



CITY OF RIDGEFIELD, WASHINGTON
City Council MEETING MINUTES
July 25, 2019

Regular Meeting - 6:30 PM

STUDY SESSION - 5:30 P.M.

1. Introduction to 2020 Budget and Economic Update

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Darren Wertz	Councilor	Present	
Sandra Day	Councilor	Present	
Jen Lindsay	Councilor	Present	

LATE CHANGES TO THE AGENDA

PUBLIC COMMENT

Bruce Carpenter- Resident

Hillhurst refueling pre-application conference - gas station and mini-market does not fit into residential neighborhoods.

Ken Koch - Resident

Sewer fees - when will the sewer bills stabilize/stop increasing?

Apartment traffic - access in and out of apartments? Is all traffic using Pioneer Street or Royle Road?

Shannon Hagen - Resident

Spoke in regard to storm water issue

Kristal England - Resident

S 5th Avenue - consider extending one-way street all the way to Division.

Jon Dotson - Resident

4th of July Fireworks - communication

Work with neighborhood HOA's

Greg Ross - Resident

4th of July Fireworks - not in favor of outlawing fireworks

Freedom petition submitted into record

Joy Johnson - Resident

4th of July Fireworks - limit the type of fireworks that can be discharged in neighborhoods, additional rules/regulations are needed

Sandy Schill - Resident

Thanked PW, PD and City staff for all the help with 4th of July event.

4th of July Fireworks - conversations may need to be held regarding the type of fireworks that can be discharged

Mike Jennings- Resident

Thanked Sandy Schill

Erin Nolan - Resident

Hillhurst pedestrian crossing - signage needed (sight distance issue)

4th of July Event - neighborhood/on street (Hillhurst) parking concerns (neighborhood streets are narrow)

Development - traffic concerns, what will happen to the quality of life in our City?

Apartments traffic

Police department staffing - increase in calls due to residential development, apartments, Rosauers. How are we going to keep up with increase in police calls?

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

1. Approval of Minutes from the July 11, 2019 Meeting

2. Approval of Claims And/Or Payroll

PRESENTATION

1. Workforce Southwest Washington Update - Melissa Boles, Program Manager & Darcy Hoffman, Director of Business Services

2. Columbia River Economic Development Council Update - Jennifer Baker, President

BUSINESS

1. Resolution No. 561 – Approval of Amendment to Financial Policy #01: Financial Management Policies - Kirk Johnson, Finance Director

Per the City's formal budget policy both financial and budget policies are reviewed each year during the budget process. Staff are recommending the following revisions to the Financial Management Policy. No revisions are recommended for the Budget Policy at this time.

The recommended policy update includes the addition of a new reserve, Priority #4 - Separation

Reserve. The policy addition sets aside funding for leave accrual payouts at the time of retirement for City staff. The recommendation is to set aside 30% of the estimated payouts for the following 10 years. The current retirement estimates will be estimated and updated each year during the budget process. In addition, City staff are recommending that an initial \$200,000 balance be transferred into this fund to fully fund the reserve. The funding for the reserve will come from sales and use tax from construction related sources received in 2019 (One-Time Revenue). The addition of this reserve fund will reduce future impacts on operating revenues for estimated payouts. Currently the City is forecasting over \$656,000 in payouts over the next 10 years.

City Council discussion.

MOTION: MOVED TO APPROVE RESOLUTION NO. 561 AS PRESENTED.

COUNCIL MEMBER TAYLOR MOVED TO APPROVE BALANCE TRANSFER OF \$200,000 IN FUND BALANCE TO FULLY FUND THE RESERVE.

COUNCIL MEMBER ONSLOW SECOND THE MOTION.

ALL IN FAVOR OF THE MOTION.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

2. Motion - Approval of Purchase Agreement for 725 N 32Nd Court

In December 2018, the City was approached by the Boyse property owner with the possibility of purchasing approximately 10 acres located in Gap Area J. In January 2019, the City appraised the Boyse property, and began working with the Boyse family on potential purchase scenarios which would meet the interests of the City in acquiring a portion of their property for a neighborhood park. After further evaluation of potential park alternatives - including a site visit by City staff, Parks Board Chair, and City Councilor - the City, In May of 2019, presented an offer to the Boyse family for purchase of a portion of their property for \$250,000. Over the subsequent months between that time and this meeting, the City met with the Boyse family multiple times to reach a tentative negotiated purchase value for the property for \$250,000, contingent on mutually agreed upon property subdivision creating legal lots for both City purchase and future potential development. Staff believes that this is amount is a reasonable and fair market value based upon review of the appraisals and negotiations with the property owners.

MOTION: MOVED TO APPROVE THE CITY'S PURCHASE OF THE PROPERTY AT 725 N 32ND COURT FOR A PURCHASE PRICE OF \$250,000.00 AND AUTHORIZE THE CITY MANAGER TO TAKE ALL STEPS NECESSARY TO CLOSE THE SALE.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Darren Wertz, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

3. Motion - Approval of Code Enforcement Officer Designation

RMC 18.395 provides specific guidance and procedures for code enforcement actions in the city. It is the policy of the City of Ridgefield to thoroughly and consistently enforce the rules and regulations of the municipal code, with primary emphasis on protection of the general health, safety and welfare. In addition, it is the policy of the city to strive for and achieve the highest level of voluntary compliance in

all code enforcement actions with minimal use of punitive authority. RMC 18.395.030 provides that “There shall be designated by the city council a ‘code enforcement officer.’ The code enforcement officer shall determine if a violation of the development code has occurred.” The code enforcement officer performs a variety of responsible and complex duties to assist the Community Development Department functions and programs including monitoring and enforcing City ordinances, codes, and regulations related to land use, building, housing, health and safety, and other matters of public concern. The City selected Dan Bush for this position. Dan Bush will be attending selected Association of Washington Cities conferences dedicated to honing his dispute resolution and negotiation skills.

MOTION: MOVED TO DESIGNATE DAN BUSH AS THE CODE ENFORCEMENT OFFICER FOR THE CITY OF RIDGEFIELD AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Darren Wertz, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

PUBLIC COMMENT

Bruce Carpenter - Resident

Traffic - From exit 14 to roundabouts, road is narrow. Can road improvements be done with public funds?

Communication from Mayor and Council to citizens on what happens would be helpful.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Onslow - Attended Main Street Day event, Vancouver Clinic open house.

Council Member Taylor - Attended Main Street Day event, Vancouver Clinic open house.

Council Member Wells - Attended 8 meetings.

Council Member Wertz - Attended Vancouver Business Journal top project event.

Council Member Lindsay - Attended Vancouver Business Journal top project event, Vancouver Clinic open house, Main Street Day event.

Council Member Day - Attended Vancouver Business Journal top project event, Vancouver Clinic open house, Main Street Day event.

Mayor

National Night out event August 6th.

Appointment of two Council Members to serve on the 2020 Budget Advisory Committee

Council Member Wertz and Council Member Lindsay to serve on 2019 Budget Advisory Committee.

Appointment of a citizen to serve on 2020 Budget Advisory Committee

Clyde Burkle

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

City Manager

City Manager Steve Stuart - SR 501 Discovery Ridge Pre-con scheduled for Tuesday, Farm to Table event is August 17.

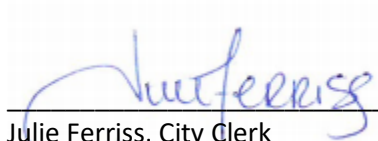
Finance Director Kirk Johnson - Investment portfolio report update provided.

Community Development Director Louisa Garbo - Ridgefield Development code updates will be presented to Council in September, Department of Ecology grant update.

Public Works Director Bryan Kast - Engineering Tech position update.

Deputy City Manager Lee Knottnerus - New Police Officer starting August 1, community engagement update, First Saturday event in August, pacific dragon boat association regional dragon boat racing championship coming to Ridgefield, august 3r and 4th.

ADJOURN - [8:25 PM](#)



Julie Ferriss, City Clerk
mggg



Don Stose, Mayor