



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, February 9, 2023
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the January 26, 2023 Meeting**

IV. PRESENTATION

- 1. Tax Increment Area (TIA) Update - Kirk Johnson, Finance Director**
- 2. 2023 Parks Board Work Plan - Steve Stuart, City Manager**
- 3. 2023 Planning Commission Work Plan - Claire Lust, Community Development Director**

V. BUSINESS

- 1. Motion - Consideration of Bids for Pioneer Street Extension Project - Kirk Johnson, Finance Director**

VI. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

VII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

- 1. Council**
- 2. Mayor**
- 3. City Manager**

VIII. ADJOURN

City Council Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: February 09, 2023
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION:

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

ACTION OR MOTION:

Approve the claims and/or payroll by making the following motion:

“I move to approve the consent agenda as presented”

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

Approved to be placed on City Council Agenda:

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: February 09, 2023

ITEM:

AGENDA ITEM TITLE: Approval of Minutes from the January 26, 2023 Meeting

AGENDA ITEM TITLE:

Approval of minutes from the following meeting(s) of the council:

GOVERNING LEGISLATION:

Not applicable

PREVIOUS COUNCIL ACTION TAKEN:

Not applicable

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s)

BUDGET/FINANCIAL IMPACTS:

Not applicable

ACTION OR MOTION:

Approve the minutes by making the following motion:

1. "I move to approve the consent agenda"

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS:

Approved to be placed on City Council Agenda:

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: February 09, 2023
ITEM: PRESENTATION
AGENDA ITEM TITLE: Tax Increment Area (TIA) Update

GOVERNING LEGISLATION:

RCW 39.114 Tax Increment Financing

PREVIOUS COUNCIL ACTION TAKEN:

Council received a presentation on Tax Increment Financing 101

SUMMARY/BACKGROUND:

City staff are conducting due diligence on the adoption of a Tax Increment Area to provide financing options for capital projects.

BUDGET/FINANCIAL IMPACTS:

In process

ACTION OR MOTION:

No action requested. Presentation only.

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

Approved to be placed on City Council Agenda:

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: February 09, 2023

ITEM:

AGENDA ITEM TITLE: 2023 Parks Board Work Plan

GOVERNING LEGISLATION:

N/A

PREVIOUS COUNCIL ACTION TAKEN:

N/A

SUMMARY/BACKGROUND:

Every year since 2020, the Parks Board develops and approves a high-level workplan for the upcoming year. The plan is intended to be a guide for the work the board undertakes each year and includes key priorities. The 2023 workplan was developed in the Fall of 2022. It was vetted at the boards public meeting on December 14, 2022 and approved by the Parks Board on 01/11/2023. The plan did not receive any public comments, however, the parks board had extensive discussions about it to ensure it was focused, strategic, and actionable.

In 2023, the board will continue to focus on parks capital projects, provide recommendations to staff and council. In addition, the board intends to increase its capacity and awareness of key policies and issues that impact our parks including inclusion, ADA, historic preservation, etc. Lastly, the parks board plans to implement an annual review of park rules, park facilities tour, and increase collaborations with local non-profits and volunteer groups.

BUDGET/FINANCIAL IMPACTS:

None

Approved to be placed on City Council Agenda:

ACTION OR MOTION:

Staff recommends that City Council review Parks Board 2023 Work Plan and provide feedback.

STAFF CONTACT: Steve Stuart, City Manager

ATTACHMENTS:

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: February 09, 2023

ITEM:

AGENDA ITEM TITLE: 2023 Planning Commission Work Plan

GOVERNING LEGISLATION:

PREVIOUS COUNCIL ACTION TAKEN:

SUMMARY/BACKGROUND:

BUDGET/FINANCIAL IMPACTS:

ACTION OR MOTION:

STAFF CONTACT: Claire Lust, Community Development Director

ATTACHMENTS:

Approved to be placed on City Council Agenda:

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: February 09, 2023

ITEM:

AGENDA ITEM TITLE: Motion - Consideration of Bids for Pioneer Street Extension Project

GOVERNING LEGISLATION:

PREVIOUS COUNCIL ACTION TAKEN:

SUMMARY/BACKGROUND:

BUDGET/FINANCIAL IMPACTS:

ACTION OR MOTION:

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS:

Approved to be placed on City Council Agenda: