



CITY OF RIDGEFIELD, WASHINGTON
City Council MEETING MINUTES
May 28, 2020

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

CITY COUNCIL JOINING MEETING VIA TELECONFERENCE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Sandra Day	Councilor	Present	
Jen Lindsay	Councilor	Present	
Rob Aichele	Councilor	Present	
Dana Ziemer	Councilor	Present	

LATE CHANGES TO THE AGENDA

Remove business item #3 - Amendment to Building and Construction Order.

INTRODUCTION OF OFFICER MARTINEZ

CONSENT AGENDA - MOTION MOVED TO APPROVE AS PRESENTED

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the May 14, 2020 Meeting**

BUSINESS

1. Motion - Approval of Amendment to Continuing Operations Plan

Deputy City Manager Lee Knottnerus presented an amendment to Continuing Operations Plan.

MOTION: MOVED TO APPROVE AMENDMENT TO THE CONTINUING OPERATIONS PLAN AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Day, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

2. Motion - Award of Construction Contract to Equip Well 11

The City's 2013 Water System Plan identifies a new well in Abrams Park as the next water source for the City. This new well will be known as well 11, and will be located on the north side of the park across from the existing wells. The City contracted with Gray and Osborne Inc. (G&O) to complete the design on the new well, and in 2019 Jenson Drilling drilled the well and completed flow testing of the well. The second phase of the project is to equip the well with pumps and connect the well to the City's water system. The project to equip the well was bid on May 12th and the City received one bid from Lee Contractors of Battle Ground.

MOTION: MOVED TO AWARD THE CONTRACT TO EQUIPT ABRAMS PARK WELL 11 TO LEE CONTRACTORS IN THE AMOUNT OF \$339,400.40.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Dana Ziemer, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

3. Resolution No. 578 - Declaring Certain Property as Surplus and Authorizing Its Disposition - Kirk Johnson, Finance Director

The City acquired property located at 211 N Main Avenue in 2017 with an intention that the property would be used to build a new library facility. The library district eventually determined the existing library location was better suited for their use. As a result, the City no longer has plans to use the property for City use. The City has been approached by a developer to purchase the property to include in the first planned development in the downtown core in approximately 25 years. The City has come to agreement on the price and would like to begin the process to surplus and sell the property. The City originally paid \$93,533.64 for the land, \$54,967.66 for the mobile homes on the property and \$31,036.92 to demo the mobile homes. The developer has offered \$185,000 to ensure the City is made whole for this transaction. The current value of the bare land per the County Assessor is \$101,420.

City Council discussion.

MOTION: MOVED TO ADOPT RESOLUTION NO. 578 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

4. Resolution No. 579 – Approval of Designation of Official Newspaper - Kirk Johnson, Finance Director

RCW 35A.21.230 provides that "Each code city shall designate an official newspaper by resolution. The newspaper shall be of general circulation in the city and have the qualifications prescribed by chapter 65.16 RCW". City procurement policy requires services, including selection of the official newspaper, to be obtained using due diligence for both price and quality. Therefore, the city must have one official newspaper that it should contract with based on an annual bid process. The city may, of course, publish

notices in newspapers in addition to the official newspaper. A request for bids was published in the Reflector and the Columbian with a deadline for submission no later than 2:00 PM on May 28, 2020. The bid is for publications during the period of June 1, 2020 through May 31, 2021.

MOTION: MOVED TO ADOPT RESOLUTION NO. 579 DESIGNATING THE COLUMBIAN AS THE OFFICIAL NEWSPAPER FOR THE CITY OF RIDGEFIELD FOR THE PERIOD JUNE 1, 2020 THROUGH MAY 31, 2021 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Dana Ziemer, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Day - Attended virtual City Manager briefing, Chamber of Commerce meeting, Port of Ridgefield meeting.

Council Member Wells - Attended re-opening of Ilani Casino.

Council Member Ziemer - Attended re-opening of Ilani Casino.

Council Member Aichele - Attended virtual regional library meeting, Port of Ridgefield meeting, State Auditor exit interview.

Council Member Onslow - Attended virtual City Manager briefing, roundabout grapes update, Ilani re-opening.

Council Member Lindsay - Attended virtual 2020 legislative review meeting, State Auditor exit interview, CREDC board meeting.

Mayor

Attended virtual meeting with Governor Inslee and SW WA Mayor's.

City Manager

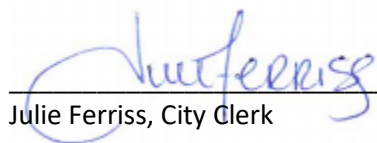
City Manager Steve Stuart - John Burrow long time resident passed away, 4th of July event update, kudos to Finance department on clean audit report, Chamber of Commerce meeting attendance.

Finance Director Kirk Johnson - Kudos to Finance staff on clean audit report, COVID-19 funds update, investment portfolio report provided.

Community Development Director Claire Lust - Community Development department update.

Deputy City Manager Lee Knottnerus - City events update provided.

ADJOURN - [7:23 PM](#)


Julie Ferriss, City Clerk
Don Stose, Mayor