



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

July 28, 2022

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Absent	
Lee Wells	Councilor	Present	
Jen Lindsay	Mayor	Present	
Rob Aichele	Councilor	Present	
Judy Chipman	Councilor	Present	
Rachel Coker	Councilor	Present	
Matt Cole	Councilor	Present	

MOTION: Council Member Aichele moved to excuse Council Member Onslow from the meeting.

SECOND: Council Member Chipman.

Motion passed.

LATE CHANGES TO THE AGENDA

PUBLIC COMMENT

None received.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Rob Aichele, Councilor
AYES:	Wells, Lindsay, Aichele, Chipman, Coker, Cole
ABSENT:	Onslow

1. Approval of Claims And/Or Payroll

2. Approval of Minutes from the July 14, 2022 Meeting

PRESENTATION

1. 2Nd Quarter 2022 Financial Report & Economic Update

BUSINESS

1. Motion - Approval of 2022-2024 Watershed Alliance Agreement

In December 2021, council approved the city's budget for 2022, which included \$50,000 for a partnership agreement with the Watershed Alliance of SW Washington for the purpose of volunteer programming and outreach. Watershed Alliance of SW Washington is a local non-profit. Watershed Alliance works to educate and engage community members to be active stewards of SW Washington's natural legacy. They educate children and adults, by giving hands on opportunities to participate in the restoration and protection of waterways. Staff worked with the Watershed Alliance to develop a multiyear agreement to assist the City in developing a program to fulfill, in part, the City's expected responsibilities and obligations under the Western Washington Phase II Municipal Stormwater Permit, for which the City is preparing in anticipation of a 2024 implementation requirement. The Agreement is further intended to promote and enhance stewardship and community support for protecting and restoring the natural environment within Ridgefield's watersheds including volunteer projects at Horns Corner, Abrams Park, and other parks and open spaces around the city.

MOTION: MOVED TO APPROVE THE AGREEMENT BETWEEN THE CITY OF RIDGEFIELD AND WATERSHED ALLIANCE AND AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Rob Aichele, Councilor
AYES:	Wells, Lindsay, Aichele, Chipman, Coker, Cole
ABSENT:	Onslow

2. Motion - Approval of Bid Award for Royle Road Asphalt Repairs Project

Pavement preservation encompasses multiple pavement treatments that extend the life of our streets approximately by 50%. The sales tax approved in 2021 is expected to provide approximately \$600,000 to the City annually for the purpose of pavement preservation and maintenance. Since the City has several streets in need of repair, the annual budget has been divided between repair projects, such as this project, and pavement preservation projects. This year the budget has been used to complete a slurry seal project to preserve neighborhood streets in the Cedar Ridge, Columbia Hills, and Hillhurst neighborhoods. The remaining funding will be used for repair projects on S Royle Road and S 5th Street. The Royle Road Asphalt Repair project will address the most damaged areas on S Royle Road. Although the City is currently seeking funding for a full rebuild of S Royle Road, portions of the road require immediate repair. This project will address those areas and maintain a safe driving surface until funding for the full project can be secured.

MOTION: MOVED TO AWARD THE ROYLE ROAD ASPHALT REPAIRS PROJECT TO LAKESIDE INDUSTRIES, INC FOR THE AMOUNT OF \$150,100.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Councilor
SECONDER:	Rachel Coker, Councilor
AYES:	Wells, Lindsay, Aichele, Chipman, Coker, Cole
ABSENT:	Onslow

3. Motion - Approval of an Agreement with the Children's Justice Center

In the past, Sgt Jason Ferriss was a trained and certified child abuse investigator. With his departure, we

do not have a person that has the required specialized training and certifications to interview child victims. As a result, we will need to contract out this need until someone can trained to handle these investigations. The Children’s Justice Center specializes in these types of investigations and is utilized by a number of different agencies. This agreement was reviewed by the city attorney and the Finance Director prior to being submitted to the City Council and the City Manager.

MOTION: MOVED TO APPROVE AGREEMENT BETWEEN THE CITY OF RIDGEFIELD AND CHILDREN’S JUSTICE CENTER FOR THE INVETIGATION OF CHILD ABUSE CASES AND AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Judy Chipman, Councilor
SECONDER:	Matt Cole, Councilor
AYES:	Wells, Lindsay, Aichele, Chipman, Coker, Cole
ABSENT:	Onslow

4. Second Reading of Ordinance No. 1369 – Carty Road Subarea Plan - Claire Lust, Community Development Director

The proposed Carty Road subarea plan first analyzes existing environmental, infrastructure, land use, and property valuation conditions in the area. The main section of the plan is devoted to conceptual planning. It includes the preferred concept plan referenced above, an analysis of land use capacity and vehicle trip generation, and recommended design guidelines. Subarea-wide guidelines include allowing agricultural uses, providing generous minimum landscape buffers and setbacks, varying lot sizes, and protecting view sheds. Guidelines for natural areas include preserving existing tree cover and limiting critical area buffer width averaging. The community-supported agriculture overlay will have guidelines to encourage limited commercial uses that support agricultural products, and the heritage overlay will have guidelines to preserve historic properties and structures. Right-of-way design guidelines appear in proposed cross-sections for Carty Road and side streets. The final section of the plan considers implementation. The conceptual planning components are high-level recommendations and must by implemented through development and design standards in the Ridgefield Development Code (RDC) and Ridgefield Engineering Standards. Following subarea plan adoption, staff will be tasked with updating the RDC to have code requirements in place that implement the subarea vision and guiding principles when future development occurs. The implementation section of the plan identifies specific chapters and sections of the RDC to be amended in order to codify the zoning and design guidelines. This portion of the plan also identifies longer terms steps in implementation, such as updating the city’s zoning map if and when properties in the subarea annex, expanding water and sewer service, completing roadway improvements in conjunction with development proposals, and refining trail alignments in conjunction with future development proposals.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1369 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Rob Aichele, Councilor
AYES:	Wells, Lindsay, Aichele, Chipman, Coker, Cole
ABSENT:	Onslow

PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No. 1370 – Ridgefield Development Code Updates - Claire Lust, Community Development Director

The proposed amendments intend to update the code to address issues identified when applying the existing code and issues anticipated for future projects in Ridgefield. For this round of updates, staff identified three types of proposed code amendments: housekeeping updates, minor policy changes, and major policy changes related to land division:

1. Housekeeping items: address clerical errors and clarify existing code language without substantive changes to the content.
2. Minor policy changes: add or modify content to strengthen the code with the goal to better implement the Ridgefield Comprehensive Plan (RUACP) and existing City policies and practices.
3. Major policy changes: introduce new or significantly altered processes or strategies to implement the RUACP.

City Council discussion and questions.

Mayor Opened the Public Hearing: 8:04PM

No testimony received.

Mayor Closed the Public Hearing: 8:05PM

First reading conducted.

PUBLIC COMMENT

Comments received during public testimony can be heard on the City's website under <https://ridgefieldwa.us/government/city-council-meeting-audio-files/>

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Coker - Ribbon Cutting Ceremony for Studio C is scheduled for August 9th at 4PM.

Mayor Pro Tem Aichele - Attended Port of Ridgefield meeting.

Council Member Wells - Attended Clark Regional Wastewater District meeting.

Council Member Chipman - Attend Development/Parks city tour with Planning Commission and Parks Board members.

Council Member Cole - Ridgefield Arts Association update provided.

Mayor

Attended AWC legislative priorities meeting.

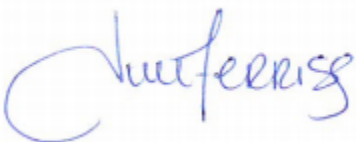
City Manager

City Manager Steve Stuart - Thanked Council for attending Development/Parks tour with Planning Commission and Parks Board members. August 6th is City Days.

Community Development Director Claire Lust - Costco pre-application conference is scheduled for August 9th, new employee update.

Police Chief John Brooks - National Night Out is August 2nd at Abrams Park.

ADJOURN - [8:15 PM](#)



Julie Ferriss, City Clerk

Jennifer Lindsay, Mayor