



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

June 24, 2021

Regular Meeting - 6:30 PM

STUDY SESSION - 5:30 P.M.

1. Washington State Legislative Update

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Jen Lindsay	Councilor	Absent	
Rob Aichele	Councilor	Present	
Dana Ziemer	Councilor	Present	

MOTION: Council Member Aichele moved to excuse Council Member Lindsay from the meeting.

SECOND: Council Member Onslow.

Motion passed.

LATE CHANGES TO THE AGENDA

None

PUBLIC COMMENT

None received.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Dana Ziemer, Councilor
AYES:	Onslow, Wells, Stose, Aichele, Ziemer
ABSENT:	Lindsay

1. Approval of Claims And/Or Payroll

2. Approval of Minutes from the June 10, 2021 Meeting

PRESENTATION

1. Parklet Discussion

BUSINESS

1. Motion - Approval of YMCA Site Planning Contract

The City has received \$250,000 in state funds for the design and planning of the YMCA site. The project is located on City owned property north of Pioneer Street at 51st Avenue and will serve the community with a pool, exercise facilities and community services. Staff published a request for proposals on January 5 and twelve proposals were received on January 26th. The proposals were scored and interviews with the top two firms were conducted on March 11th. Based on the proposals and scoring Johansson Wing Architects was selected for the design contract. Due to the expedited timeframe for the project an \$88,000 “pre-design” contract was excited to allow survey, wetlands and archeological investigation efforts to begin. The remaining design contract is before Council for approval.

MOTION: MOVED TO AWARD THE DESIGN CONTRACT FOR THE YMCA SITE DESIGN TO JOHANSSON WING ARCHITECTS AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Stose, Aichele, Ziemer
ABSENT:	Lindsay

2. Motion - Approval of Award of Hillhurst Overlay

In 2019 the City applied for and received a TIB Grant for the Overlay of Hillhurst from 6th Way south to 500 feet past Great Blue Road. The project includes dig-outs and repairs of damaged pavement, an overlay of the entire roadway between 6th Way and Great Blue Rd, and an overlay of half of the roadway 500-feet south of Great Blue Rd in front of the church. PBS Engineering completed the design on the project in 2020, however the project’s construction was delayed for one year due to TIB’s funding being reduced during the pandemic. In advance of the paving work the City has replaced several water services that cross the street that were past their service life. A 5-year street cut moratorium has been placed on the repaved paved area and Staff have notified utilities and adjacent property owners. In addition to the grant work on this bid the City will be completing grind and overlay of the lane adjacent to the Wishing Wells Subdivision as a separate schedule on the bid, as well as some pavement repairs at the new PW facility.

MOTION: MOVED TO AWARD HILLHURST OVERLAY PROJECT TO JET CONSTRUCTION NW IN THE AMOUNT OF \$625,494.54.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Wells, Stose, Aichele, Ziemer
ABSENT:	Lindsay

3. Resolution No. 594 – Amendment of Financial Policy #04: Procurement of Goods & Services - Kirk Johnson, Finance Director

Financial Policy #04: Procurement of Goods & Services was adopted by Council on September 26, 2019.

Staff are recommending changes to the policy to update processes that have changed since the initial adoption of the policy. The main change is to reference bid submittals through the new online procurement system, ProcureNow. City staff recently implemented the online system to create more efficiencies and participation of vendors in the bid process.

MOTION: MOVED TO APPROVE RESOLUTION NO. 594 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Councilor
SECONDER:	Dana Ziemer, Councilor
AYES:	Onslow, Wells, Stose, Aichele, Ziemer
ABSENT:	Lindsay

PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No. 1345 – Ridgefield Development Code Updates - Claire Lust, Community Development Director

The Community Development Department is proposing a series of amendments to Title 18 of the Ridgefield Municipal Code (RMC), also known as the Ridgefield Development Code (RDC). The purpose of the proposed amendments is to keep the code up-to-date and to address current development issues in order to better serve the Ridgefield community.

City Council discussion and questions.

Mayor Opened Public Hearing: 7:36PM

David Lampe

Comments received during public hearing can be heard on the City's website under <https://ridgefieldwa.us/government/city-council-meeting-audio-files/>

Mayor Closed Public Hearing: 7:41PM

First reading conducted.

PUBLIC COMMENT

None received.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Aichele - Attended Port of Ridgefield meeting, grape trimming at a roundabout, pre-application conference.

Council Member Onslow - Attended Chamber of Commerce open house meeting, Main Street meeting, City Manager briefing, AWC annual virtual conference.

Council Member Wells - Attended alliance board meeting.

Council Member Ziemer - Thanked everyone for their support.

Mayor

Recognized Council Member Ziemer for her dedication to City Council.

Red Cross trailer will now be in Ridgefield, permanent location to be determined.

City Manager

City Manager Steve Stuart - Provided an update on Fireworks discharge.

Deputy City Manager Lee Knottnerus - Cooling station center update provided.

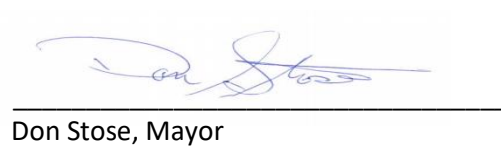
Public Works Director Bryan Kast - Pavement preservation update provided.

Community Development Claire Lust - Community Development update provided.

ADJOURN - [8:02 PM](#)



Julie Ferriss, City Clerk



Don Stose, Mayor