



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

April 23, 2020

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

CITY COUNCIL JOINT THE MEETING VIA TELECONFERENCE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
Lee Wells	Councilor	Absent	
Don Stose	Mayor	Present	
Sandra Day	Councilor	Present	
Jen Lindsay	Councilor	Present	
Rob Aichele	Councilor	Present	
Dana Ziemer	Councilor	Present	

COUNCIL MEMBER ONSLOW MOVED TO EXCUSE COUNCIL MEMBER WELLS FROM THE MEETING.

SECOND: COUNCIL MEMBER ZIEMER

LATE CHANGES TO THE AGENDA

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dana Ziemer, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Stose, Day, Lindsay, Aichele, Ziemer
ABSENT:	Wells

1. Approval of Claims And/Or Payroll

2. Approval of Minutes from the April 9, 2020 Meeting

BUSINESS

1. Motion - Approval of Amendment to Continuing Operations Plan

Deputy City Manager Lee Knottnerus presented an update to continuing operations plan.

MOTION: MOVED TO APPROVE AMENDMENT TO THE CONTINUING OPERATIONS PLAN.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Stose, Day, Lindsay, Aichele, Ziemer
ABSENT:	Wells

2. Motion - Approval of Amendment to Building & Construction Order

Community Development Director Claire Lust provided an update on the building and construction order.

MOTION: MOVED TO APPROVE AMENDMENT TO THE BUILDING AND CONSTRUCTION ORDER.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jen Lindsay, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Stose, Day, Lindsay, Aichele, Ziemer
ABSENT:	Wells

3. First Reading of Ordinance No. 1316 – 2020 Budget Amendment - Kirk Johnson, Finance Director

Due to the recent and ongoing pandemic affecting the country the Finance Department has been reviewing 2020 revenue projections and appropriations. As a result of the review, revenue projections are forecast to be reduced by approximately 17% including a potential 10% delinquency in property tax levy payments by the end of 2020. Staff will continue to review projections as a majority of revenue source receipts lag from the time they are collected to when they are received by the city. Staff will continue to monitor revenue projections and update council throughout the year. The forecast is for the city to have reduced revenue of approximately \$1.5 million.

City Council conducted discussion.

First reading conducted.

4. Motion - Award of I-5 South Connection Planning Contract

The City and County long term transportation plans both include a second connection between Ridgefield and I-5 at the 219th Street interchange. In 2019 the City was successful in securing \$250,000 from the state for the initial planning for this project. The goal of the Ridgefield I-5 South Planning project is to identify constraints along the project corridor, prepare a 2040 build and no-build traffic analysis, evaluate potential alignments for the new roadway and to identify a preferred alignment. The project will also include stakeholder and public engagement. The City requested proposals for the project in November of 2019 and received three proposals. In collaboration with WSDOT and County Staff the City scored and ranked the proposals and selected PBS as the most qualified. The project was temporarily put on hold due to I-976, however funds for the project have now been released and the project may get started.

City Council conducted discussion.

MOTION: MOVED TO AWARD THE I-5 SOUTH CONNECTION PLANNING PROJECT TO PBS ENGINEERING AND ENVIRONMENTAL AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Stose, Day, Lindsay, Aichele, Ziemer
ABSENT:	Wells

5. Motion - Award of Refuge Park Improvements Project

The off-leash area at Refuge Park was originally installed in 2016 as a temporary use. The off-leash park has proved to be quite popular, and funds were included in the 2019 budget to make improvements to the off-leash park so that it can remain as a permanent fixture of the park. Staff gathered input from the Parks Board and residents regarding what improvements should be made. Based on this feedback a project was developed to pave the pathway along Hillhurst road, extend a pathway down to the entrance to the off-leash park, make improvements to the entry gate and sign, address drainage issues that caused muddy areas in the park, add landscape improvements to make the park more aesthetically appealing and to provide shade, and extend running water with a pet fountain to the park site. The project was originally grouped with other drainage projects along Hillhurst road in this area, however those improvements were bid and constructed separately to expedite that work. \$175,000 is included in the proposed budget amendment to complete the park improvements, a reduction of \$72,500 from the 2019 budget request. Bids for the project were opened on April 17th. The City received five bids on the project, with the lowest bid submitted by Advanced Excavating Specialists (AES) LLC of Longview.

MOTION: MOVED TO AWARD THE REFUGE PARK IMPROVEMENT PROJECT TO AES IN THE AMOUNT OF \$160, 706.08 AS PRESENTED.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Rob Aichele, Councilor
SECONDER:	Dana Ziemer, Councilor
AYES:	Stose, Day, Lindsay, Aichele, Ziemer
NAYS:	Onslow
ABSENT:	Wells

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Onslow - City doing great job, kudos.

Council Member Lindsay - AWC state of policy committee meeting notes.

Council Member Aichele - sent a letter to Governor Inslee addressing some concerns.

Council Member Day - Fort Vancouver Regional Library meeting, City Manager briefings.

Mayor

Kudos to City staff.

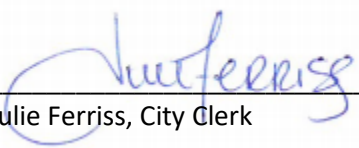
City Manager

City Manager Steve Stuart - Kudos to staff, Gov. Inslee press release is scheduled for tomorrow at 11:30AM.

Public Works Director Bryan Kast - RORC project award update.

Deputy City Manager Lee Knottnerus - City event updates provided.

ADJOURN - [8:34 PM](#)



Julie Ferriss, City Clerk



Don Stose, Mayor