



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, May 24, 2018
Ridgefield Community Center
210 N. Main, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from May 10, 2018 Meeting**

IV. PRESENTATION

- 1. Commission On Aging Annual Update**
- 2. First Quarter 2018 Financial Report - Kirk Johnson, Finance Director**

V. BUSINESS

- 1. Second Reading of Ordinance No. 1262 - Port of Ridgefield Franchise Agreement - Bryan Kast, Public Works Director**
- 2. Second Reading of Ordinance No. 1263 – Downtown Arts Quarter - Jeff Niten, Community Development Director**
- 3. Resolution No. 538 – Approval of Designation of Official Newspaper - Kirk Johnson, Finance Director**

VI. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

VII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

- 1. Council**
- 2. Mayor**
Proclamation - Ridgefield Trails Day

3. City Manager

VIII. ADJOURN

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 24, 2018
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION:

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the claims and/or payroll by making the following motion:

“I move to approve the consent agenda as presented”

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS: May 24 2018 Claims Report (PDF)

City of Ridgefield
Claims Payment Report
For Approval on: May 24, 2018

3.1.a

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ACCELA INC.	2779	INV-ACC39457	Public Works	Customer Web Payment Fees	297.00
ACCELA INC. Total					297.00
AIRGAS USA LLC	17	9075610703	Genl Govt/Facilities	Welder Maint	2.93
			Public Works	Welder Maint	44.21
			Community Development	Welder Maint	2.23
AIRGAS USA LLC Total					49.37
ARAMARK UNIFORM SERVICES	32	863433166	Genl Govt/Facilities	City Hall/PW/CDD/PD Floor Mats	7.09
			Public Safety	City Hall/PW/CDD/PD Floor Mats	4.47
			Public Works	City Hall/PW/CDD/PD Floor Mats	3.91
			Community Development	City Hall/PW/CDD/PD Floor Mats	3.92
		863433167	Genl Govt/Facilities	PW Uniforms and Floor Mats	2.14
			Public Works	PW Uniforms and Floor Mats	48.85
			Community Development	PW Uniforms and Floor Mats	0.70
		863443424	Genl Govt/Facilities	PW Uniforms/Floor Mats	2.11
			Public Works	PW Uniforms/Floor Mats	47.99
			Community Development	PW Uniforms/Floor Mats	0.70
		863443423	Genl Govt/Facilities	City Hall/PW/CDD/PD Floor Mats	7.09
			Public Safety	City Hall/PW/CDD/PD Floor Mats	4.47
			Public Works	City Hall/PW/CDD/PD Floor Mats	3.91
			Community Development	City Hall/PW/CDD/PD Floor Mats	3.92
			ARAMARK UNIFORM SERVICES Total		
BLUEFIN PAYMENT SYSTEMS	2827	2827-201805	Public Works	Citizen Payment Processing Fees	414.38
BLUEFIN PAYMENT SYSTEMS Total					414.38
BLUMENTHAL UNIFORMS AND EQUIPMENT	54	9777174	Public Safety	Tactical Gun Mounted Light	133.55
		9777126	Public Safety	Turkov Holster	140.96
BLUMENTHAL UNIFORMS AND EQUIPMENT Total					274.51
BOB'S PAINTLAND	59	11553A	Public Works	Street Paint	113.55
BOB'S PAINTLAND Total					113.55
BRANDI SANDER	2989	2989-2018	Genl Govt/Facilities	Park Refundable Deposit	100.00
BRANDI SANDER Total					100.00
BSK ASSOCIATES	2119	V801548	Public Works	Alkalinity and Coliform Testing	595.00
BSK ASSOCIATES Total					595.00
CARAHSOFT	2500	IN467833R1	Information Technology	Springbrook technology Finance Suite	3,642.24
CARAHSOFT Total					3,642.24
CB PACIFIC	2937	IP518112163	Public Works	Silent Check Valve	551.26
CB PACIFIC Total					551.26
CENTURY LINK	361	ENG-18-0046	Genl Govt/Facilities	Encroachment Permit Fee Refund	150.00
CENTURY LINK Total					150.00
CESSCO INC.	1756	397987	Public Works	Water Tools/Equip	44.95
		397907	Public Works	Water Tools/Equipment	746.94
CESSCO INC. Total					791.89

Attachment: May 24 2018 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
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CFM STRATEGIC COMMUNICATIONS INC.	2551	24489	Genl Govt/Facilities	Professional Communication Services APR 2018	4,530.00
CFM STRATEGIC COMMUNICATIONS INC. Total					4,530.00
CITY OF LACENTER	2846	753	Public Works	Biosolid disposal and lab analysis	852.79
CITY OF LACENTER Total					852.79
CITY OF RIDGEFIELD	95	COM-18-0039	Public Works	RORC Field Lights Permit	3,096.60
		ENG-18-0049	Public Works	Encroachment Permit S 45th	150.00
		COM-18-0040	Public Works	RORC Permitting	9,368.25
CITY OF RIDGEFIELD Total					12,614.85
CITY OF RIDGEFIELD-W/S	96	006419-201805-02	Public Works	301 N 3rd Ave CDD - Storm	17.50
			Community Development	301 N 3rd Ave CDD - Storm	17.50
		009457-201805	Public Works	Columbia Hills Irrigation Tract D Cispus Way	100.23
		010821-201805	Public Works	Water Tower (Cemetery)	52.50
		005815-201805	Public Works	109 W Division WWTP - Water	232.45
		005806-201805	Public Works	Abrams Soccer Field	145.22
		005436-001-201805	Public Works	1-5/SR501 NE Interchange Irrigation	90.75
		007183-201805-02	Public Works	618 Lark Dr Lark Park - Storm	17.50
				618 Lark Dr Lark Park - Water	46.63
		006404-201805-02	Genl Govt/Facilities	230 Pioneer Street City Hall - Storm	122.50
		5.43601E+12	Public Works	6007 N Ridgefield Woods Dr - Irrigation	47.71
		005807-201805	Public Works	Abrams Park Restrooms - Water	125.91
		006419-201805	Public Works	301 N 3rd Ave CDD - Water	29.77
			Community Development	301 N 3rd Ave CDD - Water	29.78
		005032-201805	Genl Govt/Facilities	111 S Main - Water	60.72
		006405-201805-02	Public Works	119 N 3rd Ave Community Park - Storm	35.00
		005815-201805-02	Public Works	109 W Division WWTP - Storm	735.00
		005807-201805-02	Public Works	Abrams Park Restrooms - Storm	17.50
		005812-001-201805	Public Works	Abrams Park Chloine Injector - Storm	17.50
		005032-201805-02	Genl Govt/Facilities	111 S Main - Storm	52.50
		010889-201805	Public Works	Junction Well & Reservoir - Storm	122.50
		007097-201805	Public Works	2311 N 5th Way Crows Nest Park - Water	47.25
		005811-201805-02	Public Works	Abrams Park Kitchen - Storm	367.50
		005811-201805	Public Works	Abrams Park Kitchen & Irrigation - Water	254.10
		006404-201805	Genl Govt/Facilities	230 Pioneer Street City Hall - Water	63.67
		005207-201805	Public Works	Blue Heron Community Garden - Water	45.48
		5.43601E+12	Public Works	5054 Pioneer St - Storm	17.50
		009427-201805	Public Works	Columbia Hills Irrigation Tract B Wind River	48.63
		009787-003-201805	Public Works	Green Gables Tract-D Irrigation MET	46.12
		005488-201805	Public Works	Cemetery Water Spigots - Water	45.38
		009787-002-201805	Public Works	Green Gables Tract-D Irrigation M	50.23
		006398-201805-02	Public Safety	116 N Main Ave PD - Storm	70.00
		008428-201805-02	Public Works	Cedar Ridge Park - Storm	17.50
		009272-201805-02	Public Works	1308 N Heron Dr Hayden Park - Storm	17.50
		007097-201805-02	Public Works	2311 N 5th Way Crows Nest Park - Storm	35.00
		008248-201805	Public Works	Cedar Ridge Park - Water	91.98
		009787-005-201805	Public Works	Park & Ride Lot - Storm	192.50

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CITY OF RIDGEFIELD-W/S	96	005436-005-201805	Public Works	1-5/SR501 NE Interchange Irrigation	90.75
		009787-201805	Public Works	Green Gables Tract-Q Irrigation M	46.45
		006420-201805	Public Works	315 N 3rd Avenue Davis Park - Water	145.58
		006405-201805	Public Works	119 N 3rd Ave Community Park - Water	46.05
		006398-201805	Public Safety	116 N Main Ave PD - Water	54.92
		009272-201805	Public Works	1308 N Heron Dr Hayden Park - Water	52.53
		009787-004-201805	Public Works	Green Gables Tract-C Irrigation M	48.91
CITY OF RIDGEFIELD-W/S Total					4,012.20
CLARK COUNTY	102	140006894	Public Works	Upper Daybreak EF-20	212.31
		730014788	Community Development	Fire Inspections	450.00
CLARK COUNTY Total					662.31
CLARK COUNTY HISTORICAL SOCIETY AND MUSEUM	2995	2995-2018	Genl Govt/Facilities	Community Partner	1,200.00
CLARK COUNTY HISTORICAL SOCIETY AND MUSEUM Total					1,200.00
CLARK COUNTY TREASURERS OFFICE	554	SIFAPR2018	Genl Govt/Facilities	School Impact Fees	132,730.84
CLARK COUNTY TREASURERS OFFICE Total					132,730.84
CLARK PUBLIC UTILITIES	110	0110-201805-7122-944-7	Public Works	512 N Allen Dr - Electricity	26.83
		0110-201805-7124-838-9	Public Works	Overlook Park - Electricity	49.60
		110-201805-7448	Public Works	N 35th Ave and Pioneer St	48.45
		110-201805-7453	Public Works	535 N Abrams Park Rd	39.61
		0110-201805-7126-408-9	Public Works	2300 N 3rd Way Bellwood Trail Lights	29.52
		110-201805-7207-403-2	Public Works	911 N 65th Ave Intertie 2 - Water	103.30
		0110-201805-7112-942-1	Public Works	3701 N 3rd Cir - Electricity	26.73
		0110-201805-7123-806-7	Public Works	Pioneer St. & Gee Creek Loop - Electricity	27.23
		110-201805-7123	Public Works	S Cispus Way	46.91
		110-201805-7207-402-4	Public Works	1504 NW Intertie 3 - Water	646.20
		110-201805-7207-401-6	Public Works	800 NE 264 St Intertie 1 - Water	607.17
CLARK PUBLIC UTILITIES Total					1,651.55
CLARK REGIONAL WASTEWATER DISTRICT	741	0741-201805-032664	Public Works	301 N 3rd Ave CDD - Sewer	27.10
			Community Development	301 N 3rd Ave CDD - Sewer	21.30
		0741-201805-032712	Public Safety	116 N Main Ave PD - Sewer	46.59
		0741-201805-032695	Public Works	109 W Division WWTP - Sewer	280.12
		0741-201805-032899	Public Works	Abrams Park Former Mgr House - Sewer	42.96
		141566	Public Works	RORC Mass Grading Project 17-2018-0048	221.18
		0741-201805-032895	Public Works	Abrams Park Restrooms - Sewer	72.60
		0741-201805-035480	Public Works	255 S 56th Pl Well & Reservoir - Sewer	39.60
		0741-201805-032894	Public Works	Abrams Park Kitchen - Sewer	39.60
		0741-201805-032752	Genl Govt/Facilities	230 Pioneer St City Hall - Sewer	148.23
CLARK REGIONAL WASTEWATER DISTRICT Total					939.28
COLUMBIA WEST ENGINEERING INC.	1446	16046-8	Public Works	RORC Construction	1,965.00
COLUMBIA WEST ENGINEERING INC. Total					1,965.00
COLUMBIAN PUBLISHING	116	3452054	Genl Govt/Facilities	Invitation to Bid	37.38
COLUMBIAN PUBLISHING Total					37.38
COMCAST	2271	2271-201805-109	Public Works	Communications 109 Division	305.73
		2271-201805-230	Genl Govt/Facilities	Internet Services APR 2018	290.39
		2271-201805-210	Genl Govt/Facilities	Internet Communications May 2018	223.63

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COMCAST	2271	2271-201805-210	Community Development	Internet Communications May 2018	55.96
		2271-201805-116	Public Safety	Internet Communications May 2018	338.19
COMCAST Total					1,213.90
COMDATA NETWORK INC.	1101	20293123	Genl Govt/Facilities	PW/CDD Fuel XN173	67.16
			Public Works	PW/CDD Fuel XN173	1,214.83
			Community Development	PW/CDD Fuel XN173	199.22
		20293146	Public Safety	Fuel PD XN795	991.75
COMDATA NETWORK INC. Total					2,472.96
COMPULINK MANAGEMENT CENTER INC.	2648	144411	Genl Govt/Facilities	Professional Electronic Document Management Svcs	(363.22)
			Information Technology	Professional Electronic Document Management Svcs	4,687.22
COMPULINK MANAGEMENT CENTER INC. Total					4,324.00
CORE & MAIN LP	2906	1658828	Public Works	Credit Memo Returned Items	(211.84)
		1833128	Public Works	Operational Supplies	618.22
		1833122	Public Works	Operational Supplies	459.75
CORE & MAIN LP Total					866.13
DEPARTMENT OF LICENSING	154	RG0000256-2018	Genl Govt/Facilities	CPL Original - Bermudez	18.00
		RG0000255-2018	Genl Govt/Facilities	CPL Original - Goffic	18.00
		RG0000254-2018	Genl Govt/Facilities	CPL Renewal - Thamert	18.00
DEPARTMENT OF LICENSING Total					54.00
DICK'S TIRE FACTORY	158	D92396	Public Safety	Vehicle Maint - Wattson	37.71
DICK'S TIRE FACTORY Total					37.71
EATERY AT THE GRANT HOUSE	2985	2985-2018	Genl Govt/Facilities	Farm to Table Catering	2,800.00
EATERY AT THE GRANT HOUSE Total					2,800.00
ELCOR INC	2081	MSP-10527	Public Safety	Computer Maintenance and IT Services	1,675.30
			Public Works	Computer Maintenance and IT Services	1,567.12
			Community Development	Computer Maintenance and IT Services	1,169.48
			Information Technology	Computer Maintenance and IT Services	2,847.72
		10571	Public Safety	New Computer and Monitor PD	1,614.95
ELCOR INC Total					8,874.57
FERGUSON ENTERPRISES INC # 8423	181	640186	Public Works	Water Meter Supplies	1,375.73
		6152878	Public Works	WWTP Pressure Tank	189.31
FERGUSON ENTERPRISES INC # 8423 Total					1,565.04
GISI MARKETING GROUP	2811	149095	Community Development	Business Cards Ferriss Deshiell McGavran	89.25
			Finance	Business Cards Ferriss Deshiell McGavran	89.25
			Administration	Business Cards Ferriss Deshiell McGavran	89.25
		149064	Genl Govt/Facilities	Farm to Table Posters	106.23
		149074	Council	Name Badge Lee Wells	95.39
GISI MARKETING GROUP Total					469.37
GRAY AND OSBORNE INC	207	2	Public Works	(blank)	662.94
		18240	Community Development	Kennedy PUD Phase 1	1,007.86
		18241.00-1	Community Development	Ridgefield Crossing Prof Eng Svcs	133.63
GRAY AND OSBORNE INC Total					1,804.43
GS1 WATER SOLUTIONS INC.	2971	0727.001-3	Public Works	Hydrological Study	10,001.93
GS1 WATER SOLUTIONS INC. Total					10,001.93
H AND H RECYCLERS	212	0037983-0037996	Public Works	Osprey Park Wood Chips	832.51

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H AND H RECYCLERS Total						832.51
H.D. FOWLER COMPANY	2036	14806928	Public Works	Meter Supplies		974.38
		EFT DIRECT	Public Works	Excess Applied Receipt		(323.54)
H.D. FOWLER COMPANY Total						650.84
HARRY'S LAWN AND POWER EQUIPMENT	214	138904	Public Works	Carburetor		49.43
		139360	Public Works	Stormwater Runoff Supplies		218.51
HARRY'S LAWN AND POWER EQUIPMENT Total						267.94
HONEY BUCKETS	223	550631863	Public Works	Davis Park Port a Potty		298.00
HONEY BUCKETS Total						298.00
INTERSTATE SPECIAL EVENTS	2706	125940-1	Genl Govt/Facilities	May Day Event Rental		892.20
INTERSTATE SPECIAL EVENTS Total						892.20
JANEAN Z PARKER	2199	188	Public Works	Attorney Professional Services		900.00
			Community Development	Attorney Professional Services		950.00
			Legal	Attorney Professional Services		2,150.00
JANEAN Z PARKER Total						4,000.00
JEFF NITEN	2249	2249-201805-02	Human Resources	Employee Tuition Reimbursement		1,770.00
JEFF NITEN Total						1,770.00
JEFF PETTIT	488	0488-201805	Public Safety	Fuel Reimbursement		24.69
JEFF PETTIT Total						24.69
JEFFREY NORTON	2990	2990-2018	Genl Govt/Facilities	Business License Refund		50.00
JEFFREY NORTON Total						50.00
JOE TURNER P.C.	1437	768	Community Development	Public Hearing Examiner		2,540.87
JOE TURNER P.C. Total						2,540.87
JOHN P MCDONAGH	2267	8052018	Genl Govt/Facilities	Facilitation Services		1,300.00
JOHN P MCDONAGH Total						1,300.00
KENYON DISEND PLLC	1746	186993	Community Development	Comp Plan Appeal Prof Legal Svcs		87.50
		186994	Community Development	Compliance Proceedings Prof Legal Svcs		357.27
		186992	Community Development	Annexation Appeal Prof Legal Fees		1,386.90
		186995	Community Development	COA 517451		25.45
KENYON DISEND PLLC Total						1,857.12
LEOTEK ELECTRONICS USA LLC	2921	4109593177	Public Works	LED Light Replacement		3,423.27
LEOTEK ELECTRONICS USA LLC Total						3,423.27
MIKE VENNE	2982	2982-201805-02	Genl Govt/Facilities	Safety Boots Employee Reimbursement		10.20
			Public Works	Safety Boots Employee Reimbursement		159.80
MIKE VENNE Total						170.00
MINERT AND ASSOCIATES INC.	981	113143	Genl Govt/Facilities	DOT Drug Screen		2.50
			Public Works	DOT Drug Screen		47.50
MINERT AND ASSOCIATES INC. Total						50.00
MOTION & FLOW CONTROL PRODUCTS INC.	2983	6970317	Public Works	Operational Supplies		52.19
		6970318	Public Works	Operational Supplies		175.73
MOTION & FLOW CONTROL PRODUCTS INC. Total						227.92
NAPA AUTO PARTS	498	50637	Genl Govt/Facilities	Mack Truck Maint		7.75
			Public Works	Mack Truck Maint		116.96
			Community Development	Mack Truck Maint		5.90
		49509	Genl Govt/Facilities	Flat Bed Chev 3500 Maint		4.94

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NAPA AUTO PARTS	498	49509	Public Works	Flat Bed Chev 3500 Maint	74.62
			Community Development	Flat Bed Chev 3500 Maint	3.77
		50854	Public Safety	Vehicle Maint - PD	7.16
		50851	Public Safety	Vehicle Maint - PD 2013 Taurus	35.20
NAPA AUTO PARTS Total					256.30
NORTHWEST NATURAL GAS	315	8578-7-201805	Public Works	PW Shop - Natural Gas	34.00
		8817-9-201805	Genl Govt/Facilities	City Hall - Natural Gas	123.38
		10005916-201805	Public Safety	Police Department - Natural Gas	34.26
NORTHWEST NATURAL GAS Total					191.64
ONE CALL CONCEPTS	326	8049090	Public Works	Excavation Notifications and Modem Ticket Delivery	153.12
ONE CALL CONCEPTS Total					153.12
ON-HOLD CONCEPTS INC	2217	455055	Information Technology	Professional On-Hold Music Service	24.95
ON-HOLD CONCEPTS INC Total					24.95
OTAK INC.	1787	51800165	Public Works	RORC Phase 2 & Hillhurst Rd Improvements	29,319.43
		31800374	Public Works	Downtown Accessibility Project Prof Eng Svcs	1,183.00
OTAK INC. Total					30,502.43
PATRICK HILDRETH BRAND AND DESIGN	2372	1097	Genl Govt/Facilities	Prof Design and Web Maint	1,225.00
			Information Technology	Prof Design and Web Maint	750.00
PATRICK HILDRETH BRAND AND DESIGN Total					1,975.00
PBS ENGINEERING AND ENVIRONMENTAL	342	0070940.001-18	Public Works	Ridgefield Outdoor Rec Complex Phase II	46,970.01
		0070940.001-17	Public Works	Prof Eng Svcs - RORC Ph II & Hillhurst Traffic Sig	134,116.74
PBS ENGINEERING AND ENVIRONMENTAL Total					181,086.75
QUALITY CONTROL SERVICES	358	52245	Public Works	PO/PH Meter Servicing WWTP	590.00
		52322	Public Works	Hach Colormeter	119.25
QUALITY CONTROL SERVICES Total					709.25
REFLECTOR	369	103772	Community Development	PLZ-18-0040 Type II Admin Adjust Coffey	71.34
		103775	Community Development	Ordinance No 1260 Announcement	58.48
		103776	Finance	Ordinance 1259 Announcement	45.47
		103719	Genl Govt/Facilities	Invitation to Bid	30.32
		103721	Community Development	PLZ-18-0035 Notice of SEPA Determination	125.41
		103777	Genl Govt/Facilities	Ordinance no 1261 Announcement	59.45
REFLECTOR Total					390.47
RICOH USA INC.	1662	100495723	Public Safety	PD Copier	184.92
RICOH USA INC. Total					184.92
RIDGEFIELD 4TH OF JULY	2788	2788-201805	Genl Govt/Facilities	Community Partner	1,200.00
RIDGEFIELD 4TH OF JULY Total					1,200.00
RIDGEFIELD COMMUNITY GLEANERS ASSOCIATION	2996	2996-2018	Genl Govt/Facilities	Community Partner	1,200.00
RIDGEFIELD COMMUNITY GLEANERS ASSOCIATION Total					1,200.00
RIDGEFIELD HARDWARE	376	0376-201805	Genl Govt/Facilities	Operational Supplies	34.75
			Public Safety	Operational Supplies	11.69
			Public Works	Operational Supplies	499.78
			Community Development	Operational Supplies	18.13
RIDGEFIELD HARDWARE Total					564.35
RIDGEFIELD SCHOOL DISTRICT	378	1001700060	Public Works	RORC Engineering/Const/Mngmt	445,813.95
RIDGEFIELD SCHOOL DISTRICT Total					445,813.95

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S&P GLOBAL RATINGS	2892	11350288	Public Works	Analytical Services Rendered Bond 2018	14,500.00
S&P GLOBAL RATINGS Total					14,500.00
SAN DIEGO POLICE EQUIPMENT CO.	1067	632488	Public Safety	Ammunition	680.69
		632651	Public Safety	Ammunition	360.22
SAN DIEGO POLICE EQUIPMENT CO. Total					1,040.91
SGA ENGINEERING PLLC	2596	12035	Community Development	Pioneer Village Prelim Plans/App	2,370.00
SGA ENGINEERING PLLC Total					2,370.00
SMARSH	2550	INV00369784	Information Technology	Email & Social Media Archiving APR 2018	216.20
SMARSH Total					216.20
STAPLES CONTRACT & COMMERCIAL INC	2884	8049723927	Genl Govt/Facilities	Operational/Office Supplies	25.65
			Public Safety	Operational/Office Supplies	54.91
			Public Works	Operational/Office Supplies	40.69
			Community Development	Operational/Office Supplies	174.50
STAPLES CONTRACT & COMMERCIAL INC Total					295.75
STATE OF WASHINGTON DEPARTMENT OF REVENUE	156	0-002-809-110	Genl Govt/Facilities	April 2018 B&O and Excise Tax	2,035.35
			Public Works	April 2018 B&O and Excise Tax	3,248.19
STATE OF WASHINGTON DEPARTMENT OF REVENUE Total					5,283.54
STEVE STUART	2075	2075-201805	Executive	Meals per-diem - Global Retail Estate Conv. - Stuart	197.00
STEVE STUART Total					197.00
TAPANI INC	420	16626	Public Works	RORC Mass Grading and Utilities	7,371.20
		16632	Genl Govt/Facilities	NW Hillhurst Road Frontage	(11,639.81)
			Public Works	NW Hillhurst Road Frontage	232,880.00
TAPANI INC Total					228,611.39
THE MASTERS TOUCH LLC	1786	P56909	Public Works	April 2018 Utility Statement Postage	1,010.66
THE MASTERS TOUCH LLC Total					1,010.66
THE PARR COMPANY	964	26405754	Public Works	Water Operational Supplies	3.51
		26405924	Community Development	Headlamp for Building Inspector	22.97
		26407463	Public Works	Flower Box Repair at Community Garden	142.08
THE PARR COMPANY Total					168.56
TOKAY SOFTWARE	1167	107676	Genl Govt/Facilities	Web Test	(3.36)
			Public Works	Web Test	43.36
		107639	Genl Govt/Facilities	Backflow Prevention Management Software	(36.12)
			Public Works	Backflow Prevention Management Software	466.12
		107204	Genl Govt/Facilities	Annual Hosting Fee 2018	(50.40)
			Public Works	Annual Hosting Fee 2018	650.40
TOKAY SOFTWARE Total					1,070.00
US BANK	2237	1002484	Finance	2017 General Obligation Bond Repayment	220,545.28
		2237-201805	Finance	Secure Custody Charges APR 2018	24.00
US BANK Total					220,569.28
USA BLUEBOOK	444	559760	Public Works	WWTP Operational Supplies	450.94
USA BLUEBOOK Total					450.94
VERIZON WIRELESS	452	9806235064	Genl Govt/Facilities	APR 2018 Communications	94.87
			Public Safety	APR 2018 Communications	1,033.51
			Public Works	APR 2018 Communications	819.56
			Community Development	APR 2018 Communications	261.76

Attachment: May 24 2018 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: May 24, 2018

VERIZON WIRELESS	452	9806235064	Finance	APR 2018 Communications	38.54
			Administration	APR 2018 Communications	38.54
			Council	APR 2018 Communications	1,093.03
			Executive	APR 2018 Communications	38.54
VERIZON WIRELESS Total					3,418.35
VERONICA FRINK	2993	2293-2018	Genl Govt/Facilities	Park Refundable Deposit	100.00
VERONICA FRINK Total					100.00
WASHINGTON ENVIRONMENTAL TRAINING CENTER	2994	176904	Public Works	Washington Operator Workshop Reg - Crippen	275.00
WASHINGTON ENVIRONMENTAL TRAINING CENTER Total					275.00
WASTE CONTROL	1474	1246316	Genl Govt/Facilities	Concrete Waste Disposal	3.95
			Public Works	Concrete Waste Disposal	59.68
			Community Development	Concrete Waste Disposal	3.01
WASTE CONTROL Total					66.64
WELLS FARGO	1681	201805-5494	Genl Govt/Facilities	Apr2018-Kipp Spring Clean-Up & First Saturday	116.58
				Apr2018-Kipp Spring Clean-Up	464.51
				Apr2018-Kipp Park Ribbon Cutting	16.26
				Apr2018-Kipp City Hall Supplies	43.31
				Apr2018-Kipp Events	42.28
				Apr2018-Kipp Orange Reflective VestsPotective Eyewear	88.66
				Apr2018-Kipp Big Paddle Supplies	191.50
				Apr2018-Kipp Big Paddle Marketing	14.32
				Apr2018-Kipp First Saturday	198.76
				Apr2018-Kipp Farm to Table	72.60
			Community Development	Apr2018-Kipp CDD Hardhat Labels	188.00
			Administration	Apr2018-Kipp Ipad Protective Cover - Kipp	16.25
			Human Resources	Apr2018-Kipp Employee RelationsRetirement gift	41.18
		201805-9760	Public Safety	Apr2018-Hoots Coffee Traveler for LEC Meeting	18.37
				Apr2018-Hoots 2 Brass Nameplates for Uniforms	19.52
				Apr2018-Hoots Groceries for Police Department Dinner	64.04
				Apr2018-Hoots Coffee Police Department	85.98
				Apr2018-Hoots Fluid Clean up Kits for Patrol Cars 3	57.57
				Apr2018-Hoots back ground checks	32.08
				Apr2018-Hoots Water Filter for Police Department	47.08
				Apr2018-Hoots Meat for Police Department Dinner	19.48
				Apr2018-Hoots Sleeves for CDs DVDs	20.57
				Apr2018-Hoots Antiseptic wash for Patrol Cars 3	32.16
				Apr2018-Hoots Coffee Traveler for LEC credit coffee late	(18.37)
				Apr2018-Hoots Shipping for product light return	31.14
		201805-4056	Genl Govt/Facilities	Apr2018-Ferriss Community Events	77.34
				Apr2018-Ferriss RORC Construction Meeting	36.00
				Apr2018-Ferriss City Hall Operational Supplies	37.84
			Council	Apr2018-Ferriss AWC Annual Conference - Day Stose Wertz Taylor	1,600.00
				Apr2018-Ferriss CREDC Spring Luncheon - Day	55.00
				Apr2018-Ferriss CREDC Spring Luncheon - Wells Taylor	110.00
				Apr2018-Ferriss CREDC Spring Luncheon - Stose	55.00

Attachment: May 24 2018 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: May 24, 2018

WELLS FARGO	1681	201805-4056	Council	Apr2018-Ferriss Parks Foundation Annual Luncheon - Stose	52.75
				Apr2018-Ferriss CREDC Spring Luncheon - Onslow	55.00
		201805-4015	Genl Govt/Facilities	Apr2018-Arends Safety glasses and gloves for facilities crew	23.72
			Public Works	Apr2018-Arends Safety glasses and gloves for facilities crew	134.46
			Human Resources	Apr2018-Arends Safety glasses and gloves for facilities crew	30.50
				Apr2018-Arends Soda Pop for Mikes 1st Day	6.93
		201805-1117	Genl Govt/Facilities	Apr2018-Blehm Supplies	104.03
				Apr2018-Blehm Events	37.53
			Public Safety	Apr2018-Blehm Supplies	69.94
			Public Works	Apr2018-Blehm RORC contractors meeting	8.68
			Community Development	Apr2018-Blehm Supplies	34.68
			Human Resources	Apr2018-Blehm All Hands Employee appreciation	140.88
				Apr2018-Blehm Take your Child to Work day	88.22
				Apr2018-Blehm Wellness	291.78
				Apr2018-Blehm All Hands Meeting	30.41
				Apr2018-Blehm Pizza for PW welcoming Michael Venne	129.69
		201805-1889	Executive	Apr2018-Stuart City Council Briefing re: upcoming issues and age	147.56
				Apr2018-Stuart Meeting with commercial developer to discuss Ridg	60.39
				Apr2018-Stuart Meeting with RORC user group and evaluation commi	194.62
				Apr2018-Stuart Correctional Facility Advisory Committee meeting	14.38
				Apr2018-Stuart Meeting with PW and CDD Directors re: RORC	58.24
				Apr2018-Stuart Meeting with Mayor to discuss upcoming council ag	28.63
				Apr2018-Stuart Monthly Subscription	16.25
				Apr2018-Stuart Meeting with global city officials to discuss ide	273.01
				Apr2018-Stuart Meeting re: City legislative agenda	23.24
				Apr2018-Stuart Ridgefield Main Street Meeting	14.38
				Apr2018-Stuart Meeting with City Councilors to discuss upcoming	47.03
				Apr2018-Stuart Meeting re: Ridgefield infrastructure programming	7.59
				Apr2018-Stuart Meeting with RORC user group	27.35
		201805-2960	Genl Govt/Facilities	Apr2018-Johnson Spring conference for Brenda Howell	18.75
				Apr2018-Johnson Dog dish for front of city hall	26.76
				Apr2018-Johnson Main Street America dues	350.00
			Public Works	Apr2018-Johnson Spring conference for Brenda Howell	187.50
			Community Development	Apr2018-Johnson Spring conference for Brenda Howell	168.75
			Finance	Apr2018-Johnson Notary training for Melissa	25.00
			Executive	Apr2018-Johnson Annual conference for Steve Stuart	400.00
		201805-8453	Genl Govt/Facilities	Apr2018-Kast PW Storage	5.14
			Public Works	Apr2018-Kast PW Storage	77.66
				Apr2018-Kast RORC Meeting	2.50
			Community Development	Apr2018-Kast PW Storage	3.92
			Human Resources	Apr2018-Kast Staff Breakfast	15.00
		201805-8764	Genl Govt/Facilities	Apr2018-Knottnerus Spring Clean Up	36.75
				Apr2018-Knottnerus April First Saturday	74.00
				Apr2018-Knottnerus Website	2.09
				Apr2018-Knottnerus Peddlers License	132.00

Attachment: May 24 2018 Claims Report (Approval of Claims And/OR Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: May 24, 2018

3.1.a

WELLS FARGO	1681	201805-8764	Genl Govt/Facilities	Apr2018-Knottnerus Big Paddle - For Port of Vancouver Guests	10.00
			Administration	Apr2018-Knottnerus Training	429.24
				Apr2018-Knottnerus WCMA Membership	185.00
			Human Resources	Apr2018-Knottnerus Employee Relations Breakfast	78.87
	201805-7296	Public Safety	Apr2018-Rhine Parking-Verizon Meeting	7.00	
			Apr2018-Rhine Blue-Rifle for Firearms Training Class	212.24	
		201805-2495	Genl Govt/Facilities	Apr2018-Niten In Dispute	541.91
	201805-8989	Public Safety	Apr2018-Brooks Parking for meeting	3.75	
WELLS FARGO Total					9,020.71
WILCO FARM STORE	655	695999	Public Works	Snoey Tree Planting Supplies	151.74
WILCO FARM STORE Total					151.74
WILCOX AND FLEGEL	1469	0256040-IN	Genl Govt/Facilities	Diesel Fuel	72.93
			Public Works	Diesel Fuel	1,688.16
			Community Development	Diesel Fuel	55.59
WILCOX AND FLEGEL Total					1,816.68
YULIYA FERRISS	1050	1050-201805	Genl Govt/Facilities	Employee Mileage Reimbursement	23.82
			Public Works	Employee Mileage Reimbursement	7.47
			Administration	Employee Mileage Reimbursement	4.41
YULIYA FERRISS Total					35.70
Grand Total					1,376,078.25

Attachment: May 24 2018 Claims Report (Approval of Claims And/Or Payroll)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 24, 2018
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Minutes from May 10, 2018 Meeting

AGENDA ITEM TITLE:

Approval of minutes from the following meeting(s) of the council:

GOVERNING LEGISLATION:

Not applicable

PREVIOUS COUNCIL ACTION TAKEN:

Not applicable

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s)

BUDGET/FINANCIAL IMPACTS:

Not applicable

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the minutes by making the following motion:

1. "I move to approve the consent agenda"

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS: 05-10-2018 (PDF)



CITY OF RIDGEFIELD, WASHINGTON
City Council MEETING MINUTES
May 10, 2018

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Darren Wertz	Councilor	Present	
John Main	Councilor	Present	
Sandra Day	Councilor	Present	

LATE CHANGES TO THE AGENDA

Add presentation: Ridgefield Outdoor Recreation Complex construction update presented by Chuck Green.

PUBLIC COMMENT

Carol Tocco - Resident

Ridgefield Community Gleaners Association is accepting garden produce for Ridgefield Resource Center.

PRESENTATION

Ridgefield Outdoor Recreation Complex construction update presented by Chuck Green.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

1. Approval of Claims And/Or Payroll
2. Approval of Minutes from April 26, 2018 Meeting

BUSINESS

Attachment: 05-10-2018 (Approval of Minutes)

1. First Reading of Ordinance No. 1262 - Port of Ridgefield Franchise Agreement - Bryan Kast, Public Works Director

For the past several years the Port of Ridgefield has been working on developing a 42 mile dark fiber network throughout the City and northern Clark County. The project is based on a successful dark fiber network that was implemented by the Port of Whitman County, and will allow Ridgefield to attract business that require access to high speed, reliable internet service. In March of this year the Governor signed a bill enabling all Ports throughout Washington to build and lease telecommunications infrastructure, allowing the Port of Ridgefield to proceed with their project. As much of the planed network will be located in City Right-of-Way a franchise agreement between the Port and the City is necessary to allow the cable to be placed and identify responsibilities and processes for maintenance and relocation.

First reading conducted.

2. Motion - Approval of Kennedy Farms PUD Phase 1 Final Plat - [6:49 PM](#)

The Ridgefield Hearing Examiner approved the preliminary plat for Kennedy Farms Planned Unit Development (PUD) on June 7, 2017, as PLZ-17-0028-31.

The whole project proposes to subdivide a 53.54-acre site, Assessor's #216477000, into a total of 246 single family residential lots. Phase 1 includes 105 single family residential lots. The Phase 1 lots range from 5,499.3 sq. ft. (Lot 213) to 11,280.38 sq. ft. (Lot 44), consistent with the lot size approved for Kennedy Farms preliminary PUD. The average lot area in Phase 1 is 6,375 sq. ft. The Phase 1 plat also includes open space tracts A (27,110.36 sq. ft.) and C (9,975.48 sq. ft.); sanitary sewer pump station tract D (329,808.75 sq. ft.); and open space trail tracts E (3,476.45 sq. ft.) and H (2,400 sq. ft.). Future development tract P2 (1,040,715.57 sq. ft.) is also noted on the Phase 1 plat.

MOTION: MOVED TO APPROVE FINAL PLAT AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

3. Motion - Approval of Purchase for Astro-Turf

The City's Parks Plan identifies a Community Park in the Southern portion of the City off of Hillhurst Road. This park has come to be known as the Ridgefield Outdoor Recreation Complex, or RORC. The City has been working with the Ridgefield School District, community stakeholders, and the public since 2015 on the master planning for this park, and construction began in 2017. The City elected to owner-furnish large cost items including turf, lights and site furnishings separately to save mark-up costs and to allow the City to guide the selection process. After an extensive selection process in partnership with the School District, Astro-turf's Root Zone turf was selected for the project. The Root Zone product includes a thatch layer that helps reduce infill migration and spray, which reduces maintenance costs and improves the play experience and safety.

MOTION: MOVED TO APPROVE THE PURCHASE OF ASTRO-TURF AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Darren Wertz, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No. 1263 - Downtown Arts Quarter - Jeff Niten, Community Development Director

The purpose of the proposed Downtown Arts Quarter is to enhance Ridgefield's core by providing opportunities for visible public art and unique design features that reflect the character of the city and build community. The Downtown Arts Quarter will encourage public art, created with high-quality materials by local artists, that activates public space for the enjoyment of residents and visitors.

The proposed location of the Downtown Arts Quarter and desired design features are the result of discussions among City staff, elected officials, the Ridgefield Art Association, local business owners, and Ridgefield residents. Public input was gathered at National Night Out on August 1, 2017, and at First Saturdays on September 2, 2018 and March 3, 2018. A draft of the Arts Quarter code was brought to Planning Commission for discussion on March 7, 2018 and to City Council on March 8, 2018.

The draft code was brought to Planning Commission for recommendation to Council on May 2, 2018. Minor changes were recommended and incorporated in this draft. Planning Commission voted to recommend approval by a 5-1 vote.

Mayor Stose opened the hearing: 7:19PM

Sandy Schill - Resident

Ridgefield Main Street Board Member

Pleased that an arts district is being established in downtown

Design Committee of main street program has been tasks with design for downtown

Concern regarding the 12 block district

Need to bring partnerships together with Arts Association

Mayor Stose closed the hearing: 7:22PM

First reading conducted.

PUBLIC COMMENT - [7:22 PM](#)

Casey Mollet - Resident

Current HOA president of Hawks Landing

Concerns regarding crosswalk safety between the High School and development

Multiple accidents have occurred in that area

Has been in contact with the School District, there doesn't seem to be concern from the school

Additional concern regarding the overflow parking in our development from the high school, consider installing no parking signs.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Main - Attended First Saturday event.

Council Member Day -Attended First Saturday event, lunch with elected officials from Poland, unveiling of art in front of City Hall, City Council retreat, CRWWD meeting.

Council Member Onslow - Attended RTC meeting.

Council member Wells - Reminder that Ridgefield Junction Neighborhood Association Annual meeting is Monday, May 14.

Council Member Wertz - Attended First Saturday event, City Council retreat, unveiling of art in front of City Hall.

Council Member Taylor - Attended unveiling of art in front of City Hall, staffed last meeting on pipeline safety committee.

Mayor

City Council retreat, kudos to Lee Knottnerus and staff on another great First Saturday event, also attended Ridgefield Recovery Village 2nd anniversary.

Proclamation - 150th Anniversary of the Clark County Fair

City Manager

City Manager Steve Stuart - Attended Identity Clark County board meeting with Mayor Stose and Brent Grening.

Public Works Director Brian Kast - Update provided on 35th Avenue roundabout project.

Community Development Director Jeff Niten - Community Development update report provided.

Finance Director Kirk Johnson - Ridgefield Outdoor Recreation Complex financial bond update provided.

Deputy City Manager Lee Knottnerus - Clark County historical museum update and upcoming First Saturday events update provided.

ADJOURN - [7:50 PM](#)

Julie Ferriss, City Clerk

Don Stose, Mayor

Attachment: 05-10-2018 (Approval of Minutes)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 24, 2018
ITEM: PRESENTATION
AGENDA ITEM TITLE: First Quarter 2018 Financial Report

GOVERNING LEGISLATION:

City of Ridgefield Financial Policy #07: Budget

PREVIOUS COUNCIL ACTION TAKEN:

Reviewed quarterly financial reports

SUMMARY/BACKGROUND:

1st quarter 2018 financial report – budget to actual

BUDGET/FINANCIAL IMPACTS:

None

RECOMMENDED ACTION OR MOTION:

No action requested

STAFF CONTACT: Kirk Johnson, Finance Director
ATTACHMENTS: 1 Qtr 2018 Budget Report (PDF)



1st Quarter 2018 Budget Report



2018 Reserves Per Policy

	O&M	Revenue Stab.	Debt Service	Capital	Capital Repair & Replace	2018 Reserves	2017 Reserves	% Change
General Fund	929,243	563,366	20,225	362,432	-	1,875,266	1,797,665	4.32%
Water Fund	285,143	-	-	122,400	130,494	538,037	457,309	17.65%
Storm Fund	67,982	-	-	116,049	45,848	229,879	159,175	44.42%
Total	1,282,368	563,366	20,225	600,881	176,342	2,643,183	2,414,149	9.49%
Capital Repair and Replacement Minimum Target (2% of Historical Cost)								
	Historical	Target	Total	Balance	Variance	% Target		
Water Fund	15,781,146	2%	315,623	130,494	(185,129)	41%		
Storm Fund	7,324,362	2%	146,487	45,848	(100,639)	31%		



1st Quarter 2018 General Fund Revenue

Revenue	1Q 2018		2018	1Q % of	1Q 2017		1Q 2018 v
	YTD	Actual	Budget	Budget	YTD	Actual	1Q 2017
Property Taxes	\$	76,840	\$1,145,000	6.7%	\$	94,588	-18.8%
Retail Sales Taxes		568,305	1,718,795	33.1%		354,733	60.2%
Utility and Other Taxes		127,695	1,057,755	12.1%		142,071	-10.1%
Licenses and Permits		162,512	876,200	18.5%		223,052	-27.1%
Planning and Development		192,429	751,977	25.6%		147,172	30.8%
Fines Forfeits and Restitution		10,431	70,095	14.9%		8,066	29.3%
Charges for Goods and Services		4,875	9,047	53.9%		2,058	136.9%
Interfund Charges for Goods and Service		132,749	530,995	25.0%		107,951	23.0%
Intergovernmental/Grants/Other		29,628	267,752	11.1%		46,880	-36.8%
Total General Fund Revenue	\$	1,305,464	\$6,427,616	20.3%	\$	1,126,571	15.9%



1st Quarter 2018 General Fund Expense

Expense	1Q 2018 YTD Actual	2018 Budget	1Q % of Budget	1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Department					
City Council	\$ 23,174	\$ 84,044	27.6%	\$ 23,233	-0.3%
Judicial	18,170	133,082	13.7%	19,169	-5.2%
Legal	3,650	45,000	8.1%	3,137	16.4%
Executive	45,890	247,703	18.5%	40,073	14.5%
Finance	75,522	393,508	19.2%	70,508	7.1%
Human Resources	34,627	191,244	18.1%	34,921	-0.8%
Administration	63,061	332,367	19.0%	58,806	7.2%
General Government/Facilities	315,912	608,434	51.9%	300,062	5.3%
Information Tech	9,124	152,267	6.0%	38,507	-76.3%
Public Safety	353,000	1,739,681	20.3%	335,658	5.2%
Cemetery	1,847	33,088	5.6%	1,895	-2.5%
Community Development	321,943	1,366,614	23.6%	301,227	6.9%
Parks	86,691	457,195	19.0%	58,842	47.3%
Transfer to Equip Replace Fund	-	49,560	0.0%	11,449	-100.0%
Transfers Out - To Street Fund	93,956	375,822	25.0%	90,275	4.1%
Transfers To Capital - Streets	-	-	0.0%	-	0.0%
Transfers To Capital - Parks	-	-	0.0%	-	0.0%
Total General Fund Expense	\$ 1,446,567	\$6,209,609	23.3%	\$ 1,387,762	4.2%
Total Net Revenue (Loss)	\$ (141,103)	\$ 218,007	-64.7%	\$ (261,191)	-46.0%



1st Quarter 2018

General Fund - Fund Balance

Fund Balance	1Q 2018 YTD Actual	2018 Budget	1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Beginning Balance	\$ 2,342,372	\$2,342,372	\$ 2,580,774	-9.2%
Net Increase (Decrease)	(141,103)	218,007	(261,191)	-46.0%
Ending Balance	2,201,269	2,560,379	2,319,583	-5.1%
Less: Reserved Amounts *	1,875,266	1,875,266	1,797,665	4.3%
Net Ending and Available Balance	\$ 326,003	\$ 685,113	\$ 521,918	-37.5%
* Includes Street Fund Reserves				



1st Quarter 2018

Street Fund

Revenue	1Q 2018 YTD	Actual	2018 Budget	1Q % of Budget	1Q 2017 YTD	Actual	1Q 2018 v 1Q 2017	
Tax/Franchise Fees	\$	9,277	\$	70,565	13.1%	\$	9,246	0.3%
Vehicle Motor Fuel Tax		15,960		167,345	9.5%		35,339	-54.8%
Permits		6,143		9,000	68.3%		-	100.0%
Transfer In - General Fund		93,956		375,822	25.0%		90,275	4.1%
Other Revenue		255		2,525	10.1%		4	6275.0%
Total Street Fund Revenue	\$	125,591	\$	625,257	20.1%	\$	134,864	-6.9%
Expense	1Q 2018 YTD	Actual	2018 Budget	1Q % of Budget	1Q 2017 YTD	Actual	1Q 2018 v 1Q 2017	
Street Fund	\$	80,982	\$	664,871	12.2%	\$	112,574	-28.1%
Total Street Fund Expense	\$	80,982	\$	664,871	12.2%	\$	112,574	-28.1%
Total Net Revenue (Loss)	\$	44,609	\$	(39,614)	-112.6%	\$	22,290	100.1%
Fund Balance	1Q 2018 YTD	Actual	2018 Budget		1Q 2017 YTD	Actual	1Q 2018 v 1Q 2017	
Beginning Balance	\$	39,740	\$	39,740		\$	86,040	-53.8%
Net Increase (Decrease)		44,609		(39,614)			22,290	100.1%
Ending Balance		84,349		126			108,330	-22.1%
Less: Reserved Amounts *		-		-			-	
Net Ending and Available Balance	\$	84,349	\$	126		\$	108,330	-22.1%
*Reserves Maintained in General Fund								



1st Quarter 2018

Drug Fund & Debt Service Fund

Drug Fund	1Q 2018 YTD Actual	2018 Budget	1Q % of Budget	1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Revenue	\$ 235	\$ 1,075	21.9%	\$ 304	-22.7%
Expense	-	-		-	
Total Net Revenue (Loss)	\$ 235	\$ 1,075	21.9%	\$ 304	-22.7%
Fund Balance	1Q 2018 YTD Actual	2018 Budget		1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Beginning Balance	\$ 7,210	\$ 7,210		\$ 12,012	-40.0%
Net Increase (Decrease)	235	1,075		304	-22.7%
Ending Fund Balance	\$ 7,445	\$ 8,285		\$ 12,316	-39.6%
Debt Service Fund	1Q 2018 YTD Actual	2018 Budget	1Q % of Budget	1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Revenue	\$ 20,862	\$ 5,410,224	0.4%	\$ 20,224	3.2%
Expense	553,983	6,320,224	8.8%	20,224	2639.2%
Total Net Revenue (Loss)	\$ (533,121)	\$ (910,000)		\$ -	
Fund Balance	1Q 2018 YTD Actual	2018 Budget		1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Beginning Balance	\$ 1,666,656	\$ 1,666,656		\$ -	
Net Increase (Decrease)	(533,121)	(910,000)		-	
Ending Fund Balance	\$ 1,133,535	\$ 756,656		\$ -	



1st Quarter 2018

REET and Impact Fee Funds

Real Estate Excise Tax (REET)	1Q 2018 YTD Actual	2018 Budget	1Q % of Budget	1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Revenue	\$ 285,176	\$ 1,010,000	28.2%	\$ 636,184	-55.2%
Expense	10,610	4,068,000	0.3%	51,462	-79.4%
Total Net Revenue (Loss)	\$ 274,566	\$ (3,058,000)	-9.0%	\$ 584,722	-53.0%
Fund Balance	1Q 2018 YTD Actual	2018 Budget		1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Beginning Balance	\$ 4,726,037	\$ 4,726,037		\$ 3,258,957	45.0%
Net Increase (Decrease)	274,566	(3,058,000)		584,722	-53.0%
Ending Fund Balance	\$ 5,000,603	\$ 1,668,037		\$ 3,843,679	30.1%
Park Impact Fee (PIF)	1Q 2018 YTD Actual	2018 Budget	1Q % of Budget	1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Revenue	\$ 154,514	\$ 754,577	20.5%	\$ 449,679	-65.6%
Expense	229,163	4,481,000	5.1%	9,004	2445.1%
Total Net Revenue (Loss)	\$ (74,649)	\$ (3,726,423)	2.0%	\$ 440,675	-116.9%
Fund Balance	1Q 2018 YTD Actual	2018 Budget		1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Beginning Balance	\$ 3,321,028	\$ 3,321,028		\$ 1,802,481	84.2%
Net Increase (Decrease)	(74,649)	(3,726,423)		440,675	-116.9%
Ending Fund Balance	\$ 3,246,379	\$ (405,395)		\$ 2,243,156	44.7%
Traffic Impact Fee (TIF)	1Q 2018 YTD Actual	2018 Budget	1Q % of Budget	1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Revenue	\$ 79,423	\$ 698,920	11.4%	\$ 35,859	121.5%
Expense	60,633	1,324,128	4.6%	5,982	913.6%
Total Net Revenue (Loss)	\$ 18,790	\$ (625,208)	-3.0%	\$ 29,877	-37.1%
Fund Balance	1Q 2018 YTD Actual	2018 Budget		1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Beginning Balance	\$ 817,073	\$ 817,073		\$ 982,531	-16.8%
Net Increase (Decrease)	18,790	(625,208)		29,877	-37.1%
Ending Fund Balance	\$ 835,863	\$ 191,865		\$ 1,012,408	-17.4%



1st Quarter 2018

General Capital & Equipment Replacement Funds

General Capital Projects	1Q 2018		2018 Budget	1Q % of Budget	1Q 2017		1Q 2018 v 1Q 2017
	YTD	Actual			YTD	Actual	
Revenue	\$	1,027,083	\$ 17,919,277	5.7%	\$	84,883	1110.0%
Expense		1,078,157	18,000,700	6.0%		253,813	324.8%
Total Net Revenue (Loss)	\$	(51,074)	\$ (81,423)	62.7%	\$	(168,930)	-69.8%
Fund Balance	1Q 2018		2018 Budget		1Q 2017		1Q 2018 v 1Q 2017
	YTD	Actual			YTD	Actual	
Beginning Balance	\$	47,921	\$ 47,921		\$	9,169	622.6%
Net Increase (Decrease)		(51,074)	(81,423)			(168,930)	-69.8%
Ending Fund Balance	\$	(3,153)	\$ (33,502)		\$	(159,761)	102.0%

Equipment Replacement (ERF)	1Q 2018		2018 Budget	1Q % of Budget	1Q 2017		1Q 2018 v 1Q 2017
	YTD	Actual			YTD	Actual	
Revenue	\$	-	\$ 118,410	0.0%	\$	29,175	-100.0%
Expense		-	60,300	0.0%		-	
Total Net Revenue (Loss)	\$	-	\$ 58,110	0.0%	\$	29,175	-100.0%
Fund Balance	1Q 2018		2018 Budget		1Q 2017		1Q 2018 v 1Q 2017
	YTD	Actual			YTD	Actual	
Beginning Balance	\$	169,503	\$ 169,503		\$	189,443	-10.5%
Net Increase (Decrease)		-	58,110			29,175	-100.0%
Ending Fund Balance	\$	169,503	\$ 227,613		\$	218,618	-22.5%



1st Quarter 2018

Water and Storm Water Operating Funds

Water Utility O&M	1Q 2018 YTD Actual	2018 Budget	1Q % of Budget	1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Revenue	\$ 179,365	\$ 1,881,572	9.5%	\$ 210,216	-14.7%
Expense	253,582	2,057,544	12.3%	238,053	6.5%
Total Net Revenue (Loss)	\$ (74,217)	\$ (175,972)	42.2%	\$ (27,837)	166.6%
Fund Balance	1Q 2018 YTD Actual	2018 Budget		1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Beginning Balance	\$ 1,280,445	\$ 1,280,445		\$ 1,282,978	-0.2%
Net Increase (Decrease)	(74,217)	(175,972)		(27,837)	166.6%
Ending Balance	1,206,228	1,104,473		1,255,141	-3.9%
Less: Reserved Amounts	538,037	538,037		457,309	17.7%
Net Ending and Available Fund Balance	\$ 668,191	\$ 566,436		\$ 797,832	-16.2%

Stormwater Utility O&M	1Q 2018 YTD Actual	2018 Budget	1Q % of Budget	1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Revenue	\$ 89,975	\$ 598,653	15.0%	\$ 81,906	9.9%
Expense	77,155	757,567	10.2%	82,145	-6.1%
Total Net Revenue (Loss)	\$ 12,820	\$ (158,914)	-8.1%	\$ (239)	-5464.0%
Fund Balance	1Q 2018 YTD Actual	2018 Budget		1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Beginning Balance	\$ 407,330	\$ 407,330		\$ 463,977	-12.2%
Net Increase (Decrease)	12,820	(158,914)		(239)	-5464.0%
Ending Balance	420,150	248,416		463,738	-9.4%
Less: Reserved Amounts	229,879	229,879		159,175	44.4%
Net Ending and Available Fund Balance	\$ 190,271	\$ 18,537		\$ 304,563	-37.5%



1st Quarter 2018

Sewer Treatment Operating Fund

Sewer Treatment Utility O&M	1Q 2018 YTD Actual	2018 Budget	1Q % of Budget	1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Revenue	\$ 300,895	\$ 729,460	41.2%	\$ 305,138	-1.4%
Expense	133,816	729,409	18.3%	116,657	14.7%
Total Net Revenue (Loss)	\$ 167,079	\$ 51	327605.9%	\$ 188,481	-11.4%
Fund Balance	1Q 2018 YTD Actual	2018 Budget		1Q 2017 YTD Actual	1Q 2018 v 1Q 2017
Beginning Balance	\$ 265,649	\$ 265,649		\$ 170,071	56.2%
Net Increase (Decrease)	167,079	51		188,481	-11.4%
Ending Balance	432,728	265,700		358,552	20.7%
Less: Reserved Amounts	170,000	156,000		170,000	0.0%
Net Ending and Available Fund Balance	\$ 262,728	\$ 109,700		\$ 188,552	39.3%



1st Quarter 2018

Water SDC and Utility Capital Fund

Water SDC	1Q 2018		2018 Budget	1Q % of Budget	1Q 2017		1Q 2018 v 1Q 2017
	YTD	Actual			YTD	Actual	
Revenue	\$	296,265	\$ 1,072,050	27.6%	\$	364,253	-18.7%
Expense		1,402	2,668,090	0.1%		2,903	-51.7%
Total Net Revenue (Loss)	\$	294,863	\$(1,596,040)	-18.5%	\$	361,350	-18.4%
Fund Balance	1Q 2018		2018 Budget		1Q 2017		1Q 2018 v 1Q 2017
	YTD	Actual			YTD	Actual	
Beginning Balance	\$	4,894,610	\$ 4,894,610		\$	4,709,683	3.9%
Net Increase (Decrease)		294,863	(1,596,040)			361,350	-18.4%
Net Ending and Available Fund Balance	\$	5,189,473	\$ 3,298,570		\$	5,071,033	2.3%

Water Utility Capital Projects	1Q 2018		2018 Budget	1Q % of Budget	1Q 2017		1Q 2018 v 1Q 2017
	YTD	Actual			YTD	Actual	
Revenue	\$	1,590	\$ 2,680,010	0.1%	\$	207,775	-99.2%
Expense		1,590	2,680,000	0.1%		79,601	-98.0%
Total Net Revenue (Loss)	\$	-	\$ 10	0.0%	\$	128,174	-100.0%
Fund Balance	1Q 2018		2018 Budget		1Q 2017		1Q 2018 v 1Q 2017
	YTD	Actual			YTD	Actual	
Beginning Balance	\$	16,525	\$ 16,525		\$	(226,024)	-107.3%
Net Increase (Decrease)		-	10			128,174	-100.0%
Net Ending and Available Fund Balance	\$	16,525	\$ 16,535		\$	(97,850)	-116.9%

Storm Utility Capital Projects	1Q 2018		2018 Budget	1Q % of Budget	1Q 2017		1Q 2018 v 1Q 2017
	YTD	Actual			YTD	Actual	
Revenue	\$	-	\$ 350,000	0.0%	\$	-	
Expense		-	350,000	0.0%		33,320	-100.0%
Total Net Revenue (Loss)	\$	-	\$ -		\$	(33,320)	-100.0%
Fund Balance	1Q 2018		2018 Budget		1Q 2017		1Q 2018 v 1Q 2017
	YTD	Actual			YTD	Actual	
Beginning Balance	\$	-	\$ -		\$	-	
Net Increase (Decrease)		-	-			(33,320)	-100.0%
Net Ending and Available Fund Balance	\$	-	\$ -		\$	(33,320)	-100.0%



1st Quarter 2018 City Investments

- Total investment portfolio \$8,856,257
 - Municipal bonds \$1,485,080
 - US Agency bonds \$3,797,125
 - Clark County investment pool \$3,008,816
 - Washington State local government investment pool \$565,237
- Current yield on investment 1.78%
- Weighted average maturity 21.06 months
- All investments within policy limits



THANK YOU

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: May 24, 2018

ITEM:

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington Granting to the Port of Ridgefield a Franchise to Construct, Operate, and Maintain Fiber Optic Cable Within the Rights of Way of the City of Ridgefield Washington

GOVERNING LEGISLATION:

Revised Code of Washington Chapter 35A.47.040 – Franchises and Permits – Streets and Public Ways

PREVIOUS COUNCIL ACTION TAKEN:

None.

BACKGROUND:

For the past several years the Port of Ridgefield has been working on developing a 42 mile dark fiber network throughout the City and northern Clark County. The project is based on a successful dark fiber network that was implemented by the Port of Whitman County, and will allow Ridgefield to attract business that require access to high speed, reliable internet service.

In March of this year the Governor signed a bill enabling all Ports throughout Washington to build and lease telecommunications infrastructure, allowing the Port of Ridgefield to proceed with their project. As much of the planed network will be located in City Right-of-Way a franchise agreement between the Port and the City is necessary to allow the cable to be placed and identify responsibilities and processes for maintenance and relocation.

Staff and the City Attorney have worked with the Port to clarify if the Port will be considered a telecom provider and have found that they will not be. Because they are not a telecom a franchise fee may be charged.

BUDGET/FINANCIAL IMPACTS: The City will be able to recoup administrative costs for drafting the Franchise agreement, and revenue from the lease of the fiber will be subject to state sales tax and a 5-percent franchise fee.

RECOMMENDED ACTION OR MOTION:

Staff recommends Council adopt Ordinance No. 1262 by making the following motion:

“I move to adopt Ordinance No. 1262 as presented.”

STAFF CONTACT: Bryan Kast, Public Works Director

ATTACHMENTS:

Port Franchise EXHIBIT A

(DOCX)

ORDINANCE NO. 1262**AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON GRANTING TO THE PORT OF RIDGEFIELD A FRANCHISE TO CONSTRUCT, OPERATE, AND MAINTAIN FIBER OPTIC CABLE WITHIN THE RIGHTS OF WAY OF THE CITY OF RIDGEFIELD WASHINGTON**

WHEREAS, the City Council for the City of Ridgefield ("City") finds that entering into a franchise agreement with the Port of Ridgefield ("Port") is in the public interest and for the benefit the citizens of Ridgefield; and

WHEREAS, the City and the Port now desire to set forth the terms and conditions of the City's grant of a franchise to construct, operate, and maintain fiber optic cable within City rights of way; and

WHEREAS, the City Council has considered the terms and conditions of this Franchise at its meetings on May 10, and May 24 2018

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Findings of Fact. Each and every of the recitals contained in the 'whereas' clauses of the preamble to this ordinance are hereby adopted as findings of fact and incorporated herein fully by reference.

Section 2. Grant of Franchise. The City Council hereby grants a franchise to the Port of Ridgefield to construct, operate, and maintain fiber optic cables within the rights of way of the City of Ridgefield in accordance with the terms and conditions set forth in the Franchise Agreement, attached hereto as Exhibit A and incorporated fully by this reference. The City Manager is authorized to enter into the Franchise Agreement substantially in the form attached hereto as Exhibit A.

Section 3. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Severability. Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid, the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 5. Effective Date. This ordinance shall be in full force and effect thirty (30) calendar days after adoption and publication pursuant to law.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 24TH DAY OF MAY, 2018.

CITY OF RIDGEFIELD

Mayor, Don Stose

ATTEST:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker, City Attorney

First reading:	May 10, 2018
Second Reading/Passage:	May 24, 2018
Date of Publication:	May 30, 2018
Effective Date:	June 28, 2018

EXHIBIT A**CITY OF RIDGEFIELD AND PORT OF RIDGEFIELD NON-EXCLUSIVE FRANCHISE
TO CONSTRUCT, OWN, MAINTAIN, OPERATE, REPLACE AND REPAIR
TELECOMMUNICATIONS CABLE WITHIN PUBLIC STREETS AND RIGHTS-OF-
WAY OF THE CITY**Section 1. Definitions.

Where used in this franchise ("Franchise") these terms have the following meanings:

- A. "City" means the City of Ridgefield, a Washington municipal corporation, and its respective successors and assigns.
- B. "Port" means the Port of Ridgefield, a Washington municipal corporation, and its respective successors and assigns.
- C. "Facilities" means cable conduit, manholes, handholes, pedestals, and all other necessary or convenient facilities and appurtenances thereto for the purpose of operating telecommunications cable, whether the same be located over or under ground.
- D. "Franchise Area" means every and all of the public roads, streets, avenues, alleys, highways and rights-of-way of the City as now or hereafter laid out, platted, dedicated or improved, but shall not include private roads, streets, avenues and alleys.
- E. "Ordinance" means Ordinance No. 1262, which approves the terms and conditions of this Franchise.
- G. "Party" or "Parties" means the City or the Port individually, or collectively as addressed in this Franchise.

Section 2. Franchise.

A. The City does hereby grant to the Port the right, privilege, authority and franchise to construct, own, install, lay, support, attach, maintain, repair, renew, replace, remove, enlarge, operate and use Facilities in, upon, over, under, along, through and across the Franchise Area for purposes of the Port's dark fiber network beginning on the Effective Date of this Franchise; provided that the City's grant of the right to use the Franchise Area as provided herein shall not be construed to require the Port to provide such Facilities to the City.

B. Nothing contained in this Franchise is to be construed as granting permission to the Port to go upon any other public place other than those types of public places specifically designated as the Franchise Area in this Franchise. Permission to go upon any other property owned or controlled by the City must be sought on a case-by-case basis from the City.

C. At all times during the term of this Franchise, the Port shall fully comply with all applicable federal, state, county and city laws and regulations.

Section 3. Non-interference of Facilities.

A. The Port's Facilities shall be located, relocated and maintained within the Franchise Area so as not to unreasonably interfere with the free and safe passage of pedestrian and vehicular traffic and ingress or egress to or from the abutting property in accordance with the laws of the State of Washington. Nothing herein shall preclude the Port from effecting temporary road closures as reasonably necessary during construction or maintenance of its Facilities; provided that the Port receives prior City approval, which shall not be unreasonably withheld; and provided further that the Port shall have the right to effect temporary road closures in the event of emergencies to maintain, repair and replace its Facilities without prior City approval, but the Port shall obtain City approval of such road closures as soon as reasonably possible.

B. Whenever it is necessary for the Port, in the exercise of its rights under this Franchise, to make any excavation in the Franchise Area, the Port shall, upon completion of such excavation, restore the surface of the Franchise Area to City standards and at least to the same condition existing prior to any such excavation, installation, construction, relocation, maintenance or repair. Survey monuments shall not be removed or destroyed without the Port first obtaining the required Department of Natural Resources (DNR) permit in accordance with RCW 58.09.130 and WAC 332-120-030, and as such statute and regulation may be modified and amended. All survey monuments, which have been distributed or displaced by such work, shall be restored pursuant to all federal, state and local standards and specifications. The Port agrees to promptly complete all restoration work and to promptly repair any damage caused by such work at its sole expense.

C. If it is determined that the Port has failed to restore the right-of-way in accordance with this Section, the City shall provide the Port with written notice, which shall include a description of actions the City believes necessary to restore the right-of-way. If the right-of-way is

not restored in accordance with the City's notice within fifteen (15) days of that notice, or such longer period as may be specified in the notice, the City, or its authorized agent, may restore the right-of-way and the Port shall be responsible for all reasonable costs and expenses incurred by the City in restoring the right-of-way in accordance with this Section. The rights granted to the City under this Section shall be in addition to those otherwise provided by this Franchise.

Section 4. Planning Coordination.

The Parties acknowledge that fiber optic telecommunications facilities within the City's streets and rights-of-way, such as the Port's Facilities, may be more expensive to relocate than other utilities. Therefore, the Parties shall work together to reduce the need for relocation of the Port's Facilities within the Franchise Area to the greatest extent possible. To accomplish this goal, the Parties shall each assign a representative whose responsibility shall be to coordinate planning for City projects as described in Section 5(A) below, including those that involve undergrounding. At a minimum, such coordination shall include:

A. For the purpose of planning, the Parties shall provide each other with a copy of their respective current adopted Capital Improvement Plan annually and upon request by the other party.

B. By February 1st of each year, the Port shall provide the City with a schedule of the Port's planned capital improvements which may affect the rights-of-way for that year.

C. By February 1st of each year, the City shall provide the Port with a schedule of the City's planned projects as described in Section 5(A) below which may affect the rights-of-way for that year including but not limited to street overlays and repairs, storm drainage improvements and construction, and all other rights-of-way activities that could affect Port's capital improvements and infrastructure.

D. The Port shall meet with the City, and other franchisees and users of the right-of-way, as necessary, to schedule and coordinate construction activities.

E. All construction locations, activities, and schedules shall be coordinated to minimize public inconvenience, disruption or damages.

F. The Parties agree to cooperate in the planning and implementation of emergency operations response procedures.

G. Without charge to either Party, both Parties agree to provide each other with as-built plans, maps and records that show the vertical and horizontal location of its facilities within rights-of-way, measured from the center line of the rights-of-way. Maps shall be provided in the digital electronic format used by the City or the Port unless the Parties agree on another format.

Section 5. Relocation of Facilities.

A. As soon as the City learns or determines that the grading or widening of the Franchise Area or the construction and installation of storm drainage lines, lighting, signalization, sidewalk improvements, pedestrian amenities, or other public street improvements (for purposes other than those described in section 5(D) below) are required, and the proposed project requires relocation of the Port's then existing Facilities within the Franchise Area ("Port Facilities"), the City shall provide notice of the proposed project to the Port.

B. Both Parties shall meet to discuss the proposed project at a mutually agreeable time and place. Both Parties may propose alternatives to the relocation of Port's Facilities, each of which shall be given full and fair consideration. The timing of this discussion and evaluation, and any relocation of Port Facilities, shall take into account the type and extent of the proposed project, the type and extent of the relocation, and the period of time for and complexity of obtaining necessary permits and approvals for the proposed project and the relocation. The City shall make reasonable efforts to provide the Port with as much time as possible to review the proposed project, consider alternatives, and accomplish any necessary relocation. The Port shall make reasonable efforts to complete any necessary relocation within the timeframe requested by the City and in accordance with state bid law requirements and applicable regulations, permits and approvals.

C. The Port shall pay for the cost of relocation of Port Facilities; provided, that the City shall pay for the cost of relocation of Port Facilities if the relocation occurs within five (5) years of initial construction of the Port Facilities.

D. Whenever any person or entity, other than the City, requires the relocation of Port Facilities to accommodate the work of such person or entity within the Franchise Area, or whenever the City requires the relocation of Port Facilities within the Franchise Area for the benefit of any person or entity other than the City, then the Port shall have the right as a condition of such relocation to require such person or entity to:

(1) Make payment to the Port at a time and upon terms acceptable to the Port for any and all costs and expense incurred by the Port in the relocation of Port Facilities; and

(2) Protect, defend, indemnify and save the Port harmless from any and all claims and demands made against it on account of injury or damage to the person or property of another arising out of or in conjunction with the relocation of Port Facilities, to the extent such injury or damage is caused by the negligence or willful misconduct of the person or entity requesting the relocation of Port Facilities or other negligence or willful misconduct of the agents, servants or employees of the person or entity requesting the relocation of Port Facilities.

E. This Section 5 shall govern all relocations of Port Facilities required in accordance with this Franchise. Any cost or expense in connection with the location or relocation of any Port Facilities existing under benefit of easement or other right not in the Franchise Area shall be borne by the City, provided the City obtains the Port's prior consent to such location or relocation.

F. For the purpose of this Section 5, a project or improvement is considered to be caused by the City (as described in 5(A) above) if it is permitted by the City and both of the following conditions exist:

(1) The City is lead agency for the project or improvement; and

(2) The City is responsible for over 50% of the overall costs of the improvement or project, which 50%, if applicable, includes any grant money received by the City from another entity for the project.

Section 6. Indemnification.

A. The Port shall indemnify, defend and hold the City, its agents, officers, employees, volunteers and assigns harmless from and against any and all claims, demands, liability, loss, cost, damage or expense of any nature whatsoever, including all costs and attorney's fees, made against them on account of injury, sickness, death or damage to persons or property which is caused by or arises out of, in whole or in part, the willful, tortious or negligent acts, failures and/or omissions of the Port or its agents, servants, employees, contractors, subcontractors or assigns in the construction, operation or maintenance of its Facilities or in exercising the rights granted the Port in this Franchise; provided that such indemnification shall not extend to injury or damage to the extent caused by the negligence or willful misconduct of the City, its agents, officers, employees, volunteers or assigns.

B. The City shall indemnify, defend and hold the Port, its agents, officers, employees, volunteers and assigns harmless from and against any and all claims, demands, liability, loss, cost, damage or expense of any nature whatsoever, including all costs and attorney's fees, made against them on account of injury, sickness, death or damage to persons or property which is caused by or arises out of, in whole or in part, the willful, tortious or negligent acts, failures and/or omissions of the City or its agents, servants, employees, contractors, subcontractors or assigns in the City's performance, administration and operation of this Franchise or in exercising the rights granted City in this Franchise; provided that such indemnification shall not extend to injury or damage to the extent caused by the negligence or willful misconduct of the Port, its agents, officers, employees, volunteers or assigns.

C. In the event any such claim or demand be presented to or filed with the Port or the City arising out of or relating to the acts or omissions in whole or in part of the other party, the

party shall promptly notify the other party thereof, and the notified party shall have the right, at its election and at its sole cost and expense, to settle and compromise such claim or demand.

D. Should a court of competent jurisdiction determine that this Franchise is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the City and the Port, their officers, employees and agents, the Port's liability hereunder shall be only to the extent of the Port's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the parties' waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification.

Section 7. Default.

If the Port fails to comply with any of the provisions of this Franchise, unless otherwise provided for herein, the City may serve upon the Port a written order to so comply within thirty (30) days from the date such order is received by the Port. If the Port is not in compliance with this Franchise after expiration of said thirty (30) day period, the City may act to remedy the violation and may charge the costs and expenses of such action to the Port. The City may act without the thirty (30) day notice in case of an emergency. The City may in addition, by ordinance adopted no sooner than five (5) days after notice of the City Council hearing (at which the Port will have an opportunity to be heard) on the impending ordinance, declare an immediate forfeiture of this Franchise; provided that if any material failure to comply with this Franchise by the Port cannot be corrected with due diligence within the thirty (30) day period, the Port's obligation to comply and to proceed with due diligence being subject to unavoidable delays and events beyond its control, in which case the time within which the Port may so comply shall be extended for such time as may be reasonably necessary and so long as the Port commences promptly and diligently to effect such compliance, provided a good faith dispute does not exist concerning such compliance.

In addition to other remedies provided herein, if the Port is not in compliance with requirements of the Franchise, and if a good faith dispute does not exist concerning such compliance, the City may place a moratorium on issuance of pending Port right-of-way use permits until compliance is achieved.

Section 8. Non-exclusive Franchise.

This Franchise is not and shall not be deemed to be an exclusive Franchise. This Franchise shall not in any manner prohibit the City from granting other and further franchises over, upon, and along the Franchise Area, which do not interfere with Port's rights under this Franchise.

This Franchise shall not prohibit or prevent the City from using the Franchise Area or affect the jurisdiction of the City over the same or any part thereof.

Section 9. Franchise Term.

This Franchise shall have a term of ten (10) years from its Effective Date, and shall automatically renew on the anniversary date of the Effective Date each year thereafter unless one Party gives the other Party notice of intent to terminate the Franchises at least six (6) months in advance of the anniversary date.

Section 10. Franchise Fee.

A. During the term of the Franchise, in consideration of the grant of this Franchise and permission to use the Public Rights of Way in the Franchise Area, Grantee shall pay to the City a franchise fee of 5% of Gross Revenues. Gross Revenues means all amounts in whatever form and from all sources derived directly or indirectly by Grantee from the leasing operation of Grantee's Telecommunications System to provide fiber optic dark infrastructure within the Franchise Area, calculated in accordance with Generally Accepted Accounting Principles ("GAAP").

B. Franchise fees shall be paid quarterly for the preceding quarter ending March 31, June 30, September 30, and December 31.

C. Payment of the Franchise Fees under this Franchise Agreement shall not exempt Grantee from the payment of any generally applicable license, permit fee, or other generally applicable fee, tax, or charge on the business, occupation, property, or income of Grantee that may be lawfully imposed by City.

Section 11. Compliance with Codes and Regulations.

A. The rights, privileges and authority herein granted are subject to and governed by this Franchise and all other applicable City ordinances and codes, as they now exist or may hereafter be amended, provided the City shall not unreasonably affect or modify any portion of this Franchise without the Port's written approval. Nothing in this Franchise limits the City's lawful power to exercise its police power to protect the safety and welfare of the general public. Any location, relocation, erection or excavation by the Port shall be performed by the Port in accordance with applicable federal, state, county and city rules, standards and regulations, and any required permits, licenses or regulatory fees.

B. In the event that any territory served by Port is annexed to the City after the effective date of this Franchise, this Franchise shall be deemed to be the new agreement required to be granted to a franchisee in annexed territory by RCW 35A.14.900 for whatever period of time is then required under that statute. Such territory shall then be governed by the terms and conditions contained herein upon the effective date of such annexation. The first Franchise Fee for any annexed area shall be calculated pro rata from the effective date of the annexation to the end of the next calendar quarter and paid to the City at the same time as the fee for the Franchise Area is paid for that quarter.

Section 12. Location of Facilities and Equipment.

With the exception of components that are traditionally installed above ground such as vault lids, risers, manhole covers, pedestals and utility markers, all Facilities and equipment to be installed within the Franchise Area shall be installed underground; provided that such Facilities may be installed above ground if so authorized by the City, which authorization shall not be unreasonably withheld, conditioned or delayed, consistent with the provisions of the City's Code and applicable development pre-approved plans.

Section 13. Record of Installations and Service.

With respect to excavations by the Parties within the Franchise Area, each Party shall comply with its respective obligations pursuant to chapter 19.122 RCW, and as such statute may be modified and amended, and any other applicable state law.

Upon written request of the City, the Port shall provide the City with the most recent update available of any plan of potential improvements to its Facilities within the Franchise Area; provided that any such plan so submitted shall only be for informational purposes within the Franchise Area, and such plan shall be construed as a proposal to undertake any specific improvements within the Franchise Area.

Upon written request of the Port, the City shall provide the Port with the most recent update available of any plan of potential improvements to its improvements located within the Franchise Area; provided that any such plan so submitted shall only be for informational purposes within the Franchise Area, and such plan shall be construed as a proposal to undertake any specific improvements within the Franchise Area.

As-built drawings of the precise location of any Facilities placed by the Port in any street, alley, avenue, highway, easement, etc., shall be made available to the City within ten (10) working days of request.

Section 14. Shared Use of Excavations.

A. The Parties shall exercise best efforts to coordinate construction work either may undertake within the Franchise Area so as to promote the orderly and expeditious performance and completion of such work as a whole. Such efforts shall include, at a minimum, reasonable and diligent efforts to keep the other Party and other utilities within the Franchise Area informed of its intent to undertake such construction work. The Parties shall further exercise best efforts to minimize any delay or hindrance to any construction work undertaken by themselves or other utilities within the Franchise Area.

B. If at any time, or from time to time, either the Port, the City, or another franchisee, shall cause excavations to be made within the Franchise Area, the Party causing such excavation to be made shall afford the others, upon receipt of a written request to do so, an opportunity to use such excavation, provided that:

(1) No statutes, laws, regulations or ordinances prohibit or restrict the proximity of other utilities or facilities to Port Facilities installed or to be installed within the area to be excavated;

(2) Such joint use shall not unreasonably delay the work of the Party causing the excavation to be made; and

(3) Such joint use shall be arranged and accomplished on terms and conditions satisfactory to both Parties. The Parties shall each cooperate with other utilities in the Franchise Area to minimize hindrance or delay in construction.

The City reserves the right not to allow open trenching for five (5) years following a street overlay or improvement project. The Port shall be given written notice at least one hundred eighty (180) days prior to the commencement of the project. Required trenching due to an emergency will not be subject to five (5) year street trenching moratoria.

Section 15. Insurance.

The Port shall maintain in full force and effect throughout the term of this Franchise, a minimum of Two Million Dollars (\$2,000,000.00) liability insurance for property damage and bodily injury.

The City shall be named as an additional insured on any policy of liability insurance obtained by Port for the purpose of complying with the requirements of this Section.

In satisfying the insurance requirement set forth in this section, the Port may self-insure against such risks in such amounts as are consistent with good utility practice. The Port shall provide the City with sufficient written evidence, the sufficiency of which shall be determined at the reasonable discretion of the City, upon request, that such insurance (or self-insurance) is being so maintained by Port. Such written evidence shall include, to the extent available from Port's insurance carrier, a written certificate of insurance with respect to any insurance maintained by Port in compliance with this Section.

Section 16. Vacation of Franchise Area.

If the City determines to vacate any right-of-way which is part of the Franchise Area where Port Facilities are located or maintained, any ordinance vacating such right-of-way shall provide and condition such vacation on the Port obtaining at no cost to the Port a permanent easement at least fifteen (15) feet wide in such vacated right-of-way for the construction, ownership, operation, maintenance, repair and replacement of its facilities located and to be located in such vacated right-of-way.

Section 17. Assignment.

All of the provisions, conditions, and requirements herein contained shall be binding upon the Port, and no right, privilege, license or authorization granted to the Port hereunder may be assigned or otherwise transferred without the prior written authorization and approval of the City.

Section 18. Notice.

Unless applicable law requires a different method of giving notice, any and all notices, demands or other communications required or desired to be given hereunder by any Party (collectively, "notices") shall be in writing and shall be validly given or made to another Party if delivered either personally or by Federal Express or other overnight delivery service of recognized standing, or if deposited in the United States Mail, certified, registered, or express mail with postage prepaid, or if sent by facsimile transmission with electronic confirmation. If such notice

is personally delivered, it shall be conclusively deemed given at the time of such delivery. If such notice is delivered by Federal Express or other overnight delivery service of recognized standing, it shall be deemed given one (1) business day after the deposit thereof with such delivery service. If such notice is mailed as provided herein, such shall be deemed given three (3) business days after the deposit thereof in the United States Mail. If such notice is sent by facsimile transmission, it shall be deemed given at the time of the sender's receipt of electronic confirmation. Each such notice shall be deemed given only if properly addressed to the Party to whom such notice is to be given as follows:

To City: City Manager
 City of Ridgefield
 P.O. Box 608
 Ridgefield, WA 98642
 Phone: (360) 887-3557
 Fax: (360) 887-0861

To Port : CEO
 Port of Ridgefield
 PO Box 55
 Ridgefield, WA 98642
 Phone: (360) 887-3873
 Fax: (360) 887-3403

Any Party may change its address for the purpose of receiving notices as herein provided by a written notice given in the manner aforesaid to the other Party.

Section 19. Severability.

If any term, provision, condition or portion of this Franchise shall be held to be invalid, such invalidity shall not affect the validity of the remaining portions of this Franchise, which shall continue in full force and effect.

Section 20. Non-Waiver.

The failure of either Party to enforce any breach or violation by the other Party or any provision of this Franchise shall not be deemed to be a waiver or a continuing waiver by the non-breaching Party of any subsequent breach or violation of the same or any other provision of this Franchise.

Section 21. Alternate Dispute Resolution.

If the Parties are unable to resolve disputes arising from the terms of this Franchise, prior to resorting to a court of competent jurisdiction, the Parties shall submit the dispute to mediation or other non-binding alternate dispute resolution process agreed to by the Parties. Unless otherwise agreed upon between the Parties or determined herein, the cost of that process shall be shared equally by the Parties.

Section 22. Governing Law/Venue.

This Franchise shall be governed by the laws of the State of Washington. Any suit to enforce or relating to this Agreement shall only be filed in Clark County Superior Court, Clark County, Washington.

Section 23. Entire Agreement.

This Franchise constitutes the entire understanding and agreement between the parties as to the subject matter herein and no other agreements or understandings, written or otherwise, shall be binding upon the parties upon execution and acceptance hereof.

Section 24. Amendment.

This Franchise may be amended only by written instrument, signed by both Parties, which specifically states that it is an amendment to this Franchise, and is approved and executed in accordance with the laws of the State of Washington. Without limiting the generality of the foregoing, this Franchise (including, without limitation, Section 6 above) shall govern and supersede and shall not be changed, modified, deleted, added to, supplemented or otherwise amended by any permit, approval, license, agreement or other document required by or obtained from the City in conjunction with the exercise (or failure to exercise) by the Port of any and all rights, benefits, privileges, obligations, or duties in and under this Franchise, unless such permit, approval, license, agreement or document specifically:

(1) References this Franchise; and

(2) States that it supersedes this Franchise to the extent it contains terms and conditions which change, modify, delete, add to, supplement or otherwise amend the terms and conditions of this Franchise.

In the event of any conflict or inconsistency between the provisions of this Franchise and the provisions of any such permit, approval, license, agreement or other document that does not comply with subsections (1) and (2) referenced immediately above, the provisions of this Franchise shall control.

Section 25. Directions to City Clerk.

Upon passage of the Ordinance that grants this Franchise, the City Clerk is authorized and directed to forward a certified copy of the Ordinance to the Port. The Port shall have thirty (30) days from the receipt of the certified copy of the Ordinance to accept in writing the terms of the Ordinance and this Franchise.

Section 26. Port Acceptance of Franchise.

The Port shall have no rights under this Franchise nor shall Port be bound by the terms and conditions of this Franchise unless Port shall, within thirty (30) days after the effective date of the Ordinance that grants this Franchise, file with the City its written acceptance of the Ordinance and this Franchise.

Section 27. Effective Date of Ordinance.

This Franchise, and the Ordinance that grants this Franchise, being an exercise of a power specifically delegated to the City Council, is not subject to referendum, and shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

Section 28. Effective Date of Franchise.

The terms and conditions of this Franchise shall not be binding on the City and the Port unless the Port Board of Commissioners within thirty (30) days of the effective date of the

Ordinance adopts a resolution accepting this Franchise, and the date of the adoption of such resolution by the Port Board of Commissioners shall be the effective date ("Effective Date") of this Franchise.

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: May 24, 2018

ITEM:

AGENDA ITEM TITLE: Downtown Arts Quarter

PREVIOUS COUNCIL ACTION TAKEN:

Brought to Council as an agenda item for discussion on March 8, 2018. First reading and Public Hearing held May 10, 2018.

SUMMARY/BACKGROUND:

The purpose of the proposed Downtown Arts Quarter is to enhance Ridgefield's core by providing opportunities for visible public art and unique design features that reflect the character of the city and build community. The Downtown Arts Quarter will encourage public art, created with high-quality materials by local artists, that activates public space for the enjoyment of residents and visitors.

The proposed location of the Downtown Arts Quarter and desired design features are the result of discussions among City staff, elected officials, the Ridgefield Art Association, local business owners, and Ridgefield residents.

Public input was gathered at National Night Out on August 1, 2017, and at First Saturdays on September 2, 2018 and March 3, 2018. A draft of the Arts Quarter code was discussed by the Planning Commission on March 7, 2018 and to City Council on March 8, 2018.

The draft code was heard by the Planning Commission at a Public Hearing for recommendation to Council on May 2, 2018. Minor changes were recommended and incorporated into the draft code. Planning Commission voted to recommend approval by a 5-1 vote.

BUDGET/FINANCIAL IMPACTS:

Potential impacts if funding is an option for City support. This program is envisioned as similar to the City Partner Program.

RECOMMENDED ACTION OR MOTION:

Staff recommends Council adopt Ordinance No. 1263 by making the following motion:

"I move to adopt Ordinance No. 1263, as presented."

STAFF CONTACT: Jeff Niten, Community Development Director

ATTACHMENTS: Exhibit A_Arts District Code_CC_5-4-18 (DOC)
Downtown Arts Quarter Map_04272018 (PDF)

ORDINANCE NO. 1263

DOWNTOWN ARTS QUARTER

ORDINANCE NO. 1263

**AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON
ADDING CHAPTERS WITHIN TITLE 18 OF THE RIDGEFIELD MUNICIPAL CODE**

ADDING CHAPTER 18.235.025 (DOWNTOWN ARTS QUARTER).

WHEREAS, the City of Ridgefield, located in Clark County, Washington, is required to plan under the Growth Management Act (GMA), Revised Code of Washington (RCW) Chapter 36.70A; and

WHEREAS, Ridgefield adopted the Ridgefield Urban Area Comprehensive Plan (RUACP), as amended, consistent with the GMA; and

WHEREAS, RCW 36.70A.040 and WAC 367-195-800 require jurisdictions planning under the GMA to adopt development regulations that are consistent with the adopted Comprehensive Plan and which implement the Comprehensive Plan policies goals and policies; and

WHEREAS, Title 18 of the Ridgefield Municipal Code (RMC) was established in 1995 by Ordinance 676 and amended thereafter, and is intended to implement the Ridgefield Comprehensive Plan; and

WHEREAS, the Ridgefield City Council passed additional resolutions after this time period that revised the development regulations, including Ordinance Nos. 1072, 1108, 1132, 1178, 1230, and 1232; and

WHEREAS, the City of Ridgefield submitted notice of the proposed amendments to the Washington State Department of Commerce on March 13, 2018 consistent with RCW 36.70A; and

WHEREAS, consistent with WAC 197-11-340(2), on March 28, 2018 the City of Ridgefield issued a Determination of Non-significance regarding the proposed Ridgefield Development Code update; and,

WHEREAS, the public comment period expired on April 11, 2018 and the City addressed all comments received; and,

WHEREAS, the Ridgefield Planning Commission, after conducting public meetings and public hearings on the additions to Title 18 on May 2, 2018, and forwarded recommendations to amend Title 18 to the City Council; and

WHEREAS, the Ridgefield City Council conducted a public hearing and the first reading of the amendment to Title 18 during a regularly scheduled City Council meeting held on May 10, 2018; and

WHEREAS, the Ridgefield City Council conducted a second ordinance reading on the proposed amendment to Title 18 during a regularly scheduled meeting held on May 24, 2018; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Public Interest. The Ridgefield City Council finds it to be in the public interest to adopt amendments to Title 18 establishing the Downtown Arts Quarter to ensure that the City's development and zoning regulations continue to implement the Ridgefield Urban Area Comprehensive Plan.

Section 2. Amendments of Title 18 of the Ridgefield Municipal Code. The Ridgefield City Council hereby adds certain Chapters to Title 18 set forth below in the manner set forth in Exhibit A, attached hereto and incorporated by this reference:

Adds Title 18, Chapters: 18.235.025, Downtown Arts Quarter.

Section 3. Compliance with RCW 36.70A.130. The City of Ridgefield has met its obligations under RCW 36.70A.130 and finds no additional compliance actions are necessary.

Section 4. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, zoning district names, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Ordinance, or its application to or any other person or circumstance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection or portion thereof, irrespective of the fact that any one or more of the other portions be declared invalid or unconstitutional.

Section 6. Applicability. This ordinance shall be applied in the current city limits and City of Ridgefield Urban Growth Area (UGA) as adopted by the Clark County Board of County Commissioners and the subsequent acceptance by the Ridgefield City Council.

Section 7. Effective Date. This ordinance shall be in full force and effect thirty (30) calendar days after adoption and publication pursuant to law.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 24th DAY OF MAY, 2018.

Don Stose, Mayor

ATTEST/AUTHENTICATED:

Julie Basarab,
Deputy City Clerk

APPROVED AS TO FORM:

Janean Parker, City Attorney

First Reading: May 10, 2018

Second Reading/Passage: May 24, 2018

Date of Publication:

Effective Date:

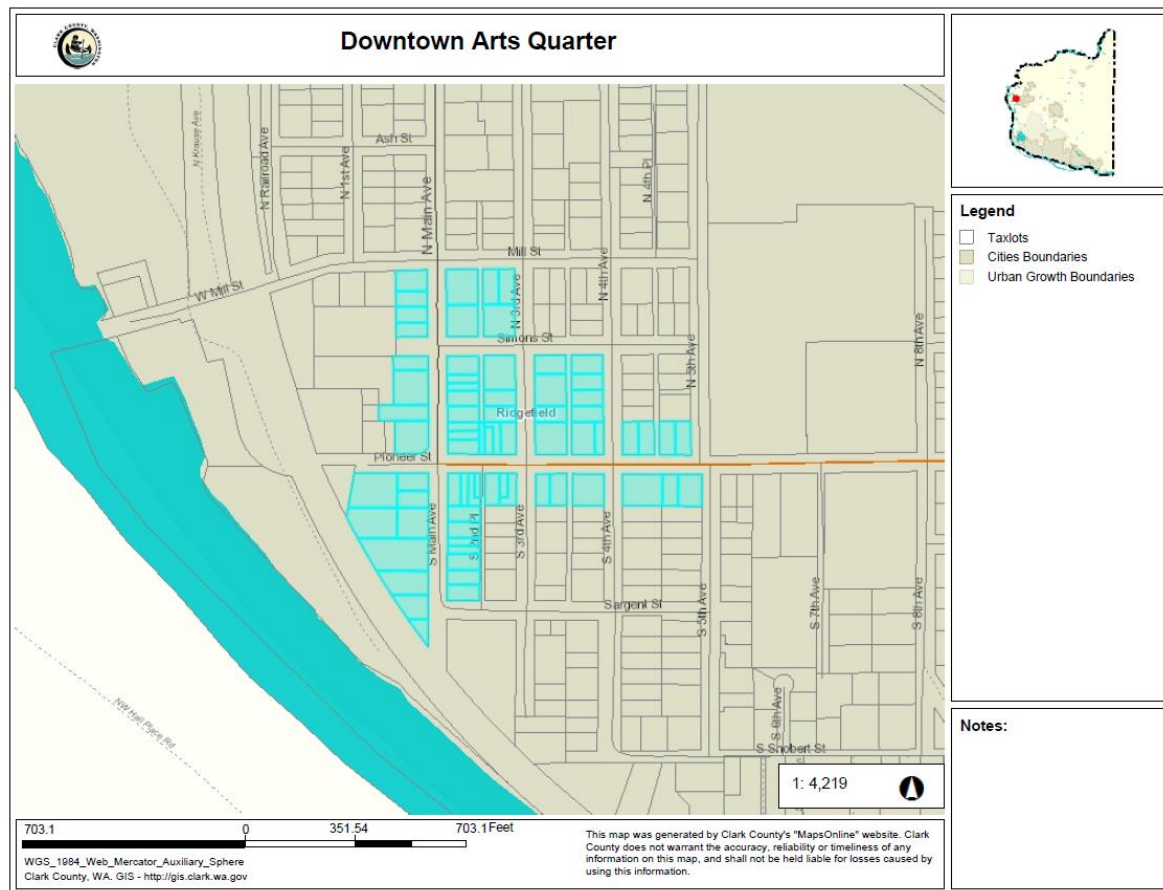
EXHIBIT A:

Amendments of Title 18 of the Ridgefield Municipal Code

18.235.025 - Special provisions for the Downtown Arts Quarter

- A. Purpose. The purpose of the Downtown Arts Quarter is to establish a City supported program to enhance Ridgefield's core by providing opportunities for visible public art and unique development design features that reflect the character of the city and build the sense of community. The district is intended to accomplish the following:
1. Accommodate public art that reflects Ridgefield's history, culture, natural environment, and downtown vitality.
 2. Encourage art installations designed by local artists using high-quality materials.
 3. Support collaboration between the City, the Ridgefield Art Association, downtown businesses, and local artists to determine the nature and location of new public art.
 4. Activate public space in downtown Ridgefield for the enjoyment of residents and visitors to promote civic involvement and economic development.
 5. As used in this section, public art means artwork that is visible and can be engaged with by the public.
- B. Applicability. The provisions of this section apply to the portions of the Central Mixed Use (CMU) District shown in Figure 18.235.025-1.

Figure 18.235.025-1 Downtown Arts Quarter



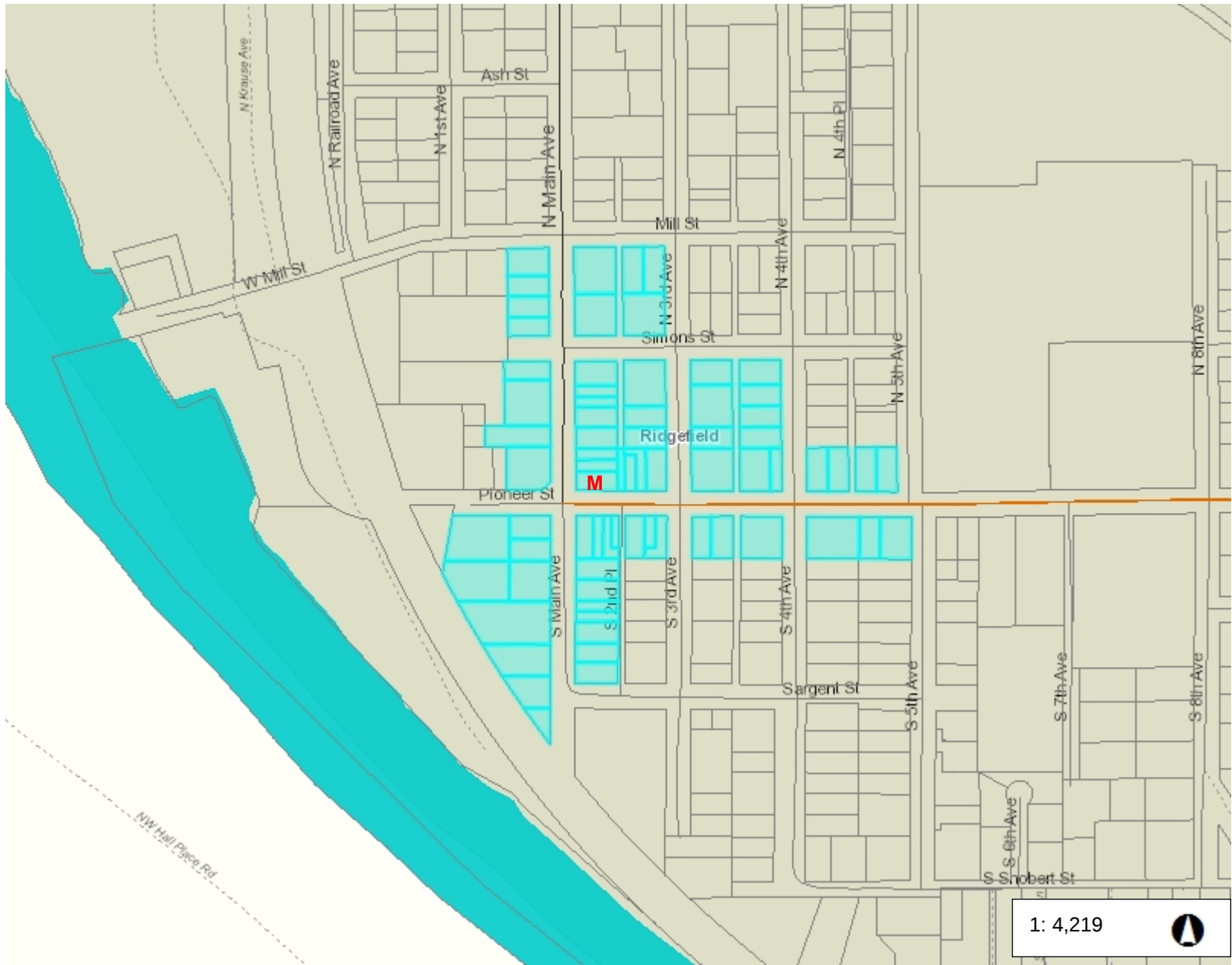
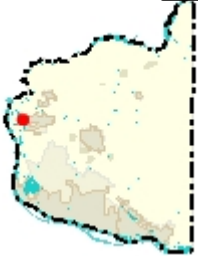
- ### C. Design Features.

1. The City encourages art and development design features reflecting and promoting the City's history, culture, natural environment, and downtown vitality to be incorporated into public and private development within the Downtown Arts Quarter. Examples of encouraged art include
 - a. Murals. Murals on buildings throughout the Downtown Arts Quarter, visible to pedestrians, cyclists, and drivers on streets and alleys.
 - b. Sculptures. Sculptures installed in visible locations along the Pioneer Street corridor within the Downtown Arts Quarter.
 - c. Active alleys. Art, including murals and overhead installations, that activates alleys for public use and enjoyment.
 - d. Street furnishings. Public benches, trash receptacles, and planters that comply with the street furnishing preferences expressed in the 2013 Main Avenue Streetscape Committee Recommendations, in particular benches that incorporate natural materials and motifs.
 - e. Street signs. Street signs mounted on decorative poles, with additional Downtown Arts Quarter designation signs.
2. In order to be eligible for City support the public art must meet the following standards:
 - a. Located within City right of way or visible from publicly-owned property within the Downtown Arts Quarter.
 - b. Appropriate in size, scale, and form for the site in which it is to be placed.
 - c. Composed of high-quality durable materials that are easy to maintain
 - d. Must reflect and promote Ridgefield's history, culture, natural environment or downtown vitality.
 - e. Recommended for approval by the Ridgefield Art Association to the City Council.
- D. Support. Art installations that comply with the goals and standards in RDC 18.235.025.A-C may be eligible to receive City funding, promotion, and/or ongoing maintenance, pursuant to the applicant entering into an agreement with the City.
- E. Submittal Requirements. In order for a proposed public art installation to be considered for City support, the applicant shall submit to the Community Development Director:
 1. One hard copy and one electronic copy (if feasible) of a to-scale depiction of the proposed art installation. This submittal shall include, as appropriate:
 - a. A three-dimensional model or complete drawing of a two-dimensional installation
 - b. Drawings or photographs that demonstrate the relationship of the artwork to the site
 - c. Material samples for the artwork and any relevant construction materials
 - d. Installation details
 - e. Location of installation
 - f. Maintenance requirements if applicable

- g. For installation on public property, additional permits or submittals may be required.
 - 2. One hard copy and one electronic copy of a written narrative describing how the proposed installation meets the objectives in RDC 18.235.025.A and the design features in RDC 18.235.025.C. The narrative should also specify the nature of the requested City support.
 - 3. One copy of the artist's portfolio.
- F. Approval Process.
- 1. The Community Development Director shall review the application materials for compliance with the goals and standards of RDC 18.235.025 and submit a staff recommendation to the Ridgefield Art Association.
 - a. For art installations proposed on public property, the staff recommendation shall include a review by the Public Works Director for compliance with all applicable ordinances or statutes and any maintenance or public safety concerns.
 - 2. The Ridgefield Art Association will review the materials and submit a recommendation to City Council. Staff will prepare a written agreement setting forth the terms of the recommendation for consideration by the City Council
 - 3. City Council may approve or deny the agreement and request for City support for public art within the Downtown Arts Quarter.
 - 4. Any award of support is conditioned on the City and Applicant entering into the approved agreement.
 - 5. Street furnishings and street signs in the Downtown Arts Quarter shall be approved by the Public Works Director prior to installation.
- G. Prohibitions.
- 1. Installations that exhibit one or more characteristics of prohibited signs per RDC 18.710.040 – Prohibited Signs.
 - 2. Installations that are not compliant with any other provisions of the Ridgefield Municipal Code.



Downtown Arts Quarter



- Legend
- Taxlots
 - Cities Boundaries
 - Urban Growth Boundaries
 - M Mural Location

Notes:



WGS_1984_Web_Mercator_Auxiliary_Sphere
Clark County, WA. GIS - <http://gis.clark.wa.gov>

This map was generated by Clark County's "MapsOnline" website. Clark County does not warrant the accuracy, reliability or timeliness of any information on this map, and shall not be held liable for losses caused by using this information.

1: 4,219



Attachment: Downtown Arts Quarter Map_04272018 (Downtown Arts Quarter)

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: May 24, 2018

ITEM: BUSINESS

AGENDA ITEM TITLE: Designation of Official Newspaper

GOVERNING LEGISLATION:

RCW 35A.21.230, RCW 35A.12.160; RCW 35A.33.060, RCW 65.16

PREVIOUS COUNCIL ACTION TAKEN:

Ordinance No. 427 (1983), Ordinance No. 694 (1996) and Ordinance No. 863 (2004) Resolution No. 330 (2007), Resolution No. 352 (2008), Resolution No. 367 (2009), Resolution No. 380 (2010), Resolution No. 397 (2011), Resolution No. 419 (2012); Resolution No. 461 (2014); Resolution No. 484 (2015); Resolution No. 509 (2016); Resolution No. 526 (2017)

SUMMARY/BACKGROUND:

RCW 35A.21.230 provides that “Each code city shall designate an official newspaper by resolution. The newspaper shall be of general circulation in the city and have the qualifications prescribed by chapter 65.16 RCW”. City procurement policy requires services, including selection of the official newspaper, to be obtained using due diligence for both price and quality.

Therefore, the city must have one official newspaper that it should contract with based on an annual bid process. The city may, of course, publish notices in newspapers in addition to the official newspaper.

A request for bids was published in the Reflector and the Columbian with a deadline for submission no later than 2:00 PM on May 17, 2018. The bid is for publications during the period of June 1, 2018 through May 31, 2019.

The city received two bids; from the Reflector and the Columbian. Staff have reviewed both bids and are recommending designation of the official newspaper to the Columbian. The Columbian is a daily newspaper with a wider circulation in Clark County including the Ridgefield area. The designation of an official newspaper that publishes daily provides the city with flexibility to better meet notification requirements and reduce timelines associated with those requirements.

The Columbian price per square inch is higher than the Reflector and would have increased publication costs by approximately \$1,800 in 2017. The ability to advertise daily versus weekly for official notification outweighs the small increase in cost. In addition to the print version of the notifications, all public notices are published in the online version of the daily Columbian, increasing the ability for notifications to be

viewed by the public. Past practice by the city has been to advertise in multiple newspapers for increased transparency on select projects. The city will continue to follow this practice.

BUDGET/FINANCIAL IMPACTS:

Minimal impact expected to increase advertising budget by \$1,000 – \$1,500 in 2018.

RECOMMENDED ACTION OR MOTION:

“I move to approve Resolution No. 538 awarding the Columbian as the Official Newspaper for the City of Ridgefield for the period June 1, 2018 through May 31, 2019 as presented.

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

Resolution No.538**DESIGNATION OF OFFICIAL NEWSPAPER**

WHEREAS, the Columbian submitted a bid for publication of any official notices that the City is required to publish during the period from June 1, 2018 through May 31, 2019, and

WHEREAS, the Columbian is a newspaper of general circulation in the City and has the qualifications prescribed by RCW 65.16.020, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON, AS FOLLOWS:

Section 1. The Columbian is designated to be the official newspaper for the City of Ridgefield for publication of all official notices, which the City is required to publish.

Section 2. This resolution shall be effective immediately upon passage and signatures hereto.

PASSED by the City Council at its regular meeting held on the 24th day of May, 2018.

Don Stose

Mayor

Attest:

Julie Ferriss

City Clerk