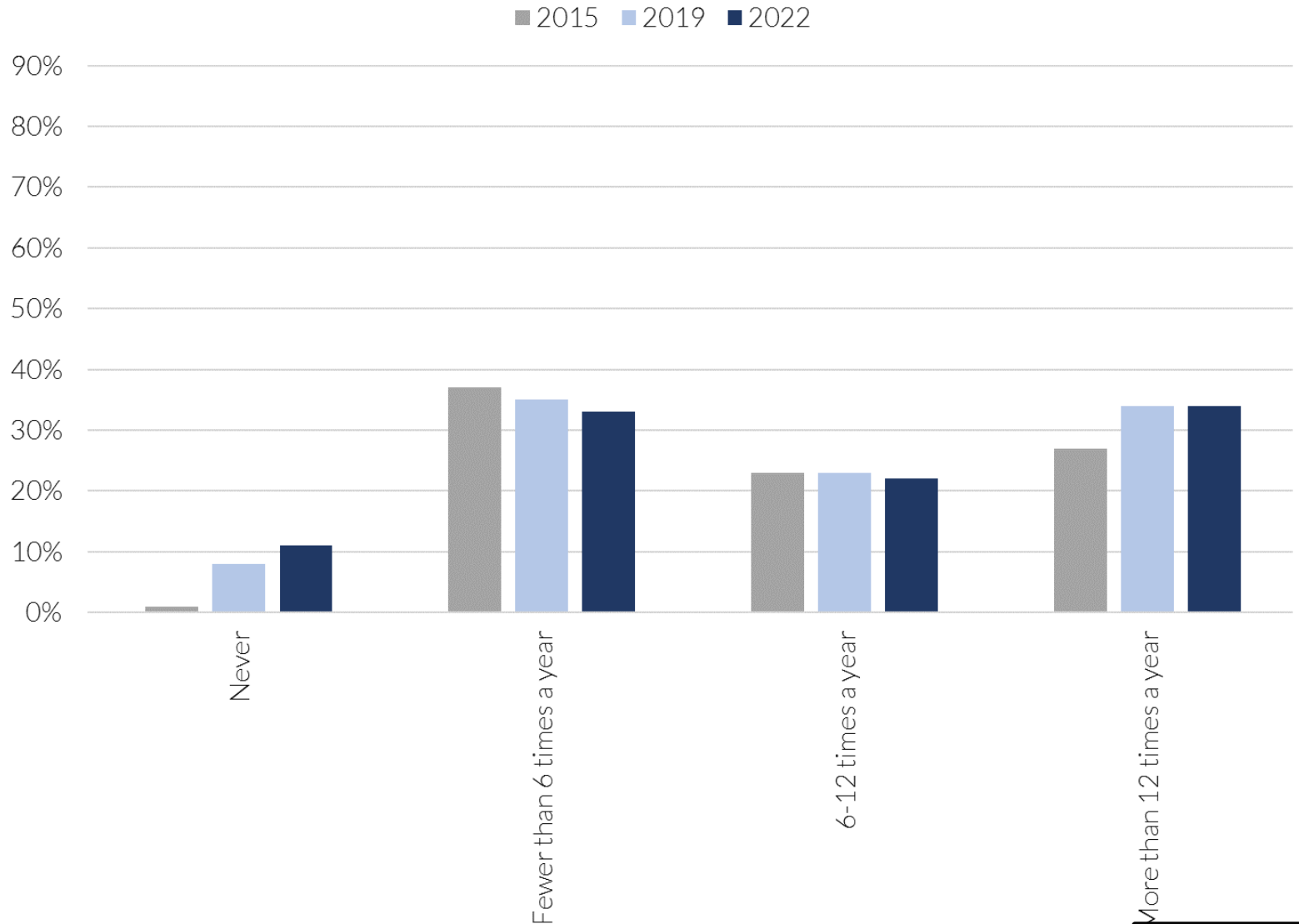
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Parks and Recreations Overall



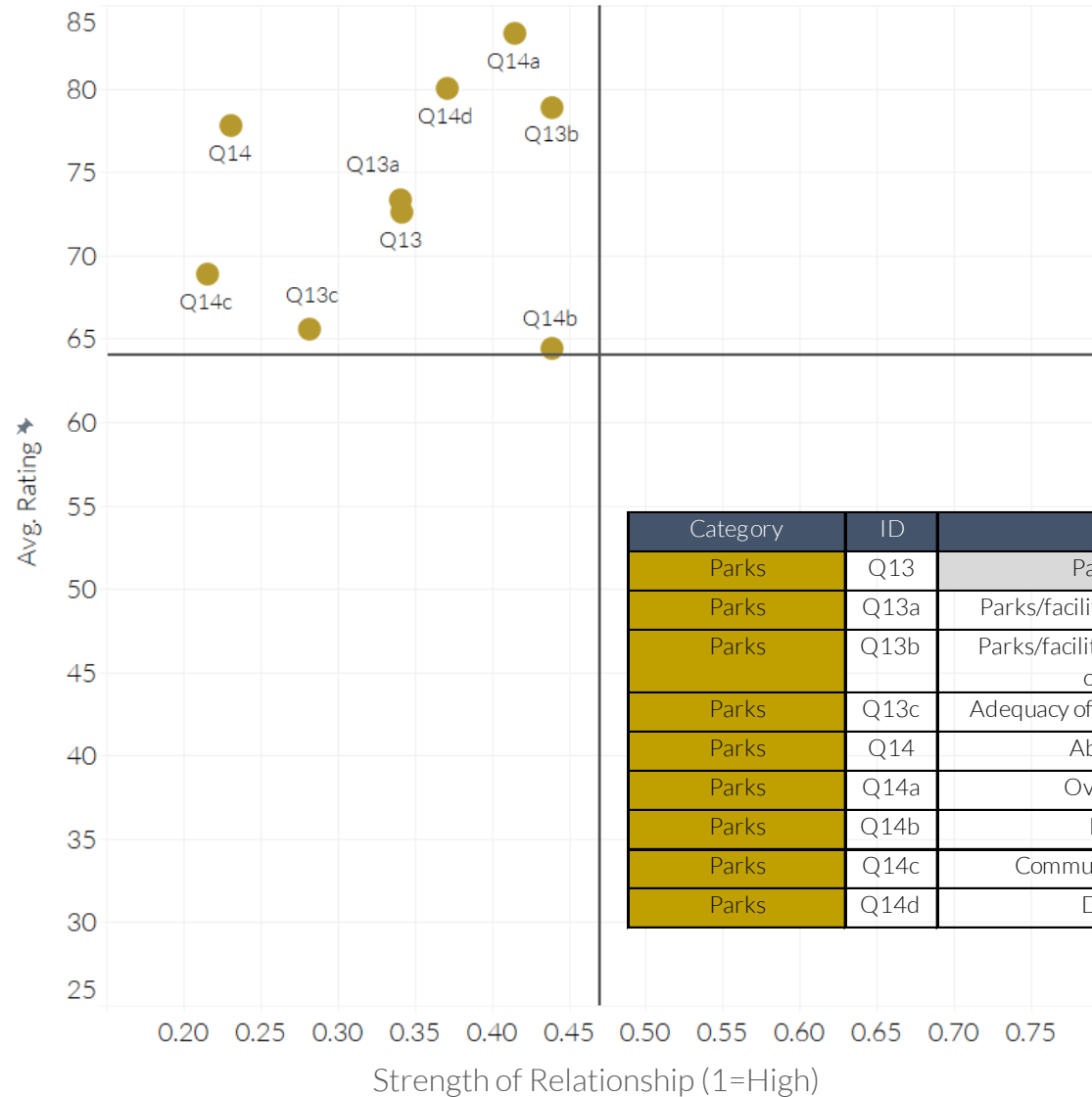
How frequently do you use the park facilities and programs?





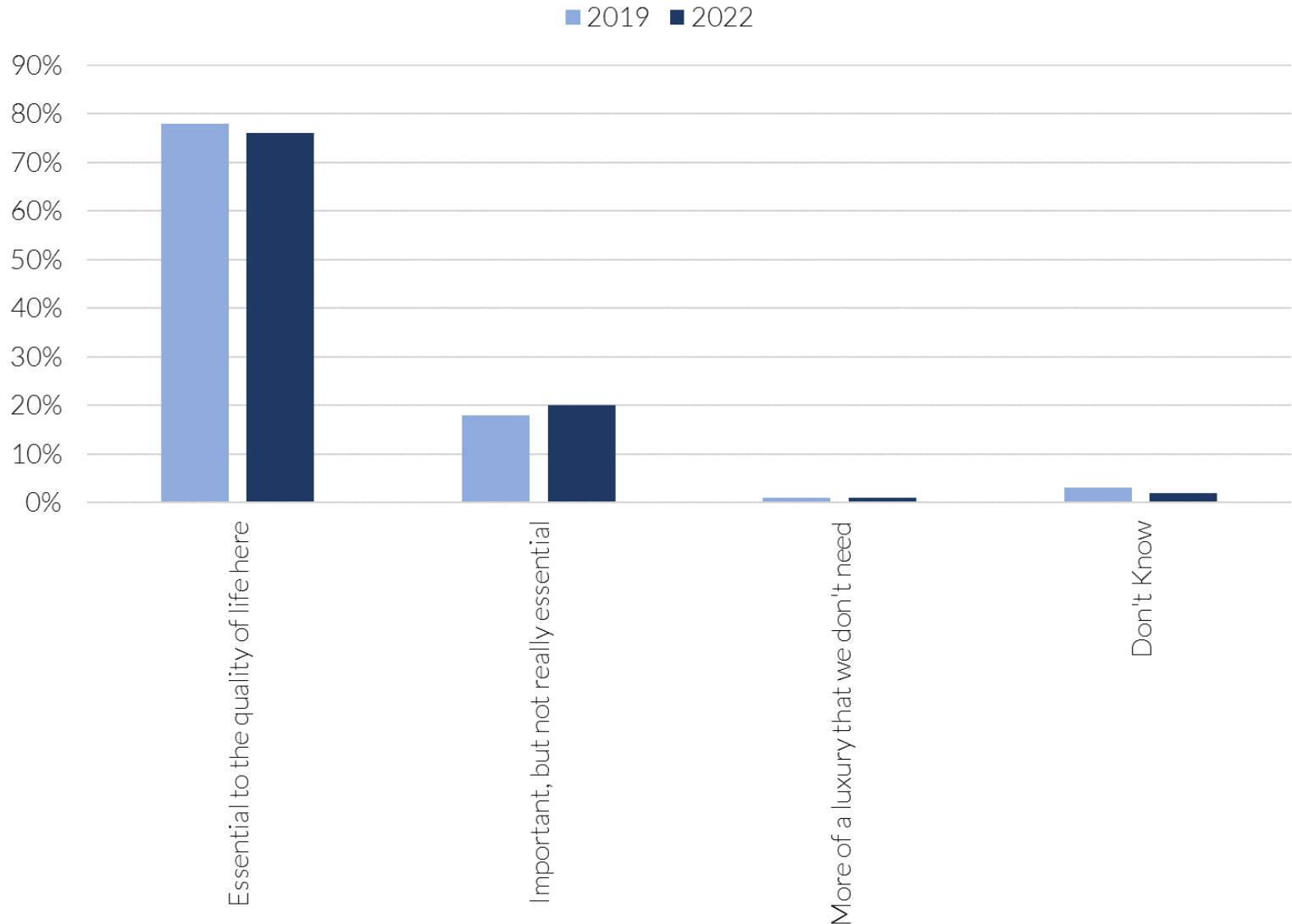
Parks and Recreation

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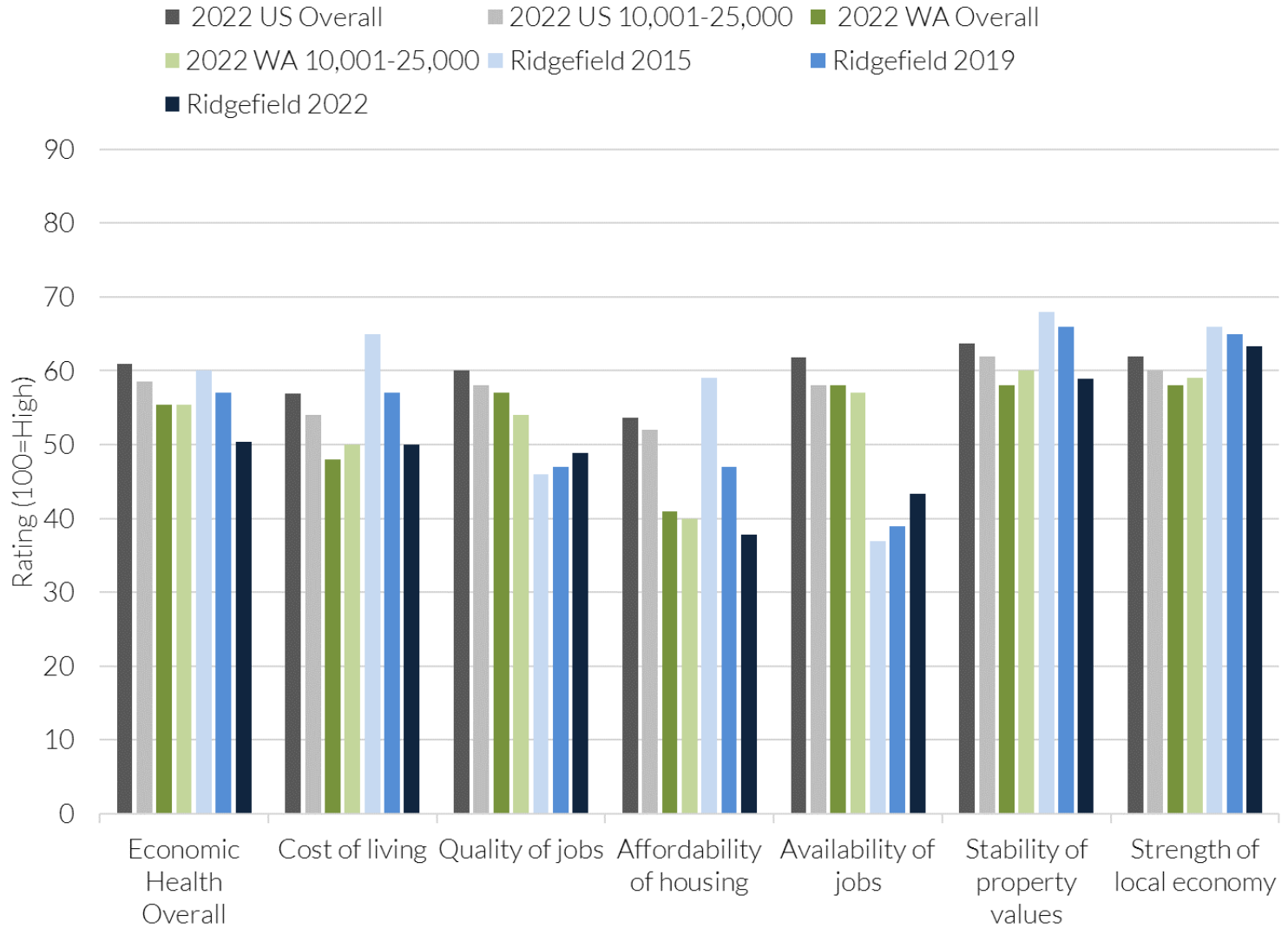
Attachment: 2022 Ridgefield Community Survey Presentation (2023 Community Survey

When you think about the things that contribute to the quality of life in Ridgefield, how would you rate public parks?





Economic Health Overall





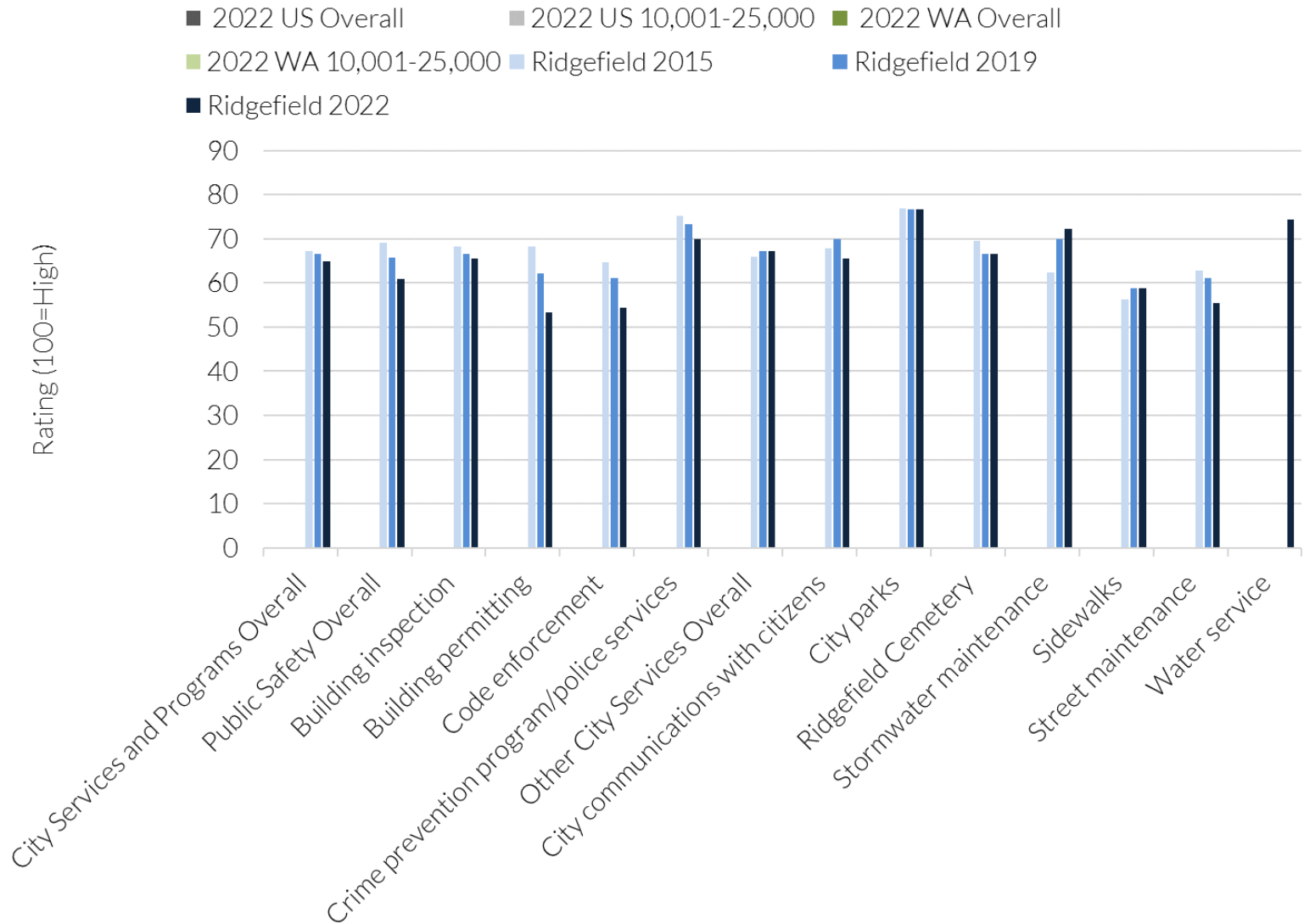
Economy

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City Services and Programs Overall

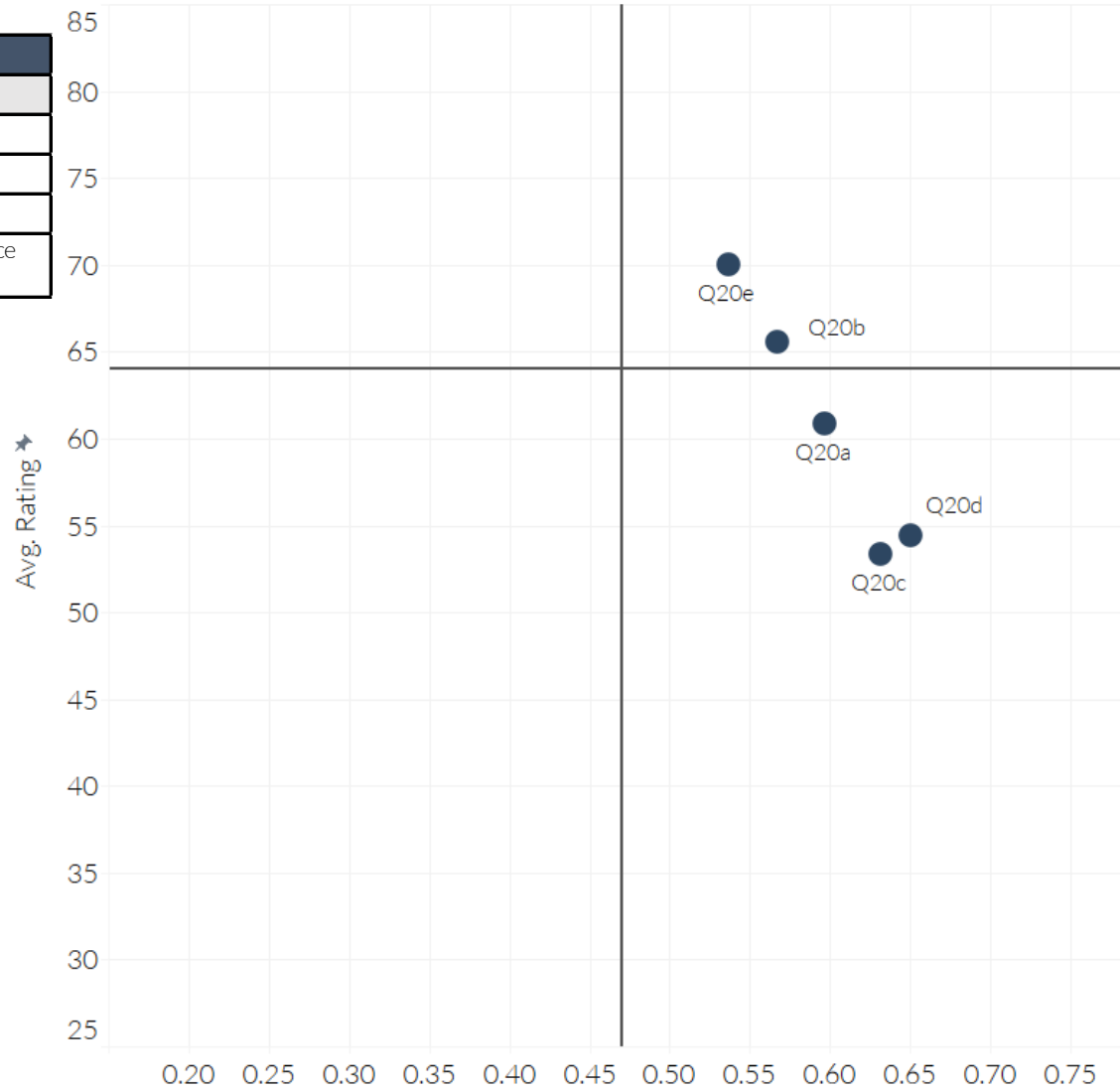




Public Safety

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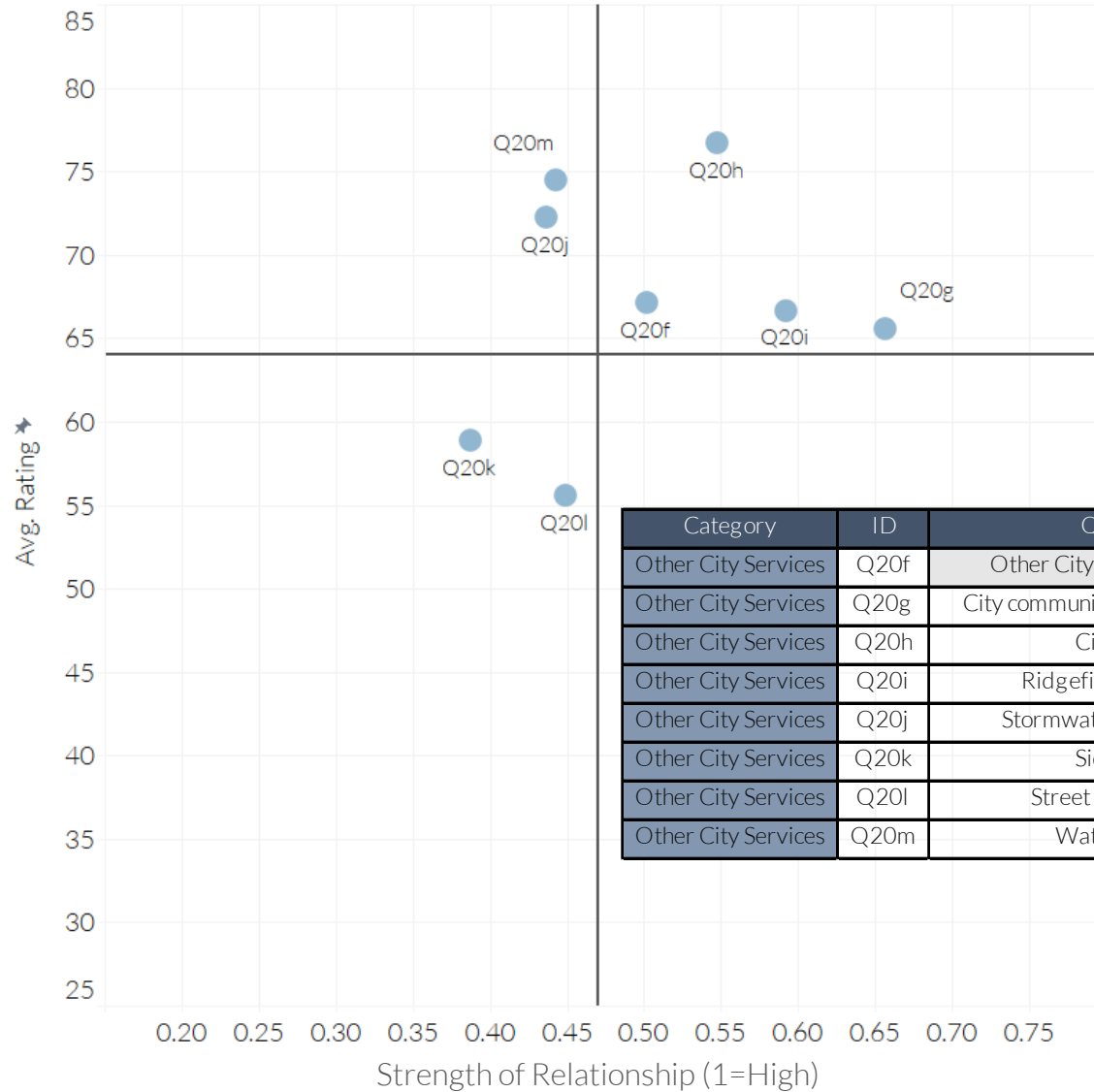
Category	ID	Question
Public Safety	Q20a	Public Safety
Public Safety	Q20b	Building inspection
Public Safety	Q20c	Building permitting
Public Safety	Q20d	Code enforcement
Public Safety	Q20e	Crime prevention program/police services



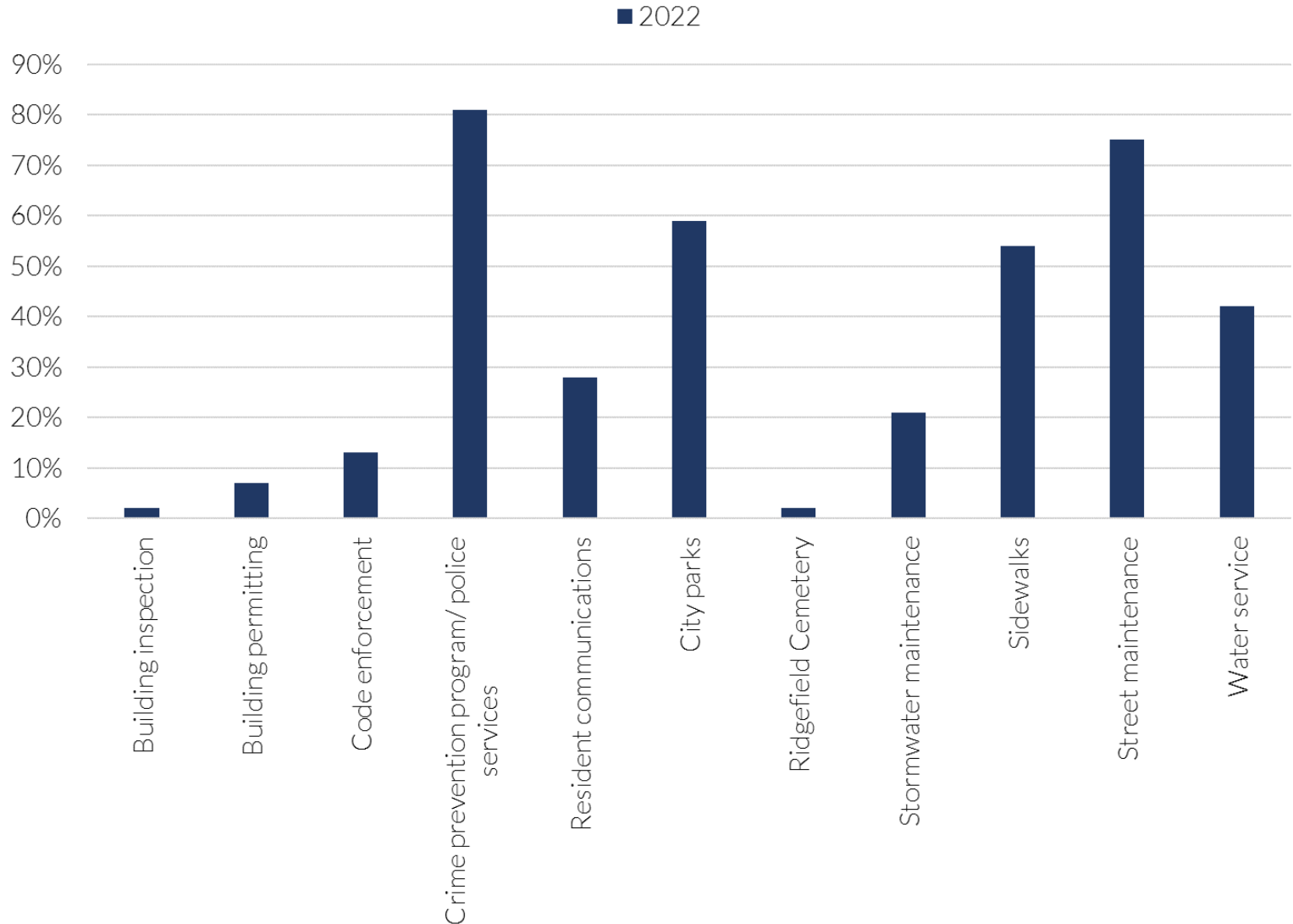
Attachment: 2022 Ridgefield Community Survey Presentation (2023 Community Survey



Other City Services

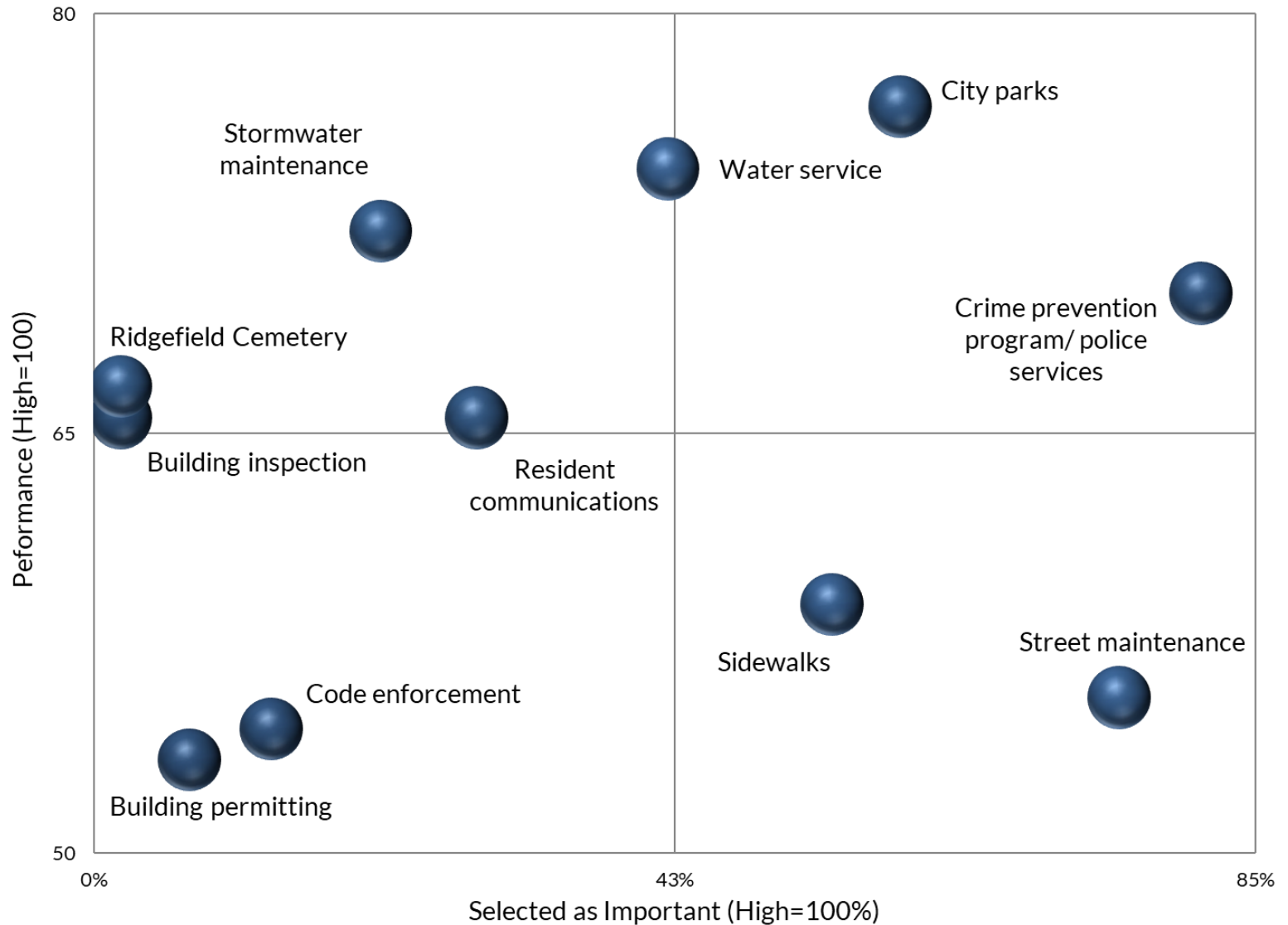


Which are the four City services that are most important to you and your household?





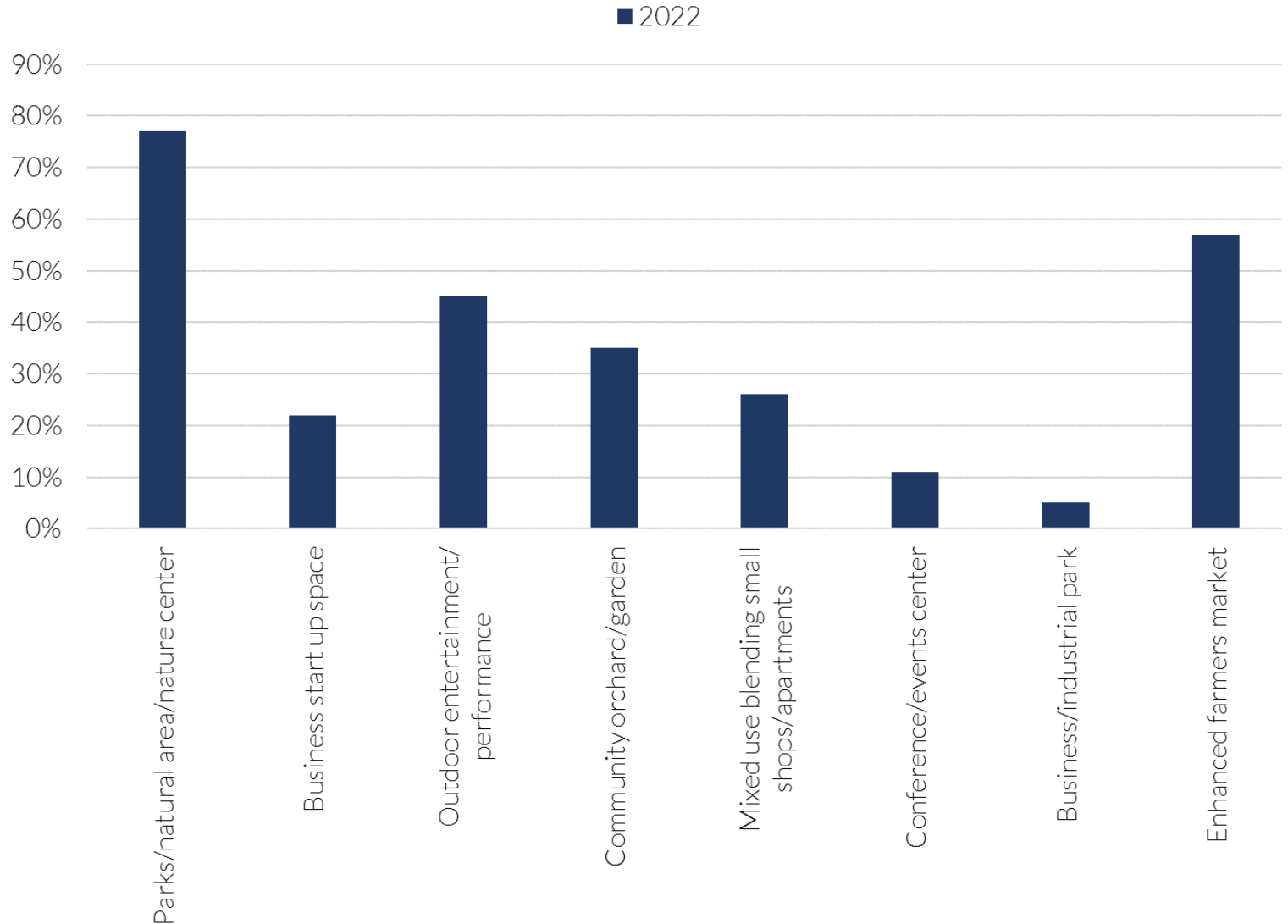
Performance and Importance



Planning



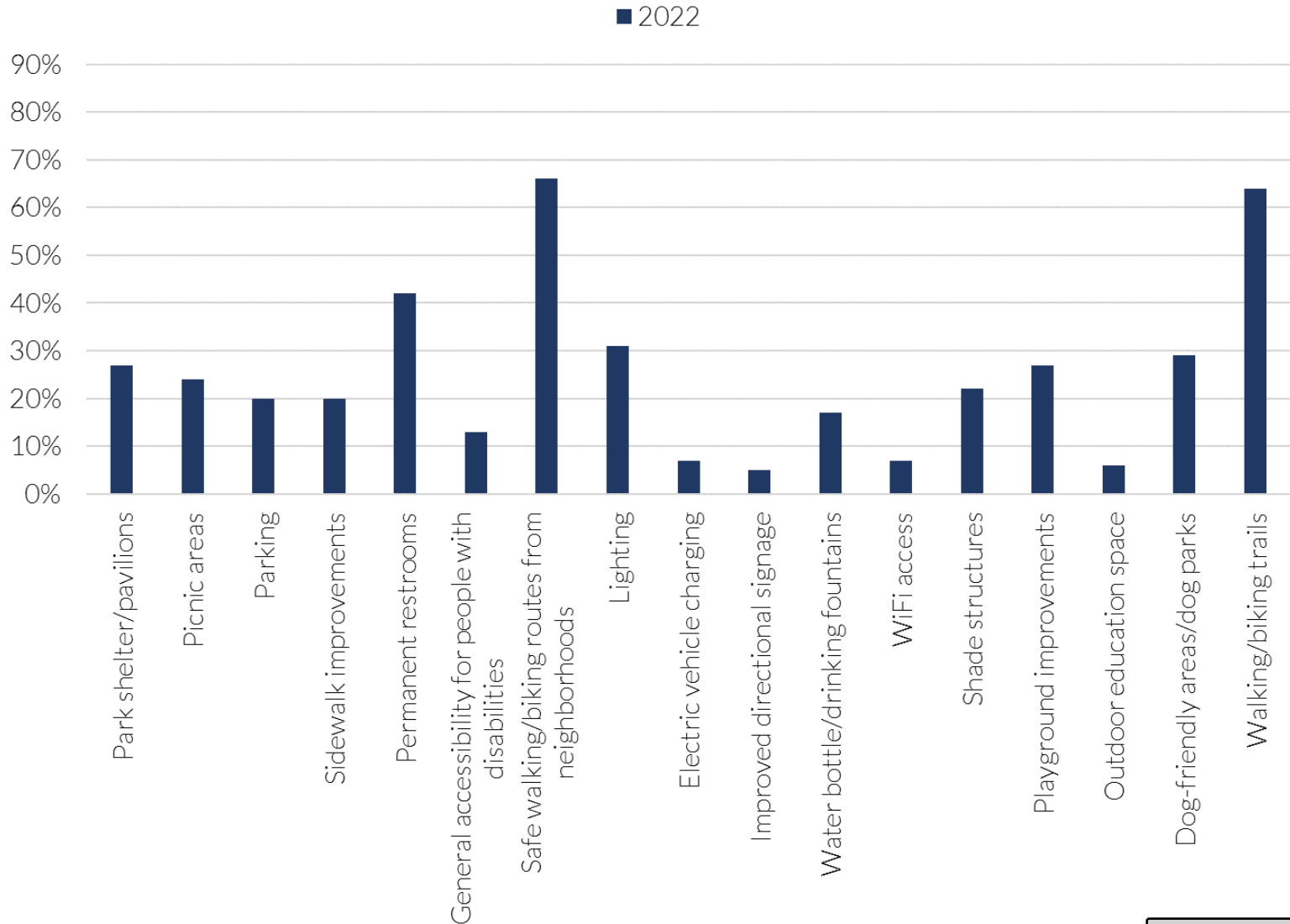
Which new services, programs, infrastructure and land use would you like to see on the Ridgefield Waterfront?



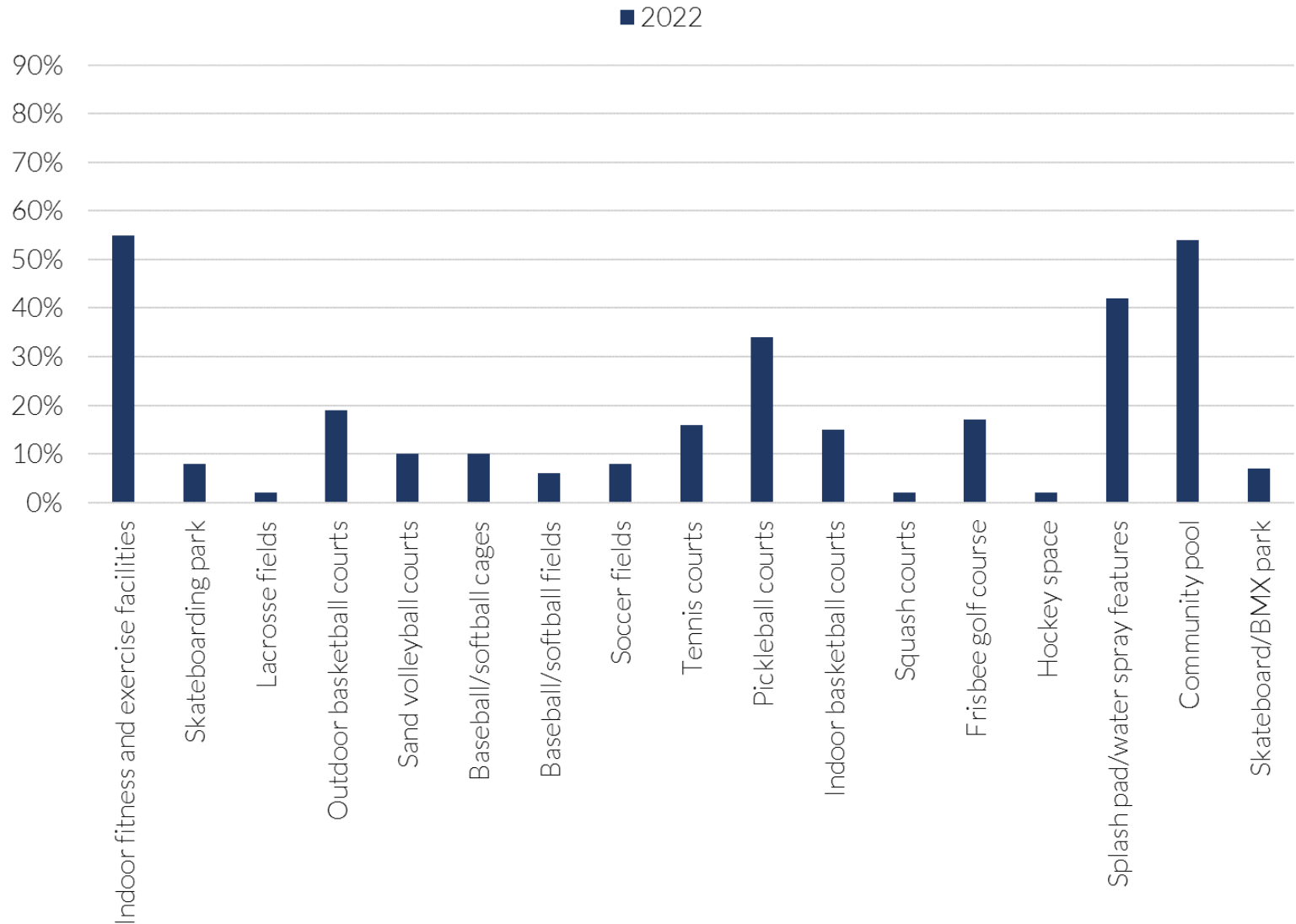


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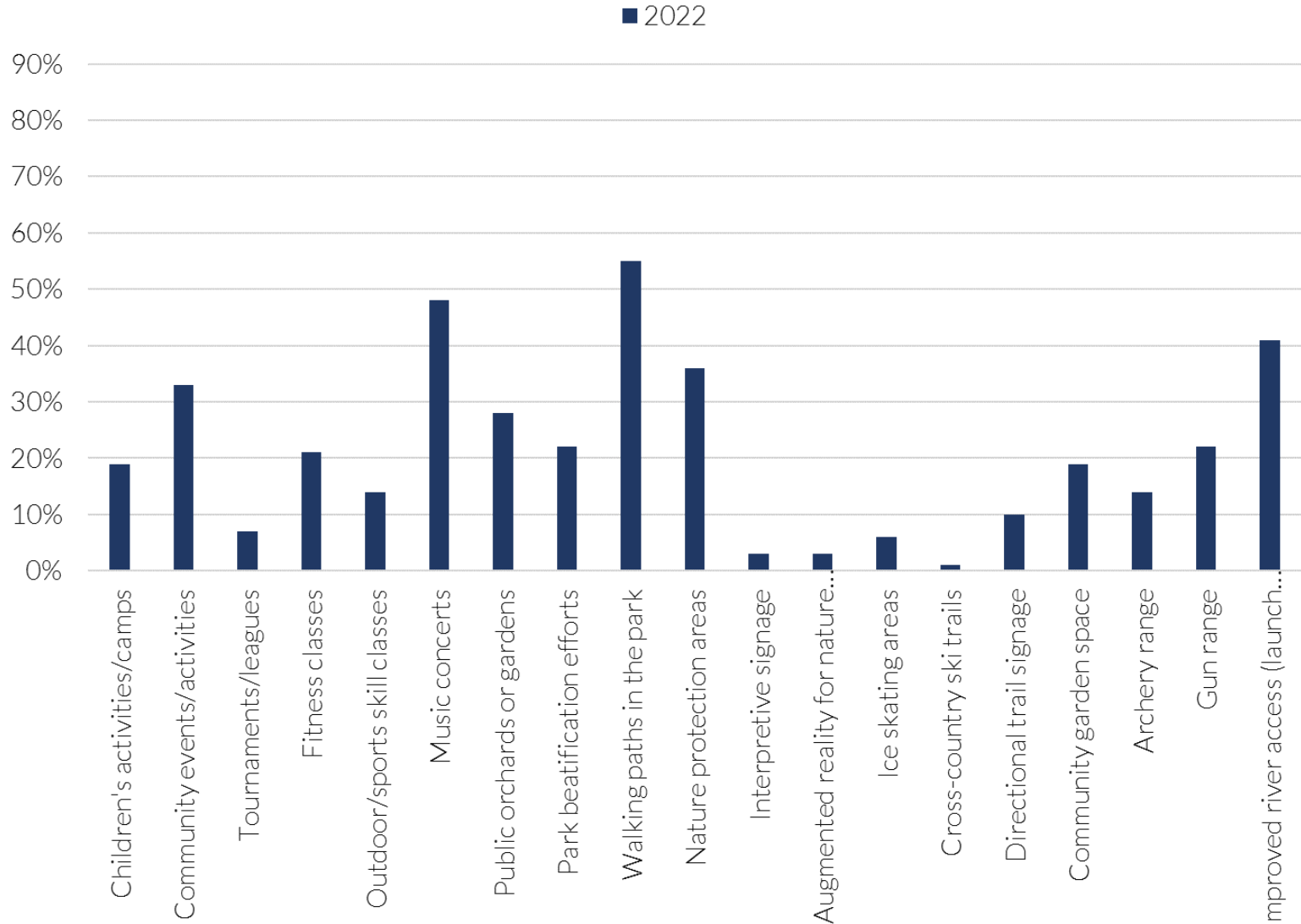
Please identify the 5 improvements/additions to existing parks that would most benefit your household?



Which 5 improvements/additions to sports/athletic facilities would most benefit your household?



Please select the 5 engagement opportunities with nature that would most benefit your household?





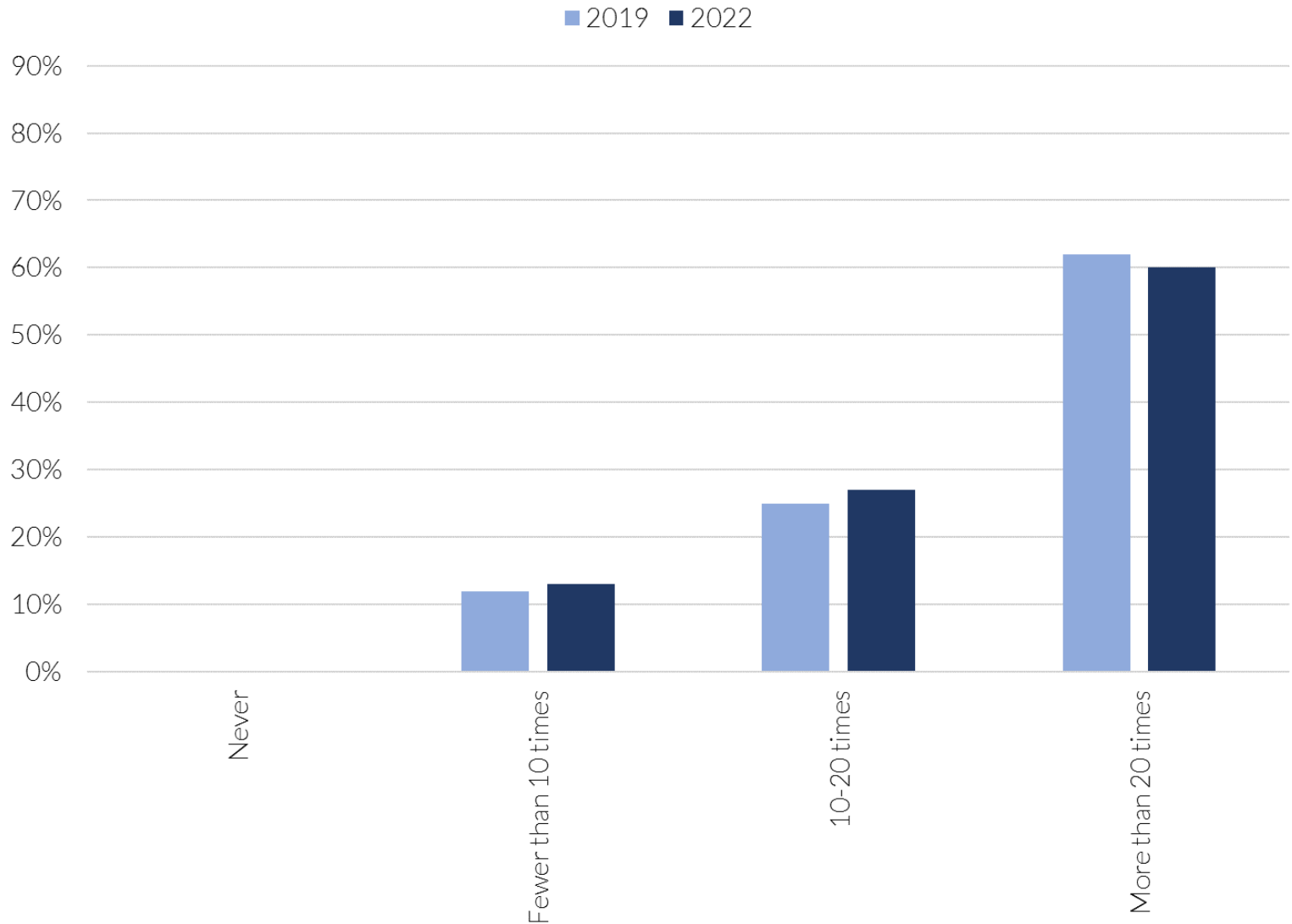
Trail: Most residents like the current trails but would like to see bike paths connected to the trails. They mention that the current trails could use some Improvement and maintenance.



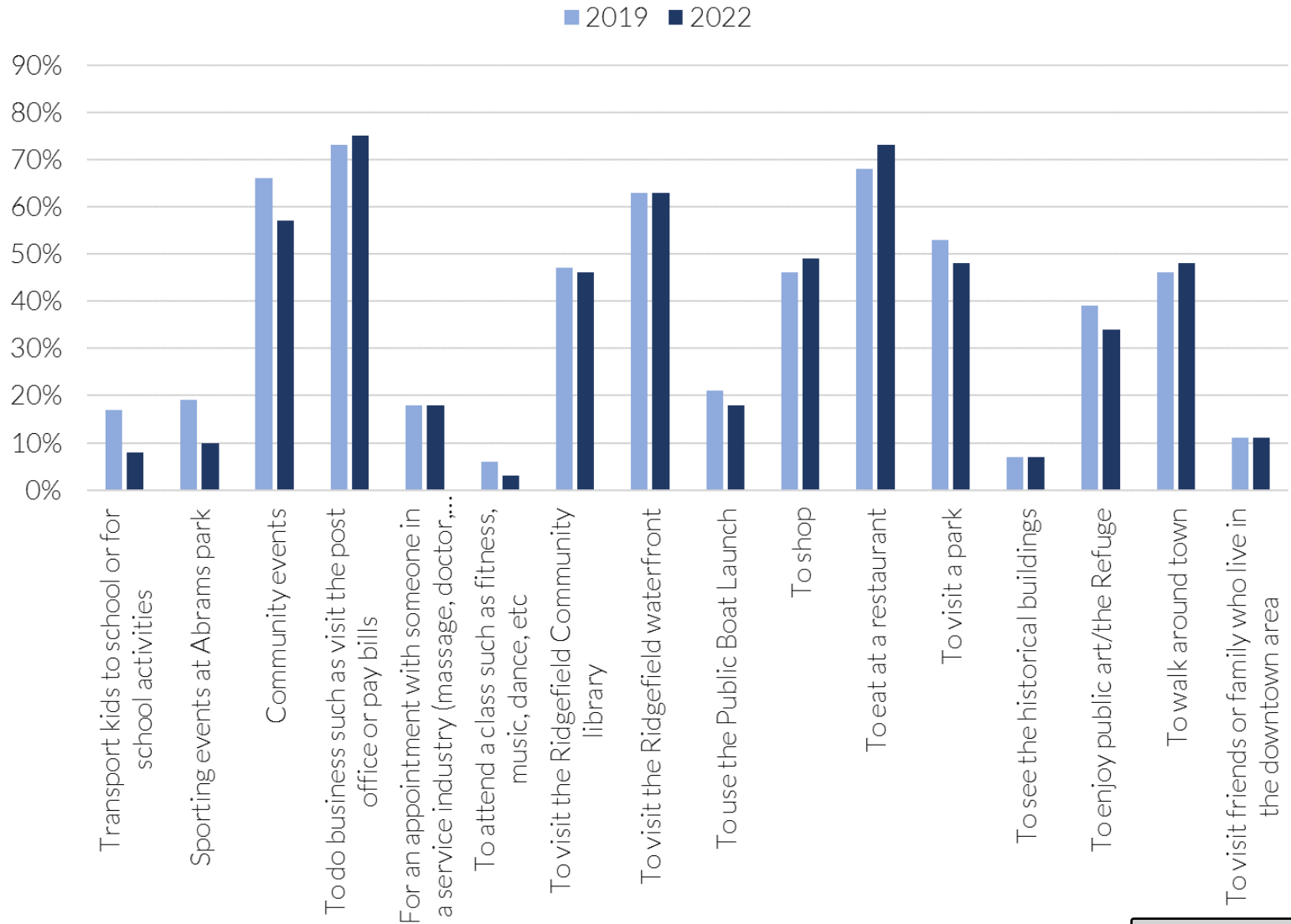
Packet Pg. 58



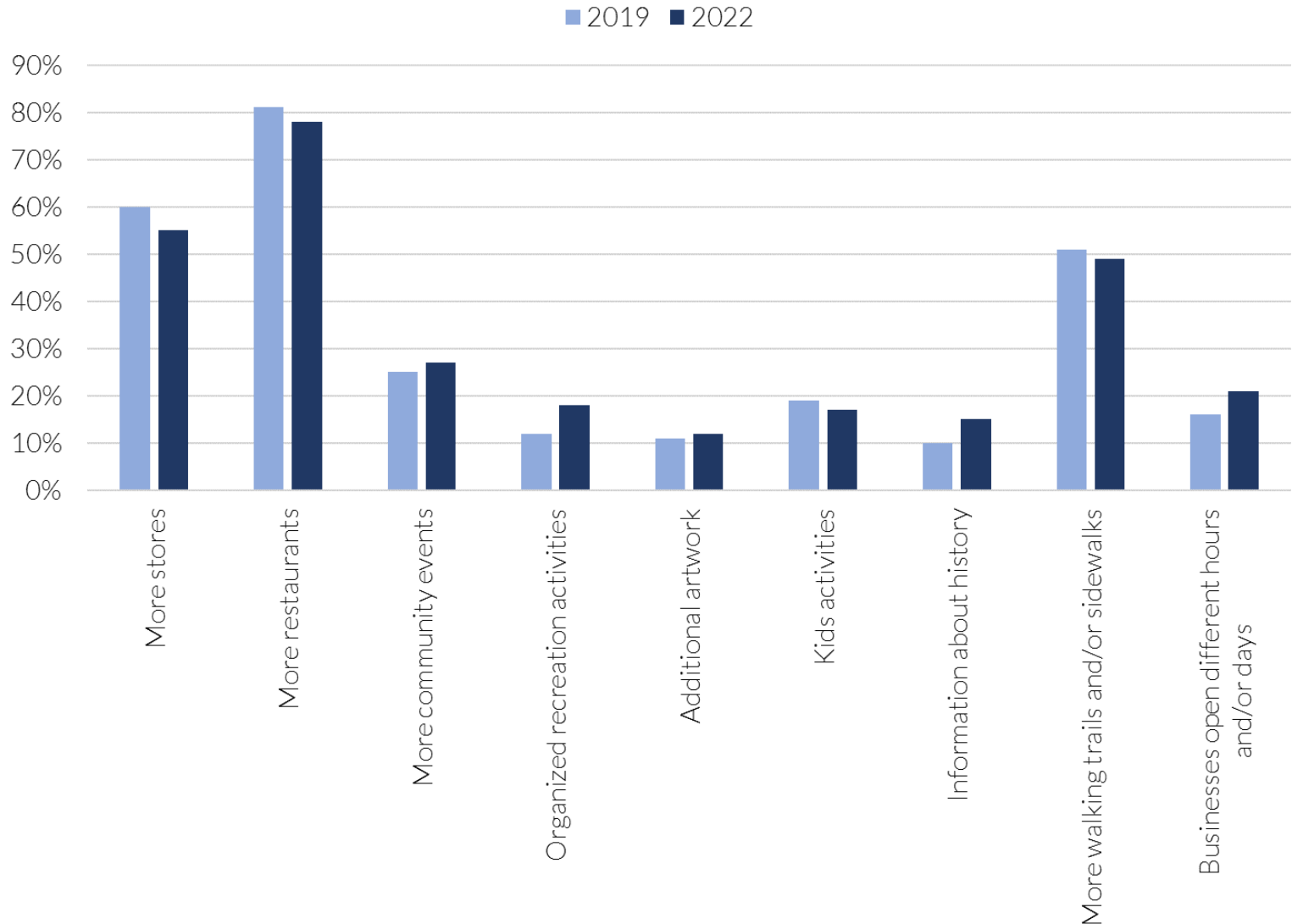
How often do you visit downtown Ridgefield in a 12-month period?



Why do you visit downtown Ridgefield?



What would encourage you to visit downtown Ridgefield more often?



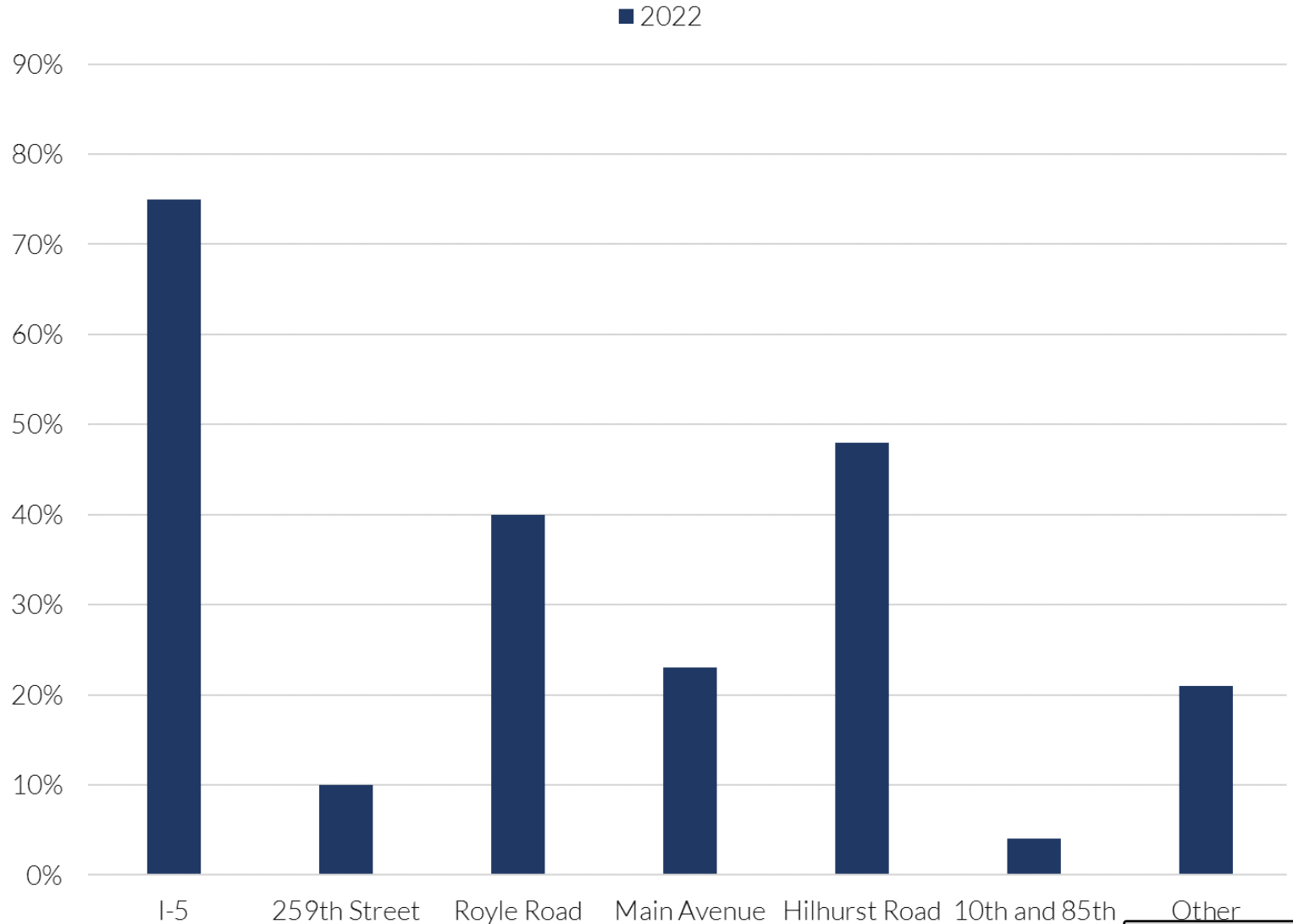


Transportation Planning



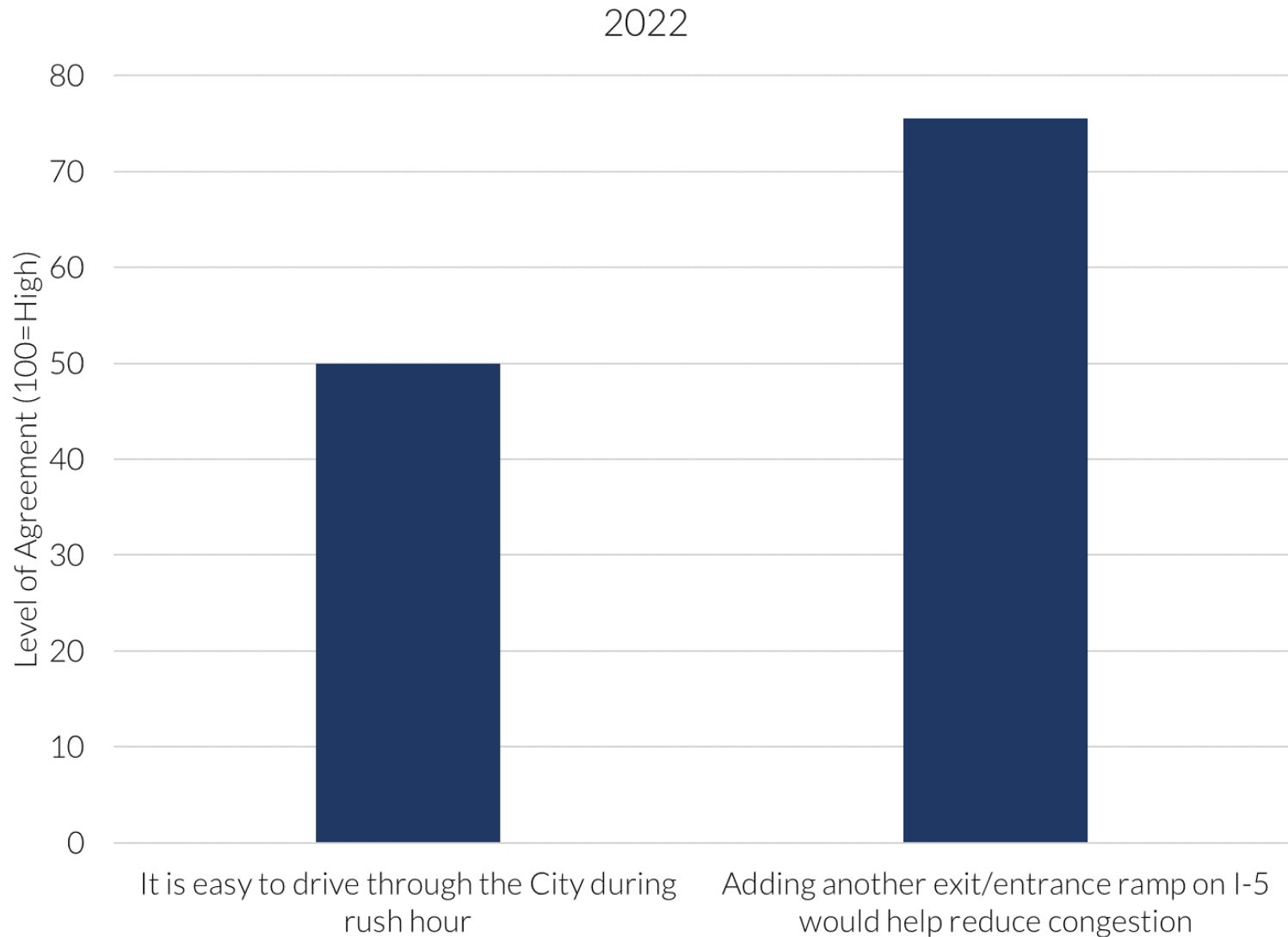


Which road(s) do you normally use to drive into and out of the City?





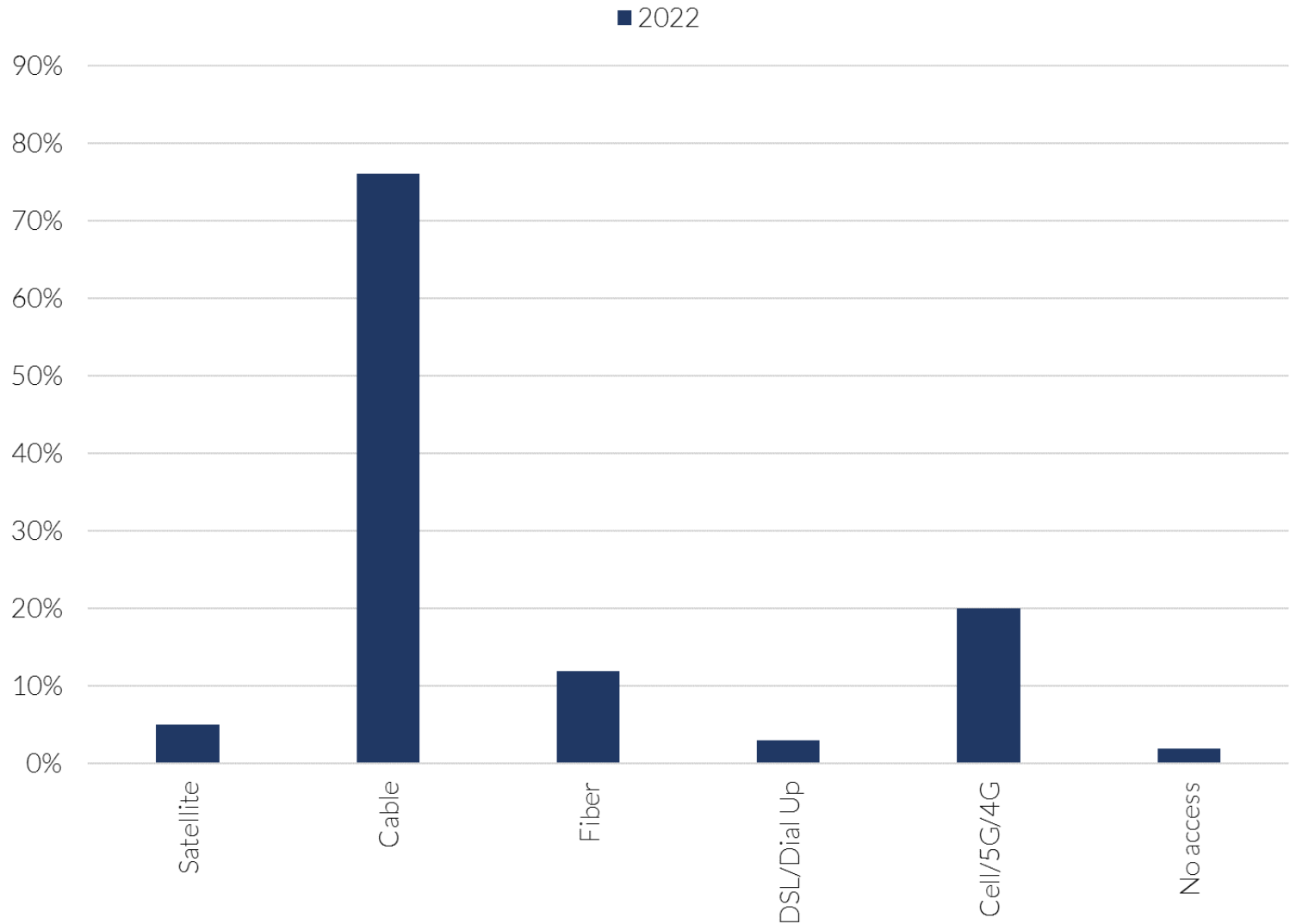
Which road(s) do you normally use to drive into and out of the City?



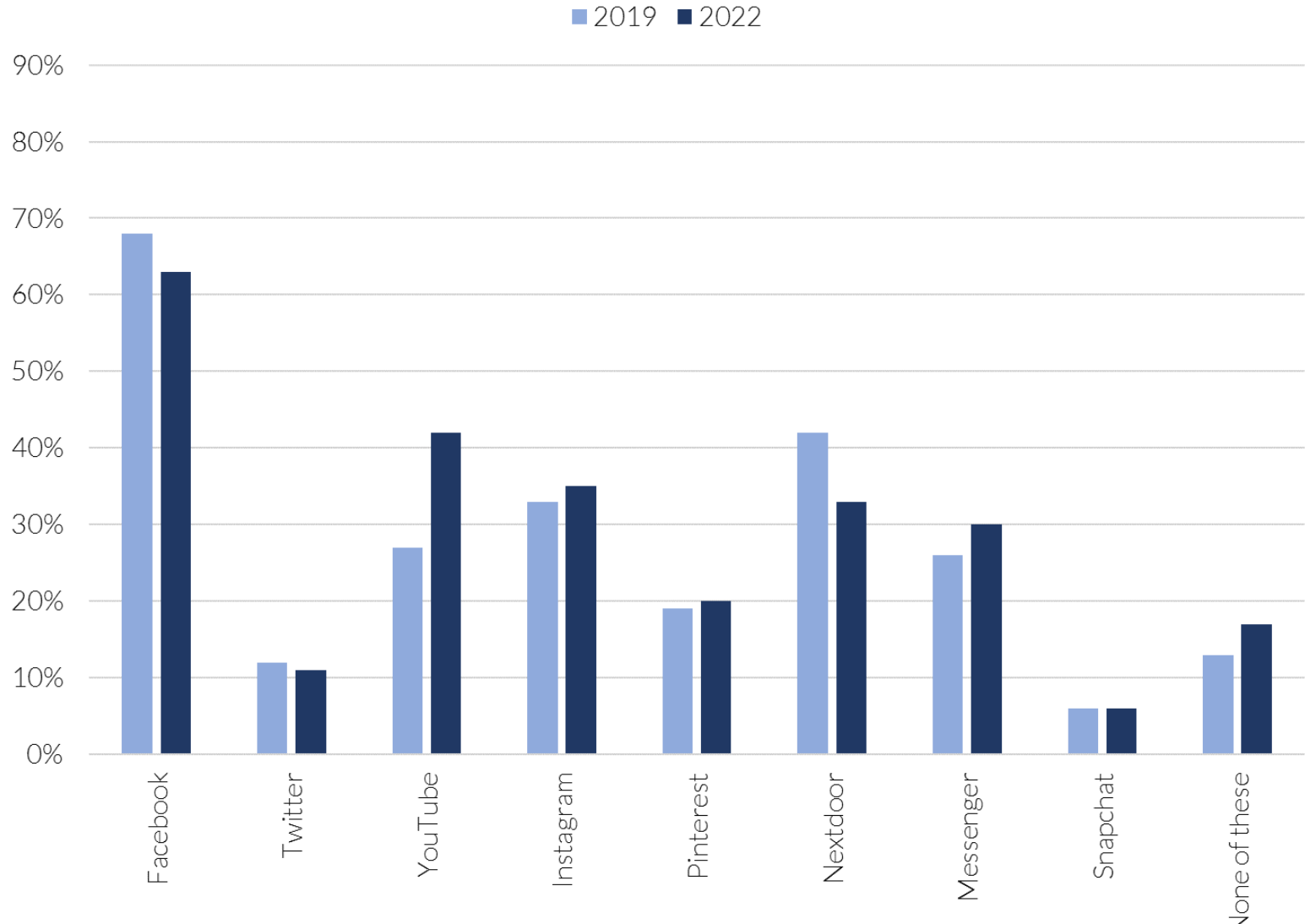
Communications



What type of internet service do you currently use at home?



Which social media do you use?



Perception vs Reality: Minimize Distortion or Fix Real Performance Gap

Perception gap:

Respondents rated based on an inaccurate idea or understanding. Address with communication strategy to change that perception.

Real performance gap:

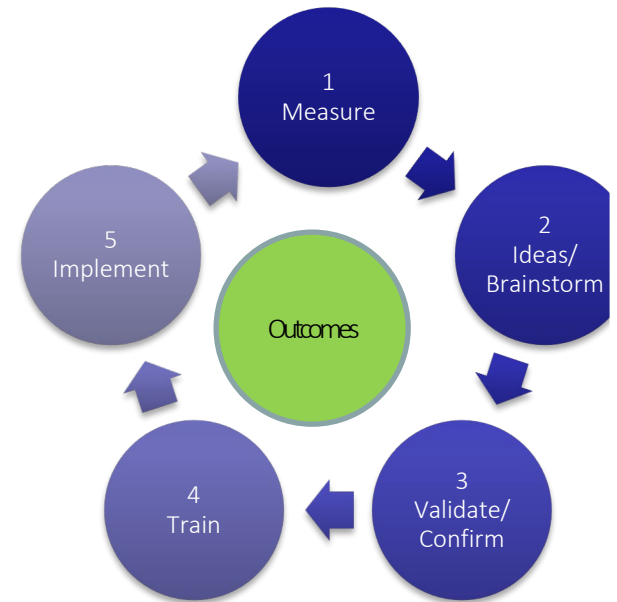
Address with an improvement plan. When performance improves, it becomes a perception gap to address with a communication strategy.



Improve Performance to Improve Outcomes

The diagram at the right provides a framework for following up on this survey

- The first step (measurement) is complete. This measurement helps prioritize resources and create a baseline against which progress can be measured.
- The second step is to use internal teams to further analyze the results and form ideas about why respondents answered as they did and potential actions in response.
- The third step is to validate ideas and potential actions through conversations with residents and line staff – do the ideas and actions make sense. Focus groups, short special-topic surveys and benchmarking are helpful.
- The fourth step is to provide staff with the skills and tools to effectively implement the actions.
- The fifth step is to execute the actions.
- The final step is to re-measure to ensure progress was made and track changes in resident needs.





Questions

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: January 26, 2023
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION:

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

ACTION OR MOTION:

Approve the claims and/or payroll by making the following motion:

“I move to approve the consent agenda as presented”

STAFF CONTACT: Kirk Johnson, Finance Director
ATTACHMENTS: January 26, 2023 Claims Report (PDF)

City of Ridgefield

Claims Payment Report

For Approval on:

January 26th, 2022

4.1.a

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
Above and Beyond Hydroseed Inc.	UB*00849	(blank)	Public Works	Refund Check 012123-000 Hydrant Meter NE 279th St	174.15
Above and Beyond Hydroseed Inc. Total					174.15
ADRENALINE ARMORY LLC	3772	1214	Public Works	PD Operational Supplies	276.93
ADRENALINE ARMORY LLC Total					276.93
ADVENTIST HEALTH/OCCUPATIONAL MC	865	95950	Public Works	Pre Hire Medical Exam - Andrew	935.00
ADVENTIST HEALTH/OCCUPATIONAL MC Total					935.00
AQUATIC INFORMATICS INC.	3337	103322	Public Works	12.2022 Web Tests	53.00
AQUATIC INFORMATICS INC. Total					53.00
ARAMARK UNIFORM SERVICES	32	5291157486	Genl Govt/Facilities	01.12.2023 Floor Mats - PW Ops	1.26
			Public Works	01.12.2023 Floor Mats - PW Ops	16.79
		5291153205	Community Development	01.12.2023 Floor Mats - PW Ops	2.61
			Genl Govt/Facilities	01.05.2023 Floor Mats - PW Ops	1.24
		5291153209	Public Works	01.05.2023 Floor Mats - PW Ops	16.79
			Community Development	01.05.2023 Floor Mats - PW Ops	2.61
		5291153209	Genl Govt/Facilities	01.05.2023 Floor Mats - CH/RACC/PD	9.18
			Public Safety	01.05.2023 Floor Mats - CH/RACC/PD	4.47
		5291157493	Community Development	01.05.2023 Floor Mats - CH/RACC/PD	5.78
			Genl Govt/Facilities	01.12.2023 Floor Mats - CH/RACC/PD	9.19
		5291153219	Public Safety	01.12.2023 Floor Mats - CH/RACC/PD	4.47
			Community Development	01.12.2023 Floor Mats - CH/RACC/PD	5.78
ARAMARK UNIFORM SERVICES Total					96.45
ARCHAEOLOGICAL INVESTIGATIONS NW INC	1563	9894	Public Works	N 8th & Simons St Improvements	3,513.74
ARCHAEOLOGICAL INVESTIGATIONS NW INC Total					3,513.74
ASSOCIATION OF WASHINGTON CITIES	41	112629	Genl Govt/Facilities	2023 AWC Safety Alliance Membership	2,949.36
		108748	Genl Govt/Facilities	2023 AWC Membership	10,643.00
ASSOCIATION OF WASHINGTON CITIES Total					13,592.36
Balske Michael & Jennifer	UB*00845	(blank)	Public Works	Refund Check 012013-000 1695 S Harrier Rd	9.40
Balske Michael & Jennifer Total					9.40
BLUEFIN PAYMENT SYSTEMS - EPAY	2827	2827-2023018	Public Works	12.2022 Customer Web Payments	979.82
BLUEFIN PAYMENT SYSTEMS - EPAY Total					979.82
CFM STRATEGIC COMMUNICATIONS INC.	2551	27053	Public Works	12.2022 Lobbyist	5,200.00
CFM STRATEGIC COMMUNICATIONS INC. Total					5,200.00
CHMELIK SITKIN & DAVIS	3294	114379	Public Works	12.2022 Park Laundry	330.00
CHMELIK SITKIN & DAVIS Total					330.00
CITY OF BATTLE GROUND	92	INV00406	Judicial	12.2022 Court Costs / Public Defender	19,523.42
CITY OF BATTLE GROUND Total					19,523.42
CITY OF VANCOUVER	97	16335	Public Safety	2023 Annual SWAT Billing	28,138.00
CITY OF VANCOUVER Total					28,138.00
CLARK COUNTY	102	CI047504	Public Works	12.2022 Traffic Signals	51.93
		CI047540	Genl Govt/Facilities	2022 Liquor Profits & Excise Tax	3,533.47
		CI047407	Judicial	Q4.2022 Limited Jurisdiction Cases	80.00
CLARK COUNTY Total					3,665.40

City of Ridgefield

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CLARK COUNTY TREASURERS OFFICE	554	SIF202212	Public Works	12.2022 School Impact Fees	151,655.70
CLARK COUNTY TREASURERS OFFICE Total					151,655.70
CLARK PUBLIC UTILITIES	3619	25183405	Public Works	101 S 47th Ave Light Installation	2,782.69
CLARK PUBLIC UTILITIES Total					2,782.69
CLARK REGIONAL WASTEWATER DISTRICT - EPAY	741	202212	Public Works	109 W Division WWTP - Sewer	75.47
				487 S 56th Pl - Sewer	66.03
				109 W Division WWTP - CRWWD Portion - Sewer	75.47
				255 S 56th Pl Well & Reservoir - Sewer	38.32
				Abrams Park Restrooms - Sewer	80.77
				Abrams Park Kitchen - Sewer	43.04
				Abrams Park Former Mgr House - Sewer	47.76
				116 N Main Ave PD - Sewer	47.76
				230 Pioneer St City Hall - Sewer	70.75
CLARK REGIONAL WASTEWATER DISTRICT - EPAY Total					545.37
COBALT COMMUNITY RESEARCH LLC	2380	1243	Public Works	2022 Community Survey - Final Payment	9,117.50
COBALT COMMUNITY RESEARCH LLC Total					9,117.50
Colf Construction	UB*00840	(blank)	Public Works	Refund Check 010967-002 Hydrant Meter 5617 S 6th Way	135.87
Colf Construction Total					135.87
COLUMBIAN PUBLISHING	116	40322	Community Development	Notice of Proposed Annexation & Downtown Dev. Fee Waiver Pub. Hr	208.80
COLUMBIAN PUBLISHING Total					208.80
CONTECH ENGINEERED SOLUTIONS LLC	3498	26301893	Public Works	Biomedica Cubes for Filter Vault Maint - Additional Tax	8.17
CONTECH ENGINEERED SOLUTIONS LLC Total					8.17
CREDC	1771	012023-05	Public Works	2023 CREDC Annual Investment	5,000.00
CREDC Total					5,000.00
DEPARTMENT OF ECOLOGY	144	23-WAR312050-1	Public Works	Pioneer Street Extension	395.34
DEPARTMENT OF ECOLOGY Total					395.34
DEPARTMENT OF LICENSING - EPAY	154	RG0001179-2023	Genl Govt/Facilities	CPL Fees - Janosec	18.00
		66867966	Genl Govt/Facilities	Driving Records - Green/Rader	0.30
			Public Works	Driving Records - Green/Rader	18.60
			Community Development	Driving Records - Green/Rader	11.10
		RG0001168-2023	Public Works	CPL Fees - Hilman	18.00
		RG0001166-2023	Genl Govt/Facilities	CPL Fees - Fish	18.00
		RG0001177-2023	Genl Govt/Facilities	CPL Fees - Craeme	18.00
		RG0001182-2023	Genl Govt/Facilities	CPL Fees - Bowman	18.00
		RG0001169-2023	Genl Govt/Facilities	CPL Fees - Leonard	18.00
		RG0001178-2023	Genl Govt/Facilities	CPL Fees - Bownam	18.00
		RG0001167-2023	Genl Govt/Facilities	CPL Fees - Samayoa	18.00
		RG0001172-2023	Genl Govt/Facilities	CPL Fees - Croft	21.00
		RG0001174-2023	Genl Govt/Facilities	CPL Fees - Cleys	21.00
		RG0001173-2023	Genl Govt/Facilities	CPL Fees - Neubert	18.00
		RG0001176-2023	Genl Govt/Facilities	CPL Fees - Nasmyth	18.00
		RG0001180-2023	Genl Govt/Facilities	CPL Fees - Hamlin	18.00
		RG0001171-2023	Genl Govt/Facilities	CPL Fees - Jones	18.00
		66720026	Public Safety	Driving Record - Andrew	15.00
		RG0001170-2023	Genl Govt/Facilities	CPL Fees - Pipkin	21.00
		RG0001175-2023	Genl Govt/Facilities	CPL Fees - Freimuth	18.00
		RG0001181-2023	Genl Govt/Facilities	CPL Fees - Hawley	18.00

City of Ridgefield

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DEPARTMENT OF LICENSING - EPAY Total						360.00
DICK'S TIRE FACTORY	158	D51263	Public Works	Streets/Storm Vehicle Maint. - Sweeper	49.85	
		D50805	Public Safety	PD Vehicle Maint. - 72002D	59.53	
DICK'S TIRE FACTORY Total						109.38
DOOLEY ENTERPRISES INC.	2747	64587	Public Works	2023 Ammunition and Equipment	11,624.07	
DOOLEY ENTERPRISES INC. Total						11,624.07
DOWL LLC	3731	2432.14846.02-5	Public Works	12.2022 Refuge Park - Phase 1 Design & Permitting	9,176.75	
DOWL LLC Total						9,176.75
EFFICIENT COMMUNICATION SOLUTIONS	2126	29345	Public Works	Storm/CDD Phone Repairs	347.84	
EFFICIENT COMMUNICATION SOLUTIONS Total						347.84
ELCOR INC	2081	15689	Public Works	General/PD Computer Software & Hardware	9,361.74	
		MSP-15704	Public Works	12.2022 IT Services	17,190.08	
ELCOR INC Total						26,551.82
ELMERS FLAG AND BANNER	170	18010	Public Works	Abrams Park Flag	516.83	
ELMERS FLAG AND BANNER Total						516.83
Epstein Shoshanah	UB*00851	(blank)	Public Works	Refund Check 012840-000 107 S 2nd Pl	112.81	
Epstein Shoshanah Total						112.81
FASTENAL COMPANY	1491	WAWOA99777	Public Works	Water Operational Supplies	22.08	
FASTENAL COMPANY Total						22.08
FDM Development	UB*00844	(blank)	Public Works	Refund Check 012676-004 Hydrant Meter S 101 Mill St	222.28	
FDM Development Total						222.28
FERGUSON ENTERPRISES INC # 8423	181	1167977	Genl Govt/Facilities	Water Meters & Radios	(3.44)	
			Public Works	Water Meters & Radios	43.48	
		1107661-3	Genl Govt/Facilities	Water Meters & Radios	(1,359.99)	
			Public Works	Water Meters & Radios	17,173.79	
		1170734	Public Works	Water Operational Supplies	340.84	
FERGUSON ENTERPRISES INC # 8423 Total						16,194.68
Gates Lorin	UB*00841	(blank)	Public Works	Refund Check 007894-000 2202 S 17th Way	149.60	
Gates Lorin Total						149.60
GROUNDWATER SOLUTIONS INC.	2971	00727.001-47	Public Works	11.2022-12.2022 Hydrological Study	720.00	
GROUNDWATER SOLUTIONS INC. Total						720.00
H.D. FOWLER COMPANY	2036	I6297672	Public Works	Water Operational Supplies	48.83	
		I6297601	Public Works	Water Operational Supplies	232.23	
H.D. FOWLER COMPANY Total						281.06
HARPER HOUF PETERSON RIGHELLIS INC.	1678	55328	Public Works	12.2022 Boyse Park Master Plan	3,690.00	
		55340	Public Works	12.2022 51st Ave Roundabout & Pioneer Widening	29,525.05	
		52214	Public Works	11.2022 51st Ave Roundabout & Pioneer Widening	21,331.25	
HARPER HOUF PETERSON RIGHELLIS INC. Total						54,546.30
HELENA GREEN	3763	12398	Public Works	12.2022 Interpreting Services	130.00	
HELENA GREEN Total						130.00
HOME DEPOT VISA - EPAY	1805	3371746	Public Works	PW FAC Operational Supplies	150.07	
		3032935	Public Works	PW Shop Supplies	25.52	
		3032936	Public Works	Storm Small Tools	508.37	
		7044572	Public Works	Storm Small Tools	1,207.39	
HOME DEPOT VISA - EPAY Total						1,891.35
HONEY BUCKETS	223	553254977	Genl Govt/Facilities	PW Ops Port-a-Potty	72.55	
			Public Works	PW Ops Port-a-Potty	976.45	

City of Ridgefield

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HONEY BUCKETS Total					1,049.00
HUMANE SOCIETY FOR SW WASHINGTON	526	5410	Public Works	Q4.2022 Animal Control	1,225.00
HUMANE SOCIETY FOR SW WASHINGTON Total					1,225.00
INTERMEDIA.NET INC.	3804	2301252469	Public Works	12.2022 Voice Service Charges	86.64
INTERMEDIA.NET INC. Total					86.64
INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE	3720	260379	Public Works	2023 Membership Dues - Doriot	190.00
INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE Total					190.00
J.L. STOREDAHL AND SONS	558	381004	Public Works	Abrams Park Operational Supplies - Sand	181.97
J.L. STOREDAHL AND SONS Total					181.97
JACOBS ENGINEERING GROUP INC.	3349	W3X87401-06	Public Works	11.2022-12.2022 I-5 Screen Design/Engineering Services	3,437.66
JACOBS ENGINEERING GROUP INC. Total					3,437.66
JARVIS APPRAISAL CO.	1129	Wertz	Public Works	Wertz Appraisal Review	750.00
JARVIS APPRAISAL CO. Total					750.00
KARL JOHANSSON	3569	21001-21	Public Works	12.2022 YMCA Site Plan	17,251.20
KARL JOHANSSON Total					17,251.20
KYLE JOHNSON	3851	3851-20230126	Public Works	WTPO-IT 1 Certificaiton Reimb - K. Johnson	88.74
KYLE JOHNSON Total					88.74
L.N. CURTIS AND SONS	3075	INV664882	Public Works	PD Uniforms - Andrew	723.94
		INV664166	Public Works	1425 Lmt Tactical Single Launcher	2,182.20
L.N. CURTIS AND SONS Total					2,906.14
LANGUAGE LINE SERVICES INC.	3122	10675056	Public Works	10.2022 Interpreting Services - PD	2.65
		10525335CR	Public Works	04.2022 Interpreting Services - Credit	(59.11)
		10627001	Public Works	08.2022 Interpreting Services - PD	41.00
		10720705	Public Works	12.2022 Interpreting Services - PD	15.78
LANGUAGE LINE SERVICES INC. Total					0.32
LARSEN SIGN CO	1784	31497	Public Works	PD Vehicle Lettering	544.50
LARSEN SIGN CO Total					544.50
Lennar NW Inc	UB*00847	(blank)	Public Works	Refund Check 009776-470 2408 S Brookside Pl	29.67
	UB*00850	(blank)	Public Works	Refund Check 009776-469 2402 S Brookside Pl	394.06
	UB*00852	(blank)	Public Works	Refund Check 009776-468 2414 S Brookside Pl	27.36
	UB*00854	(blank)	Public Works	Refund Check 009776-475 2366 S Trail View Ct	12.40
Lennar NW Inc Total					463.49
LES SCHWAB TIRES WOODLAND	272	42600519748	Public Works	Storm Vehicle Maintenance	56.73
LES SCHWAB TIRES WOODLAND Total					56.73
LUANNE CONNER	3861	1648	Public Works	12.2022 Interpreting Services	150.00
LUANNE CONNER Total					150.00
MARTA L. OCHOA-RUTHERFORD	3396	567	Public Works	Interpreting Services	65.00
		568	Public Works	01.2023 Interpreting Services	130.00
MARTA L. OCHOA-RUTHERFORD Total					195.00
MAUL FOSTER ALONGI INC.	834	51859	Public Works	12.2022 Remedial Action	3,471.25
MAUL FOSTER ALONGI INC. Total					3,471.25
MICHAEL MCLAUGHLIN	3865	3865-20230126	Public Works	Overpass Art Proposal	750.00
MICHAEL MCLAUGHLIN Total					750.00
MIKE VENNE	2982	2982-20230126	Public Works	Propane Tank Refill Reimb. - Venne	69.05
MIKE VENNE Total					69.05
MINERT AND ASSOCIATES INC.	981	320397	Public Works	DOT Screening - Embry/Portillo & Annual Fee	318.50
MINERT AND ASSOCIATES INC. Total					318.50

City of Ridgefield

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MJB CONSULTING INC	3117	2129	Public Works	01.2023 State Lobbyist	2,750.00
		2123	Public Works	05.2022-12.2022 State Lobbyist	22,000.00
MJB CONSULTING INC Total					24,750.00
NAPA AUTO PARTS	498	348173	Public Works	PD Vehicle Maintenance	2.97
NAPA AUTO PARTS Total					2.97
NORM HEERSPINK / BRENT WEG	3803	M-3095	Public Works	Reservoir Safety Upgrades	37,901.40
NORM HEERSPINK / BRENT WEG Total					37,901.40
NORTHSIDE FORD TRUCK SALES INC	3281	13281	Public Works	2023 Ford E-350 - VIN 32545	74,260.24
		13280	Public Works	2022 Ford F-250 - VIN 15881	67,390.83
NORTHSIDE FORD TRUCK SALES INC Total					141,651.07
NW CONSTRUCTION GENERAL CONTRACTING INC.	2900	P21026-2900-10	Public Works	Royle Road S 19th to 460 LF N of S 15th	100,485.10
NW CONSTRUCTION GENERAL CONTRACTING INC. Total					100,485.10
ONE CALL CONCEPTS	326	2129096	Public Works	12.2022 Excavation Notification/Modern Ticket Delivery	134.64
ONE CALL CONCEPTS Total					134.64
OTAK INC.	1787	122200594	Public Works	PW Director Services	26,269.50
		12300246	Public Works	12.2022 Commercial Development Review	8,696.25
OTAK INC. Total					34,965.75
PACIFIC OFFICE AUTOMATION - LEASE	1564	78782158	Public Works	02.2023 Copier Lease - CH/RACC/PW Shop	1,472.49
		78786626	Public Works	02.2023 Copier Lease - PW Ops	455.13
PACIFIC OFFICE AUTOMATION - LEASE Total					1,927.62
PBS ENGINEERING AND ENVIRONMENTAL	342	0071069.010-4	Public Works	12.2022 Royle Rd Roundabout Const	10,549.25
		0071859.001-5	Public Works	12.2022 Horns Corner Park - Phase 1	820.00
		0071543.000-24	Public Works	12.2022 Pioneer Street Extension	2,127.50
		0071742.000-11	Public Works	12.2022 Mayors Meadow to Reiman Rd Design	925.50
		0071069.009-12	Public Works	12.2022 Royle Road Corridor Completion	2,557.68
		0071069.010-3	Public Works	11.2022 Royle Rd Roundabout Const	25,077.08
		0071272.000-39	Community Development	11.2022 Developer Plan Review	3,130.00
		0071069.009-11	Public Works	11.2022 Royle Road Corridor Completion	17,205.46
PBS ENGINEERING AND ENVIRONMENTAL Total					62,392.47
PFM FINANCIAL ADVISORS LLC	2910	123565	Public Works	Financial Advisory Services	3,576.25
PFM FINANCIAL ADVISORS LLC Total					3,576.25
PORTLAND ENGINEERING INC	2082	11552	Public Works	12.2022 Q178B Ridgefield Cellular Telemetry	228.06
PORTLAND ENGINEERING INC Total					228.06
POSTMASTER	348	0348-2023-608	Genl Govt/Facilities	2023 PO Box 608	312.00
POSTMASTER Total					312.00
Price Misty	UB*00842	(blank)	Public Works	Refund Check 012613-000 4593 N Noble Loop	4.40
Price Misty Total					4.40
RELIANT BEHAVIORAL HEALTH LLC	2568	274423	Public Works	2023 EAP	2,200.00
RELIANT BEHAVIORAL HEALTH LLC Total					2,200.00
RICK BUCKNER POLYGRAPH	1092	20221116	Public Works	11.2022 Polygraph Services	300.00
RICK BUCKNER POLYGRAPH Total					300.00
RICOH USA INC.	3829	5066550770	Public Works	12.2022 PD Copier Usage	110.77
RICOH USA INC. Total					110.77
RICOH USA INC. - LEASE	1662	106861346	Public Works	01.2023 PD Copier Lease	107.13
RICOH USA INC. - LEASE Total					107.13
RIDGEFIELD HARDWARE	376	0376-202212	Genl Govt/Facilities	12.2022 Operational Supplies	211.68
			Public Safety	12.2022 Operational Supplies	89.89

City of Ridgefield

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RIDGEFIELD HARDWARE	376	0376-202212	Public Works	12.2022 Operational Supplies	545.43
			Community Development	12.2022 Operational Supplies	8.38
RIDGEFIELD HARDWARE Total					855.38
RIDGEFIELD MINI STORAGE	2932	E74-75-76-2023	Public Works	2023 Storage Unit Rental	11,880.00
RIDGEFIELD MINI STORAGE Total					11,880.00
RIDGEFIELD SCHOOL DISTRICT	378	1002200060	Genl Govt/Facilities	12.2022 RACC Operating Expense - Water	92.11
				12.2022 RACC Operating Expense - Electricity	295.09
				12.2022 RACC Operating Expense - Janitorial	391.86
				12.2022 RACC Operating Expense - Wastewater	9.44
				12.2022 RACC Operating Expense - Garbage	21.99
			Community Development	12.2022 RACC Operating Expense - Water	353.09
				12.2022 RACC Operating Expense - Electricity	1,131.16
				12.2022 RACC Operating Expense - Janitorial	1,502.11
				12.2022 RACC Operating Expense - Wastewater	36.19
				12.2022 RACC Operating Expense - Garbage	84.31
		1002200057	Public Works	22-23 School Year Water Tower Lease	1,800.00
RIDGEFIELD SCHOOL DISTRICT Total					5,717.35
Rivercrest Construction LLC	UB*00843	(blank)	Public Works	Refund Check 014964-000 2201 S 19th Way	205.29
Rivercrest Construction LLC Total					205.29
Rotschy Inc.	UB*00853	(blank)	Public Works	Refund Check 010953-011 Hydrant Meter N Ridgefield Heights PH1-2	90.79
Rotschy Inc. Total					90.79
Saenz Moses	UB*00846	(blank)	Public Works	Refund Check 011823-000 4817 S 18th Dr	196.61
Saenz Moses Total					196.61
SAMUEL A. MATTIX	3867	5975	Public Works	01.2023 Interpreting Services	130.00
SAMUEL A. MATTIX Total					130.00
SITEONE LANDSCAPE SUPPLY LLC	2951	126144166-001	Public Works	Storm Small Tools & Equip.	116.13
SITEONE LANDSCAPE SUPPLY LLC Total					116.13
SPRINGBROOK - GROUP EPAY	3544	230121926	Public Works	12.2022 Customer Web Payments	181.31
SPRINGBROOK - GROUP EPAY Total					181.31
SPRINGBROOK SOFTWARE LLC	3444	INV-011553	Public Works	12.2022 Customer Web Payments	624.05
SPRINGBROOK SOFTWARE LLC Total					624.05
STATE OF WA DEPARTMENT OF REVENUE - EPAY	156	0-30-762-358	Genl Govt/Facilities	Dec 2022 B&O and Excise Tax	3,486.97
			Public Works	Dec 2022 B&O and Excise Tax	4,851.72
STATE OF WA DEPARTMENT OF REVENUE - EPAY Total					8,338.69
Stenersen Anthenie	UB*00848	(blank)	Public Works	Refund Check 009828-001 4723 S 19th St	39.13
Stenersen Anthenie Total					39.13
SW WA REGIONAL TRANSPORTATION	602	1202306	Public Works	2023 Member Contributions	3,237.00
SW WA REGIONAL TRANSPORTATION Total					3,237.00
TAMMI NEBLOCK	3735	3735-20230126	Public Works	ICC Certification Renewal Reimb - Neblock	140.00
TAMMI NEBLOCK Total					140.00
THE MASTERS TOUCH LLC	1786	P85139	Public Works	12.2022 UB Final Bills - Postage	21.57
		85139	Public Works	12.2022 UB Final Bills	87.96
		P85151	Public Works	12.2022 UB Billing - Postage	1,682.59
		85151	Public Works	12.2022 UB Billing	1,033.04
THE MASTERS TOUCH LLC Total					2,825.16
THE PARR COMPANY	964	26642041	Public Works	Storm Small Tools & Equipment	125.30
THE PARR COMPANY Total					125.30

City of Ridgefield

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TIBERIUS SOLUTIONS LLC	3799	1812	Public Works	08.2022-12.2022 Tax Increment Area Analysis	22,740.00
TIBERIUS SOLUTIONS LLC Total					22,740.00
TOWNZEN & ASSOCIATES INC.	3450	23-012	Public Works	12.2022 Building Plan Review	6,563.54
TOWNZEN & ASSOCIATES INC. Total					6,563.54
TRANS 360 INC.	3813	213746	Public Works	CDL Class B - N. Johnson	5,390.00
TRANS 360 INC. Total					5,390.00
TRI MOUNTAIN INVESTORS LLC	3866	2023-02	Public Works	01.2023 PD Station Lease	32,932.09
TRI MOUNTAIN INVESTORS LLC Total					32,932.09
UNIVERSAL FIELD SERVICES INC	3601	708392	Public Works	12.2022 Right of Way Acquisition Assistance - Royle Rd.	26.45
UNIVERSAL FIELD SERVICES INC Total					26.45
USA BLUEBOOK	444	223286	Public Works	Water Operational Supplies	117.88
USA BLUEBOOK Total					117.88
VAIRKKO TECHNOLOGIES LLC	3699	21877	Public Works	01.2023 PD Scheduling Software	142.40
VAIRKKO TECHNOLOGIES LLC Total					142.40
VANCOUVER WATERSHEDS COUNCIL	3284	2022-4	Public Works	Q4.2022 Horns Corner Park Design	25,500.67
VANCOUVER WATERSHEDS COUNCIL Total					25,500.67
VANPORT MECHANICAL & FIRE SPRINKLERS INC.	3761	24156122622	Public Works	PW Ops Drum Drip Replacement	1,092.57
VANPORT MECHANICAL & FIRE SPRINKLERS INC. Total					1,092.57
VERIZON WIRELESS - EPAY	452	9924055037	Public Safety	PD iPad and cellphones	646.44
			Public Works	Admin iPad and cellphones	277.03
				General iPad and cellphones	46.18
				PW iPad and cellphones	1,117.48
				PW Cell Equipment-Lisa Blake	32.57
				PD Cell Equipment	32.57
				Council iPad and cellphones	46.18
				STM WTR Cell Equipment	32.57
				CDD iPad and cellphones	507.91
				PW iPad and cellphones	83.04
		9924055035	Genl Govt/Facilities	General iPad and cellphones	46.66
			Public Works	PD iPad and cellphones	653.20
				PW iPad and cellphones	466.56
				Council iPad and cellphones	513.23
				CDD iPad and cellphones	279.94
				Finance iPad and cellphones	46.66
				Admin iPad and cellphones	279.94
			Administration	Executive iPad and cellphones	46.66
			Executive		
			Public Works	Hillhurst Ped Crossing	105.16
		9924055036			
VERIZON WIRELESS - EPAY Total					5,259.98
WA STATE DEPARTMENT OF TRANSPORTATION	688	ATB2071818068	Public Works	Product Inspection Services	402.26
		ATB20919061	Public Works	Product Inspection Services	35.98
WA STATE DEPARTMENT OF TRANSPORTATION Total					438.24
WA STATE TREASURER'S OFFICE	642	0642-Q4.2022F	Public Works	Q4.2022 Forfeitures	280.63
		0642-Q3.2022B	Public Works	Q3.2022 Building Code Fees	767.00
WA STATE TREASURER'S OFFICE Total					1,047.63
WALLIS ENGINEERING PLLC	464	16854	Public Works	12.2022 S Riverview Dr Improvements	3,095.30
		16865	Public Works	12.2022 South Junction Upgrade - Trail	7,634.15
WALLIS ENGINEERING PLLC Total					10,729.45

City of Ridgefield

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WAPITI NW LLC	2545	11004	Public Works	Vehicle Maint - 48617D 2013 Ford F-150	401.67
		10999	Public Works	Storm Vehicle Maint 57232D - Strickler	373.52
WAPITI NW LLC Total					775.19
WELLS FARGO - EPAY	1681	202212-3035	Public Works	Giles Amzn Mktp Us Z19bs9zz3 City Hall Coffee Carafes	78.18
				Giles Amzn Mktp Us 7g7f65fa3 City Hall Supplies Envelopes	17.37
				Giles Amzn Mktp Us Lj98h2x43 PD Phone Protection Debiak	39.13
				Giles Amzn Mktp Us Ma9rr9y53 RACC Kitchen Disposable Bowls	21.60
				Giles AmazonCom W30rj4ny3 Monthly Planner Ireland	9.17
				Giles Amzn Mktp Us Up1at57r3 Carburetor Adjustment Tools	43.40
				Giles Amzn Mktp Us Ut71r8kx3 All City Vehicles Ins Card Storage	36.53
				Giles AmazonCom Na9am78m3 Amzn Wellness Supplies	8.67
				Giles Amzn Mktp Us Y60dc6793 General Supplies	179.15
				Giles Amzn Mktp Us Zd9qi6rc3 PD Copy Paper	32.58
				Giles AmazonCom En2it6qz3 Amzn Wellness Supplies Books	29.20
				Giles AmazonCom Ep5zb8um3 Amzn CDD Cardstock	42.33
				Giles Amzn Mktp Us Nm4de54n3 iPhone Screen Protectors PW/PD/STW/	32.56
				Giles AmazonCom Jb8uo8463 Storm Water Laminated Tape	29.30
				Giles AmazonCom Of2w40pe3 Amzn Laminating Pouches and Pens	25.98
				Giles AmazonCom Ob6yr2qs3 Wellness Pop Up Cards	11.94
				Giles Amzn Mktp Us Ho8b25jv3 RACC Copy Paper	77.36
				Giles Amzn Mktp Us Ex46z8cw3 RACC Trash Bags	54.29
				Giles Amzn Mktp Us Yq0m18ju3 CDD Supplies Clip Boards	30.34
				Giles AmazonCom Cs1kb2wj3 RACC Paper Clips	7.63
				Giles Amzn Mktp Us Sd98b08g3 2023 Calendars Utilities/Storm/Faci	132.40
				Giles Amzn Mktp Us Zz3n08w33 RACC Kleenex	16.93
				Giles AmazonCom K29oh72t3 Office Chair Lazzarini	206.33
				Giles AmazonCom Eh9fq2zx3 Spiral Notebook Frank Schmidt	22.80
				Giles AmazonCom Yb2m75b13 Amzn PD Trash Bags	32.36
				Giles Amzn Mktp Us Ps9eg2n73 City Hall Supplies Ink Pad	14.39
				Giles Amzn Mktp Us Y60dc6793 Holiday Luncheon Supplies	200.82
				Giles Amzn Mktp Us Ou2c72eq3 Am City Hall Post It Notes and Enve	36.89
				Giles AmazonCom Lo7e72c73 Amzn iPhone Cases PW/PD/STW	118.27
				Giles Amzn Mktp Us Zz3n08w33 RACC Copy Paper	65.16
				Giles AmazonCom Kc8co12y3 Amzn Shoe Traction Chains and Amzn Mkt	493.96
				Giles AmazonCom S45fe7k93 Amzn PD Lithium Batteries	49.20
				Giles Amzn Mktp Us 7b0ts1c63 RACC Batteries	23.87
				Giles AmazonCom 3c0y175j3 Amzn City Hall Batteries	16.66
				Giles AmazonCom Ub7t372l3 RACC Post it Notes	13.56
				Giles AmazonCom L17pr2ob3 Amzn CDD Supplies Batteries	19.54
				Giles AmazonCom 2j85212m3 HT Hometown Celebration Awards	32.94
				Giles Amzn Mktp Us 8d8781ee3 STW Desk Calendar	33.64
				Giles Amzn Mktp Us Ga4ye59k3 Computer Mouse Whitener	10.31
				Giles Amzn Mktp Us Yk0g49fz3 HR Spiral Notebooks	14.11
				Giles AmazonCom Vi7dj4du3 City Hall Kleenex	26.03
				Giles Amzn Mktp Us Gl5iz6ei3 Am City Hall Office Supplies Flash	16.68
				Giles AmazonCom T26b08jo3 PD Paint	18.96
				Giles Amzn Mktp Us Tq3ue1z93 PD Supplies Zip Tie Hand Cuffs and	227.26

Attachment: January 26, 2023 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield

Claims Payment Report

For Approval on:

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4.1.a

WELLS FARGO - EPAY

1681

202212-3035 Public Works

Giles Amzn Mktp Us Mz3rs4183 CDD Wall Calendars	54.66
Giles AmazonCom Vg09w6473 Amzn PD Security Safes	104.56
Giles AmazonCom Ub7t372l3 RACC Zip Lock Bags	33.70
Giles Amzn Mktp Us Ya2gc6gt3 PD Supplies Cellophane Bags	11.94
Giles Amzn Mktp Us O51wn3it3 Pens for Parking Enforcement and Ab	52.29
Giles Amzn Mktp Us Di8tp2tn3 PD Nitrile Gloves	48.81
Giles Amzn Mktp Us Fu9zh4ae3 PD Office Supplies	57.78
Giles Amzn Mktp Us Ou2c72eq3 Am City Hall Ziplock Bags	26.01
Giles Amzn Mktp Us Jb2re3oj3 RACC Packaging Tape and Gel Pens	36.36
Giles Amzn Mktp Us 9l1wb06o3 STW Supplies 3 Hole punches and pho	79.69
Giles Amzn Mktp Us Dx6os9ms3 PD Forensic Photo Scales	27.26
Giles AmazonCom 3cOy175j3 Amzn City Hall Steno Pads	10.85
Giles Amzn Mktp Us Y60dc6793 Wellness Supplies	134.60
Giles AmazonCom Zg05j9kn3 Storm Water Label Maker	97.73
Melroy Sq Harry'S Key Service and Curlys Lock And Key Ops buildi	142.02
Melroy VanPort Rigging Inc Ops building crane parts	731.27
Melroy Wm Supercenter 3742 Events Xmas tree lights	60.25
202212-0187 Public Works	
202212-5756 Public Works	
Rubio Amazon Web Services Web Audio Backup	1.66
Rubio Eclinchier Basic Plan Social Media Publishing and Analytics	49.00
Rubio Siptrunk Inc PD Telephone Service	216.89
Rubio Mailchimp Misc Social Media and Email Marketing Software	36.62
Rubio ZoomUs 8887999666 Meeting Platform	59.71
Rubio Dropbox Lngkwzz8hxl File Sharing Events	21.71
Rubio Primo Water RACC Water Delivery Service	71.81
Rubio Dropbox Nn386cdd31hb File Sharing Public Records	13.02
Rubio Primo Water Fl PW Water Delivery Service	91.04
Rubio Adobe Creative Cloud Software DeMoss	43.43
Rubio Spotify CH Monthly Music	10.85
202212-4252 Public Works	
202212-9437 Public Works	
Blake Rosauers Food & Dru Ice Storm food for essential public wo	104.68
Hoots Tlo Transunion BACKGROUND INVESTIGATIONS	94.70
Hoots Odot Dmv2u INVESTIGATIONS VEHICLE SEARCH	4.00
Hoots Usps Po 5471680444 MAIL DVD TO PROSECUTOR POSTAGE	1.44
Hoots Pocketpress WA LAW BOOKS FOR OFFICERS	129.87
Hoots Galls RECEIVED SECOND NAME PLATE UNIFORM ACCESSORY	13.45
Hoots Usps Po 5471680444 STAMPS	72.00
Hoots Costco Whse 0772 COFFEE TISSUE BATTERIES OFFICE SUPPLIES	110.85
Hoots Curtis Web 40 MM LESS LETHAL DUMMY ROUND AND KIT GUN SUPPL	533.92
Hoots Usps Po 5471680444 POSTAGE TO CCSO GUN UNIT	4.80
202212-7069 Public Works	
Ferriss Ridgefield School Distric PW Director interview panel	21.72
Ferriss Old Liberty Theater Llc Jaime Herrera Beutler Gift Baske	54.85
Ferriss Association Of Washington AWC City Action Day City Council	1,200.00
Ferriss Starbucks Store 63631 CDD Lean training	21.72
Ferriss Ridgefield Mercantile Jaime Herrera Beutler Gift Basket	16.29
Ferriss Starbucks Store 63631 Pw Director interview panel	43.44
Ferriss Association Of Washington AWC Mayors Exchange Mayor Lind	75.00
Ferriss Tif Ridgefield Floral And Jaime Herrera Beutler Gift Bas	19.55
Ferriss Ridgefield Hardware Jaime Herrera Beutler Gift Basket	29.83

Attachment: January 26, 2023 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield

Claims Payment Report

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WELLS FARGO - EPAY

1681

202212-7069	Public Works	Ferriss Association Of Washington AWC Mayors Exchange Steve Stua	75.00
		Ferriss FredMeyer 0614 Ribbon Cutting Ridgefield Wildlife Refuge	87.50
		Ferriss Association Of Washington AWC City Action Day Steve Stua	200.00
202212-7028	Public Works	Brunson Rosauers Food & Dru Water for filter plant	14.24
		Brunson The Home Depot 4718 Hard board for shelving	225.33
		Brunson The Home Depot 4718 Sump pump for well 9 Cl2 injection v	214.83
202212-7051	Public Works	Blehm Wa St Dept Agriculture Pesticide renewal Scott Brunson	40.00
		Blehm Wa St Dept Agriculture Pesticide renewal Mike Venne	40.00
		Blehm Wa St Dept Agriculture Pesticide renewal Nick Johnson	40.00
		Blehm Wa St Dept Agriculture Pesticide renewal Don Webberley	40.00
		Blehm Wsu Pesticide Ed Webinar Josh Nathan	30.00
		Blehm Wa St Dept Agriculture Pesticide renewal Josh Nathan	40.00
		Blehm Wsu Pesticide Ed Webinar Nick Johnson	30.00
		Blehm Wa Agr Service Fee Pesticide renewal fee	6.00
202212-8052	Public Works	Freimuth Center Market 7 Lunch For the Halloween Costume Contest	5.20
		Freimuth Salmon Creek Cleaners V Perm Press for Tablecloths	222.44
		Freimuth Uber Eats Lunch For the Halloween Costume Contest Winn	48.08
		Freimuth In The Charge Group Cooking Class	500.00
		Freimuth Yeti 18332259384 Water Bottles	2,095.12
		Freimuth Ic Instacart Snacks for PWs Director Interviews	93.11
		Freimuth Safeguard By Solv W2s	165.02
		Freimuth Ridgefield School Distric Gift Cards for Service awards	20.00
		Freimuth Crown Awards Inc Trophy Name Plate	4.87
		Freimuth Ic Costco By In Cart Wellness Snacks	686.16
		Freimuth Chevron 0203556 Drinks For Facilities Storm Crew Lunch	29.24
		Freimuth Starbucks Store 63631 Coffee for PWs Interview Meet and	43.44
202212-7036	Public Works	Stuart Rosauers Food & Dru Meeting with City Councilors re upcom	30.93
		Stuart The Columbian Circ 2 Monthly subscription	14.00
		Stuart Line Lure 51331718 Meeting with congressional office re	472.01
		Stuart Ridgefield School Distric Meeting with Clark College re d	1.09
		Stuart Sq Little Conejo Norte Meeting with City Councilors re up	15.64
		Stuart Ameripark 30310400 Ilani Parking for eeting with congress	4.00
		Stuart El Rancho Viejo Meeting with sewer district re city syste	68.80
		Stuart Sq Pioneer Street Restau Meeting with Port re shared prio	18.00
202212-7002	Public Works	Thamert Wsu Pesticide Pesticide Training Classes	165.00
		Thamert Solid Waste Systems Inc Manhole grabber telescoping	582.04
202212-0794	Public Works	Knottnerus Dnh Domain Hosting Srvcs VPS Domain Annual Renewal	431.97
		Knottnerus Dnh Domain Hosting Srvcs Domain Hosting Services	5.42
		Knottnerus Strategic Government R Training	204.00
		Knottnerus Pelra Inv1562 Membership Dues Professional Organizati	225.00
		Knottnerus International Public Man Membership Dues Professional	156.00
202212-0745	Public Works	Doriot In Adrenaline Armory Magazines for department rifles	260.64
		Doriot Larsen Sign Co Graphics on 1st 2022 new patrol car	544.50
		Doriot Llrmi Building and Supervising your Agency FTO program N	150.00
202212-6996	Public Works	Demoss Eztextingcom Fee for texting for community notifications	25.97
202212-7739	Public Works	Coleman Your Party&Event Center Refuge Ribbon Cutting Tent	1,381.20
		Coleman Ic Costco By In Car Hometown Cookies	280.90

Attachment: January 26, 2023 Claims Report (Approval of Claims And/OR Payroll)

City of Ridgefield

Claims Payment Report

For Approval on:

January 26th, 2022

WELLS FARGO - EPAY	1681	202212-6939	Public Works	Lust Clark County Gis Mailing labels for City project	12.77
				Lust American Assoc Of Code Renew AACE membership TN	75.00
				Lust Urban Land Institute Renew ULI membership CL	264.00
		202212-4870	Public Works	Johnson The Columbian Circ 2 Monthly subscription to the Columbi	14.00
		202212-1081	Public Works	Irwin On The Spot Engraving N 8th Ave and Simons Street CDBG pla	117.18
				Irwin Safeguard By Solv 1099 Form	320.45
WELLS FARGO - EPAY Total					18,363.50
WILCO FARM STORE	655	725592-6	Public Works	CDD Uniforms - Alqatanani	184.61
WILCO FARM STORE Total					184.61
WOODLAND TRUE VALUE HARDWARE	1507	B263990	Public Works	Water Operational Supplies	55.14
		B263783	Public Works	Water Operational Supplies	(32.15)
		B263790	Public Works	Water Operational Supplies	17.47
		A266926	Public Works	Water Operational Supplies	33.49
		B263991	Public Works	Water Operational Supplies	7.27
WOODLAND TRUE VALUE HARDWARE Total					81.22
Grand Total					979,616.39

Attachment: January 26, 2023 Claims Report (Approval of Claims And/Or Payroll)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: January 26, 2023

ITEM:

AGENDA ITEM TITLE: Approval of Minutes from the January 12, 2023 Meeting

AGENDA ITEM TITLE:

Approval of minutes from the following meeting(s) of the council:

GOVERNING LEGISLATION:

Not applicable

PREVIOUS COUNCIL ACTION TAKEN:

Not applicable

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s)

BUDGET/FINANCIAL IMPACTS:

Not applicable

ACTION OR MOTION:

Approve the minutes by making the following motion:

1. "I move to approve the consent agenda"

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS: 01-12-2023 (PDF)



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

January 12, 2023

Regular Meeting - 6:30 PM

STUDY SESSION - 5:30PM

1. Investment Grade Energy Audit on City Facilities

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
Lee Wells	Councilor	Present	
Jen Lindsay	Mayor	Absent	
Rob Aichele	Councilor	Present	
Judy Chipman	Councilor	Present	
Rachel Coker	Councilor	Present	
Matt Cole	Councilor	Present	

MOTION: COUNCIL MEMBER ONSLOW MOVED TO EXCUSE MAYOR LINDSAY FROM THE MEETING.

SECOND: COUNCIL MEMBER COKER.

MOTION PASSED.

LATE CHANGES TO THE AGENDA

INTERIM LIEUTENANT ANDREW INTRODUCTION

PROCLAMATION

Blood Donor Month

PUBLIC COMMENT

None received.

Attachment: 01-12-2023 (Approval of Minutes)

CONSENT AGENDA - MOTION TO APPROVE AS AMENDED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Wells, Aichele, Chipman, Coker, Cole
ABSENT:	Lindsay

1. Approval of Claims And/Or Payroll**2. Approval of Minutes from the December 15 and December 29, 2022 Meetings****BUSINESS****1. Motion - Approval of the Franchise Agreement Between the City of Ridgefield and Comcast**

The current cable franchise agreement between the City of Ridgefield and Comcast expired July 17, 2022. Federal law outlines the process which local governments must follow in determining whether to renew a franchise with an existing operator. Beginning in 2011, the City of Ridgefield worked with other local jurisdictions including the Vancouver/Clark County Telecommunications Commission to conduct an extensive public process, consistent with the requirements of federal law to determine community needs and priorities regarding a renewed franchise with Comcast. A City/County negotiation team negotiated a proposed new agreement, which reflected those needs and priorities. The Commission conducted public hearings and adopted Findings and Recommendations unanimously recommending that the County and the City of Vancouver award Comcast a renewed franchise agreement.

MOTION: MOVED TO APPROVE THE FRANCHISE AGREEMENT BETWEEN THE CITY OF RIDGEFIELD AND COMCAST AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Matt Cole
AYES:	Onslow, Wells, Aichele, Chipman, Coker, Cole
ABSENT:	Lindsay

2. Motion - Approval of Memorandum of Understanding with Cowlitz Tribe for Road Inventory

The Tribal Transportation Program recognizes the need for coordinated planning and funding for roadways impacting and impacted by Tribal Reservations. The program is Administered by the FHWA, BIA, and Tribal DOT's. It is funded by a set aside in the Highway Bill: SAFETEA-LU, MAP-21, FAST, BIL. The competitive formula funding for all 574 Tribes Nationwide is based in Roadway Inventory (Miles, conditions, ADT/VMT, and NAHASDA Service Area Population). The TTP allows Tribes to create road inventories for roadways extending from Tribal Reservation boundaries up to 15 miles OR to the intersection of an equal or greater classification roadway. Ownership of those roads can be BIA, Tribal, State, County, or City. The TTP simply requires a MOU to add roads to the inventory between the Tribe and jurisdiction which owns the roadway. Benefits of adding roadways to the Tribes to add other agency roads to the Inventory include Eligibility for TTP funds and other Federal funding opportunities (Grants) should the Tribe seek to pursue them. Spending on the facility/road can be for planning, design, construction, and/or maintenance. Additional benefits of an MOU adding roadways to the Inventory include: Encouraging Coordination, Collaboration, and Consultation with area jurisdictions (3-C's) and Opens the roads up to other federal protection programs (Emergency Relief Funding ERFO and ER Funding) (EXAMPLE: Oso Landslide on SR 530 Stillaguamish Tribe and WSDOT example: Federal funds covered the local match for the repairs. WSDOT received \$5.4 Million because the road was on the NTTFI for the Stillaguamish Tribe).

The MOU / Letter of Acknowledgement being proposed at this time includes N Royle Road. Additional roadways for the Inventory have been discussed but will require changes to road designations and/or federal regulatory interpretation. The MOU specifically does NOT change maintenance responsibility, ownership, or jurisdiction in any manner.

MOTION: MOVED TO APPROVE MEMORANDUM OF UNDERSTANDING WITH COWLITZ TRIBE FOR ROAD INVENTORY AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Rachel Coker, Councilor
AYES:	Onslow, Wells, Aichele, Chipman, Coker, Cole
ABSENT:	Lindsay

3. Motion - Approval of CPU-Ridgefield Management Plan

Council adopted the current Ridgefield-CPU critical areas management plan agreement on January 9, 2018. The 2018 agreement was for a five-year period from the date of signing. The proposal is the renew the agreement for another five years.

Per Section I (Purpose) of the 2023 Ridgefield-CPU critical areas management plan agreement:

It is the overall intent of this management plan to provide Clark Public Utilities with a means for the efficient, reliable and effective continuance of current and future activities associated with repair, maintenance and operations while complying with the City of Ridgefield's Critical Areas Protection Ordinance (RDC 18.280). Clark Public Utilities performs many repairs, upgrades existing facilities, reconductoring electric lines and other maintenance and operational activities of its infrastructure and facilities on a regular basis. Many of these activities involve routine maintenance and repair activities such as tree pruning, vegetation management, chemical usage, mobile refueling and pole replacement. Some of these activities are associated with emergencies such as power outages, service interruptions, and general public safety.

The intent of this management plan is to identify mitigation measures that will be utilized in conjunction with the activities identified in this plan that are conducted within designated critical areas and buffers to satisfy the requirements of a Critical Areas Permit in conformance with Chapter 18.280 of the Ridgefield Development Code (RDC) to achieve the stated purposes of this plan.

Staff approved a Type I critical areas permit associated with the 2023 Ridgefield-CPU critical areas management plan on October 11, 2022 (File No. MASTER-22-0069, PLZ-22-0107). As a condition of approval, the management plan agreement is not effective until adopted by the Ridgefield City Council.

MOTION: MOVED TO APPROVE CPU-RIDGEFIELD MANAGEMENT PLAN AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Judy Chipman
AYES:	Onslow, Wells, Aichele, Chipman, Coker, Cole
ABSENT:	Lindsay

4. First Reading of Ordinance No. 1390 - Adding a New Chapter 8.35, Compost Procurement - Kirk Johnson, Finance Director

The Washington State Legislature adopted HB 1799: Organic Materials Management during the 2022 legislative session which was codified in RCW 43.19A.150(1). The new bill requires cities and counties greater than 25,000 population or cities and counties in which organic materials collection services are provided under chapter 70A.205 RCW to adopt a composting procurement ordinance. The city of Ridgefield offers organic materials collection services under chapter 70A.205 RCW through Waste Connections. The new legislation incorporates the requirement in RCW 43.19A.120(1), adopted in 2020 which states: When planning government-funded projects or soliciting and reviewing bids for such projects, all state agencies and local governments shall consider whether compost products can be utilized in the project. Ordinance No. 1390 is modeled after other Washington municipalities to address the procurement requirement to determine whether compost products can be utilized and the method for procuring composted materials in city led projects. The Ordinance also addresses required reporting internally and to the to the state. The city will be required to report on organic materials to the state by December 3, 2024 and every even year after.

MOTION: MOVED TO ORDINANCE NO. 1390 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Aichele, Chipman, Coker, Cole
ABSENT:	Lindsay

PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No. 1388 - Downtown Fee Waiver - Claire Lust, Community Development Director

The proposal is to amend RMC 3.70 to allow Council to waive development fees for projects in the Central Mixed Use and Waterfront Mixed Use zones. The City of Ridgefield Downtown/Waterfront Subarea Plan (adopted into the 2016 Comprehensive Plan) sets out a clear vision for long-term reinvestment, revitalization and redevelopment of the waterfront and historic downtown. The subarea plan recommends working with regional developers in devising incentives for infill development downtown, and also recommends exploring funding mechanisms to support downtown development including reduction in permitting fees for buildings designed to match the character of downtown.

The City has taken several steps to support this vision, including adopting mixed-use zoning, adopting architectural design standards and other development regulations to assure the small-town character is maintained, and adopting a downtown traffic impact fee (TIF waiver). The City proposes to provide further incentives by expanding the TIF waiver to include other types of development fees. Reducing fees for redevelopment in the downtown/waterfront subarea would further the public interest by reducing the costs of redevelopment within the downtown core where other constraints not found within other zone of the City slow such redevelopment.

Mayor Pro Tem Aichele Opened Public Hearing: 7:22PM

No testimony received.

Mayor Pro Tem Aichele Closed Public Hearing: 7:22PM

First reading only.

2. Public Hearing and First Reading of Ordinance No. 1389 - NW 24Th Avenue Petition to Annex - Claire Lust, Community Development Director

The Petition to Annex area includes five parcels and adjacent right-of-way on NW Carty Road. The area is in the Ridgefield Urban Growth Area (UGA) and contiguous with the existing Ridgefield city limits to the north. Therefore, the area is eligible for annexation. The comprehensive plan designation on the site is Urban Low (UL). The current Clark County zoning is Residential Low Density (R1-6), with the Urban Holding - 10 (UH-10) overlay. RDC 18.210.015.A states that the city shall designate all newly annexed lands designated for urban low density residential as Residential Low Density 4, 6, or 8. Under the adopted Carty Road Subarea Plan, the zoning designation is RLD-4 with a heritage overlay over the southern portion of the proposed annexation area. Per the subarea plan, the purpose of the heritage overlay is to encourage the preservation and continued use of historic properties and structures, require design review to ensure compatibility with historic elements, and provide increase setbacks. Per RDC 18.210.015.B, the UH-10 overlay shall remain in place until urban services, consistent with the adopted capital facility plan and comprehensive plan, are available to the site or until all financing necessary to construct or bond for the necessary urban services is secured. The adoption of development standards for the Carty Road Subarea will also be required before lifting the UH-10 overlay. Any future development applications would be subject to land use review and compliance with the applicable development standards in Title 18 of the Ridgefield Municipal Code. Engineering and building applications would also be required to obtain development permits.

Mayor Pro Tem Aichele Opened Public Hearing: 7:28PM

No testimony received.

Mayor Pro Tem Aichele Closed Public Hearing: 7:28PM

MOTION: MOVED TO ADOPT ORDINANCE NO. 1389 AND WAIVE THE SECOND READING.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Cole, Councilor
SECONDER:	Judy Chipman, Councilor
AYES:	Onslow, Wells, Aichele, Chipman, Coker, Cole
ABSENT:	Lindsay

PUBLIC COMMENT

Comments received during public testimony can be heard on the City's website under <https://ridgefieldwa.us/government/city-council-meeting-audio-files/>

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Cole - Thanked Public Works crew for their hard work during the winter storm, attended City/Port legislative breakfast session.

Council Member Chipman - Attended Clark College legislative session, CRWWD meeting.

Council Member Wells - Attended City/Port legislative breakfast session, pre-application conference, City Manager briefing.

Council Member Onslow - Attended 2 legislative meetings, RTC meeting, tree planting event at Horns Corner Park, CDBG meeting.

Council Member Coker - Attended tree planting event at Horns Corner Park, chamber board and planning meeting.

Mayor Pro Tem

Attended Main Street meeting and provided an update.

City Manager

City Manager Steve Stuart - Provided an update on opening of BevRidge and Bunnies.

Community Development Director Claire Lust - Provided LEAN process improvement training update.

Finance Director Kirk Johnson - Thanked Council for feedback on energy audit study session.

ADJOURN - [7:44 PM](#)

Julie Ferriss, City Clerk

Jennifer Lindsay, Mayor

Attachment: 01-12-2023 (Approval of Minutes)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: January 26, 2023

ITEM:

AGENDA ITEM TITLE: Motion - Approval of Pioneer Street to Shobert Lane Watermain
Project Design and Construction Support Contract

GOVERNING LEGISLATION:

Revised Code of Washington Title 35 – Cities and Towns

PREVIOUS COUNCIL ACTION TAKEN:

None.

SUMMARY/BACKGROUND:

The City of Ridgefield is planning for water main improvements in the downtown area. One of these projects is along S. 6th and 7th Avenues between Pioneer Street and Shobert Lane (see map in Exhibit 1). When completed, the improvements will include installing approximately 1660' of ductile iron pipe for the water main as well as reconnecting water services to customers' existing plumbing. Also included will be installing two new fire hydrants and some other components to support the upgraded water main.

The City sought qualifications from highly qualified firms to provide all pre-construction design services for the Pioneer to Shobert Lane Water Main

Replacement Project. An evaluation committee reviewed the submittals using the following criteria:

- Firm Profile (up to 15 points)
- Key Personnel (up to 25 points)
- Recent Experience with Similar Projects (up to 25 points)
- Project Approach (up to 25 points)
- References (up to 10 points).

The evaluation committee recommended the Grayling Engineers team as the highest ranked, qualified team for contract negotiations.

The consultant team's work scope includes:

-
- Project Management
 - Data Collection including utility mapping and survey
 - Preliminary, advanced and final design plans, specifications and cost estimate.
 - Bid and Construction support
 - Record drawings of the final product.

BUDGET/FINANCIAL IMPACTS:

The Water System Improvements budget includes a total of \$900,000 for downtown water main improvements, including this project. The Grayling proposal of \$212,676 is within the budget for these water projects.

RECOMMENDED ACTION OR MOTION:

Staff recommends awarding the design and construction support contract to Grayling Engineers. A suggested motion is:

“I move to award the Pioneer to Shobert Water Main Design and Construction Support contract to Grayling Engineers in the amount of \$212,676.”

STAFF CONTACT: Chuck Green, Public Works Director

ATTACHMENTS: Map (PDF)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: January 26, 2023

ITEM:

AGENDA ITEM TITLE: A Resolution Removing Certain Restrictions on Mail Delivery in the City of Ridgefield, Washington

PREVIOUS COUNCIL ACTION TAKEN:

None.

SUMMARY/BACKGROUND:

Currently, the United States Postal Service (USPS) does not deliver mail to addresses within a one-quarter mile radius of the downtown Ridgefield post office at 205 N Main Avenue. This policy creates conflict when downtown property owners and residents apply for a City encroachment permit to place a mailbox in the right-of-way adjacent to their home, only to learn that mail cannot be delivered to that mailbox.

In Fall 2022, City staff learned that USPS staff follow this policy restricting mail delivery based on a historic City ordinance prohibiting mail delivery within one-quarter mile of the post office. USPS staff do not have a copy of an ordinance of this nature. USPS staff agreed that they would end the policy prohibiting mail delivery within one-quarter mile of the post office if the ordinance could not be located. City staff researched historic City legislation and did not find any ordinances or resolutions restricting mail delivery.

Proposed Resolution No. 623 would confirm that there is no City legislation prohibiting mail delivery within a one-quarter mile radius of the Ridgefield post office and would supersede any historic legislation restricting mail delivery in downtown Ridgefield discovered at a future date.

BUDGET/FINANCIAL IMPACTS:

None.

ACTION OR MOTION:

To adopt Resolution No. 623:

“I move to adopt Resolution No. 623 as presented.”

STAFF CONTACT: Claire Lust, Community Development Director

ATTACHMENTS:

Resolution No.623**A RESOLUTION REMOVING CERTAIN RESTRICTIONS ON MAIL DELIVERY IN THE CITY OF RIDGEFIELD, WASHINGTON**

WHEREAS, The United States Postal Service (USPS) delivers mail to certain addresses in the City of Ridgefield and maintains Post Office Boxes at the downtown Ridgefield post office located at 205 N Main Avenue (post office); and

WHEREAS, USPS policy prohibits mail delivery to addresses within a one-quarter mile radius of the post office; and

WHEREAS, USPS requires owners and residents at addresses within the one-quarter mile radius to instead rent a PO Box; and

WHEREAS, the aforementioned USPS mail delivery policy is based on USPS staff's institutional recollection of a historic ordinance adopted by the Ridgefield City Council prohibiting mail delivery within one-quarter mile of the post office; and

WHEREAS, USPS staff do not have a copy of an ordinance of this nature; and

WHEREAS, Ridgefield staff researched the historic record of ordinances and resolutions of the City of Ridgefield and did not locate any decision of the City Council restricting mail delivery; and

WHEREAS, multiple owners and residents at addresses within the one-quarter mile radius have applied for City of Ridgefield encroachment permits to place mailboxes in the right-of-way adjacent to their residences, subsequently learning that mail will not be delivered to such mailboxes; and

WHEREAS, limited availability of PO Boxes at the post office poses a challenge to serving downtown residents;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON, AS FOLLOWS:

Section 1. Mail delivery. The City Council hereby confirms that there is no known City legislation prohibiting mail delivery within a one-quarter mile radius of the Ridgefield Post Office located at 205 N Main Avenue.

Section 2. Repealer. To the extent that there exists any City policy, whether by ordinance, resolution, policy or procedure that prohibits mail delivery within on-quarter mile of the Ridgefield Post Office located at 205 N Main Avenue, such policies are hereby repealed.

Section 3. Request for mail delivery service. The City Council hereby directs the City Manager to submit a request on behalf of the City to the downtown Ridgefield Post Office requesting an amendment to their policy prohibiting such mail delivery as described herein and authorizing its delivery consistent with this Resolution.

ADOPTED AT THE REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 26TH DAY OF JANUARY 2023

CITY OF RIDGEFIELD

Jennifer Lindsay, Mayor

ATTEST/AUTHENTICATED:

Julie Ferriss
City Clerk

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: January 26, 2023

ITEM:

AGENDA ITEM TITLE: AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON
Amending Chapter 3.70, Fees for Services to Authorize THE
Waiver of Development Fees for the DOWNTOWN Central
Mixed Use and Waterfront Mixed Use Zones

PREVIOUS COUNCIL ACTION TAKEN:

January 12, 2023: Public hearing and first reading for Ordinance No. 1388.

SUMMARY/BACKGROUND:

The proposal is to amend RMC 3.70 to allow Council to waive development fees for projects in the Central Mixed Use (CMU) and Waterfront Mixed Use (WMU) zones.

The City of Ridgefield Downtown/Waterfront Subarea Plan (adopted into the 2016 Comprehensive Plan) sets out a clear vision for long-term reinvestment, revitalization and redevelopment of the waterfront and historic downtown. The subarea plan recommends working with regional developers in devising incentives for infill development downtown, and also recommends exploring funding mechanisms to support downtown development including reduction in permitting fees for buildings designed to match the character of downtown.

The City has taken several steps to support this vision, including adopting mixed-use zoning, adopting architectural design standards and other development regulations to assure the small-town character is maintained, and adopting a downtown traffic impact fee (TIF waiver). The City proposes to provide further incentives by expanding the TIF waiver to include other types of development fees. Reducing fees for redevelopment in the downtown/waterfront subarea would further the public interest by reducing the costs of redevelopment within the downtown core where other constraints not found within other zone of the City slow such redevelopment.

BUDGET/FINANCIAL IMPACTS:

Financial impacts will depend on the level of redevelopment and the scope of individual projects. For those projects that receive a waiver by the City Council, the full review cost will come from the general fund because the Council has determined that there are particular additional benefits to the public from those downtown redevelopment projects as shown by their application.

ACTION OR MOTION:

Adopt Ordinance No. 1388 by making the following motion:

“I move to adopt Ordinance No. 1388, as presented.”

STAFF CONTACT:

Claire Lust, Community Development Director

ATTACHMENTS:

ORD 1388 Exhibit A_Amendments to RMC 3.70_Downtown Fee Waiver (PDF)

ORDINANCE NO. 1388**AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON AMENDING CHAPTER 3.70, FEES FOR SERVICES TO AUTHORIZE THE WAIVER OF DEVELOPMENT FEES FOR THE DOWNTOWN CENTRAL MIXED USE AND WATERFRONT MIXED USE ZONES**

WHEREAS, the City of Ridgefield processes permits for the development of land and requires the payment of fees for the costs of development review associated with these permits; and

WHEREAS, the City and key stakeholders have identified the redevelopment of the City's downtown core and waterfront consistent with the historic main street vision as a significant goal; and

WHEREAS, because of the importance of this downtown core, the City has been working for many years to develop and implement plans for the redevelopment of the City's downtown area and waterfront; and

WHEREAS, the City adopted the downtown/waterfront subarea plan in 2016 that integrated many of the planning documents and set out a clear vision for long-term revitalization and redevelopment of the waterfront and historic downtown; and

WHEREAS, the City's vision for a small town, walkable scale, historic business core that integrates with the waterfront has led to the City to adopt certain architectural design standards and other development regulations within the downtown area to assure that the walkable, small town character is maintained; and

WHEREAS, the constraints of redevelopment in the downtown core and waterfront are not found elsewhere within the City; and

WHEREAS, the 2016 subarea plan recommends working with regional developers in devising incentives for infill development and promoting redevelopment and reinvestment in the downtown and waterfront area; and

WHEREAS, the 2016 subarea plan further recommends exploring financing mechanisms to support downtown development and examining the reduction in permitting fees for buildings designed to match the character of the downtown; and

WHEREAS, on February 12, 2015 the City adopted Ordinance 1178 amending the TIF program to allow the waiver TIF fees for development within the CMU Zone; and

WHEREAS, the City wishes to provide further incentives for infill redevelopment of the City's downtown CMU and WMU zones by expanding this waiver to include other types of development fees and charges; and

WHEREAS, the City Council finds that reducing fees and charges for redevelopment in the CMU and WMU zones furthers the public interest by reducing the costs of redevelopment within the downtown core where other constraints slow such redevelopment which are not found within other zones of the City; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. **Public Interest.** The City Council for the City of Ridgefield, Washington finds, that it is in the public interest to amend the municipal code to create a process to allow limited waiver of development fees for certain development in the Central Mixed Use (CMU) and Waterfront Mixed Use (WMU) zones to promote downtown and waterfront revitalization and redevelopment consistent with the community vision for redevelopment in this area.

Section 2. **Findings of Fact.** Each and every of the recitals contained in the 'whereas' clauses of the preamble to this ordinance are hereby adopted as findings of fact and incorporated herein fully by reference.

Section 3. **Amending Chapter 3.70 RMC.** The City Council for the City of Ridgefield hereby amends Chapter 3.70 Fees for Services as set forth in Exhibit "A" attached hereto and incorporated fully by this reference.

Section 4. **Corrections.** The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. **Severability.** Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid, the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 6. **Effective Date.** This ordinance shall be in full force and effect thirty (30) calendar days after adoption and publication pursuant to law.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 26TH DAY OF JANUARY 2023.

CITY OF RIDGEFIELD

Jennifer Lindsay, Mayor

ATTEST/AUTHENTICATED:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker, City Attorney

Public Hearing: January 12, 2023
First reading: January 12, 2023
Second Reading/Passage: January 26, 2023
Date of Publication:
Effective Date:

EXHIBIT A:

Amendments to RMC 3.70 Fees for Services

Chapter 3.70 FEES FOR SERVICES

Sections:

3.70.005 Purpose.

The purpose of this chapter is to establish the authority of the Ridgefield city council to establish fees for services including, but not limited to, planning, engineering, building, park and recreation, administrative and other fees as determined via resolution action, and to establish the conditions under which those fees for services may be reduced, deferred, or waived.

3.70.010 Establishment of fees—Resolution action.

The Ridgefield city council shall establish as necessary fees for services including, but not limited to, planning, engineering, building, park and recreation, administrative and other fees as determined via resolution action. The resolution shall contain a mechanism for the annual adjustment of fees for services to address market-based impacts on the provision of these city services.

3.70.030 Fees subject to deferral and waiver.

Notwithstanding other provisions of this code, development fees charged by the City for projects receiving final approval and occupancy after the effective date of the Ordinance adopting these changes are subject to deferral and waiver as set forth in this Chapter. Development fees are defined as monetary payment paid by the applicant or the applicant's agent to the City for building permits, critical area review permits, impact fees, and land use actions and permits such as conditional use permits and variances. This chapter shall not apply to defer or waive the following: any system development charges, any Washington State Building Code Council Surcharges, or fees collect on behalf of outside agencies.

3.70.040 Impact fees.

Development impact fees are further regulated by Chapter 82.02 RCW and RMC 18.070. Any impact fee waiver shall comply with these regulations and the City must the pay the amount of the impact fee waived into the impact fee fund out of general funds or other sources of lawful funding as required by state law.

3.70.050 Eligibility.

The following conditions must be met for an applicant to be eligible for a waiver of fees:

- A. The development project must be located within the following areas:
 - 1. The Ridgefield central mixed use zoning district (CMU) as set forth in the City's zoning code; or
 - 2. The Ridgefield waterfront mixed use zoning district (WMU) as set forth in the City's zoning code.
- B. The applicant must demonstrate that the development project is for the redevelopment of the property and the development project meets or exceeds the development and design standards for the underlying zone.
- C. No federal, state, or local rule or regulation prohibits the waiver.
- D. The waiver shall not apply to any fees or portions of any fees that the City would be required to remit to the State or another government entity.

3.70.060 Application and approval process.

- A. An application for a fee waiver must be made to the City in a form and manner prescribed by the City and contain information showing the location of the development project, compliance with the eligibility criteria, the schedule for completion, and such other information required by the City.
- B. The application for a fee waiver must be submitted prior to final City approval of the development project associated with the development permit fee being waived; provided however, that no fees paid to the City will be reimbursed but instead such payments may be deferred in advance by the City until a decision on the waiver application has been made by the City Council.
- C. The issuance of a waiver of any or all or any portion of a fee authorized under this Chapter is wholly within the sole discretion of the City Council.
- D. The City may consider the Applicant's eligibility and may also consider the following factors:
 - 1. The nature of the development project and the impact the redevelopment will have on downtown and waterfront areas;
 - 2. Comparable waivers or deferrals issued by the City;
 - 3. Any other identified public benefit resulting from the development project; and
 - 4. Any other factor the City deems appropriate.
- E. The City Manager or designee is authorized to defer development fees payment from the time of the application until the City Council issues a decision on the fee waiver application.
- F. Any decision by City Council is a final decision of the City.
- G. In the event the waiver application is denied:
 - 1. The Applicant must pay all deferred fees within ten days;
 - 2. The amount of the fee shall be determined by the fee schedule in effect at the time of the application for deferral;
 - 3. The City may refuse to issue further permits or approvals until any deferred fees have been paid; and
 - 4. Any deferred fees which are not paid within 30 days shall become a lien on the property in favor of the City for the amount of the unpaid fees.