



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, March 8, 2018
Ridgefield Community Center
210 N. Main, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from February 22, 2018 Meeting**

IV. PRESENTATION

- 1. Downtown Arts Quarter - Jeff Niten, Community Development Director**

V. BUSINESS

- 1. Second Reading of Ordinance No. 1258 - Complete Streets Policy - Bryan Kast, Public Works Director**

VI. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

VII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

- 1. Council**
- 2. Mayor**
- 3. City Manager**

VIII. FROM THE COUNCIL

IX. ADJOURN

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: March 08, 2018
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION:

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the claims and/or payroll by making the following motion:

“I move to approve the consent agenda as presented”

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS: March 8 2018 Claims Report (PDF)

City of Ridgefield
Claims Payment Report
For Approval on: March 8, 2018

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ACCURATE AUTOMOTIVE	9	4275	Public Safety	PD 2013 Taurus vehicle maint.	47.11
		4278	Public Safety	PD Vehicle 55290D Maint.	95.30
ACCURATE AUTOMOTIVE Total					142.41
ALLIANCE INDUSTRIAL GROUP	2965	2965-2018	Genl Govt/Facilities	Refund PLZ-18-0023	25.50
ALLIANCE INDUSTRIAL GROUP Total					25.50
ARAMARK UNIFORM SERVICES	32	863308683	Genl Govt/Facilities	PW Uniforms/Floor Mats	2.06
			Public Works	PW Uniforms/Floor Mats	44.42
			Community Development	PW Uniforms/Floor Mats	0.75
		863319131	Genl Govt/Facilities	PW Uniforms/Floor Mats	2.16
			Public Works	PW Uniforms/Floor Mats	47.94
			Community Development	PW Uniforms/Floor Mats	0.75
		863329558	Genl Govt/Facilities	PW Uniforms/Floor Mats	2.07
			Public Works	PW Uniforms/Floor Mats	45.08
			Community Development	PW Uniforms/Floor Mats	0.75
		863329557	Genl Govt/Facilities	Floor Mats - City Hall/PW/CDD/PD	7.09
			Public Safety	Floor Mats - City Hall/PW/CDD/PD	4.47
			Public Works	Floor Mats - City Hall/PW/CDD/PD	3.91
			Community Development	Floor Mats - City Hall/PW/CDD/PD	3.92
		863319130	Genl Govt/Facilities	Floor Mats - City Hall/PW/CDD/PD	7.09
			Public Safety	Floor Mats - City Hall/PW/CDD/PD	4.47
			Public Works	Floor Mats - City Hall/PW/CDD/PD	3.91
			Community Development	Floor Mats - City Hall/PW/CDD/PD	3.92
		863308682	Genl Govt/Facilities	Floor Mats	7.09
			Public Safety	Floor Mats	4.47
			Public Works	Floor Mats	2.62
			Community Development	Floor Mats	5.21
ARAMARK UNIFORM SERVICES Total					204.15
ASSOCIATED CONSULTANTS INC.	1030	17-204A-02	Community Development	Hillhurst Commercial Center Plan Review	595.00
		17-128-04	Community Development	Flowserve Industrial Building Plan Review	850.00
		17-152-05	Community Development	Ridgefield 5-8 Intermediate School Plan Review	2,486.25
		17-235-03	Community Development	Ridgefield Storage Builidings Plan Review	510.00
ASSOCIATED CONSULTANTS INC. Total					4,441.25
BERGERABAM	1708	321523	Genl Govt/Facilities	Abrams Park Nature Play	1,536.33
BERGERABAM Total					1,536.33
BRAT WEAR GROUP LLC	63	21802B120	Public Safety	PD Jumpsuit - Doriot	529.53
BRAT WEAR GROUP LLC Total					529.53

Attachment: March 8 2018 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
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CITY OF BATTLE GROUND	92	967	Judicial	(blank)	9,130.85
CITY OF BATTLE GROUND Total					9,130.85
CLARK COUNTY	102	730014392	Community Development	Fire Inspection - AIG Fabrication	200.00
		220004992	Judicial	Jan 2018 Supervision and Pretrials	286.39
CLARK COUNTY Total					486.39
CLARK COUNTY TREASURERS OFFICE	554	SIF201801-01	Genl Govt/Facilities	School Impact Fees	54,553.84
CLARK COUNTY TREASURERS OFFICE Total					54,553.84
CLARK PUBLIC UTILITIES	110	201802-07	Public Works	109 W Division St - Electricity	222.39
		201802-01	Public Works	N 1st Cir & N 65th Ave - Park & Ride	93.59
		201802-05	Public Works	255 S 56th Pl - Electricity	1,977.47
				Municipal Lighting Lease	7,225.33
		201802-03	Public Works	301 N 3rd Ave	100.78
			Community Development	301 N 3rd Ave	79.17
		201802-04	Public Works	109 W Division St - Electricity	3,245.15
		110-2018037445-	Public Works	35th Roundabout Construction	649.18
		201802-09	Public Works	N Abrams Park/E Division	121.18
		201802-10	Public Works	214 S Riverview Dr	46.09
		201802-11	Public Works	City Park/Water Well	1,511.63
		201802-06	Genl Govt/Facilities	230 Pioneer Ave	170.15
		201802-02	Public Works	400 N Abrams Park Rd	760.88
		201802-08	Public Safety	116 N Main Avenue	225.98
CLARK PUBLIC UTILITIES Total					16,428.97
COLUMBIA WEST ENGINEERING INC.	1446	16046-7	Public Works	RORC Project Management	575.00
COLUMBIA WEST ENGINEERING INC. Total					575.00
COMCAST	2271	2271-201802-301	Genl Govt/Facilities	PW/CDD Fax Line	1.70
			Public Works	PW/CDD Fax Line	27.47
			Community Development	PW/CDD Fax Line	31.07
COMCAST Total					60.24
COMCAST BUSINESS	1666	61901382	Genl Govt/Facilities	City Hall Communications	364.16
COMCAST BUSINESS Total					364.16
COMDATA NETWORK INC.	1101	20291112	Genl Govt/Facilities	Fuel PW - XN173	61.32
			Public Works	Fuel PW - XN173	1,110.09
			Community Development	Fuel PW - XN173	23.91
				Fuel CDD - XN173	341.97
		20291113	Public Safety	PD Fuel XN795	815.08
COMDATA NETWORK INC. Total					2,352.37
COMPULINK MANAGEMENT CENTER INC.	2648	QUO-58138-S5C2P	Public Works	Software/System add on LSAP	1,162.24
			Community Development	Software/System add on LSAP	697.34
			Information Technology	Software/System add on LSAP	1,046.02
COMPULINK MANAGEMENT CENTER INC. Total					2,905.60

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City of Ridgefield

Claims Payment Report

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CORE & MAIN LP	2906	I493374	Public Works	Setter w/ CK QJ Inlet	296.80
		I449890	Public Works	Setter w/ CK Qj inlet & Resettlers	806.68
CORE & MAIN LP Total					1,103.48
CRIMINAL JUSTICE TRAINING COMMISSION	2721	201129688	Public Safety	Executive Training Brooks	250.00
CRIMINAL JUSTICE TRAINING COMMISSION Total					250.00
DELL MARKETING L.P.	2841	10217355335	Public Safety	(2) Latitude Laptops w/ Antenna & Dock	6,827.15
DELL MARKETING L.P. Total					6,827.15
DEPARTMENT OF ECOLOGY	144	0144-201803-01	Public Works	Semi-Annual Wastewater Permit Fee	2,373.84
DEPARTMENT OF ECOLOGY Total					2,373.84
DEPARTMENT OF LICENSING	154	0154-201803-01	Administration	Notary Renewal - Mcgravan	30.00
		2018RG00000241	Genl Govt/Facilities	CPL - Warner	18.00
		2018REG0000240	Genl Govt/Facilities	CPL - Schubert	18.00
		2018RG00000242	Genl Govt/Facilities	CPL fee Steele-Hoots	18.00
DEPARTMENT OF LICENSING Total					84.00
DICK'S TIRE FACTORY	158	D86730	Public Safety	PD Vehicle 59462D Maint.	37.71
DICK'S TIRE FACTORY Total					37.71
ELCOR INC	2081	10372	Public Safety	Computers/Server warranty renewals	992.29
			Public Works	Computers/Server warranty renewals	372.11
			Community Development	Computers/Server warranty renewals	496.14
			Information Technology	Computers/Server warranty renewals	2,684.99
ELCOR INC Total					4,545.53
GISI MARKETING GROUP	2811	148455	Genl Govt/Facilities	1st Sat Handbills	372.90
GISI MARKETING GROUP Total					372.90
GRAY AND OSBORNE INC	207	0207-201803-5	Community Development	Village at Canyon Ridge PUD	392.85
		0207-201803-6	Community Development	Prof Eng Svcs Taverner Ridge Phase 8 and 9	767.17
		0207-201803-2	Community Development	2017 General Engineering Services	1,001.44
		0207-201803-7	Community Development	Prof Eng Svcs Cloverhill Phs 5	1,316.99
GRAY AND OSBORNE INC Total					3,478.45
GROVER ELECTRIC AND PLUMBING	210	HA65677	Genl Govt/Facilities	Operational Supplies	19.07
			Public Works	Operational Supplies	287.97
			Community Development	Operational Supplies	14.52
		HA65621	Genl Govt/Facilities	Operational Supplies	9.19
			Public Works	Operational Supplies	138.78
			Community Development	Operational Supplies	7.00
GROVER ELECTRIC AND PLUMBING Total					476.53
H.D. FOWLER COMPANY	2036	I4753141	Public Works	Water operational supplies	617.97
H.D. FOWLER COMPANY Total					617.97
HARRY'S LAWN AND POWER EQUIPMENT	214	134425	Public Works	Control Shaft	9.59
HARRY'S LAWN AND POWER EQUIPMENT Total					9.59
HOME DEPOT CREDIT CARD SERVICES	1805	7044240	Genl Govt/Facilities	Unv. metallic pearl mist & Dual Color Headlamp	2.35

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HOME DEPOT CREDIT CARD SERVICES	1805	7044240	Public Works	Unv. metallic pearl mist & Dual Color Headlamp	35.67
			Community Development	Unv. metallic pearl mist & Dual Color Headlamp	1.80
HOME DEPOT CREDIT CARD SERVICES Total					39.82
INTOXIMETERS INC.	2904	588915	Public Safety	Operational Supplies	978.31
INTOXIMETERS INC. Total					978.31
J2 BLUE PRINT SUPPLY	243	AR43085	Public Works	Downtown Accessibility I	387.04
J2 BLUE PRINT SUPPLY Total					387.04
JOHN MAIN	2448	2448-201801-01	Council	Jan 2018 Mileage Reimb - Main	19.73
		2448-201802-01	Council	Mileage Reimb - C-tran Board - Main	19.37
JOHN MAIN Total					39.10
LAFROMBOISE COMMUNICATIONS INC	2388	102569	Community Development	SEPA Review Greely Acres Communication PLZ-17-0049	142.83
		2388	Community Development	Ordinance 1256	46.44
		102496	Community Development	SEPA Ridgefield HS Addition PLZ-17-0154	112.40
LAFROMBOISE COMMUNICATIONS INC Total					301.67
LAKESIDE INDUSTRIES	264	39751	Public Works	EZ Street Asphalt	514.77
		39101	Public Works	Asphalt	303.52
LAKESIDE INDUSTRIES Total					818.29
LEOTEK ELECTRONICS USA, INC	2921	4109168975	Public Works	LED Street light conversion	27,030.55
LEOTEK ELECTRONICS USA, INC Total					27,030.55
LEWIS COUNTY SHERIFF'S OFFICE	2465	2465-201803	Public Safety	Citizen Drop Box Med Disposal	6.61
LEWIS COUNTY SHERIFF'S OFFICE Total					6.61
LYNCH JANITORIAL AND CLEANING LLC	2197	182073	Genl Govt/Facilities	Janitorial Services	202.66
			Public Safety	Janitorial Services	159.92
			Public Works	Janitorial Services	113.99
			Community Development	Janitorial Services	163.10
LYNCH JANITORIAL AND CLEANING LLC Total					639.67
MARIUS L MALATTIA	1817	104	Community Development	Design Review Svcs for View Ridge MS & Plastifab	577.50
MARIUS L MALATTIA Total					577.50
MARK O BROWN	567	2018-02	Genl Govt/Facilities	February 2018 Lobbyist	3,000.00
MARK O BROWN Total					3,000.00
MAX THERAPY LLC	2966	BL 00633	Genl Govt/Facilities	Refund - Business License application revoked	50.00
MAX THERAPY LLC Total					50.00
MICRO DATA BUSINESS FORMS	2964	42084	Public Safety	Infraction and Citation Forms (half order)	713.45
MICRO DATA BUSINESS FORMS Total					713.45
MINUTEMAN PRESS	1432	80383	Community Development	CDD Date Stamp	164.53
MINUTEMAN PRESS Total					164.53
NAPA AUTO PARTS	498	36423	Genl Govt/Facilities	PW Shop & Chevy Maint Supplies	55.98
			Public Works	PW Shop & Chevy Maint Supplies	104.74
			Community Development	PW Shop & Chevy Maint Supplies	1.16
		34218	Public Works	Operational Supplies	2.91

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NAPA AUTO PARTS	498	35362	Genl Govt/Facilities	10 yd truck headlight and diesel treatment	2.28
			Public Works	10 yd truck headlight and diesel treatment	34.49
			Community Development	10 yd truck headlight and diesel treatment	1.74
		35592	Public Works	Street Supplies	60.07
		35735	Genl Govt/Facilities	10 yd dump truck maint. supplies	2.76
			Public Works	10 yd dump truck maint. supplies	41.71
			Community Development	10 yd dump truck maint. supplies	2.11
		34283	Public Works	10 yrd sander plow supplies	15.47
		35478	Genl Govt/Facilities	Tanker truck operational supplies	5.55
			Public Works	Tanker truck operational supplies	83.77
			Community Development	Tanker truck operational supplies	4.23
NAPA AUTO PARTS Total					418.97
NORTHSTAR CHEMICAL INC.	1019	118721	Public Works	Sodium Hypochlorite	807.58
NORTHSTAR CHEMICAL INC. Total					807.58
OFFICIAL PAYMENTS CORPORATION	1701	55620	Public Works	E-pay fees	15.60
OFFICIAL PAYMENTS CORPORATION Total					15.60
OTAK INC.	1787	21800365	Public Works	RORC Construction Mgmt	5,886.00
OTAK INC. Total					5,886.00
PACIFIC OFFICE AUTOMATION	1564	58180703	Public Works	CDD/PW Copier Lease	173.45
			Community Development	CDD/PW Copier Lease	173.45
		58180733	Genl Govt/Facilities	City Hall/PW Printer Lease	776.17
			Public Works	City Hall/PW Printer Lease	49.58
			Community Development	City Hall/PW Printer Lease	1.71
PACIFIC OFFICE AUTOMATION Total					1,174.36
PBS ENGINEERING AND ENVIRONMENTAL	342	0071069.000-6	Public Works	S 45th Ave & Royle Rd Improvements	58,932.68
		0070940.001-15	Public Works	Ridgefield Outdoor Rec Complex Phase II	63,028.28
		HDJ4083.002-24	Public Works	35th & Pioneer Rndbt Design Ph2	17,929.00
		0071220.000-1	Community Development	Pioneer Junction - Professional Services	2,835.59
PBS ENGINEERING AND ENVIRONMENTAL Total					142,725.55
PIONEER PEST MANAGEMENT	2040	260541	Community Development	Pest Control Quarterly Service	107.32
PIONEER PEST MANAGEMENT Total					107.32
PURCHASE POWER	356	15456710	Genl Govt/Facilities	Postage	500.00
PURCHASE POWER Total					500.00
RIDGEFIELD COMMUNITY CENTER	373	0373-201803	Genl Govt/Facilities	Feb 2018 Community Center Rental	562.50
			Community Development	Feb 2018 Community Center Rental	187.50
RIDGEFIELD COMMUNITY CENTER Total					750.00
SIMPLIFILE	2962	E5486539	Community Development	Recording Fees Covenant Villiage Canyon Ridge	87.84
SIMPLIFILE Total					87.84
STAPLES CONTRACT & COMMERCIAL INC	2884	8048895259	Genl Govt/Facilities	Office Supplies	166.82
			Public Safety	Office Supplies	(28.13)

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STAPLES CONTRACT & COMMERCIAL INC	2884	8048895259	Public Works	Office Supplies	39.02
STAPLES CONTRACT & COMMERCIAL INC Total					177.71
STATE OF WA DEPARTMENT OF REVENUE	156	22864249	Genl Govt/Facilities	Jan 2018 B&O Excise Tax	9,810.15
STATE OF WA DEPARTMENT OF REVENUE Total					9,810.15
STEVE STUART	2075	2075-201802-01	Executive	Mileage Reimb. - AWC Mayors Exchange - Stuart	126.44
STEVE STUART Total					126.44
TERESA D JOHNSON CPA INC.	561	4796	Finance	2017 Annual Report Professional Services	2,785.00
TERESA D JOHNSON CPA INC. Total					2,785.00
THE MASTERS TOUCH LLC	1786	P56371	Public Works	2nd Delinquent Notices Postage	127.84
		56371	Public Works	2nd Delinquent Notice Stmt	305.47
		55933	Public Works	Delinquent Notices Stmt	311.74
		P55933	Public Works	Delinquent Notices Postage	236.41
THE MASTERS TOUCH LLC Total					981.46
THE PARR COMPANY	964	26398057	Public Works	De-Icer	65.00
		26397463	Public Works	Operational Supplies Parks Playground	36.85
THE PARR COMPANY Total					101.85
TRACY BLEHM	809	0809-201803	Human Resources	Mileage Reimbursement - Blehm	38.59
			Administration	Mileage Reimbursement - Blehm	13.79
TRACY BLEHM Total					52.38
UNLIMITED FENCE CO.	2559	1182	Public Works	Heron Drive Fence Repair	1,008.12
UNLIMITED FENCE CO. Total					1,008.12
USA BLUEBOOK	444	499494	Public Works	Catch Basin Insert Oil & Sediment	245.16
USA BLUEBOOK Total					245.16
VANCOUVER AUTO GROUP	451	104853	Public Safety	PD vehicle maint.	40.53
VANCOUVER AUTO GROUP Total					40.53
WA STATE DEPARTMENT OF TRANSPORTATION	688	RE 44 JD15670LO	Public Works	35th Ave Review Inspection	3,614.55
		RE 44 JD1385BLO	Public Works	De-Icer	1,419.20
WA STATE DEPARTMENT OF TRANSPORTATION Total					5,033.75
WA WILDLIFE AND RECREATION COALITION	1076	WWRC18-MEM	Public Works	2018 WA Wildlife & Recreation Coalition Membership	250.00
WA WILDLIFE AND RECREATION COALITION Total					250.00
WASHINGTON CITIES INSURANCE AUTHORITY	732	14086	Public Works	McGavran Notary Bond	38.00
			Finance	McGavran Notary Bond	2.00
WASHINGTON CITIES INSURANCE AUTHORITY Total					40.00
Grand Total					321,786.05

Attachment: March 8 2018 Claims Report (Approval of Claims And/Or Payroll)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: March 08, 2018
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Minutes from February 22, 2018 Meeting

AGENDA ITEM TITLE:

Approval of minutes from the following meeting(s) of the council:

GOVERNING LEGISLATION:

Not applicable

PREVIOUS COUNCIL ACTION TAKEN:

Not applicable

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s)

BUDGET/FINANCIAL IMPACTS:

Not applicable

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the minutes by making the following motion:

1. "I move to approve the consent agenda"

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS: 02-22-2018 (PDF)



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

February 22, 2018

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Mayor	Present	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Councilor	Present	
Darren Wertz	Councilor	Present	
John Main	Councilor	Present	
Sandra Day	Councilor	Present	

LATE CHANGES TO THE AGENDA

Add Business Item #4: Motion - Downtown Accessibility Project award.

PUBLIC COMMENT - [6:31 PM](#)

Norman Farrell - Resident

Comment regarding overnight camping Ordinance that's being proposed

Feel dismayed after reading the Ordinance

Applaud the provisions regarding public health and safety

Do feel that this Ordinance will unfairly target person who may be forced to seek shelter

Criminalize homelessness is a poor precedent for our community

Would like to encourage Council to reconsider proposed Ordinance to find other ways to address public health and safety concerns without wording that can serve to criminalize homelessness

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Day, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

1. Approval of Claims And/Or Payroll
2. Approval of Minutes from the February 8, 2018 Meeting

BUSINESS**1. Second Reading of Ordinance No. 1257 – Ridgefield Municipal Code 8.17.010: Permitted Overnight Camping - John Brooks, Police Chief**

Municipal code is silent on matters having to do with camping, it was recommended that an ordinance be drafted to offer guidance and a framework of rules having to do with camping within the city limits. This ordinance has been drafted with input from our city attorney, our WCIA legal representatives and in light of current court decisions regarding public camping.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1257 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

2. First Reading of Ordinance No. 1258 - Complete Streets Policy - Bryan Kast, Public Works Director

Complete Streets refers to a policy and planning approach that ensures that streets are planned, designed, constructed and maintained in a way that accommodates users of all forms of transportation including pedestrians, cyclists and users of public transportation. In 2011 Washington State passed a Complete Streets Bill (HB 1071) creating a program that would provide grants to communities that met appropriate criteria, including having an adopted Complete Streets Policy. In 2015 the City Council Adopted Resolution 495 and established a Complete Streets Policy for the City of Ridgefield. Over the past two years City staff have implemented the Policy and provided annual reports to the Council on the progress. Recently the Transportation Improvement Board (TIB), who administers the Complete Streets Grant program, concluded that jurisdictions must adopt Complete Streets Policies via ordinance rather than resolution to be eligible for grant funds. This ordinance repeals Resolution 495, and adopts the same Complete Streets Policy as an ordinance.

First Reading of Ordinance conducted.

3. Motion - Approval of Main Street Access Interlocal Agreement - [6:42 PM](#)

The City of Ridgefield has partnered with Clark County and Western Federal Lands, part of the Federal Highway Administration, to construct a bicycle and pedestrian path between Ridgefield and the Ridgefield National Wildlife Refuge. The new multi-modal path will be almost a ½ mile in length, and the proposed pathway along the west side of Main Avenue will provide safer access to the Refuge from the downtown core of Ridgefield. For efficiency the City offered to process the Shoreline permit for both city and county permitting processes, rather than having two distinct processes for each jurisdiction. The attached Interlocal Agreement authorizes Ridgefield to issue and administer a single Shoreline Substantial Development permit with the concurrence of Clark County. The Board of Clark County Councilors heard and approved this matter at their regularly scheduled hearing on February 20, 2018.

City Council conducted discussion.

MOTION: MOVED TO APPROVE THE INTERLOCAL AGREEMENT WITH CLARK COUNTY TO ISSUE AND ADMINISTER A SUBSTANTIAL SHORELINE DEVELOPMENT PERMIT FOR THE MAIN AVENUE ACCESS PROJECT AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	John Main, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

4. Motion - Approval of Downtown Accessibility Project - [6:53 PM](#)

At the February 8th meeting City Council awarded Downtown Accessibility project Schedule A to AES for an amount of \$152,739. After meeting with CDBG additional grant money is available, staff is asking Council to rescind the previous motion and award Schedule A and B to AES in the amount of \$220,000.

MOTION: MOVED TO RESCIND THE PREVIOUS AWARD OF SCHEDULE A AND RE-AWARD SCHEDULE A AND B OF DOWNTOWN ACCESSIBILITY PROJECT TO AES IN THE AMOUNT OF \$220,000.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Councilor
SECONDER:	Don Stose, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

PUBLIC COMMENT - [6:58 PM](#)

Amelia Shelley - Fort Vancouver Regional Library Executive Director
Have met with Community Center board, looking into potentially expending Library using the existing community center space.

Initial evaluation was conducted, we're continuing next steps of evaluations.

Would like to have City's support if the new library was to get expended into community center space and continue working together.

Kathy Winters - Resident

My goals is to see the new library get build, I'm excited to see that it may be happening.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council - [7:07 PM](#)

Council member Stose - Attended briefing with City Manager.

Council member Day - Attended Main Street Program meeting.

Council member Main - Attended C-Tran board of director's retreat.

Council member Taylor - Attended Main Street Program meeting, Briefing with City Manager.

Council member Wertz - Attended briefing with City Manager, Main Street Program meeting. Have also conducted follow-up regarding recent Washington DC trip.

Council member Wells - Attended Port of Ridgefield meeting, Port of Ridgefield has a public hearing coming up on February 28th everyone should attend if you can.

Mayor

Attended CDBG board meeting, Main Street Program meeting, AWC Mayor's exchange.

City Manager

City Manager Steve Stuart - Attended Main Street Program meeting, met with City of Shelton staff regarding their transition to a council/manager form of government, Clark County growth presentation.

Community Development Jeff Niten - Attended student advisory task force council.

Public Works Director Bryan Kast- Thank you to Public Works crew for all their hard work during the snow storm.

Finance Director Kirk Johnson - Investment portfolio report provided.

Deputy City Manager Lee Knottnerus - March first Saturday event is Youth Arts.

Police Chief John Brooks - Provided a report on a stolen expensive bicycle, officers were able to locate stolen item and made an arrest.

FROM THE COUNCIL

ADJOURN - [7:26 PM](#)

Julie Ferriss, City Clerk

Ron Onslow, Mayor

Attachment: 02-22-2018 (Approval of Minutes)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: March 08, 2018
ITEM: PRESENTATION
AGENDA ITEM TITLE: Downtown Arts Quarter

BACKGROUND:

The purpose of the proposed Downtown Arts Quarter is to enhance Ridgefield's core by providing opportunities for visible public art and unique design features that reflect the character of the city and build community. The Downtown Arts Quarter will encourage public art, created with high-quality materials by local artists, that activates public space for the enjoyment of residents and visitors.

The proposed location of the Downtown Arts Quarter and desired design features are the result of discussions among City staff, elected officials, the Ridgefield Art Association, local business owners, and Ridgefield residents.

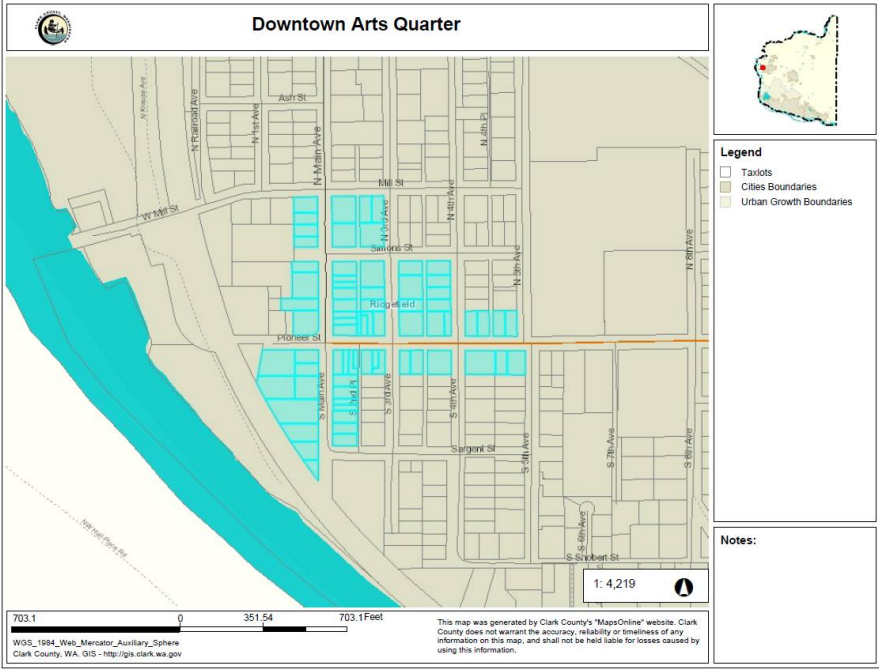
STAFF CONTACT: Jeff Niten, Community Development Director
ATTACHMENTS: Arts Quarter_CC Presentation_03082018 (PPT)
Downtown Arts Quarter Map (PDF)
Arts District Code_v2_03012018 (DOC)



Downtown Ridgfield Arts Quarter

March 2018 Draft Code | City Council 3.8.2018





Arts Quarter Purpose

1

Accommodate

public art that reflects Ridgefield's history, culture, natural environment, and downtown vitality.

2

Encourage

art installations designed by local artists using high-quality materials

3

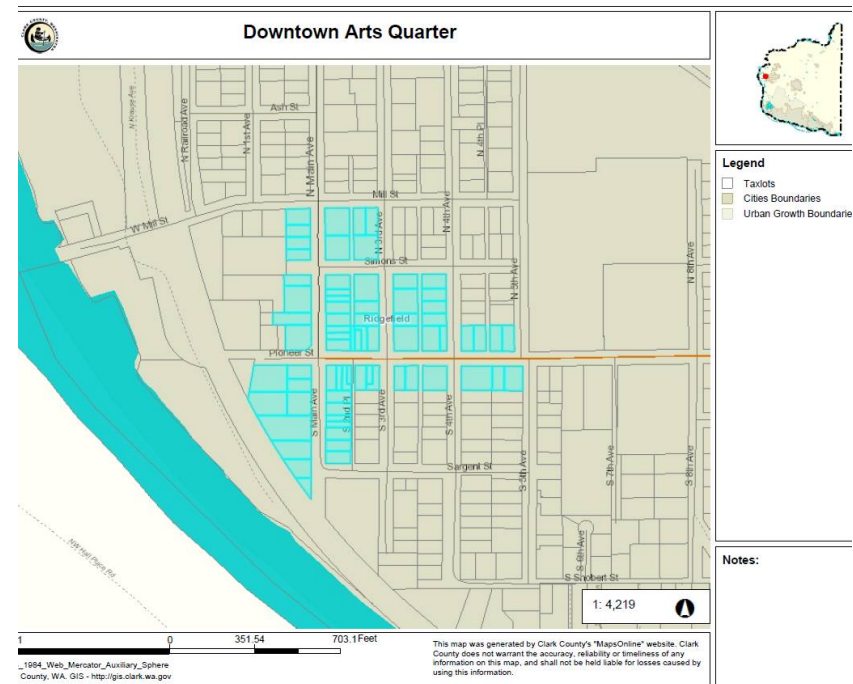
Support

collaboration between the City, Ridgefield Art Association, downtown businesses, and local artists to determine the nature and location of new public art.

4

Activate

public space in downtown Ridgefield for the enjoyment of residents and visitors.



Art and Design Features

1

Murals

on buildings throughout the Downtown Arts Quarter, visible to pedestrians, cyclists, and drivers on streets and alleys.



Searcy, AR



San Francisco, CA

5



Art and Design Features

2

Sculptures

installed in visible locations along the Pioneer Street corridor within the Downtown Arts Quarter.



Walla Walla, WA



Portland, OR



Art and Design Features

3

Active alleys

Art, including murals and overhead installations, that activates alleys for public use and enjoyment.



Pittsfield, MA



Lisbon, Portugal



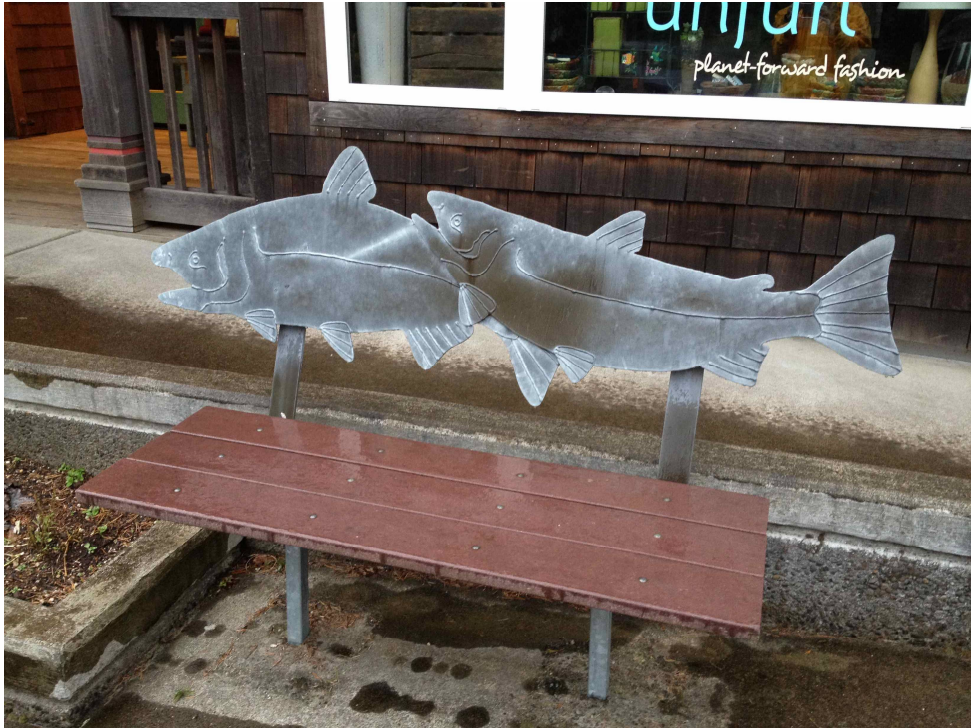
Art and Design Features

4

Street furnishings

Public benches, trash receptacles, and planters that comply with the street furnishing preferences expressed in the **2013 Main Avenue Streetscape Committee Recommendations**, in particular benches that incorporate natural materials and motifs.





Manzanita, OR



Astoria, OR



Art and Design Features

5

Street signs

mounted on decorative poles, with additional Downtown Arts Quarter designation signs.



Portland, OR



Process

Submittal

To-scale depiction of the proposed art installation

Written narrative describing compliance with Downtown Arts Quarter purpose

Approval

Art recommended to Council for approval by the Ridgefield Art Association

Street furnishings and street signs approved by the Public Works Director

Prohibitions

Installations with characteristics of prohibited signs

Installations that include vulgar images/language

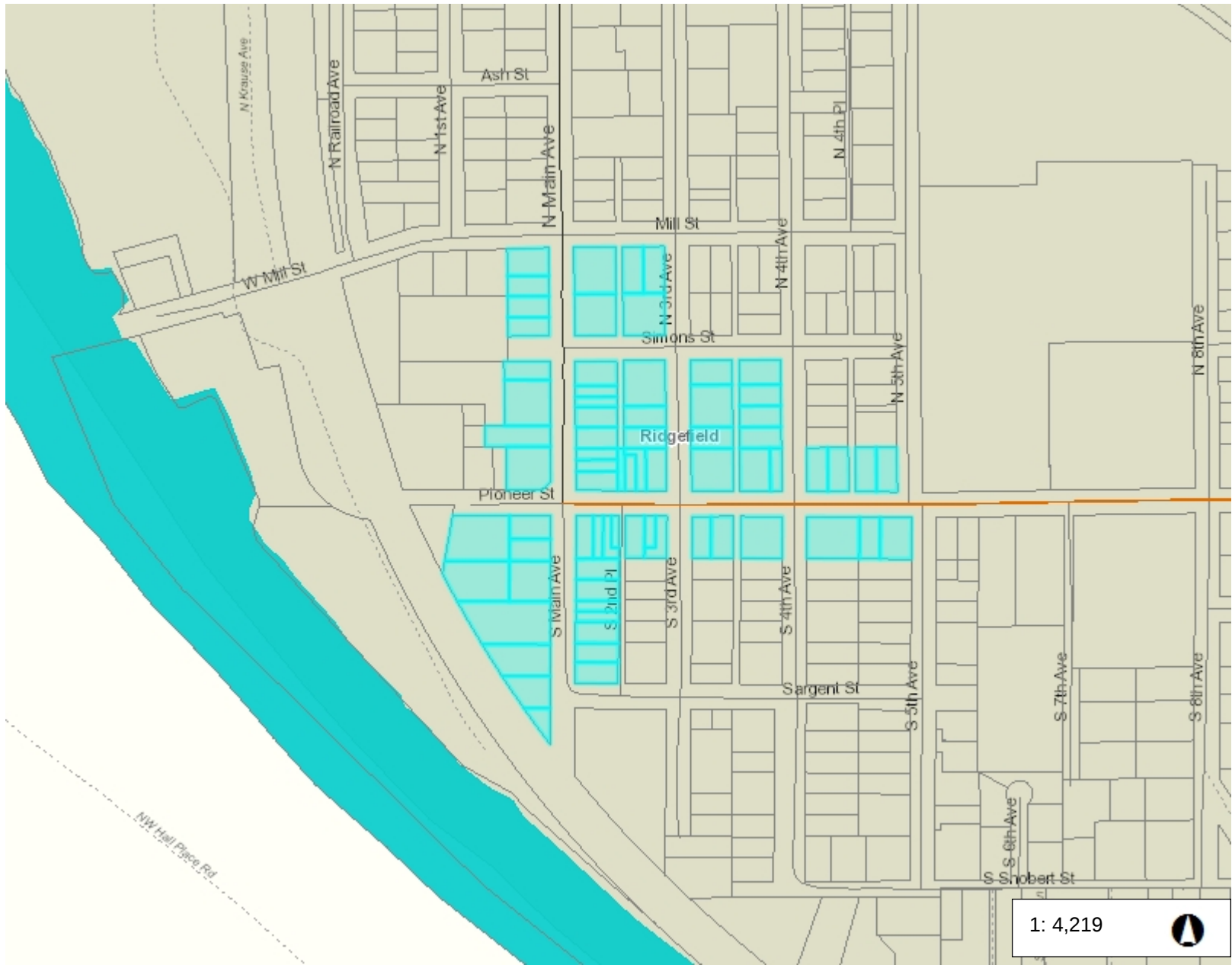
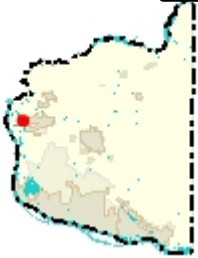






Downtown Arts Quarter

4.1.b



- Legend**
- Taxlots
 - Cities Boundaries
 - Urban Growth Boundaries

Notes:

703.1 0 351.54 703.1 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
Clark County, WA. GIS - <http://gis.clark.wa.gov>

This map was generated by Clark County's "MapsOnline" website. Clark County does not warrant the accuracy, reliability or timeliness of any information on this map, and shall not be held liable for losses caused by using this information.

1: 4,219

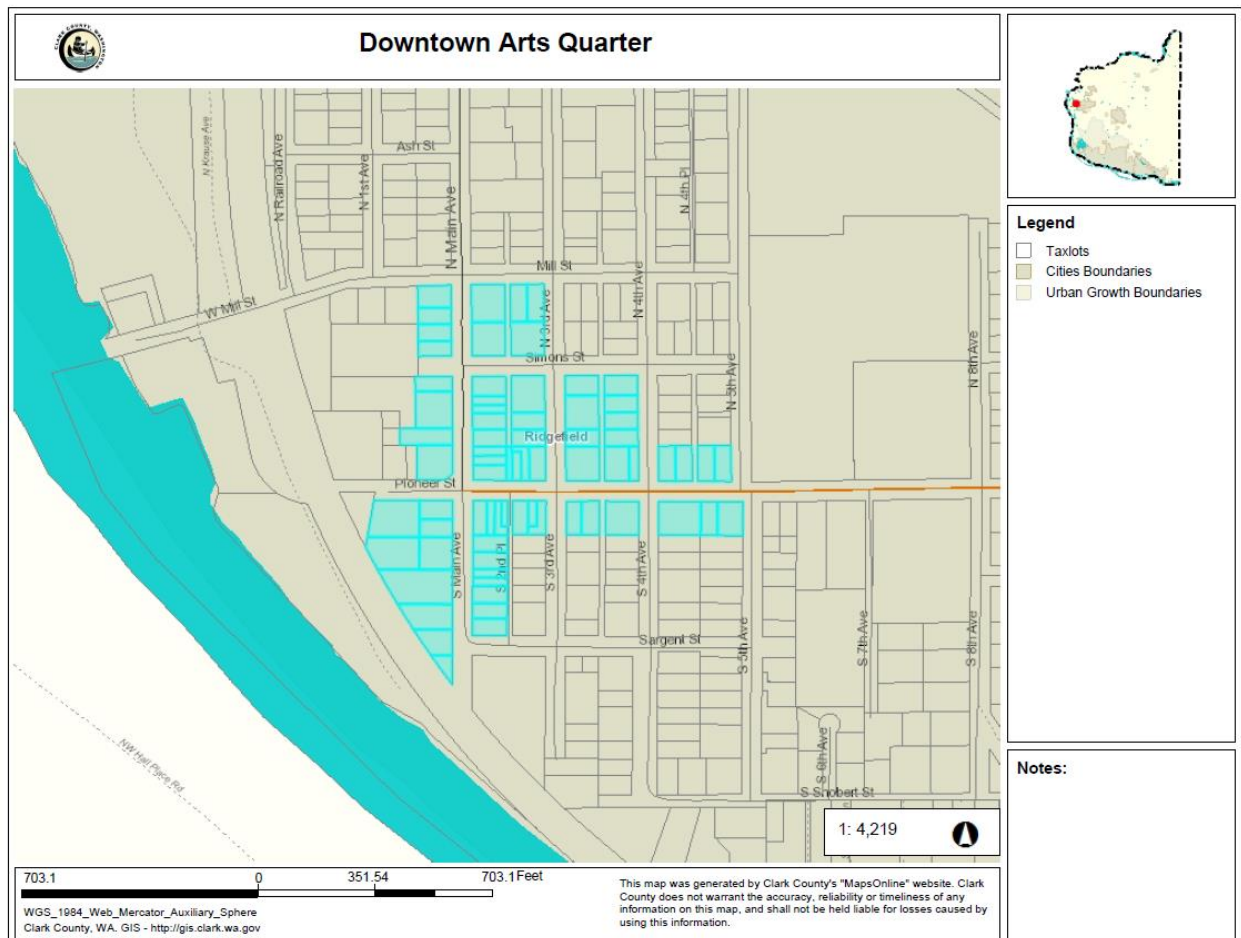


Attachment: Downtown Arts Quarter Map (Downtown Arts Quarter)

18.235.025 - Special provisions for the Downtown Arts Quarter

- A. Purpose. The purpose of the Downtown Arts Quarter is to enhance Ridgefield's core by providing opportunities for visible public art and unique design features that reflect the character of the city and build community. The district shall:
1. Accommodate public art that reflects Ridgefield's history, culture, natural environment, and downtown vitality.
 2. Encourage art installations designed by local artists using high-quality materials.
 3. Support collaboration between the City, the Ridgefield Art Association, downtown businesses, and local artists to determine the nature and location of new public art.
 4. Activate public space in downtown Ridgefield for the enjoyment of residents and visitors.
- B. Applicability. The provisions of this section apply to the portions of the Central Mixed Use (CMU) District shown in Figure 18.235.025-1.

Figure 18.235.025-1 Downtown Arts Quarter



- C. Design Features. The following design features are encouraged in the Downtown Arts Quarter:
1. Murals. Murals on buildings throughout the Downtown Arts Quarter, visible to pedestrians, cyclists, and drivers on streets and alleys.

2. Sculptures. Sculptures installed in visible locations along the Pioneer Street corridor within the Downtown Arts Quarter.
 3. Active alleys. Art, including murals and overhead installations, that activates alleys for public use and enjoyment.
 4. Street furnishings. Public benches, trash receptacles, and planters that comply with the street furnishing preferences expressed in the 2013 Main Avenue Streetscape Committee Recommendations, in particular benches that incorporate natural materials and motifs.
 5. Street signs. Street signs mounted on decorative poles, with additional Downtown Arts Quarter designation signs.
 6. Other. Other design features and art installations that reflect and promote Ridgefield's history, culture, natural environment, and downtown vitality using high-quality materials.
- D. Submittal Requirements. Prior to approval, the applicant shall submit to the Public Works Director:
1. One hard copy and one electronic copy (if feasible) of a to-scale depiction of the proposed art installation; and
 2. One hard copy and one electronic copy of a written narrative describing how the proposed installation meets the objectives in RDC 18.235.025.A.
- E. Approval Process.
1. Public art within the Downtown Arts Quarter shall be approved by City Council prior to installation. The recommendation to Council shall come from the Ridgefield Art Association.
 2. Street furnishings and street signs in the Downtown Arts Quarter shall be approved by the Public Works Director prior to installation.
- F. Prohibitions. The following shall not be permitted:
1. Installations that exhibit one or more characteristics of prohibited signs per RDC 18.710.040 – Prohibited Signs.
 2. Installations that include vulgar images and/or language. *(Pending discussion with City Attorney)*

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: March 08, 2018

ITEM:

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington Adopting a Complete Streets Policy

GOVERNING LEGISLATION:

Title 12 of the Ridgefield Municipal

PREVIOUS COUNCIL ACTION TAKEN:

Adoption of Resolution 495 on September 10, 2015

SUMMARY/BACKGROUND:

“Complete Streets” refers to a policy and planning approach that ensures that streets are planned, designed, constructed and maintained in a way that accommodates users of all forms of transportation including pedestrians, cyclists and users of public transportation. In 2011 Washington State passed a Complete Streets Bill (HB 1071) creating a program that would provide grants to communities that met appropriate criteria, including having an adopted Complete Streets Policy. In 2015 the City Council Adopted Resolution 495 and established a Complete Streets Policy for the City of Ridgefield. Over the past two years City staff have implemented the Policy and provided annual reports to the Council on the progress. Recently the Transportation Improvement Board (TIB), who administers the Complete Streets Grant program, concluded that jurisdictions must adopt Complete Streets Policies via ordinance rather than resolution to be eligible for grant funds. This ordinance repeals Resolution 495, and adopts the same Complete Streets Policy as an ordinance.

BUDGET/FINANCIAL IMPACTS:

Adoption of this complete streets policy will require minimal costs. The City’s design standards currently incorporate the principles of complete streets. This policy will also allow the City to be eligible to apply for \$125,000 in grant funds for Complete Street projects.

RECOMMENDED ACTION OR MOTION:

Staff recommends Council adopt Ordinance No. 1258 by making the following motion:

“I move to adopt Ordinance No. 1258 as presented.”

STAFF CONTACT: Bryan Kast, Public Works Director

ATTACHMENTS:

ORDINANCE NO. 1258

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON ADOPTING A COMPLETE STREETS POLICY

WHEREAS, the term “Complete Streets” describes a comprehensive, integrated transportation network with infrastructure and design that allows safe and convenient travel along and across streets for all users, including pedestrians, bicyclists, persons with disabilities, motorists, golf cart operators, transporters of commercial goods, users and operators of public transportation, seniors, children, youth, and families;

WHEREAS, the one-third of Americans that do not drive, disproportionately represented by older adults, low-income people, people with disabilities, and children would benefit from the equitable distribution of safe, alternative means of travel that will result from Complete Streets policies;

WHEREAS, safe, convenient, and accessible transportation of people, goods, and services for all roadway users is a priority of the City of Ridgefield;

WHEREAS, the lack of Complete Streets compromises the safety of pedestrians, bicyclists, and public transportation riders, particularly children, older adults, and persons with disabilities;

WHEREAS, a balanced transportation system that includes Complete Streets is conducive to streets that are lively with people walking and bicycling to everyday destinations, which in turn increases rates of utilitarian and recreational trips made by walking and bicycling, including but not limited to trips to schools, shops, restaurants, businesses, parks, transit, and jobs, which in turn generates significant positive impacts to neighborhood economic vitality and livability;

WHEREAS, the City of Ridgefield prioritizes the provision of equitable transportation infrastructure to its residents, particularly in low- and moderate-income areas throughout the city, and the need for safety improvements for pedestrians and bicyclists due to long-standing infrastructure disparities on roadways with faster-moving and/or higher-volume traffic;

WHEREAS, Complete Streets provide a safe, healthy, and convenient environment for children to walk or bicycle to and from school;

WHEREAS, the City of Ridgefield anticipates a significant, near-term increase in residential and commercial development, necessitating the reconfiguration of existing roads and construction of new roads;

WHEREAS, the City of Ridgefield recognizes the importance of developing clear, consistent, and comprehensive policy, planning, and programs;

WHEREAS, the City of Ridgefield seeks effective, flexible, and appropriate design standards and guidance for walking and bicycling that fit the city’s unique community context; and

WHEREAS, the City of Ridgefield seeks to conform to the requirements of the Washington State Complete Streets Act;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Policy Adopted. The City of Ridgefield adopts the Complete Streets Policy attached hereto as Exhibit A and incorporated fully by this reference and made part of this Ordinance.

Section 2. Repeal of Previously Adopted Streets Policy. Resolution 495 and any other Complete Streets Policy adopted by the City Council that is inconsistent with Exhibit A is hereby repealed and replaced in its entirety by this Ordinance.

Section 3. Severability. If any portion of this ordinance is declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portion(s) of this ordinance.

Section 4. Corrections. Upon the approval of the City Attorney, the City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/ subsection numbers and any references thereto.

Section 5. Effective Date. This Ordinance shall take effect thirty (30) days from the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 8TH DAY OF MARCH 2018.

CITY OF RIDGEFIELD

Ron Onslow, Mayor

ATTEST/AUTHENTICATED:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker, City Attorney