



**CITY OF RIDGEFIELD, WASHINGTON**  
**City Council MEETING MINUTES**  
**May 11, 2017**

**Regular Meeting - 6:30 PM**

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**STUDY SESSION - 5:30 P.M.**

**Executive Session - City Manager Performance Evaluation pursuant to RCW – 42.30.110(1)(g)**

Mayor Onslow announced that Council to enter an executive session at 5:31PM to discuss City Manager Performance Evaluation for approximately an hour. Action to be taken at the regular session of the City Council meeting.

Attendees: City Council and Paul Lewis, City Consultant.

At 5:50PM City Manager Steve Stuart entered an executive session.

Executive Session adjourned at 6:22PM.

**GENERAL SESSION CALL TO ORDER - 6:30 PM**

**Flag Salute - [6:30 PM](#)**

**ROLL CALL**

| Attendee Name | Title     | Status  | Arrived |
|---------------|-----------|---------|---------|
| Ron Onslow    | Mayor     | Present |         |
| David Taylor  | Councilor | Present |         |
| Lee Wells     | Councilor | Present |         |
| Don Stose     | Councilor | Absent  |         |
| Darren Wertz  | Councilor | Present |         |
| John Main     | Councilor | Present |         |
| Sandra Day    | Councilor | Present |         |

MOTION: Council member David Taylor moved to excuse Council member Don Stose from the meeting.

SECOND: Council member Lee Wells.

Vote - Yes: Council member Wertz, Main, Wells Taylor, Day, and Mayor Onslow.

Vote - No: None.

Motion Passed.

**LATE CHANGES TO THE AGENDA**

Remove: Mayor's Appointment of Civil Service Commission Member.

Move: Business Item VI.2. Approval of Trail Naming to V.1.

**PUBLIC COMMENT - [6:32 PM](#)**

Rian Davis - Resident/Mosquito Control District Board Member  
Provided an update on the mosquito control board meeting.

Barbara Wright - Resident  
Kudos for finally installing flashing lights on Hillhurst.  
Concerns regarding housing developments on Hillhurst, request adequate setbacks and single story housing facing Hillhurst.

Goy Garrison - Resident  
Toured few individuals around town - last name Haskell. Father and grandfather were a long residents of Ridgefield.  
Haskell trail which is located next to Reiman Road - would like to see if the trail could be named and signage installed.

Nathan McCann - School District Superintendent  
Thanked everyone for participating in the groundbreaking ceremony.

**CONSENT AGENDA - MOVED TO APPROVE AS PRESENTED. - [6:45 PM](#)**

|                  |                                         |
|------------------|-----------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Sandra Day, Councilor                   |
| <b>SECONDER:</b> | David Taylor, Councilor                 |
| <b>AYES:</b>     | Onslow, Taylor, Wells, Wertz, Main, Day |
| <b>ABSENT:</b>   | Stose                                   |

1. **Approval of Claims And/Or Payroll - [6:45 PM](#)**
2. **Approval of Minutes from April 27, 2017 Meeting - [6:45 PM](#)**

**BUSINESS - [6:47 PM](#)**

**1. Motion-Approval of Trail Naming - [6:45 PM](#)**

The Ridgefield Municipal code includes procedures for the naming of park facilities. In February of 2015 Allene Wodaeye suggested naming a park after John Hudson Sr, who was the principal of Union Ridge in the early 1970s and who help establish the Cispus Learning center, which is still in operation to this day. In February of this year Ms. Wodaeye approached the City and suggested naming the trail that will run from Main Avenue to the Ridgefield National Wildlife Refuge after Mr. Hudson. This project, which is currently known as the Main Avenue Access Improvements, is a partnership with The Refuge and Clark County and is funded by the Federal Lands Access Program, or FLAP. At an open house for the trail project in March Ms. Wodaeye proposed the name to the project partners, and received support for her proposal. The family of Mr. Hudson has also expressed support for naming a park or trail in his memory. The proposed name was brought to the Parks Board at their April 12<sup>th</sup> meeting, and the Board unanimously voted to forward a recommendation to name this trail after John Hudson Sr.

Allene Wodeage thanked Council for this consideration and provided more background information about John Hudson Sr.

**MOTION: MOVED TO APPROVE CHANGING THE NAME OF THE MAIN AVENUE ACCESS IMPROVEMENT TRAIL TO JOHN HUDSON SR. TRAIL AS PRESENTED.**

|                  |                                         |
|------------------|-----------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | John Main, Councilor                    |
| <b>SECONDER:</b> | Sandra Day, Councilor                   |
| <b>AYES:</b>     | Onslow, Taylor, Wells, Wertz, Main, Day |
| <b>ABSENT:</b>   | Stose                                   |

## PRESENTATION

### 1. Salary Commission Update - [6:53 PM](#)

Salary Commission Chair David Kelly presented an update to City Council.

### 2. 1st Quarter 2017 Financial Report - [6:55 PM](#)

Finance Director Kirk Johnson presented first quarter financial update to City Council.

## BUSINESS

### 1. Resolution No. 526 – Approval of Designation of Official Newspaper-Kirk Johnson, Finance Director

A request for bids was published in the Reflector and the Columbian with a deadline for submission no later than 2:00 PM on May 10, 2017. The bid is for publications during the period of June 1, 2017 through May 31, 2018. The low bid received was submitted by the Reflector, who was the only newspaper to submit specifications for legal printing and advertising. Therefore, the lowest responsible bidder is the Reflector newspaper at \$10.75 per inch for the first insertion and \$8.75 for each subsequent insertion.

**MOTION: MOVED TO APPROVE RESOLUTION NO. 526 AWARDED THE REFLECTOR AS THE OFFICIAL NEWSPAPER FOR THE CITY OF RIDGEFIELD FOR THE PERIOD JUNE 1, 2017 THROUGH MAY 31, 2018 AS PRESENTED.**

|                  |                                         |
|------------------|-----------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Sandra Day, Councilor                   |
| <b>SECONDER:</b> | David Taylor, Councilor                 |
| <b>AYES:</b>     | Onslow, Taylor, Wells, Wertz, Main, Day |
| <b>ABSENT:</b>   | Stose                                   |

### 2. Motion - Approval of City Manager's Compensation Adjustment - [7:13 PM](#)

The City Council conducted thorough evaluation of the City Manager's performance again this year involving detailed ratings across five categories and 15 sub-categories; The evaluation summary was over 20 pages.

The categories assessed by the City Council, City Manager and City management personnel included Leadership, Partnerships, Organizational Management, Community Development and Communication. We also gathered feedback from community stakeholders on the same categories-excluding Organizational Management.

Based on the overall results of the assessment the City Council rated the City Manager's performance this past year a 9.6 on a 10 point scale or "Excellent".

We also rated his completion of 14 strategic initiatives as 4.6 on a scale of 1 to 5.

Accomplishments that support the Council's assessment include:

- Significant progress identifying a site for the new FVRL library in Ridgefield
- Establishing a partnership with the Ridgefield School District and working with others to further the Ridgefield Outdoor Recreation Complex project
- Updating existing development agreements on approved developments and entering into new development agreements to help achieve the City's objectives for quality development and infrastructure (parks, trails, streets, etc.)

- Effective planning and coordinating with Council on our relationship with state and federal legislators and in furthering legislation important to Ridgefield
- Directing the implementing several e-government initiatives
- Supporting a strong team atmosphere and LEAN culture within the City organization that performs well on a daily basis
- Working with community partners to help the city plan for and manage growth

We believe Steve has met or exceeded our high expectations and that he is a critical part of the community's leadership and its ability to reach its potential going forward.

We continue to have high expectations for Steve and look forward to working with him and the City's Management Team as we move forward.

**MOTION: MOVED TO SET THE CITY MANAGER'S BASE ANNUAL SALARY AT \$147,600 EFFECTIVE APRIL 14, 2017 AND TO AUTHORIZE AN ADDITIONAL \$7,000 IN ONE TIME PAY PER THE TERM OF THE CITY MANAGER'S 2016-2017 PERFORMANCE COMPENSATION AGREEMENT.**

|                  |                                         |
|------------------|-----------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | John Main, Councilor                    |
| <b>SECONDER:</b> | David Taylor, Councilor                 |
| <b>AYES:</b>     | Onslow, Taylor, Wells, Wertz, Main, Day |
| <b>ABSENT:</b>   | Stose                                   |

#### **PUBLIC COMMENT - [7:28 PM](#)**

None received.

#### **COUNCIL/PRESIDING OFFICER/STAFF REPORTS - [7:28 PM](#)**

##### **Council - [7:30 PM](#)**

Council member Day - Attended Recovery Village 1st year anniversary celebration. Also attended 15 meeting including school board meeting and City of La Center council meeting.

Council member Taylor - Attended career day at the high school, groundbreaking ceremony for the school district, parks foundation luncheon, pipeline safety committee, and bear statue dedication during first Saturday event.

Council member Wertz - Attended Ridgefield junction neighborhood association meeting, briefing with City Manager, parks foundation luncheon, groundbreaking ceremony for the school district.

Council member Main - Attended interview panel for C-TRAN Executive Director/CEO Recruitment.

Council member Wells - Attended 8 meetings, including parks foundation luncheon.

##### **Mayor - [7:38 PM](#)**

Attended Recovery Village 1st year anniversary celebration, groundbreaking for the school district, RTC meeting, bear statue dedication during first Saturday event, Ridgefield junction neighborhood association meeting, parks foundation luncheon.

##### **Proclamation - Elder Abuse Awareness Month - [7:39 PM](#)**

Mayor Onslow read proclamation into the record.

##### **City Manager - [7:46 PM](#)**

City Manager Steve Stuart - Parr Lumber annual luncheon is tomorrow from 11-1pm, industrial/education infrastructure and connections meeting is next week.

Finance Director Kirk Johnson - Financial audit is almost complete. Date for exit interview has yet to be scheduled.

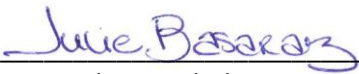
Public Works Director Bryan Kast- Kudos to Public Works crew that prepared the bear statue and surrounding area for the dedication ceremony.

Deputy City Manager Lee Knottnerus - Video clip from Parks Foundation luncheon will be uploaded on the City's website tomorrow, Big Paddle event is June 3<sup>rd</sup>.

**FROM THE COUNCIL - [7:52 PM](#)**

Council member David Taylor - will not be in attendance at the next City Council meeting.

**ADJOURN - [7:52 PM](#)**

  
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Julie Basarab, City Clerk

  
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Ron Onslow, Mayor