



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, July 11, 2019
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the June 20, 2019 Meeting**

IV. PRESENTATION

- 1. 2018 Complete Streets Update - Bryan Kast, Public Works Director**

V. BUSINESS

- 1. Motion - Approval of Magnolia Heights Final Plat - Louisa Garbo, Community Development Director**
- 2. Motion - Approval of Reimbursable Services Agreement Between City of Ridgefield and Regional Transportation Council - Steve Stuart, City Manager**

VI. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

VII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

- 1. Council**
- 2. Mayor**
 - Appointment of Parks Board Members, Position No. 5 & 7**
 - Appointment to the Clark County Arts Commission**
- 3. City Manager**

VIII. ADJOURN

City Council Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: July 11, 2019
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION:

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the claims and/or payroll by making the following motion:

“I move to approve the consent agenda as presented”

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS: July 11 2019 - Claims Report (PDF)

City of Ridgefield
Claims Payment Report
For Approval on: July 11, 2019

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ABIGAIL & KENNETH STEWART	3341	3341-20190711	Genl Govt/Facilities	Park Refundable Deposit - Stewart	100.00
ABIGAIL & KENNETH STEWART Total					100.00
ACCELA INC.	2779	INV-ACC46351	Public Works	Accela Software	3,822.18
			Information Technology	Accela Software	21,180.28
ACCELA INC. Total					25,002.46
ACCURATE AUTOMOTIVE	9	4385	Community Development	1998 Chev. Pickup Maint - CDD	712.82
ACCURATE AUTOMOTIVE Total					712.82
AMIRA SONNTAG	726	19-107	Judicial	Spanish Interpreting Services	33.33
		19-106	Judicial	Spanish Interpreting Services	100.00
AMIRA SONNTAG Total					133.33
ARAMARK UNIFORM SERVICES	32	864035185	Genl Govt/Facilities	PW Floor Mats	1.87
				PW Uniforms	1.02
			Public Works	PW Floor Mats	28.86
				PW Uniforms	24.56
		864045231	Genl Govt/Facilities	City Hall Floor Mats	7.09
				CDD/PW/FIN Floor Mats	0.61
			Public Safety	PD Floor Mats	4.47
			Public Works	CDD/PW/FIN Floor Mats	3.30
			Community Development	CDD/PW/FIN Floor Mats	3.92
		864015056	Genl Govt/Facilities	PW Uniforms and PW FTE - Floor Mats	2.85
			Public Works	PW Uniforms and PW FTE - Floor Mats	53.46
		864025111	Genl Govt/Facilities	City Hall Floor Mats	7.09
				CDD/PW/FIN Floor Mats	0.61
			Public Safety	PD Floor Mats	4.47
			Public Works	CDD/PW/FIN Floor Mats	3.30
			Community Development	CDD/PW/FIN Floor Mats	3.92
		864035186	Genl Govt/Facilities	City Hall Floor Mats	7.09
				CDD/PW/FIN Floor Mats	0.61
			Public Safety	PD Floor Mats	4.47
			Public Works	CDD/PW/FIN Floor Mats	3.30
			Community Development	CDD/PW/FIN Floor Mats	3.92
		864015057	Genl Govt/Facilities	City Hall Floor Mats	7.09
				CDD/PW/FIN Floor Mats	0.61
			Public Safety	PD Floor Mats	4.47
			Public Works	CDD/PW/FIN Floor Mats	3.30
			Community Development	CDD/PW/FIN Floor Mats	3.92
		864025110	Genl Govt/Facilities	PW Floor Mats	1.87
				PW Uniforms	1.02
			Public Works	PW Floor Mats	28.86
				PW Uniforms	24.56
			Community Development	PW Floor Mats	0.00

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ARAMARK UNIFORM SERVICES Total					246.49
Biggi Gina	UB*00222	(blank)	Genl Govt/Facilities	Refund Check 010175-003 4105 N Pioneer Canyon Dr	1.17
Biggi Gina Total					1.17
BLAIRCO INC	1493	19M-00436	Genl Govt/Facilities	City Hall HVAC Maint.	280.76
BLAIRCO INC Total					280.76
BRIANA PETERSON	3343	3343-20190711	Genl Govt/Facilities	Park Refundable Deposit - Peterson	50.00
BRIANA PETERSON Total					50.00
Browne Rick	UB*00228	(blank)	Genl Govt/Facilities	Refund Check 006718-000 2110 S 29Th Ct	13.69
Browne Rick Total					13.69
CATHY DORIOT	79	0079-20190705	Public Safety	Meals Per Diem - West Point Leadership - Doriot	319.00
CATHY DORIOT Total					319.00
CHMELIK SITKIN & DAVIS	3294	93704	Genl Govt/Facilities	Park Laundry Eval. Remediation - May 2019	1,072.50
CHMELIK SITKIN & DAVIS Total					1,072.50
CHOUGH INC.	3327	57039	Genl Govt/Facilities	PD Uniforms	(30.23)
			Public Safety	PD Uniforms	390.13
CHOUGH INC. Total					359.90
CHRIS E. HENDRICK	3335	3335-201907	Genl Govt/Facilities	Park Refundable Deposit - Hendrick	50.00
CHRIS E. HENDRICK Total					50.00
CITY OF BATTLE GROUND	92	INV00157	Judicial	Public Defender Costs	1,800.00
		INV00145	Judicial	May 2019 Court Costs	8,579.00
CITY OF BATTLE GROUND Total					10,379.00
CITY OF RIDGEFIELD-W/S	96	20190711-005807-000	Public Works	Abrams Park Restrooms - Storm	18.05
				Abrams Park Restrooms - Water	171.16
		20190711-008428-000	Public Works	Cedar Ridge Park - Storm	18.05
				Cedar Ridge Park - Water	196.23
		20190711-010821-000	Public Works	Water Tower (Cemetery)	54.15
		20190711-006419-000	Public Works	301 N 3rd Ave CDD - Storm	18.05
				301 N 3rd Ave CDD - Water	27.31
			Community Development	301 N 3rd Ave CDD - Storm	18.05
				301 N 3rd Ave CDD - Water	27.32
		20190711-009787-002	Public Works	Green Gables Tract-D Irrigation M	473.90
		20190711-006405-000	Public Works	119 N 3rd Ave Community Park - Storm	36.10
				119 N 3rd Ave Community Park - Water	140.51
		20190711-009272-000	Public Works	1308 N Heron Dr Hayden Park - Storm	18.05
				1308 N Heron Dr Hayden Park - Water	129.39
		20190711-006398-000	Public Safety	116 N Main Ave PD - Storm	72.20
				116 N Main Ave PD - Water	58.20
		20190711-007183-000	Public Works	618 Lark Dr Lark Park - Water	161.99
				618 Lark Dr Lark Park - Storm	18.05
		20190711-005811-000	Public Works	Abrams Park Kitchen & Irrigation - Water	75.25
				Abrams Park Kitchen - Storm	379.05
20190711-005032-000	Genl Govt/Facilities	111 S Main - Storm	54.15		
		111 S Main - Water	527.76		
20190711-005815-000	Public Works	109 W Division WWTP - Water	269.54		

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CITY OF RIDGEFIELD-W/S	96	20190711-005815-000	Public Works	109 W Division WWTP - Storm	758.10
		20190711-009457-000	Public Works	Columbia Hills Irrigation Tract D Cispus Way	333.21
		20190711-007097-000	Public Works	2311 N 5th Way Crows Nest Park - Water	247.08
				2311 N 5th Way Crows Nest Park - Storm	36.10
		20190711-005207-000	Public Works	Blue Heron Community Garden - Water	77.57
		20190711-009787-004	Public Works	Green Gables Tract-C Irrigation M	260.22
		20190711-009787-005	Public Works	Park & Ride Lot - Storm	198.55
		20190711-009427-000	Public Works	Columbia Hills Irrigation Tract B Wind River	234.90
		20190711-006404-000	Genl Govt/Facilities	230 Pioneer Street City Hall - Storm	126.35
				230 Pioneer Street City Hall - Water	66.11
		20190711-006420-000	Public Works	315 N 3rd Avenue Davis Park - Water	449.40
		20190711-005806-000	Public Works	Abrams Soccer Field	887.86
		20190711-010935-000	Public Works	Cedar Creek Irrigation Tract B	229.80
		20190711-009787-003	Public Works	Green Gables Tract-D Irrigation MET	367.04
		20190711-005436-005	Public Works	1-5/SR501 NE Interchange Irrigation	856.95
		20190711-009787-000	Public Works	Green Gables Tract-Q Irrigation M	221.26
		20190711-005436-009	Public Works	6007 N Ridgefield Woods Dr. - Irrigation	145.25
		20190711-005488-000	Public Works	Cemetery Water Spigots - Water	46.74
		20190711-005436-001	Public Works	1-5/SR501 NE Interchange Irrigation	93.47
		20190711-005812-001	Public Works	Abrams Park Chloine Injector - Storm	18.05
		20190711-010889-000	Public Works	Junction Well & Reservoir - Storm	126.35
		20190711-005436-010	Public Works	5054 Pioneer Street	18.05
CITY OF RIDGEFIELD-W/S Total					8,760.92
CLARK COUNTY	102	CI003809	Judicial	May 2019 Supervision and Pretrial Interviews	549.36
		CI003920	Public Safety	Third Quarter 2019 - Cresa Operations/Radio Fees	20,289.75
		CI003871	Public Works	Jan-May 2019 Vegetation Management	316.48
		CI003857	Public Safety	3rd Qtr 2019 Cresa Per Capita Fees	2,138.25
CLARK COUNTY Total					23,293.84
CLARK COUNTY FIRE AND RESCUE	3047	1282	Genl Govt/Facilities	Fire Marshal Services - May 2019	517.00
		1264	Genl Govt/Facilities	Fire Marshal Services - April 2019	1,314.00
CLARK COUNTY FIRE AND RESCUE Total					1,831.00
CLARK PUBLIC UTILITIES	110	20190711-7207-402-4	Public Works	1504 NW Intertie 3 - Water	1,246.75
		20190711-7206-643-4	Public Works	400 N Abrams Park Rd	965.49
		20190711-7206-645-9	Public Works	N Abrams Park/E Division	245.24
		20190711-7206-580-8	Public Works	301 N 3rd Ave	49.16
			Community Development	301 N 3rd Ave	49.17
		20190711-7206-694-7	Public Works	255 S 56th Pl - Electricity	3,333.95
		20190711-7206-555-0	Public Works	109 W Division St - Electricity	176.68
		20190711-7207-401-6	Public Works	800 NE 264 St Intertie 1 - Water	611.09
		20190711-7207-403-2	Public Works	911 N 65th Ave Intertie 2 - Water	185.66
		20190711-7206-456-1	Public Safety	116 N Main Avenue	187.86
		20190711-7206-644-2	Public Works	City Park/Water Well	3,915.66
		20190711-7126-408-9	Public Works	2300 N 3rd Way Bellwood Trail Lights	31.73
		20190711-7206-578-2	Genl Govt/Facilities	230 Pioneer Ave	160.36

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CLARK PUBLIC UTILITIES	110	20190711-7206-552-7	Public Works	214 S Riverview Dr	203.94
		20190711-7206-605-3	Public Works	N 1st Cir & N 65th Ave - Park & Ride	64.05
		20190711-7206-648-3	Public Works	Municipal Lighting Lease	6,925.75
CLARK PUBLIC UTILITIES Total					18,352.54
CLEAN WORLD MAINTENANCE INC	3105	43636	Genl Govt/Facilities	Janitorial Service - June 2019	406.78
			Public Safety	Janitorial Service - June 2019	230.40
			Public Works	Janitorial Service - June 2019	169.99
			Community Development	Janitorial Service - June 2019	10.37
CLEAN WORLD MAINTENANCE INC Total					817.54
COLUMBIAN PUBLISHING	116	0110-201907-230	Genl Govt/Facilities	Columbian Newspaper 6mo. Renewal - City Hall	309.00
		12662	Community Development	Development Agreements - Wells/Vanc. Clinic	86.40
COLUMBIAN PUBLISHING Total					395.40
COMCAST	2271	2271-201906-109	Genl Govt/Facilities	PW Shop Communications	23.83
			Public Works	PW Shop Communications	367.44
COMCAST Total					391.27
COMCAST BUSINESS	1666	83707400	Genl Govt/Facilities	Internet Services - 230 Pioneer Street June 2019	366.45
COMCAST BUSINESS Total					366.45
COMDATA NETWORK INC.	1101	20315259	Genl Govt/Facilities	Fuel PW - XN173	116.80
			Public Works	Fuel PW - XN173	1,801.14
			Community Development	Fuel CDD - XN173	352.64
		20315463	Genl Govt/Facilities	Fuel PW - XN173	116.64
			Public Works	Fuel PW - XN173	1,798.64
			Community Development	Fuel CDD - XN173	347.46
		20315451	Public Safety	Fuel PD - XN795	1,068.63
		20315260	Public Safety	Fuel PD - XN795	1,008.03
COMDATA NETWORK INC. Total					6,609.98
CORE & MAIN LP	2906	K587296	Public Works	Water Supplies	1,068.82
CORE & MAIN LP Total					1,068.82
Coulter Sara	UB*00220	(blank)	Genl Govt/Facilities	Refund Check 011891-000 606 N 22Nd Ct	51.26
Coulter Sara Total					51.26
Custer Brian & Mychele	UB*00223	(blank)	Genl Govt/Facilities	Refund Check 010184-000 4105 N Pioneer Canyon Dr	13.26
Custer Brian & Mychele Total					13.26
DARREN WERTZ	1839	1839-20190624	Council	Meals Per Diem - AWC Conf. - Wertz	181.00
DARREN WERTZ Total					181.00
DAVID TAYLOR	1062	1062-20190625	Council	Meals Per Diem - AWC Conf. - Taylor	120.00
DAVID TAYLOR Total					120.00
DEPARTMENT OF LICENSING	154	RG0000351-2019	Genl Govt/Facilities	CPL License - Costner	18.00
		RG0000349-2019	Genl Govt/Facilities	CPL License - Goodfellow	18.00
		RG0000352-2019	Genl Govt/Facilities	CPL License - Erickson	18.00
		RG0000348-2019	Genl Govt/Facilities	CPL Renewal - Priest	18.00
		RG0000350-2019	Genl Govt/Facilities	CPL License - Riverman	18.00
DEPARTMENT OF LICENSING Total					90.00
DICK'S TIRE FACTORY	158	D29760	Public Safety	PD Vehicle Maint - Tires	114.86
		D29872	Public Safety	PD Vehicle Maint - Tires	153.94

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DICK'S TIRE FACTORY Total					268.80
DKS ASSOCIATES	1565	70368	Community Development	On Call Review Services - May 2019	1,990.75
DKS ASSOCIATES Total					1,990.75
DON STOSE	1223	1223-20190711	Council	Travel Reimb. - Mayor Stose to Spokane	405.99
		1223-20190625	Council	Meals Per Diem - AWC Conf. - Stose	120.00
DON STOSE Total					525.99
E2 LAND USE PLANNING SERVICES LLC	485	0485-201905	Community Development	May 2019 Planning Consulting Services	7,447.32
E2 LAND USE PLANNING SERVICES LLC Total					7,447.32
EASTSIDE STEEL INC.	3134	2-256273	Public Works	Street Sweeper Maint.	13.55
			Public Works	Street Sweeper Maint.	13.55
EASTSIDE STEEL INC. Total					27.10
ECIVIS INC.	2316	2019-101836	Public Works	Americorps Grant Proposal Development	3,250.00
ECIVIS INC. Total					3,250.00
ELCOR INC	2081	MSP-11670	Public Safety	Information Technology Services	1,520.01
			Public Works	Information Technology Services	1,304.17
			Community Development	Information Technology Services	1,351.11
			Information Technology	Information Technology Services	2,918.10
		11671	Public Works	RORC Internet Service Set-Up	4,269.93
ELCOR INC Total					11,363.32
FASTENAL COMPANY	1491	WAWOA77700	Public Works	Water Supplies	69.21
FASTENAL COMPANY Total					69.21
FDM DEVELOPMENT INC.	3036	PLZ-18-0065	Genl Govt/Facilities	Refund - PLZ-18-0065	600.00
		COM-18-0058	Genl Govt/Facilities	Refund COM-18-0058	980.00
FDM DEVELOPMENT INC. Total					1,580.00
FERGUSON ENTERPRISES INC # 8423	181	782300	Genl Govt/Facilities	Water Meters	(473.15)
			Public Works	Water Meters	6,105.95
FERGUSON ENTERPRISES INC # 8423 Total					5,632.80
FRIX TECHNOLOGIES	2824	19053106	Information Technology	CDD Scanning	2,914.00
FRIX TECHNOLOGIES Total					2,914.00
GEO ENGINEERS, INC	3355	159055	Genl Govt/Facilities	Prospective Purchaser Consent Decree - Park Laundry Property	9,225.25
GEO ENGINEERS, INC Total					9,225.25
GRAINGER	206	9204828678	Public Works	Water Operational Supplies	189.32
GRAINGER Total					189.32
GRAY AND OSBORNE INC	207	19262.00 1	Community Development	Weber Pioneer PUD Final Plat	652.86
		19234.00 5	Public Works	Water System Plan Update	2,415.00
		19260.00 1	Community Development	Greely Farms Final Plat	711.63
		19261.00 1	Community Development	Discovery Ridge Phase 2A Final Plat	300.27
		18274.00 12	Public Works	Abrams Park Well 11 Prelim Design & Well Drilling	2,054.93
GRAY AND OSBORNE INC Total					6,134.69
H.D. FOWLER COMPANY	2036	I5187816	Public Works	Water Meters	1,587.24
H.D. FOWLER COMPANY Total					1,587.24
Haapala Joshua & Melita	UB*00224	(blank)	Genl Govt/Facilities	Refund Check 008812-000 3539 S 3Rd Way	79.31
Haapala Joshua & Melita Total					79.31
HARRY'S LAWN AND POWER EQUIPMENT	214	162128	Public Works	Parks Equipment Maint.	70.05

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3.1.a

HARRY'S LAWN AND POWER EQUIPMENT	214	163017	Public Works	Storm Equipment Maint.	272.58
		163128	Public Works	Brushcutter	563.64
		162129	Public Works	Parks Equipment and Equipment Maint.	658.35
HARRY'S LAWN AND POWER EQUIPMENT Total					1,564.62
HOME DEPOT CREDIT CARD SERVICES	1805	3042643	Genl Govt/Facilities	PW Shop Small Tools/Streets Supplies	5.67
			Public Works	PW Shop Small Tools/Streets Supplies	112.00
HOME DEPOT CREDIT CARD SERVICES Total					117.67
HONEY BUCKETS	223	551126032	Genl Govt/Facilities	Davis Park and Big Paddle Port-A-Potties	295.00
			Public Works	Davis Park and Big Paddle Port-A-Potties	298.00
HONEY BUCKETS Total					593.00
INSTANT IMPRINTS CASCADE PARK	2371	49485	Genl Govt/Facilities	PW Operations Uniforms	46.77
			Public Works	PW Operations Uniforms	721.15
		49608	Community Development	Logo Jacket for Louisa	61.98
INSTANT IMPRINTS CASCADE PARK Total					829.90
J2 BLUE PRINT SUPPLY	243	AR69521	Genl Govt/Facilities	4th of July Parade Float	151.76
J2 BLUE PRINT SUPPLY Total					151.76
JANEAN Z PARKER	2199	46	Public Works	Professional Attorney Services	550.00
			Community Development	Professional Attorney Services	800.00
			Legal	Professional Attorney Services	1,270.00
JANEAN Z PARKER Total					2,620.00
JENNIFER STYX	3346	3346-201907	Genl Govt/Facilities	Park Refundable Deposit - Styx	100.00
JENNIFER STYX Total					100.00
JENSEN DRILLING COMPANY	3292	6809	Genl Govt/Facilities	Well 11 Project - Less 5% Retainage	(3,615.75)
			Public Works	Well 11 Project - Less 5% Retainage	78,389.46
JENSEN DRILLING COMPANY Total					74,773.71
JORDAN RIPLEY	3340	3340-20190711	Genl Govt/Facilities	Park Refundable Deposit - Ripley	100.00
JORDAN RIPLEY Total					100.00
Kingston Homes LLC	UB*00225	(blank)	Genl Govt/Facilities	Refund Check 010504-069 1196 S Fieldcrest	29.48
	UB*00227	(blank)	Genl Govt/Facilities	Refund Check 010504-068 4335 S 12th Cir	59.08
Kingston Homes LLC Total					88.56
KIRK JOHNSON	1716	1716-20190711	Genl Govt/Facilities	Mileage and Employee Reimbursement	1.18
			Public Works	Mileage and Employee Reimbursement	6.31
			Community Development	Mileage and Employee Reimbursement	7.51
			Finance	Mileage and Employee Reimbursement	321.44
KIRK JOHNSON Total					336.44
LENNAR NORTHWEST INC	2976	BLD-18-0274	Genl Govt/Facilities	Refund BLD - 18 - 0274	19,883.07
		BLD-18-0253	Genl Govt/Facilities	Refund BLD - 18 - 0253	16,819.00
LENNAR NORTHWEST INC Total					36,702.07
LINKO TECHNOLOGY INC.	3337	6192019	Genl Govt/Facilities	Web Tests - May 2019	(18.90)
			Public Works	Web Tests - May 2019	243.90
LINKO TECHNOLOGY INC. Total					225.00
LOWES HOME IMPROVEMENT	279	911527	Public Works	RORC Supplies	92.79
LOWES HOME IMPROVEMENT Total					92.79
MAUL FOSTER ALONGI INC.	834	35654	Genl Govt/Facilities	Park Laundry Strategy	8,085.00

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MAUL FOSTER ALONGI INC.	834	35417	Genl Govt/Facilities	May 2019 Laundry Grant Assistance	11,100.00
MAUL FOSTER ALONGI INC. Total					19,185.00
McInnes Michael	UB*00226	(blank)	Genl Govt/Facilities	Refund Check 006762-000 2115 S 26Th Ave	87.94
McInnes Michael Total					87.94
METROPOLITAN TRANSPORTATION COMMISSION	2115	4926-AR11259	Public Works	Street Saver Annual Subscription	1,500.00
METROPOLITAN TRANSPORTATION COMMISSION Total					1,500.00
MFCP INC.	2723	7329768	Public Works	Street Sweeper Maint.	248.61
MFCP INC. Total					248.61
MJB CONSULTING INC	3117	1836	Genl Govt/Facilities	State Lobbyist - June 2019	2,500.00
MJB CONSULTING INC Total					2,500.00
Mogush Jaimie	UB*00221	(blank)	Genl Govt/Facilities	Refund Check 011743-000 1165 N 1St Ave	127.60
Mogush Jaimie Total					127.60
MUNICIPAL CODE CORP.	1185	330125	Genl Govt/Facilities	Codification	504.98
MUNICIPAL CODE CORP. Total					504.98
NAPA AUTO PARTS	498	124586	Genl Govt/Facilities	Storm Vehicle Maint/PW Shop Supplies	7.67
			Public Works	Storm Vehicle Maint/PW Shop Supplies	177.98
		114347	Genl Govt/Facilities	Shop Truck Maint.	3.26
			Public Works	Shop Truck Maint.	50.24
		125273	Genl Govt/Facilities	Vehicle Maintenance	0.56
			Public Works	Vehicle Maintenance	8.69
		124965	Genl Govt/Facilities	Vehicle Maint. - Melroy	2.76
			Public Works	Vehicle Maint. - Melroy	52.51
		122377	Public Works	Parks Equipment Maint.	19.55
		125416	Public Works	Street Sweeper Maintenance	37.09
		125502	Genl Govt/Facilities	PW Shop Supplies	3.74
			Public Works	PW Shop Supplies	57.75
NAPA AUTO PARTS Total	498	123925	Public Works	Operational Supplies	75.48
					497.28
NATIONAL ASSOCIATION OF FIELD TRAINING OFFICE	3344	6262	Public Safety	PD Training - Ferriss	225.00
NATIONAL ASSOCIATION OF FIELD TRAINING OFFICERS Total					225.00
NORTHSTAR CHEMICAL INC.	1019	146542	Public Works	Sodium Hypochlorite	922.92
		147394	Public Works	Sodium Hypochlorite	936.58
NORTHSTAR CHEMICAL INC. Total					1,859.50
NORTHWEST HOME GROUP REAL ESTATE LLC	3336	3336-201907	Genl Govt/Facilities	Business License Refund	50.00
NORTHWEST HOME GROUP REAL ESTATE LLC Total					50.00
NORTHWEST NATURAL GAS	315	8578-7-20190711	Public Works	PW Shop - Natural Gas	24.63
		8817-9-20190711	Genl Govt/Facilities	City Hall - Natural Gas	24.96
		1000591-6-20190711	Public Safety	Police Department - Natural Gas	27.98
NORTHWEST NATURAL GAS Total					77.57
NORTHWEST STAFFING	522	4102713	Public Works	Temp Services -Riccardo/UB Screening	313.50
			Community Development	Temp Services -Riccardo/UB Screening	758.23
			Finance	Temp Services -Riccardo/UB Screening	16.50
		4102483	Community Development	Temp Services - Riccardo	447.48
		4102276	Community Development	Temp Services - Riccardo	447.48

Attachment: July 11 2019 - Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: July 11, 2019

NORTHWEST STAFFING Total					1,983.19
NW OCCUPATIONAL MEDICAL CENTER	794	44980	Genl Govt/Facilities	DOT Exam - Weichman	7.50
			Public Works	DOT Exam - Weichman	15.00
			Community Development	DOT Exam - Weichman	52.50
NW OCCUPATIONAL MEDICAL CENTER Total					75.00
ON-HOLD CONCEPTS INC	2217	486041	Information Technology	On Hold Music Service	24.95
ON-HOLD CONCEPTS INC Total					24.95
OTAK INC.	1787	71900062	Genl Govt/Facilities	Discovery Corridor Economic Vision	31,062.11
		61900400	Public Works	Refuge Park Improvements	17,515.19
		61900184	Genl Govt/Facilities	Discovery Corridor Economic Vision	42,966.33
OTAK INC. Total					91,543.63
OWEN EQUIPMENT COMPANY	916	190501	Public Works	Streets Equip Maint.	312.17
OWEN EQUIPMENT COMPANY Total					312.17
PACIFIC OFFICE AUTOMATION	1564	63989981	Genl Govt/Facilities	City Hall Copier Lease	542.79
				(blank)	4.72
				RACC Copier Lease	16.56
			Public Works	(blank)	72.83
				RACC Copier Lease	254.84
			Community Development	RACC Copier Lease	271.39
PACIFIC OFFICE AUTOMATION Total					1,163.13
PATRICK HILDRETH BRAND AND DESIGN	2372	1385	Information Technology	Web Maint - Quarterly Plan	200.00
PATRICK HILDRETH BRAND AND DESIGN Total					200.00
PBS ENGINEERING AND ENVIRONMENTAL	342	0071272.000-12	Community Development	Developer Plan Reviews	6,865.00
PBS ENGINEERING AND ENVIRONMENTAL Total					6,865.00
PIONEER PEST MANAGEMENT	2040	311572	Genl Govt/Facilities	City Hall Pest Management	129.00
PIONEER PEST MANAGEMENT Total					129.00
PUBLIC SAFETY TESTING	354	PST119-0105	Public Safety	Background Investigation and Report	2,039.04
		2019-0449	Public Safety	2nd Qtr. Subscription Fees-Public Safety Testing	125.00
PUBLIC SAFETY TESTING Total					2,164.04
R.D. OFFUTT COMPANY	3277	P95003	Public Works	Water Equip Maint - Parts	90.41
		P94775	Public Works	Water Equip Maint - Parts	234.14
		P94939	Public Works	Water Equip Maint - Parts	71.54
		P95213	Public Works	Water Equip Maint - Returned Parts	(209.20)
R.D. OFFUTT COMPANY Total					186.89
R.SCOTT BRUNSON	1467	1467-201906	Genl Govt/Facilities	Employee Reimbursement - Brunson	1.15
			Public Works	Employee Reimbursement - Brunson	17.78
R.SCOTT BRUNSON Total					18.93
RIDGEFIELD MAIN STREET	2212	2212-20190711	Genl Govt/Facilities	BP - Big Paddle 2019 Catering	824.72
RIDGEFIELD MAIN STREET Total					824.72
Rivers Ann	UB*00219	(blank)	Genl Govt/Facilities	Refund Check 005329-000 809 Highland St	53.57
Rivers Ann Total					53.57
RONALD ONSLOW	930	0930-20190624	Council	Meals Per Diem - AWC Conf. - Onslow	181.00
RONALD ONSLOW Total					181.00
SANDRA DAY	1838	1838-20190625	Council	Meals Per Diem - AWC Conf. - Day	120.00

Attachment: July 11 2019 - Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: July 11, 2019

SANDRA DAY Total						120.00
SANDY'S SIGN AND DESIGN	556	250-19	Genl Govt/Facilities	City Logo's for Equipmment		13.73
			Public Works	City Logo's for Equipmment		211.74
SANDY'S SIGN AND DESIGN Total						225.47
SHANNON KOCH	3342	3342-20190711	Genl Govt/Facilities	Park Refundable Deposit - Koch		100.00
SHANNON KOCH Total						100.00
SHAWNA J RUDE	3348	3348-20190711	Genl Govt/Facilities	F2T - Farm to Table Floral		1,997.27
SHAWNA J RUDE Total						1,997.27
STAPLES CONTRACT & COMMERCIAL INC	2884	8054882229	Genl Govt/Facilities	Office Supplies		208.42
			Community Development	Office Supplies		312.20
			Administration	Office Supplies		101.68
STAPLES CONTRACT & COMMERCIAL INC Total						622.30
STATE AUDITOR'S OFFICE	524	L131277	Finance	Audit Services		18,606.35
STATE AUDITOR'S OFFICE Total						18,606.35
STATE OF WASHINGTON DEPARTMENT OF REVENUE	156	0-008-880-439	Genl Govt/Facilities	May 2019 Excise and B&O Tax		936.78
			Public Works	May 2019 Excise and B&O Tax		12,282.44
STATE OF WASHINGTON DEPARTMENT OF REVENUE Total						13,219.22
STEVE STUART	2075	2075-20190711	Executive	AWC Conf. Mileage Reimb. - Stuart		428.04
		2075-20190625	Executive	Meals Per Diem - AWC Conf. - Stuart		120.00
STEVE STUART Total						548.04
TEREX - UTILITIES	2973	90960287	Public Works	Streets Operational Supplies		91.96
TEREX - UTILITIES Total						91.96
THE MASTERS TOUCH LLC	1786	P64261	Public Works	Postage Utility Statement - June 2019		155.00
		64169	Public Works	Delinquent Utility Stmt's Mailing Service - June 2019		309.59
		64261	Public Works	Delinquent Utility Statements - June 2019		306.50
		P64169	Public Works	Delinquent Statements Postage - June 2019		212.00
THE MASTERS TOUCH LLC Total						983.09
THE PARR COMPANY	964	26459759	Community Development	CDD Reimbursable Supplies		48.21
		26458334	Public Works	Crosswalk Sign Supplies		77.29
THE PARR COMPANY Total						125.50
TONY LOCKEN	3334	3334-201907	Genl Govt/Facilities	Park Refundable Deposit - Locken		100.00
TONY LOCKEN Total						100.00
TRAFFIC SAFETY SUPPLY	432	INV015322	Public Works	Street Signs		186.57
		INV015346	Public Works	Street Signs		2,105.25
TRAFFIC SAFETY SUPPLY Total						2,291.82
TRUEPOINT SOLUTIONS	3064	18-607	Public Works	Water Prof. Services - Training		525.00
		18-802	Public Works	Stormwater Professional Services - Nov 2018		900.00
		18-834	Public Works	Stormwater Business Analysis - Dec 2018		525.00
TRUEPOINT SOLUTIONS Total						1,950.00
TYLER KING	2866	2866-20190711	Public Safety	Uniform Reimbursement - King		74.74
TYLER KING Total						74.74
USA BLUEBOOK	444	923037	Public Works	Storm/Water Operational Supplies		233.48
USA BLUEBOOK Total						233.48
Van Natta Jon	UB*00218	(blank)	Genl Govt/Facilities	Refund Check 009143-000 906 N 10Th Way		91.55

Attachment: July 11 2019 - Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
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Van Natta Jon Total					91.55
VANCOUVER WEAPON WERX LLC	3347	341225	Public Safety	Transportation of Weapons	30.00
VANCOUVER WEAPON WERX LLC Total					30.00
WA STATE DEPARTMENT OF TRANSPORTATION	688	RE44JD14560L015	Public Works	Vactor Work - May 2019	1,949.24
WA STATE DEPARTMENT OF TRANSPORTATION Total					1,949.24
WELLS FARGO	1681	201905-8989	Public Safety	Brooks Fuel Bistro Mtg with New VPD Asst. Chief	16.35
				Brooks The Columbian Electronic Version of Paper	9.99
		201905-9764	Genl Govt/Facilities	Knottnerus The Columbian RACC Annual Subscription	15.07
				Knottnerus Amazon BP-Big Paddle	68.22
			Public Works	Knottnerus The Columbian RACC Annual Subscription	80.91
			Community Development	Knottnerus The Columbian RACC Annual Subscription	96.02
			Information Technology	Knottnerus Adobe Products Marketing	21.66
				Knottnerus Amazon Website Backup	0.64
				Knottnerus Eclinch Facebook/Community Engagement	49.00
				Knottnerus TxtSignal Marketing	39.00
			Administration	Knottnerus Indeed Job Announcement/Recruitment	502.84
		201905-5494	Genl Govt/Facilities	Kipp Amazon BP-big paddle	180.73
				Kipp Diç½corSteals F2T-farm to table	162.57
				Kipp Etsy events stamp	42.17
				Kipp Etsy events stamp-use/sales tax 8.4%	(3.27)
				Kipp Canva marketing	119.40
				Kipp Sticker Mule whodunnit events	39.85
				Kipp Amazon city hall supplies	71.27
				Kipp Safeway BP-Big paddle*	49.25
				Kipp Dick's Sporting Goods events supplies	281.82
				Kipp Dick's Sporting Goods events supplies-use/sales tax 8.4%	(21.84)
				Kipp Diç½corSteals farm to table	37.93
				Kipp Amazon events	9.73
				Kipp Dollar Tree BP-big paddle	31.98
				Kipp Costco BP-big paddle	40.83
				Kipp Apple Itunes events music	14.08
				Kipp Seasons Coffee events	110.00
				Kipp Facebook BP-Big Paddle Marketing	244.57
				Kipp Amazon marketing suppllies	10.83
			Public Works	Kipp Walmart RORC Tables	100.45
			Human Resources	Kipp Costco wellness	281.19
				Kipp Ridgefield Pioneer wellness	5.99
				Kipp Safeway wellness	48.24
		201905-1889	Genl Govt/Facilities	Stuart Windy Hills Winery Food for City Council Retreat	129.24
				Stuart Toms Urban WA Mtg w/ City Management Team	195.97
				Stuart West Coast Gym Equipment WA State Use/Sales Tax 8.4%	(50.40)
			Public Works	Stuart West Coast Gym Equipment Gym Mats for Field 1 Bullpens at	650.40
			Council	Stuart Country Cafç½ Mtg w/ City Councilors re: city issues/agend	91.24
				Stuart The Sportsmans Mtg w/ City Councilors re: city issues/age	95.73

Attachment: July 11 2019 - Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: July 11, 2019

3.1.a

WELLS FARGO	1681	201905-1889	Executive	Stuart GoGo Air Internet service for flight from PDX-LAS	19.00	
				Stuart Alaska WiFi Internet service for flight from LAS-PDX	10.00	
				Stuart Henderson Taxi Trans. from hotel to ICSC RECON - LV	21.99	
				Stuart Teriyaki Thai Eatery Mtg re: RORC Punchlist	16.20	
				Stuart The Sportsmans Main Street Program Monthly Mtg	8.61	
				Stuart Uber Transportation from LAS-Hotel	18.31	
				Stuart Apple Itunes App for Development Proj.	5.41	
				Stuart Cromwell Las Vegas Lodging for ICSC RECON	505.37	
				Stuart PDX Parking Parking for ICSC RECON	93.00	
				Stuart Desert Cab Trans. from hotel to LAS	25.38	
				Stuart Alaska Air Baggage Check for flight from LAS-PDX	30.00	
				Stuart Uber Transportation from NW Professionals Mtg to Buxton R	16.21	
				Stuart Clark County Parking Parking for County Correctional Faci	1.25	
				Stuart Grants House Eatery SW WA City Manager Mtg	23.11	
				Stuart Alaska Air Baggage Check for flight from PDX-LAS	30.00	
				Stuart Adobe Acropro Monthly Subscription	16.25	
			201905-9760	Public Safety	Hoots WA Food Worker Card Food Worker card-NNO	10.00
					Hoots Parts Madness credit-overtax charge on refrig	(5.53)
					Hoots Amazon Sergeant Bones Boot replacement	107.32
					Hoots Safariland LLC New Holster-Officer Wattson	160.71
			201905-4056	Genl Govt/Facilities	Ferriss Ridgefield Pioneer Elected Official Tour-Water	4.33
					Ferriss Hookum Brewing Co. BP-Big Paddle	25.00
					Ferriss Seasons Coffee City Council Retreat	8.68
					Ferriss Fred Meyer City Council Retreat	41.80
					Ferriss Fuel Bistro City Council Retreat	225.94
					Ferriss Ridgefield Hardware BP-Big Paddle	25.00
				Community Development	Ferriss Fred Meyer Dicovery Corridor Mtg	31.47
					Ferriss Amazon Acoustic Panels-Garbo's Office	223.77
				Council	Ferriss Brown Paper Tickets CREDC Event-Stose	15.00
					Ferriss Association of Washington Conference-Taylor	400.00
			201905-1117	Genl Govt/Facilities	Blehm Papa Pete's Pizza Pizza National PW Week	5.79
					Blehm Fred Meyer Supplies	15.66
				Public Safety	Blehm The Davenport Grand Hotel Hotel for training-Roy Rhine	445.37
				Public Works	Blehm Papa Pete's Pizza Pizza National PW Week	89.31
					Blehm Delta air MN trip for street sweeper	182.15
					Blehm Best Western Dakota Ridge MN trip for street sweeper	117.93
					Blehm Expedia MN trip for street sweeper	2.97
					Blehm Parks Foundation Parks foundation annual luncheon-Wells	84.22
					Blehm Sunctry air MN trip for street sweeper	150.65
				Human Resources	Blehm Fred Meyer All Hands Mtg	51.26
					Blehm Lava Java All Hands Mtg	39.10
					Blehm Fred Meyer Kudos	104.84
				Public Works	Blehm Delta air MN trip for street sweeper	182.15
					Blehm Best Western Dakota Ridge MN trip for street sweeper	117.93

Attachment: July 11 2019 - Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
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WELLS FARGO	1681	201905-1117	Public Works	Blehm Expedia MN trip for street sweeper	2.96	
				Blehm Sunctry air MN trip for street sweeper	150.65	
		201905-2960	Genl Govt/Facilities	Johnson Costco Office Supplies-paper City Hall	200.48	
				Johnson Costco Office Supplies-paper CDD	12.59	
				Johnson Amazon Signs-Osha	53.66	
			Public Safety	Johnson Costco Office Supplies-paper PD	40.10	
			Public Works	Johnson Costco Office Supplies-paper CDD	67.62	
				Johnson The Knox Company Padlocks for Bollards at RORC	1,119.77	
			Community Development	Johnson Amazon Standing Desk-Louisa	194.87	
				Johnson Costco Operational Supplies-Coffee CDD	10.99	
				Johnson Costco Office Supplies-paper CDD	80.18	
				Johnson J2 Efax Services Fax Services for CDD	26.95	
				Johnson Amazon Furniture for CDD	30.84	
			Human Resources	Johnson Costco Wellness	267.84	
			Finance	Johnson Panera Bread SW WFOA Mtg Lunch-Johnson/Rubio	29.64	
				Johnson Conference Solutions WFOA Conf Reg-Johnson	350.00	
				Johnson Conference Solutions WFOA Conf Reg-Rubio	350.00	
			201905-4015	Genl Govt/Facilities	Arends WM Supercenter gatorade/sunscreen for crew	1.77
				Public Works	Arends Budget Rent-A-Car Rental in MN to test operate street swe	102.26
					Arends Sunctryair baggage fee for business travel for sweeper	20.00
					Arends WM Supercenter gatorade/sunscreen for crew	27.23
					Arends BP (MN) fuel for rental car in MN	12.00
					Arends Nuss Truck Group sweeper inspection	168.01
				Public Works	Arends Budget Rent-A-Car Rental in MN to test operate street swe	102.26
					Arends Sunctryair baggage fee for business travel for sweeper	20.00
					Arends BP (MN) fuel for rental car in MN	12.00
					Arends Nuss Truck Group sweeper inspection	168.01
			201905-7296	Genl Govt/Facilities	Rhine Ridgefield Pioneer BP-Ice for Drinks-Big Paddle	3.98
					Rhine Walmart BP-Snacks/Drinks for NOW Volunteers at Big Paddle	52.94
				Public Safety	Rhine Cov Parking Paystation Parking City Vancouver-Law Enforcem	10.15
			201905-8453	Public Works	Kast Comcast RORC Internet Bill	385.10
					Kast Amazon RORC iPad Mount	45.61
				Community Development	Kast Fastenal Company RORC Bleachers	147.01
WELLS FARGO Total					11,840.03	
WESTERN EQUIPMENT	2363	7070601-00	Public Works	Parks Equip Maint	395.87	
		7070601-01	Public Works	Parks Equip Maint	101.59	
WESTERN EQUIPMENT Total					497.46	
Grand Total					459,931.24	

Attachment: July 11 2019 - Claims Report (Approval of Claims And/Or Payroll)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: July 11, 2019
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Minutes from the June 20, 2019 Meeting

AGENDA ITEM TITLE:

Approval of minutes from the following meeting(s) of the council:

GOVERNING LEGISLATION:

Not applicable

PREVIOUS COUNCIL ACTION TAKEN:

Not applicable

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s)

BUDGET/FINANCIAL IMPACTS:

Not applicable

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the minutes by making the following motion:

1. "I move to approve the consent agenda"

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS: 06-20-2019 (PDF)



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

June 20, 2019

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

Flag Salute - [6:30 PM](#)

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Absent	
Darren Wertz	Councilor	Present	
Sandra Day	Councilor	Present	
Jen Lindsay	Councilor	Present	

MOTION: Council Member Onslow moved to excuse Mayor Stose from the meeting.

SECOND: Council Member Taylor.

Vote - Yes: Council Member Onslow, Day, Wertz, Taylor, Lindsay and Mayor Pro Tem Wells .

Vote - No: None

Motion Passed.

LATE CHANGES TO THE AGENDA

None.

PUBLIC COMMENT

None.

PROCLAMATION

Fourth of July City

Attachment: 06-20-2019 (Approval of Minutes)

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Darren Wertz, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Taylor, Wells, Wertz, Day, Lindsay
ABSENT:	Stose

1. Approval of Claims And/Or Payroll
2. Approval of Minutes from the June 13, 2019 Meeting

PRESENTATION - [6:35 PM](#)

Neighbors on Watch, John Brooks, Chief of Police

BUSINESS - [6:39 PM](#)

1. Resolution No. 559 – Approval of Intent to Annex - Young - Louisa Garbo, Community Development Director

On March 14, 2019, Council adopted Resolution No. 555, a Resolution fixing a time to determine whether the City will accept, reject, or geographically modify a proposal for annexation of property identified as the Young property near the southern border of the City and to determine other matters related thereto. The City received a Notice of Intent to Annex for the Young property on January 28, 2019. The annexation notice is limited to a single lot located at 2307 NW Carty Rd, east of NW Hillhurst Rd. The 26.58-acre property is designated Urban Low Density Residential, and would be zoned Residential Low Density 4 (RLD-4) upon annexation. The parcel is currently used for a single residence and accessory buildings. On March 14, 2019, Council also adopted Resolution No. 556, a Resolution fixing a time to determine whether the City will accept, reject, or geographically modify a proposal for annexation of property identified as the Greear annexation area near the southern border of the City and to determine other matters related thereto. Council expressed a desire to consider annexation requests in a holistic, methodical fashion to better evaluate anticipated impacts to the City. To support this intent, City staff recommends a process whereby Council: (1) Accepts Resolution 559 rejecting the Young Intent to Annex; (2) Accepts the Greear Intent to Annex with a modified geography that includes the Young property as well as surrounding properties designated Urban Low Density (UL) with the Urban Holding 10 (UH-10) overlay; and (3) Initiates a subarea plan for the entire Greear annexation area (also known as the Carty Road Subarea).

City Council received public comment from the residents regarding the proposed Resolutions.

City Council conducted discussion prior to a vote on both Resolutions.

MOTION: MOVED TO ACCEPT RESOLUTION NO. 559 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Taylor, Wells, Wertz, Day, Lindsay
ABSENT:	Stose

2. Resolution No. 560 – Approval of Intent to Annex - Greear - Louisa Garbo, Community Development Director

MOTION: MOVED TO ACCEPT RESOLUTION NO. 560 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Taylor, Wells, Wertz, Day, Lindsay
ABSENT:	Stose

PUBLIC COMMENT - [7:17 PM](#)

Jen McDonnell - Resident

Questions/concerns regarding the fireworks display and clean up after Raptors Opening night game.

Nathan Meuler - County Resident

Spoke in opposition of the proposed annexation.

Concerns that City Council moving forward with the annexation proposal, residents are not being heard that are against the process.

City Manager addressed questions regarding the fireworks display at Raptor game.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS - [7:23 PM](#)

Council

City Council Onslow - Attended Lewis & Clark Trail Map Review meeting.

City Council Taylor - No report.

City Council Day - Attended Legislative Review Luncheon hosted by Building Industry Group, Main Street Meeting, Lewis & Clark Trail Map Review meeting. Big Paddle event debrief.

Council Member Lindsay - Attended Legislative Review Luncheon hosted by Building Industry Group, Main Street Meeting, Lewis & Clark Trail Map Review meeting.

Council Member Wertz - Attended Legislative Review Luncheon hosted by Building Industry Group, Main Street Meeting, Lewis & Clark Trail Map Review meeting, flag display during Flag Day with American Legion Post 44.

Mayor

Mayor Pro Tem Wells - Attended Lewis & Clark Trail Map Review meeting.

City Manager

Community Development Director - Provided next steps of the annexation process, department projects update provided, Permit Technician Yonya DeShiell resigned, her last day with the City is June 28th.

Public Works Director Bryan Kast - Pedestrian crossing signal on Royle Road update.

Finance Director Kirk Johnson - Investment portfolio report update provided, utility clerk interviews conducted.

Police Chief John Brooks - A homeless individual called the office to praise an Officer that helped her and was very kind. We have great Officers that work for the City.

ADJOURN - [7:40 PM](#)

Julie Ferriss, City Clerk

Don Stose, Mayor

Attachment: 06-20-2019 (Approval of Minutes)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: July 11, 2019

ITEM:

AGENDA ITEM TITLE: 2018 Complete Streets Update

GOVERNING LEGISLATION:

Title 12 of the Ridgefield Municipal Code

PREVIOUS COUNCIL ACTION TAKEN:

Adoption of Resolution 495 on September 10, 2015

Approval of Ordinance 1258 on March 8, 2018

SUMMARY/BACKGROUND:

“Complete Streets” refers to a policy and planning approach that ensures that streets are planned, designed, constructed and maintained in a way that accommodates users of all forms of transportation including pedestrians, cyclists and users of public transportation. In 2011 Washington State passed a Complete Streets Bill (HB 1071) creating a program that would provide grants to communities that met appropriate criteria, including having an adopted Complete Streets Policy. In September of 2015 the City adopted a Complete Streets Policy . In 2018 the policy was adopted by ordinance to comply with new requirements by TIB. The Complete Streets policy requires the Public Works Department, as lead agency, to submit an annual report detailing the City’s progress toward implementation and realization of the goals of the Complete Streets Policy. The attached report addresses the reporting requirements stated in the policy.

BUDGET/FINANCIAL IMPACTS:

None

RECOMMENDED ACTION OR MOTION:

Staff requests that the Council discuss and provide feedback on the City’s Complete Streets Policy and annual report.

STAFF CONTACT: Bryan Kast, Public Works Director

ATTACHMENTS:

2018 Complete Streets Annual Report Final (PDF)
2018 Annual ReportAppendix A (PDF)
Collision Report-Appendix B (PDF)

Complete Streets Annual Report

The City of Ridgefield adopted a Complete Streets Policy (Policy) by Resolution 495 on September 10, 2015. In April, 2018 the City of Ridgefield adopted the Complete Streets Policy by Ordinance 1258. The Complete Streets Policy requires the Public Works Department, as lead agency, to submit an annual report detailing the City's progress toward implementation and realization of the goals of the Complete Streets Policy. The three sections below address the reporting requirements stated in the Policy.

1. Baseline and Updated Performance Measures

Performance Measures 1-4

Most new infrastructure in the City is development driven, due to Standards that require all new development comply with the City's Complete Streets policy. Table 1 below provides a summary performance measures 1 through 4, as described in Section F of the Policy.

Table 1 Updated Performance Measures			
Project	New Bicycle Infrastructure (ft)	New Pedestrian Infrastructure (ft)	New Curb Ramps
Kennedy Farms Phase 1	1,492	17,107	26
Seven Well Phases 3 and 4	5,970	16,685	19
Hillhurst Highlands	957	5,808	20
Cedar Creek ¹	250	3,466	4
Total	8,669	43,066	69

1. Cedar Creek was mistakenly included in the 2017 report. Although largely constructed in 2017, the project was not accepted until 2018.

Performance Measure 5

Performance measure 5 requires bicycle and pedestrian counts at key locations, including high need areas. High need areas are defined as:

- Any census tract in which the median household income is less than 80% of the statewide average median based on the most current census tract-level data from the U.S. Census Bureau American Community Survey.
- Any area within one mile of a school.
- Any area that has high use by pedestrian and/or bicycles.

A map showing all areas within a 1 mile radius of a school is included as Figure 1 in Appendix A. These areas encompass most of Ridgefield and include all other areas meeting the definition of a high need area as defined above.

Since the high need areas encompass most of the City, counts have not yet been conducted. Counts may be conducted in the future as part of the planning process for specific improvements within the defined high need areas.

Performance Measure 6

Performance measure 6 is the commute mode percentages as provided by the American Community Survey conducted by the U.S. Census Bureau. The survey estimated that Ridgefield had 3,269 workers, age 16 and over, commuting to work in 2017, the most recent year for which data is available. This is an increase from the 2,923 workers estimated in the 2016 data. The mean commute time for a Ridgefield worker was 36.3 minutes, a decrease from the 2016 estimate of 39.1 minutes. Table 2 summarizes the estimated numbers and percentages of workers commuting by various means of transportation.

Table 2				
Commute Mode Percentages				
	2016		2017	
Description	Total	Percentage (%)	Total	Percentage (%)
Total Workers	2,923	65.3	3,269	64.6
Car, Truck, Van-drove alone	2,196	81.2	2,425	78.9
Car, Truck, Van- carpooled	390	14.4	486	15.8
Public Transportation	0	0	41	1.3
Walked	0	0	0	0
Other means	0	0	20	0.7
Worked at home	119	4.4	102	3.3

Performance Measure 7

Performance measure 7 is the percentage of transit stops accessible via sidewalks and curb ramps. Currently, Ridgefield has only two transit stops, one located in downtown and the other at the park and ride near I-5. Both transit stops are ADA accessible.

Performance Measure 8

Performance measure 8 is the number, locations, and cause of collisions, injuries, and fatalities, by mode of transportation. The data available from the Ridgefield Police Department includes number and locations of collisions, and if there were injuries or fatalities. No information regarding the cause of collisions or if bicycles or pedestrians were involved is available.

During the period of January 1, 2018 through December 31, 2018 there were a total of 58 collisions, with 17 resulting in injury. No fatalities were reported. Generally, the collisions were spread throughout the City, however Table 3 lists intersections that had multiple collisions in either the 2017 or 2018 reporting periods, or both:

Table 3 Intersections with Multiple Collisions				
	10/1/2016-10/1/2017		1/1/2018-12/31/2018	
Intersection	# of Collisions	# of Injury Collisions	# of Collisions	# of Injury Collisions
Mill Street and Railroad Ave	2	0	0	0
Pioneer Street and N 40 th Ave	0	0	3	1
Pioneer Street and Royle Rd (formerly 45 th)	2	0	2	0
Pioneer Street and 56 th Place	4	0	4	0
Pioneer Street and 65 th Ave	2	0	0	0
Pioneer Street and I-5	1	1	5	2
Union Ridge Parkway and S 85 th Ave	1	1	2	2
Union Ridge Parkway and S 5 th Street	4	2	1	0
S Timm Road and S 6 th Street	2	1	0	0
S 85 th Ave and S 5 th Street	1	1	3	2
N 3 rd Ave and N Mill Street	0	0	2	1
Pioneer Street and Main Ave	1	0	2	0
S 5 th Street and S 65 th Ave	0	0	2	2

The full collision report is included in Appendix B.

Performance Measures 9 and 10

Measures 9 and 10 are:

- The total number or rate of children walking or bicycling to school as data is available
- Vehicle Miles Traveled (VMT) or Single Occupancy Vehicle (SOV) trip reduction as data is available

Coordination with the local school district through the Safe Routes to School program will be the source of the rate of children walking or bicycling to school. An estimate of children walking or bicycling to the High School was obtained as part of early planning for the Hillhurst Trail (project is currently on hold, pending funding). It was estimated that only 14 children walk or bike to the high school.

The City established a vehicle miles traveled reduction policy, which incorporates a commute Trip Reduction program, in the 2016 Comprehensive Plan Update. Data is not yet available on the results of these policies.

2. Summaries

The second reporting requirement of the Policy requires a summary of various aspects of implementation. Each item requiring a summary is listed below in bold, with the summary directly following.

- All Transportation Projects planned or undertaken and their status, including a full list and map, with clear identification of which projects are located in High Need Areas.**

Current transportation projects are summarized in Table 4. Maps showing the location of the listed project are included in Appendix A.

Table 4 Project Summary		
Project	Status	High Need Area
Gee Creek Trail-Abrams Park to Heron Drive	Complete	Yes
Gee Creek Trail-Heron Drive to Main Street	Complete	Yes
Gee Creek Trail Pioneer South	Pre-Design	Yes
John Hudson Trail	Under Construction	Yes
Smythe Road Trail	Design	No
S. Royle Road Improvements	Design/Construction	Partial
Hillhurst Improvements	Design	Yes
Hillhurst and Royle Intersection Improvements	Complete	Yes
S 8 th Avenue Improvement Project	Under Construction	Yes
S 3 rd Avenue Improvement Project	Pre-Design	Yes
Dog Park Frontage Improvements	Design	Yes

b. All exceptions granted pursuant to Section E of this Policy, including identification of exceptions granted in High Need Areas

No exceptions to the policy have been granted.

c. The progress made in achieving the benchmarks for High Need Areas developed pursuant to Section D(5)

Section D(5) of the Policy requires that Public Works shall identify an existing process or develop a new process that allows for public participation in decisions concerning the design, planning, and use of streets and roadways covered by the Complete Streets Policy.

The City recently completed the Comprehensive Plan Update, the Multimodal Transportation Plan, and the Downtown Circulation Plan. During the updates to these plans, public participation was invited by holding community meetings. Public input was incorporated into the formation of the policies established by these Plans. No further public participation is specifically sought for small projects that comply with the objectives and policies established in the Plans. Additional community meetings and public comment periods are held for large projects.

d. Updates to street design standards, internal department and agency manuals and procedures, zoning and municipal codes, and land use plans, pursuant to Sections D(1)-(3)

Sections D(1)-(3) address the incorporation of the Complete Streets Policy into all City codes, standards, plans and staff training.

As mentioned above, the City has completed the Comprehensive Plan Update, the Multimodal Transportation Plan, and the Downtown Circulation Plan in the last year. The Comprehensive Plan incorporated the Complete Streets Policy, and the Multimodal and Downtown Circulation Plans were created specifically to implement the Complete Streets Policy. The ideas and philosophy behind the Complete Streets Policy have been a part of the City's development code and engineering standards for some time.

Public works staff has completed training offered by the funding agencies for the Complete Streets Program and the Safe Routes to School Program.

e. All funding acquired for projects that enhance the Complete Streets network

A Community Development Block Grant was secured for the S 8th Avenue Improvements Project, which adds sidewalk and storm infrastructure to S 8th Avenue, including providing sidewalk from Pioneer Street to the trail connection to Hillhurst Road. A Federal Lands Access Program grant has been secured for the John Hudson Trail between the City and the Wildlife Refuge. Local funds have been budgeted for the design of the Smythe Road Trail, and Royle Road improvements, and for the construction of the Gee Creek Trail- Abrams to Heron Drive, and Hillhurst Improvements projects. A private donation was also received for the Smythe Road Trail. A second Community Development Block Grant has been secured for the S 3rd Avenue Project which will provide storm and street improvements, including additional sidewalks in the Ridgefield downtown residential area.

All staff trainings and professional development provided pursuant to Section D(4)

Staff trainings are addressed in Section D(3) of the Policy. As discussed above, public works staff has completed training offered by the funding agencies for the Complete Streets Program and the Safe Routes to School Program.

3. Recommendations

The final reporting requirement for the Complete Streets Policy asks for recommendations for improving the implementation of the Policy. Implementation of the policy has been successful, and all City Street projects include consideration of pedestrian and bicycle access.

Appendix A

Figure 1: High Need Areas

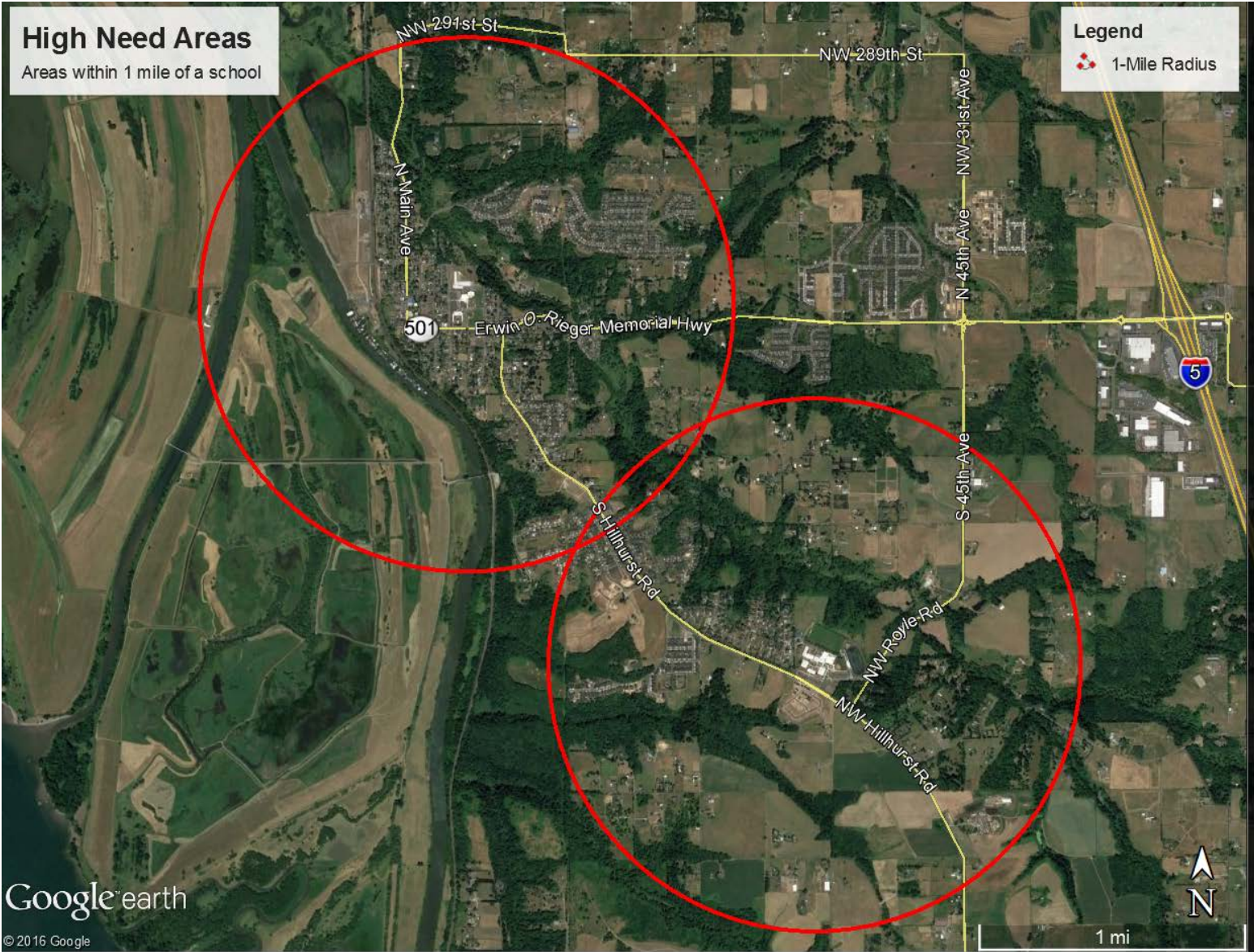
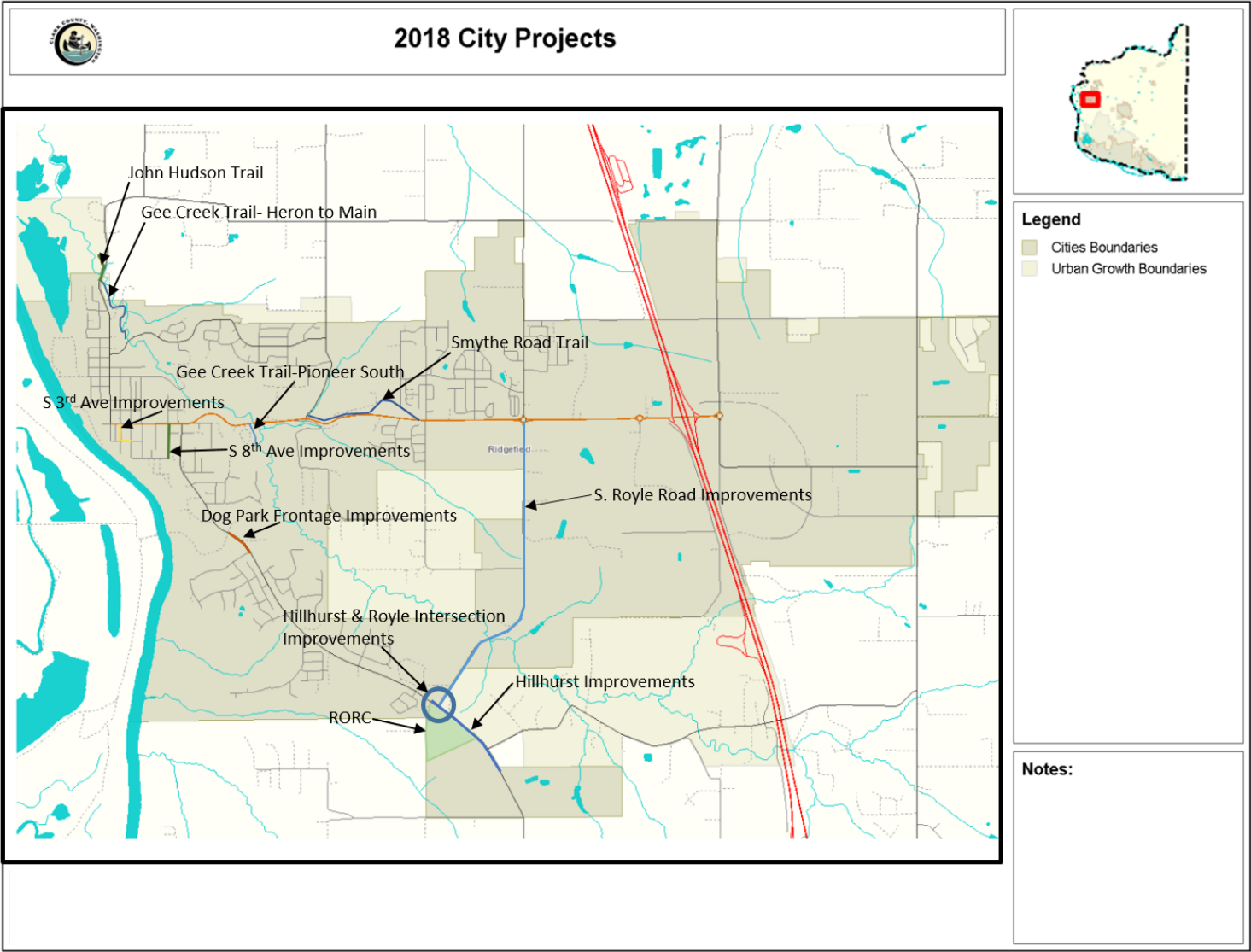


Figure 2: City Projects



Appendix B

State of Washington
 Collisions by Location
 From: 1/1/2018 To: 12/31/2018
 For:
 CLARK County City Of Ridgefield
 Ridgefield PD

Location	Total Collisions	Fatal Collisions	Injury Collisions	Number Fatalities	Number Injuries
N MAIN AVE N DIVISION	1	0	0	0	0
S 65TH AVE S 5TH STREET	1	0	1	0	1
S HILLHURST RD CARTY RD	1	0	1	0	1
OLD PIONEER WAY	1	0	0	0	0
PIONEER S 56TH PLACE	1	0	0	0	0
PIONEER CANYON DR N 40TH AVE	1	0	0	0	0
PIONEER ST S 45TH AVE	1	0	0	0	0
S UNION RIDGE PARKWA	1	0	0	0	0
N HORNS CORNER DR N 41ST PLACE	1	0	1	0	1
N PIONEER CANYON DR N 35TH AVE	1	0	1	0	1
PIONEER ST 40TH AVE	1	0	0	0	0
PIONEER ST S GEE CREEK LP	1	0	0	0	0
S 85TH AVE S UNION RIDGE PKWY	2	0	2	0	2
PIONEER ST N 40TH AVE	2	0	1	0	1
PIONEER ST S 56TH PL	2	0	0	0	0
PIONEER ST S 7TH AVE	1	0	0	0	0
PIONEER STREET I-5 ENTRANCE N/B	1	0	0	0	0
PIONEER ST MAIN AVE	1	0	0	0	0
S 4TH ST	1	0	0	0	0
MILL ST N 3RD AVE	1	0	0	0	0
N 1ST CIR I-5 N/B	1	0	0	0	0
N 4TH AVE DIVISION ST	1	0	0	0	0
N DIVISION ST N RAILROAD AVE	1	0	0	0	0
PIONEER ST N SMYTHE RD	1	0	0	0	0

State of Washington
Collisions by Location
From: 1/1/2018 To: 12/31/2018
For:
CLARK County City Of Ridgefield
Ridgefield PD

Location	Total Collisions	Fatal Collisions	Injury Collisions	Number Fatalities	Number Injuries
PIONEER STREET REIMAN ROAD	1	0	1	0	3
RAILROAD AVE ELM STREET	1	0	1	0	1
S 5TH ST S 85TH AVE	1	0	0	0	0
S 5TH ST S UNION RIDGE PKWY	1	0	0	0	0
S 6TH WAY	1	0	0	0	0
SIMONS ST N 9TH AVE	1	0	0	0	0
SR 501 (PIONEER ST) N/B OFF RAMP I-5	1	0	1	0	1
PARKING LOT S HILLHURST RD	1	0	1	0	1
PIONEER ST SB I-5 OFFRAMP	1	0	1	0	3
S 85TH AVE S 5TH ST	2	0	1	0	1
N MAIN AVE ELM ST	1	0	0	0	0
PIONEER ST N 45TH AVE	1	0	0	0	0
S 34TH PLACE S 1ST CIRCLE	1	0	0	0	0
S 5TH ST S 65TH AVE	1	0	1	0	3
S HILLHURST RD S ROYLE RD	1	0	0	0	0
5 MILL ST RRMP 122.5	1	0	0	0	0
N 3RD AVE N MILL ST	1	0	1	0	1
N 40TH AVE N 1ST WAY	1	0	0	0	0
N. 85TH AVE N 10TH ST	1	0	1	0	1
PIONEER ST I-5 S/B OFF RAMP	1	0	0	0	0
PIONEER ST S 8TH AVE	1	0	0	0	0
S 56TH PL PIONEER ST	1	0	0	0	0
S. OLD PIONEER WAY PIONEER STREET	1	0	0	0	0
MILL STREET N 1ST AVE	1	0	0	0	0

Attachment: 2018 Complete Streets Annual Report Final (Complete Streets Update)

State of Washington
Collisions by Location
 From: 1/1/2018 To: 12/31/2018
 For:
 CLARK County City Of Ridgefield
 Ridgefield PD

Location	Total Collisions	Fatal Collisions	Injury Collisions	Number Fatalities	Number Injuries
N 10TH ST N 40TH AVE	1	0	0	0	0
N MAIN AVE PIONEER ST	1	0	0	0	0
PIONEER ST	2	0	0	0	0
PIONEER ST 35TH AVE	1	0	1	0	2
S HILLHURST RD S SEVIER RD	1	0	0	0	0
Report Totals:	58	0	17	0	24

Appendix A

Figure 1: High Need Areas

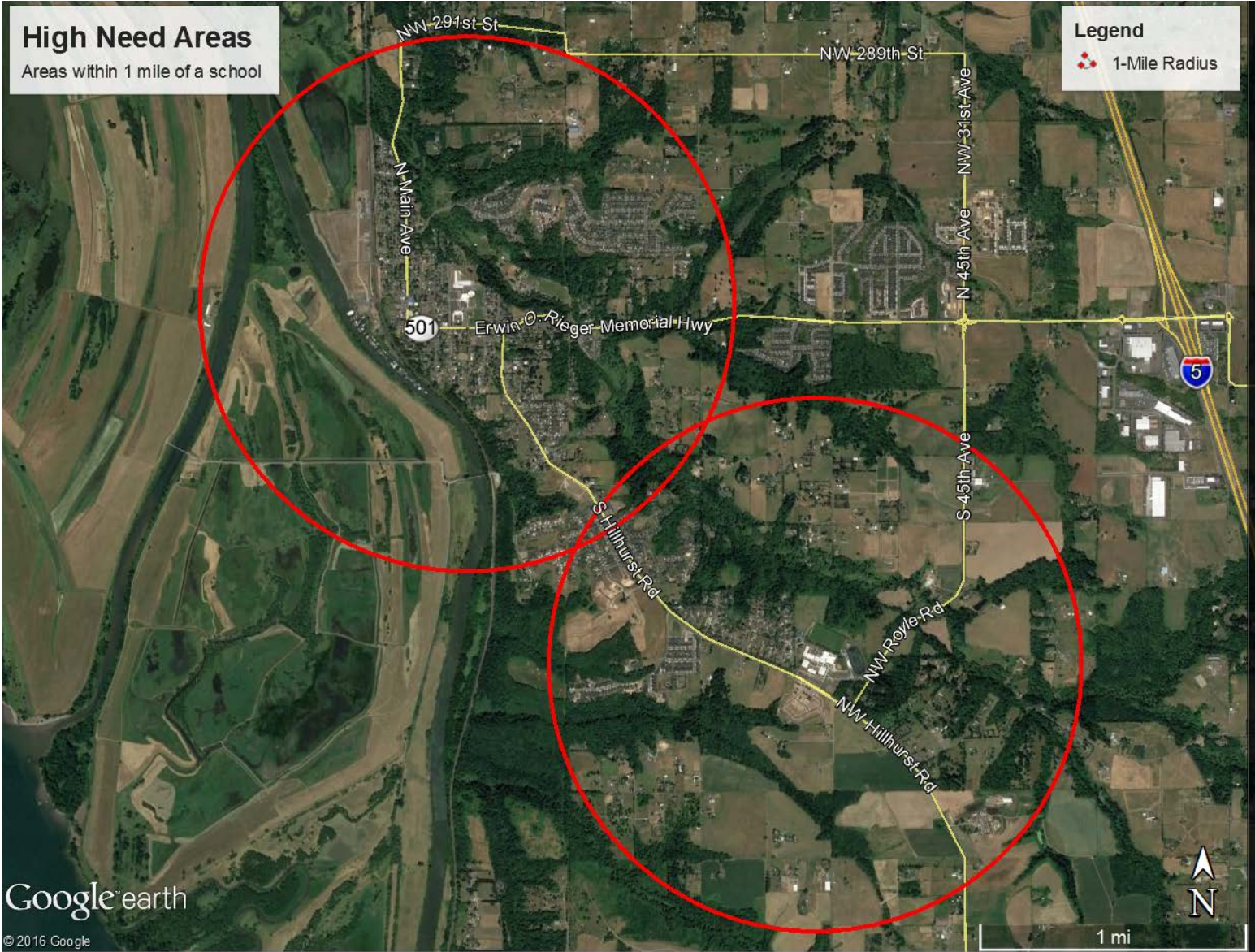
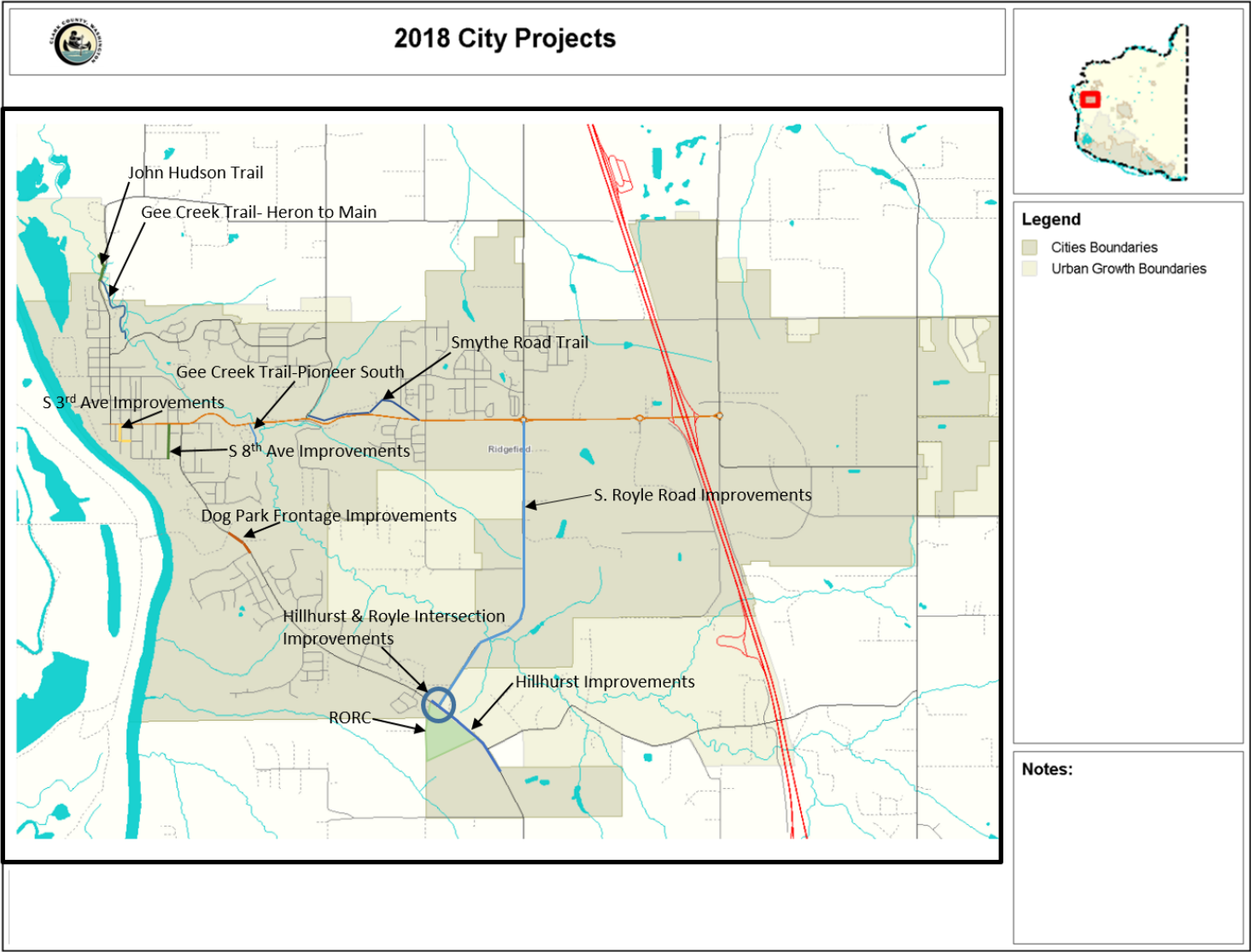


Figure 2: City Projects



Appendix B

Collisions by Location

From: 1/1/2018 To: 12/31/2018

For:

CLARK County City Of Ridgefield

Ridgefield PD

Location	Total Collisions	Fatal Collisions	Injury Collisions	Number Fatalities	Number Injuries
N MAIN AVE N DIVISION	1	0	0	0	0
S 65TH AVE S 5TH STREET	1	0	1	0	1
S HILLHURST RD CARTY RD	1	0	1	0	1
OLD PIONEER WAY	1	0	0	0	0
PIONEER S 56TH PLACE	1	0	0	0	0
PIONEER CANYON DR N 40TH AVE	1	0	0	0	0
PIONEER ST S 45TH AVE	1	0	0	0	0
S UNION RIDGE PARKWA	1	0	0	0	0
N HORNS CORNER DR N 41ST PLACE	1	0	1	0	1
N PIONEER CANYON DR N 35TH AVE	1	0	1	0	1
PIONEER ST 40TH AVE	1	0	0	0	0
PIONEER ST S GEE CREEK LP	1	0	0	0	0
S 85TH AVE S UNION RIDGE PKWY	2	0	2	0	2
PIONEER ST N 40TH AVE	2	0	1	0	1
PIONEER ST S 56TH PL	2	0	0	0	0
PIONEER ST S 7TH AVE	1	0	0	0	0
PIONEER STREET I-5 ENTRANCE N/B	1	0	0	0	0
PIONEER ST MAIN AVE	1	0	0	0	0
S 4TH ST	1	0	0	0	0
MILL ST N 3RD AVE	1	0	0	0	0
N 1ST CIR I-5 N/B	1	0	0	0	0
N 4TH AVE DIVISION ST	1	0	0	0	0
N DIVISION ST N RAILROAD AVE	1	0	0	0	0
PIONEER ST N SMYTHE RD	1	0	0	0	0

Attachment: Collision Report-Appendix B (Complete Streets Update)

Collisions by Location

From: 1/1/2018 To: 12/31/2018

For:

CLARK County City Of Ridgefield

Ridgefield PD

Location	Total Collisions	Fatal Collisions	Injury Collisions	Number Fatalities	Number Injuries
PIONEER STREET REIMAN ROAD	1	0	1	0	3
RAILROAD AVE ELM STREET	1	0	1	0	1
S 5TH ST S 85TH AVE	1	0	0	0	0
S 5TH ST S UNION RIDGE PKWY	1	0	0	0	0
S 6TH WAY	1	0	0	0	0
SIMONS ST N 9TH AVE	1	0	0	0	0
SR 501 (PIONEER ST) N/B OFF RAMP I-5	1	0	1	0	1
PARKING LOT S HILLHURST RD	1	0	1	0	1
PIONEER ST SB I-5 OFFRAMP	1	0	1	0	3
S 85TH AVE S 5TH ST	2	0	1	0	1
N MAIN AVE ELM ST	1	0	0	0	0
PIONEER ST N 45TH AVE	1	0	0	0	0
S 34TH PLACE S 1ST CIRCLE	1	0	0	0	0
S 5TH ST S 65TH AVE	1	0	1	0	3
S HILLHURST RD S ROYLE RD	1	0	0	0	0
5 MILL ST RRMP 122.5	1	0	0	0	0
N 3RD AVE N MILL ST	1	0	1	0	1
N 40TH AVE N 1ST WAY	1	0	0	0	0
N. 85TH AVE N 10TH ST	1	0	1	0	1
PIONEER ST I-5 S/B OFF RAMP	1	0	0	0	0
PIONEER ST S 8TH AVE	1	0	0	0	0
S 56TH PL PIONEER ST	1	0	0	0	0
S. OLD PIONEER WAY PIONEER STREET	1	0	0	0	0
MILL STREET N 1ST AVE	1	0	0	0	0

Attachment: Collision Report-Appendix B (Complete Streets Update)

Collisions by Location

From: 1/1/2018 To: 12/31/2018

For:

CLARK County City Of Ridgefield

Ridgefield PD

Location	Total Collisions	Fatal Collisions	Injury Collisions	Number Fatalities	Number Injuries
N 10TH ST N 40TH AVE	1	0	0	0	0
N MAIN AVE PIONEER ST	1	0	0	0	0
PIONEER ST	2	0	0	0	0
PIONEER ST 35TH AVE	1	0	1	0	2
S HILLHURST RD S SEVIER RD	1	0	0	0	0
Report Totals:	58	0	17	0	24

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: July 11, 2019

ITEM:

AGENDA ITEM TITLE: Motion - Approval of Magnolia Heights Final Plat

GOVERNING LEGISLATION:

RCW 36.70.A and RCW 58

PREVIOUS COUNCIL ACTION TAKEN:

None.

SUMMARY/BACKGROUND:

The Ridgefield Hearing Examiner approved the preliminary plat for Magnolia Heights Subdivision on October 26, 2018, as PLZ-18-0053.

The project proposes to subdivide a 2.98-acre site, Assessor's #120967000, into 12 single-family residential lots. The lots range from 7,504 square feet (Lot 5) to 13,427 square feet (Lot 1), consistent with the lot size approved for Magnolia Heights. The average lot size is 8,717 square feet. Magnolia Heights includes one public street, North 4th Way.

Due to the absence of critical areas, Magnolia Heights received preliminary approval as a subdivision rather than a planned unit development (PUD). Therefore, no open space tracts were required. Stormwater facilities are located offsite to the east in the Union Ridge Ranch PUD. Magnolia Heights has no HOA because there are no facilities that will be held in common ownership.

BUDGET/FINANCIAL IMPACTS:

Additional property tax revenue from 12 new single-family homes.

RECOMMENDED ACTION OR MOTION:

"I move to approve the final plat as presented."

STAFF CONTACT: Claire Lust, Associate Planner

ATTACHMENTS: MAGNOLIA PLAT 61319 B (PDF)
PLZ-19-0031 Magnolia Heights_Final Plat_Staff Memo_07112019
(PDF)

PREPARED BY:
KYLE PATRICK FEEDER
1514 NE 207TH AVE.
CAMAS, WA 98607
(360) 834-0174

NOTES:

1. IMPACT FEES AND SYSTEM DEVELOPMENT CHARGES SHALL BE ASSESSED BASED ON FEE SCHEDULES IN EFFECT AT THE TIME OF BUILDING PERMIT ISSUANCE.
2. CITY OF RIDGEFIELD FINAL PLAT NUMBER "PLZ--19--0031"
3. PURSUANT TO RCW 27.53.060 IT IS UNLAWFUL TO REMOVE OR ALTER ANY ARCHAEOLOGICAL RESOURCE OR SITE WITHOUT HAVING OBTAINED A WRITTEN PERMIT FROM THE WASHINGTON STATE OFFICE OF ARCHAEOLOGY AND HISTORIC PRESERVATION UPON ANY DISCOVERY OF POTENTIAL OR KNOWN ARCHAEOLOGICAL RESOURCES AT THE PROJECT SITE PRIOR TO OR DURING THE CONSTRUCTION, THE DEVELOPMENT, OR OPERATION OF THE PROJECT. ANY VIOLATION OF THIS SECTION SHALL BE CONSIDERED A VIOLATION OF THE HISTORIC PRESERVATION ACT AND SHALL BE SUBJECT TO THE PENALTIES THEREOF. IMMEDIATELY UPON DISCOVERY OF ANY POTENTIAL OR KNOWN HISTORICAL AND CULTURAL RESOURCES AREA FROM OUTSIDE INTRUSION, AND SHALL NOTIFY, WITHIN A MAXIMUM PERIOD OF TWENTY FOUR HOURS FROM THE TIME OF DISCOVERY, THE CITY OF RIDGEFIELD COMMUNITY DEVELOPMENT DEPARTMENT OF SAID DISCOVERY.
4. REQUIRED SETBACKS AND BUILDING COVERAGE IN THE R.D--6 ZONE (RDC TABLE 18.210.110)
MIN. LOT WIDTH 50 FEET
MIN. FRONT YARD SETBACK 7,200 SQUARE FEET (AVERAGE)
MIN. FRONT YARD SETBACK 15 FEET
MIN. REAR YARD SETBACK 15 FEET
MIN. SIDE YARD SETBACK 5 FEET
MIN. STREET SIDE YARD 10 FEET
MAX. HEIGHT 35 FEET
MAX. BUILDING COVERAGE 60%
5. CONSISTENT WITH RDC 18.720, EACH RESIDENTIAL LOT SHALL CONTAIN AT LEAST ONE (1) AND NO MORE THAN FOUR (4) PARKING SPACES PER LOT.

PERIMETER DESCRIPTION:

A TRACT OF LAND LOCATED IN LOT 9 "RIDGEFIELD HOMESITES", ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK "D" OF PLATS, AT PAGE 55, RECORDS OF CLARK COUNTY, WASHINGTON, A PORTION OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 19, TOWNSHIP 4 NORTH, RANGE 1 EAST WILLAMETTE MERIDIAN, CITY OF RIDGEFIELD, CLARK COUNTY, WASHINGTON, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 19;

THENCE SOUTH 01°08'16" WEST, ALONG THE EAST LINE OF SAID NORTHEAST QUARTER, FOR A DISTANCE OF 1302.25 FEET TO THE NORTHEAST CORNER OF LOT 12 OF SAID "RIDGEFIELD HOMESITES";

THENCE NORTH 89°28'05" WEST, FOR A DISTANCE OF 507.01 FEET TO THE NORTHEAST CORNER OF LOT 11 OF SAID "RIDGEFIELD HOMESITES";

THENCE ALONG THE NORTH LINE OF SAID "RIDGEFIELD HOMESITES", NORTH 89°28'29" WEST, FOR A DISTANCE OF 400.00 FEET;

THENCE NORTH 89°25'15" WEST, FOR A DISTANCE OF 400.34 FEET TO THE NORTHEAST CORNER OF SAID LOT 9, SAID POINT BEING THE TRUE POINT OF BEGINNING;

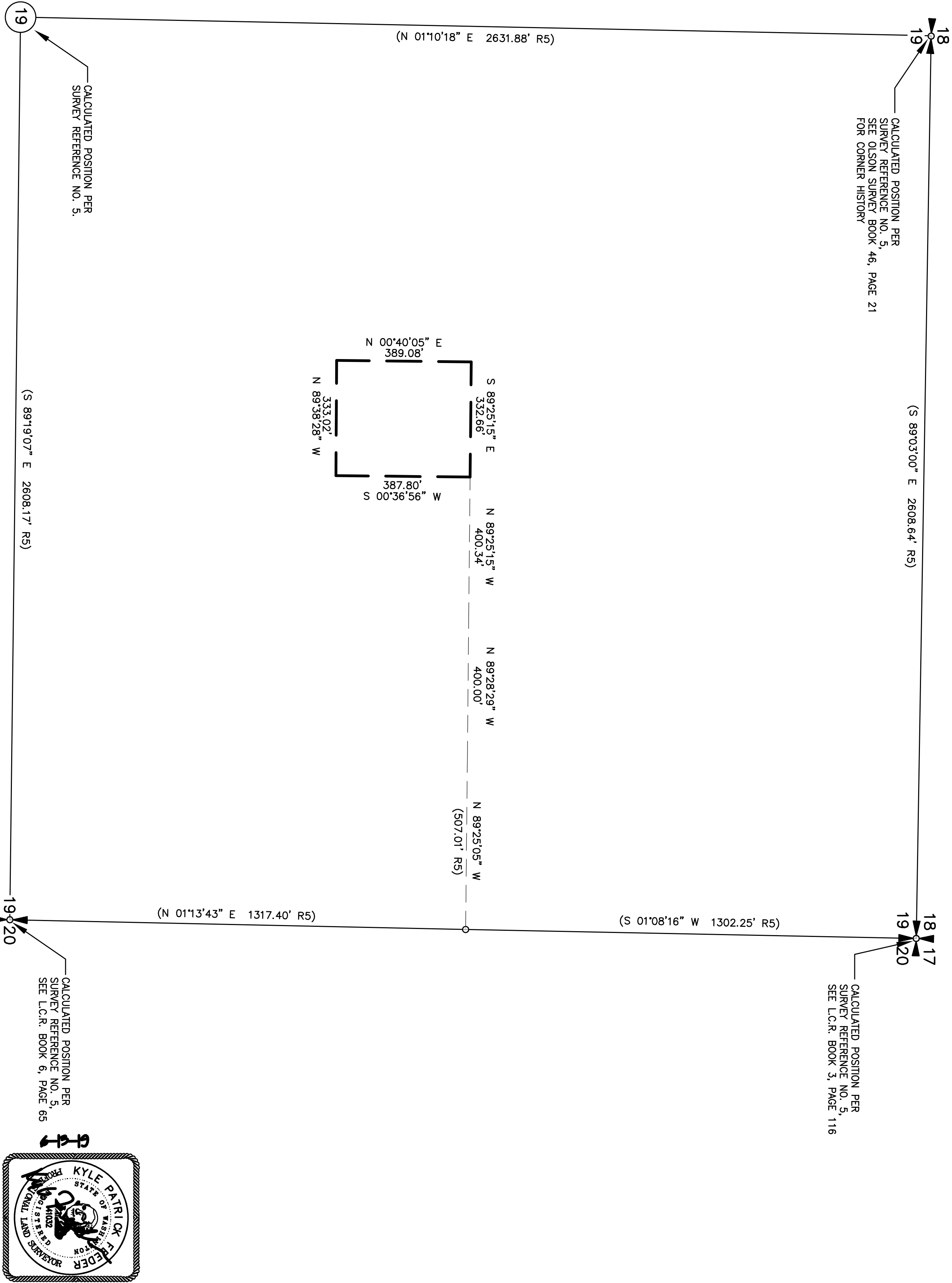
THENCE SOUTH 00°36'56" WEST, FOR A DISTANCE OF 387.80 FEET;

THENCE NORTH 89°38'28" WEST, FOR A DISTANCE OF 333.02 FEET TO THE WEST LINE OF SAID LOT 9;

THENCE NORTH 00°40'05" EAST, ALONG THE WEST LINE OF SAID LOT 9, FOR A DISTANCE OF 369.08 FEET TO THE NORTHWEST CORNER OF SAID LOT 9;

THENCE SOUTH 89°25'15" EAST, ALONG SAID NORTH LINE, FOR A DISTANCE OF 332.66 FEET TO THE TRUE POINT OF BEGINNING.

CONTAINING 2.96 ACRES, MORE OR LESS



MAGNOLIA HEIGHTS

A SUBDIVISION
IN LOT 9

OF "RIDGEFIELD HOMESITES" (D-55)
IN THE SW 1/4 OF THE NE 1/4 OF
SECTION 19, T. 4 N., R. 1 E., W.M.,
CITY OF RIDGEFIELD
CLARK COUNTY, WASHINGTON

CITY COMMUNITY DEVELOPMENT DIRECTOR:

CITY PUBLIC WORKS DIRECTOR:

CITY ENGINEER:

CITY OF RIDGEFIELD ENGINEER

CITY MAYOR:

APPROVED AND ACCEPTED BY THE CITY OF RIDGEFIELD, COUNTY OF CLARK, STATE OF WASHINGTON, THIS ____ DAY OF _____, 2019.

MAYOR, CITY OF RIDGEFIELD
ATTESTED BY: _____ CITY CLERK

CLARK REGIONAL WASTEWATER DISTRICT

DEVELOPMENT PROGRAM MANAGER

ASSESSOR:

THIS PLAT MEETS THE REQUIREMENTS OF R.C.W. 58.17.170, LAWS OF WASHINGTON, TO BE KNOWN AS _____ MAGNOLIA HEIGHTS SUBDIVISION PLAT NO. _____ IN THE COUNTY OF CLARK, STATE OF WASHINGTON.

COUNTY ASSESSOR

AUDITORS CERTIFICATE:

FILED FOR RECORD, THIS ____ DAY OF _____ 2019
IN BOOK ____ OF PLATS, AT PAGE ____

CLARK COUNTY AUDITOR

AUDITORS FILE NUMBER

SURVEYOR'S CERTIFICATE:

I, KYLE PATRICK FEEDER, A PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THE PLAT OF MAGNOLIA HEIGHTS AS SHOWN IS A TRUE RETURN FROM THE FIELD AND IS BASED UPON THE ACTUAL SURVEY AND SUBDIVISION OF SECTION 19, TOWNSHIP 4 NORTH, RANGE 1 EAST; THAT THE DISTANCES, COURSES AND ANGLES ARE SHOWN HEREON CORRECTLY AND THAT THE MONUMENTS AND LOT CORNERS HAVE BEEN SET ON THE GROUND AS SHOWN ON THE PLAT.

THIS MAP CORRECTLY REPRESENTS AN ACTUAL SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE SURVEY RECORDING ACT AT THE REQUEST OF COTTAGE 53, LLC, IN FEBRUARY 2019.

KYLE P. FEEDER, PROFESSIONAL LAND SURVEYOR, DATE _____
PLS NO. 41032

UTILITY AND SIDEWALK EASEMENT:

AN EASEMENT IS HEREBY RESERVED UNDER AND UPON ALL TRACTS AND THE EXTERIOR SIX (6) FEET ON ALL BOUNDARY LINES OF THE INSTALLED CONSTRUCTION, INCLUDING THE INSTALLATION, MAINTAINING ELECTRIC, TELEPHONE, TV, CABLE, WATER, AND SANITARY SEWER SERVICES. ALL LOTS CONTAINING PADMOUNT TRANSFORMERS ARE SUBJECT TO THE MINIMUM CLEARANCES AS DEFINED BY CLARK PUBLIC UTILITIES CONSTRUCTION STANDARDS. ALSO, A SIDEWALK EASEMENT, AS RESERVED UPON THE EXTERIOR SIX (6) FEET ALONG THE FRONT BOUNDARY LINES OF ALL LOTS AND TRACTS ADJACENT TO PUBLIC STREETS.

SIDEWALK NOTE:

PRIOR TO ISSUANCE OF OCCUPANCY PERMITS, SIDEWALKS AND PLANTER STRIPS SHALL BE CONSTRUCTED ALONG ALL LOTS IN ACCORDANCE WITH THE APPROVED ENGINEERING PLANS.

SURVEY REFERENCES:

1. "RIDGEFIELD HOMESITES", BOOK "D", PAGE 55
2. "BELLWOOD HEIGHTS PHASE 1", BOOK 311, PAGE 143
3. "PLEASANT RIDGE", BOOK 311, PAGE 621
4. LAWSON SURVEY, BOOK 19, PAGE 72
5. HAGEDORN SURVEY, BOOK 51, PAGE 17

DEED REFERENCE:

GRANTOR: IAN LW AND BRENDA I. BORGSTEDT
GRANTEE: COTTAGE 53, LLC
AUDITORS FILE NO.: 5593476
DATED: 03/21/2019

KPF SURVEYING, INC. MAKES NO WARRANTIES AS TO MATTERS OF UNWRITTEN TITLE SUCH AS ADVERSE POSSESSION, ACQUESCENCE, ESTOPPEL, ETC.

A FIELD TRAVERSE WAS PERFORMED USING A ONE SECOND TOTAL STATION. THE FIELD TRAVERSE MET THE MINIMUM STANDARDS FOR SURVEYS AS DESIGNATED IN WAC 332-130-090. ALL CORNERS NOTED AS FOUND WERE VISITED IN JULY 2018.

SIGNATURE _____ DATE _____

SIGNATURE _____ DATE _____

DEDICATION:

KNOW ALL MEN BY THESE PRESENTS THAT WE, THE UNDERSIGNED OWNERS OF THE TRACT OF LAND DESCRIBED ABOVE HEREIN, HAVE HEREBY DEDICATED AND CONVEYED TO THE PUBLIC, TO BE KNOWN AS THE MAGNOLIA HEIGHTS SUBDIVISION, AND HEREBY DEDICATE ALL STREETS AND OTHER AREAS TO THE PUBLIC, AND INDIVIDUAL OR INDIVIDUALS, RELIGIOUS SOCIETY OR SOCIETIES OR TO ANY CORPORATION, PUBLIC OR PRIVATE AS SHOWN ON THE PLAT OR SHORT PLAT AND A WAIVER OF ALL CLAIMS FOR DAMAGES AGAINST ANY GOVERNMENTAL AUTHORITY WHICH MAY BE OCCASIONED TO THE ADJACENT LAND BY THE ESTABLISHED CONSTRUCTION, DRAINAGE AND MAINTENANCE OF SAID ROAD.

DECLARANT:

SIGNATURE _____ DATE _____

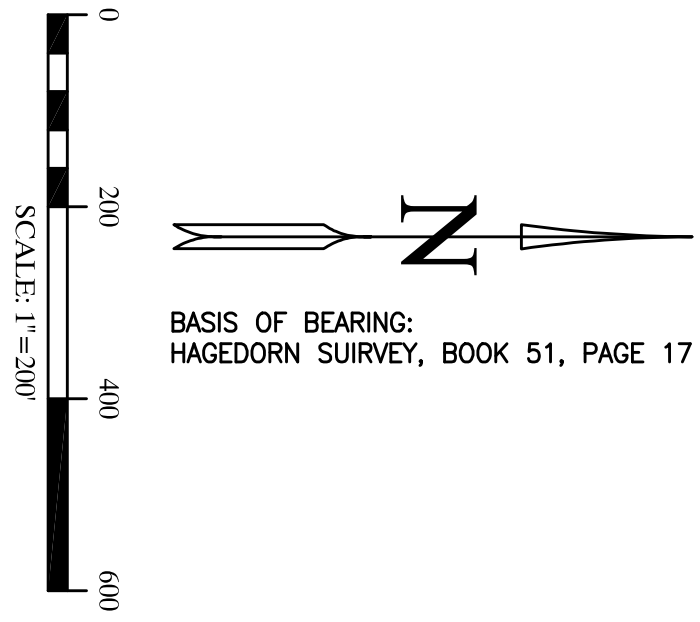
SIGNATURE _____ DATE _____

ACKNOWLEDGMENT:

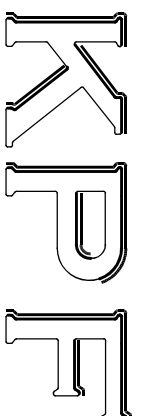
STATE OF _____)
COUNTY OF _____) SS
ON THIS ____ DAY OF _____, 20____, BEFORE ME PERSONALLY APPEARED _____ TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING DEDICATION AND ACKNOWLEDGMENT TO ME THAT HE/SHE SIGNED AND SEALED THE SAME AS HIS/HER FREE AND VOLUNTARY ACT AND DEED FOR THE USES AND PURPOSES THEREIN MENTIONED.

IN WITNESS WHEREOF I HAVE HERETO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

NOTARY PUBLIC IN AND FOR THE STATE OF _____
MY COMMISSION EXPIRES _____

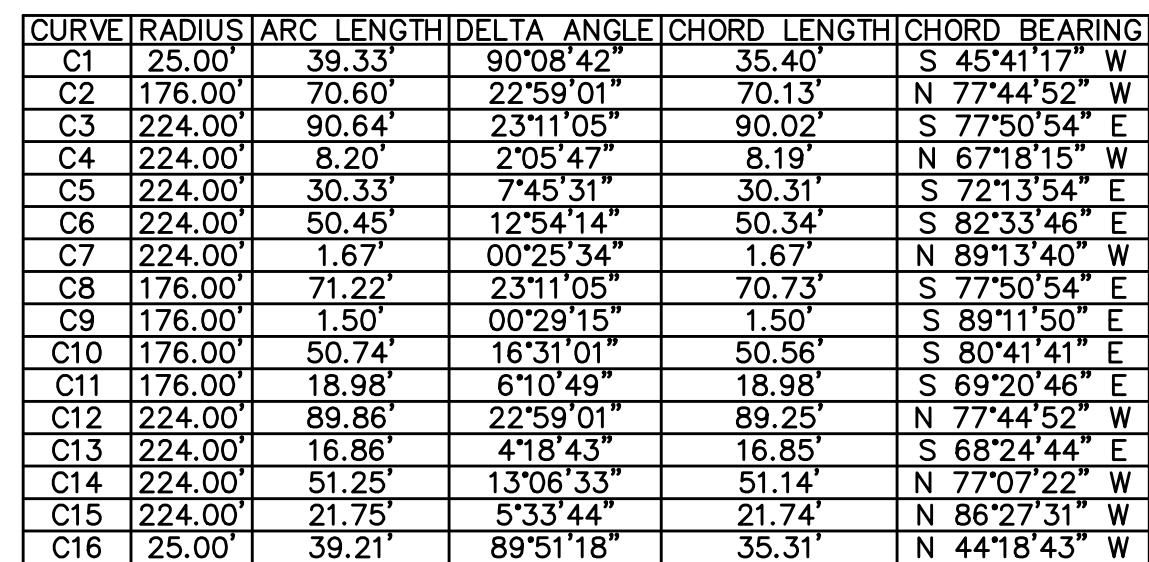


BASIS OF BEARING:
HAGEDORN SUIRVEY, BOOK 51, PAGE 17



SURVEYING, INC.
1514 NE 207TH AVE. CAMAS WA 98607
360-834-0174 FAX: 360-838-0155

A SUBDIVISION
IN LOT 9
OF "RIDGEFIELD HOMESITES" (D-55)
IN THE SW 1/4 OF THE NE 1/4 OF
SECTION 19, T. 4 N., R. 1 E., W.M.,
CITY OF RIDGEFIELD
CLARK COUNTY, WASHINGTON



CURVE	RADIUS	ARC LENGTH	DELTA ANGLE	CHORD LENGTH	CHORD BEARING
C1	25.00'	39.33'	9°08'42"	35.40'	S 45°11'7" W
C2	176.00'	70.60'	22°59'01"	70.13'	N 77°44'52" W
C3	224.00'	90.64'	23°11'05"	90.02'	S 77°50'54" E
C4	224.00'	8.20'	2°05'47"	8.19'	N 67°18'15" W
C5	224.00'	30.33'	7°45'31"	30.31'	S 72°13'54" E
C6	224.00'	50.45'	12°54'14"	50.34'	S 82°33'46" E
C7	224.00'	1.67'	00°25'34"	1.67'	N 89°13'40" W
C8	176.00'	71.22'	23°11'05"	70.73'	S 77°50'54" E
C9	176.00'	1.50'	00°29'15"	1.50'	S 89°11'50" W
C10	176.00'	57.74'	18°10'01"	55.56'	S 88°54'44" E
C11	176.00'	18.98'	6°10'49"	18.98'	S 92°20'46" E
C12	224.00'	98.86'	22°59'01"	98.25'	N 77°44'52" W
C13	224.00'	16.86'	4°18'43"	16.85'	S 68°24'44" E
C14	224.00'	51.25'	13°06'33"	51.14'	N 77°07'22" W
C15	224.00'	21.75'	5°33'44"	21.74'	N 86°27'31" W
C16	25.00'	39.21'	89°51'18"	35.31'	N 44°18'43" W

FOUND 3/4" IRON PIPE,
UP 0.3' PER SURVEY
REFERENCE NO. 5

FOUND 1/2" REBAR WITH
"LAWSON 11989" YPC,
UP.0.2' PER SURVEY
REFERENCE NO. 4

FOUND RAILROAD SPIKE, -
DOWN 0.25' PER SURVEY
REFERENCE NO. 4

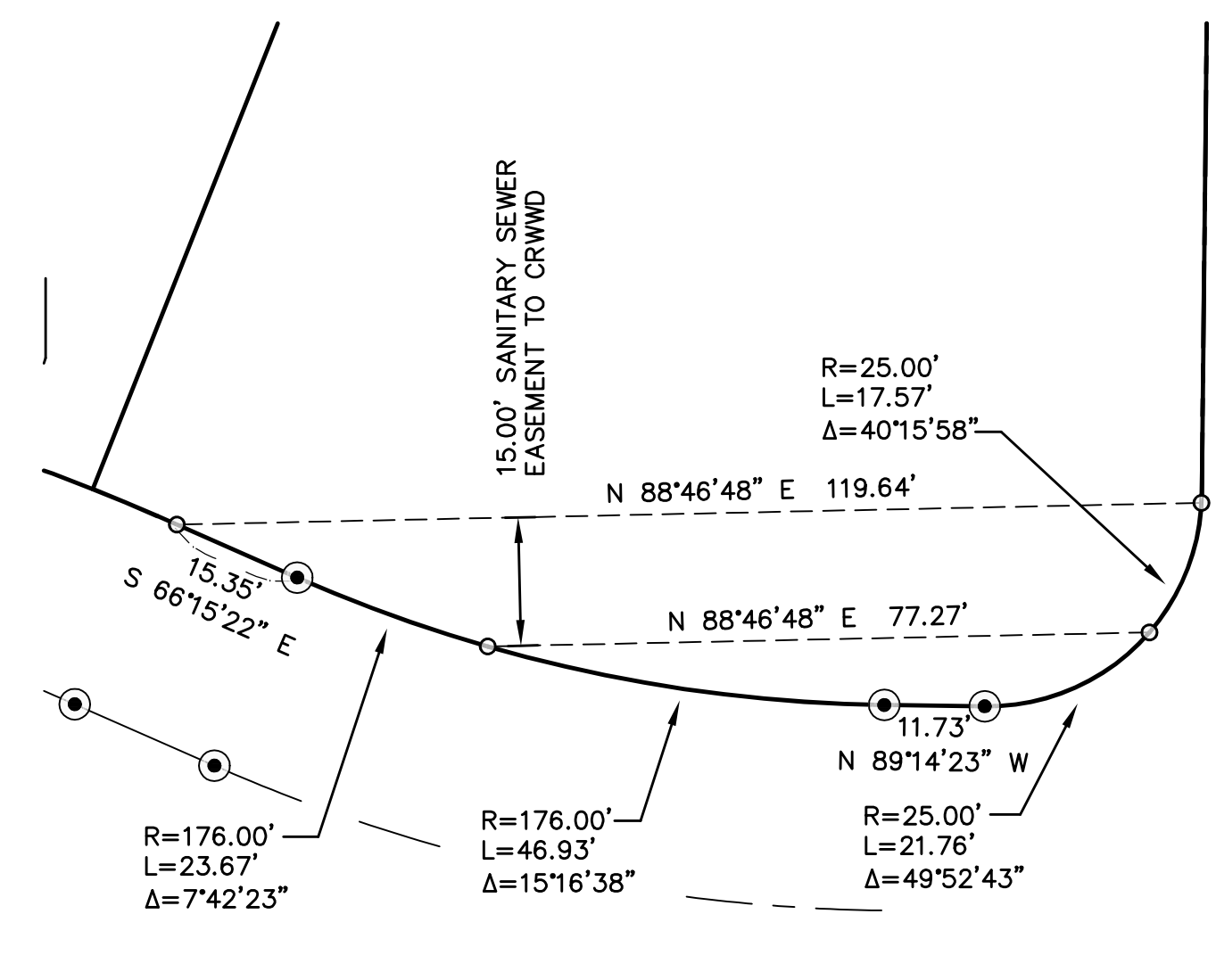
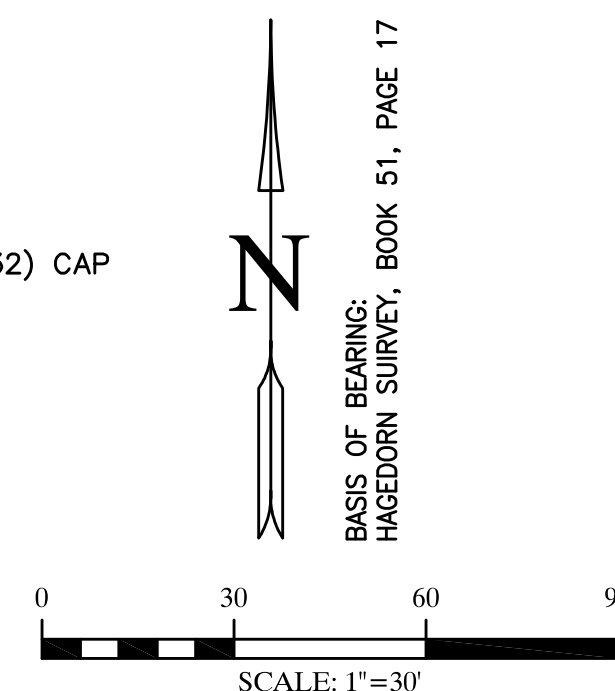
FOUND 1/2" REBAR WITH-
"LAWSON 11989" YPC, UP
0.3' PER SURVEY
REFERENCE NO. 4

N. 3RD WAY (UNIMPROVED)

LOT 5
"RIDGEFIELD HOMESITES"
(D-55)

LEGEND

- INDICATES FOUND MONUMENT AS NOTED
 ⊙ INDICATES 1/2" x 24" REBAR WITH (FEEDER 41032) CAP SET
 ■ INDICATES 1/2" x 24" REBAR WITH (FEEDER 41032) CAP SET IN BOXED MONUMENT CASE.
 ○ INDICATES CALCULATED POSITION
 _____ INDICATES RIGHT-OF-WAY
 _____ - - _____ INDICATES CENTERLINE
 _____ ■ _____ INDICATES SUBJECT PROPERTY
 _____ INDICATES LOT LINE
 - - - - - INDICATES EASEMENT



DETAIL "B"
SCALE:: 1"=10'



DATE:	6-13-1
SCALE:	1"=3'
JOB NO.:	18-00
CALC BY:	KPI
DRAWN BY:	GL
CHECKED BY:	KPI
SHEET 2 OF 2	

K P F
SURVEYING, INC.
1514 N.E. 267TH AVE CAMAS, WA
360-834-0174 FAX: 360-838-0151



COMMUNITY DEVELOPMENT DEPARTMENT

230 Pioneer Street | PO Box 608 | Ridgefield, WA 98642
(360) 887-3557 | Fax: (360) 887-0861 | www.ci.ridgefield.wa.us

Magnolia Heights Final Plat

Staff Report

File No. PLZ-19-0031

July 11, 2019

I. Review Process

Upon receipt of a proposed final plat, the city council shall at their next public meeting set a date for consideration of the final plat at a public meeting. Notice of the date, time and location of the public meeting shall be posted. The city council shall review the final plat during the public meeting and shall approve the final plat if the city council determines that the final plat conforms to the conditions of preliminary plat approval, applicable state laws, and the final plat meets the requirements of Title 18 as it existed at the time of preliminary plat approval. Upon approving any final plat, the city council shall authorize the mayor to sign the final plat as evidence of city council approval (RDC 18.620.130).

II. Basic Facts

Application date: On March 22, 2019, the City received an initial application for final plat approval for Magnolia Heights. The City received revised materials on May 9, 2019 and Jun 14, 2019.

Applicant: Joel Stirling, Sterling Design, Inc. 2208 E Evergreen Blvd / Vancouver, WA 98661. Contact: 360.759.1794, joel@sterlingdesign.biz

Applicant's Representative: Sheri Hunzeker, WFG Title. 101 E 6th St #125 / Vancouver, WA 98660. Contact: 360.852.1576, shunzeker@wfgtitle.com

Owner: Ian Borgstedt. 1956 N 3rd Way / Ridgefield, WA 98642.

Property Information: 1956 N 3rd Way / Ridgefield, WA 98642. Ridgefield Homesites Lot 9, Assessor's #120967000, 2.98 acres.

Zoning: Residential Low Density 6 (RLD-6)

Compliance: The proposed plat complies with the applicable provisions in the Ridgefield Development Code and the Ridgefield Urban Area Comprehensive Plan.

III. Documents Received

- A. Submittal cover sheet
- B. Master land use application
- C. Final plat checklist
- D. Owner authorization

- E. Narrative
- F. Magnolia Heights plat map
- G. Lot closures
- H. Perimeter legal description
- I. Title report
- J. Well decommission log
- K. Approved final landscape plan
- L. Survey review memos and redlines

IV. Background

The Ridgefield Hearing Examiner approved the preliminary plat for Magnolia Heights Subdivision on October 26, 2018, as PLZ-18-0053.

The project proposes to subdivide a 2.98-acre site, Assessor's #120967000, into 12 single-family residential lots. The lots range from 7,504 square feet (Lot 5) to 13,427 square feet (Lot 1), consistent with the lot size approved for Magnolia Heights. The average lot size is 8,717 square feet. Magnolia Heights includes one public street, N 4th Way. Due to the absence of critical areas, Magnolia Heights received preliminary approval as a subdivision rather than a planned unit development (PUD). Therefore, no open space tracts were required. Stormwater facilities are located offsite to the east in the Union Ridge Ranch PUD. Magnolia Heights has no HOA because there are no facilities that will be held in common ownership.

The purpose of this review is to consider whether the applicant has met the conditions of approval from the preliminary approval, the Ridgefield Development Code, the Ridgefield Urban Area Comprehensive Plan, and the City Engineering Standards for Public Works. Staff evaluated the final plat materials provided and offer the following combined comments.

V. Engineering Comments

All conditions of approval from PLZ-18-0053, Magnolia Heights Subdivision, and other engineering comments have been addressed.

Contact: Brenda Howell, City Engineer, 360.857.5022, Brenda.Howell@ci.ridgefield.wa.us

VI. Survey Comments

Gray & Osborne, Inc. confirmed that all survey comments have been addressed in a memo dated May 17, 2019.

VII. Land Use Comments

All conditions of approval from PLZ-18-0053, Magnolia Heights Subdivision, and other land use comments have been addressed.

Contact: Claire Lust, Associate Planner, 360.857.5024, claire.lust@ci.ridgefield.wa.us

VIII. Conclusion

Staff recommends City Council **APPROVE** the Magnolia Heights Final Plat subject to the following **conditions of approval**:

1. Submit a mylar for signature containing the signature and seal of the surveyor of record (Certification of Subdivision Platting, see RDC 18.620.120.L) and the signatures of all parties having an ownership interest in the land for purposes of dedication (Dedication of Subdivision, see RDC 18.620.120.M).
2. Record the final plat with the Clark County Auditor's Office within thirty (30) calendar days of City signatures on the face of the Mylar.
3. Submit three (3) full-sized copies and one (1) 11-inch by 17-inch copy of the recorded plat and all associated written documents within thirty (30) calendar days of City signatures on the face of the Mylar.

Magnolia Heights Addressing

House numbers ascend from south to north and west to east. Address notices will be sent to service providers following final plat approval. Street signs must be installed prior to obtaining building permits.

Lot #	Address
N 4th Way	
North (even) side of street	
6	1812
5	1820
4	1828
3	1836
2	1904
1	1908
South (odd) side of street	
7	1813
8	1821
9	1829
10	1837
11	1905
12	1909

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: July 11, 2019

ITEM:

AGENDA ITEM TITLE: Motion - Approval of Reimbursable Services Agreement
Between City of Ridgefield and Regional Transportation Council

GOVERNING LEGISLATION:

RCW 39.34.080

PREVIOUS COUNCIL ACTION TAKEN:

N/A

SUMMARY/BACKGROUND: This Reimbursable Services Agreement memorializes the ability for the Regional Transportation Council and City of Ridgefield to enter into work agreements when needed, to complete mutually beneficial transportation planning studies and project development activities.

BUDGET/FINANCIAL IMPACTS:

N/A. Reimbursable work would be identified and budgeted for in a separate process identified within the terms of this Agreement.

RECOMMENDED ACTION OR MOTION: Staff recommends approval of reimbursable services agreement through the following motion:

“I move to authorize the City Manager to execute reimbursable services agreement between the City of Ridgefield and Regional Transportation Council, as presented.”

STAFF CONTACT: Steve Stuart, City Manager

ATTACHMENTS: ILArtcRidgefieldResolution18 (PDF)

**STAFF REPORT/RESOLUTION**

TO: Southwest Washington Regional Transportation Council Board of Directors
FROM: Matt Ransom, Executive Director
DATE: June 25, 2019 
SUBJECT: **RTC – CITY OF RIDGEFIELD Master Interlocal Service Agreement,
Resolution 07-19-18**

AT A GLANCE - ACTION

The RTC is authorized to contract on a fee-for-service basis with member agencies to provide specialty and project management services. RTC and the City of Ridgefield are proposing to enter into a Master Interlocal Services Agreement (Agreement) to establish a contracting relationship. Approval of the Agreement establishes a contract and framework for accomplishing mutually beneficial work efforts.

INTRODUCTION

The Southwest Washington Regional Transportation Council (RTC) was organized in 1992 through an Interlocal Agreement among signatory (member) agencies. The Interlocal Agreement provides that RTC may contract on a fee-for-service basis with parties to the agreement and with non-party agencies and private entities which will provide special services.

The Year 2019 Work Program for the RTC provides that RTC will seek opportunities for regional partnership and collaboration, and fee-for-service project management relationships. Further, the Year 2019 Work Program provides that RTC will be a financial participant and grant the City of Ridgefield funding to support the Discovery Corridor Adaptive Infrastructure Study, which is ongoing, and serves to promote long-term regional transportation planning coordination and project development functions.

The proposed Master Interlocal Services Agreement (Agreement) between RTC and CITY OF RIDGEFIELD would provide a formal contracting mechanism to accomplish work order(s) and reimbursement for services rendered. RTC and CITY OF RIDGEFIELD find it mutually advantageous to utilize the other's personnel and expertise, and share resources, in order to increase efficiency and provide specialty transportation planning and project management services.

Adoption of Resolution 07-19-18 provides a contracting relationship between RTC and CITY OF RIDGEFIELD to accomplish defined work order(s) and to provide reimbursement for services rendered.

POLICY IMPLICATION

Upon approval of the Resolution and the Master Interlocal Services Agreement, the executive officers of each agency may enter into work orders and seek reimbursement for services rendered.

Attachment: ILArcticRidgefieldResolution18 (Reimbursable Services Agreement with RTC)

BUDGET IMPLICATION

None. Each party requesting service, covenants by executing a work order pursuant to the Agreement, that it has (or will have) authorized resources to reimburse the other party for services rendered.

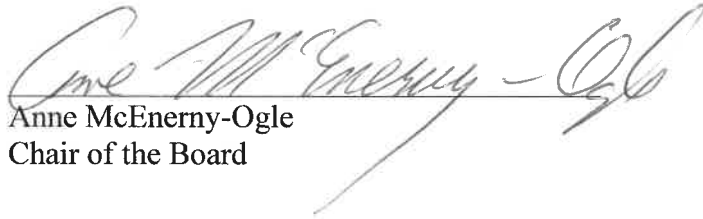
ACTION REQUESTED

Adoption of Resolution 07-19-18 authorizes the Executive Director to sign the Master Interlocal Services Agreement between RTC and CITY OF RIDGEFIELD.

ADOPTED this 2 day of July 2019, by the Southwest Washington Regional Transportation Council.

SOUTHWEST WASHINGTON
REGIONAL TRANSPORTATION COUNCIL

ATTEST:



Anne McEnery-Ogle
Chair of the Board



Matt Ransom
Executive Director

Attachment: Master Interlocal Services Agreement

TO BE POSTED ON WEBSITES OF CITY OF RIDGEFIELD AND RTC

MASTER INTERLOCAL SERVICE AGREEMENT

THIS AGREEMENT is made and entered into by and between SOUTHWEST WASHINGTON REGIONAL TRANSPORTATION COUNCIL, (hereinafter "RTC"), a metropolitan planning organization established under federal law and regional transportation planning organization established pursuant to state law, and created by interlocal agreement effective July 1, 1992, and CITY OF RIDGEFIELD, a municipal corporation duly organized pursuant to the laws of Washington, (hereinafter, "RIDGEFIELD").

WHEREAS, RTC and RIDGEFIELD agree to enter into work agreements when needed, to complete mutually beneficial transportation planning studies and project development activities; and

WHEREAS, RTC and RIDGEFIELD find it mutually advantageous to utilize the other's personnel and expertise when appropriate to increase efficiency; and

WHEREAS, the parties have the necessary personnel and expertise in combination and are willing to do said work for one another in consideration of the mutual covenants and agreements herein contained and pursuant to RCW 39.34.080, as applicable;

WHEREAS, this AGREEMENT has been authorized by the respective governing bodies of the RTC and RIDGEFIELD; now, therefore,

IT IS COVENANTED AND AGREED as follows:

1. The purpose of this AGREEMENT is to maximize the resources and expertise of the parties to increase efficiency in transportation planning.
2. RTC or RIDGEFIELD shall provide one another those transportation planning services as requested of one another in work orders to implement this AGREEMENT to the same standards provided by RTC or the RIDGEFIELD in their respective capacities.

3. Each work order shall set forth the scope of work, rate of compensation, not to exceed amount, and timelines for completion for each project.

4. Such work orders shall be executed by the parties' administrative agents, or designees, specified in this AGREEMENT:

For CITY OF RIDGEFIELD:

City Manager

For RTC:

Executive Director

5. This AGREEMENT will be utilized by RTC and RIDGEFIELD.

6. Each party requesting service, covenants by executing a work order pursuant to this AGREEMENT that its requests for service are currently or will be budgeted for that party and for that service.

7. All costs to party providing service for its labor assigned contractors and administrative expenses shall be recovered under a reimbursable work requisition number. All cost estimates shall include appropriate administrative overhead rates, applicable sales and business and occupation taxes, applicable liability insurance charges, and actual charges. Costs shall include actual direct labor and usage charges and any applicable overhead.

8. Upon completion of each reimbursable work requisition or at monthly intervals, the party requesting service agrees to process payment for the party providing service, the amount of the costs under the work order within 30 days of invoice. Both parties shall endeavor to timely pay all bills for service.

9. Both parties agree that in the performance of this AGREEMENT they shall comply with the provisions of RCW 39.34.080, as applicable.

10. Both parties agree that in the performance of this AGREEMENT they shall comply with all other applicable local, state and federal laws.

11. It is understood and agreed that each party will be responsible for its own negligence and will, to the extent of its negligence, indemnify and hold harmless the other party from any and all claims, losses, or causes of action, suits and actions in equity of any kind.

12. Each party agrees to hold the other party harmless from any and all bodily injury claims brought by employees of that party and expressly waives its immunity under the Ch 51 RCW, the Industrial Insurance Act, as to these claims which are brought against the other party; provided, that if RTC and RIDGEFIELD are both found to be negligent, each party's duty to indemnify shall

be limited to the extent of its negligence. The RTC and RIDGEFIELD waive transfer of rights of recovery (subrogation) against each other, their agents, representatives, directors, officers and employees for any claim arising out of acts, errors, mistakes, omissions in the provision of work or services under this AGREEMENT.

13. It is understood and agreed between the parties that this AGREEMENT shall not be assigned, transferred or any portion subcontracted hereunder by the either party without the prior written permission of the other party.

14. Any notices to be given under this AGREEMENT shall be delivered postage repaid and addressed to:

To RTC:

Regional Transportation Council
PO Box 1366
Vancouver, WA 98666-1366
Attn: Executive Director

To CITY OF RIDGEFIELD:

CITY OF RIDGEFIELD
P.O. Box 608
Ridgefield, Washington 98642
Attn: City Manager

15. This AGREEMENT is intended for the benefit of the parties and is not intended to create third party beneficiaries.

16. The term of this AGREEMENT is for five (5) years from the date of execution by both parties. Either party may terminate this AGREEMENT upon sixty (60) days written notice. The parties agree to reimburse one another for the cost of services provided through the date of termination of this AGREEMENT.

17. This AGREEMENT is entered into pursuant to Chapter 39.34 RCW. Its purpose is as set forth in Section 1. Its term or duration is as specified in Section 16. Its method of termination is set forth in Section 16. Its manner of financing is described in Sections 2-8. No property shall be acquired pursuant to this Agreement which will need to be disposed of upon partial or complete termination of this Agreement.

18. The parties agree that there shall be two (2) signed originals of this AGREEMENT procured and distributed for signature by the necessary officials of RTC and RIDGEFIELD. Upon execution, a copy of the executed original of this Agreement shall be posted on both parties' websites within ten (10) days of execution. Upon posting of the executed copies of this

Agreement on both parties' websites, each signed original shall constitute an Agreement binding upon the RTC and RIDGEFIELD.

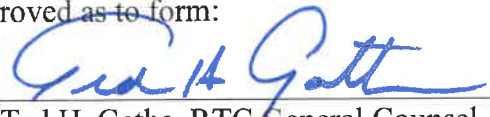
19. Acts taken in conformity with this AGREEMENT prior to its execution and filing are hereby ratified and affirmed.

IN WITNESS WHEREOF, the parties have set their hands this ____ day of _____, 2019.

FOR SOUTHWEST WASHINGTON
REGIONAL TRANSPORTATION COUNCIL

By: 
Matt Ransom, Executive Director

Approved as to form:

By: 
Ted H. Gathe, RTC General Counsel

FOR CITY OF RIDGEFIELD,
a Washington Municipal Corporation

By: _____
Steve Stuart, City Manager

Approved as to form:

By: _____
Janean Parker, CITY OF RIDGEFIELD Attorney