



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

March 30, 2017

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:30 PM](#)

Flag Salute - [6:30 PM](#)

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Mayor	Present	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Councilor	Present	
Darren Wertz	Councilor	Present	
John Main	Councilor	Absent	
Sandra Day	Councilor	Present	

MOTION: Council member Darren Wertz moved to excuse Council member John Main from the meeting.

SECOND: Council member Don Stose.

Vote - Yes: Council member Wertz, Stose, Taylor, Day, Wells and Mayor Onslow.

Vote - No: None.

Motion Passed.

Late changes to the agenda - [6:31 PM](#)

Addition to Claims Report: Vendor: E2 Land Use and Planning Services - Invoice Total: \$21,910.74 for Land Use and Planning Consulting.

PUBLIC COMMENT - [6:32 PM](#)

Dave Cummings - Resident

President of Canyon View Home Owners Association.

Recently participated in a PUD review process.

We are oppose to development that reduces safety and livability of our neighborhood.

South Savier Road concerns.

Traffic analysis concerns.

Requesting City Council to appoint citizens committee to make recommendations for changes process for approving modifications to the City's standards.

Bruce Carpenter - Resident

Board member of Canyon View Home Owners Association.
Canyon View HOA was recently involved in a Teal Crest public hearing.
City is planning to change the designation of our street (Sevier Road) from residential local B to Residential local A
Traffic and parking concerns.
Requesting process for citizen's involvement.

Jim Johnston - Resident
Thanks to staff and City Council for having developers install basketball hoop courts in new subdivision for older kids.

Camille Vigue - Resident
Concerns regarding N 4th Place through alley way - stormwater issues, mud and mess.
Needs to properly drain.
Needs to be cleaned up.

CONSENT AGENDA - MOTION TO APPROVE AS AMENDED. - [6:40 PM](#)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day
ABSENT:	Main

- 1. Approval of Claims And/Or Payroll - [6:40 PM](#)**
- 2. Approval of Minutes from the March 9, 2017 Meeting - [6:40 PM](#)**

PUBLIC HEARING/BUSINESS - [6:41 PM](#)

- 1. Public Hearing and First Reading of Ordinance No. 1229 – Ridgefield Comprehensive Plan Amendment-Jeff Niten, Community Development Director**

The City is considering an annual amendment to the Ridgefield Urban Area Comprehensive Plan (RUACP). This amendment will update the RUACP, adopted in 2016, that guides development through 2035. The proposal includes amendments to the text, land use map, and zoning map of the RUACP, and to the Parks and Transportation Capital Facilities Plans (CFPs) with no changes to the adopted impact fees.

Mayor Onslow opened Public Hearing 6:51PM

Bruce Carpenter - Resident
Question - What's the impact of RLD4 compare to RLD6?

Mayor Onslow closed Public Hearing 6:53PM

Staff response - 4 unit per acre zone is a tighter zone compare to the 6 or 8 unit per acre zone.

First Reading of Ordinance No. 1229 conducted.

BUSINESS

- 1. Ordinance No. 1201 – Second Reading of Ridgefield Heights Development Agreement-Jeff Niten, Community Development Director**

The preliminary plat for the Kemper subdivision was approved in December 2007. The subdivision is located at 498 S. 25th Place, 26315 NW 51st Avenue.

The development agreement proposes a number of changes to bring the project closer into alignment with current development code standards, which it is not required to meet because it is vested to standards in place in 2007 when originally approved, in exchange for the City agreeing to change the functional classification of Bertsinger Road, and pursuing annexation along S. 35th Avenue. The agreement proposes to:

The developer agrees to comply with environmental, storm water, architectural and lighting standards in effect at the time of complete application, or the effective date of the proposed Development Agreement, whichever is later.

The agreement, if approved, would change the classification of S. Bertsinger Rd. and remove the replacement bridge project required by the 2007 Final Order. Additionally, this agreement would limit access to S. Bertsinger Rd. and require construction and trips from the new sub-division access the site from 45th Ave.

The agreement establishes 35th Ave. as the eventual access to the property when the property currently outside City Limits is annexed.

City acceptance and PIF credits for any park amenities besides the trail are wholly discretionary. This Development Agreement would vest the land use and zoning approvals from the 2007 Hearing Examiner Final Order.

The Developer agrees to dedicate and construct park improvements as required by Title 18 of the Ridgefield Municipal Code.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1201 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Day, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day
ABSENT:	Main

2. Resolution No. 525 – Approval of Federal Reimbursement -Kirk Johnson, Finance Director

In order to streamline the Federal government’s guidance on Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards the Office of Management and Budget issued “Super Circular” 2 CFR 200 which supersedes previous grant administration guidance OMB circulars A-21, A-87, A-110, A-122, A-89, A-110, A-133 and A-50. The new guidance takes effect for federal awards issued on or after December 26, 2014 and details our requirements for spending federal awards. Including project grants, block grants, formula grants, cost reimbursement contracts, loans, loan guarantees, insurance contracts, real property, and personal property. Section 415 outlines required certifications that include a certification that expenditures are proper and in accordance with the terms and conditions of the Federal award, signed by an official who is authorized to legally bind the non-Federal entity. Current City policies assign the authorization to sign agreements to the City Manager who then designates duties to management staff. The Finance Director has been assigned the duties in relation to all accounting tasks and grant and contract management. In order to insure proper authorization is in place to legally bind the City per the new “Super Circular” a resolution should be approved to assign the duties directly to an authorized staff member to sign and submit requests for Federal funds. Currently the task falls under the umbrella of duties performed by the Finance Director.

MOTION: MOVED TO ADOPT RESOLUTION NO. 525 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day
ABSENT:	Main

3. Motion - Approval of Interlocal Agreement with Clark Regional Wastewater District - [7:22 PM](#)

Revised Code of Washington (RCW) Chapter 39.34 allows for governmental agencies to enter into interlocal agreements whereby each party can utilize the other party's services when it is determined to be in the best interest of both parties. The City of Ridgefield has received a Transportation Improvement Board (TIB) grant for the construction of a new roundabout at 35th Avenue and Pioneer Street. The Sewer District has requested that the City's contractor install a dry sewer line in conjunction with the roundabout project for future use. This interlocal agreement will provide a mechanism to allow the City to complete this work and for the District to reimburse the City for the costs associated with this work.

MOTION: MOVED TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF RIDGEFIELD AND CLARK REGIONAL WASTEWATER DISTRICT FOR THE 35TH AVENUE ROUNDABOUT AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Darren Wertz, Councilor
SECONDER:	Don Stose, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day
ABSENT:	Main

4. Motion - Approval of Interlocal Agreement with Ridgefield School District - [7:25 PM](#)

The City has been working with the Ridgefield School District on the development of the Ridgefield Outdoor Recreation Complex, or RORC, in conjunction with the School District's 5-6 and 7-8 Schools Complex since 2015. The RORC and Schools will be located on 57.5 acres, 7.5 of which is owned by the City. This interlocal agreement will formalize the relationship between the District and the City for the RORC project, as well as define future agreements needed for the project and dates for review and approval of the project by both parties.

MOTION: MOVED TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF RIDGEFIELD AND RIDGEFIELD SCHOOL DISTRICT FOR THE RIDGEFIELD OUTDOOR RECREATION COMPLEX AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Taylor, Councilor
SECONDER:	Don Stose, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day
ABSENT:	Main

PUBLIC COMMENT - [7:45 PM](#)

Jeff Vigue - Resident/School District Board Member
 Fantastic project and excited for it to finally move forward.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council - [7:48 PM](#)

Council member Taylor - Attended pipeline safety committee meeting, briefing with City Manager.
Council member Day - Attended 16 meetings, pre-application conference, public hearing Teal Crest project and Main Avenue Access Improvement Project open house.
Council member Stose - Attended various meeting during the Washington DC trip.
Council member Wertz - Attended school board, joint meeting with Port and School District, leadership Clark County interviews, briefing with City Manager.
Council member Wells - Attended 9 meetings, various meeting during the Washington DC trip.

Mayor - [7:54 PM](#)

Mayor Onslow - Attended CDBG meeting, big paddle event meeting, CRWWD meeting, Washington DC trip, joint meeting with Port and School District, City of Vancouver State of the City address.

Confirmation of Mayor's Re-Appointment of Planning Commission Members

MOTION: MOVED TO CONFIRM MAYOR'S REAPPOINTMENT OF PLANNING COMMISSION MEMBERS AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day
ABSENT:	Main

Confirmation of Mayor's Re-Appointment of Parks Board Member

MOTION: MOVED TO CONFIRM MAYOR'S REAPPOINTMENT OF PARKS BOARD MEMBER AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	Darren Wertz, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day
ABSENT:	Main

City Manager - [7:57 PM](#)

City Manager Steve Stuart - Washington DC trip formal recap will be provided to all Council Members and posted on the website, thank you to Council for joint session with Port and School District, thank you to Sen. Ann Rivers for her work to initiate a member request for RORC - community meeting room, Ridgefield Police Department did a great job keeping everyone safe.

Lieutenant Roy Rhine - Provided update on recent burglary, thank you to all partners that came and assisted. Appreciate Council for funding the expansion of the Police Department.

City Attorney Janean Parker -litigation updates provided.

Community Development Director Jeff Niten - Gee Creek sub area plan update provided.

Public Works Director Bryan Kast - Ryan Thamert was promoted to facilities III.

Finance Director Kirk Johnson - New software upgrade update provided, investment portfolio report update.

Deputy City Manager Lee Knottnerus- First Saturday event is this weekend, employment opportunity for Facilities I position is posted on the website.

FROM THE COUNCIL

A handwritten signature in blue ink, reading "Julie Basarab", written over a horizontal line.

Julie Basarab, City Clerk

A handwritten signature in blue ink, reading "Ron Onslow", written over a horizontal line.

Ron Onslow, Mayor