



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

April 26, 2018

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:30 PM](#)

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilman	Present	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Darren Wertz	Councilor	Present	
John Main	Councilor	Present	
Sandra Day	Councilor	Present	

LATE CHANGES TO THE AGENDA

None.

PUBLIC COMMENT - [6:31 PM](#)

Clyde Burkle - Resident

Thank you for installation of stop signs on Pioneer Street at Hillhurst Road.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilman
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

1. Approval of Minutes from April 12, 2018 Meeting

2. Approval of Claims And/Or Payroll

PRESENTATION

1. Fourth Quarter 2017 Financial Report

BUSINESS

1. First Reading of Ordinance No. 1261 - Amendment to the Authorization to Issue Limited Tax General Obligation Bonds to Develop Ridgefield Outdoor Recreation Complex - Kirk Johnson, Finance Director

The City of Ridgefield entered into an agreement with Ridgefield School District No. 122 to build a shared use recreation complex (Ridgefield Outdoor Recreation Complex). The City has agreed to build the facility while the school district is providing the majority of the land the facility will be built on. Funding for the design, 7.5 acre land purchase by the City, and construction will come from multiple sources including existing development related funding, consisting of Real Estate Excise Tax and Park Impact Fees. The city issued \$9,945,000 in general obligation bonds on October 5, 2017. Additional funding has been received from a state capital grant in the amount of \$727,500 to build the community building located at the RORC site. The final funding piece will be a second issuance of general obligation bonds in 2018. Initially the city anticipated issuing an additional \$5,000,000 in bonds in 2018. Due to additional expense related to the project, staff are requesting an increase in bonding capacity to a not to exceed principal amount of \$17,000,000 including the \$9,455,000 issued in 2017. Ordinance No. 1261 provides the amended legal authorization to the City Manager and Finance Director to issue the bonds and sets the not to exceed amount, maximum rate and time frame for issuance of the bonds. The City's project timeline includes the final construction of the facility, beginning in April 2018 and completing by September 2018.

MOTION: MOVED TO WAIVE THE SECOND READING AND ADOPT ORDINANCE NO. 1261 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Day, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

2. Second Reading of Ordinance No. 1259 –2018 Budget Amendment - Kirk Johnson, Finance Director

The budget amendment totals \$1,572,194 in total appropriations, including a net amount of \$8,894 in Capital Project Fund and operating fund transfers. On-going costs of \$96,350 are included in the appropriation requests, for a new FTE for a Plans Examiner and additional benefit costs to support the shared Accounting Clerk position. The amendment includes a request to increase the FTE count by 1.25 FTE to a total of 45.75 FTE positions. The amendment also includes recognition of \$1,428,370 increase in revenue. \$120,280 in proceeds from the State Capital Grant, \$290,000 in additional CDBG grant funds, \$787,440 in re-appropriated 2017 TIB grant funds, and \$133,850 in re-appropriated TIB grants funds and matching CPU rebates. In addition to the grant funding the city is recognizing \$15,000 in developer share funding for road projects, \$48,000 in re-appropriated reimbursements from CRWWD for sewer work on the 35th roundabout project, and \$33,800 in additional interlocal revenue in relation to the Plans Examiner position. The total fund balance impact to the City is a decrease of \$134,930. Operating fund transfers include \$61,000 in transfers originally budgeted to the street fund that will be reallocated to the General Capital Fund. Additional transfers include \$98,354 to support capital and street fund requests, \$66,080 in Water Fund capital utility transfers and \$14,560 in Storm Fund capital utility transfers. The Capital Project Fund transfers include elimination of \$385,000 in PIF Fund transfers and re-appropriation of \$214,900 in TIF Fund transfers.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1259 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Darren Wertz, Councilor
SECONDER:	John Main, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

3. Second Reading of Ordinance No. 1260 – Ridgefield Development Code Amendment - Jeff Niten, Community Development Director

The City is proposing a series of housekeeping amendments and changes to the Ridgefield Development Code, which establishes zoning regulations for residential and nonresidential development throughout the City. This update to the code focuses on code refinements to clarify the interpretation of certain sections, adjust the details of a policy, reflect desired design standards, or simplify review procedures. The majority of updates relate to issues identified by staff and code users during implementation over the past year, or looking ahead to future applications.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1260 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilman
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

4. Motion - Approval of Interlocal Agreement for Building Review and Inspection Services

Ridgefield currently provides building inspection services for La Center. The current Inter-local Agreement provides for services on an as needed basis anticipating intermittent service. The current Agreement was never intended to provide full time plan review and inspection services to meet the demand of two growing communities. Both communities are experiencing growth and the demand on Ridgefield's ability to maintain service in La Center has become strained. Staff anticipates that the demand will continue to increase and Ridgefield may not have the capacity to adequately review and inspect construction in both communities. Concurrent with provisions and responsibilities established by state law, La Center must provide adequate building services. The Inter-Local Agreement has La Center sharing a greater portion of the cost of services currently being provided by Ridgefield. The proposed agreement provides for a fee of \$4,000 per month for up to 54 hours of service per month. Time exceeding 54 hours will be billed at the current hourly rates.

MOTION: MOVED TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT WITH THE CITY OF LA CENTER TO PROVIDE ON-GOING BUILDING REVIEW AND INSPECTION SERVICES.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Councilor
SECONDER:	Ron Onslow, Councilman
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

5. Motion - Approval of Purchase of Musco Lights

The City's Parks Plan identifies a Community Park in the Southern portion of the City off of Hillhurst Road. This park has come to be known as the Ridgefield Outdoor Recreation Complex, or RORC. The City has been working with the Ridgefield School District, community stakeholders, and the public since 2015 on the master planning for this park, and construction began in 2017. The City elected to owner-furnish large cost items including turf, lights and site furnishings separately to save mark-up costs and to allow the City to guide the selection process. The City has selected Musco LED lights for the field lighting, and will purchase the lights through the National Joint Powers Alliance Purchasing cooperative.

MOTION: MOVED TO APPROVE THE PURCHASE OF MUSCO LIGHTS AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Day, Councilor
SECONDER:	Ron Onslow, Councilman
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

PUBLIC COMMENT - [7:06 PM](#)

None received.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council member Taylor - Attended briefing with City Manager, Osprey Pointe Park ribbon cutting.

Council member Wertz - Attended briefing with City Manager, Randy Wray Parks Foundation award at Overlook Park, spring cleanup day.

Council member Main - Attended Fort Vancouver Regional library public meeting.

Council member Wells - Attended Clark Regional Wastewater District meeting.

Council member Day - Attended 15 meetings, briefing with City Manager, CREDC spring luncheon, Southwest work source meeting, State Auditor exit interview.

Council member Onslow - Attended spring cleanup day event, USS Portland tour, AWC small cities conference.

Mayor

Attended meeting regarding fireworks regulations with Clark County council and other local Mayor's.

City Manager

City Manager Steve Stuart- State Auditor exit interview, kudos to finance department for all their hard work. Group of Polish dignitaries to tour Ridgefield on Saturday.

Finance Director Kirk Johnson - State Auditor exit interview today and Ridgefield rating call this week.

Public Works Director Bryan Kast- Thank you to Public Works crew for their work on Osprey Pointe Park.

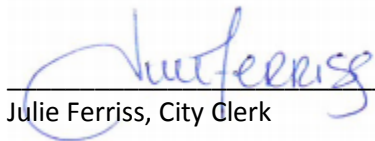
Community Development Director Jeff Niten - Community Development report provided.

Deputy City Manager Lee Knottnerus- Spring cleanup event update, First Saturday event is May 5th.

Police Chief John Brooks - Police Department participated in take your child to work day. Drug take back day event. Oral board interviews for new police officer is scheduled for May 10th.

FROM THE COUNCIL

ADJOURN - [7:26 PM](#)



Julie Ferriss, City Clerk



Don Stose, Mayor