CITY OF RIDGEFIELD, WASHINGTON
City Council MEETING MINUTES
May 24, 2018

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - 6:30 PM

1. Flag Salute
ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Late	7:02 PM
Don Stose	Mayor	Present	
Darren Wertz	Councilor	Present	
John Main	Councilor	Present	
Sandra Day	Councilor	Absent	

MOTION: Council Member Ron Onslow moved to excuse Council Member Sandra Day from the meeting.
Second: Council Member Darren Wertz
Vote - Yes: Council Member Onslow, Wertz, Main, Taylor and Mayor Stose.
Vote - No: None.
Passed.

Council Member Lee Wells will be arriving late.

LATE CHANGES TO THE AGENDA

None

PUBLIC COMMENT - 7:31 PM

Patricia Thompson - Resident
Shout out to City Council, John Main and Jeff Niten for all the time and effort spent working on the Arts District.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED

RESULT:	**ADOPTED [5 TO 0]**
MOVER:	Ron Onslow, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Stose, Wertz, Main
ABSENT:	Day
AWAY:	Wells

1. **Approval of Claims And/Or Payroll**
2. **Approval of Minutes from May 10, 2018 Meeting**

PRESENTATION - 6:32 PM

Commission On Aging Annual Update - **6:32 AM**

Commission on Aging Annual Update presented by Temple Lentz.

2. **First Quarter 2018 Financial Report** - **6:45 PM**

Finance Director Kirk Johnson presented First Quarter financial report.

BUSINESS - 7:07 PM

1. **Second Reading of Ordinance No. 1262 - Port of Ridgefield Franchise Agreement - Bryan Kast, Public Works Director**

For the past several years the Port of Ridgefield has been working on developing a 42 mile dark fiber network throughout the City and northern Clark County. The project is based on a successful dark fiber network that was implemented by the Port of Whitman County, and will allow Ridgefield to attract business that require access to high speed, reliable internet service. In March of this year the Governor signed a bill enabling all Ports throughout Washington to build and lease telecommunications infrastructure, allowing the Port of Ridgefield to proceed with their project. As much of the planed network will be located in City Right-of-Way a franchise agreement between the Port and the City is necessary to allow the cable to be placed and identify responsibilities and processes for maintenance and relocation. Staff and the City Attorney have worked with the Port to clarify if the Port will be considered a telecom provider and have found that they will not be. Because they are not a telecom a franchise fee may be charged.

Brent Grening, CEO - Port of Ridgefield provided comments about the franchise agreement but has not had a chance to review the fee agreement. Asking for additional time to review the agreement before approving the Ordinance.

Staff will continue their work with the Port and will bring back when it's ready for action from the City Council.

2. **Second Reading of Ordinance No. 1263 – Downtown Arts Quarter - Jeff Niten, Community Development Director**

The purpose of the proposed Downtown Arts Quarter is to enhance Ridgefield's core by providing opportunities for visible public art and unique design features that reflect the character of the city and build community. The Downtown Arts Quarter will encourage public art, created with high-quality materials by local artists, that activates public space for the enjoyment of residents and visitors. The proposed location of the Downtown Arts Quarter and desired design features are the result of discussions among City staff, elected officials, the Ridgefield Art Association, local business owners, and Ridgefield residents. Public input was gathered at National Night Out on August 1, 2017, and at First Saturdays on September 2, 2018 and March 3, 2018. A draft of the Arts Quarter code was discussed by

the Planning Commission on March 7, 2018 and to City Council on March 8, 2018. The draft code was heard by the Planning Commission at a Public Hearing for recommendation to Council on May 2, 2018. Minor changes were recommended and incorporated into the draft code. Planning Commission voted to recommend approval by a 5-1 vote.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1263 AS PRESENTED.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	John Main, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main
ABSENT:	Day

3. Resolution No. 538 – Approval of Designation of Official Newspaper - Kirk Johnson, Finance Director

The city must have one official newspaper that it should contract with based on an annual bid process. The city may, of course, publish notices in newspapers in addition to the official newspaper. A request for bids was published in the Reflector and the Columbian with a deadline for submission no later than 2:00 PM on May 17, 2018. The bid is for publications during the period of June 1, 2018 through May 31, 2019. The city received two bids; from the Reflector and the Columbian. Staff have reviewed both bids and are recommending designation of the official newspaper to the Columbian. The Columbian is a daily newspaper with a wider circulation in Clark County including the Ridgefield area. The designation of an official newspaper that publishes daily provides the city with flexibility to better meet notification requirements and reduce timelines associated with those requirements. The Columbian price per square inch is higher than the Reflector and would have increased publication costs by approximately $1,800 in 2017. The ability to advertise daily versus weekly for official notification outweighs the small increase in cost. In addition to the print version of the notifications, all public notices are published in the online version of the daily Columbian, increasing the ability for notifications to be viewed by the public. Past practice by the city has been to advertise in multiple newspapers for increased transparency on select projects. The city will continue to follow this practice.

City Council conducted discussion.

MOTION: MOVED TO APPROVE RESOLUTION NO. 538 AWARDING THE COLUMBIAN AS THE OFFICIAL NEWSPAPER FOR THE CITY OF RIDGEFIELD FOR THE PERIOD JUNE 1, 2018 THROUGH MAY 31, 2019 AS PRESENTED.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Darren Wertz, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main
ABSENT:	Day

PUBLIC COMMENT

None received.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council - **12:00 AM**

Council Member Wertz - Attended Clark College Foundation Meeting.
Council Member Wells - Attended Ridgefield Junction Neighborhood Association Meeting and Port of Ridgefield meeting.
Council Member Taylor - Attended Clark College Foundation Meeting and a briefing with City Manager.

Council Member Onslow -Attended Clark College Foundation Meeting, Clark County Parks Foundation Meeting and Meaningful Movie.
Council Member Main - Thank you to City Council for approving the Arts Quarter Ordinance and acknowledge members of Arts Association Board. Attended C-TRAN Board Meeting and will be attending subcommittee meeting for review process of C-TRAN CEO.

Mayor

Attended School Board meeting.

Proclamation - Ridgefield Trails Day - **7:43 PM**

Mayor Stose read Proclamation - Ridgefield Trails Day into the record.

City Manager - **7:45 PM**

City Manager Steve Stuart- Fort Vancouver Regional Library Board announcement: Kudos to Council member Sandra Day to helping our community in getting a bigger better library. Also Kudos to Kathy Winters for her efforts on this as well. Attended the largest commercial real estate conference in the country.

City Attorney Janean Parker - Litigation updates provided.

Public Works Director Bryan Kast - 35th Roundabout is complete, Ridgefield Outdoor Recreation Complex update provided.

Community Development Director Jeff Niten - Kudos to Claire Lust for her efforts on the Arts Quarter. Community Development report update provided. Also an intern starting in June, Jamie Carlson.

Finance Director Kirk Johnson - Investment portfolio report provided, all within policy. Received notice City received $5,000 grant for a finance intern.

Deputy City Manager Lee Knottnerus - Intern Rosie Mayfield will be helping with events, community engagement, social media. Big Paddle event is June 2nd.

Police Chief John Brooks - Back from state conference of sheriffs and chiefs of police.

Council member Lee Wells - Trails and Wildlife Workshop - Tuesday, May 29, 1-4 pm, WADFW offices.

ADJOURN - 8:00 PM

Julie Ferriss, City Clerk

Don Stose, Mayor