



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

April 13, 2017

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

Flag Salute - [6:33 PM](#)

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Mayor	Present	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Councilor	Present	
Darren Wertz	Councilor	Present	
John Main	Councilor	Absent	
Sandra Day	Councilor	Present	

MOTION: Council member Don Stose moved to excuse Council member John Main from the meeting.

SECOND: Council member David Taylor.

Vote - Yes: Council member Wertz, Stose, Taylor, Day, Wells and Mayor Onslow.

Vote - No: None.

Motion Passed.

Late changes to the agenda - [6:33 PM](#)

Late change to claims - pulling invoice #1069126285 - \$214.58, Vendor Ricoh.

PUBLIC COMMENT - [6:34 PM](#)

Steve Jackson - County Resident

In the last 3 weeks along the Cedar Creek Development which borders my property - had numerous people on my property, coming in through the fence to see what's down there.

Fence needs to be installed by a developer.

CONSENT AGENDA - MOVED TO APPROVE CONSENT AGENDA AS AMENDED. - [6:36 PM](#)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day
ABSENT:	Main

1. Approval of Claims And/Or Payroll - [6:36 PM](#)

2. Approval of Minutes from March 30, 2017 Meeting - [6:36 PM](#)

PRESENTATION

Commission on Aging Update - [6:37 PM](#)

Commission Member Chuck Frayer and Marian Anderson conducted an update on Commission on Aging 2016 annual report.

2. OpenGov Presentation - [7:03 PM](#)

Finance Director Kirk Johnson - Staff have been working with OpenGov to set-up and implement the financial transparency software. Phase 1 is complete and will be going live with initial reports. Phase 2 will begin to add additional reports and make available for staff, council and the public.

3. Community Development Department Kaizen Presentation - [7:16 PM](#)

In mid-March members of the Community Development Department and the Public Works Department focused on process improvement for Planned Unit Development and Subdivision applications. The goal of the Kaizen is to make the process more efficient and reduce timelines for our customers and city staff. Presentation conducted by Staff Engineer Brenda Howell, Permit Technician Lindsay Regan and Associate Planner Claire Lust.

BUSINESS

1. Ordinance No. 1231 – First Reading of Budget Amendment -Kirk Johnson, Finance Director

The budget amendment totals \$1,159,355 in one-time appropriations including \$764,960 requests to re-appropriate expenses from 2016 and \$394,395 in new one-time expense. No on-going costs are included in the appropriation requests with this budget amendment. The amendment also includes recognition of \$595,947 increase in revenue, \$631,925 in special revenue fund transfers, \$81,000 in General Fund transfers and \$175,700 recognition in drinking water state revolving fund loan draws. The total fund balance impact to the City is a reduction of \$387,708. The amendment includes the completion of multiple projects in the first quarter of 2017 that were anticipated to be completed in 2016. The projects were carried over due to weather issues and additional work required to be completed.

First reading conducted.

2. Ordinance No. 1229 – Second Reading on Comprehensive Plan Amendment -Jeff Niten, Community Development Director

The City is considering an annual amendment to the Ridgefield Urban Area Comprehensive Plan (RUACP). This amendment will update the RUACP, adopted in 2016, that guides development through 2035. The proposal includes amendments to the text, land use map, and zoning map of the RUACP, and to the Parks and Transportation Capital Facilities Plans (CFPs) with no changes to the adopted impact fees.

Staff also addressed public comments received via e-mail and mail delivery prior to the second reading of an Ordinance.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1203 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day
ABSENT:	Main

3. Motion - Approval of Code Enforcement Officer Designation - [7:53 PM](#)

The Development Inspector/Code Enforcement Officer position was approved by Council for the 2017 budget. The Development Inspector/Code Enforcement Officer performs a variety of responsible and complex duties to assist the Community Development Department functions and programs including monitoring and enforcement of City ordinances, codes, and regulations related to land use, building, housing, health and safety, and other matters of public concern. The City recruited and selected Dusten Weichman for this position. As part of on-going training for all staff Dusten will be attending selected Association of Washington Cities conferences dedicated to honing his dispute resolution and negotiation skills.

Oath of Office was administered to Dusten Weichman.

MOTION: MOVED TO DESIGNATE DUSTEN WEICHMAN AS THE CODE ENFORCEMENT OFFICER FOR THE CITY OF RIDGEFIELD AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day
ABSENT:	Main

PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No. 1230 – Ridgefield Development Code Amendments-Jeff Niten, Community Development Director

The RDC governs the uses and design of development within the City, as well as the review procedures for approving development. City Council passed a comprehensive update to the RDC in 2013 (Ordinance 1132, approved July 11, 2013). The City Council also adopted minor revisions to the RDC in January 2015, May 2016, and December 2016. The Planning Commission undertook a periodic review of the RDC in April of 2017, and recommended approval of a slate of amendments to Council. The Planning Commission held a public hearing on the proposed amendments at the regularly scheduled April 5, 2017 meeting. The Ridgefield Development Code established zoning regulations for residential and nonresidential development throughout the City, and needs periodic updating. The proposed package of 2017 updates includes clarifications to code language to better implement the original intent of the code, based on feedback from staff and code users over the past year. The majority of updates relate to issues identified by staff and code users during implementation or mandated updates that can be roughly broken into the following categories: Planned Unit Development requirements, Clarification of definitions, Correcting outdated code references and typographical errors, Use consistent terminology throughout the code, Clarify Urban Holding removal and RMUO procedures.

Mayor Opened Public Hearing 8:23PM

Cynthia Carlson - County Resident.
Disappointed in the prior vote.
Ridgefield had increased the urban growth area which was voided by the growth management hearing board.
Annexation is currently before the superior court which may also be void.
Properties of Brown Annexation may not be City property after the court hearing.
You don't know what the boundaries of Ridgefield are.
Boundaries are in question.
You can't do SEPA without knowing what your boundaries are.

Janice Myev - County Resident.
Neighbors with Cynthia Carlson
Annexation is currently being contested in the County superior court.
You talk transparency tonight.
Growth management hearing board overturned County rezoning decision.
We will go forward and see how it works out.

Mayor Onslow closed Public Hearing 8:30PM

Staff provided clarification on comments received during the hearing.

MOTION: MOVED TO WAIVE THE SECOND READING AND AMEND ORDINANCE NO. 1230 BY APPROVING SECTION 18.260 (PUBLIC FACILITIES DISTRICT) AS PRESENTED.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Darren Wertz, Councilor
SECONDER:	Don Stose, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day
ABSENT:	Main

PUBLIC COMMENT - [8:36 PM](#)

Cynthia Carlson - County Resident.
Future decision of this group and the City of Ridgefield.
UGA methodology is the second time it's happening, 2008 was the first time.
Last time the UGA and boundaries were invalidated.
However the annexation held because of an appeal.
Clever law and backward government.
Request - that the government does not do clever legal methods to forward government.

Sandy Schill - Resident
Thank you to Mayor Onslow and Council member Stose helping out and cleaning up community garden.
Thank you to the City with partnering with Ridgefield 4th of July committee and all the support.
Thank you to Lee Knottnerus and First Saturday Committee for all the great First Saturday events.
Praise to the Police for all their work with the burglary.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council - [8:44 PM](#)

Council member Taylor - Attended City Manager briefing, clean fuel conference, Customer Open House for Western Star Northwest/Daimler Trucks North America Dealership.
Council member Stose - Attended several meetings and a School Board meeting.

Council member Day - Attended several meetings and sub-committee meeting regarding city manager evaluation process.

Council member Wertz - Attended City Manager briefing, Cowlitz Indian Tribe dedication and blessing of Exit 16, Customer Open House for Western Star Northwest/Daimler Trucks North America Dealership

Council member Wells - Attended 6 meeting and pre-application conference meeting.

Mayor - [8:52 PM](#)

Parks Foundation luncheon, Casino night sponsored by Lions Club, RTC meeting, Planning Commission meeting, Parks Board meeting, Cowlitz Indian Tribe dedication and blessing of Exit 16, Customer Open House for Western Star Northwest/Daimler Trucks North America Dealership.

Confirmation of Mayor's Appointment to Clark County Mosquito Control District Board of Trustees - [8:54 PM](#)

MOTION: MOVED TO APPROVE APPOINTMENT OF RIAN DAVIS TO CLARK COUNTY MOSQUITO CONTROL DISTRICT BOARD OF TRUSTEES.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Day, Councilor
SECONDER:	Don Stose, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day
ABSENT:	Main

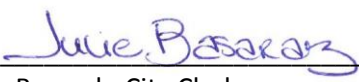
City Manager - [8:55 PM](#)

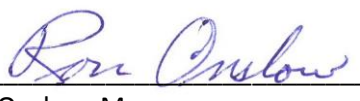
City Manager Steve Stuart - Spring clean-up is April 22nd, stay tuned and watch your mailbox for "The Ridge".

FROM THE COUNCIL - [8:57 PM](#)

Council member Lee Wells - May 8th is Ridgefield Junction Neighborhood Association meeting.

ADJOURN - [8:57 PM](#)


Julie Basarab, City Clerk


Ron Onslow, Mayor