



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, July 22, 2021
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. STUDY SESSION - 5:30 PM

1. Presentation on Eligible Use of ARPA Funding - Kirk Johnson, Finance Director

II. GENERAL SESSION CALL TO ORDER - 6:30 PM

1. Flag Salute
2. Roll Call
3. Late changes to the agenda

III. DELIBERATION AND SELECTION OF POSITION NO.7

1. Oath of Office - City Council Position No. 7, Julie Ferriss, City Clerk

IV. DELIBERATION AND SELECTION OF POSITION NO. 2

1. Oath of Office - City Council Position No. 2, Julie Ferriss, City Clerk

V. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

VI. CONSENT AGENDA

1. Approval of Claims And/Or Payroll
2. Approval of Minutes from the July 8, 2021 Meeting

VII. BUSINESS

1. Motion - Approval of the Crossing Phase 3 Final Plat - Claire Lust, Community Development Director
2. Resolution No. 597 - Statement of Legislative Intent (SLI) for Ridgefield Roundabout Grapes - Steve Stuart, City Manager
3. Resolution No. 596 - Authorization to Submit a Ballot Measure for a 0.2% Sales Tax to the Voters - Kirk Johnson, Finance Director
4. Motion - Appoint "For" and "Against" Committee for Ballot Measure - Kirk Johnson, Finance Director

VIII. PUBLIC HEARING/BUSINESS

1. **Public Hearing and First Reading of Ordinance No. 1346 – Increase the Vehicle Licensing Fee to Fund the Construction, Preservation, and Maintenance of Transportation Improvements in the City of Ridgefield - Kirk Johnson, Finance Director**

IX. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

X. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. **Council**
2. **Mayor**
3. **City Manager**

XI. ADJOURN

**City Council Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>**

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: July 22, 2021

ITEM: STUDY SESSION - 5:30 P.M.

AGENDA ITEM TITLE: Presentation on Eligible Use of ARPA Funding

GOVERNING LEGISLATION:

Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021; 31 CFR Part 35 Pandemic Relief Programs; 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

PREVIOUS COUNCIL ACTION TAKEN:

Adopted assistance programs for CARES Act funding in 2020

SUMMARY/BACKGROUND:

Presentation on eligible use of funding source for Coronavirus State and Local Fiscal Recovery Funds

BUDGET/FINANCIAL IMPACTS:

Receipt of \$2.55 million in federal assistance

ACTION OR MOTION:

No action: Request guidance for staff to develop policy considerations for future council action on use of funds

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS: ARPA Funding Presentation (PDF)



2021 American Rescue Plan Act
Coronavirus State and Local Fiscal Recovery Funds



Funding Objectives as Defined by the United States Department of the Treasury

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control
- Replace lost revenue for eligible state, local, territorial, and Tribal governments to strengthen support for vital public services and help retain jobs
- Support immediate economic stabilization for households and businesses
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each government to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest hit by the crisis. These funds can also be used to make necessary investments in water, sewer, and broadband infrastructure.



Ridgefield Distributions

Total Disbursement	2021 Disbursement	2022 Disbursement
\$2,555,041	\$1,277,521	\$1,277,521

- First disbursement was received June 25, 2021. Second disbursement expected June 2022.
- The City has until December 31, 2024 to obligate the funds and December 31, 2026 to spend the funds.
- The City is required to file an annual report on how funds are used beginning October 2021.



Eligible Use of Funding

1. Supporting the public health response
 - Services and programs to contain and mitigate the spread of Covid-19
 - Services to address behavioral healthcare needs exacerbated by the pandemic
 - Payroll and covered benefits expenses for public health, healthcare and public safety employees
2. Addressing the negative economic impacts caused by the public health emergency
 - Delivering assistance to workers and families
 - Supporting small businesses
 - Speeding the recovery of the tourism, travel and hospitality sectors
 - Rebuilding public sector capacity
3. Serving the hardest-hit communities and families
 - Addressing health disparities and the social determinants of health
 - Investments in housing and neighborhoods
 - Addressing educational disparities
 - Promoting healthy childhood environments
4. Replacing lost public sector revenue
5. Providing premium pay for essential workers
6. Investing in water, sewer, stormwater and broadband infrastructure



Ineligible Use of Funding

1. May not use this funding to directly or indirectly offset a reduction in net tax revenue
2. May not use the funding to make a deposit to a pension fund



Previous Uses of Coronavirus Relief Funding through CARES Act

1. Supporting the public health response
 - Purchased and distributed face masks through local businesses
 - Reimbursed city expenses for safety related supplies and PPE
 - Reimbursed expense for short term facility changes to promote CDC guidelines and social distancing
 - Upgraded HVAC systems at city hall and public safety to promote healthy air flow
 - Purchased air purifiers for all city facilities for healthy air flow
2. Addressing the negative economic impacts caused by the public health emergency
 - Provided economic sustainability grants to small businesses
 - Provided grants to non-profits serving the Ridgefield community
 - Provided utility rebates for the "Shop Local and Save" program
 - Provided utility assistance for local families
3. Providing premium pay for essential workers
 - Retained 100% of staff throughout the pandemic





THANK YOU

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: July 22, 2021
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION:

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

ACTION OR MOTION:

Approve the claims and/or payroll by making the following motion:

“I move to approve the consent agenda as presented”

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS: July 22, 2021 - Claims Report (PDF)

City of Ridgefield
Claims Payment Report
For Approval on: July 22, 2021

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
AMAZON BUSINESS	3485	1HJR-XWF4-XCYF	Genl Govt/Facilities	Office Supp - CH	26.96
			Finance	Office Supp - CH	26.25
			Administration	Office Supp - CH	38.47
		1CJX-TCF9-KYY9	Genl Govt/Facilities	CDD Supplies - Plantronics Headset	2.24
			Public Works	CDD Supplies - Plantronics Headset	33.37
			Community Development	CDD Supplies - Plantronics Headset	260.41
		14TN-GW4J-RK73	Genl Govt/Facilities	Supp/Harnesses - Thiesen/Portillo	38.59
			Public Works	Supp/Harnesses - Thiesen/Portillo	732.93
		14CW-KF3T-XP9F	Genl Govt/Facilities	PW's Screen Protectors/Office Supp	8.30
			Public Works	PW's Screen Protectors/Office Supp	9.12
		1936-VH9F-Y3JT	Public Safety	PD AED Replacement Battery	127.86
		17TL-TW7Y-1C1N	Public Safety	Toner - PD	297.53
		19YT-1WGV-YXR7	Public Safety	Laminating Pouches - PD	60.80
1DMK-4DT9-GXX7	Public Safety	Air Freshener - PD	12.91		
AMAZON BUSINESS Total					1,675.74
ARAMARK UNIFORM SERVICES	32	5.29E+11	Genl Govt/Facilities	PW Uniforms	0.77
			Public Works	PW Floor Mats	1.75
				PW Uniforms	18.35
				PW Floor Mats	25.98
ARAMARK UNIFORM SERVICES Total					46.85
ARBORSCAPE LTD INC	3562	21-70903	Genl Govt/Facilities	1808 N 9th Way Tree Removal	1,894.83
ARBORSCAPE LTD INC Total					1,894.83
ASSOCIATED CONSULTANTS INC.	1030	21-176-01	Community Development	Ridgefield Industrial Center Plan Review	2,375.00
		20-184-04	Community Development	Pioneer Village Bldg 12 Plan Review	261.25
		20-110b-03	Community Development	Prairie Electric Bldg Plan Review	617.50
		21-162-02	Community Development	Quail Hill Site Retaining Wall Plan Review	237.50
ASSOCIATED CONSULTANTS INC. Total					3,491.25
BLUEFIN PAYMENT SYSTEMS - EPAY	2827	2827-202106B	Public Works	Customer Web Payments - June 2021	21.90
		2827-202106A	Public Works	Customer Web Payments - June 2021	489.81
BLUEFIN PAYMENT SYSTEMS - EPAY Total					511.71
BOB'S AUTOMOTIVE	57	21553	Public Works	Vehicle Maintenance - 2012 F350	27.13
BOB'S AUTOMOTIVE Total					27.13
BSK ASSOCIATES	2119	VE01914	Public Works	Coliform Testing - June 2021	522.50
BSK ASSOCIATES Total					522.50
CFM STRATEGIC COMMUNICATIONS INC.	2551	26112	Genl Govt/Facilities	Lobbyist - June 2021	5,200.00
CFM STRATEGIC COMMUNICATIONS INC. Total					5,200.00
CINTAS CORPORATION NO 2	3497	8405186222	Genl Govt/Facilities	First Aid Kit Supplies - PW	6.20
			Public Works	First Aid Kit Supplies - PW	92.47
		8405227567	Public Safety	First Aid Box Service - PD	13.81
CINTAS CORPORATION NO 2 Total					112.48
CITY OF RIDGEFIELD - EPAY PERMITS	95	PLZ-21-0058	Public Works	EPA Review Royal Rd Construction	500.00
CITY OF RIDGEFIELD - EPAY PERMITS Total					500.00
CITY OF RIDGEFIELD WATER & STORM - EPAY	96	012825-000-0621	Public Works	IRR West End S Sevier Rd	822.85

Attachment: July 22, 2021 - Claims Report (Approval of Claims And/OR Payroll)

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CITY OF RIDGEFIELD WATER & STORM - EPAY	96	008428-000-0621	Public Works	Cedar Ridge Park - Storm	19.65
				Cedar Ridge Park - Water	236.81
		005815-000-0621	Genl Govt/Facilities	109 W Division WWTP-Storm / CRWWD Portion	412.65
				109 W Division - WWTP/CRWWD Portion	116.47
			Public Works	109 W Division - WWTP	116.46
				109 W Division WWTP-Storm	412.65
		005032-000-0621	Genl Govt/Facilities	101 S Main -Storm	58.95
				101 S Main - Water	375.29
		006404-000-0621	Genl Govt/Facilities	230 Pioneer St City Hall - Storm	137.55
				230 Pioneer St City Hall - Water	59.09
		010889-000-0621	Public Works	Junction Well & Reservoir	137.55
		005436-001-0621	Public Works	I-5/SR501 NE Interchange Irrigation	94.88
		009272-000-0621	Public Works	1308 N Heron Dr Hayden Park - Storm	19.65
				1308 N Heron Dr Hayden Park - Water	187.00
		009787-005-0621	Public Works	Park & Ride Lot	216.15
		006419-000-0621	Public Works	301 N 3rd Ave CDD - Water	23.97
				301 N 3rd Ave CDD - Storm	19.66
			Community Development	301 N 3rd Ave CDD - Water	23.98
				301 N 3rd Ave CDD - Storm	19.65
		005807-000-0621	Public Works	Abrams Park Restrooms - Water	156.39
				Abrams Park Restrooms - Storm	19.65
		009427-000-0621	Public Works	Columbia Hills Irrigation-Tract B Wind River	236.53
		006398-000-0621	Public Safety	116 N Main Ave PD - Water	62.29
				116 N Main Ave PD - Storm	78.60
		007097-000-0621	Public Works	2311 N 5th Way Crow's Nest Park - Water	220.88
				2311 N 5th Way Crow's Nest Park - Storm	39.30
		010935-000-0621	Public Works	Cedar Creek Irrigation Tract-B	304.79
		005811-000-0621	Public Works	Abrams Park Kitchen & Irrigation - Water	63.51
				Abrams Park Kitchen - Storm	412.65
		009787-007-0621	Public Works	1101 S Hillhurst Rd - Storm	19.65
				1101 S Hillhurst Rd - Water	52.12
		007183-000-0621	Public Works	618 Lark Dr Lark Park - Storm	19.65
				618 Lark Dr Lark Park - Water	253.15
		009457-000-0621	Public Works	Columbia Hills Irrigation-Tract D Cispus Way	350.78
		009787-004-0621	Public Works	Green Gables Tract-C Irrigation M	281.60
		006405-000-0621	Public Works	119 N 3rd Ave Community Park - Storm	39.30
				119 N 3rd Ave Community Park - Water	234.22
		009787-002-0621	Public Works	Green Gables Tract-D Irrigation M	569.83
		005810-000-0621	Public Works	Abrams Park Standpipe	61.07
		005436-005-0621	Public Works	I-5/SR501 NW Interchange Irrigation	94.88
		009787-000-0621	Public Works	Green Gables Tract-Q Irrigation M	194.90
		010821-000-0621	Public Works	Water Tower (Cemetery)	58.95
		009787-006-0621	Public Works	Roundabout 45th & 3rd	358.68
		009787-003-0621	Public Works	Green Gables Tract-D Irrigation MET	345.88
		005812-001-0621	Public Works	Abrams Park Chlorine Injector - Storm	19.65
		005806-000-0621	Public Works	Abrams Soccer Field	1,553.18
		006420-000-0621	Public Works	315 N 3rd Ave Davis Park	679.49

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CITY OF RIDGEFIELD WATER & STORM - EPAY	96	005436-009-0621	Public Works	6007 N Ridgefield Woods Dr - Irrigation	166.55
		005488-000-0621	Public Works	Cemetery Water Spigots	47.48
		005207-000-0621	Public Works	Blue Heron Community Garden	69.74
		009787-008-0621	Public Works	IRR Seven Wells PH3 Tract H	15.48
CITY OF RIDGEFIELD WATER & STORM - EPAY Total					10,591.73
CLARK COUNTY	102	CI029259	Public Safety	Q3.2021 - Dipacthing/Radio Operations	19,931.00
		CI029245	Public Safety	Q2.2021 - CRESA Management Fees	2,589.00
		CI029227	Public Works	Traffic Signal Labor - May 2021	165.26
CLARK COUNTY Total					22,685.26
CLARK COUNTY TREASURERS OFFICE	554	SIF202106	Genl Govt/Facilities	School Impact Fees	1,024,017.80
CLARK COUNTY TREASURERS OFFICE Total					1,024,017.80
CLARK PUBLIC UTILITIES	110	7206-580-8-202106	Public Works	301 N 3rd Ave	47.53
			Community Development	301 N 3rd Ave	47.53
CLARK PUBLIC UTILITIES Total					95.06
CLARK REGIONAL WASTEWATER DISTRICT - EPAY	741	032899-000-202106	Public Works	Abrams Park Former Mgr House - Sewer	42.20
		032712-000-202106	Public Safety	116 N Main Ave PD - Sewer	45.81
		032895-000-202106	Public Works	Abrams Park Restrooms - Sewer	80.17
		032695-000-202106	Genl Govt/Facilities	109 W Division WWTP - CRWWD Portion - Sewer	77.76
			Public Works	109 W Division WWTP - Sewer	77.76
		032894-000-202106	Public Works	Abrams Park Kitchen - Sewer	41.59
		032664-000-202106	Public Works	301 N 3rd Ave CDD - Sewer	21.71
			Community Development	301 N 3rd Ave CDD - Sewer	21.70
		035480-000-202106	Public Works	255 S 56th Pl Well & Reservoir - Sewer	39.18
		032753-000-202106	Genl Govt/Facilities	230 Pioneer St City Hall - Sewer	367.10
CLARK REGIONAL WASTEWATER DISTRICT - EPAY Total					814.98
COLUMBIAN PUBLISHING	116	30064	Community Development	SEPA DNS PLZ-20-0058/Notice Type III Hearing PLZ-21-0039/0040	383.40
COLUMBIAN PUBLISHING Total					383.40
COMCAST	2271	2271-202107-230	Genl Govt/Facilities	Internet Services - CH	466.88
COMCAST Total					466.88
CRIMINAL JUSTICE TRAINING COMMISSION	2721	201135437	Public Safety	Firearms Instructor Recertification - Pettit	150.00
CRIMINAL JUSTICE TRAINING COMMISSION Total					150.00
DEPARTMENT OF LICENSING - CPL	154	RG0000736-2021	Genl Govt/Facilities	CPL Fees - Post	18.00
		RG0000732-2021	Genl Govt/Facilities	CPL Fees - Smiley	18.00
		RG0000737-2021	Genl Govt/Facilities	CPL Fees - Rogers	18.00
		RG0000739-2021	Genl Govt/Facilities	CPL Fees - Williams	18.00
		RG0000741-2021	Genl Govt/Facilities	CPL Fees - Martinez	18.00
		RG0000734-2021	Genl Govt/Facilities	CPL Fees - Bruch	18.00
		RG0000733-2021	Genl Govt/Facilities	CPL Fees - Smiley	18.00
		RG0000731-2021	Genl Govt/Facilities	CPL Fees - Sampson	18.00
		RG0000735-2021	Genl Govt/Facilities	CPL Fees - Howden	18.00
		RG0000740-2021	Genl Govt/Facilities	CPL Fees - Schroeder	18.00
		RG0000738-2021	Genl Govt/Facilities	CPL Fees - Rogers	18.00
		RG0000742-2021	Genl Govt/Facilities	CPL Fees - Cox	18.00
DEPARTMENT OF LICENSING - CPL Total					216.00
DESIGNS OF ALL KINDS INC.	3350	21703	Genl Govt/Facilities	100 Miles in 100 Days Tshirts	2,675.81
DESIGNS OF ALL KINDS INC. Total					2,675.81
DUDE SOLUTIONS INC.	3044	INV-95046	Community Development	SmartGov Connector BlueBeam	1,130.85

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DUDE SOLUTIONS INC. Total					1,130.85
E2 LAND USE PLANNING SERVICES LLC	485	0485-202106	Community Development	Planning Consulting Services - June 2021	5,512.50
E2 LAND USE PLANNING SERVICES LLC Total					5,512.50
ELCOR INC	2081	MSP-13742	Public Safety	IT Services - June 2021	3,397.01
			Public Works	IT Services - June 2021	2,941.21
			Community Development	IT Services - June 2021	3,019.57
			Information Technology	IT Services - June 2021	6,494.93
		13788	Public Safety	IT Equip - June 2021	2,057.87
			Community Development	IT Equip - June 2021	212.51
			Information Technology	IT Equip - June 2021	1,033.32
ELCOR INC Total					19,156.42
GRAINGER	206	9931736970	Public Works	S. 56th Reservoir Supplies	71.57
GRAINGER Total					71.57
GSI WATER SOLUTIONS INC.	2971	0727.001-33	Public Works	Hydrological Study	703.75
GSI WATER SOLUTIONS INC. Total					703.75
H.D. FOWLER COMPANY	2036	I5828294	Public Works	(blank)	621.17
H.D. FOWLER COMPANY Total					621.17
HALME EXCAVATING INC.	2746	202107071-UNION	Public Works	S Union Ridge Parkway	8,154.00
HALME EXCAVATING INC. Total					8,154.00
HARRY'S LAWN AND POWER EQUIPMENT	214	206750	Public Works	Parks Equip. Supplies	37.92
HARRY'S LAWN AND POWER EQUIPMENT Total					37.92
HUMANE SOCIETY FOR SW WASHINGTON	526	5248	Public Safety	Q2.2021 - Animal Control	900.00
HUMANE SOCIETY FOR SW WASHINGTON Total					900.00
INTERMEDIA.NET INC	2187	2107056786	Information Technology	Voice Service Charges - June 2021	87.07
INTERMEDIA.NET INC Total					87.07
J2 BLUE PRINT SUPPLY	243	AR104668	Genl Govt/Facilities	No Fireworks Signs	2,024.91
J2 BLUE PRINT SUPPLY Total					2,024.91
JANEAN Z PARKER	2199	122	Community Development	Legal Services - June 2021	1,562.50
			Legal	Legal Services - June 2021	3,750.00
JANEAN Z PARKER Total					5,312.50
JEFFREY A LANCASTER	1097	17479	Public Works	Parks Backflow Testing	40.00
JEFFREY A LANCASTER Total					40.00
KEITH'S SPORTING GOODS INC.	3049	07022021RPD	Public Safety	Leupold Deltapoint Pro	843.35
KEITH'S SPORTING GOODS INC. Total					843.35
KILLA BITES INC.	3090	2129	Council	City Council Meeting - Catering	234.14
KILLA BITES INC. Total					234.14
LESERINE MURITOK	3482	21	Judicial	Interpreting Services	120.00
LESERINE MURITOK Total					120.00
LOLITA'S CRAFT	3597	3597-20210722	Genl Govt/Facilities	1Sat Vendor Fee Refund	25.00
LOLITA'S CRAFT Total					25.00
MANTHE EQUIPMENT INC	3595	113328	Public Works	Storm Supplies	19.35
MANTHE EQUIPMENT INC Total					19.35
MARIUS L MALATTIA	1817	150	Community Development	Design Reviews - June 2021	2,665.00
MARIUS L MALATTIA Total					2,665.00
MARTA L. OCHOA-RUTHERFORD	3396	475	Judicial	Interpreting Services	130.00
MARTA L. OCHOA-RUTHERFORD Total					130.00
MERCURY ASSOCIATES INC.	3547	Ridgefld-06	Genl Govt/Facilities	Fleet Management Study	3,015.88

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MERCURY ASSOCIATES INC. Total					3,015.88
NORTHSTAR CHEMICAL INC.	1019	199154	Public Works	Sodium Hypochlorite	939.83
		197638	Public Works	Sodium Hypochlorite	1,134.95
NORTHSTAR CHEMICAL INC. Total					2,074.78
NORTHWEST NATURAL GAS - EPAY	315	8817-9-202106	Genl Govt/Facilities	Natural Gas - June 2021	25.34
		8578-7-202106	Public Works	Natural Gas - June 2021	28.46
		1000591-6-202106	Public Safety	Police Department - Natural Gas	29.38
NORTHWEST NATURAL GAS - EPAY Total					83.18
NORTHWEST STAFFING	522	4118152	Community Development	Temp Services - Frosh	99.44
		4118025	Community Development	Temp Services - Frosh	497.20
NORTHWEST STAFFING Total					596.64
ONE CALL CONCEPTS	326	1069095	Public Works	Excavation Notif./Modem Ticket Delivery - June 2021	381.48
ONE CALL CONCEPTS Total					381.48
ON-HOLD CONCEPTS INC	2217	543343	Information Technology	On Hold Music Service - July 2021	24.95
ON-HOLD CONCEPTS INC Total					24.95
OTAK INC.	1787	7210015	Community Development	Commercial Project Management	8,153.50
OTAK INC. Total					8,153.50
PATRICK HILDRETH BRAND AND DESIGN	2372	1989	Genl Govt/Facilities	Professional Desing/Web Maint	555.00
PATRICK HILDRETH BRAND AND DESIGN Total					555.00
PBS ENGINEERING AND ENVIRONMENTAL	342	0071069.004-1	Public Works	Royale Rd & 15th Roundabout	20,647.50
PBS ENGINEERING AND ENVIRONMENTAL Total					20,647.50
PETERSON CAT	1767	04600301	Genl Govt/Facilities	1Sat - BP Electrical Rental	317.50
PETERSON CAT Total					317.50
PIONEER PEST MANAGEMENT	2040	463626	Genl Govt/Facilities	Pest Control - CH	129.00
PIONEER PEST MANAGEMENT Total					129.00
PORTLAND ENGINEERING INC	2082	10442	Public Works	Verizon Data - Telemetry	195.12
PORTLAND ENGINEERING INC Total					195.12
PROVIDENCE HEALTH & SERVICES OREGON	3530	14418	Public Works	Dot Exams - Crippen/Strickler	190.00
PROVIDENCE HEALTH & SERVICES OREGON Total					190.00
Rhoads Thomas	UB*00557	(blank)	Genl Govt/Facilities	Refund Check 011019-000 1308 S 8th Way	312.25
Rhoads Thomas Total					312.25
RIDGEFIELD HARDWARE	376	0376-202106	Genl Govt/Facilities	Oper Supp - May/June 2021	72.65
			Public Safety	Oper Supp - May/June 2021	53.94
			Public Works	Oper Supp - May/June 2021	1,276.23
RIDGEFIELD HARDWARE Total					1,402.82
SEATTLE SEWING SOLUTIONS INC	2893	202106SU209	Public Safety	PD Jumpsuit - Morgan	572.35
SEATTLE SEWING SOLUTIONS INC Total					572.35
SHRED-IT US JV LLC	2274	8182319970	Genl Govt/Facilities	Secure Shredding - RACC	12.16
			Public Works	Secure Shredding - RACC	10.47
			Community Development	Secure Shredding - RACC	43.93
		8182319971	Genl Govt/Facilities	Secure Shredding - CH	87.62
		8182319972	Public Safety	Secure Shredding - PD	33.28
SHRED-IT US JV LLC Total					187.46
SIMPLIFILE	2962	E52926234	Genl Govt/Facilities	Recording Fees - CRWW Easement	121.34
SIMPLIFILE Total					121.34
SITEONE LANDSCAPE SUPPLY LLC	2951	110807540-001	Public Works	Storm Supplies	561.85
SITEONE LANDSCAPE SUPPLY LLC Total					561.85

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SMOKED PNW	3596	3596-20210722	Genl Govt/Facilities	1Sat Vendor Fee Refund	125.00
SMOKED PNW Total					125.00
SPECIAL ASPHALT PRODUCTS	3580	INVC086744	Public Works	Squeegees - Crack Seal Repair	130.08
SPECIAL ASPHALT PRODUCTS Total					130.08
SPRINGBROOK - GROUP EPAY	3544	210721926	Public Works	Customer Web Payments - June 2021	76.62
SPRINGBROOK - GROUP EPAY Total					76.62
SPRINGBROOK SOFTWARE LLC	3444	INV-006748	Public Works	Customer Web Payments - June 2021	357.00
SPRINGBROOK SOFTWARE LLC Total					357.00
STAPLES CONTRACT & COMMERCIAL INC	2884	8062736737	Genl Govt/Facilities	RACC Operational Supplies	0.38
				Operational Supplies - Brenda Howell	0.28
				PW FTE Office Supplies	1.88
			Public Works	RACC Operational Supplies	5.09
				Operational Supplies - Brenda Howell	2.25
				Office Supplies - Lisa Blake	10.24
				Operational Supplies - Lisa Blake	303.40
				PW FTE Office Supplies	28.00
			Community Development	RACC Operational Supplies	5.48
				Operational Supplies - Brenda Howell	11.55
				CDD Office Supplies	106.20
				CDD Opertional Supplies	35.78
STAPLES CONTRACT & COMMERCIAL INC Total					510.53
THE GUNTER GROUP LLC	3493	3893	Community Development	SmartGov Consulting Services	260.00
THE GUNTER GROUP LLC Total					260.00
THE MASTERS TOUCH LLC	1786	75911	Public Works	Utility Statements - June 2021	1,093.84
		P75911	Public Works	Utility Statements Postage - June 2021	1,386.96
THE MASTERS TOUCH LLC Total					2,480.80
THE PARR COMPANY	964	26570824	Public Works	Storm Supplies	10.83
THE PARR COMPANY Total					10.83
THERESA PATERSON	3097	900711	Genl Govt/Facilities	1Sat - BP Balloons	75.88
THERESA PATERSON Total					75.88
TRAFFIC SAFETY SUPPLY	432	INV039564	Genl Govt/Facilities	Parks/Trail Signs	(9.16)
			Public Works	Parks/Trail Signs	118.16
TRAFFIC SAFETY SUPPLY Total					109.00
TRAVELERS	3532	6723V0237-2021	Public Safety	Notary Bond - Steele-Hoots	40.00
TRAVELERS Total					40.00
TRJ PLANNING INC	3575	18	Community Development	Residential Permit Design Review	4,552.80
TRJ PLANNING INC Total					4,552.80
US BANK	2237	1750941	Public Works	RIDLTG017 - RORC Bond Interest	162,287.50
		1751547	Public Works	RIDLTG018 - RORC Bond Interest	128,425.00
US BANK Total					290,712.50
USA BLUEBOOK	444	650627	Public Works	Water Meters	293.58
		646238	Genl Govt/Facilities	PW Supplies	8.84
			Public Works	PW Supplies	131.71
		654763	Public Works	Water Supplies & Small Tools	527.69
		646211	Public Works	Storm Supplies	616.46
		650416	Public Works	Water Supplies	1,375.43
		650450	Public Works	Water Meters	152.25

City of Ridgefield
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USA BLUEBOOK	444	650620	Public Works	Water Supplies	402.10
		646207	Public Works	Storm Uniforms	209.58
USA BLUEBOOK Total					3,717.64
VARI SALES CORPORATION	3412	IVC-2-1802268	Community Development	Stand Up Desk - Permit Tech	363.95
VARI SALES CORPORATION Total					363.95
VENIAMIN PORTANSKY	3510	3510-20210722	Judicial	Interpreting Services	100.00
VENIAMIN PORTANSKY Total					100.00
VERIZON WIRELESS - EPAY	452	9882936944	Genl Govt/Facilities	PW Director iPad	7.85
				PW iPads	31.29
				Julie iPad	52.19
			Public Safety	PD Chief iPad	52.20
				PD iPads	727.75
			Public Works	PW Director iPad	33.79
				PW iPads	466.15
			Community Development	PW Director iPad	10.45
				CDD Cell Phones	246.30
				CDD Director iPad	52.20
				CDD iPad - Mick	607.03
			Finance	Finance Director iPad	52.20
			Council	Council iPads	599.30
			Administration	Deputy City Manager iPad	52.20
			Executive	City Manager iPad	52.20
		9882936946	Genl Govt/Facilities	PW Cell Phones & 2 iPads	63.99
			Public Safety	PD Cell Phones	548.40
				ADMIN Cell Phones	106.75
			Public Works	PW Cell Phones & 2 iPads	883.34
			Community Development	PW Cell Phones & 2 iPads	18.59
				CDD Cell Phones	378.24
			Finance	FIN Cell Phones	37.18
		9882936945	Public Works	Hillhurst Ped Crossing - June 2021	105.18
VERIZON WIRELESS - EPAY Total					5,184.77
WA OFFICE OF SECRETARY OF STATE	1016	12020	Genl Govt/Facilities	Archive Boxes	160.97
WA OFFICE OF SECRETARY OF STATE Total					160.97
WALLIS ENGINEERING	464	15988	Public Works	Downtown Stormwater Enhancements	9,719.41
		15989	Public Works	N 8th Ave & Simons St	2,507.10
WALLIS ENGINEERING Total					12,226.51
WALTER E. NELSON COMPANY	3553	1611436	Genl Govt/Facilities	CH Toilet Tissue	63.96
		1611434	Public Works	Parks Paper Products	299.03
WALTER E. NELSON COMPANY Total					362.99
WAPITI NW LLC	2545	9332	Public Works	Equip Maint - Parks Mower	1,334.65
WAPITI NW LLC Total					1,334.65
WASHINGTON STATE PATROL	463	I21006480	Genl Govt/Facilities	Background Checks - CPL	568.75
WASHINGTON STATE PATROL Total					568.75
WELLS FARGO - EPAY	1681	202106-7036	Executive	Stuart Pioneer Street Cafe Mtg with City Councilors to discuss u	117.45
				Stuart Event Wcma 2021 Summe Registration for annual WA City Ma	395.00
				Stuart El Rancho Viejo Mtg with City Councilors to discuss upcom	45.24
				Stuart The Sportsmans Lunch for City management team retreat	112.68

City of Ridgefield
Claims Payment Report
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WELLS FARGO - EPAY

1681	202106-7036	Executive	Stuart Vwf 1211 Parking for Mtg w/Clark College re:construction	2.50
	202106-7051	Genl Govt/Facilities	Blehm Event Cm Inspector Tr CM Inspector Training Webinar-Weich	30.50
			Blehm Attorney & Notary Supply Chalea Johnston-Notary Webinar	20.25
		Public Safety	Blehm Fairfield Inn & Suites Jeff Pettit hotel for training	109.52
			Blehm Hampton Inns Pettit Reservation-Incorrect Amount Charged	202.40
			Blehm Hampton Inns Jeff Pettit hotel for training	413.64
			Blehm Hampton Inns Pettit Reservation-Credit due to incorrect ch	(202.40)
		Public Works	Blehm Event Cm Inspector Tr CM Inspector Training Webinar-Weich	152.50
			Blehm Attorney & Notary Supply Chalea Johnston-Notary Webinar	47.25
		Community Development	Blehm Event Cm Inspector Tr CM Inspector Training Webinar-Weich	427.00
			Blehm Attorney & Notary Supply Chalea Johnston-Notary Webinar	67.50
			Blehm Attorney & Notary Supply Cristy May-Notary webinar	135.00
		Finance	Blehm Attorney & Notary Supply Brittani Freimuth-Notary webinar	135.00
	202106-6996	Genl Govt/Facilities	Demoss Sp Wizardpins.Com 100 miles finisher pin	632.19
			Demoss Challengehound 100 miles 100 days online tracking system	90.00
			Demoss Nametagwizard.Com ID Cards for New Employees-Theisen/Port	(1.71)
			Demoss Usps Po 5471680444 Postcard stamps for postcard project	14.40
			Demoss Facebk Qzyfq5kre2 BP-Big Paddle Advertisement	27.63
			Demoss Swbg Ridgefield Llc 1SAT-Whodunnit mystery game prize rap	39.00
			Demoss Sp Wizardpins.Com 100 miles finisher pin -WA St. Use/Sa	(48.99)
		Public Works	Demoss Nametagwizard.Com ID Cards for New Employees-Portillo	10.49
			Demoss Nametagwizard.Com ID Cards for New Employees-Theisen	10.51
		Human Resources	Demoss Eb 100 Miles In 100 D Wellness registration employees 100	140.00
			Demoss Eb 100 Miles In 100 D 100 Miles employee registration	10.00
		Administration	Demoss Nametagwizard.Com ID Cards for New Employees-Portillo	0.55
			Demoss Nametagwizard.Com ID Cards for New Employees-Theisen	0.55
		Information Technology	Demoss Esri Monthly subscription custom mapping software	10.84
			Demoss Canva 03073-22858891 Online graphic software yearly subs	119.40
	202106-5756	Information Technology	Rubio Romero Eclinchier Social Media Publishing and Analytics	49.00
			Rubio Romero Zoom.Us 888-799-9666 Mtg Platform	59.60
			Rubio Romero Txtsignal.Com Text Message Software	39.00
			Rubio Romero Lucidchart.Com/Charge Diagramming Software-Admin	10.79
			Rubio Romero Apple.Com/Bill Comm Events IPad Music	14.08
			Rubio Romero Dropbox Txxldmn2m168 File Sharing Software	21.67
			Rubio Romero Adobe Creative Cloud Software-DeMoss	57.44
			Rubio Romero Amazon Web Services Web Audio Backup	0.65
			Rubio Romero J2 Efax Services Email Fax Services	169.50
			Rubio Romero Apple.Com/Bill CH IPadMusic	10.83
			Rubio Romero Mailchimp Misc Social Media and Email Marketing	22.61
	202106-6947	Genl Govt/Facilities	Kipp Wal-Mart #2947 BIG PADDLE ACTIVITIES	184.61
			Kipp Craft Warehouse -15 BIG PADDLE DECOR	287.62
			Kipp Otc Brands Inc JULY FIRST SAT CRAFTS	208.08
		Public Works	Kipp Smartsign STICKERS FOR STORM WATER EQUIPMENT	171.27
		Human Resources	Kipp Costco By Instacart WELLNESS SNACKS FOR ALL LOCATIONS	647.82
			Kipp Ridgefield 664 Ec LUNCH FOR WELLNESS PARTICIPANTS	55.00
			Kipp 4imprint WELLNESS SUPPLIES-YOGA MATS	612.15
			Kipp Costco By Instacart SNACKS FOR ALL LOCATIONS	661.03

Attachment: July 22, 2021 - Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: July 22, 2021

WELLS FARGO - EPAY

1681	202106-6947	Human Resources	Kipp Rosauers Food & Dru YOGA IN THE PARK	14.81
	202106-0187	Genl Govt/Facilities	Melroy 7-Eleven 41310 Fuel-Facilities Fleet Vehicle	5.48
			Melroy Www Costco Com PW Shop Coffee	4.84
			Melroy Dog Waste Depot Doggie Waste Bags-WA St. Use/Sales Tax	(25.25)
		Public Works	Melroy Dog Waste Depot Doggie Waste Bags	325.79
			Melroy 7-Eleven 41310 Fuel-Facilities Fleet Vehicle	81.58
			Melroy Www Costco Com PW Shop Coffee	72.09
	202106-7069	Genl Govt/Facilities	Ferriss Www Costco Com Public Works Coffee	4.77
		Public Works	Ferriss Www Costco Com Public Works Coffee	71.21
		Council	Ferriss Association Of Washington AWC Annual Conference-Stose	100.00
	202106-7002	Public Works	Thamert Sp Coastproducts flash lights and headlamps for crew	325.20
			Thamert 7-Eleven 41310 drinks for crew- OT water leak	10.83
			Thamert Ups 1z2tnh970300006615 shipping label for pesticide noti	21.22
			Thamert Ridgefield Pioneer water and gatorade for crew- hot weat	14.94
			Thamert Wm Supercenter #5929 air fresheners and oil treatment fo	21.92
	202106-7028	Public Works	Brunson Wm Supercenter #3742 Phone charger-Brunson	24.25
			Brunson Rosauers Food & Dru Fluids for hot weather	29.02
			Brunson Johnson Air Products Abrams Park Cl2 Room Supplies-tax p	368.18
	202106-6970	Genl Govt/Facilities	Johnson Rosauers Food & Dru Water and Snacks for RACC Staff	1.76
		Public Works	Johnson Rosauers Food & Dru Water and Snacks for RACC Staff	26.19
		Community Development	Johnson Rosauers Food & Dru Water and Snacks for RACC Staff	27.94
			Johnson Chevron 0203556 Fuel for Ray Newbill car. Fuel card lost	45.02
		Finance	Johnson Event Best Practices ARPA training webinar	35.00
			Johnson Cross Border Trans Fee Cross border fee for Pagefreezer	6.80
		Information Technology	Johnson Pagefreezer.Com Archiving software for email and city ph	680.00
	202106-6921	Genl Govt/Facilities	Doriot Natw Natw.Org National Night Out banners for 2021-WA St	(20.83)
			Doriot Natw Natw.Org National Night Out banners for 2021	268.83
		Public Safety	Doriot Miracle Cleaners Department patches sewn on three uniform	36.42
			Doriot Costco Whse #0772 Cooling towels for officers due to 115	65.07
			Doriot Axon Axon taser instructor class Officer Morgan 7/23/2021	375.00
			Doriot Starbucks Store 63631 Thank you Gift Cards	50.00
			Doriot Rosauers Food & Dru Powerade and bottled water for office	33.86
			Doriot Pp Dutchbros371 Thank you Gift Cards	50.00
			Doriot Rosauers Food & Dru Water Gatorade for NOW volunteers @ R	28.93
			Doriot 5.11 Inc. Uniform Short sleeve shirts. 2 Gibson/1 Lt Dori	201.59
	202106-9437	Genl Govt/Facilities	Hoots Promotions Now National Night Out Swag	271.38
		Public Safety	Hoots Tlo Transunion Background investigations	119.57
			Hoots Usps Po 5471680444 Shipping charge for MDC Dock station	15.50
			Hoots Cheaper Than Dirt Gun Holster for Ferriss	179.22
			Hoots Usps Po 5471680444 Ship radar unit	28.30
			Hoots Odot Dmv2u Account Fee for Oregon DMV records	70.00
			Hoots Usps Po 5471680444 Roll of stamps	55.00
	202106-6962	Genl Govt/Facilities	Denton Oes Global Inc Specialized Cones for Events-WA St Use/Sal	(71.37)
			Denton Oes Global Inc Specialized Cones for Events	921.01
	202106-6988	Human Resources	Knottnerus Indeed Job Recruitment	303.90
		Administration	Knottnerus Event Wcma 2021 Summe Training/Conference	385.00
		Information Technology	Knottnerus Dnh Domain Hosting Srvcs Website Host Renewal	404.97

Attachment: July 22, 2021 - Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: July 22, 2021

WELLS FARGO - EPAY	1681	202106-7010	Public Safety	Hoots Dispute-Google Gsuite Arp Disputed Charges-Fraud	(12.00)
				Hoots Dispute-Bvd Beenverified. Disputed Charges-Fraud	(48.32)
WELLS FARGO - EPAY Total					12,553.26
WEX BANK - EPAY	3552	72543300	Genl Govt/Facilities	Fuel - June 2021	279.46
			Public Safety	Fuel - June 2021	2,333.68
			Public Works	Fuel - June 2021	4,163.39
			Community Development	Fuel - June 2021	478.57
WEX BANK - EPAY Total					7,255.10
WOODLAND SAW AND CYCLE INC.	2223	1606	Public Works	Storm Supplies	124.02
		1609	Public Works	Parks Supplies	58.24
		1596	Public Works	Parks Supplies	106.81
WOODLAND SAW AND CYCLE INC. Total					289.07
Grand Total					1,506,950.21

Attachment: July 22, 2021 - Claims Report (Approval of Claims And/Or Payroll)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: July 22, 2021

ITEM:

AGENDA ITEM TITLE: Approval of Minutes from the July 8, 2021 Meeting

AGENDA ITEM TITLE:

Approval of minutes from the following meeting(s) of the council:

GOVERNING LEGISLATION:

Not applicable

PREVIOUS COUNCIL ACTION TAKEN:

Not applicable

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s)

BUDGET/FINANCIAL IMPACTS:

Not applicable

ACTION OR MOTION:

Approve the minutes by making the following motion:

1. "I move to approve the consent agenda"

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS: 07-08-2021 (PDF)



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

July 8, 2021

Regular Meeting - 6:30 PM

CITY COUNCIL APPOINTMENT INTERVIEWS - 4:30 P.M.

City Council conducted interviews with candidates Judy Chipman, Bambi Heup, Clyde Burkle and Rachel Coker.

EXECUTIVE SESSION PURSUANT TO RCW 42.30.110(1)(G) - 6:00 P.M.

Mayor Stose announced that City Council will enter into Executive Session to discuss qualifications of an applicant for public employment pursuant to RCW 42.30.110(1)(g) until 6:25PM.

Attendees: City Council, Deputy City Manager, City Manager.

At 6:25PM City Manager Steve Stuart made an announcement to extend Executive Session for additional 5 minutes.

RECONVENE FROM EXECUTIVE SESSION AND CALLED GENERAL SESSION TO ORDER - 6:30 P.M.

Flag Salute

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Jen Lindsay	Councilor	Present	
Rob Aichele	Councilor	Present	

Late changes to the agenda

None

City Council Appointment Selection, Position No. 7

City Council deliberated and thanked candidates for participating in interviews.

MOTION: Council Member Jennifer Lindsay moved to appoint candidate Rachel Coker to City Council, Position No. 7.

SECOND: Mayor Don Stose.

Roll Call.

Yes: Council Member Lindsay, Mayor Stose.

Attachment: 07-08-2021 (Approval of Minutes)

No: Council Member Aichele, Wells, Onslow.
Motion Failed.

MOTION: Council Member Wells moved to proceed with paper ballot.
SECOND: Council Member Onslow.
Voice Vote.
Motion Passed.

Paper ballot conducted.

Mayor Stose announced that candidate Clyde Burkle is appointed to City Council, Position No. 7.

PUBLIC COMMENT

Comments received during public testimony can be heard on the City's website under
<https://ridgefieldwa.us/government/city-council-meeting-audio-files/>

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele

1. Approval of Claims And/Or Payroll
2. Approval of Minutes from the June 24, 2021 Meeting

BUSINESS

1. Second Reading of Ordinance No. 1345 – Ridgefield Development Code Updates - Claire Lust, Community Development Director

The Community Development Department is proposing a series of amendments to Title 18 of the Ridgefield Municipal Code, also known as the Ridgefield Development Code. The purpose of the proposed amendments is to keep the code up-to-date and to address current development issues in order to better serve the Ridgefield community.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1345 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele

2. Resolution No. 595 – Potter Intent to Annex - Claire Lust, Community Development Director

Council initially approved Resolution No. 589, Potter Intent to Annex, on December 17, 2020. The applicant subsequently circulated a 60% petition and submitted the Potter Petition to Annex to the City. Prior to scheduling the petition to annex public hearing, staff analyzed the issues with additional traffic on County roads necessary to access the annexation area and determined that upgrading the roads to urban standards would better serve the properties. Roads must be in the City Limits in order to be upgraded to urban standards. The applicant and their representative agreed to bring a new intent to annex resolution back to Council, to consider whether to geographically modify the annexation area as permitted under RCW 35A.14.120 prior to moving forward with the petition to annex.

City Council discussion.

MOTION: MOVED TO ACCEPT THE POTTER INTENT TO ANNEX WITH GEOGRAPHICAL MODIFICATION TO INCLUDE ADDITIONAL ADJACENT RIGHT AWAY ALONG SOUTH 10TH WAY, SOUTH 35TH PLACE, AND SOUTH 15TH STREET BETWEEN THE EXISTING CITY LIMITS.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jen Lindsay, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele

3. Motion - Authorization to Submit PWTF Loan Application for Royle Road

City Staff are preparing a Public Works Trust Fund (PWTF) loan application for the final design construction of Royle Road. This proposed project will tie into the improvements that are planned to bid this August and will reconstruct Royle Road from NW Hillhurst Road to S 19th Street. The project will include two 12' lanes with 5' bicycle lanes, left-turn lanes at selected intersections, raised planted medians, and a 6' sidewalk on the East side of Royle Road. The construction will include roadway grading, paving, stormwater, a new 12 inch waterline, utility replacement and relocation, lighting, and landscaping.

MOTION: MOVED TO APPROVE THE APPLICATION FOR A PUBLIC WORKS TRUST FUND LOAN FOR ROYLE ROAD IN THE AMOUNT OF \$10,000,000 AND AUTHORIZE THE CITY MANAGER TO TAKE ALL STEPS NECESSARY TO COMPLETE THE LOAN APPLICATION.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele

PUBLIC COMMENT

None received.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Lindsay - Attended City Manager briefing.

Council Member Aichele - Attended SW WA equity coalition session, chamber of commerce meeting.

Council Member Wells - Attended City Manager briefing, First Saturday event brought lots of people to town.

Council Member Onslow - Attended and helped with 4th of July event festivities.

Council Member Lindsay - Had an idea for "run through the sprinklers in the park", thanked City Manager and staff for quickly putting this together for citizens at Davis Park.

Mayor

City Manager

City Manager Steve Stuart - Grand opening and ribbon cutting ceremony for the library is tomorrow.

Community Development Claire Lust - Community Development update report provided.

Deputy City Manager Lee Knottnerus - City event update provided.

Public Works Director Bryan Kast - 51st roundabout update, CDBG project update.
Police Chief John Brooks - National Night out event update, lateral Police officer hire update.

ADJOURN - [7:37 PM](#)

Julie Ferriss, City Clerk

Don Stose, Mayor

Attachment: 07-08-2021 (Approval of Minutes)

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: July 22, 2021

ITEM:

AGENDA ITEM TITLE: Motion - Approval of the Crossing Phase 3 Final Plat

GOVERNING LEGISLATION:

RCW 36.70A

PREVIOUS COUNCIL ACTION TAKEN:

None.

SUMMARY/BACKGROUND:

The Ridgefield Hearing Examiner approved the Ridgefield Crossing mixed use master plan and preliminary subdivision plat on July 27, 2018, as PLZ-17-0129. Ridgefield Crossing includes three residential phases with a total of 133 single-family attached lots. The subject final plat, The Crossing Phase 3, was formerly known as Ridgefield Crossing Phase A.

The applicant proposes to subdivide the 4.4-acre site with Assessor's #986052944 into 45 single-family attached (townhouse) residential lots. The lots range from 1,759 square feet (Lot 22) to 4,259 square feet (Lot 13), consistent with the lot sizes approved through the Ridgefield Crossing mixed use master plan and preliminary subdivision plat. The average lot size is 2,414 square feet. The townhouses will be grouped in sets of two, three, or four units.

BUDGET/FINANCIAL IMPACTS:

Tax revenue from 45 new single-family residential lots.

ACTION OR MOTION:

To approve the final plat: "I move to approve the Ridgefield Crossing Phase 3 final plat as presented."

STAFF CONTACT: Claire Lust, Community Development Director

ATTACHMENTS: PLZ-20-0048 The Crossing Phase 3 Final Plat_Staff Report_07222021
(PDF)

21-086-FINAL-PLAT-SHEET 1 (PDF)

21-086-FINAL-PLAT-SHEET 2 (PDF)

21-086-FINAL-PLAT-SHEET 3 (PDF)



COMMUNITY DEVELOPMENT DEPARTMENT

230 Pioneer Street | PO Box 608 | Ridgefield, WA 98642
(360) 887-3557 | Fax: (360) 887-0861 | www.ci.ridgefield.wa.us

The Crossing Phase 3 Final Plat

Staff Report

File No. PLZ-21-0048

July 22, 2021

I. Basic Facts

Application date: On May 19, 2021, the City received an application for final plat approval for The Crossing Phase 3 (45 single-family attached residential lots).

Applicant/ Property Owner: Dan Friesen, Cedars Construction LLC. 4660 NE 77th Ave Ste #200 / Vancouver, WA 98662. Contact: 360.607.1323, dan@romanocs.com

Applicant's Representative: Jaima Johnson, Deanna Haake, Krista Harrington, Fidelity National Title. 655 W Columbia Way Ste #200 / Vancouver, WA 98660. Contact: 360.980.0124, builderdev@fnf.com

Property Information: No address. RIDGEFIELD CROSSING MX PH1 PTN TRACT A 312061, Assessor's #986052944, 4.4 acres.

Zoning: Commercial Regional Business (CRB), Ridgefield Mixed Use Overlay (RMUO)

Comprehensive Plan: General Commercial (GC),

Compliance: The proposed plat complies with the applicable provisions in the Ridgefield Municipal Code Title 18 and the Ridgefield Urban Area Comprehensive Plan.

Council date: July 22, 2021

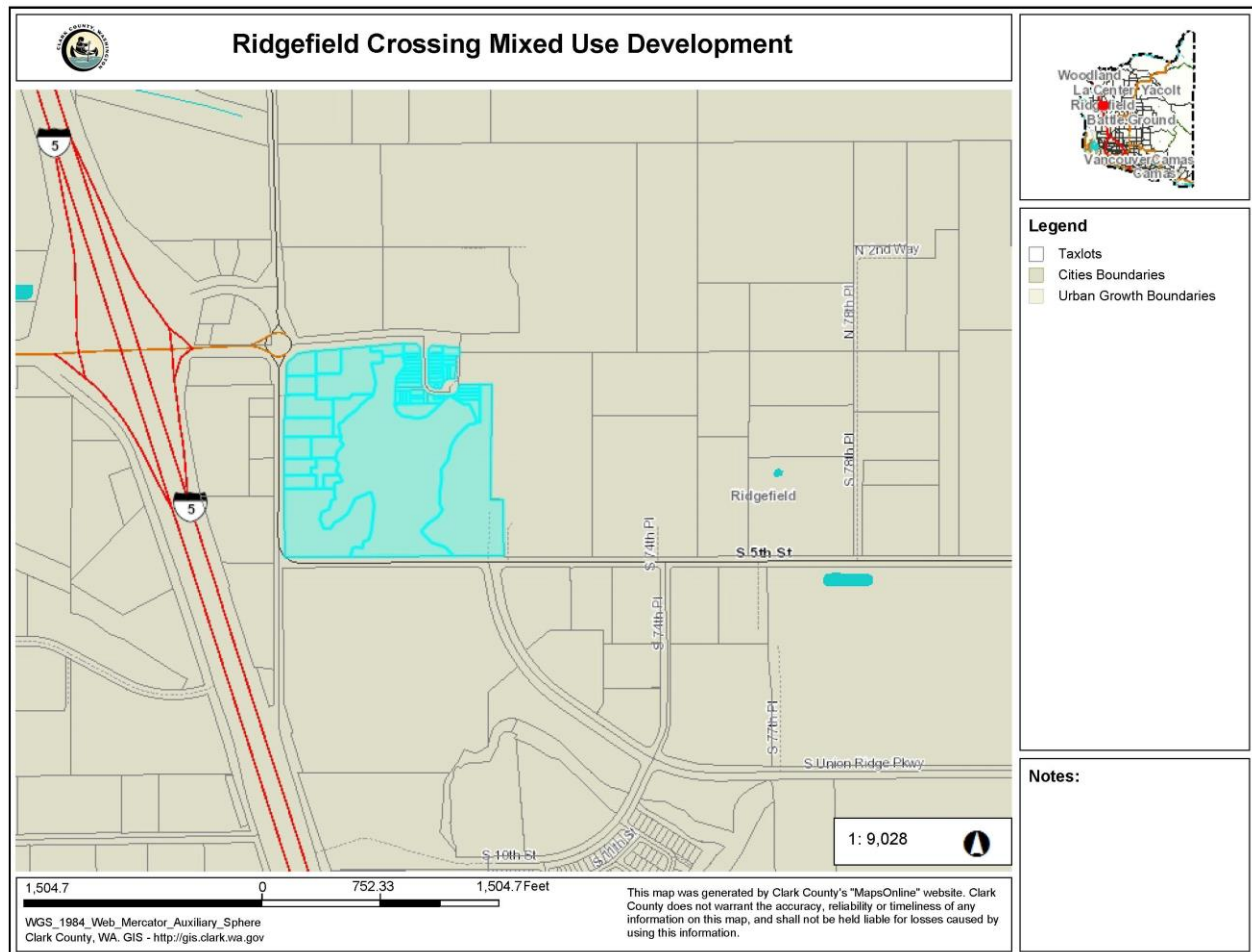
II. Documents Received

- A. Master land use application
- B. Final plat checklist
- C. Final plat sheets
- D. Lot calculations
- E. Legal description
- F. Narrative
- G. CC&Rs
- H. Survey review memos and redlines
- I. Revised materials as required by staff

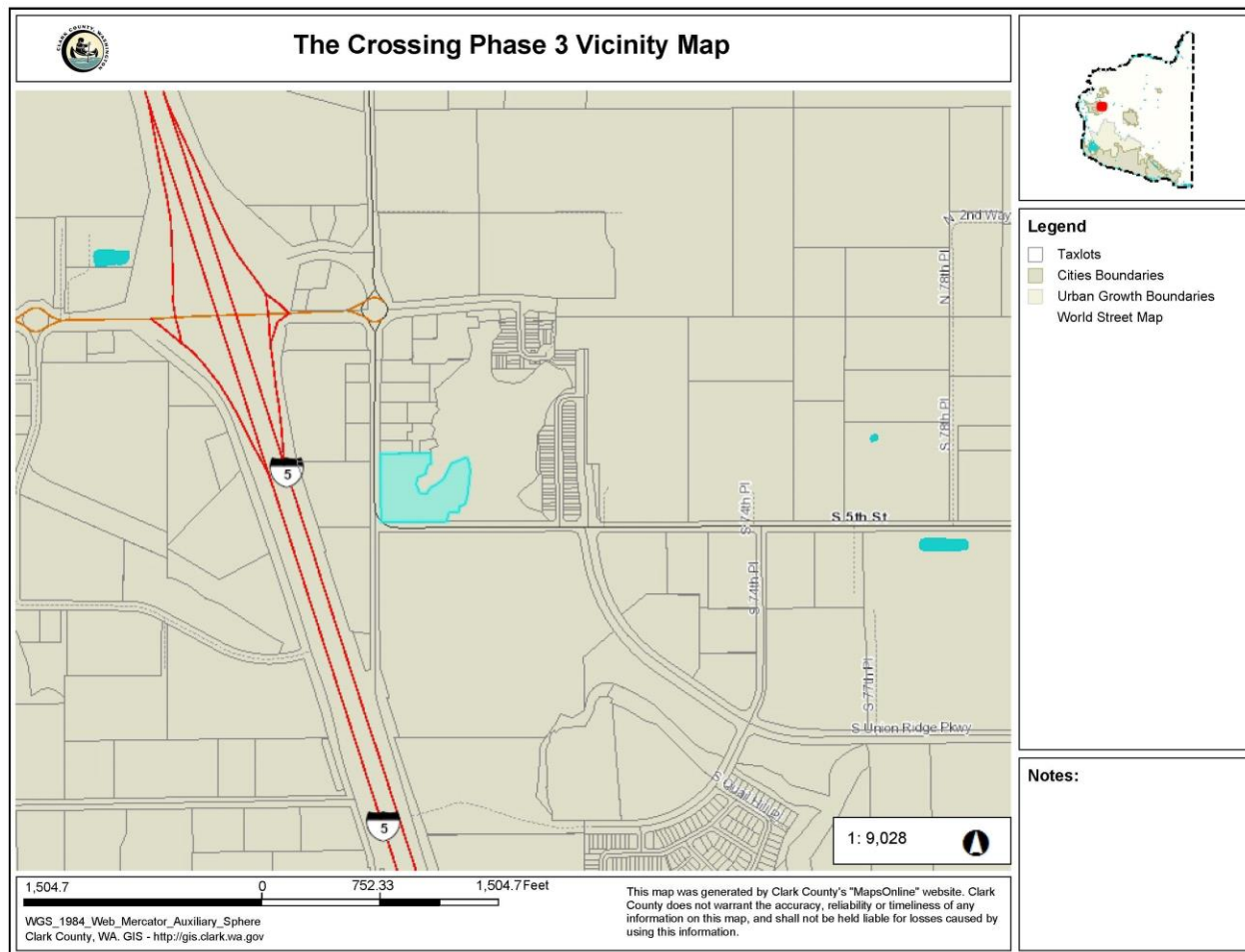
III. Background and Proposal

The Ridgefield Hearing Examiner approved the Ridgefield Crossing mixed use master plan and preliminary subdivision plat on July 27, 2018, as PLZ-17-0129. Ridgefield Crossing includes three residential phases with a total of 133 single-family attached lots. The subject final plat, The Crossing Phase 3, was formerly known as Ridgefield Crossing Phase A.

Ridgefield Crossing Location



The Crossing Phase 3 Location



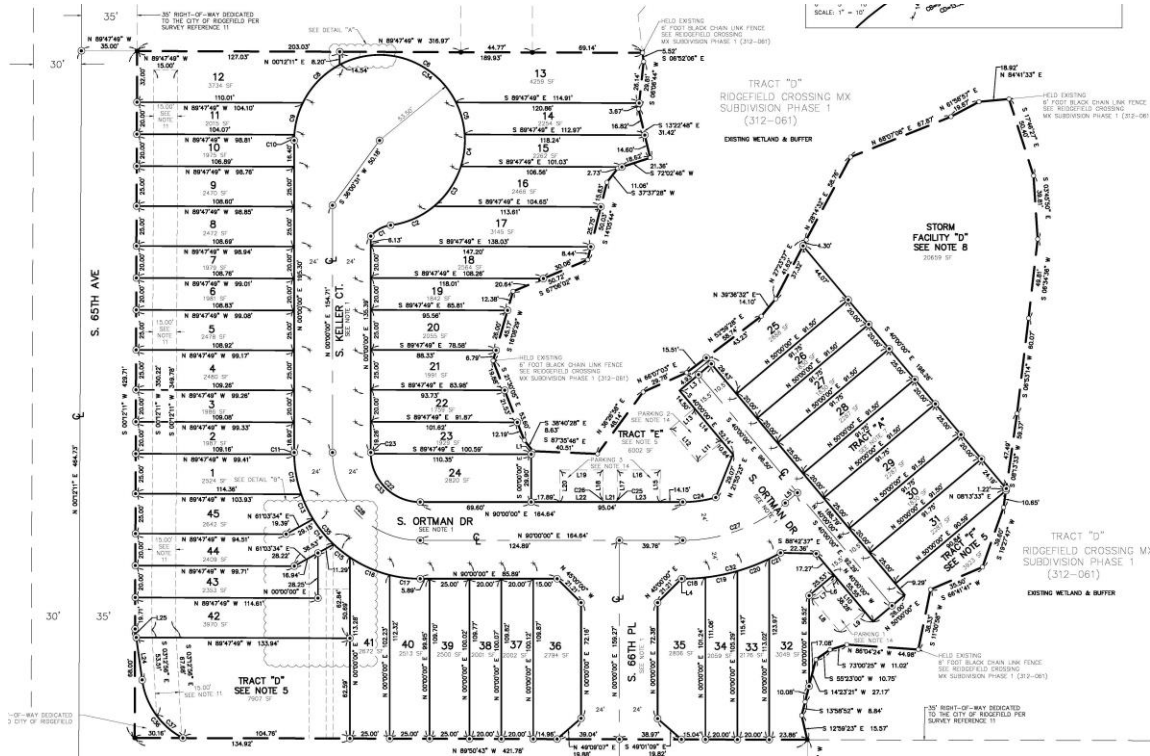
The applicant proposes to subdivide the 4.4-acre site with Assessor's #986052944 into 45 single-family attached (townhouse) residential lots. The lots range from 1,759 square feet (Lot 22) to 4,259 square feet (Lot 13), consistent with the lot sizes approved through the Ridgefield Crossing mixed use master plan and preliminary subdivision plat. The average lot size is 2,414 square feet. The townhouses will be grouped in sets of two, three, or four units.

The site is accessed from S 5th Street at S 66th Place. Internal public streets provide access to each of the lots in Phase 3.

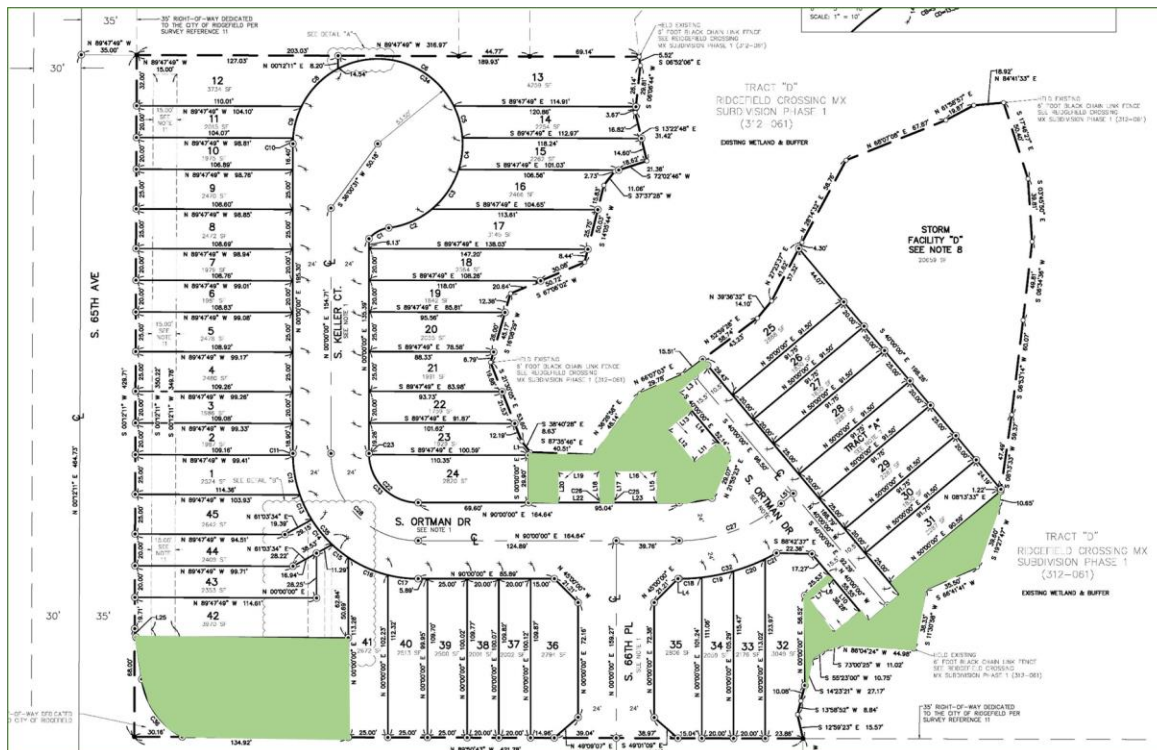
The Crossing Phase 3 contains three shared parking areas with twelve total spaces to be owned and maintained by the HOA. Storm Facility D is to be owned and maintained by the HOA, with an easement for access and inspection granted to the City via Tract A, which is also private. A 15-foot private storm easement to be maintained by the HOA with an access and inspection easement to the City is located across the eastern portion of Lot 42 and Tract D. A 15-foot private storm easement to be maintain by individual lot owners with an access and inspection easement to the City is located across the western portion of Lots 1-12, 42-45, and Tract D. Lots 42 and 43 are responsible for the maintenance of a 20-foot private access easement.

Tracts D (7,907 sf), E (6,002 sf), and F (3,923 sf) are open space areas to be owned and maintained by the HOA. These open space areas are accessible by streets and sidewalks.

The Crossing Phase 3 Layout (full plan set included as attachment)



The Crossing Phase 3 Open Space



The purpose of this review is to consider whether the applicant has met the conditions of approval from the preliminary plat approval, the Development Agreement, the Ridgefield Development Code, the Ridgefield Urban Area Comprehensive Plan, and the City Engineering Standards for Public Works. Staff evaluated the final plat materials provided and offer the following combined comments.

IV. Survey Review

Gray & Osborne, Inc. confirmed that the applicant has addressed all survey comments on July 13, 2021.

V. Engineering Review

All private improvements are complete. A bond for 120% of the cost of all incomplete public improvements is required. The applicant submitted a cost estimate for remaining public improvements totaling \$68,421.00. The City Engineer issued a performance bond letter on June 30, 2021 identifying a bond amount of \$82,105.20. The applicant has submitted the performance bond.

Staff finds that the applicant has addressed all other applicable conditions of approval from the preliminary plat and all other engineering comments.

VI. Land Use Review

Land use condition of approval A.20 from the Ridgefield Crossing final order, PLZ-17-0129, requires submittal of CC&Rs prior to final plat approval. The applicant submitted draft CC&Rs for review by the City Attorney on June 28, 2021, and the City Attorney approved the CC&Rs on June 30, 2021.

Note 1 on the final plat identifies the public roads dedicated to the City with the plat, but does not list S Keller Court. As a **condition of approval**, the applicant shall include S Keller Court in Note 1 prior to obtaining city signatures on final plat mylar.

Note 3 on the final plat includes the extraneous phrase, “prior to Council”. As a **condition of approval**, the applicant shall remove “prior to Council” from Note 3 prior to obtaining city signatures on the final plat mylar.

Staff finds that the applicant has addressed all other applicable conditions of approval from the preliminary plat and all other land use comments.

VII. Recommendation

Staff recommends City Council **APPROVE** The Crossing Phase 3 Final Plat subject to the following **conditions of approval**:

1. Prior to obtaining city signatures on the final plat mylars, the applicant shall include S Keller Court in Note 1.
2. Prior to obtaining city signatures on the final plat mylars, the applicant shall remove “prior to Council” from Note 3.
3. The applicant shall submit mylars for signature containing the signature and seal of the surveyor of record (Certification of Subdivision Platting, see RDC 18.620.120.L) and the signatures of all parties

having an ownership interest in the land for purposes of dedication (Dedication of Subdivision, see RDC 18.620.120.M).

4. The applicant shall record the final plat with the Clark County Auditor's Office within thirty (30) calendar days of City signatures on the face of the Mylar.
5. The applicant shall submit three (3) full-sized copies and one (1) 11-inch by 17-inch copy of the recorded plat and all associated written documents within thirty (30) calendar days of City signatures on the face of the Mylar.
6. Prior to engineering acceptance, the applicant shall install correct street signs based on the street and addressing information included at the end of this report.

Reviewed by:

Eric Eisemann, Consulting Planner. E.eisemann@e2landuse.com, 360.750.0038

Brenda Howell, City Engineer. Brenda.howell@ci.ridgefield.wa.us, 360.857.5022

Signed:



Claire Lust, Community Development Director

July 19, 2021

The Crossing Phase 3 Addressing

Address numbers ascend from north to south and west to east. Address notices will be sent to service providers following final plat approval. Correct street signs must be installed prior to engineering acceptance. Please ensure that street signs are ordered based on the following:

Lot #	Address	Lot #	Address
S Keller Court		S Ortman Drive	
West (odd) side of street		North (even) side of street	
12	321	Tract E	6600
11	323	25	6602
10	325	26	6604
9	327	27	6606
8	329	28	6608
7	331	Tract A	6610
6	333	29	6612
5	335	30	6614
4	401	31	6616
3	403	South (odd) side of street	
2	405	41	6535
1	407	40	6537
45	409	39	6539
44	411	38	6541
43	413	37	6543
42	415	36	6545
Tract D	417	35	6601
East (even) side of street		34	6603
13	322	33	6605
14	324	32	6607
15	326	Tract F	6609
16	328		
17	330		
18	332		
19	334		
20	336		
21	402		
22	404		
23	406		
24	408		

NOTES:

- 1) THE FOLLOWING PUBLIC ROADS ARE DEDICATED TO THE CITY OF RIDGEFIELD WITH THIS PLAT S. 66TH STREET AND S. ORTMAN DRIVE.
- 2) IMPACT FEES AND SYSTEM DEVELOPMENT CHARGES SHALL BE ASSESSED BASED ON FEE SCHEDULES IN EFFECT AT THE TIME OF BUILDING PERMIT ISSUANCE.
- 3) CITY OF RIDGEFIELD FINAL PLAT NUMBER "PLZ-21-0048" PRIOR TO COUNCIL.
- 4) ANY MODIFICATION TO PROPERTY LINE SETBACKS MAY BE PROCESSED THROUGH AN ADMINISTRATIVE ADJUSTMENT OR A VARIANCE AS REFERENCED IN THE CITY OF RIDGEFIELD DEVELOPMENT CODE AS AN ALTERNATIVE TO A RE-PLAT PROCESS.
- 5) TRACTS "D", "E" AND "F" ARE OPEN SPACE AREAS TO BE OWNED AND MAINTAINED BY THE THE HOMEOWNERS ASSOCIATION FOR THE CROSSING OWNERS ASSOCIATION (HOA).
- 6) PURSUANT TO RCW 27.53.060 IT IS UNLAWFUL TO REMOVE OR ALTER ANY ARCHAEOLOGICAL RESOURCE OR SITE WITHOUT HAVING OBTAINED A WRITTEN PERMIT FROM THE WASHINGTON STATE OFFICE OF ARCHAEOLOGY AND HISTORIC PRESERVATION; UPON ANY DISCOVERY OF POTENTIAL OR KNOWN ARCHAEOLOGICAL RESOURCES AT THE SUBJECT SITE PRIOR TO OR DURING ON-SITE CONSTRUCTION, THE DEVELOPER, CONTRACTOR, AND/OR ANY OTHER PARTIES INVOLVED IN THE CONSTRUCTION SHALL IMMEDIATELY CEASE ALL ON-SITE CONSTRUCTION, SHALL ACT TO PROTECT THE POTENTIAL OR KNOW HISTORICAL AND CULTURAL RESOURCES AREA FROM OUTSIDE INTRUSION AND SHALL NOTIFY, WITHIN A MAXIMUM PERIOD OF TWENTY-FOUR DAYS FROM THE TIME OF DISCOVERY, THE CITY OF RIDGEFIELD COMMUNITY DEVELOPMENT.
- 7) TRACT "A" IS A 20' PRIVATE STORM EASEMENT AND ACCESS EASEMENT TO TRACT "D", WITH AN INGRESS, EGRESS AND INSPECTION EASEMENT GRANT TO THE CITY OF RIDGEFIELD WITH THIS PLAT. TO BE MAINTAINED BY THE HOME OWNER ASSOCIATION FOR THE CROSSING OWNERS ASSOCIATION (H.O.A.).
- 8) STORM FACILITY "D" IS A PRIVATE STORM FACILITY TO BE OWNED AND MAINTAINED BY THE HOMEOWNERS ASSOCIATION FOR THE CROSSING OWNERS ASSOCIATION (HOA), WITH AN EASEMENT GRANTED TO THE CITY OF RIDGEFIELD FOR INGRESS, EGRESS AND INSPECTION.
- 9) ARCHITECTURAL DESIGN APPROVAL FROM THE CITY OF RIDGEFIELD IS REQUIRED FOR ALL SINGLE-FAMILY HOMES. IT IS THE RESPONSIBILITY OF THE DEVELOPER/BUILDER TO OBTAIN DESIGN APPROVAL FOR EACH HOME, INCLUDING MODEL HOMES, PRIOR TO THE SALE OR ADVERTISEMENT FOR SALE OF THE HOME. ARCHITECTURAL STANDARDS.ALL DWELING SHALL PROVIDE:

I. A MINIMUM THREE DESIGN FEATURES LISTED IN RDC 18.220.065.B (1), WITH AT LEAST TWO OF THESE FEATURES SUBSTANTIALLY DIFFERENT FROM THE FEATURES ON ABUTTING UNITS; AND

II. A MINIMUM 100 SQUARE FEET COVERED DECK OR PATIO.
- 10) ALL BUILDING OR STRUCTURES REQUIRING A BUILDING PERMIT SHALL INDICATE COMPLIANCE WITH THE FOLLOWING LOT DIMENSIONAL STANDARDS OF 18.235.060 F.
- 11) 15' PRIVATE STORM EASEMENT TO BE MAINTAINED BY INDIVIDUAL LOT OWNER WITH INSPECTION EASEMENT GRANTED TO THE CITY OF RIDGEFIELD WITH THIS PLAT, AND THE HOMEOWNER ASSOCIATION FOR THE CROSSING OWNERS ASSOCIATION (H.O.A.).
- 12) 15' SANITARY SEWER EASEMENT GRANTED TO CLARK REGIONAL WASTEWATER DISTRICT FOR INGRESS, EGRESS, INSPECTION AND MAINTENANCE WITH THIS PLAT.
- 13) 20' PRIVATE ACCESS EASEMENT FOR INGRESS EGRESS AND UTILITIES FOR LOT 43. THE 20' ACCESS EASEMENT WILL BE MAINTAINED BY LOTS 43 AND 42 EQUALLY.
- 14) PARKING SPACES 1, 2 AND 3 ARE TO BE OWNED AND MAINTAINED BY THE HOMEOWNER ASSOCIATION FOR THE CROSSING OWNERS ASSOCIATION (HOA). PARKING SPACE 1 CONTAINS 3 PARKING SPACES. AND PARKING SPACE 2 CONTAINS 3 PARKING SPACES. AND PARKING SPACE 3 CONTAINS 6 PARKING SPACES.
- 15) IN ADDITION TO THE OFF STREET PARKING SPACES PROVIDED IN PARKING SPACES 1, 2 AND 3 (SEE PLAT NOTE 14), TWO OFF-STREET PARKING SPACES ARE REQUIRED FOR EACH INTERIOR UNIT, AND FOUR OFF STREET PARKING SPACES ARE REQUIRED FOR EACH END UNIT.
- 16) 15' PRIVATE STORM EASEMENT TO BE MAINTAINED BY THE HOMEOWNER ASSOCIATION FOR THE CROSSING OWNERS ASSOCIATION (H.O.A.), AND A EASEMENT GRANTED TO THE CITY OF RIDGEFIELD FOR THE INGRESS, EGRESS AND INSPECTION.
- 17) FENCING SHALL COMPLY WITH ALL STANDARDS OF RDC 18.235.060P AND 18.740 INCLUDING BUT NOT LIMITED TO:

A) NEW CHAIN LINK FENCE ADJACENT TO PROPOSED OPEN SPACE SHALL BE SCREENED OR CHANGED TO ALTERNATE FENCE TYPE AND OPEN SPACES SHALL MEET THE STANDARDS OF THIS SECTION.

B) ALL PROPOSED AND FUTURE FENCES SHALL COMPLY WITH THE MATERIAL REQUIREMENTS OF RDC 18.235.060.P.1, INCLUDING COMPATIBILITY WITH THE OVERALL BUILDING DESIGN, AND WOOD, VINYL, PLYWOOD, AND COMPOSITE SHEETING FENCE ARE NOT PERMITTED.

C) FENCES ON S 65TH AVENUE AND S 5TH STREET SHALL BE LIMITED TO A MAXIMUM OF 3.5 FEET (42 INCHES) TALL ALONG THE REAR YARDS WITH INDIVIDUAL GATES TO THE FRONTING SIDEWALK AND CONSTRUCTED OF WROUGHT IRON OR LIKE MATERIAL WITH AN EQUIVALENT AMOUNT OF OPENNESS.

D) RESIDENTIAL UNITS ABUTTING S 5TH STREET OR S 65TH AVENUE SHALL INCLUDE THE FLOWING FEATURES OF THE FACADE FACING THESE STREETS:

ARCHITECTURAL STANDARDS.

I. A MINIMUM THREE DESIGN FEATURES LISTED IN RDC 18.220.065.B(1), WITH AT LEAST TWO OF THESE FEATURES SUBSTANTIALLY DIFFERENT FROM THE FEATURES ON ABUTTING UNITS; AND

II. A MINIMUM 100 SQUARE FOOT COVERED DECK OR PATIO.

PERIMETER DESCRIPTION:

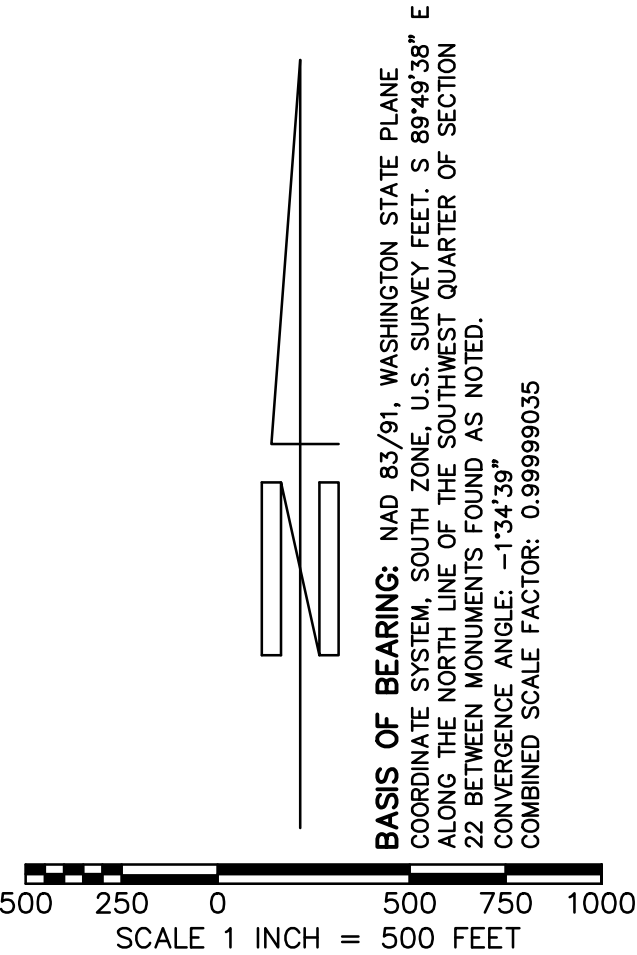
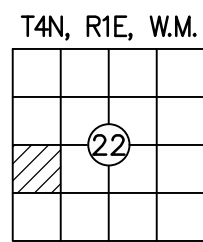
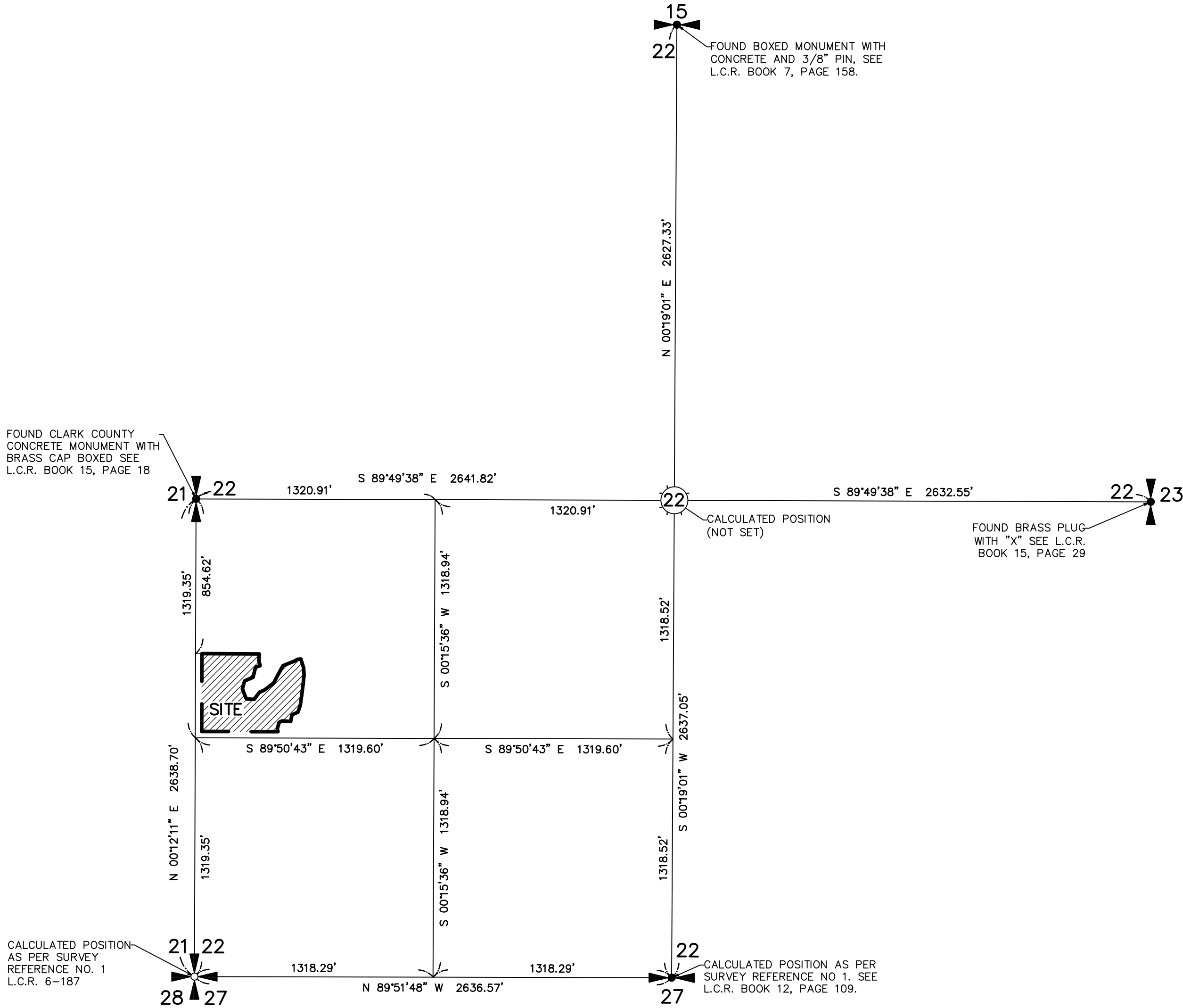
A TRACT OF LAND BEING IN TRACT "A" OF "RIDGEFIELD CROSSING MX SUBDIVISION PHASE 1" ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK 312 OF PLATS AT PAGE 061 RECORDS OF CLARK COUNTY, WASHINGTON, IN A PORTION OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 4 NORTH, RANGE 1 EAST, WILLAMETTE MERIDIAN, CLARK COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

ALL OF TRACT "A" OF SAID "RIDGEFIELD CROSSING MX SUBDIVISION PHASE 1":
CONTAINING 4.398 ACRES MORE OR LESS.

TOGETHER WITH AND SUBJECT TO EASEMENTS, RESERVATIONS, COVENANTS AND RESTRICTIONS APPARENT OR OF RECORD.

18.235.060F DIMENSIONAL STANDARDS	
	RESIDENTIAL USES
MAX. HEIGHT	3 STORIES UP TO 45 FEET OR 4 STORIES IF FIRST FLOOR IS USED FOR PARKING WITH NO RESIDENTIAL UNITS
MINIMUM FRONT AND STREET SIDE YARD SETBACK	10 FEET
MAXIMUM STREET SIDE YARD SETBACK	20 FEET
MAXIMUM FRONT YARD SETBACK	25 FEET
MINIMUM SIDE YARD SETBACK	5 FEET, OR 0 FEET FOR ATTACHED SINGLE FAMILY RESIDENTIAL USE
MIN. REAR SETBACK	5 FEET
MINIMUM , RESIDENTIAL GARAGE SETBACK FOR GARAGE ORIENTED TOWARDS THE FRONT OR STREET SIDE PROPERTY LINE, AS MEASURED FROM THE PROPERTY LINE.	18 FEET
MINIMUM RESIDENTIAL GARAGE SETBACK FOR GARAGES ORIENTED TOWARDS A REAR ALLEY.	0 FEET
MAX. BUILDING COVERAGE	65%
MAX. IMPERVIOUS SURFACE COVERAGE	75%

THE DIMENSIONAL STANDARD TABLE IS INTENDED TO IMPOSE THESE REQUIRED DIMENSIONAL STANDARDS IN PERPETUITY AND VEST THEM AGAINST FUTURE CITY CODE CHANGES



UTILITY AND SIDEWALK EASEMENT:

AN EASEMENT IS HEREBY RESERVED UNDER AND UPON ALL TRACTS AND THE EXTERIOR SIX (6) FEET ON ALL BOUNDARY LINES OF THE LOTS ADJACENT TO PUBLIC AND PRIVATE ROADS AND TRACTS FOR THE INSTALLATION, CONSTRUCTION, RENEWING, OPERATING AND MAINTAINING ELECTRIC, TELEPHONE, TV, CABLE, WATER AND SANITARY SEWER SERVICES. ALL LOTS CONTAINING PADMOUNT TRANSFORMERS ARE SUBJECT TO MINIMUM CLEARANCES AS DEFINED BY CLARK PUBLIC UTILITIES CONSTRUCTION STANDARDS. ALSO, A SIDEWALK EASEMENT, AS NECESSARY TO COMPLY WITH ADA SLOPE REQUIREMENTS, SHALL RESERVED UPON THE EXTERIOR SIX (6) FEET ALONG THE FRONT BOUNDARY LINES OF ALL LOTS AND TRACTS ADJACENT TO PUBLIC STREETS.

MINISTER AND GLAESER SURVEYING, INC. MAKES NO WARRANTIES AS TO MATTERS OF UNWRITTEN TITLE SUCH AS ADVERSE POSSESSION, ACQIESCENCE, ESTOPPLE, ETC.

A FIELD TRAVERSE WAS PERFORMED USING A THREE SECOND TOTAL STATION. THE FIELD TRAVERSE MET THE MINIMUM STANDARDS FOR SURVEYS AS DESIGNATED IN WAC 332-130-090. ALL CORNERS NOTED AS FOUND WERE VISITED ON 08-28-19.

DEDICATION:

KNOW ALL MEN BY THESE PRESENTS THAT WE THE UNDERSIGNED OWNERS OF THE TRACT OF LAND ABOVE DESCRIBED HAVE CAUSED THE SAME TO BE PLATED ACCORDING TO THE PLAT HERETO ANNEXED, SAME TO BE KNOWN AS "THE CROSSING PHASE THREE", AND HEREBY DEDICATE THE STREETS AND EASEMENTS AS SHOWN THEREON TO THE PUBLIC USE FOREVER, AND DO HEREBY WAIVE ALL CLAIMS FOR DAMAGES AGAINST ANY GOVERNMENTAL AUTHORITY WHICH MAY BE OCCASIONED TO THE ADJACENT LAND BY THE ESTABLISHED CONSTRUCTION, DRAINAGE AND MAINTENANCE OF SAID STREETS AND EASEMENTS.

OWNER: _____
SIGNED _____ DATE _____

SURVEY REFERENCES:

- 1) D.DENNY SURVEY BOOK 48 PAGE 199
- 2) MINISTER SURVEY BOOK 40 PAGE 177
- 3) RENTON SURVEY BOOK 63 PAGE 008
- 4) D.DENNY SURVEY BOOK 50 PAGE 191
- 5) RENTON SURVEY BOOK 60 PAGE 98
- 6) UNION RIDGE PHASE 2 BOOK 311 PAGE 467
- 7) MINISTER SURVEY BOOK 40 PAGE 100
- 8) BETHJE SURVEY BOOK 51 PAGE 14
- 9) HILL UNRECORDED SURVEY BOOK "BB" PAGE 54
- 10) HILL UNRECORDED SURVEY BOOK "CC" PAGE 74
- 11) RIDGEFIELD CROSSING MX SUBDIVISION PHASE 1 BOOK 312 PAGE 061
- 12) THE CROSSING BOOK 312 PAGE 84
- 13) THE CROSSING PHASE TWO BOOK 312 PAGE 122

DEED REFERENCE:

TRACT "A" OF RIDGEFIELD
CROSSING MX SUBDIVISION
PHASE 1 BOOK 312 PAGE 061

LEGEND:

- INDICATES MONUMENT FOUND AS NOTED
- INDICATES RECORD DATA
- L.C.R. INDICATES LAND CORNER RECORD

ACKNOWLEDGMENT:

STATE OF _____
COUNTY OF _____

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT DAVID ALLAN DENNY IS THE PERSON WHO APPEARED BEFORE ME, AND SAID PERSON ACKNOWLEDGED THAT (HE/SHE) SIGNED THIS INSTRUMENT AND ACKNOWLEDGED IT TO BE (HIS/HER) FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES MENTIONED IN THE INSTRUMENT.

WITNESS MY HAND AND SEAL HERETO AFFIXED ON THIS ____ DAY OF _____, 20____.

SIGNED _____
NOTARY PUBLIC IN AND FOR THE STATE OF _____,
RESIDING IN _____,
MY COMMISSION EXPIRES _____,
PRINT NOTARY NAME _____

ACKNOWLEDGMENT:

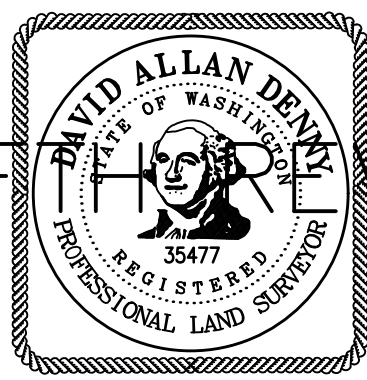
STATE OF _____
COUNTY OF _____

SIGNED OR ATTESTED BEFORE ME ON _____ BY _____
MANAGER OF _____ LLC, A WASHINGTON LIMITED LIABILITY COMPANY

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT _____ IS THE PERSON WHO APPEARED BEFORE ME, AND SAID PERSON ACKNOWLEDGED THAT (HE/SHE) SIGNED THIS INSTRUMENT AND ACKNOWLEDGED IT TO BE (HIS/HER) FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES MENTIONED IN THE INSTRUMENT.

WITNESS MY HAND AND SEAL HERETO AFFIXED ON THIS ____ DAY OF _____, 20____.

SIGNED _____
NOTARY PUBLIC IN AND FOR THE STATE OF _____,
RESIDING IN _____,
MY COMMISSION EXPIRES _____,
PRINT NOTARY NAME _____



6-25-21

THE CROSSING PHASE
THREE

PRELIMINARY APPROVED AS RIDGEFIELD
CROSSING MX SUBDIVISION PHASE "A"
BEING TRACT "A" OF RIDGEFIELD CROSSING MX
SUBDIVISION PHASE 1 (312-061) IN A PORTION
OF THE
NW 1/4 OF THE SW 1/4 OF SECTION 22
T. 4 N., R. 1 E., W.M.
CITY OF RIDGEFIELD
CLARK COUNTY, WASHINGTON
SHEET 1 OF 3

CITY PUBLIC WORKS DIRECTOR

CITY PUBLIC WORKS DIRECTOR _____ DATE _____

CITY COMMUNITY DEVELOPMENT DIRECTOR

CITY COMMUNITY DEVELOPMENT DIRECTOR _____ DATE _____

CITY ENGINEER:

CITY OF RIDGEFIELD ENGINEER _____ DATE _____

CITY MAYOR:

APPROVED AND ACCEPTED BY THE CITY COUNCIL OF RIDGEFIELD, COUNTY OF CLARK
STATE OF WASHINGTON, THIS ____ DAY OF _____, 20____.

MAYOR, CITY OF RIDGEFIELD

ATTESTED BY: _____
CITY CLERK

ASSESSOR:

THIS PLAT MEETS THE REQUIREMENTS OF RCW 58.17.170, LAWS OF WASHINGTON, 1981,
TO BE KNOWN AS _____ THE CROSSING PHASE THREE

COUNTY ASSESSOR _____ DATE _____

AUDITOR'S CERTIFICATE:

FILED FOR RECORD THIS ____ DAY OF _____, 20____ AT ____ AM/PM
IN BOOK _____ OF PLATS, AT PAGE _____

CLARK COUNTY AUDITOR

AUDITOR'S FILE NUMBER _____

SURVEYOR'S CERTIFICATE:

I, DAVID A. DENNY, A PROFESSIONAL SURVEYOR, DO HEREBY CERTIFY THAT THIS PLAT OF "THE CROSSING PHASE THREE" CORRECTLY REPRESENTS A SURVEY AND SUBDIVISION OF SECTION 22, TOWNSHIP 4 NORTH, RANGE 1 EAST, WILLAMETTE MERIDIAN, MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE SURVEY RECORDING ACT, AND THE WASHINGTON UNIFORM COMMON INTEREST OWNERSHIP ACT; THAT THE DISTANCES, COURSES, AND ANGLES ARE SHOWN HEREON CORRECTLY AND THAT MONUMENTS AND LOT CORNERS HAVE BEEN SET ON THE GROUND AS SHOWN ON THE PLAT.

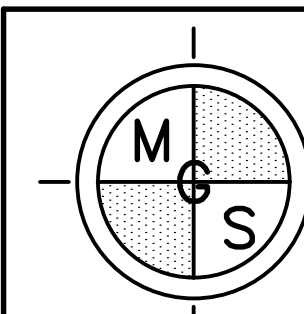
DAVID ALLAN DENNY, PROFESSIONAL LAND SURVEYOR,
PLS NO. 35477

02-24-21
DATE

DECLARANT DECLARATION:

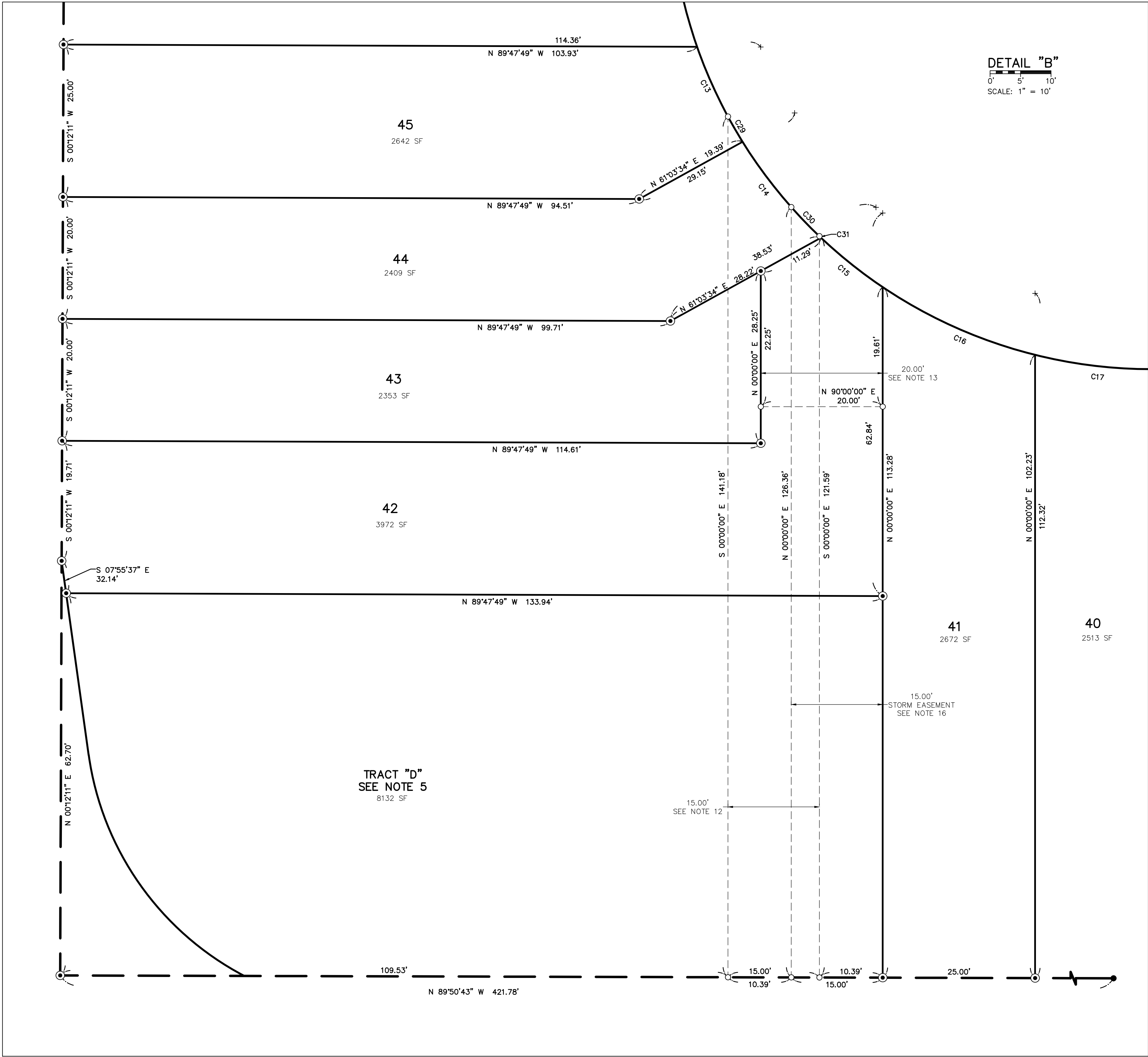
THE UNDERSIGNED OWNER OR OWNERS OF THE INTEREST IN THE REAL ESTATE DESCRIBED HEREIN HEREBY DECLARE THIS MAP AND DEDICATE THE SAME FOR A COMMON INTEREST COMMUNITY NAMED "THE CROSSING OWNERS ASSOCIATION, A HOMEOWNERS ASSOCIATION, AS THAT TERM IS DEFINED IN THE WASHINGTON UNIFORM COMMON INTEREST OWNERSHIP ACT, SOLELY TO MEET THE REQUIREMENTS OF THE WASHINGTON UNIFORM COMMON INTEREST OWNERSHIP ACT AND NOT FOR ANY PUBLIC PURPOSE. THIS MAP AND ANY PORTION THEREOF IS RESTRICTED BY LAW AND THE DECLARATION FOR THE CROSSING PHASE THREE, RECORDED UNDER CLARK COUNTY RECORDING NO. _____

BY: PRINTED _____ SIGNED _____ TITLE _____ DATE _____



MINISTER-GLAESER
SURVEYING INC.
2200 E. EVERGREEN BLVD.
VANCOUVER, WA 98661
(360) 694-3313

JOB NO. 21-086
DATE: 06-25-21
CALC BY: DAD
DRAWN BY: AAD
CHECKED BY: DAD
FILE: 21-086



DETAIL "B"
SCALE: 1" = 10'

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 30°01'43" E	2.25'
L3	S 50°00'00" W	26.00'
L4	N 90°00'00" E	0.76'
L5	S 50°00'00" E	10.00'
L6	N 50°00'00" E	20.28'
L7	S 50°00'00" W	20.00'
L8	N 40°00'00" W	27.00'
L9	S 50°00'00" W	20.00'
L10	N 40°00'00" W	27.00'
L11	S 50°00'00" W	20.00'
L12	S 40°00'00" E	27.00'
L13	S 50°00'00" W	20.00'
L14	S 40°00'00" E	27.00'
L15	N 00°12'11" E	20.00'
L16	N 90°00'00" E	27.00'
L17	N 00°12'11" E	18.01'
L18	N 00°12'11" E	17.99'
L19	N 90°00'00" E	27.00'
L20	N 00°12'11" E	20.00'
L21	N 90°00'00" E	5.00'

LINE TABLE		
LINE	BEARING	DISTANCE
L22	N 90°00'00" E	29.01'
L23	N 90°00'00" E	28.99'
L24	S 07°55'37" E	26.79'
L25	S 07°55'37" E	5.35'

CURVE TABLE					
CURVE	RADIUS	DELTA	ARC DIST.	CHORD BEARING	CHORD DIST.
C1	19.50'	42°48'26"	14.57'	S 61°07'08" W	14.23'
C2	53.50'	32°10'54"	30.05'	N 66°25'54" E	29.66'
C3	53.50'	32°39'44"	30.50'	N 34°00'35" E	30.09'
C4	53.50'	21°41'33"	20.26'	N 06°49'56" E	20.13'
C5	53.50'	22°21'28"	20.88'	N 15°11'34" W	20.74'
C6	53.50'	91°29'19"	85.43'	N 72°06'58" W	76.64'
C8	53.50'	35°59'20"	33.60'	S 44°08'43" W	33.06'
C9	53.50'	22°17'40"	20.82'	S 15°00'13" W	20.69'
C10	53.50'	3°51'23"	3.60'	S 01°55'41" W	3.60'
C11	79.00'	0°47'47"	1.10'	S 00°23'53" E	1.10'
C12	79.00'	18°30'22"	25.52'	S 10°02'58" E	25.41'
C13	79.00'	12°33'26"	17.31'	S 25°34'52" E	17.28'
C14	79.00'	14°47'04"	20.38'	S 39°15'07" E	20.33'
C15	79.00'	9°24'43"	12.98'	S 51°21'00" E	12.96'
C16	79.00'	19°56'37"	27.50'	S 66°01'41" E	27.36'
C17	79.00'	14°00'01"	19.30'	S 83°00'00" E	19.26'
C18	124.00'	6°35'45"	14.27'	N 86°42'08" E	14.27'
C19	124.00'	9°26'08"	20.42'	N 78°41'12" E	20.40'
C20	124.00'	9°54'36"	21.45'	N 69°00'51" E	21.42'
C21	124.00'	3°41'45"	8.00'	N 62°12'40" E	8.00'

CURVE TABLE					
CURVE	RADIUS	DELTA	ARC DIST.	CHORD BEARING	CHORD DIST.
C22	31.00'	88°37'36"	47.95'	S 45°41'12" E	43.31'
C23	31.00'	1°22'24"	0.74'	S 00°41'12" E	0.74'
C24	76.00'	15°48'03"	20.96'	N 82°05'59" E	20.89'
C25	2.00'	89°47'49"	3.13'	N 45°06'06" E	2.82'
C26	2.00'	90°12'11"	3.15'	S 44°53'54" E	2.83'
C27	100.00'	40°00'00"	69.81'	N 70°00'00" E	68.40'
C28	55.00'	90°00'00"	86.39'	S 45°00'00" E	77.78'
C29	79.00'	3°28'18"	4.79'	S 30°07'26" E	4.79'
C30	79.00'	4°49'10"	6.64'	S 43°58'13" E	6.64'
C31	79.00'	0°15'51"	0.36'	S 46°30'43" E	0.36'
C32	124.00'	29°38'12"	64.14'	N 75°10'54" E	63.43'
C33	31.00'	90°00'00"	48.69'	S 45°00'00" E	43.84'
C34	53.50'	262°31'21"	245.13'	N 48°44'20" W	80.43'
C35	79.00'	90°00'00"	124.09'	S 45°00'00" E	111.72'
C36	48.50'	54°22'01"	46.02'	S 35°06'38" E	44.31'
C37	48.50'	25°48'28"	21.85'	S 49°23'25" E	21.66'

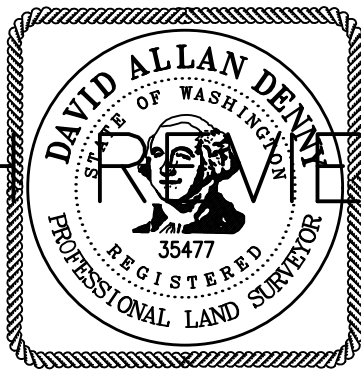
THE CROSSING PHASE THREE

PRELIMINARY APPROVED AS RIDGEFIELD CROSSING MX SUBDIVISION PHASE "A" BEING TRACT "A" OF RIDGEFIELD CROSSING MX SUBDIVISION PHASE 1 (312-061) IN A PORTION OF THE NW 1/4 OF THE SW 1/4 OF SECTION 22 T. 4 N., R. 1 E., W.M. CITY OF RIDGEFIELD CLARK COUNTY, WASHINGTON SHEET 3 OF 3

LEGEND:

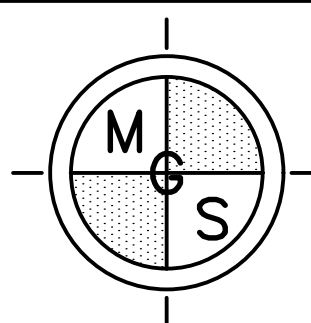
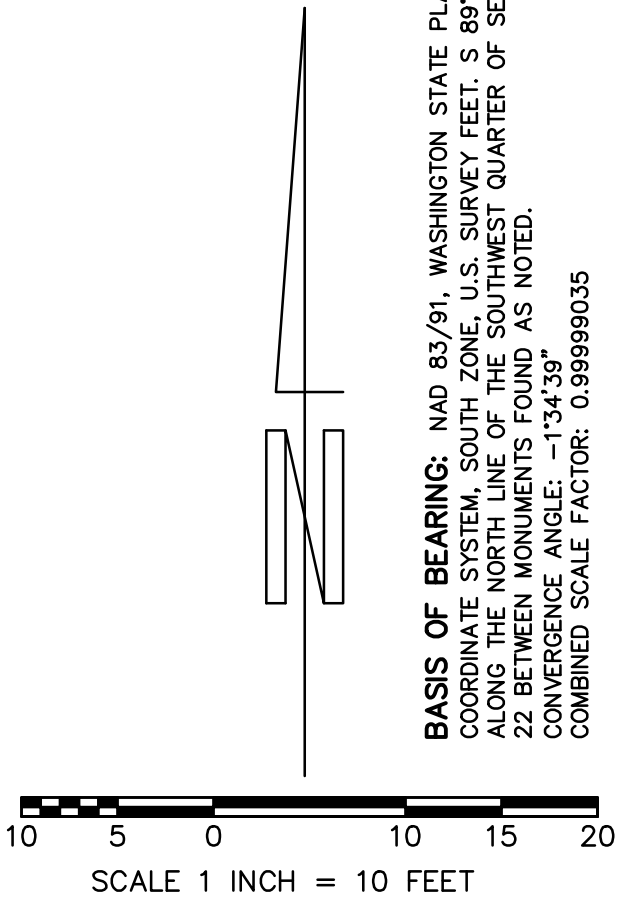
- INDICATES 1/2" x 24" REBAR WITH YELLOW PLASTIC CAP INSCRIBED " D.DENNY 35477", SET
- SF INDICATES SQUARE FEET
- INDICATES ROCK NAIL WITH BRASS WASHER INSCRIBED 35477 SET AT THE EXTENSION OF LOT LINE IN THE CURB, FOR THE PURPOSE OF WITNESS CORNER
- INDICATES CALCULATED POSITION

0399990035
COMBINED SCALE FACTOR:
CONVERGENCE ANGLE: -1°34'39"
22 BETWEEN MONUMENTS FOUND AS NOTED.
SURVEY FEET S 89°48'38" E
NAD 83/91, WASHINGTON STATE PLANE
BASIS OF BEARING:



FIFTH REVIEW

06-25-21



MINISTER-GLAESER SURVEYING INC.
2200 E. EVERGREEN BLVD.
VANCOUVER, WA 98661
(360) 694-3313

JOB NO. 21-086
DATE: 06-25-21
CALC BY: DAD
DRAWN BY: AAD
CHECKED BY: DAD
FILE: 21-086

MINISTER AND GLAESER SURVEYING, INC. MAKES NO WARRANTIES AS TO MATTERS OF UNWRITTEN TITLE SUCH AS ADVERSE POSSESSION, ACQIESCENCE, ESTOPPLE, ETC.

A FIELD TRAVERSE WAS PERFORMED USING A THREE SECOND TOTAL STATION. THE FIELD TRAVERSE MET THE MINIMUM STANDARDS FOR SURVEYS AS DESIGNATED IN WAC 332-130-090. ALL CORNERS NOTED AS FOUND WERE VISITED ON 08-28-19.

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: July 22, 2021

ITEM:

AGENDA ITEM TITLE: A Resolution of the City of Ridgefield, Washington Adopting a Formal Statement of Legislative Intent to Memorialize the Purpose for the 56th and 65th Roundabout Grapes and the Policies and Processes for Use of the Roundabout Grapes

GOVERNING LEGISLATION:

N/A

PREVIOUS COUNCIL ACTION TAKEN:

N/A

SUMMARY/BACKGROUND:

In late 2014, then Mayor Onslow had conversations with a local winemaker (Gary Gouger) about the possibility of converting vegetation in the 56th and 65th roundabouts to wine grapes. At the time, there was limited vegetation in the 2 roundabouts, with weed control a concern for costs and appearance. In addition, the thought was to use the roundabouts to promote the local wine region – as Ridgefield had/has 7 wineries in and around the City limits.

In March 2015, City staff gave a presentation to the City Council about due diligence underway about the possibility of planting and harvesting grapes in the roundabouts on SR-501/Pioneer. Issues researched and presented included:

- WSDOT approval, as the roundabouts are State jurisdiction (permission was granted, with maintenance being the City's responsibility and safety/limited access important; no revenue could be generated by grapes in the State ROW; WSDOT did courtesy review of planting plan)
- Labor to install and maintain the grapes (original concept was to have volunteers do planting, and volunteers managed by Gouger maintain the vines – this later changed)
- Grape varietal (marechal foch was suggested by Gouger)
- Equipment necessary to install and maintain the grapes
- Harvest of the grapes will go towards the public. This would be appropriate for the maintenance agreement also.
- Public comment was received including positive (good to market region, innovative) and negative (City shouldn't promote alcohol, not the City's job to make wine, dangerous)

At the March 26, 2015 City Council meeting, Council gave direction to City staff to begin plan, preparation, and implement transition for 56th and 65th roundabouts to grapes. At that presentation/work session City Council also gave direction for staff to come back to Council before anything was done with the roundabout grapes, for two reasons:

- Testing of the grapes for toxins must be conducted before any use, as there were concerns of air contaminants from passing vehicles affecting the grapes
- Use of the grapes for any product – and with any vendor – should be considered by Council.

Though informal direction was given to City staff regarding planting, maintenance, and use of the roundabout grapes, there was no formal action taken regarding the purpose of the project, or any requirement for maintenance and use agreements to come back before Council.

In Spring 2015, City staff began work on a maintenance agreement with Gouger, which was eventually abandoned as it was determined that City-led volunteers would be more sustainable.

In March 2016, after almost a year of planning and preparation of the roundabouts by volunteers and City staff (including removal of former vegetation, installing weed blocker, getting lava rock spread, posts, etc), grape plants were planted by volunteers in the 56th roundabout.

In Fall 2016, additional grapes were secured for the 65th roundabout.

In 2018, the first harvest of grapes from the roundabouts was ready. City staff contracted for chemical analysis of the grapes, which showed no adverse impact from chemicals, and presented that information to Council. Council gave approval to move forward with harvest of the grapes for wine which would be produced by Gouger. City staff proceeded to draft a vendor agreement with Gouger, which was ultimately signed September 11, 2020. Volunteers picked the grapes, and Gouger began the process of turning those grapes into wine. September 10, 2020, City staff presented the vendor agreement for the 2018 Ridgefield Roundabout Red, as well as information on the status of 2020 grapes (due to excessive smoke in the area, testing was conducted which showed some smoke damage to the grapes). There was conversation about the future uses of the grapes, need for contracts before transfer of grapes to any entity, and the original purpose for the project.

On March 11, 2021, Council formally directed City staff to return to Council for clear, specific Council direction on the purpose and processes associated with any further use of the roundabout grapes.

BUDGET/FINANCIAL IMPACTS:

Staff time and materials associated with maintenance of the roundabout equipment, and time spent assisting volunteer groups which have done the vast majority of work.

RECOMMENDED ACTION OR MOTION:

Staff recommends that Council adopt Resolution No. 597 as presented by making the following motion:

"I move to adopt Resolution No. 597 as presented."

STAFF CONTACT:

Steve Stuart, City Manager

ATTACHMENTS:

SLI (PDF)

Resolution No.597

A RESOLUTION OF THE CITY OF RIDGEFIELD, WASHINGTON ADOPTING A FORMAL STATEMENT OF LEGISLATIVE INTENT TO MEMORIALIZE THE PURPOSE FOR THE 56TH AND 65TH ROUNDABOUT GRAPES AND THE POLICIES AND PROCESSES FOR USE OF THE ROUNDABOUT GRAPES

WHEREAS, in early 2016, after over a year of planning and preparation with council and public input, the City Council authorized the planting of grapes within the City roundabouts at 56th and 65th, discussing the unique opportunity to promote economic development, civic identity, and the local wine and agricultural uses of the region in and around Ridgefield; and

WHEREAS, in Spring and Fall of 2016, grapes were planted within the 56th and 65th roundabouts; and

WHEREAS, though informal direction was given to City staff regarding planting, maintenance, and use of the roundabout grapes, there was no formal action taken regarding the purpose of the project, or any requirement for maintenance and use agreements to come back before Council.

WHEREAS, in 2018, the first harvest of grapes from the roundabouts was ready and after obtaining chemical analysis of the grapes, which showed no adverse impact from chemicals, Council gave approval to move forward with harvest of the grapes for wine which would be produced by local winemaker, Gouger; and

WHEREAS on September 10, 2020, City staff presented the vendor agreement with Gouger for the 2018 Ridgefield Roundabout Red, as well as information on the status of 2020 grapes (due to excessive smoke in the area, testing was conducted which showed some smoke damage to the grapes); and

WHEREAS, At the September meeting, Council discussed the future uses of the grapes, the need for contracts before transfer of grapes to any entity, and the original purpose for the project, and on March 11, 2021, Council formally directed City staff to return to Council for clear, specific Council direction on the purpose and processes associated with any further use of the roundabout grapes; and

WHEREAS, the City Council wishes to provide clarification to City staff for the purposes and processes associated with future use of the roundabout grapes;

NOW THEREFORE, be it resolved by the City Council of the City of Ridgefield, Washington, as follows:

Section 1. Public Interest. It is in the public interest to adopt a clear and concise statement of legislative intent to assure the City implements the City's roundabout grapes project in a consistent manner designed to accomplish the City Council's goals.

Section 2. Statement of Legislative Intent Adopted. The City Council hereby adopts the Statement of Legislative Intent concerning the 56th and 65th roundabout grapes project as set forth in Exhibit A, attached hereto and incorporated fully by this reference.

Section 3. Effective Date. This Resolution shall be in full force and effect immediately upon adoption

ADOPTED AT A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON
THIS 22nd DAY OF JULY, 2021.

CITY OF RIDGEFIELD

Don Stose, Mayor

Attest:

Julie Ferriss

City Clerk

Statement of Legislative Intent:

This Statement of Legislative Intent (SLI) is brought for adoption by the City Council. This SLI provides specific direction to City staff on managing future work plan items associated with the 56th and 65th roundabout vegetation.

The City Council may change aspects of this SLI as part of its normal legislative business and retains legislative responsibility to authorize specific contractual agreements and/or budget necessary to implement this SLI.

Action Title: Request that City Council adopt SLI for 56th and 65th roundabout grapes

Ongoing: Yes

Staff Contact: Steve Stuart, City Manager

Statement of Legislative Intent:

This Statement of Legislative Intent adopts purpose and process for the use, products, and ongoing processes for the grapes planted in the 56th and 65th roundabouts along SR-501/Pioneer Street (“Roundabout Grapes”).

Purpose

The Roundabout Grapes were planted as – and will continue to be – a reminder of and testament to the vibrant winemaking community in and around Ridgefield.

Use

- The Roundabout Grapes are only to be made available for non-commercial uses. For the purposes of this SLI, non-commercial includes only use as gifts or giveaways allowed by State law, and with no pecuniary remuneration of any kin (either directly or indirectly).
- Through a City Council approved contract defined below in this SLI, the Roundabout Grapes may be processed by a public or private partner of the City in order to create any of the following (as agreed to by City Council): Wine (either with alcohol or non-alcoholic), Jelly/Jam, Grape Juice, BBQ Sauce, Glaze, Salad Dressing, or Raisins.
- The Roundabout Grapes and all products associated with those grapes are the sole property of the City of Ridgefield, and no private benefit may be conferred. That includes use, marketing, name rights, and all other aspects of the products.

Vendor Agreement

Prior to harvest of the Roundabout Grapes in a calendar year, City staff is directed to work with potential vendors to establish options for processing the grapes. City Council shall decide which vendor to work with, and direct City staff to draft a vendor agreement which ultimately shall be brought to City Council for review and approval. The vendor agreements shall clearly identify the public’s ownership of the Roundabout Grapes and all associated aspects of the products created.

Ongoing Maintenance

Though the Roundabout Grapes were primarily planted by – and maintained by – volunteers, it is the expectation of City Council that City staff will also participate in the ongoing maintenance of the Roundabout Grapes to assure they remain healthy. It is further noted that volunteers helping City staff with the ongoing maintenance of the Roundabout Grapes will work under the supervision of City staff and follow all safety and liability protocols that keep both volunteers and the City safe.

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: July 22, 2021

ITEM: BUSINESS

AGENDA ITEM TITLE: A Resolution of the City of Ridgefield, Washington providing for a Ballot Proposition to be Submitted to the Qualified Electors of the City of Ridgefield at the Next General Election to be Held on November 2, 2021, to Authorize a Sales and Use Tax to be Imposed Within the Boundaries of the City Upon All Taxable Retail Sales and Uses in the Amount of Two-Tenths of One Percent (0.2%) for the Purpose of Financing All or a Portion of the Costs Associated with the Transportation Improvements in the City Identified Herein for a Period of Ten Years.

GOVERNING LEGISLATION:

RCW 36.73 Transportation Benefit Districts; RCW 82.14.0455 Sales and use tax for transportation benefit districts; RMC 3.95 Ridgefield Transportation Benefit District; RCW 29A Elections

PREVIOUS COUNCIL ACTION TAKEN:

Council adopted Ordinance No. 998 on June 26, 2008, establishing a Transportation Benefit District (TBD). Council adopted Ordinance 1281 on December 6, 2018, to amend the geographical boundaries of the Ridgefield TBD. Council adopted Ordinance No. 1284 to assume the rights, powers, functions and obligations of the Ridgefield TBD on December 20, 2018. Council adopted Ordinance No. 1285 on December 20, 2018, to adopt a \$20.00 vehicle licensing fee for the Ridgefield TBD; Council will vote on Ordinance No. 1346 on July 22, 2022, to increase the vehicle licensing fee to \$30.00.

SUMMARY/BACKGROUND:

The Ridgefield TBD was formed in 2008 to provide funding for the city match for the I-5 interchange project. The project was completed and closed out in 2012 and the funding source expired as of the close-out of the project. In December 2018, the City Council assumed the rights, powers, functions and obligations of the Ridgefield TBD and expanded the TBD jurisdiction to include the full city limits. In December 2018 Council adopted a new funding source of a \$20.00 vehicle licensing fee on all eligible vehicles within the Ridgefield jurisdiction. Funding for the Ridgefield TBD is used for the pavement preservation program to maintain and preserve the cities roadways.

Council has directed city staff to review and bring funding options to increase funding for the pavement preservation program, to ensure roadways are maintained, deferred maintenance of the roadways is reduced, and that the average pavement condition of the street network remains steady. Council chose two options to be determined by separate actions. The first

option is to increase the vehicle licensing fee to \$30.00 which can be adopted by a vote of a majority of the council. The vehicle licensing fee increase would be implemented 180 days (February 8, 2022) after a majority vote to adopt.

The second option is to take a request to the Ridgefield voters to adopt a two tenths of one percent (0.2%) sales tax. In the event the sales tax is adopted by the voters in November 2021, the Council intends to repeal the vehicle licensing fee, when the sales tax option is implemented 180 days after certification of the election (June 2022). An Ordinance to increase the vehicle licensing fee to \$30.00 was considered by separate action.

The following table shows the comparison between a sales tax, and a \$30.00 vehicle licensing fee.

BUDGET/FINANCIAL IMPACTS:

Year	0.2% Sales Tax	\$30.00 Fee Estimate
2022	\$357,638	\$315,573
2023	\$743,886	\$351,611
2024	\$758,192	\$391,765
2025	\$772,497	\$436,505
2026	\$786,803	\$486,354
2027	\$801,108	\$541,895
2028	\$815,414	\$603,780
2029	\$829,719	\$672,731
2030	\$844,025	\$749,557
2031	\$858,330	\$835,157

ACTION OR MOTION:

If Council would like to adopt Resolution No. 596 they can make the following motion:

“I move to adopt Resolution No. 596, as presented.”

STAFF CONTACT:

Kirk Johnson, Finance Director

ATTACHMENTS:

TBD Ballot Title and Explanatory Statement for tax increase
FINAL (PDF)

Resolution No.596

A RESOLUTION OF THE CITY OF RIDGEFIELD, WASHINGTON PROVIDING FOR A BALLOT PROPOSITION TO BE SUBMITTED TO THE QUALIFIED ELECTORS OF THE CITY OF RIDGEFIELD AT THE NEXT GENERAL ELECTION TO BE HELD ON NOVEMBER 2, 2021, TO AUTHORIZE A SALES AND USE TAX TO BE IMPOSED WITHIN THE BOUNDARIES OF THE CITY UPON ALL TAXABLE RETAIL SALES AND USES IN THE AMOUNT OF TWO-TENTHS OF ONE PERCENT (0.2%) FOR THE PURPOSE OF FINANCING ALL OR A PORTION OF THE COSTS ASSOCIATED WITH THE TRANSPORTATION IMPROVEMENTS IN THE CITY IDENTIFIED HEREIN FOR A PERIOD OF TEN YEARS.

WHEREAS, Chapter 36.73 RCW enables cities and counties to create transportation benefit districts to finance and carry out transportation improvements necessitated by economic development and to improve the performance of transportation systems; and,

WHEREAS, the Ridgefield City Council adopted Ordinance No. 998 on June 26, 2008 establishing the Ridgefield Transportation District ("District") and thereafter amended the boundaries and functions of the District by Ordinance No. 1281 on December 6, 2018 making the boundaries of the District coterminous with the Ridgefield City limits; and

WHEREAS, the Ridgefield City Council adopted Ordinance No. 1284 on December 20, 2018 assuming all rights, powers, functions, and obligations of the Ridgefield Transportation Benefit District pursuant to RCW 36.74, and as a result the District was absorbed into the City and is no longer considered a separate legal entity; and

WHEREAS, the Ridgefield City Council adopted Ordinance No. 1285 on December 20, 2018 authorizing a twenty-dollar (\$20.00) annual vehicle licensing fee as authorized by RCW 82.80.140; and

WHEREAS, on July 22, 2021 the Ridgefield City Council adopted Ordinance No. 1346 increasing the annual vehicle licensing fee to thirty dollars (\$30.00).

WHEREAS, the City of Ridgefield has the responsibility for the improvement, maintenance, protection, and operation of public streets and transportation improvements within the City; and

WHEREAS, RCW 36.73.040(3) gives transportation benefit districts the authority to impose taxes, fees, charges, and tolls to carry out the purposes of the district; and,

WHEREAS, the City has identified a sales and use tax, in accordance with RCW 82.14.0455, as an authorized source of revenue to finance the pavement preservation

projects identified in the City's Six-year Capital Improvement Plan as adopted or as hereafter amended. (collectively the "Pavement Preservation Projects"); and,

WHEREAS, the sales and use tax placed on taxable retail sales within the District, in the amount of two-tenths of one percent (0.2%) would be in effect for a period of ten years upon a favorable vote of the qualified electors within the District; and,

WHEREAS, it is the intent of the City Council to repeal the thirty-dollar annual vehicle licensing fee in the event the ballot measure is approved by the voters at such time as the tax collections are remitted to the City.

NOW THEREFORE, be it resolved by the City Council of the City of Ridgefield, Washington, as the governing board of the Ridgefield Transportation Benefit District as follows:

Section 1. Public Interest. The Ridgefield City Council finds that it is in the public interest to submit a ballot measure to the voters of Ridgefield to authorize a sales and use tax of two tenths of one percent (0.2%) for the purposes of funding the preservation, maintenance, operation and construction of transportation improvements within the City of Ridgefield.

Section 2. Findings. Each and every one of the recitals contained in the 'whereas' clauses of the preamble to this ordinance are hereby adopted as findings of fact and incorporated herein fully by reference.

Section 3. Ballot Measure. The Auditor of Clark County, as ex-officio supervisor of elections in Clark County, is hereby requested to conduct an election in the City of Ridgefield, in the manner provided by law, to be held on November 2, 2021 for the purpose of submitting to the qualified electors of the City, for their approval or rejection, a proposition in accordance with RCW 29A.36.071 and in substantially the following form:

City of Ridgefield Washington
(Ridgefield Transportation Benefit District)
Proposition No. 1
Sales and Use Tax for Transportation Improvements.

The Ridgefield City Council adopted Resolution No. 596 concerning a tax to fund transportation improvements. This proposition would authorize a sales and use tax of two-tenths of one percent (0.2%) to be collected from all taxable retail sales within the City of Ridgefield in accordance with RCW 82.14.0455 for ten years. Funds would be used to pay costs associated with pavement preservation projects identified in the City of Ridgefield Six-Year Capital Improvement Plan.

Should this proposition be approved.

Yes? _____

No? _____

Section 4 Revenues. The revenues received from the sales tax if approved shall only be expended on pavement preservation projects identified on the City's Six-Year Capital Improvement Plan as adopted or hereafter amended.

Section 5 Authorization. The Clerk of the City of Ridgefield is authorized and directed to present this Resolution to the Auditor of Clark County, Washington in accordance with RCW 29A.04.321 and as provided by law. The proper City officials are authorized to perform such duties as are necessary or required by law to submit the question of whether the sales and use tax shall be imposed, as provided in this resolution, to the electors at the November 2, 2021 general election.

Section 6. Corrections. The Clerk of the City of Ridgefield is authorized to make necessary clerical corrections to this resolution, including but not limited to corrections of scrivener's and clerical errors, references, numbering, section and subsection number and any references thereto, and to make corrections and revisions consistent with the requirements of the offices of the Clark County Auditor which do not change the substantive meaning of this resolution.

Section 7 Severability. If any section, sentence, clause, or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase.

Section 8. Effective Date. This Resolution shall be in full force and effect on July 22, 2021.

ADOPTED AT A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF
RIDGEFIELD, WASHINGTON THIS 22nd DAY OF JULY, 2021.

CITY OF RIDGEFIELD

Don Stose

Mayor

Attest:

Julie Ferriss

City Clerk

**City of Ridgefield Washington
(Ridgefield Transportation Benefit District)
Proposition No. 1
Sales and Use Tax for Transportation Improvements.**

The Ridgefield City Council adopted Resolution No. 596 concerning a tax to fund transportation improvements. This proposition would authorize a sales and use tax of two-tenths of one percent (0.2%) to be collected from all taxable retail sales within the City of Ridgefield in accordance with RCW 82.14.0455 for ten years. Funds would be used to pay costs associated with pavement preservation projects identified in the Ridgefield Six-Year Capital Improvement Plan.

Should this proposition be approved?

Yes? _____

No? _____

If the Council approves the resolution, an explanatory statement must be submitted to the elections office for inclusion in the voter's pamphlet.

Explanatory Statement for voters pamphlet (DRAFT--100 words)

Proposition No. 1

If approved by the voters, Proposition No. 1 would authorize an increase to the City sales and use tax of two-tenths of one percent (0.2%) for ten years. The revenue generated from the tax is restricted and can only be used to fund pavement preservation projects identified on the City's Six-Year Capital Improvement Plan.

The City is seeking this sales tax increase so that people traveling Ridgefield's streets to shop and conduct business in Ridgefield share the cost of maintaining and preserving the transportation system to reduce the impact to Ridgefield residents.

Submitted by
Janean Parker
Ridgefield City Attorney
P.O. Box 298
Adna WA 98522

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: July 22, 2021

ITEM: BUSINESS

AGENDA ITEM TITLE: Motion - Appoint "For" and "Against" Committee for Ballot Measure

GOVERNING LEGISLATION:

RCW 29A.32.280

PREVIOUS COUNCIL ACTION TAKEN:

Council received staff report and took action on Ballot Measure for 0.2% sales tax to fund Transportation Benefit District at July 22, 2021 meeting.

SUMMARY/BACKGROUND:

For each measure from a jurisdiction that is to be placed on the ballot, the legislative authority of that jurisdiction shall formally appoint committees “for” and “against” the measure. This must be done by the statutory deadline. The statutory deadline for the November 2, 2021 general election is August 3, 2021.

The jurisdiction shall appoint people known to favor the measure to serve on the “for” committee and shall appoint people known to oppose the measure to serve on the “against” committee. Committee members must be residents of the district they are writing statements “for” or “against.”

If such people are not immediately known, the jurisdiction is encouraged to formally notify the public that members of the “for” and “against” committees are being sought.

Each committee shall not have more than three members; however, a committee may seek the advice of other people.

Once the “for” and “against” committees for the measure are appointed, the voters’ pamphlet coordinator for the Elections Office will email the members of the committees with deadlines, a link to this guide, the full text of the resolution, explanatory statements and final ballot titles.

BUDGET/FINANCIAL IMPACTS:

None

ACTION OR MOTION:

If council would like to appoint committee members to the “for” and “against” committees they can make the following motion:

“Motion to approve “name of appointee” to the “for” committee”

“Motion to approve “name of appointee” to the “against” committee”

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: July 22, 2021

ITEM: PUBLIC HEARING/BUSINESS

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington Authorizing a Vehicle License Fee Increase to Fund the Ridgefield Transportation Benefit District

GOVERNING LEGISLATION:

RCW 36.74; RMC 3.95

PREVIOUS COUNCIL ACTION TAKEN:

Council adopted Ordinance No. 998 on June 26, 2008 establishing a Transportation Benefit District (TBD). Council adopted Ordinance 1281 on December 6, 2018 to amend the geographical boundaries of the Ridgefield TBD. Council adopted Ordinance No. 1284 to assume the rights, powers, functions and obligations of the Ridgefield TBD on December 20, 2018. Council adopted Ordinance No. 1285 on December 20, 2018 to adopt a \$20.00 vehicle licensing fee for the Ridgefield TBD.

SUMMARY/BACKGROUND:

The Ridgefield TBD was formed in 2008 to provide funding for the city match for the I-5 interchange project. The project was completed and closed out in 2012 and the funding source expired as of the close-out of the project. In December 2018, the City Council assumed the rights, powers, functions and obligations of the Ridgefield TBD and expanded the TBD jurisdiction to include the full city limits. In December 2018 Council adopted a new funding source of a \$20.00 vehicle licensing fee on all eligible vehicles within the Ridgefield jurisdiction. Funding for the Ridgefield TBD is used for the pavement preservation program to maintain and preserve the cities roadways.

Council has directed city staff to review and bring funding options to increase funding for the pavement preservation program, to ensure roadways are maintained, deferred maintenance of the roadways is reduced, and that the average pavement condition of the street network remains steady. Council chose two options to be determined by separate actions. The first option is to increase the vehicle licensing fee to \$30.00 which can be adopted by a vote of a majority of the council. The vehicle licensing fee increase would be implemented 180 days (February 8, 2022) after a majority vote to adopt.

The second option is to take a request to the Ridgefield voters to adopt a two tenths of one percent (0.2%) sales tax. In the event the sales tax is adopted by the voters in November 2021, the Council intends to repeal the vehicle licensing fee, when the sales tax option is implemented 180 days after certification of the election (June 2022). A Resolution to authorize a ballot measure for a sales tax measure will be considered by separate action.

The following table shows the comparison between the current \$20.00 vehicle licensing fee

and a \$30.00 vehicle licensing fee if adopted.

In addition, RMC 3.95.040 “Establishment of Revenue Sources” will be deleted in its entirety as there is no requirement to specify the funding source within Ridgefield Code. RMC 3.95.020 provides the authority for Council and/or the voters to establish the funding source for the Ridgefield Transportation Benefit District.

BUDGET/FINANCIAL IMPACTS:

Year	\$20.00 Fee Estimate	\$30.00 Fee Estimate
2022	\$210,382	\$315,573
2023	\$234,407	\$351,611
2024	\$261,177	\$391,765
2025	\$291,003	\$436,505
2026	\$324,236	\$486,354
2027	\$361,263	\$541,895
2028	\$402,520	\$603,780
2029	\$448,487	\$672,731
2030	\$499,705	\$749,557
2031	\$556,771	\$835,157

ACTION OR MOTION:

If Council would like to adopt Ordinance No. 1346 they can make the following motion:

“I move to waive second reading and adopt Ordinance No. 1346, as presented.”

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

ORDINANCE NO. 1346

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON AUTHORIZING A VEHICLE LICENSE FEE INCREASE TO FUND THE RIDGEFIELD TRANSPORTATION BENEFIT DISTRICT

WHEREAS, RCW 35.73 enables cities and counties to create transportation benefit districts to fund, construct, and maintain transportation improvements within the district; and

WHEREAS, the City Council adopted Ordinance No. 1281 amending the boundaries and functions of the Ridgefield Transportation District; and

WHEREAS, the City Council adopted Ordinance No. 1284 assuming all rights, powers, functions, and obligations of the Ridgefield Transportation Benefit District pursuant to RCW 36.74; and

WHEREAS, the City Council adopted Ordinance No. 1285 on December 20, 2018 authorizing by majority vote, a twenty-dollar (\$20.00) annual vehicle licensing fee as authorized by RCW 82.80.140; and

WHEREAS, the City of Ridgefield has the responsibility for the improvement, maintenance, protection, and operation of public streets and transportation improvements within the City; and

WHEREAS, the improvement, maintenance, protection and operation of public streets requires preserving existing transportation improvements to avoid both catastrophic failure of the improvements which would require significant additional funds to reconstruct, as well as to avoid their gradual deterioration; and

WHEREAS, the number one priority in the "Washington Transportation Plan for 2007-2026" adopted by the Washington Transportation Commission ("State Transportation Plan") is to preserve and extend prior investments in existing transportation facilities and the services they provide to people and commerce; and

WHEREAS, the State Transportation Plan establishes unfunded high priorities of state-wide significance and includes the need to "[p]reserve, maintain city streets" thereby recognizing that the shortfall in funding to preserve, maintain city streets is a matter of state-wide significance and accordingly, such preservation, maintenance and operation of city streets is an eligible transportation improvement listed on the state plan within the meaning of RCW 36.73.015; and

WHEREAS, the City's Capital Facilities Plan, incorporated into the District Transportation Plan as contemplated by RCW 36.73.015, as the plan may be amended or updated, describes the need for street resurfacing improvements and other street improvements that may be funded through the Transportation Benefit District's annual vehicle license fee; and

WHEREAS, the City Council held a public hearing on July 22, 2021 and the council considered public comments in its deliberations; and

WHEREAS, RCW 36.73.065 authorizes the District to impose, by majority vote, a thirty-dollar (\$30.00) annual vehicle license fee as authorized by RCW 82.80.140; and

WHEREAS, Ridgefield Municipal Code 3.95 will be updated to remove legacy information; and

WHEREAS, the City Council finds it in the public interest to fund and implement District projects and to establish an annual vehicle fee in the amount of thirty-dollars (\$30.00) for the purposes of preserving, maintaining, operating, or constructing transportation improvements within the City consistent with RCW 36.73 and Ridgefield Municipal Code Chapter 3.95;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. **Public Interest.** The City Council for the City of Ridgefield, Washington finds that it is in the public interest to increase an annual vehicle fee for the purposes of preserving, maintaining, operating or constructing transportation improvements with the City.

Section 2. **Annual Vehicle Fee Established.** An annual vehicle license fee of thirty-dollars (\$30.00) is hereby established, consistent with RCW 36.73.065(4)(a)(i) as written or hereafter amended, to be collected by the Washington Department of Licensing on qualifying vehicles as set forth in RCW 82.80.140 as written or hereafter amended.

Section 3. **Vehicle License Fee Collection Effective Date.** The annual license fee shall take effect for notices mailed in 2022 for vehicle license renewals due on or after February 8, 2022, (180 days from approval) or as soon thereafter as the Washington Department of Licensing is reasonably able to incorporate collection of the fee; but in no event shall the vehicle license fee be collected sooner than one hundred and eighty (180) days after approval of this ordinance, pursuant to RCW 36.73.065 and RCW 82.80.140(4). The vehicle license fee shall be collected during the term of the existence of the District established under RMC Chapter 3.95 as written or hereafter amended and shall cease to be collected upon dissolution of the District.

Section 4. **Notice to Department of Licensing.** The City Council directs the City Clerk to notify the Washington Department of Licensing of the vehicle license fee established in Section 2 of this ordinance and to request the Department of Licensing take all steps necessary to implement collection of this fee in accordance with RCW 82.80.140.

Section 5. **Revenue Restrictions.** The revenues received from the thirty-dollar (\$30.00) vehicle license fee shall only be expended on transportation benefit district projects approved by the City Council pursuant to RMC 3.95.030 as adopted or hereafter amended.

Section 6. **Ridgefield Municipal Code Updates.** RMC 3.95.040 Establishment of Revenue Sources will be deleted in its entirety.

Section 7. **Corrections.** The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 8. **Severability.** Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid, the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 9. **Effective Date.** This ordinance shall be in full force and effect thirty (30) calendar days after adoption and publication pursuant to law.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 8th
DAY OF JULY 2021.

CITY OF RIDGEFIELD

Don Stose
Mayor

ATTEST:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker
City Attorney

Public Hearing:	July 22, 2021
First reading/Passage:	July 22, 2021
Second Reading:	Waived
Date of Publication:	July 28, 2021
Effective Date:	August 16, 2021