



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, August 13, 2020
Teleconference
N/A, Ridgefield, WA 98604**

- I. GENERAL SESSION CALL TO ORDER - 6:30 PM**
 - 1. Roll Call
 - 2. Late changes to the agenda
- II. CONSENT AGENDA**
 - 1. Approval of Claims And/Or Payroll
 - 2. Approval of Minutes from the July 23, 2020 Meeting
- III. PRESENTATION**
 - 1. CRF Eligibility Policy and Procedures - Kirk Johnson, Finance Director
- IV. BUSINESS**
 - 1. Motion - Approval of Cloverhill Phase 7 Final Plat - Claire Lust, Community Development Director
 - 2. Motion - Approval of Interlocal Agreement for Historic Preservation - Lee Knottnerus, Deputy City Manager
- V. PUBLIC HEARING/BUSINESS**
 - 1. Public Hearing and Approval of Resolution No. 582 – 2021 – 2026 Transportation Improvement Program - Bryan Kast, Public Works Director
- VI. COUNCIL/PRESIDING OFFICER/STAFF REPORTS**
 - 1. Council
 - 2. Mayor
 - 3. City Manager
- VII. ADJOURN**

**City Council Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>**

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: August 13, 2020
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION:

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the claims and/or payroll by making the following motion:

“I move to approve the consent agenda as presented”

STAFF CONTACT: Kirk Johnson, Finance Director
ATTACHMENTS: August 13, 2020 - Claims Report (PDF)

City of Ridgefield
Claims Payment Report
For Approval on: August 13, 2020

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Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ADVANCED EXCAVATING SPECIALISTS LLC	2066	2066-20200813	Public Works	Refuge Park Improvements	70,409.65
ADVANCED EXCAVATING SPECIALISTS LLC Total					70,409.65
AHMAD ALQATANANI	3463	3463-20200813	Community Development	Fuel Reimbursement - Alqatanani	40.02
AHMAD ALQATANANI Total					40.02
AMAZON BUSINESS	3485	1RMM-CVRV-FY9Q	Genl Govt/Facilities	Events Supplies	75.84
		17FY-WFNQ-9Y4L	Genl Govt/Facilities	PW Sunscreen	5.45
			Public Works	PW Sunscreen	72.91
		14CW-J17Q-DQYF	Genl Govt/Facilities	PW Coffee	1.56
			Public Works	PW Coffee	20.79
		11X1-V1JQ-JYDF	Community Development	Hinges - RACC Front Counter	48.32
		1N9H-JYKJ-6PTN	Genl Govt/Facilities	Rain Gear - Johnson/Venne	19.25
			Public Works	Rain Gear - Johnson/Venne	273.40
		1C6G-KF6Y-1964	Genl Govt/Facilities	Events Bags	73.64
		1TMC-3DGH-H3YG	Genl Govt/Facilities	Covid-19 Expense - Keyboards to work from home	75.86
		1RMM-CVRV-3DTR	Genl Govt/Facilities	City Hall Office Supplies	50.84
		1MNG-HJ97-KG3G	Genl Govt/Facilities	HDMI Laptop Cables	43.34
		19CR-C6X6-QPV4	Genl Govt/Facilities	Phone Cable Returned - CAR	(22.21)
		1C34-HRLH-MXPX	Human Resources	Wellness Snacks	462.28
		1TW4-QVW6-7YRD	Human Resources	Wellness Snacks	279.52
		1TT3-3HLM-D3C9	Genl Govt/Facilities	Phone Cable for CAR	20.04
		1Q3L-PRGP-6C1N	Genl Govt/Facilities	Phone Cable - CAR	22.21
		1PRP-3FXW-QHLY	Public Works	Park & Ride Survey Box	67.35
		1TT3-3HLM-HJMV	Community Development	RACC Front Counter Hinges	63.95
			1QQT-P4WQ-NG67	Genl Govt/Facilities	Events Camera
AMAZON BUSINESS Total					2,683.06
ARAMARK UNIFORM SERVICES	32	864582073	Genl Govt/Facilities	PW Uniforms/Floor Mats	3.60
			Public Works	PW Uniforms/Floor Mats	65.84
		864563238	Genl Govt/Facilities	PW Uniforms/Floor Mats	2.88
			Public Works	PW Uniforms/Floor Mats	48.75
		864572679	Genl Govt/Facilities	PW Uniforms/Floor Mats	2.98
			Public Works	PW Uniforms/Floor Mats	51.01
		864572674	Genl Govt/Facilities	Floor Mats - City Hall/PW/CDD/PD	7.36
			Public Safety	Floor Mats - City Hall/PW/CDD/PD	4.47
			Public Works	Floor Mats - City Hall/PW/CDD/PD	3.60
			Community Development	Floor Mats - City Hall/PW/CDD/PD	3.96
		864582068	Genl Govt/Facilities	CH/PW/CDD/PD Floor Mats	7.36
			Public Safety	CH/PW/CDD/PD Floor Mats	4.47

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ARAMARK UNIFORM SERVICES	32	864582068	Public Works	CH/PW/CDD/PD Floor Mats	3.60
			Community Development	CH/PW/CDD/PD Floor Mats	3.96
	864563234		Genl Govt/Facilities	City Hall/PW/CDD/PD - Floor Mats	7.36
			Public Safety	City Hall/PW/CDD/PD - Floor Mats	4.47
			Public Works	City Hall/PW/CDD/PD - Floor Mats	3.60
			Community Development	City Hall/PW/CDD/PD - Floor Mats	3.96
ARAMARK UNIFORM SERVICES Total					233.23
ASSOCIATED CONSULTANTS INC.	1030	20-126-01	Community Development	Simonds International TI Plan Review	712.50
		20-130-01	Community Development	UNFI Storage Racks Plan Review	1,496.25
		20-142-01	Community Development	Simonds International Shop Phase 1-T Plan Review	1,211.25
		19-239-02	Community Development	7-Eleven Sign Plan Review	190.00
		20-149-01	Community Development	7-Eleven Fueling Canopy Plan Review	1,187.50
		20-139-01	Community Development	Camp Pow Wow Plan Review	2,303.75
		20-136-01	Community Development	UNFI Work Platform Plan Review	2,018.75
		20-138-01	Community Development	Police Station Plan Review	2,161.25
		19-240-02	Community Development	Ridgefield Library Plan Review	1,757.50
		20-153-01	Community Development	VRMS Portable Classroom Plan Review	878.75
		19-230-03	Community Development	Ridgefield Elementary School Plan Review	760.00
ASSOCIATED CONSULTANTS INC. Total					14,677.50
Bermudez Eduardo & Pamela	UB*00370	(blank)	Genl Govt/Facilities	Refund Check 007632-000 1908 N 8th Way	13.00
Bermudez Eduardo & Pamela Total					13.00
BLUEFIN PAYMENT SYSTEMS	2827	2827-20200813	Public Works	Customer Web Payments - June 2020	21.90
BLUEFIN PAYMENT SYSTEMS Total					21.90
Bondegard Kelly & Jason	UB*00373	(blank)	Genl Govt/Facilities	Refund Check 011987-000 802 N Heron Dr	25.50
Bondegard Kelly & Jason Total					25.50
BRITTANI FREIMUTH	3418	3418-20200813	Genl Govt/Facilities	Mileage/Packaging Reimb - Freimuth	10.84
			Finance	Mileage/Packaging Reimb - Freimuth	4.49
BRITTANI FREIMUTH Total					15.33
BSK ASSOCIATES	2119	VD02317	Public Works	Coliform Testing	350.00
BSK ASSOCIATES Total					350.00
Cedars Construction LLC	UB*00364	(blank)	Genl Govt/Facilities	Refund Check 011444-041 7108 S Ridge Way	75.39
Cedars Construction LLC Total					75.39
CHMELIK SITKIN & DAVIS	3294	99609	Genl Govt/Facilities	Park Laundry Eval Remediation - June 2020	62.00
CHMELIK SITKIN & DAVIS Total					62.00
CINTAS FIRE PROTECTION	2520	OF80518371	Public Safety	PD Fire Extinguisher Inspection/Maintenance	152.58
CINTAS FIRE PROTECTION Total					152.58
CITY OF BATTLE GROUND	92	INV00298	Judicial	Court Costs/Public Defender - June 2020	13,460.42
CITY OF BATTLE GROUND Total					13,460.42
CLARK COUNTY	102	CI016837	Judicial	Pretrial Supervisions - June 2020	264.00
		CI016855	Judicial	Q2.2020 - Interpreter Services	26.30

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CLARK COUNTY Total					290.30
CLARK COUNTY TREASURERS OFFICE	554	SIF202007	Genl Govt/Facilities	School Impact Fees	855,485.00
CLARK COUNTY TREASURERS OFFICE Total					855,485.00
CLARK PUBLIC UTILITIES	110	7206-605-3-20200813	Public Works	N 1st Cir & N 65th Ave - Park & Ride	57.67
		7206-648-3-20200813	Public Works	Municipal Lighting Lease	7,812.00
		7206-580-8-20200813	Public Works	301 N 3rd Ave	50.79
			Community Development	301 N 3rd Ave	50.80
		7206-552-7-20200813	Public Works	214 S Riverview Dr	301.47
		7206-555-0-20200813	Public Works	109 W Division St - Electricity	140.77
		7206-578-2-20200813	Genl Govt/Facilities	230 Pioneer Ave	144.03
		7206-456-1-20200813	Public Safety	116 N Main Avenue	177.41
		7206-643-4-20200813	Public Works	400 N Abrams Park Rd	1,361.73
		7206-644-2-20200813	Public Works	City Park/Water Well	4,251.20
		7206-694-7-20200813	Public Works	255 S 56th Pl - Electricity	3,743.95
		7206-645-9-20200813	Public Works	N Abrams Park/E Division	170.15
CLARK PUBLIC UTILITIES Total					18,261.97
CLEAN WORLD MAINTENANCE INC	3105	45160	Genl Govt/Facilities	Janitorial Services - PW	156.10
				Janitorial Services - City Hall	682.83
			Public Safety	Janitorial Services - PD	461.87
			Public Works	Janitorial Services - PW	337.41
CLEAN WORLD MAINTENANCE INC Total					1,638.21
COLUMBIAN PUBLISHING	116	22644	Genl Govt/Facilities	Ord 1318 Donations	46.80
COLUMBIAN PUBLISHING Total					46.80
COMCAST	2271	2271-202007-510	Genl Govt/Facilities	July 2020 RACC Communications	72.15
			Public Works	July 2020 RACC Communications	62.12
			Community Development	July 2020 RACC Communications	260.63
COMCAST Total					394.90
COMCAST BUSINESS	1666	104636496	Genl Govt/Facilities	Internet Services - 230 Pioneer St	378.95
COMCAST BUSINESS Total					378.95
COMDATA NETWORK INC.	1101	20336446	Genl Govt/Facilities	PW/CDD Fuel - XN173 - 7/16/2020-7/31/2020	140.03
			Public Works	PW/CDD Fuel - XN173 - 7/16/2020-7/31/2020	1,871.83
			Community Development	PW/CDD Fuel - XN173 - 7/16/2020-7/31/2020	234.68
		20336009	Genl Govt/Facilities	Fuel CDD - XN173 - 7/1/2020-7/15/2020	97.42
			Public Works	Fuel CDD - XN173 - 7/1/2020-7/15/2020	1,302.37
			Community Development	Fuel CDD - XN173 - 7/1/2020-7/15/2020	165.31
		20335922	Public Safety	PD Fuel - XN795 - 7/1/2020-7/15/2020	502.20
			20336462	Public Safety	PD Fuel - XN795 - 7/16/2020-7/31/2020
		COMDATA NETWORK INC. Total			
Coulter Sara	UB*00361	(blank)	Genl Govt/Facilities	Refund Check 011891-000 606 N 22nd Ct	233.25
Coulter Sara Total					233.25

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DAMON MCPHERSON	3495	31870	Genl Govt/Facilities	Vehicle Detail - 2012 F150	7.29
			Community Development	Vehicle Detail - 2012 F150	291.71
DAMON MCPHERSON Total					299.00
DEPARTMENT OF LICENSING - CPL	154	RG0000425-2020	Genl Govt/Facilities	CPL Fees - Brooks	18.00
		RG0000424-2020	Genl Govt/Facilities	CPL Fees - Ruth	18.00
		RG0000423-2020	Genl Govt/Facilities	CPL Fees - Tabish	18.00
		RG0000422-2020	Genl Govt/Facilities	CPL Fees - Smith	18.00
DEPARTMENT OF LICENSING - CPL Total					72.00
DICK'S TIRE FACTORY	158	D66187	Public Safety	Vehicle Maint - PD	142.00
		D65304	Public Safety	PD Vehicle Maint - 2015 Explorer	63.25
DICK'S TIRE FACTORY Total					205.25
DKS ASSOCIATES	1565	74282	Community Development	On Call Review Services - June 2020	877.50
DKS ASSOCIATES Total					877.50
Duncan Geoffrey & Jennifer	UB*00367	(blank)	Genl Govt/Facilities	Refund Check 012228-000 4009 N 5th Way	120.57
Duncan Geoffrey & Jennifer Total					120.57
ELCOR INC	2081	MSP-12730	Public Safety	IT Services - July 2020	2,592.85
			Public Works	IT Services - July 2020	2,263.49
			Community Development	IT Services - July 2020	305.98
			Information Technology	IT Services - July 2020	6,158.33
		12769	Genl Govt/Facilities	Laptops/Comp Maint	5,050.49
			Information Technology	Laptops/Comp Maint	244.41
ELCOR INC Total					16,615.55
FERGUSON ENTERPRISES INC # 8423	181	PY0864289-3*101	Genl Govt/Facilities	Water Meters - Credit	919.51
			Public Works	Water Meters - Credit	(11,866.02)
		0864289-5	Genl Govt/Facilities	Water Meters	(2,140.07)
			Public Works	Water Meters	27,617.09
		901872	Genl Govt/Facilities	Water Meters	(268.80)
			Public Works	Water Meters	3,468.80
		903177	Genl Govt/Facilities	Water Meters	(474.85)
			Public Works	Water Meters	6,127.87
FERGUSON ENTERPRISES INC # 8423 Total					23,383.53
Friend Paul	UB*00366	(blank)	Genl Govt/Facilities	Refund Check 012370-000 1710 Falcon Dr	67.37
Friend Paul Total					67.37
Fuke Lan Yu and Yasutake	UB*00368	(blank)	Genl Govt/Facilities	Refund Check 011302-000 506 N Horns Corner Dr	85.76
Fuke Lan Yu and Yasutake Total					85.76
GISI MARKETING GROUP	2811	154480	Public Safety	Business Cards - Martinez	111.65
GISI MARKETING GROUP Total					111.65
GRAINGER	206	9593784862	Public Works	Water Supplies	35.05
		9566643822	Public Works	Water Supplies	32.28
GRAINGER Total					67.33

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GRAY AND OSBORNE INC	207	20249.00-4	Public Works	Junction Booster Pump Station VFD - Construction	489.41
		20261.00-1	Community Development	Discovery Ridge Phase 3 Final Plat	789.62
		20260.00-2	Community Development	Cloverhill Phase 7/8 Final Plat	655.97
		20267.00-1	Public Works	Abrams Park Well 11 Submittal Review	1,523.74
GRAY AND OSBORNE INC Total					3,458.74
H.D. FOWLER COMPANY	2036	I5528889	Public Works	Water Meters	1,190.62
		I5494374	Public Works	Hydrant Repair	322.88
H.D. FOWLER COMPANY Total					1,513.50
Halme Excavating	UB*00363	(blank)	Genl Govt/Facilities	Refund Check 010982-001 Hydrant Meter	367.71
Halme Excavating Total					367.71
HALME EXCAVATING INC.	2746	2746-20200813B	Genl Govt/Facilities	S 3rd Ave Improvements	(7,524.36)
			Public Works	S 3rd Ave Improvements	150,674.04
		202007234	Public Works	Asphalt Patching for Water Repairs	2,710.00
		2746-20200813	Genl Govt/Facilities	S 3rd Ave Waterline	(2,009.00)
			Public Works	S 3rd Ave Waterline	43,555.12
HALME EXCAVATING INC. Total					187,405.80
Hardin Nick	UB*00360	(blank)	Genl Govt/Facilities	Refund Check 008352-000 3115 S 1st St	52.13
Hardin Nick Total					52.13
HARRY'S LAWN AND POWER EQUIPMENT	214	185791	Public Works	Parks/Streets Tools/Maint	563.57
		186160	Public Works	Storm Supplies	197.20
HARRY'S LAWN AND POWER EQUIPMENT Total					760.77
HOME DEPOT CREDIT CARD SERVICES	1805	3020244	Community Development	RACC Front Counter	81.33
		6514544	Genl Govt/Facilities	Events Benches	138.32
HOME DEPOT CREDIT CARD SERVICES Total					219.65
HONEY BUCKETS	223	551647546	Genl Govt/Facilities	Hand Washing Station	32.35
			Public Works	Hand Washing Station	432.65
		551641220	Public Works	Davis Park Port-A-Potty	328.00
HONEY BUCKETS Total					793.00
Inman William	UB*00372	(blank)	Genl Govt/Facilities	Refund Check 010050-000 501 N 40th Ave	75.60
Inman William Total					75.60
INSTANT IMPRINTS CASCADE PARK	2371	50856	Genl Govt/Facilities	PW Uniforms	21.04
			Public Works	PW Uniforms	224.75
INSTANT IMPRINTS CASCADE PARK Total					245.79
JANEAN Z PARKER	2199	87	Public Works	Legal Services - July 2020	100.00
			Community Development	Legal Services - July 2020	650.00
			Legal	Legal Services - July 2020	700.00
JANEAN Z PARKER Total					1,450.00
JASON HATTRICK	3377	4	Public Safety	Kindness 911 Annual Fee 2020-2021	2,500.00
JASON HATTRICK Total					2,500.00
JEFFREY A LANCASTER	1097	16578	Public Works	Parks Backflow Test	45.00

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JEFFREY A LANCASTER Total					45.00
Jensen Rhonda & Mark	UB*00371	(blank)	Genl Govt/Facilities	Refund Check 007396-000 1923 N Heron Dr	100.08
Jensen Rhonda & Mark Total					100.08
JOHN DEERE FINANCIAL	1717	518575	Public Works	Equipment Maint - Flail Mower	36.95
JOHN DEERE FINANCIAL Total					36.95
KIRK JOHNSON	1716	1716-20200813	Finance	Mileage Reimb - Johnson	105.46
KIRK JOHNSON Total					105.46
Lafata Jennifer	UB*00365	(blank)	Genl Govt/Facilities	Refund Check 009083-000 1922 S Osprey Dr	104.60
Lafata Jennifer Total					104.60
MJB CONSULTING INC	3117	1927	Genl Govt/Facilities	State Lobbyist - July 2020	2,500.00
MJB CONSULTING INC Total					2,500.00
MOTOROLA SOLUTIONS INC.	301	16114009	Public Safety	Motorola Mobile Radio	5,779.10
MOTOROLA SOLUTIONS INC. Total					5,779.10
MPH INDUSTRIES	302	6011897	Public Safety	BEE III radar/antennas kit	2,306.81
MPH INDUSTRIES Total					2,306.81
NAPA AUTO PARTS	498	192714	Genl Govt/Facilities	Vehicle Maint/Core Dep Return - Brusnon	(3.12)
			Public Works	Vehicle Maint/Core Dep Return - Brusnon	(152.73)
		193262	Public Works	Equipment Maint - Water	0.74
		193371	Genl Govt/Facilities	Vehicle Maint - Johnson	16.55
			Public Works	Vehicle Maint - Johnson	148.89
		193654	Genl Govt/Facilities	Shop Supplies	1.13
			Public Works	Shop Supplies	15.06
		192102	Genl Govt/Facilities	Vehicle Maint - Brunson	10.92
			Public Works	Vehicle Maint - Brunson	535.19
		NAPA AUTO PARTS Total			
Newman Jennifer & Peter	UB*00375	(blank)	Genl Govt/Facilities	Refund Check 008675-000 3439 S 5Th Way	622.15
Newman Jennifer & Peter Total					622.15
NORTHWEST NATURAL GAS	315	8578-7-20200813	Public Works	PW Shop - Natural Gas	29.70
		8817-9-20200813	Genl Govt/Facilities	City Hall - Natural Gas	25.08
		1000591-6-20200813	Public Safety	Police Department - Natural Gas	23.32
NORTHWEST NATURAL GAS Total					78.10
PACIFIC OFFICE AUTOMATION	1564	68788501	Genl Govt/Facilities	CH/PW/RACC Copier Lease	601.03
			Public Works	CH/PW/RACC Copier Lease	344.21
			Community Development	CH/PW/RACC Copier Lease	287.68
PACIFIC OFFICE AUTOMATION Total					1,232.92
PACIFIC POWER GROUP	819	488134-00	Public Works	Abrams Park Water Pump Replacement	1,631.43
PACIFIC POWER GROUP Total					1,631.43
PATRICIA THOMPSON	2644	2644-20200813	Public Safety	Flower Pots for PD Reimb - Thompson	131.02
PATRICIA THOMPSON Total					131.02
PATRICK HILDRETH BRAND AND DESIGN	2372	1739	Genl Govt/Facilities	Professional Design & Web Maint - July 2020	249.00

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PATRICK HILDRETH BRAND AND DESIGN	2372	1739	Information Technology	Professional Design & Web Maint - July 2020	51.00
		1696	Public Safety	Professional Design - NOW Logo	200.00
PATRICK HILDRETH BRAND AND DESIGN Total					500.00
PBS ENGINEERING AND ENVIRONMENTAL	342	0024112.000-2	Public Works	PW Ops Center Environmental Site Assessment	11,741.73
		0071532.000-3	Public Works	Hillhurst Road Overly Design	6,226.25
PBS ENGINEERING AND ENVIRONMENTAL Total					17,967.98
PFEIFER'S MOBILE CONCRETE	1680	7054	Public Works	Concrete	287.26
PFEIFER'S MOBILE CONCRETE Total					287.26
PIONEER PEST MANAGEMENT	2040	356150	Genl Govt/Facilities	Pest Control - PW	7.47
			Public Works	Pest Control - PW	99.85
		359687	Genl Govt/Facilities	Pest Control - City Hall	129.00
PIONEER PEST MANAGEMENT Total					236.32
Porter Emily Basnett & Tyler	UB*00362	(blank)	Genl Govt/Facilities	Refund Check 011847-000 4006 N Pioneer Canyon Dr	22.71
Porter Emily Basnett & Tyler Total					22.71
PUBLIC SAFETY TESTING	354	2020-0448	Public Safety	Q2.2020 - Subscription Fees	125.00
PUBLIC SAFETY TESTING Total					125.00
RAYMOND NEWBILL	841	0841-20200813	Community Development	CDD Fuel Reimbursement - Newbill	25.10
RAYMOND NEWBILL Total					25.10
RIDGEFIELD SCHOOL DISTRICT	378	1001900085	Public Works	RORC Operating Costs	8,901.61
RIDGEFIELD SCHOOL DISTRICT Total					8,901.61
SANDY'S SIGN AND DESIGN	556	249-20	Public Works	Street Signs	32.52
SANDY'S SIGN AND DESIGN Total					32.52
SANITECH LLC	3494	ENG-20-0073	Genl Govt/Facilities	Refund ENG-20-0073	125.00
SANITECH LLC Total					125.00
Shaffer Don	UB*00374	(blank)	Genl Govt/Facilities	Refund Check 005491-000 300 Riverview Dr	77.52
Shaffer Don Total					77.52
Shively Cynthia	UB*00314	(blank)	Genl Govt/Facilities	Refund Check 005146-001 412 Shobert St	100.91
Shively Cynthia Total					100.91
SHRED-IT US JV LLC	2274	8180197389	Genl Govt/Facilities	Secure Shredding RACC	2.32
			Public Works	Secure Shredding RACC	30.96
			Community Development	Secure Shredding RACC	33.28
		8180197391	Public Safety	Secure Shredding - PD	33.28
		8180197390	Genl Govt/Facilities	Secure Shredding - City Hall	84.76
SHRED-IT US JV LLC Total					184.60
SONSRAY MACHINERY LLC	1785	P35491-10	Public Works	John Deere Flail Mower Maint	300.45
SONSRAY MACHINERY LLC Total					300.45
SPRINGBROOK SOFTWARE LLC	3444	INV-003505	Public Works	Customer Web Payments	279.00
SPRINGBROOK SOFTWARE LLC Total					279.00
STAPLES CONTRACT & COMMERCIAL INC	2884	8059162272	Genl Govt/Facilities	PW FTE Office Supplies	5.17
				General Office Supplies	70.32

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STAPLES CONTRACT & COMMERCIAL INC	2884	8059162272	Genl Govt/Facilities	COVID 19 Operational Supplies	673.40	
				Returned Operational Supplies	(489.17)	
			Public Works	PW FTE Office Supplies	69.14	
			Community Development	CDD Office Supplies	147.20	
STAPLES CONTRACT & COMMERCIAL INC Total					476.06	
SUNBELT RENTALS	414	103099052-0002	Genl Govt/Facilities	4th of July Reader Board	676.97	
SUNBELT RENTALS Total					676.97	
THE PARR COMPANY	964	26516889	Genl Govt/Facilities	Events Benches	12.78	
		26513536	Public Works	Parks Supplies	9.75	
		26516698	Public Works	No Parking Signs	11.02	
		26515547	Public Works	Parks Supplies	14.08	
THE PARR COMPANY Total					47.63	
TRAFFIC SAFETY SUPPLY	432	INV028799	Genl Govt/Facilities	Playground Signs	(15.50)	
			Public Works	Playground Signs	200.00	
		INV028673	Genl Govt/Facilities	Playground Signs	(24.40)	
			Public Works	Playground Signs	314.92	
TRAFFIC SAFETY SUPPLY Total					475.02	
TYLER KING	2866	2866-20200813	Public Safety	Emp. Reimb. - Fuel	37.40	
TYLER KING Total					37.40	
USA BLUEBOOK	444	278824	Public Works	Catch Basin Inserts	192.37	
		284363	Genl Govt/Facilities	PW Safety Glasses/Storm Tools	5.93	
			Public Works	PW Safety Glasses/Storm Tools	129.96	
		292921	Public Works	Water Supplies	311.66	
		299089	Public Works	Water Supplies	1,020.95	
USA BLUEBOOK Total					1,660.87	
VERIZON WIRELESS	452	9856957687	Genl Govt/Facilities	PW Cell Phones	50.91	
			Public Safety	PD Cell Phones	622.49	
			Public Works	PW Cell Phones	680.59	
			Community Development	CDD Cell Phones	288.02	
		9859657685	Genl Govt/Facilities	Julie iPad	36.58	
				PW Director iPad	5.51	
				PW Cell Phones & 2 iPads	19.29	
				Patricia Cell Phone	47.58	
			Public Safety	PD Cell Phones	524.83	
				PD Chief iPad	36.61	
			Public Works	PW Director iPad	23.72	
				PW Cell Phones & 2 iPads	257.87	
			Community Development	CDD Cell Phones	262.39	
				PW Director iPad	7.32	
				CDD Director iPad	36.61	

Attachment: August 13, 2020 - Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield

Claims Payment Report
For Approval on: August 13, 2020

2.1.a

VERIZON WIRELESS	452	9859657685	Finance	Finance Director iPad	36.61
			Executive	City Manager iPad	36.61
			Administration	Deputy City Manager iPad	36.61
			Council	Council iPads	306.13
VERIZON WIRELESS Total					3,316.28
WELLWORKS FOR YOU	3414	10568	Human Resources	Wellness Program - July 2020	356.00
WELLWORKS FOR YOU Total					356.00
WOODLAND SAW AND CYCLE INC.	2223	970	Public Works	Storm Hedge Trimmer	796.19
WOODLAND SAW AND CYCLE INC. Total					796.19
Woodruff Harold & Tara	UB*00369	(blank)	Genl Govt/Facilities	Refund Check 007131-000 604 N 22nd Ct	42.38
Woodruff Harold & Tara Total					42.38
WSP USA INC.	3338	974232	Public Works	Gee Creek Trail - Heron Dr to Abrams Park	2,984.58
WSP USA INC. Total					2,984.58
Grand Total					1,279,955.09

Attachment: August 13, 2020 - Claims Report (Approval of Claims And/Or Payroll)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: August 13, 2020

ITEM:

AGENDA ITEM TITLE: Approval of Minutes from the July 23, 2020 Meeting

AGENDA ITEM TITLE:

Approval of minutes from the following meeting(s) of the council:

GOVERNING LEGISLATION:

Not applicable

PREVIOUS COUNCIL ACTION TAKEN:

Not applicable

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s)

BUDGET/FINANCIAL IMPACTS:

Not applicable

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the minutes by making the following motion:

1. "I move to approve the consent agenda"

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS: 07-23-2020 (PDF)



CITY OF RIDGEFIELD, WASHINGTON
City Council MEETING MINUTES
July 23, 2020

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:34 PM](#)

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Sandra Day	Councilor	Present	
Jen Lindsay	Councilor	Present	
Rob Aichele	Councilor	Present	
Dana Ziemer	Councilor	Present	

LATE CHANGES TO THE AGENDA

PRESENTATION

1. First Half 2020 Financial Report

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

1. Approval of Claims And/Or Payroll

2. Approval of Minutes from the July 9, 2020 Meeting

BUSINESS

1. Motion - Approval of Amendment to Building and Construction Order

Community Development Director, Claire Lust presented an update to Building and Construction order.

MOTION: MOVED TO APPROVE AMENDMENT TO BUILDING AND CONSTRUCTION ORDER AS PRESENTED.

Attachment: 07-23-2020 (Approval of Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Dana Ziemer, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

2. Resolution No. 581 – Approval of Amendment to Financial Policy #07: Budget - Kirk Johnson, Finance Director

Changes are recommended in the revenue and expense guidelines sections of the budget policy. The changes address budget requirements for fiduciary activities and Governmental Accounting Standards Board (GASB) accounting entries that do not affect cash. Currently the city would be required to budget for these types of entries.

MOTION: MOVED TO ADOPT RESOLUTION NO. 581 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jen Lindsay, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Onslow - Attended City Manager briefing.

Council Member Ziemer - Continuing discussion with the community regarding systemic racism.

Council Member Aichele - Attended Port of Ridgefield meeting, continuing work on dragon boat painting with Ridgefield Arts Association.

Council Member Day - Attended CRWWD meeting, Ridgefield library update.

Council Member Wells - Kudos to Public Works crew on great job keeping median at the junction maintained.

Council Member Lindsay - Attended City Manager briefing.

Mayor

YMCA project update provided.

Appointment of two Council Members to serve on the 2021 Budget Advisory Committee

Appointing Council Member Lindsay and Council Member Aichele to the committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dana Ziemer, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

Appointment of a citizen to serve on the 2021 Budget Advisory Committee

Appointing Clyde Burkle to the committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

City Manager

City Manager Steve Stuart - LULAC systemic racism letter update, COVID-19 update.
Public Works Director Bryan Kast - Will pass on kudos to Public Works from Council Member Wells.
Community Development Director Claire Lust - Community Development report provided.
Finance Director Kirk Johnson - Provide an update on Shop Local and Save program.
Deputy City Manager Lee Kottnerus - Events update provided.
Police Chief John Brooks - Provided an update on auto vehicles prowlers, Police Department has received great support from the community.

ADJOURN - [7:35 PM](#)

Julie Ferriss, City Clerk

Don Stose, Mayor

Attachment: 07-23-2020 (Approval of Minutes)

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: August 13, 2020
ITEM: PRESENTATION
AGENDA ITEM TITLE: CRF Eligibility Policy and Procedures

GOVERNING LEGISLATION:

Washington State Department of Commerce Interagency Agreement 20-6541C-303; Uniform Guidance 2 CFR 200; City of Ridgefield COVID-19 Continued Operations Plan

PREVIOUS COUNCIL ACTION TAKEN:

Council adopted the COVID-19 Continued Operations Plan effective March 18, 2020 and last updated on June 11, 2020.

SUMMARY/BACKGROUND:

The City received a federal pass through grant “Coronavirus Relief Funds (CRF)” from the CARES Act stimulus passed through federal legislation and distributed through the State of Washington. The funding source is flexible and allows the City to cover expenses related to the response to Covid-19. The City Manager is given flexibility in determining the eligibility of related expense. The guidance issued by the Department of the Treasury specifies two areas the funding may not be used.

- Revenue replacement: Covering a loss in revenue attributed to Covid-19.
- Supplanting expense: Reimbursement may not be requested for expenses accounted for in the City of Ridgefield’s budget most recently approved as of March 27, 2020.

The Treasury Department also identified expense categories that are eligible for reimbursement.

- Medical and public health expenses.
- Payroll expenses for public safety, public health, health care, human services, & similar employees whose services are substantially dedicated to mitigating or responding to the emergency.
- Expenses of actions to facilitate compliance with public health measures.
- Expenses associated with the provision of economic support in connection with the

emergency.

- Any other COVID-19-related expenses of government that satisfy the CRF's eligibility criteria.

Staff have attended multiple training sessions on eligibility and reviewed FAQ guidance from both federal and state agencies regarding the use of the CARES Act funding. As a result, it was determined through guidance that preparing a written document on policies and procedures would assist in identifying how the city would use the funding.

Federal funding sources are audited through the State Auditors Office. Preparing a document with our guidelines will help in justifying our thought process. The main expense covered under the city's reimbursements are personnel expense related to quarantined staff. The policy will assist in defining a quarantined staff member and how the expense is substantially different from what was approved in the 2020 budget. The city has prepared project codes to accurately track Covid related supply purchases and personnel expense.

City Council also approved the Shop Local and Save program to assist local businesses. These types of programs are eligible for reimbursement using the CARES Act funding.

BUDGET/FINANCIAL IMPACTS:

Receipt of \$266,850 in Coronavirus Relief Funds grant funding from the CARES Act

RECOMMENDED ACTION OR MOTION:

Presentation only

No action requested as council has approved the Covid-19 Continued Operations Plan

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS: CRF Eligibility Policy and Procedures (PDF)

Coronavirus Relief Fund – Eligibility Policy & Procedures

Effective Date: June 1, 2020

Replaces and Cancels:

References: Interagency Agreement 20-6541C-303; CRF Eligibility Cost Test; Washington State Department of Commerce; CRF Treasury Guidance and FAQ, Uniform Guidance 2 CFR 200; City of Ridgefield COVID-19 Continued Operations Plan

PURPOSE

The State of Washington Department of Commerce awarded the City of Ridgefield “Coronavirus Relief Fund” grant funding as a pass-through award under the CARES Act. The grant funding comes from a federal funding source through the United States Department of the Treasury, CFDA 21.019.

These procedures are intended to outline the expenses that are eligible for reimbursement through this funding source.

Guidelines are flexible and Department of the Treasury guidance on how the funding source can be used has evolved over the course of the pandemic.

OBJECTIVE

Expenses that are related to the response to Covid-19 are generally deemed eligible for reimbursement. The following areas highlight eligible funding opportunities:

- Medical and public health expenses.
- Payroll expenses for public safety, public health, health care, human services, & similar employees whose services are substantially dedicated to mitigating or responding to the emergency.
- Expenses of actions to facilitate compliance with public health measures.
- Expenses associated with the provision of economic support in connection with the emergency.
- Any other COVID-19-related expenses of government that satisfy the CRF’s eligibility criteria.

Reimbursement requests may not be used for the following opportunities:

- Revenue replacement: Covering a loss in revenue attributed to Covid-19.
- Supplanting expense: Reimbursements may not be requested for expenses accounted for in the City of Ridgefield’s budget most recently approved as of March 27, 2020.

POLICY

The City of Ridgefield management team has determined the following areas are eligible for expense reimbursement using CRF grant funding:

- Medical expenses related to Covid-19. This could include actual medical expense or purchase of PPE’s for front line responders.
- Personnel expense whose services are substantially dedicated to mitigating or responding to the emergency. This could include public safety, public works or administrative staff working on Covid-19 response.
- Expenses to facilitate compliance with public health measures. This could include expenses related to ordering or preparing signs to address compliance related information for parks, public facilities, and local businesses. Expenses related to social media and information release alerting residents to Covid-19 related compliance.

Personnel expense related to quarantining staff members to comply with physical distancing requirements and vulnerable populations. Personnel expense would be charged to CRF funding if

Coronavirus Relief Fund – Eligibility Policy & Procedures

Effective Date: June 1, 2020

Replaces and Cancels:

References: Interagency Agreement 20-6541C-303; CRF Eligibility Cost Test; Washington State Department of Commerce; CRF Treasury Guidance and FAQ, Uniform Guidance 2 CFR 200; City of Ridgefield COVID-19 Continued Operations Plan

the employee must be quarantined and is unable to complete work due to the quarantine (not able to telework, not able to complete full scheduled shift due to quarantine, has tested positive for the virus or is in isolation and unable to work due to being exposed to the virus).

City management has determined personnel expense for quarantined individuals who are unable to complete their normal duties is a substantial change in the original purpose of the adopted budget. City management also considered the need to maintain proper physical distancing and adherence to all CDC recommendations in small facilities. As a small city with limited staff, it is important to maintain these requirements to keep staff safe and to be able to complete their duties, supporting city residents with critical core services.

- Expenses associated with economic support for local business and residents. This could include local business grant programs, “Shop Local and Save” to incentivize local business support, lease or rental assistance, utility assistance, non-profit grant programs, etc.
- Any other Covid-19 related expenses. This could include purchase of supplies to respond to Covid-19, expense related to purchase of PPE for residents and business, sanitation of public facilities, and expense related to the increase of teleworking capabilities as a response to Covid-19.

PROCEDURES

The following procedures have been implemented to track eligible expenses:

- The Finance Department will review appropriate guidance from the Washington State Department of Commerce and The United State Department of Treasury for eligibility guidelines.
- The Finance Department will follow Uniform Guidance 2 CFR 200 for federal funding and the city’s Financial Policy #04: Procurement of Goods & Services, whichever is more restrictive shall prevail.
- The Finance Department and Human Resources will set-up project codes to track the following eligible expenses.
 - COVID-19 All Expenses – This project code will be used to track all Covid-19 supply and service expense. Expenses must be a direct result of response to mitigate Covid-19. This project code will be added while processing accounts payable transactions.
 - COVID-19 Employee Time – This project code will be used to track all Covid-19 related personnel expense through the electronic timesheet tracking system. Employees will be required to use one of two payroll codes to track their hours. Refer to City of Ridgefield COVID-19 Continued Operations Plan for more detail.
 - P001-COVID-19 REG – This payroll code tracks all regular time for hours under quarantine.
 - 512-COVID-19 SICK - This payroll code tracks all regular time for hours that the employee had tested positive or isolated while waiting for a Covid-19 test.
- The City will comply with all state and federal laws regarding confidentiality of medical information.
- Supply and service expenses will be coded to the General Fund.

Coronavirus Relief Fund – Eligibility Policy & Procedures

Effective Date: June 1, 2020

Replaces and Cancels:

References: Interagency Agreement 20-6541C-303; CRF Eligibility Cost Test; Washington State Department of Commerce; CRF Treasury Guidance and FAQ, Uniform Guidance 2 CFR 200; City of Ridgefield COVID-19 Continued Operations Plan

- CRF grant funds will be posted to the General Fund or any operating fund that may have expended personnel expense related to Covid-19.
- Vendor invoices will be saved to a grant folder established for tracking purposes.
- Documentation support will include a report from the ERP system for each project code and any potential public assistance during the reimbursement period.
- Reimbursement requests will include a CRF eligible cost test prior to submitting for reimbursement. The Finance Director will review and complete the form.

Reimbursement requests will be processed through the Secure Access Washington web portal. The following documents will be required for each reimbursement request.

- Accounts receivable invoice generated from Springbrook to ensure proper posting of CRF funding.
- A-19 Request Form
- A-19 Activity Report
- A-19 Certification Form
- Supporting Documentation – Support should include system generated reports to show activity since the last reimbursement request (supplies, services, personnel expense), vendor invoices if requested, general ledger reports for public assistance activities.

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: August 13, 2020

ITEM:

AGENDA ITEM TITLE: Motion - Approval of Cloverhill Phase 7 Final Plat

GOVERNING LEGISLATION:

RCW 36.70.A and RCW 58

PREVIOUS COUNCIL ACTION TAKEN:

None.

SUMMARY/BACKGROUND:

The Ridgefield Hearing Examiner approved the preliminary plat for Cloverhill Planned Unit Development (PUD) on April 11, 2017, as PLZ-16-0088. The plat is also subject to the 2017 development agreement made between the City of Ridgefield (Grantee) and Robert A. Royle, LLC, ELRO LLC, Estate of Robert Royle and Lionel Royle, Kenneth A. Royle, Lucille E. Hollis, Margaret L. Svir, Marcella R. Sather, and Fortress Enterprises, Inc. (Grantors), record 5432425 of Clark County, WA.

Staff approved the Cloverhill Phase 7 & 8 Post Decision Review (PDR) on October 22, 2019, as PLZ-19-0082-83. The purpose of the PDR was to increase the total number of lots in Phases 7 and 8 from 52 to 92, in order to compensate for the loss of 40 approved lots due to existing environmental conditions in Phases 2, 3, 4, and 9. Administrative adjustments to reduce the minimum lot area and lot width and increase the maximum building coverage and impervious surface coverage by 20 percent in Phases 7 and 8 were approved concurrently with the PDR. Of the 92 approved lots in Phases 7 and 8, 37 are in Phase 7. The total number of lots in the Cloverhill PUD is still 455, as was approved under PLZ-16-0088.

The applicant proposes to subdivide the 6.75-acre site with Assessor's #986050078 into 37 single-family attached residential (townhouse) lots. Townhouses may be attached in groups of two, three, or four; the Phase 7 townhouses are primarily proposed in groups of two. The lots in Phase 7 are numbered 386-422. The lots range from 2,007 square feet (Lot 402) to 2,785 square feet (Lot 422), consistent with the lot sizes and density approved through the Phase 7 & 8 PDR and administrative adjustments. The average lot area is 2,358 square feet.

Private streets provide access to each of the lots in Cloverhill Phase 7. These streets connect to S Royle Road to the north and to future Cloverhill Phase 8 to the south.

Cloverhill Phase 7 includes parking areas 7P-1 and 7P-2, to be owned and maintained by the HOA. Gee Creek Tract 7 confines Gee Creek and is to be owned and maintained by the HOA. Phase 7 includes stormwater easements to be owned by the HOA with inspection easements granted to the City of Ridgefield. A waterline easement is dedicated to the City of Ridgefield, and a sanitary sewer easement is dedicated to Clark Regional Wastewater District.

All open spaces are to be owned and maintained by the HOA. In Phase 7, Tract 7C is a 0.36-acre open space tract in the northwest portion of the site adjacent to Royal View (Cloverhill Phase 6). Tract 7C is to be maintained in its natural state, including steep slopes. Tract 7D is a 2.95-acre open space tract in the northern and eastern portions of the site running behind the northernmost and easternmost residential lots. Tract 7D includes a 20-foot public regional trail easement located in the Gee Creek stream buffer and dedicated to the City of Ridgefield. The trail easement connects to S Royle Road via the internal public street at its western terminus, and continues south around Cloverhill Phase 8. The regional trail is part of an integrated trail system providing access to open spaces throughout the Cloverhill PUD.

BUDGET/FINANCIAL IMPACTS:

Additional property tax revenue from 37 new single-family attached homes.

RECOMMENDED ACTION OR MOTION:

“I move to approve the final plat as presented.”

STAFF CONTACT:

Claire Lust, Community Development Director

ATTACHMENTS:

PLZ-20-0039 Cloverhill Phase 7 Final Plat_Staff Report_08132020
(PDF)
Cloverhill Phase 7 final plat (PDF)
Cloverhill PUD Overall Trails (JPG)
Cloverhill Phase 7 Open Space and Trails (JPG)



COMMUNITY DEVELOPMENT DEPARTMENT

230 Pioneer Street | PO Box 608 | Ridgefield, WA 98642
(360) 887-3557 | Fax: (360) 887-0861 | www.ci.ridgefield.wa.us

Cloverhill Phase 7 Final Plat

Staff Report

File No. PLZ-20-0039

August 13, 2020

I. Basic Facts

Application date: On June 10, 2020, the City received an application for final plat approval for Cloverhill Phase 7 (37 lots).

Applicant/Property Owner: David Burton, Fortress Enterprises, Inc. 12808 NW 46th Ave / Vancouver, WA 98685. Contact: 360.798.6520, david@fortresscorporation.com

Applicant's Representative: Fidelity National Title & Chicago Title. 500 Broadway Ste 460 / Vancouver, WA 98660. Contact: Jaima Johnson, Deanna Haake, Krista Harrington, 360.600.2651, builderdev@fnf.com

Property Information: No address. #98 S29 T4N R1E WM, Assessor's #986050078, 6.75 acres.

Zoning: Residential Low Density 8 (RLD-8)

Comprehensive Plan: Urban Low (UL)

Compliance: The proposed plat complies with the applicable provisions in the Ridgefield Municipal Code Title 18 and the Ridgefield Urban Area Comprehensive Plan.

Council date: August 13, 2020

II. Documents Received

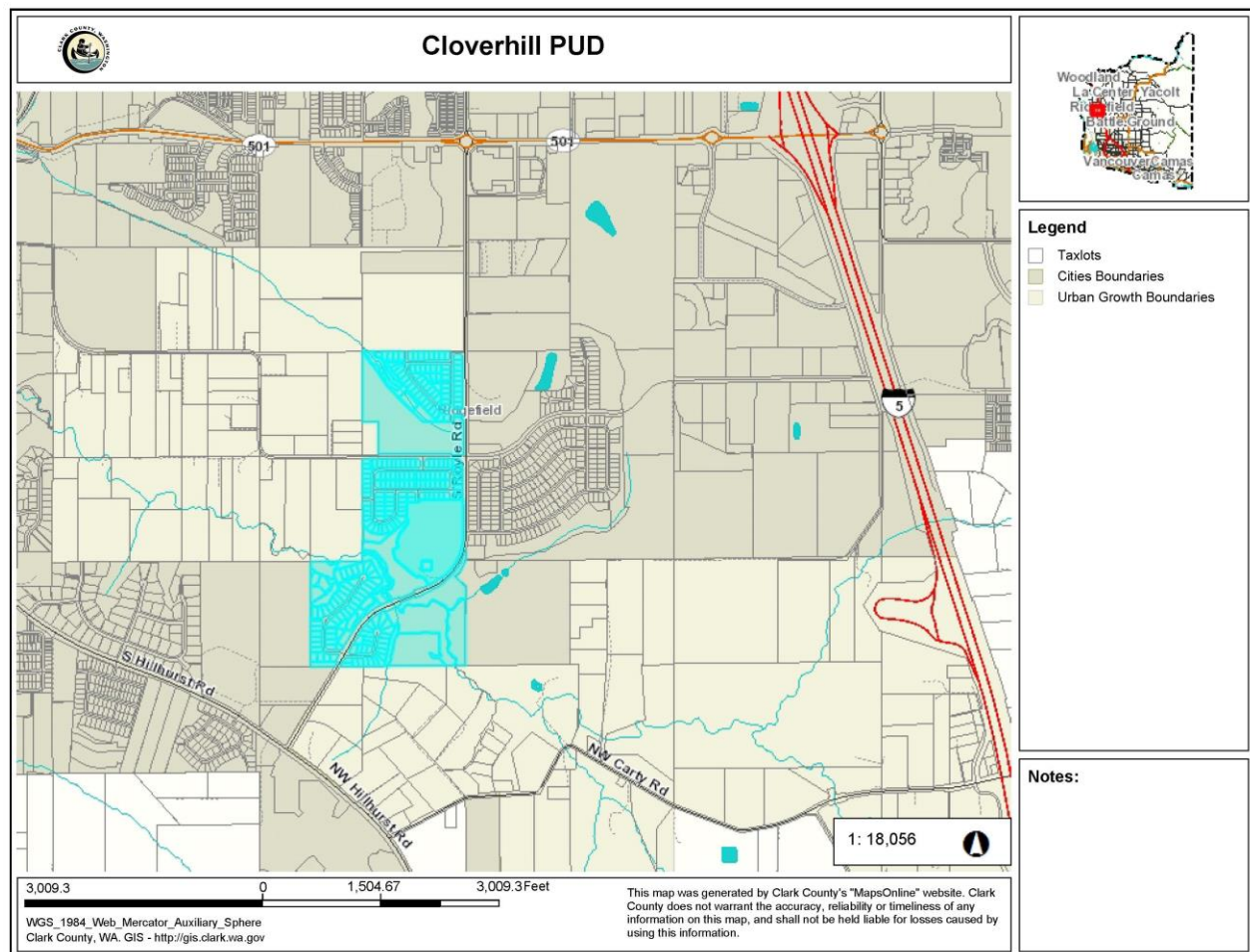
- A. Master land use application
- B. Final plat checklist
- C. Plat sheets
- D. Lot closure report
- E. Perimeter legal description
- F. Subdivision guarantee
- G. Narrative
- H. Draft CC&Rs and bylaws
- I. Wetland mitigation plan
- J. Survey review memos and redlines
- K. Revised materials as required by staff

III. Background and Proposal

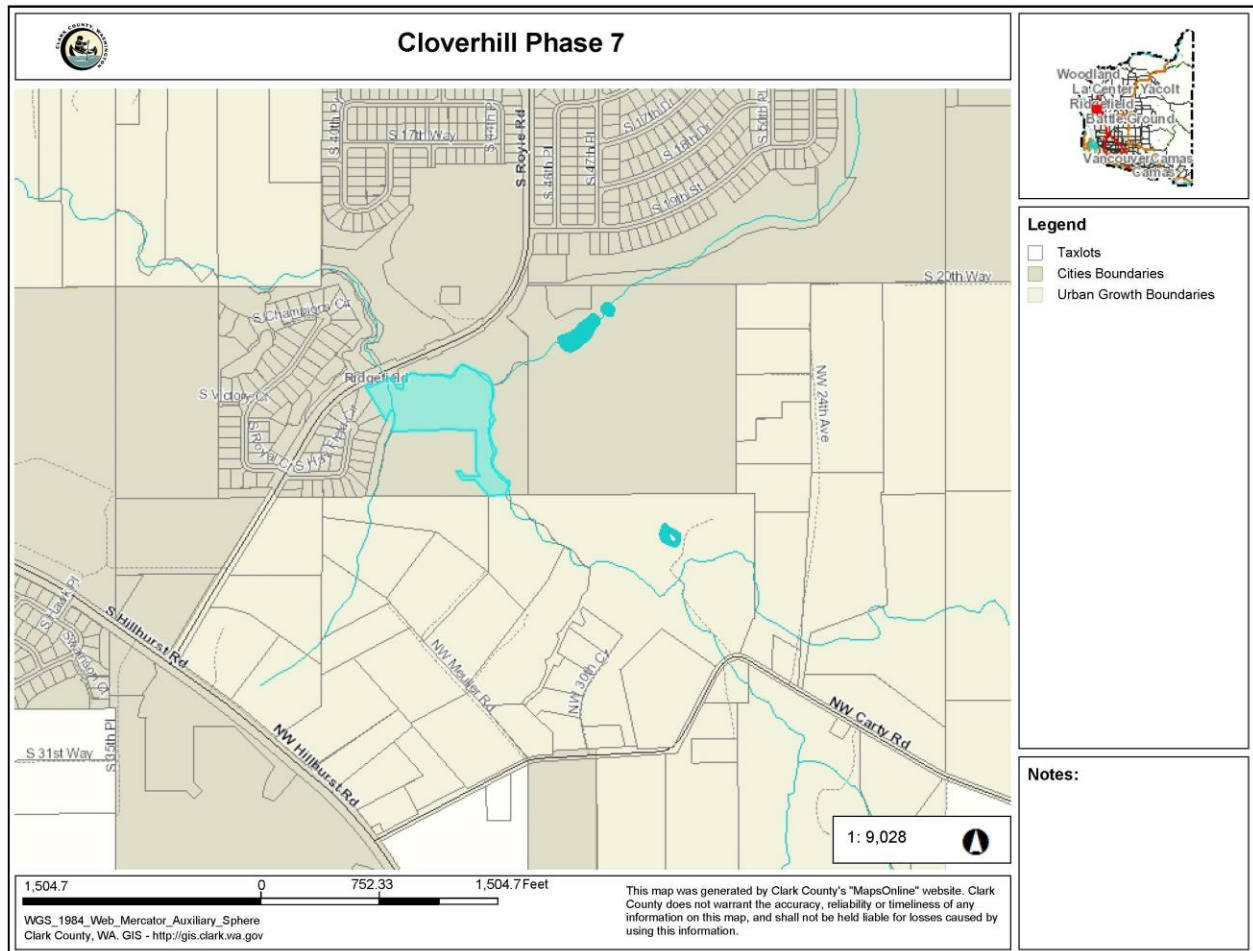
The Ridgefield Hearing Examiner approved the preliminary plat for Cloverhill Planned Unit Development (PUD) on April 11, 2017, as PLZ-16-0088. The plat is also subject to the 2017 development agreement made between the City of Ridgefield (Grantee) and Robert A. Royle, LLC, ELRO LLC, Estate of Robert Royle and Lionel Royle, Kenneth A. Royle, Lucille E. Hollis, Margaret L. Svir, Marcella R. Sather, and Fortress Enterprises, Inc. (Grantors), record 5432425 of Clark County, WA.

Staff approved the Cloverhill Phase 7 & 8 Post Decision Review (PDR) on October 22, 2019, as PLZ-19-0082-83. The purpose of the PDR was to increase the total number of lots in Phases 7 and 8 from 52 to 92, in order to compensate for the loss of 40 approved lots due to existing environmental conditions in Phases 2, 3, 4, and 9. Administrative adjustments to reduce the minimum lot area and lot width and increase the maximum building coverage and impervious surface coverage by 20 percent in Phases 7 and 8 were approved concurrently with the PDR. Of the 92 approved lots in Phases 7 and 8, 37 are in Phase 7. The total number of lots in the Cloverhill PUD is still 455, as was approved under PLZ-16-0088.

Cloverhill PUD Location

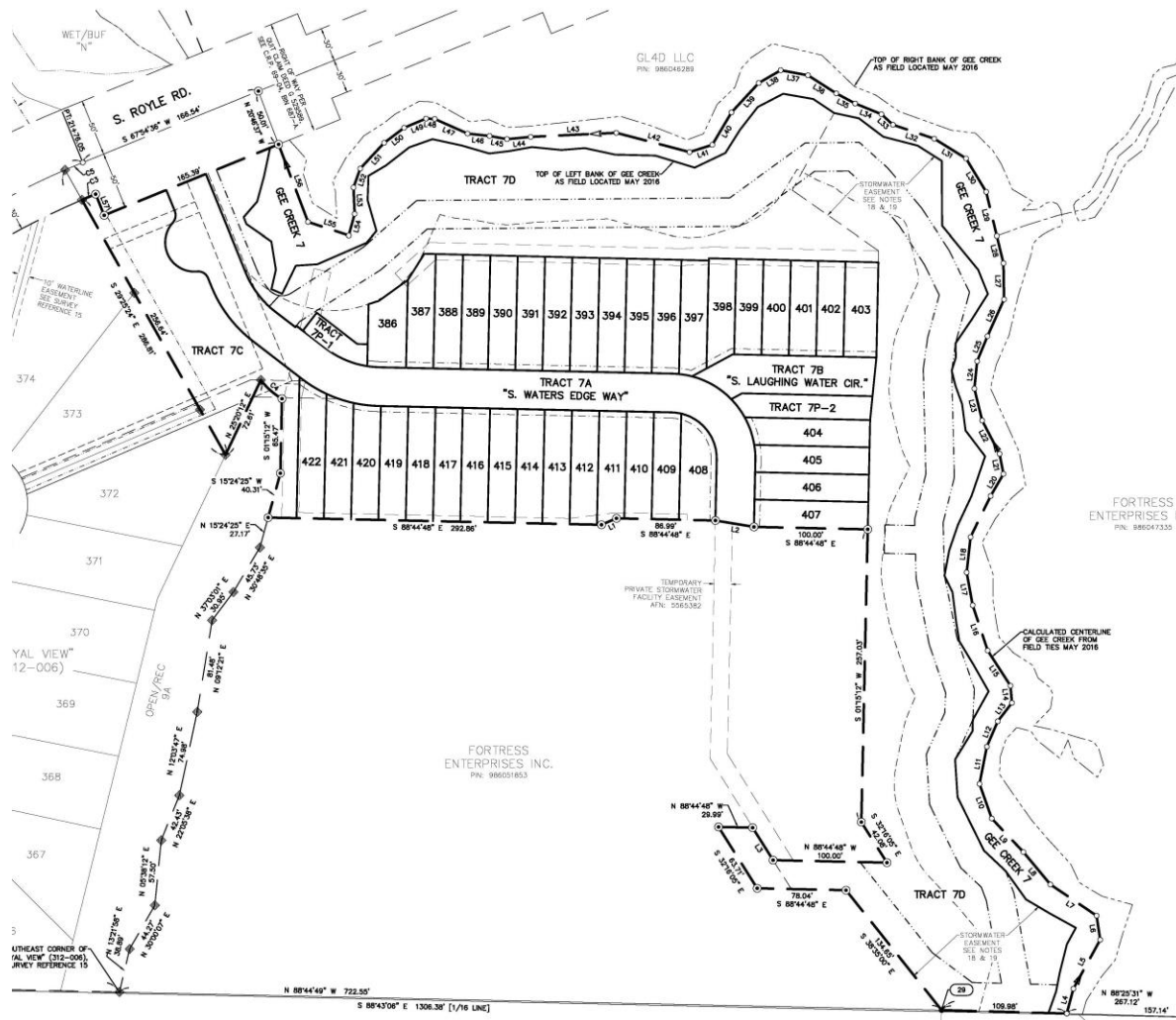


Cloverhill Phase 7 Location



The applicant proposes to subdivide the 6.75-acre site with Assessor's #986050078 into 37 single-family attached residential (townhouse) lots. Townhouses may be attached in groups of two, three, or four; the Phase 7 townhouses are primarily proposed in groups of two. The lots in Phase 7 are numbered 386-422. The lots range from 2,007 square feet (Lot 402) to 2,785 square feet (Lot 422), consistent with the lot sizes and density approved through the Phase 7 & 8 PDR and administrative adjustments. The average lot area is 2,358 square feet.

Cloverhill Phase 7 Proposed Plat (full plan set included as attachment)



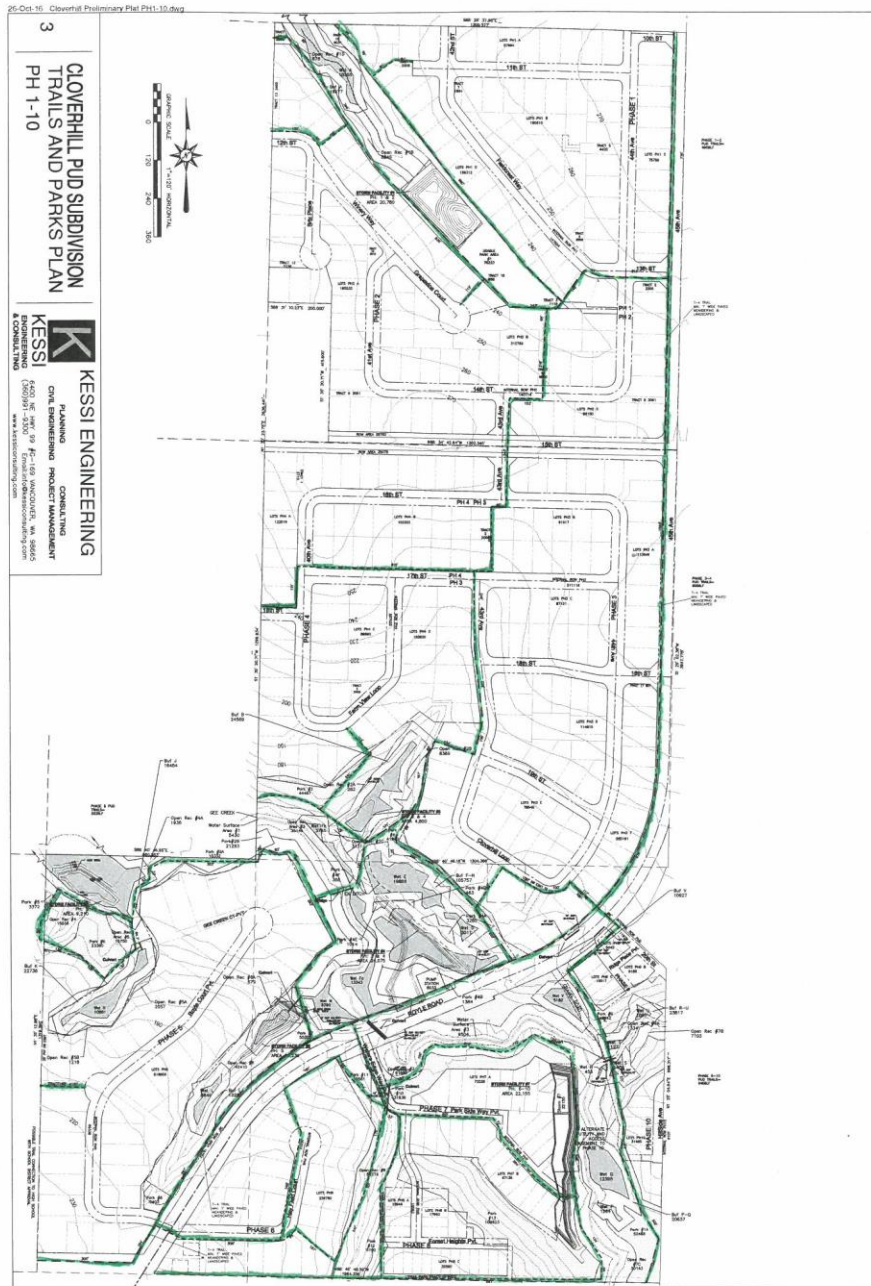
Private streets provide access to each of the lots in Cloverhill Phase 7. These streets connect to S Royle Road to the north and to future Cloverhill Phase 8 to the south.

Cloverhill Phase 7 includes parking areas 7P-1 and 7P-2, to be owned and maintained by the HOA. Gee Creek Tract 7 confines Gee Creek and is to be owned and maintained by the HOA. Phase 7 includes stormwater easements to be owned by the HOA with inspection easements granted to the City of Ridgefield. A waterline easement is dedicated to the City of Ridgefield, and a sanitary sewer easement is dedicated to Clark Regional Wastewater District.

All open spaces are to be owned and maintained by the HOA. In Phase 7, Tract 7C is a 0.36-acre open space tract in the northwest portion of the site adjacent to Royal View (Cloverhill Phase 6). Tract 7C is to be maintained in its natural state, including steep slopes. Tract 7D is a 2.95-acre open space tract in the northern and eastern portions of the site running behind the northernmost and easternmost residential lots. Tract 7D includes a 20-foot public regional trail easement located in the Gee Creek stream buffer and dedicated to the City of Ridgefield. The trail easement connects to S Royle Road via the internal public street at its western terminus,

and continues south around Cloverhill Phase 8. The regional trail is part of an integrated trail system providing access to open spaces throughout the Cloverhill PUD.

Cloverhill PUD Preliminary Regional Trail/Sidewalk System¹



¹ Note that minor changes to the Cloverhill preliminary regional trail/sidewalk alignment have been approved based on environmental conditions and other existing and built conditions. Any trail alignment changes have been or will be shown on the final plat sheets for individual phases. Any permitted changes will maintain the connectivity of the regional trail system.

[illegible]

IV. Survey Review

V. Engineering Review

VI. Land Use Review

Packet Pg. 28

As a **condition of approval**, the applicant shall provide evidence that critical area signs have been installed per condition of approval A.23 of the Cloverhill PUD preliminary plat (PLZ-16-0088) prior to obtaining city signatures on the final plat mylar.

Staff finds that the applicant has addressed all applicable conditions of approval from the preliminary plat and all other land use comments.

VII. Recommendation

Staff recommends City Council **APPROVE** the Cloverhill Phase 7 Final Plat subject to the following **conditions of approval**:

1. All private improvements shall be complete prior to obtaining city signatures on the final plat mylar.
2. The applicant shall provide evidence that critical area signs have been installed per condition of approval A.23 of the Cloverhill PUD preliminary plat (PLZ-16-0088) prior to obtaining city signatures on the final plat mylar.
3. The applicant shall submit mylars for signature containing the signature and seal of the surveyor of record (Certification of Subdivision Platting, see RDC 18.620.120.L) and the signatures of all parties having an ownership interest in the land for purposes of dedication (Dedication of Subdivision, see RDC 18.620.120.M).
4. The applicant shall record the final plat with the Clark County Auditor's Office within thirty (30) calendar days of City signatures on the face of the mylar.
5. The applicant shall submit three (3) full-sized copies and one (1) 11-inch by 17-inch copy of the recorded plat and all associated written documents within thirty (30) calendar days of City signatures on the face of the mylar.
6. The applicant shall submit a copy of the recorded CC&Rs to the City.
7. Prior to obtaining building permits, the applicant shall install correct street signs based on the street and addressing information included at the end of this report.

Reviewed by:

Claire Lust, Community Development Director. Claire.lust@ci.ridgefield.wa.us, 360.857.5024

Brenda Howell, City Engineer. Brenda.howell@ci.ridgefield.wa.us, 360.857.5022

Signed:



Claire Lust, Community Development Director

August 13, 2020

Cloverhill Phase 7 Addressing

Address numbers ascend from north to south and west to east. Address notices will be sent to service providers following final plat approval. Correct street signs must be installed prior to obtaining building permits. Please ensure that street signs are ordered based on the following:

Lot #	Address	Lot #	Address	Lot #	Address
S Waters Edge Way		S Laughing Water Circle		S Brookside Place	
North (even) side		North (even) side		East (even) side	
7P-1	4128	398	4260	7P-2	2304
386	4144	399	4266	404	2310
387	4150	400	4300	405	2316
388	4200	401	4306	406	2322
389	4206	402	4312	407	2328
390	4212	403	4318		
391	4218				
392	4224				
393	4230				
394	4236				
395	4242				
396	4248				
397	4254				
South (odd) side					
7C	4101				
422	4127				
421	4133				
420	4139				
419	4145				
418	4151				
517	4201				
416	4207				
415	4213				
414	4219				
413	4225				
412	4231				
411	4237				
410	4243				
409	4249				
408	4255				

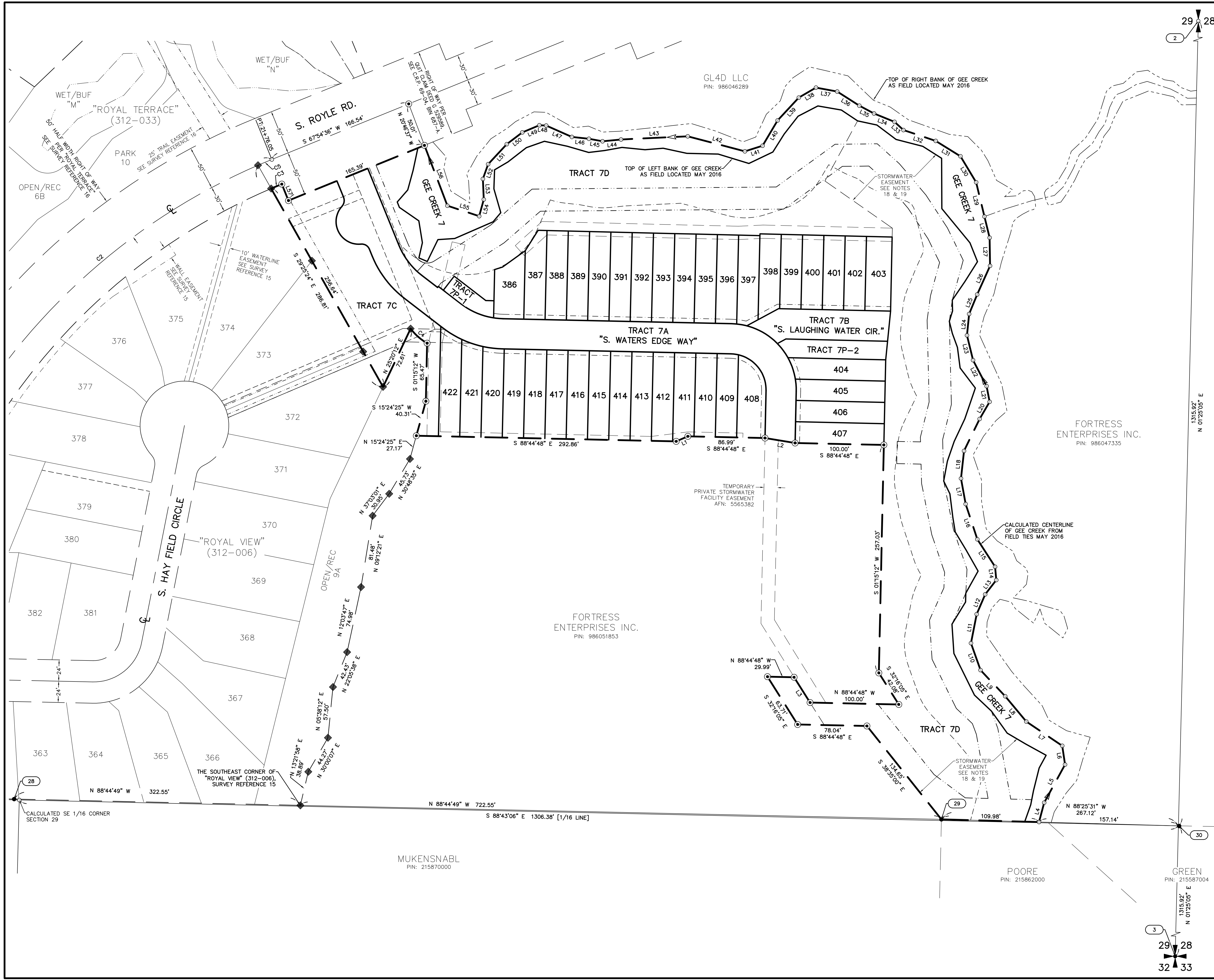
CLOVERHILL PUD & SUBDIVISION PHASE 7

A PLANNED UNIT DEVELOPMENT
IN A PORTION OF
THE NE 1/4 OF THE SE 1/4
OF SECTION 29, T. 4 N., R. 1 E., W.M.
CITY OF RIDGEFIELD
CLARK COUNTY, WASHINGTON
(CITY OF RIDGEFIELD FINAL PLAT NO. PLZ-20-0039)

NOTE:
LINE TABLE, CURVE TABLE, LOT SQUARE FOOT TABLE AND CURB
MONUMENT TABLE ARE LOCATED ON SHEET 7.

- LEGEND:
- INDICATES MONUMENT FOUND AS NOTED
 - ◆ INDICATES FOUND & HELD 1/2" x 24" REBAR WITH YELLOW PLASTIC CAP INSCRIBED "RENTON 37535", AS SET IN SURVEY REFERENCE 15
 - ⊙ INDICATES 1/2" x 24" REBAR WITH YELLOW PLASTIC CAP INSCRIBED "RENTON 37535", SET
 - ⊕ INDICATES "ROCK" NAIL WITH BRASS WASHER INSCRIBED "37535" SET IN CURB ON A PROJECTION OF THE LOT LINE, SEE "CURB MONUMENT TABLE" FOR DISTANCE FROM FRONT LOT CORNER
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 - CONC: INDICATES CONCRETE
 - COND: INDICATES CONDITION
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 - S.P.: INDICATES SHORT PLAT
 - W/: INDICATES WITH
 - Y.P.C: INDICATES YELLOW PLASTIC CAP

Attachment: Cloverhill Phase 7 final plat (Cloverhill Phase 7 Final Plat)



**REVIEW
COPY**

SCALE 1 INCH = 50 FEET

MINISTER-GLAESER
SURVEYING INC.
2200 E. EVERGREEN BLVD.
VANCOUVER, WA 98661
(360) 694-3313

JOB NO.: 18-165
DWG FILE: 18165P7
DATE: 06-30-20
CALC BY: CTP
DRAWN BY: CTP
CHECKED BY: DAR
SHEET 2 OF 7

CLOVERHILL PUD & SUBDIVISION PHASE 7

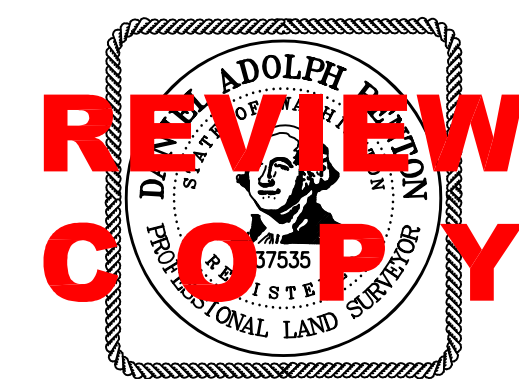
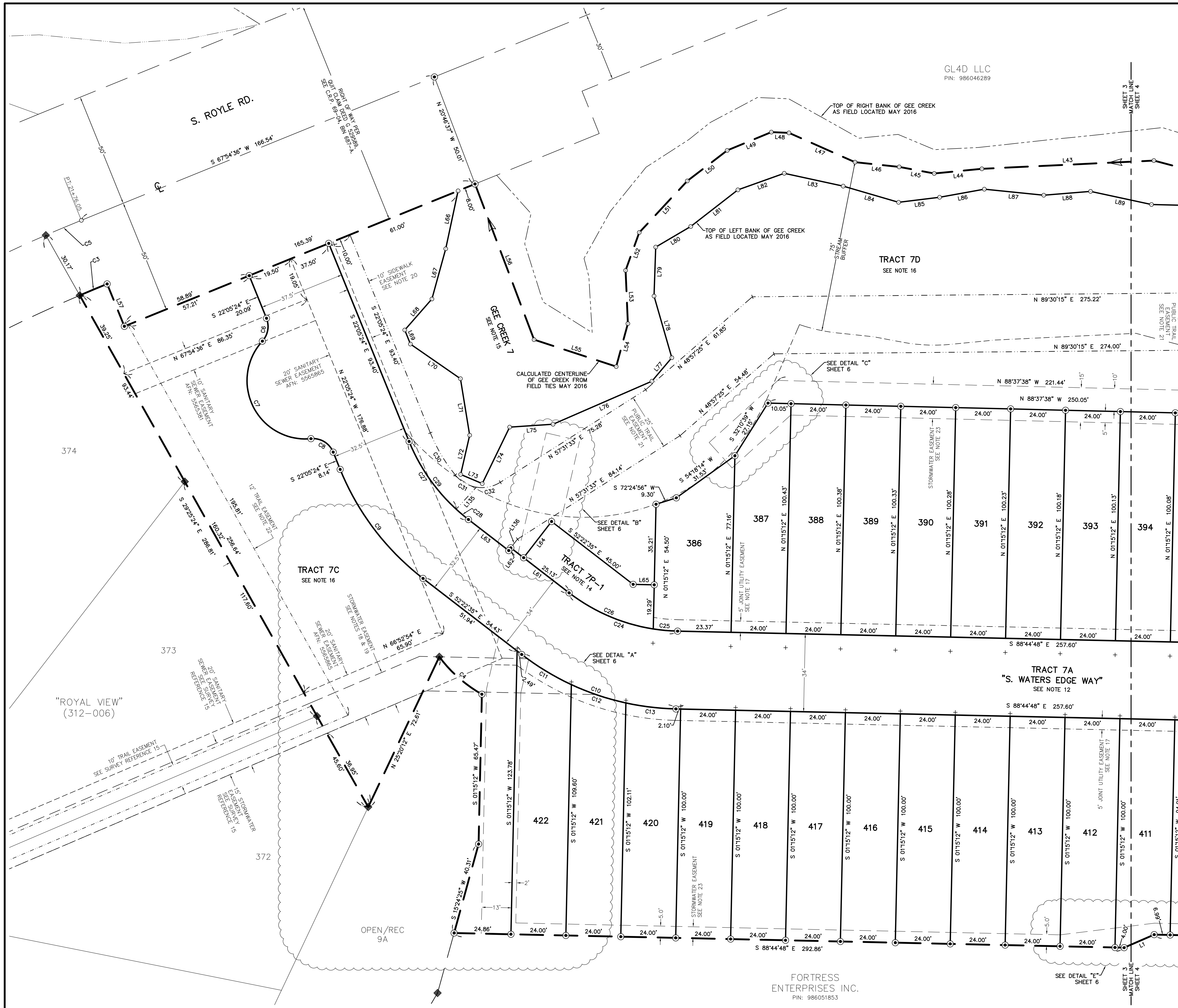
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Attachment: Cloverhill Phase 7 final plat (Cloverhill Phase 7 Final Plat)



SCALE 1 INCH = 20 FEET

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JOB NO.: 18-165
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DATE: 06-30-20
CALC BY: CTP
DRAWN BY: CTP
CHECKED BY: DAR
SHEET 3 OF 7

CLOVERHILL PUD & SUBDIVISION PHASE 7

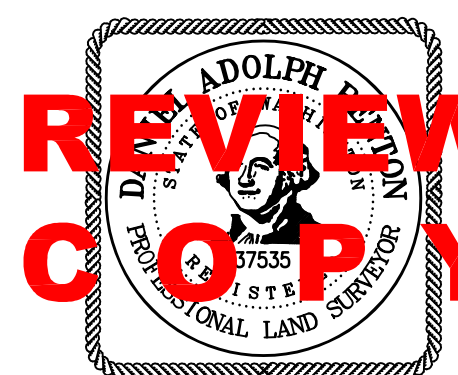
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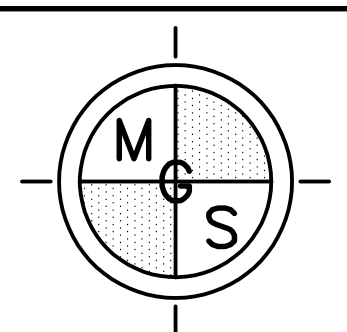
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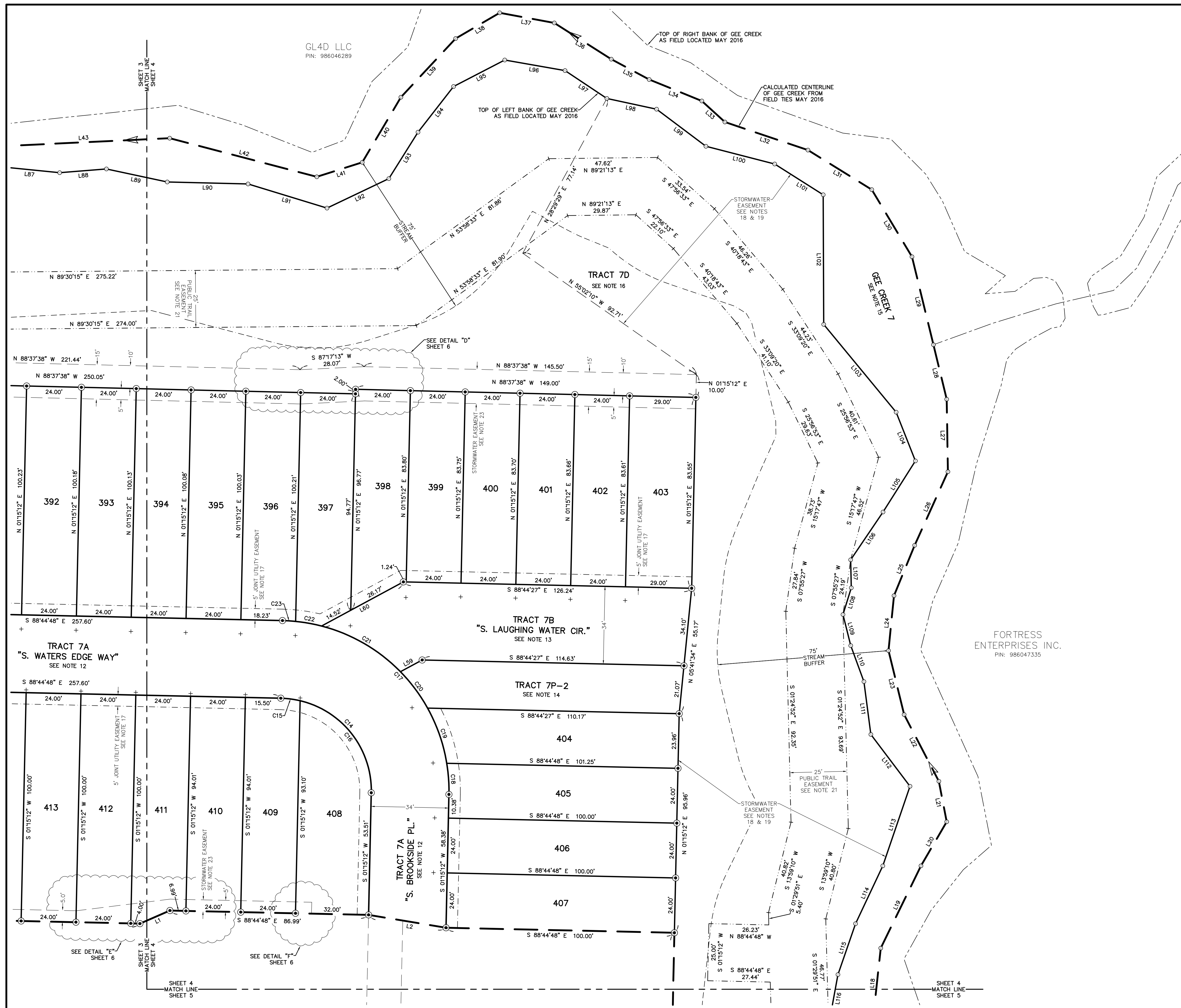


SCALE 1 INCH = 20 FEET



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SHEET 4 OF 7

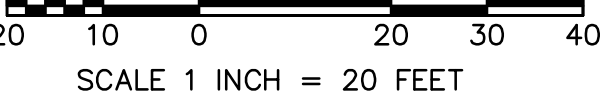
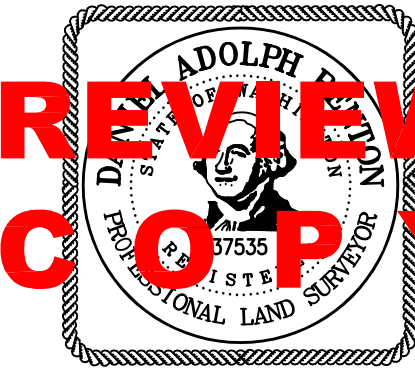


CLOVERHILL
PUD & SUBDIVISION
PHASE 7

A PLANNED UNIT DEVELOPMENT
IN A PORTION OF
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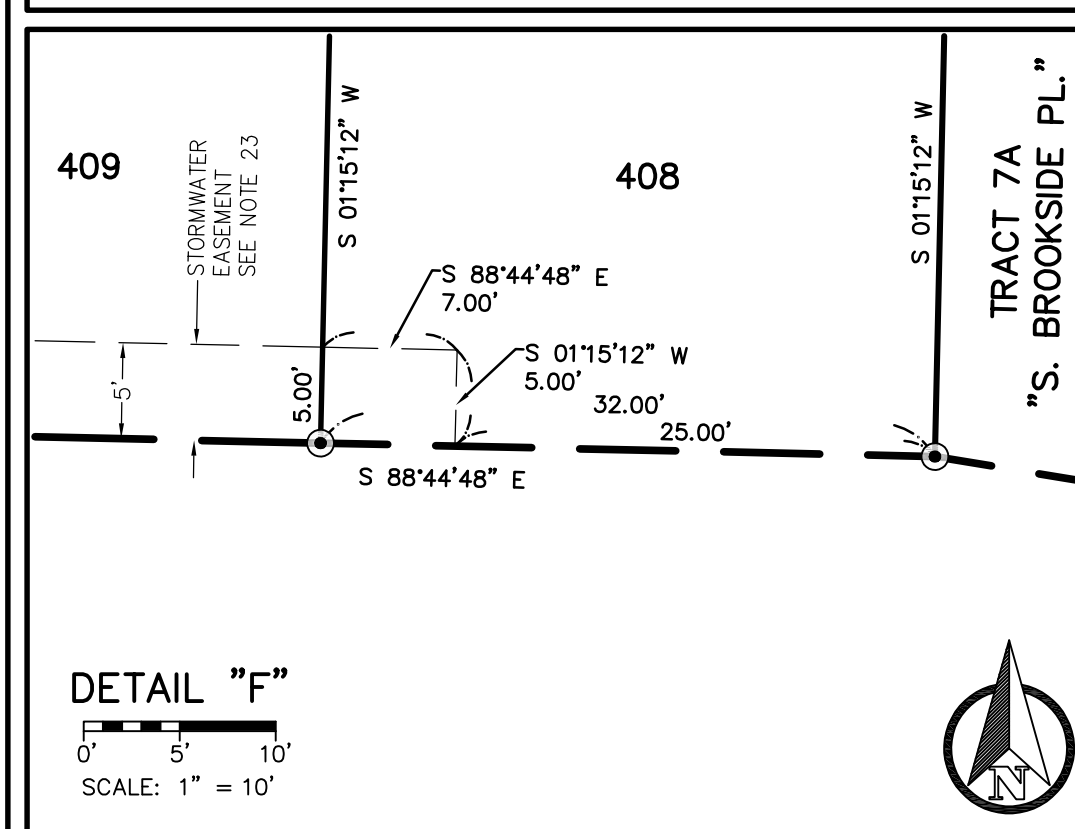
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CALC BY: CTP
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SHEET 5 OF 7

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CURVE TABLE						CURVE TABLE						CURVE TABLE						CURVE TABLE					
CURVE	RADIUS	DELTA	ARC DIST.	CHORD BEARING	CHORD DIST.	CURVE	RADIUS	DELTA	ARC DIST.	CHORD BEARING	CHORD DIST.	CURVE	RADIUS	DELTA	ARC DIST.	CHORD BEARING	CHORD DIST.	CURVE	RADIUS	DELTA	ARC DIST.	CHORD BEARING	CHORD DIST.
C1	716.20'	66°13'30"	827.82'	S 34°47'51" W	782.50'	C11	114.50'	12°44'06"	25.45'	S 58°44'38" E	25.40'	C21	74.50'	31°04'28"	40.41'	N 59°54'25" W	39.91'	C31	15.00'	41°38'41"	10.90'	S 60°00'26" E	10.66'
C2	716.20'	35°20'23"	441.75'	S 50°14'24" W	434.78'	C12	114.50'	12°36'23"	25.19'	S 71°24'52" E	25.14'	C22	74.50'	8°51'38"	11.52'	N 79°52'28" W	11.51'	C32	15.00'	41°38'41"	10.90'	N 78°20'54" E	10.66'
C3	686.20'	1°05'01"	12.98'	S 67°22'05" W	12.98'	C13	114.50'	11°01'44"	22.04'	S 83°13'56" E	22.01'	C23	74.50'	4°26'31"	5.78'	N 86°31'32" W	5.77'	C33	114.50'	1°08'17"	2.27'	S 51°48'27" E	2.27'
C4	59.00'	24°13'38"	24.95'	S 48°38'13" E	24.76'	C14	40.50'	90°00'00"	63.62'	N 43°44'48" W	57.28'	C24	80.50'	36°22'13"	51.10'	S 70°33'42" E	50.25'	C34	114.50'	1°32'34"	3.08'	S 53°08'52" E	3.08'
C5	716.20'	1°20'47"	16.83'	S 67°14'12" W	16.83'	C15	40.50'	12°06'48"	8.56'	N 82°41'24" W	8.55'	C25	80.50'	7°35'25"	10.66'	S 84°57'05" E	10.66'	C35	114.50'	0°20'30"	0.68'	S 54°05'24" E	0.68'
C6	9.50'	64°37'23"	10.71'	N 10°13'17" E	10.16'	C16	40.50'	77°53'12"	55.05'	N 37°41'24" W	50.91'	C26	80.50'	28°46'47"	40.44'	S 66°45'59" E	40.01'	C36	114.50'	10°51'02"	21.68'	S 59°41'10" E	21.65'
C7	25.50'	138°01'17"	61.43'	S 26°28'40" E	47.62'	C17	74.50'	90°00'00"	117.02'	N 43°44'48" W	105.36'	C27	82.00'	30°17'11"	43.34'	S 37°14'00" E	42.84'	C37	114.50'	5°47'19"	11.57'	S 68°00'20" E	11.56'
C8	9.50'	73°23'54"	12.17"	N 58°47'22" W	11.35'	C18	74.50'	10°31'49"	13.69'	N 04°00'42" W	13.67"	C28	82.00'	4°52'40"	6.98'	S 49°56'15" E	6.98'	C38	59.00'	11°46'56"	12.13'	S 42°24'52" E	12.11'
C9	114.50'	30°17'11"	60.52'	S 37°14'00" E	59.82'	C19	74.50'	19°45'56"	25.70"	N 19°09'35" W	25.57'	C29	82.00'	25°24'31"	36.36'	S 34°47'40" E	36.07"	C39	59.00'	10°31'58"	10.85'	S 53°34'19" E	10.83'
C10	114.50'	36°22'13"	72.68'	S 70°33'42" E	71.47'	C20	74.50'	15°19'38"	19.93'	N 36°42'22" W	19.87'	C30	72.00'	17°05'41"	21.48'	S 30°38'15" E	21.40'	C40	59.00'	1°54'45"	1.97'	S 59°47'40" E	1.97'

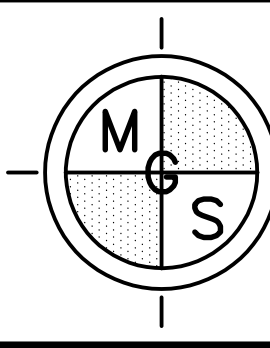
LINE TABLE			LINE TABLE			LINE TABLE			LINE TABLE			LINE TABLE			LINE TABLE		
LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE
L1	N 66°30'35" E	14.32'	L26	N 24°18'00" E	35.35'	L51	S 42°59'37" W	30.81'	L77	S 40°23'13" W	13.45'	L102	N 00°14'29" W	56.76'	L127	N 46°47'15" W	26.25'
L2	S 80°34'48" E	34.35'	L27	N 00°55'26" W	31.76'	L52	S 19°51'05" W	17.61'	L78	S 16°08'12" E	28.04'	L103	N 39°30'50" W	49.83'	L128	N 35°31'55" W	30.62'
L3	N 32°16'05" W	33.72'	L28	N 13°42'17" W	24.56'	L53	S 02°31'39" E	23.24'	L79	S 01°57'24" W	21.41'	L104	N 21°34'05" W	22.92'	L129	N 59°31'52" W	24.14'
L4	N 15°02'13" E	22.65'	L29	N 13°42'17" W	39.66'	L54	S 15°15'47" W	19.47"	L80	S 59°27'58" W	17.76'	L105	N 32°21'52" E	26.46'	L130	N 61°13'56" W	26.30'
L5	N 28°42'41" E	48.89'	L30	N 30°55'39" W	34.23'	L55	N 71°49'12" W	37.76'	L81	S 52°13'21" W	26.07'	L106	N 34°06'07" E	25.30'	L131	N 28°36'01" E	16.38'
L6	N 08°28'37" W	21.45'	L31	N 58°10'37" W	32.86'	L56	N 20°46'37" W	72.73'	L82	S 70°22'48" W	21.53'	L107	N 01°18'17" W	12.25'	L132	N 14°06'41" E	26.45'
L7	N 56°01'10" W	48.83'	L32	N 71°19'59" W	38.41'	L57	N 22°05'24" W	20.00'	L83	N 77°45'30" W	26.37'	L108	N 17°09'01" E	12.26'	L133	N 11°04'48" E	16.13'
L8	N 39°47'11" W	37.10'	L33	N 47°32'52" W	13.66'	L59	N 61°40'35" E	10.81'	L84	N 73°45'39" W	25.19'	L109	N 13°54'52" W	14.03'	L134	N 19°26'24" E	20.17'
L9	N 43°24'41" W	40.57"	L34	N 67°50'40" W	24.90'	L60	N 61°40'35" E	40.69'	L85	S 83°02'24" W	18.06'	L110	N 20°09'25" W	16.76'	L135	S 42°30'05" W	13.07'
L10	N 19°29'58" W	32.24'	L35	N 61°49'02" W	18.80'	L61	S 52°22'35" E	32.20'	L86	S 79°46'40" W	19.87"	L111	N 07°25'46" W	23.34'	L136	N 37°37'25" E	4.82'
L11	N 11°15'29" E	33.25'	L36	N 57°31'01" W	29.57"	L62	S 37°37'25" W	1.50'	L87	N 84°14'29" W	26.07'	L112	N 37°06'36" W	28.45'	L137	S 13°08'08" W	23.26'
L12	N 23°09'25" E	24.33'	L37	N 79°29'07" W	24.32'	L63	S 52°22'35" E	22.22'	L88	S 85°25'33" E	36.82'	L113	N 18°52'35" E	36.82'	L138	S 13°08'08" W	14.93'
L13	N 37°46'09" E	20.40'	L38	S 59°43'31" W	22.35'	L64	S 37°37'25" W	20.00'	L89	N 77°54'28" W	27.23'	L114	N 25°12'57" E	28.02'	L139	N 88°44'48" W	12.71"
L14	N 05°11'50" W	15.09'	L39	S 42°59'01" W	35.13'	L65	S 88°44'48" E	9.24'	L90	N 88°36'10" W	35.39'	L115	N 19°03'15" E	23.55'			
L15	N 32°53'33" W	36.80"	L40	S 30°40'22" W	33.15'	L66	N 12°03'36" E	25.89'	L91	N 72°58'43" W	36.15'	L116	N 10°25'50" E	22.75'			
L16	N 18°18'12" W	41.85'	L41	S 72°23'38" W	20.88'	L67	N 15°21'07" E	22.71'	L92	S 64°27'06" W	29.97"	L117	N 25°38'20" W	15.99'			
L17	N 10°23'57" W	29.34'	L42	N 75°17'37" W	66.58'	L68	N 41°12'29" E	18.05'	L93	S 32°12'08" W	24.00'	L118	N 07°08'14" W	26.92'			
L18	N 06°16'28" E	31.26'	L43	S 87°16'08" W	75.25'	L69	N 22°05'24" W	6.61'	L94	S 37°50'56" W	25.35'	L119	N 09°18'11" W	16.55'			
L19	N 26°01'51" E	40.09'	L44	S 84°23'08" W	20.94'	L70	N 55°17'29" W	26.60'	L95	S 62°35'56" W	25.22'	L120	N 31°12'14" W	23.50'			
L20	N 30°18'06" E	22.35'	L45	N 79°17'56" W	15.57"	L71	N 09°14'38" W	25.01'	L96	N 80°01'41" W	26.81'	L121	N 29°37'02" W	27.55'			
L21	N 10°59'11" W	18.06'	L46	N 83°56'30" W	19.41'	L72	N 12°53'05" E	17.57"	L97	N 56°20'30" W	21.99'	L122	N 29°05'05" E	28.41'			
L22	N 27°30'27" W	32.92"	L47	N 66°04'48" W	31.58'	L73	N 66°56'24" W	10.26'	L98	N 77°45'41" W	22.25'	L123	N 01°44'28" E	10.04'			
L23	N 13°42'51" W	28.82'	L48	N 87°27'24" W	7.69'	L74	S 25°52'46" W	27.43'	L99	N 53°06'24" W	27.04'	L124	N 31°28'23" E	29.26'			
L24	N 05°40'24" E	24.19'	L49	S 67°25'37" W	20.90'	L75	S 86°12'12" W	18.98'	L100	N 75°32'33" W	31.07"	L125	N 03°44'17" W	33.10'			
L25	N 22°20'44" E	23.81'	L50	S 52°36'33" W	21.93'	L76	S 66°29'14" W	47.12'	L101	N 57°35'40" W	25.14'	L126	N 26°14'46" W	52.28'			

LOT SF TABLE		LOT SF TABLE		CURB MONUMENT TABLE		CURB MONUMENT TABLE	
LOT	SF	LOT	SF	LOT LINE	DISTANCE	LOT LINE	DISTANCE
386	2,202	TRACT 7A	23,520	TRACT 7P-1/386	6.20'	410/411	1.20'
387	2,248	TRACT 7B	4,897	386/387	6.20'	411/412	1.19'
388	2,410	TRACT 7C	15,669	387/388	6.20'	412/413	1.20'
389	2,409	TRACT 7D	128,505	388/389	6.20'	413/414	1.20'
390	2,407	TRACT 7P-1	1,146	389/390	6.21'	414/415	1.20'
391	2,406	TRACT 7P-2	2,459	390/391	6.19'	415/416	1.20'
392	2,405	GEE CREEK 7	31,019	391/392	6.20'	416/417	1.20'
393	2,404			392/393	6.20'	417/418	1.21'
394	2,403			393/394	6.20'	418/419	1.20'
395	2,401			394/395	6.19'	419/420	1.20'
396	2,401			395/396	6.20'	420/421	1.20'
397	2,390			396/397	6.19'	421/422	1.20'
398	2,159			397/398	6.81'	422/TRACT 7C	1.20'
399	2,011			398/399	6.80'		
400	2,009			399/400	6.00'		
401	2,008			400/401	6.00'		
402	2,007			401/402	6.00'		
403	2,424			402/403	6.00'		
404	2,514			TRACT 7P-2/404	6.80'		
405	2,406			404/405	6.00'		
406	2,400			405/406	6.00'		
407	2,400			406/407	6.00'		
408	2,659			408/409	1.21'		
409	2,253			409/410	1.20'		
410	2,256						
411	2,319						
412	2,400						
413	2,400						
414	2,400						
415	2,400						
416	2,400						
417	2,400						
418	2,400						
419	2,400						
420	2,416						
421	2,529						
422	2,785						

CLOVERHILL
PUD & SUBDIVISION
PHASE 7

A PLANNED UNIT DEVELOPMENT
IN A PORTION OF
THE NE 1/4 OF THE SE 1/4
OF SECTION 29, T. 4 N., R. 1 E., W.M.
CITY OF RIDGEFIELD
CLARK COUNTY, WASHINGTON
(CITY OF RIDGEFIELD FINAL PLAT NO. PLZ-20-0039)





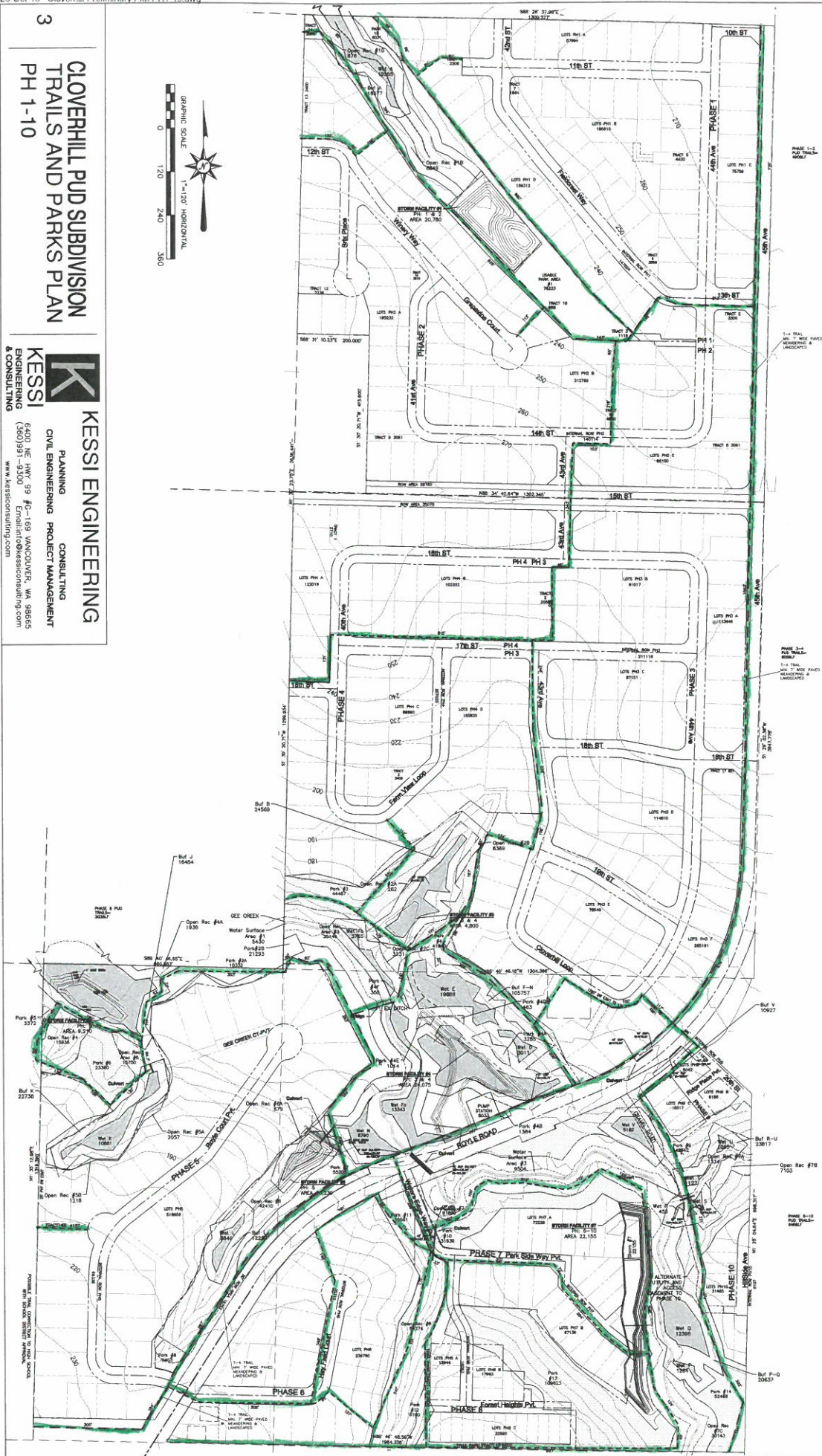
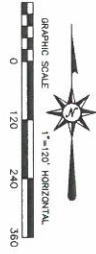
MINISTER-GLAESER
SURVEYING INC.
2200 E. EVERGREEN BLVD.
VANCOUVER, WA 98661
(360) 694-3313

JOB NO.: 18-165
DWG FILE: 18165P7
DATE: 06-30-20
CALC BY: CTP
DRAWN BY: CTP
CHECKED BY: DAR
SHEET 7 OF 7

3

3 CLOVERHILL PUD SUBDIVISION TRAILS AND PARKS PLAN PH 1-10

K
KESSI ENGINEERING
PLANNING CONSULTING
CIVIL ENGINEERING PROJECT MANAGEMENT
6400 NE HWY 99 #C-169 VANCOUVER, WA 98665
(360) 951-5500 Email: kessiconsulting.com
www.kessiconsulting.com



LANDSCAPING NOTES:

1. PLANTINGS ESTABLISHED IN THE RIGHT-OF-WAY SHALL BE MAINTAINED BY THE ADJUTING PROPERTY OWNER ON LOCAL AND ACCESS STREETS. PLANTINGS ESTABLISHED IN THE RIGHT-OF-WAY ALONG COLLECTOR AND ARTERIAL STREETS SHALL BE MAINTAINED BY THE HOME OWNERS ASSOCIATION / BUSINESS ASSOCIATION.
2. ANY EXISTING PLANTING AREAS WITHIN THE RIGHT-OF-WAY THAT ARE DISTURBED BY CONSTRUCTION ACTIVITY SHALL BE RESTORED TO THEIR ORIGINAL CONDITION. MEASURES SHALL BE TAKEN BY THE DEVELOPER TO PROVIDE GROUND COVER IN AREAS WITHIN THE RIGHT-OF-WAY WHICH HAVE BEEN STRIPPED OF NATURAL VEGETATION OR HAVE A POTENTIAL FOR EROSION. NATIVE PLANTS SHALL BE USED WHENEVER POSSIBLE.
3. PLANTINGS WITHIN THE RIGHT-OF-WAY SHALL COMPLY WITH THE FOLLOWING PROVISIONS:
 - 3.1. ALL LANDSCAPING SHALL COMPLY WITH THE SIGHT DISTANCE PROVISIONS OF CITY OF RIDGEFIELD STANDARDS.
 - 3.2. WHERE EXISTING LANDSCAPING MAINTAINED BY THE CITY EXISTS EVERY EFFORT SHALL BE TAKEN TO PROTECT AND PRESERVE THE EXISTING VEGETATION DURING CONSTRUCTION. PLANTS SHALL BE RELOCATED OR REMOVED ONLY UPON APPROVAL OF THE PUBLIC WORKS DEPARTMENT. DAMAGED LANDSCAPE AREAS SHALL BE RESTORED PRIOR TO ISSUING A FINAL OCCUPANCY PERMIT.
 - 3.3. ALL TREES PLANTED IN AREAS WITH ADJACENT PEDESTRIAN USAGE SHALL MAINTAIN A SEVEN (7) FOOT CLEARANCE TO THE LOWEST BRANCHES.
 - 3.4. LANDSCAPING IN PUBLIC RIGHT OF WAY WITH LOW MAINTENANCE, DROUGHT TOLERANT GROUND COVER IS ENCOURAGED. NATIVE PLANT LISTS AND LIST OF NUISANCE AND PROHIBITED PLANTS ARE INCLUDED IN RMC SECTION 18.830.
4. PLANTS & PLANTINGS SHALL CONFORM TO CITY OF RIDGEFIELD DESIGN STANDARDS.
5. DOUBLE STAKE ALL STREET TREES.
6. STREET TREES SHALL BE INSTALLED IN A SOUND WORKMANLIKE MANNER AND ACCORDING TO ACCEPTED GOOD PRACTICE PROCEDURES WITH QUALITY PLANT MATERIALS. SUBSTITUTION OF PLANTS MAY BE REQUIRED DUE TO LACK OF AVAILABILITY AT TIME OF CONSTRUCTION. SUBSTITUTION CAN ALSO BE MADE UPON APPROVAL OF BOTH THE OWNER AND THE CITY OF RIDGEFIELD PUBLIC WORKS.
7. THE OWNER OR HIS AGENT, SHALL BE RESPONSIBLE FOR THE MAINTENANCE OF ALL STREET TREES WHICH SHALL BE MAINTAINED IN GOOD CONDITION SO AS TO PRESENT A HEALTHY, NEAT, AND ORDERLY APPEARANCE, AND SHALL BE KEPT FREE FROM REFUSE AND DEBRIS. ALL LANDSCAPE MAINTENANCE SHALL FOLLOW ESTABLISHED LANDSCAPE MAINTENANCE INDUSTRY STANDARDS FOR MOWING, PRUNING, WEEDING, FERTILIZATION, ETC.
8. CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING PLANT QUANTITIES. IF DISCREPANCIES OCCUR, DESIGN INTENT PREVAILS OVER QUANTITIES LISTED.
9. CONTRACTOR TO PROVIDE DESIGN/BUILD IRRIGATION FOR ALL AREAS WHERE APPLICABLE.
10. STREET TREES WILL BE REQUIRED ON ALL INTERNAL STREETS AT APPROXIMATELY 25' SPACING, BOTH SIDES OF ROADS. MOST INTERNAL STREET TREES HAVE NOT BEEN SHOWN AT THIS TIME BECAUSE LOCATION WILL DEFEND ON FUTURE DRIVEWAY LOCATIONS. TREE LOCATIONS CAN BE FIELD DETERMINED AND/OR MODIFIED AS NECESSARY TO AVOID CONFLICTS PROVIDED THAT THE REQUIRED TREE QUANTITIES ARE MAINTAINED AND AVERAGE 25' SPACING IS HELD TO THE EXTENT FEASIBLE.
11. TREE AND SHRUB SPECIES CAN BE MODIFIED UPON APPROVAL OF THE DEVELOPER AND THE CITY.

STREET TREES:

1. STREET TREES ARE TO BE PLANTED WITHIN PLANTING STRIP AT AVERAGE 25' SPACING, LAWN OR APPROVED GROUND COVER TO BE PLANTED WITHIN PLANTING STRIP CITY OF RIDGEFIELD MUNICIPAL CODE 18.725.
2. STREET TREES MUST BE SPACED A MINIMUM OF 20 FEET FROM PROPOSED LIGHT STANDARDS.
3. REFER TO CITY OF RIDGEFIELD MUNICIPAL CODE 18.830 FOR FULL APPROVED PLANTING LIST.
4. PROPOSED STREET TREES OR SELECT EQUIVALENT FROM APPROVED PLANTING LIST:

PLANTING LEGEND:

SYMBOL:

- T-AB AUTUMN BRILLIANCE SERVICEBERRY (AMELANCHIER X GRANDIFLORA)
SIZE: 1-2" CAL.
SPACING: 25' O.C.
QUANTITY: 20# ON SITE - 15 ALONG ENTRY
- T-AG ROCKY MOUNTAIN CLOW MAPLE (ACER GRANDIDENTATUM)
SIZE: 1-2" CAL.
SPACING: 25' O.C.
QUANTITY: 19#
- T-JV PERSIAN SILVER PARROTIA (PARROTIA PERSICA COLUMBIANA)
SIZE: 1-2" CAL.
SPACING: 25' O.C.
QUANTITY: 23#
- T-ZC CITY SPIRIT ZELKOVA (ZELKOVA SERATA JFS-KW)
SIZE: 1-2" CAL.
SPACING: 25' O.C.
QUANTITY: 21#
- COMPACT OREGON GRAPE (MAHONIA AQUIFOLIUM COMPACTA) SHRUB
SIZE: 2 GAL. TYP.
SPACING: 7'-0" O.C.
QUANTITY: 31#

* THE FINAL NUMBER OF TREES WILL BE BASED ON AN AVERAGE 25' ON CENTER SPACING ALONG THE STREET FRONTAGE. TREES MAY BE REPLACED WITH ANOTHER EQUIVALENT TREE AS NEEDED AT TIME OF PLANTING BASED ON AVAILABILITY.

TREES SHOULD BE MINIMUM OF 1-1/2" CALIPER OR EQUIVALENT IN-SEASON BARE ROOT STOCK TREES.

EQUIVALENT TREES FROM THE CITY OF RIDGEFIELD TREE LIST MAY BE SUBSTITUTED AS APPROVED BY THE LANDSCAPE ARCHITECT.

BUILDERS TO PROVIDE SUITABLE GROUND COVER FOR ALL PLANTER STRIPS, EITHER SHRUBS, OR DECORATIVE GRAVEL OR OTHER CITY APPROVED LANDSCAPING TO BE PLANTED IN THE PLANTER STRIPS.

LANDSCAPING FOR INDIVIDUAL LOTS:

1. PER RDC TABLE 18.752.055-1, A MINIMUM OF 50% OF INDIVIDUAL LOTS SHALL BE LANDSCAPED. THIS WILL BE DEMONSTRATED AT TIME OF BUILDING PLAN AND LOT PLAN REVIEW.

GRAPHIC SCALE 1"=40' HORIZONTAL



* LIGHTING PLAN IS SHOWN: FINAL LIGHTING AND ELECTRICAL DESIGN TO BE PROVIDED PRIOR TO LIGHTING INSTALLATION AND FINAL CONSTRUCTION ACCEPTANCE

LIGHTING NOTES:

1. ON-SITE RESIDENTIAL STREET LIGHTING:
 - 1.1. DECORATIVE STREET LIGHTS WITH SINGLE LUMINAIRE WITH FIBERGLASS POLE (I.E. ACORN OR SHEPARD'S HOOK).
 - 1.2. AT A 14.5' DIRECT BURIAL DECORATIVE FIBERGLASS POLE AT A MAXIMUM 160-FOOT SPACING.
 - 1.3. STREET LIGHT LOCATION TO BE 2- FEET BEHIND CURB OR AS SHOWN IN LIGHTING PLAN.
 - 1.4. INSTALL PERFORMANCE PACKAGE PSD.

PRIOR TO CONSTRUCTION ACCEPTANCE:

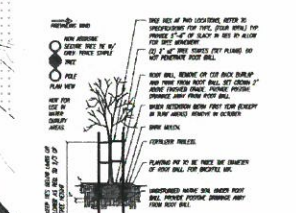
1. For new subdivisions and short plots all street lights shall be decorative acorn style fixture on a cast aluminum decorative pole. Details per city standard per T-2.18 and T-2.18S. The pole shall be a single place cast aluminum pole, 14' tall and 4" diameter with a fluted shaft and 17" decorative base with anchor bolts. Pole and fixture housing finish shall be polyester powder coat for corrosion resistance. Pole shall be Holophone part number WDA 14 FAC 17 P07 ABG BK or approved equal.

The luminaire shall be LED in 3000K with minimum output of 5450 lumens (T-2.18A) or minimum 5000 lumens (T-2.18B) with maximum wattage of 150W. L70 shall exceed 100,000 hours. Lumen depreciation shall be a maximum of .75 per 100,000 hours for 100,000 hours at 25C ambient. Driver shall be 120-277V and have life expectancy of 50,000 hours when installed in luminaire in 25C ambient environment. Optic shall have an internal reflector to redirect light downward and have a type 3 prismatic refractor. Optic shall have decorative gasket seal and bond with a black mastic. Driver, photocell receptacle and surge protector (Class C100V/5KA) shall be mounted on removable tray with access through hinged door for easy maintenance. Fixture shall be DLC listed. Luminaire shall be Holophone part number AW02 60 3K AS AB 3U # 6 G RFD 184501 / DOD RD 3K AS W B 3 R R C RFD 184502 or approved equal.

2. G. Street lights for city collectors and arterials shall be cobra lights with poles per city standard per T-2.11 and T-2.12. The luminaire shall be LED in 4000K with a minimum output of 8450 lumens and a maximum wattage of 100W. Lumen depreciation shall be a maximum of .85 per 100,000 hours for 100,000 hours at 25C ambient. Driver shall have life rating of 100,000 hours when installed in luminaire at 25C ambient. Fixture shall be 3G vibration rated and black polyester powder coat paint finish for corrosion resistance. Fixture to use Long Life LED photocell. Fixture shall have BUG B2U062 cutoff and be DLC list ed. Luminaire shall be American Electric AT02 400E0620 M00LT B3 or approved equal.

3. H. City pathway lights (primarily located at regional path intersections with public streets) shall be decorative post top fixture on a cast aluminum decorative pole per city standard per T-2.19. The pole shall be a single place cast aluminum pole 14' tall and 4" diameter with a fluted shaft and 17" decorative base with anchor bolts. Pole and fixture housing finish shall be polyester powder coat for corrosion resistance. Pole shall be Holophone part number WDA 14 FAC 17 P07 ABG BK or approved equal.

The luminaire shall be LED in 3000K with minimum output of 1587 lumens with maximum wattage of 25W. L70 shall exceed 100,000 hours. Driver shall be 120-277V and have life expectancy of 50,000 hours when installed in luminaire in 25C ambient environment. Optic shall be acrylic with a type 2 refractor. Luminaire shall be Holophone part number 2471 10LED070 M00LT 3K R2 AT PCLL or approved equal.



Deciduous Tree Planting Details

NO SCALE

STATE OF WASHINGTON
LANDSCAPE ARCHITECT
James D. Walsh
J001000000

KESSI ENGINEERING



KESSI ENGINEERING

REVISIONS

DRAWN BY: TRF
DESIGNED BY: JK
CHECKED BY: JK



PROJECT #114-CH

DATE: 29 MAY 2020

CLOVERHILL PUD SUBDIVISION
STREET LIGHT & STREET
TREE LANDSCAPING PLAN

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: August 13, 2020

ITEM:

AGENDA ITEM TITLE: Motion - Approval of Interlocal Agreement for Historic Preservation

SUMMARY/BACKGROUND: The Clark County Historic Preservation Commission (HPC) was created to protect the county's rich heritage including historic building and properties, and archeological and cultural resources. Today, the Commission jointly administers a Historic Preservation Program through an interlocal agreement with all municipalities in Clark County. The program provides for the identification, evaluation and protection of historic and prehistoric resources within the county and encourages the preservation, restoration and rehabilitation of eligible historic and/or cultural resources within the county. HPC is responsible for historic designation, maintaining the Clark County Historic Register and reviewing proposed design changes to registered properties. The City of Ridgefield, along with all other municipalities in Clark County, utilizes the HPC as the primary resource on historic preservation.

The current interlocal agreement was signed in 2005. Since that time, Clark County Code 40.250.030 "Historic Preservation and Historic Preservation Commission Rules and Procedures" has been updated. These code updates triggered a need for a new interlocal agreement to be consistent with the new code.

The substantive changes to the interlocal include:

- Added language to clarify the nomination process, submittal requirements and documentation of listing on the County Historical Register.
- Added language regarding emergency repairs and demolitions due to public safety.
- Increasing the number of Historic Preservation Commission members from five members to seven members.
- Having two members of the Commission directly appointed by the Vancouver City Council and five members of the Commission appointed by the County Council. This change is being made because 40% of the historic properties are located in the City of Vancouver, both the County and Vancouver are Certified Local Governments designated by the state and to be consistent with other City-County advisory boards and commission.
- Sets a defined term of 10-years for the interlocal agreement; the current interlocal is perpetual.

RECOMMENDED ACTION OR MOTION: Staff recommends the approval of interlocal agreement with Clark County that governs the administration of the historic

preservation program including the Historic Preservation Commission with the following motion:

“I move to authorize the City Manager to sign a new interlocal agreement with Clark County that governs the administration of the historic preservation program including the Historic Preservation Commission.”

STAFF CONTACT: Lee Knottnerus, Deputy City Manager

ATTACHMENTS: 2020_FINAL HPC Interlocal Agmt County and other cities (PDF)

**INTERLOCAL AGREEMENT BY AND BETWEEN
CLARK COUNTY, THE CITIES OF CAMAS, WASHOUGAL, RIDGEFIELD,
LA CENTER, BATTLE GROUND, VANCOUVER,
AND THE TOWN OF YACOLT
CONCERNING CULTURAL AND HISTORIC RESOURCES**

THIS INTERLOCAL AGREEMENT (the “Agreement”) is made and entered into pursuant to Chapter 39.34 of the Revised Code of Washington, by and between Clark County (the “County”), and the Cities of Battle Ground, Camas, La Center, Ridgefield, Washougal, and the Town of Yacolt, all municipal corporations of the State of Washington (“the Cities”). Together, the Cities and the County shall be referred to as “the Parties”.

RECITALS

WHEREAS, the Interlocal Cooperation Act, as amended, and codified in Chapter 39.34 of the Revised Code of Washington provides that one or more public entities may contract with one another to perform government functions or services which each is by law authorized to perform;

WHEREAS, a Certified Local Government (CLG) is a local government that establishes a historic preservation program meeting federal and state standards and is eligible to apply to the State Historic Preservation Officer (SHPO) and the National Park Service for certification. A local government that receives such certification is known as a “certified local government” or “CLG”;

WHEREAS, Clark County is a Certified Local Government (CLG) that has established a historic preservation program that meets federal and state standards of the National Park Service and the Washington State Historic Preservation Office (the Department of Archaeology and Historic Preservation);

WHEREAS, the County established a Historic Preservation Commission on December 23, 1981, which provides for the identification, evaluation, and protection of historic and prehistoric resources within the county;

WHEREAS, the Historic Preservation Commission is responsible for maintaining the Clark County Heritage Register and is intended to encourage the preservation, restoration, and rehabilitation of eligible historic, and/or cultural resources within the county for future generations;

WHEREAS, the County has adopted Clark County Code 40.250.030 Historic Preservation to implement the Clark County Historic Preservation program; and

WHEREAS, the County has previously cooperated with each of the Cities in these subject areas.

NOW, THEREFORE, the Parties hereby mutually agree as follows:

AGREEMENT

- I. **PURPOSE.** The purpose of this Agreement is to:
 - A. Continue the Clark County Historic Preservation Commission as the local review body for the Parties;
 - B. Continue the established process for recognizing, nominating, designating, and listing historic and cultural properties to the Clark County Heritage Register, which have special significance and are, therefore, worthy of preservation;

- C. Continue the established process for reviewing alterations to properties listed in the Clark County Heritage Register;
- D. Continue the established process for the owners of local historic and cultural properties to take advantage of the Washington State Special Valuation program;
- E. Encourage private owners to preserve their significant historic and cultural properties;
- F. Provide owners and interested citizens with information about local historic and cultural resources;
- G. Allow the Parties to have input on the designation of significant historic and cultural resources within their jurisdictions, including historic districts, within their jurisdictions; and
- H. Allow the Parties to share information pertaining to historic and cultural resources.

II. ROLE OF HISTORIC PRESERVATION COMMISSION AND STAFF.

A. The Clark County Historic Preservation Commission:

1. Clark County Heritage Register: The Clark County Historic Preservation Commission will review all nominations to the Clark County Heritage Register. The Historic Preservation Commission shall ensure that each Party has reasonable notice and opportunity for input on an application that is within their jurisdiction.
2. Design Review: The Clark County Historic Preservation Commission will review applications for alterations, demolitions, and relocations of properties listed in the Clark County Heritage Register.
3. Special Valuation: The Clark County Historic Preservation Commission will review all applications for the Washington State Special Valuation for Historic Properties.
4. National Register of Historic Places: The Clark County Historic Preservation Commission will make recommendations to the State Historic Preservation Officer on nominations to the National Register of Historic Places.
5. Commission Membership: Because Clark County and the City of Vancouver are both Certified Local Governments and have chosen to have a joint Historic Preservation Commission, both the City of Vancouver and Clark County participate in the appointment process of commission members. The Clark County Historic Preservation Commission shall consist of seven (7) members. Except as provided in Clark County Code 40.250.030(D)(2)(b), five (5) members of the commission shall be appointed by the County Council and shall be residents of the county, and two (2) members of the commission shall be appointed by the city of Vancouver and shall be residents of the city of Vancouver.
6. The Cities shall have an adopted historic preservation code provision that provides guidance on the requirements of the historic preservation program or shall adopt by reference Clark County Code Historic Preservation 40.250.030.
7. Appeals of decisions by the Historic Preservation Commission will be heard as provided by a City's historic preservation code, or in the absence of an adopted code provision, will default to Clark County's Historic Preservation Code (Clark County Code 40.250.030), in which appeals are heard by the Superior Court, pursuant to Chapter 36.70C RCW.

B. Staff:

1. County Staff: Clark County Community Planning staff will be responsible for administrative functions of the commission, including minutes and agendas, and will prepare staff reports and recommendations on historic preservation cases, with assistance from City staff when needed, and will attend commission meetings and public hearings concerning properties in each City's jurisdictions. Other duties are referenced in the Historic Preservation Commission's Rules and Procedures and Clark County Code 40.250.030. The county's Prosecuting Attorney's office will provide general guidance to the commission on internal regulatory matters as well as guidance on legal matters regarding interpretation of the County Code and other cities/town codes.
2. City Staff: Staff to the Cities will be responsible to notify county staff to the Historic Preservation Commission when any building or demolition permit applications are applied for properties listed on the Clark County Heritage Register and the Cultural Resources Inventory.
3. Staff Cooperation: City and County staff will work cooperatively within the spirit of the commission's Rules and Procedures to provide the necessary flow of information and staff support to the commission.

- III. DURATION. This Agreement shall become effective upon its recording with the Clark County Auditor following execution by the Parties and shall continue for ten years.
- IV. ADMINISTRATION. No new or separate legal or administrative entity is created to administer the provisions of this Agreement. The Parties shall administer the performance of the Agreement.
- V. MANNER OF FINANCING. Clark County provides administrative support to the Historic Preservation Commission. The Cities do not provide any financial support.
- VI. NO PROPERTY. No property will be acquired, held, used, or disposed of in connection with this Agreement.
- VII. TERMINATION. Any City may choose to terminate this Agreement by providing thirty (30) days written notice to the County, which action would not invalidate this Agreement among the remaining Parties. The County may choose to terminate this Agreement with any City by providing thirty (30) days written notice to the City.
- VIII. DISPUTE RESOLUTION. In the event of a dispute between the Parties regarding performance of this Agreement, the Parties shall proceed as follows:
 - a. The County Manager and the City Manager of the jurisdiction involved in the dispute, or their designated representatives, shall first review the dispute and provide the Parties options for mutual resolution of the dispute.
 - b. Jurisdiction and venue over any controversy or claim arising out of or relating to this Agreement or the alleged breach of this Agreement that cannot be resolved pursuant to section 8.a shall be in the Superior Court for the State of Washington in Clark County.
- IX. EMPLOYMENT. The employees of the County and the Cities shall not in any manner be deemed to be the employees of the other Party. Nothing in this Agreement shall make any employee of a Party an employee of the other Party for any purpose, including but not limited to, for withholding of taxes, payment of

benefits, worker's compensation pursuant to Title 51 RCW, or any other rights or privileges accorded their respective employees by virtue of their employment.

- X. INDEMNIFICATION. The Parties hereby release, indemnify, and promise to defend and save harmless the other Parties, its elected officials, officers, employees, and agents from and against any and all liability, loss, damages, expense, action, and claims, including costs and reasonable attorney's fees incurred by the other Party, its elected officials, officers, employees and agents in defense thereof, asserting or arising directly or indirectly on account of or out of its performance of service pursuant to this Interlocal Agreement. In making such assurances, each Party specifically agrees to indemnify and hold harmless the other Party from any and all bodily injury claims brought by its employees and expressly waives its immunity under the Industrial Insurance Act as to those claims which are brought against the other Party; provided, however, this paragraph does not purport to require that either Party indemnify the other against the liability for damages arising out of bodily injuries to person or damages caused by or resulting from the negligence of the Party that would otherwise be entitled to indemnity under this provision, or its elected officials, officers, employees, and agents.
- XI. AMENDMENTS. This Agreement may be amended only by an instrument in writing executed by the Parties hereto.
- XII. ASSIGNMENT. No Party hereto shall assign its rights or obligations under this Agreement without the prior written consent of the other Party hereto.
- XIII. COUNTERPARTS. This Agreement may be executed in several counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.
- XIV. ENTIRE AGREEMENT. This Agreement contains all of the agreements of the Parties with respect to the subject matter covered or mentioned therein.
- XV. FILING. Within five (5) days from the date of execution of this Agreement, the Clerk of the Clark County Council shall file this Agreement with the County Auditor, and post this Agreement on the County website pursuant to RCW 39.34.040.
- XVI. SEVERABILITY. Any provision of this Agreement which is prohibited or unenforceable shall be ineffective to the extent of such prohibition or unenforceability, without invalidating the remaining provisions or affecting the validity or enforcement of such provisions.
- XVII. GOVERNING LAW. The rights and obligations of the Parties hereunder shall be construed and enforced in accordance with, and governed by, the laws of the State of Washington without regard to the principles of conflict of laws.

IN WITNESS WHEREOF, the authorized representatives of the Parties have executed this Agreement on the dates indicated below.

For the **COUNTY**:

CLARK COUNTY, WA

A municipal corporation

By: _____

Clark County Manager

DATED: _____

Approved as to Form only:

Anthony F. Golik

Prosecuting Attorney

By: _____

Christine Cook

Senior Deputy Prosecuting Attorney

For:

CITY OF BATTLEGROUND, WA

A municipal corporation

By: _____
[Signature and Title of Authorized Official]

[Printed Name and Title of Authorized Official]

DATED: _____

Approved as to Form only:

By: _____
Signature and Title

Printed Name and Title

For :

CITY OF CAMAS, WA

A municipal corporation

By: _____
[Signature and Title of Authorized Official]

[Printed Name and Title of Authorized Official]

DATED: _____

Approved as to Form only:

By: _____
Signature and Title

Printed Name and Title

For:

THE CITY OF LA CENTER, WA
A municipal corporation

By: _____
Greg Thornton, Mayor

DATED: _____

Approved as to Form only:

By: _____
Daniel Kearns, City Attorney

For:

CITY OF RIDGEFIELD, WA

A municipal corporation

By: _____
[Signature and Title of Authorized Official]

[Printed Name and Title of Authorized Official]

DATED: _____

Approved as to Form only:

By: _____
Signature and Title

Printed Name and Title

For :

CITY OF WASHOUGAL, WA

A municipal corporation

By: _____
[Signature and Title of Authorized Official]

[Printed Name and Title of Authorized Official]

DATED: _____

Approved as to Form only:

By: _____
Signature and Title

Printed Name and Title

For:

THE TOWN OF YACOLT, WA

A municipal corporation

By: _____
[Signature and Title of Authorized Official]

[Printed Name and Title of Authorized Official]

DATED: _____

Approved as to Form only:

By: _____
Signature and Title

Printed Name and Title

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: August 13, 2020

ITEM:

AGENDA ITEM TITLE: A Resolution of the City of Ridgefield, Washington Adopting a Revised Comprehensive Six-Year Transportation Improvement Program for 2021 - 2026

GOVERNING LEGISLATION:

RCW 35.77.010, Perpetual Advanced Six Year Plans for Coordinated Transportation Program Expenditures

PREVIOUS COUNCIL ACTION TAKEN:

Council has adopted resolutions through the years providing annual revisions to the City's Six Year Transportation Improvement Program. Most recently, Resolution No. 558 was adopted on June 13, 2019, which updated the City's Transportation Improvement Program for 2020-2025.

SUMMARY/BACKGROUND:

Per RCW 35.77.010, the legislative body of each city and town, pursuant to one or more public hearings thereon, shall prepare and adopt a comprehensive transportation program for the ensuing six calendar years. The six-year program shall specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program within that region. Exhibit 1 presents the staff-prepared City of Ridgefield Six Year Transportation Program for 2021-2026. The 6-year Transportation Improvement Program (TIP) is a separate project list from the Transportation Capital Facilities Plan, and does not have a bearing on Traffic Impact fees or TIF credits.

Changes for the 2021-2026 plan are highlighted in yellow. The segments of Royle Road were updated to reflect work that was completed over the last year, and the segment from 15th south was updated to reflect the updated cost estimate and strategy to fund part of the project with grants. Segments of Pioneer were updated to recognize the work currently underway by Pioneer Village, the City, the apartments, and Heron Woods, as well as the improvements along Discovery Ridge. The Rail Overpass project was updated to reflect the work that will be completed by the end of the year. Funding for Smythe trail was adjusted to reflect the work with the developer and our strategy to complete the trail, and the Gee Creek trail costs were updated to reflect the costs from the Gee Creek trail master plan. Start years from some projects were updated based on development projections.

BUDGET/FINANCIAL IMPACTS:

Costs for capital improvement projects will be funded through federal/state grants or

allocations, City-collected traffic impact fees, Real Estate Excise Tax and developer-required improvements, as applicable.

RECOMMENDED ACTION OR MOTION:

1. Staff recommends that Council conduct a public hearing of Resolution No. 582 in accordance with the most-recently adopted City of Ridgefield Governance Manual.
2. Staff recommends that Council Consider Resolution No. 582 for adoption. Should the City Council wish to adopt Resolution No. 582, a suggest motion would be:

“I move to adopt Resolution No. 582 as presented.”

STAFF CONTACT: Bryan Kast, Public Works Director
2021-2026 TIP (PDF)

ATTACHMENTS:

Resolution No.582**A RESOLUTION OF THE CITY OF RIDGEFIELD, WASHINGTON ADOPTING A REVISED
COMPREHENSIVE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR 2021 - 2026**

WHEREAS, pursuant to Revised Code of Washington (RCW) Section 35.77.010, City staff have prepared a revised and extended Comprehensive Six-Year Transportation Improvement Program for 2021-2026; and,

WHEREAS, the purpose of said revised and extended program is to ensure that the City of Ridgefield will have available advance plans for use as a guide in carrying out a coordinated street construction program; and,

WHEREAS, notice of the time and place for a hearing of said plan was published in accordance with laws requiring setting time and place for a hearing there on August 13, 2020, during a teleconference City Council meeting. At such time and place, City Council held a public hearing and considered said Comprehensive Six-Year Transportation Improvement Program for 2021-2026.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD,
WASHINGTON DOES HEREBY RESOLVE AS FOLLOWS:**

1. The City of Ridgefield Comprehensive Six-Year Transportation Improvement Program for 2021-2026 attached hereto as Exhibit "1" is adopted as the current transportation improvement program for the City of Ridgefield. The Public Works Director is hereby directed to forthwith file the revised and extended Comprehensive Six-Year Transportation Improvement Program for 2021-2026 with the Washington State Department of Transportation.
2. This resolution shall be in full force and effect on August 13, 2020

ADOPTED AT A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF
RIDGEFIELD, WASHINGTON THIS 13TH DAY OF AUGUST 2019.

CITY OF RIDGEFIELD

Don Stose, Mayor

ATTEST/AUTHENTICATED:

Julie Ferriss

City Clerk

City of Ridgefield
Six Year Transportation Improvement Program
From 2021 to 2026

Hearing Date: 8/13/2020 Adoption Date:
Amend Date: Resolution No: 582

Functional Class	Evaluation Criteria	Project Identification						Project Costs in Dollars								Expenditure Schedule					
		A. Pin/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description		B. STIP ID	Improvement Type(s)	Status	Total Length	Utility Codes	Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th	5th & 6th
											Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
17	Support Planned Dev. Multimodal Connectivity	A. 22 C. Royle Road Improvements D. Royle Road E. Pioneer St to S. 15th St F. Widen to one lane each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees	B. RF 004	05	P	3,777	Cable TV Gas Power Telephone Water Sewer	ALL	2019					\$ 2,000,000	\$ 2,000,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	
		Totals							\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -			
17	Support Planned Dev. Multimodal Connectivity	A. 25 C. Royle Road Improvements D. Royle Road E. N. 10th St to Pioneer St F. Widen to one lane each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees	B. RF 004	05	P	2,500	Cable TV Gas Power Telephone Water Sewer	ALL	2019					\$ 3,300,000	\$ 3,300,000	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -	
		Totals							\$ -	\$ -	\$ -	\$ 3,300,000	\$ 3,300,000	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -			
16	Support Planned Dev. Multimodal Connectivity	A. 65 C. 85th Ave Improvements D. 85th Ave E. S. 5th St to N. 10th St. F. Widen to one lane each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees	B. RF 005	05	P	3,960	Cable TV Gas Power Telephone Water Sewer	ALL	2020				\$ 1,804,234	\$ 2,425,766	\$ 4,230,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	
		Totals							\$ -	\$ -	\$ 1,804,234	\$ 2,425,766	\$ 4,230,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000			
14	Safety Connectivity	A. 4 C. 9th Avenue and Pioneer Intersection Control D. Pioneer Street at 9th Ave E. MP 17.25 to MP 17.35 F. Signalized intersection control	B. RF 007	12	P	550	Gas Power	ALL	2025					\$ 400,000	\$ 400,000					\$ 400,000	
		Totals							\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000			
00	Multimodal Preservation	A. C. Downtown Streetscape D. Pioneer Street, 9th Ave, Division St E. F. Restore and rehabilitate streetscape, underground utilities, improve sidewalks and beautify.	B. RF 012	03	P	4,000	Cable TV Power Telephone	ALL	2021				\$ 5,490,000	\$ 549,000	\$ 6,039,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	
		Totals							\$ -	\$ -	\$ 5,490,000	\$ 549,000	\$ 6,039,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000			
14	Support Planned Dev. Multimodal Connectivity	A. 5 C. Hillhurst Road Improvements D. Hillhurst Road E. Pioneer Street to Sevier Rd F. Widen to one lane each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees	B. RF 009	04	P	6,700	Cable TV Gas Power Telephone Water Sewer	ALL	2019					\$ 6,350,000	\$ 6,350,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 500,000	
		Totals							\$ -	\$ -	\$ -	\$ 6,350,000	\$ 6,350,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 500,000			
16	Support Planned Dev. Multimodal Connectivity	A. 15 C. Hillhurst Road Improvements D. Hillhurst Road E. Sevier Rd to UGA Boundary F. Widen to two lanes each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees	B. RF 015	04	P	7,800	Cable TV Gas Power Telephone Water Sewer	ALL	2019				\$ 4,592,111	\$ 5,407,890	\$ 10,000,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	
		Totals							\$ -	\$ -	\$ 4,592,111	\$ 5,407,890	\$ 10,000,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000			
00	Preservation	A. C. Annual Street Maintenance Program D. E. F. Roadway maintenance and restoration projects. Projects anticipated to be funded through combination of local finds, grants and loans.	B. RF 013	07	C, P		Water Sewer	ALL	2019					\$ 2,141,100	\$ 2,141,100	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 400,000	
		Totals							\$ -	\$ -	\$ -	\$ 2,141,100	\$ 2,141,100	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 400,000			
		A. 55	B. RF 003					ALL	2021		\$ 8,000,000			\$ 1,000,000	\$ 1,000,000		\$ 8,000,000	\$ 1,000,000	\$ -		

Attachment: 2021-2026 TIP (2021-2026 Six Year Transportation Improvement Program)

City of Ridgefield
Six Year Transportation Improvement Program
From 2021 to 2026

Hearing Date: 8/13/2020 Adoption Date:
Amend Date: Resolution No: 582

Functional Class	Evaluation Criteria	Project Identification					Utility Codes	Project Costs in Dollars							Expenditure Schedule				
		A. Pin/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Improvement Type(s)	Status	Total Length		Project Phase	Phase Start (yyyy)	Fund Source Information									
										Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
16	Economic Dev. Support Planned Dev. Multimodal Connectivity	C. Pioneer Street Extension D. Pioneer Street E. 65th Ave to S. 5th St F. Construct extension of Pioneer Street in new alignment. Project anticipated to be constructed as development occurs and funded through grants, developer contributions and Traffic Impact Fees.	01	P	2500	Cable TV Gas Power Telephone Water Sewer													
							Totals			\$ 8,000,000	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ 8,000,000	\$ 1,000,000	\$ -	\$ -
14	Safety Support Planned Dev. Economic Dev. Multimodal Connectivity	A. 32 C. Pioneer Street Improvements Ph. 1 D. Pioneer Street E. Royle Road to 51st Avenue F. Widen to two lanes each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees	04	P	1050	Cable TV Power Telephone Gas	ALL	2019					\$ 2,570,000	\$ 2,570,000					
							Totals			\$ -	\$ -	\$ -	\$ 2,570,000	\$ 2,570,000	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 570,000
14	Safety Support Planned Dev. Economic Dev. Multimodal Connectivity	A. 34 C. Pioneer Street Improvements Ph. 1 D. Pioneer Street E. 51st Ave to 56th Place F. Widen to two lanes each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees	04	P	1630	Cable TV Power Telephone Gas	ALL	2019				\$ -	\$ 2,570,000	\$ 2,570,000	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
							Totals			\$ -	\$ -	\$ -	\$ 2,570,000	\$ 2,570,000	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
14	Safety Support Planned Dev. Economic Dev. Multimodal Connectivity	A. 18 C. Pioneer St Improvements Ph. 2 D. Pioneer Street E. 35th Ave to 45th Ave F. Widen to two lanes each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees	04	P	2400	Cable TV Power Telephone Gas	ALL	2019				\$ 882,572	\$ 3,257,428	\$ 4,140,000			\$ 1,000,000		\$ 500,000
							Totals			\$ -	\$ -	\$ 882,572	\$ 3,257,428	\$ 4,140,000	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 500,000
14	Economic Dev. Support Planned Dev. Multimodal Connectivity	A. 1 C. Pioneer Street RR Overpass D. Pioneer Street E. N. Main Ave to Division St F. Construct extension of Pioneer Street in new alignment. Project to be constructed by the Port of Ridgefield and funded through grants, Port funds and Traffic Impact Fees.	01	S	1800	Cable TV Power Telephone	PE	2017						\$ 384,300					
							Const	2020	STP Rural	\$ 2,360,700		\$ 8,784,000	\$ 1,537,200	\$ 12,681,900	\$ 12,681,900				
							Totals			\$ 2,360,700	\$ -	\$ 8,784,000	\$ 1,537,200	\$ 13,066,200	\$ 12,681,900	\$ -	\$ -	\$ -	\$ -
00	Economic Dev. Multimodal Support Planned Dev.	A. 30 C. 51st Ave Improvements D. 51st Ave E. Pioneer Street to S. 20th Way F. Construct new roadway with one lane each direction and center turn lane on new alignment. Project anticipated to be constructed as development occurs and be funded through developer contributions and Traffic Impact Fees.	01	P	5800	Cable TV Gas Power Telephone Water Sewer	ALL	2022				\$ 1,098,439	\$ 4,393,757	\$ 5,492,196		\$ 300,000	\$ 250,000		\$ 200,000
							Totals			\$ -	\$ -	\$ 1,098,439	\$ 4,393,757	\$ 5,492,196	\$ -	\$ 300,000	\$ 250,000	\$ -	\$ 200,000
16	Economic Dev. Support Planned Dev. Multimodal Connectivity	A. 52 C. 65th Ave Improvements D. 65th Ave E. Pioneer St to N.20th St F. Widen to one lane each direction with center turn lane. Project anticipated to be constructed as development occurs and to be funded through developer contributions and traffic impact fees.	05	P	5000	Cable TV Gas Power Telephone Water Sewer	ALL	2020					\$ 3,130,000	\$ 3,130,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
							Totals			\$ -	\$ -	\$ -	\$ 3,130,000	\$ 3,130,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000

Attachment: 2021-2026 TIP (2021-2026 Six Year Transportation Improvement Program)

City of Ridgefield
Six Year Transportation Improvement Program
From 2021 to 2026

Hearing Date: 8/13/2020 Adoption Date:
Amend Date: Resolution No: 582

Functional Class	Evaluation Criteria	Project Identification						Project Costs in Dollars							Expenditure Schedule					
		A. Pin/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description		B. STIP ID	Improvement Type(s)	Status	Total Length	Utility Codes	Project Phase	Phase Start (yyyy)	Fund Source Information									
											Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
17	Support Planned Dev. Connectivity Multimodal	A. 13 C. S. 35th Ave Construction D. S.35th Ave E. Pioneer St. To S. 15th St F. Build S. 35th Ave to Collector standard. Project anticipated to be constructed as development occurs and to be funded through developer contributions .	B. RF 018 G.	01	P	3900	Cable TV Gas Power Telephone Water Sewer	ALL	2022				\$ 7,420,000	\$ 7,420,000		\$ 1,000,000	\$ 1,000,000	\$ 200,000	\$ 200,000	
		Totals							\$ -	\$ -	\$ -	\$ 7,420,000	\$ 7,420,000	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 200,000	\$ 200,000		
17	Support Planned Dev. Connectivity Multimodal	A. 14 C. Rebuild S. 15th St D. S. 15th St E. S. 35th Ave to S. 45th Ave F. Re-construct S. 15th St to Collector Standard. Project anticipated to be constructed as development occurs and to be funded through developer contributions and traffic impact fees.	B. RF 019 G.	05	P	2600	Cable TV Gas Power Telephone Water Sewer	ALL	2019				\$ 4,830,000	\$ 4,830,000		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	
		Totals							\$ -	\$ -	\$ -	\$ 4,830,000	\$ 4,830,000	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000		
16	Support Planned Dev. Economic Dev. Connectivity Multimodal	A. 20 C. S. Royle Road Widening D. Royle Road E. Hillhurst Rd to S. 15th St F. Widen to one lane each direction with center turn lane.	B. RF 020 G.	04	P	4700	Cable TV Gas Power Telephone Water Sewer	ALL	2021	\$ 12,000,000		\$ 5,000,000	\$ 5,000,000	\$ 22,000,000		\$ 9,000,000			\$ 500,000	
		Totals							\$ 12,000,000	\$ -	\$ 5,000,000	\$ 5,000,000	\$ 22,000,000	\$ -	\$ 9,000,000	\$ -	\$ -	\$ 500,000		
00	Multimodal	A. C. Annual Trail and Pathway Program D. E. F. Construct new trails and pathways Citywide.	B. RF 021 G.	01	P			ALL	2019				\$ 988,200	\$ 988,200	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 300,000	
		Totals							\$ -	\$ -	\$ -	\$ 988,200	\$ 988,200	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 300,000		
	Safety Multimodal	C. Smythe Road Trail D. Smythe Road E. Reiman Road to 35th ave and Pioneer F. Construct pedestrian trail parallel to Pioneer Street	G.				Cable TV Gas Power Telephone Water Sewer		2021				\$ 200,000	\$ 400,000	\$ 600,000	\$ 200,000		\$ 200,000		\$ 400,000
		Totals							\$ -	\$ -	\$ 200,000	\$ 400,000	\$ 600,000	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ 400,000		
00	Multimodal	A. C. ADA Sidewalk improvements D. E. F. Update sidewalks and curb ramps to current ADA requirements	B. RF 024 G.	00	P			ALL	2019				\$ 164,700	\$ 164,700	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000	
		Totals							\$ -	\$ -	\$ -	\$ 164,700	\$ 164,700	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000		
14	Economic Dev. Support Planned Dev. Connectivity Multimodal	A. 58 C. 11th Street Overcrossing D. S 11th Street E. Dolan Road to Timm Road F. Build I-5 overpass to collector standard. Project anticipated to be constructed as development occurs and to be funded through developer contributions, traffic impact fees and grants.	B. RF 025 G.	00	P		Cable TV Gas Power Telephone Water Sewer	ALL	2024				\$ 6,460,412	\$ 10,689,588	\$ 17,150,000			\$ 500,000		\$ 1,500,000
		Totals							\$ -	\$ -	\$ 6,460,412	\$ 10,689,588	\$ 17,150,000	\$ -	\$ -	\$ 500,000	\$ -	\$ 1,500,000		
02	Economic Dev. Support Planned Dev. Connectivity Multimodal	A. 42 C. NW 219th Street Extension D. NW 29th Street E. NW 31st/Hillhurst and I-5 F. Improve and extend NW 219th Street to connect to the I-5/SR 502 interchange.	B. RF 026 G.	01	P	7000	Cable TV Gas Power Telephone Water Sewer		2025				\$ 18,820,000	\$ 18,820,000					\$ 18,820,000	
									\$ -	\$ 18,820,000	\$ 18,820,000	\$ -	\$ -	\$ -	\$ -	\$ 18,820,000				
	Economic Dev.	A. C. Gee Creek Trail	B. RF 026										\$ 5,000,000	\$ 5,000,000	\$ 10,000,000	\$ 115,000	\$ 300,000	\$ 120,000	\$ 200,000	\$ 250,000

Attachment: 2021-2026 TIP (2021-2026 Six Year Transportation Improvement Program)

City of Ridgefield
Six Year Transportation Improvement Program
From 2021 to 2026

Hearing Date: 8/13/2020 Adoption Date:
Amend Date: Resolution No: 582

Functional Class	Evaluation Criteria	Project Identification					Utility Codes	Project Costs in Dollars							Expenditure Schedule					
		A. Pin/Project No.	B. STIP ID	Improvement Type(s)	Status	Total Length		Project Phase	Phase Start (yyyy)	Fund Source Information										
										Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th	5th & 6th
1	2	3		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
02	Support Planned Dev. Connectivity Multimodal	D. E. Main Avenue to Hillhurst Road F. Complete Trail Network from Wildlife Refuge to Ridgefield High School	G.	01	P	7000	Sewer													
													\$ 5,000,000	\$ 5,000,000	\$ 10,000,000	\$ 115,000	\$ 300,000	\$ 120,000	\$ 200,000	\$ 250,000
02	Economic Dev. Support Planned Dev. Connectivity Multimodal	A. 33 C. 51st Roundabout D. SR 501 E. 51st Avenue F. Construct two lane roundabout at Pioneer Street and 51st Avenue	B. RF 026	01	P	-	Cable TV Gas Power Telephone Water Sewer							\$ 1,490,000	\$ 1,490,000			\$ 1,490,000		
													\$ -	\$ 1,490,000	\$ 1,490,000	\$ -	\$ -	\$ 1,490,000	\$ -	\$ -
02	Economic Dev. Support Planned Dev. Connectivity Multimodal	A. 21 C. S 15th Ave Roundabout D. Royle Road E. Royle Road and S 15th Street F. Build a roundabout at S Royle Road and S 15th Street intersection.	B. RF 026	01	P	7000	Cable TV Gas Power Telephone Water Sewer							\$ 2,250,000	\$ 2,250,000					
													\$ -	\$ 2,250,000	\$ 2,250,000	\$ -	\$ 2,250,000	\$ -	\$ -	\$ -

Evaluation Criteria	Functional Class:	Improvement type codes:																		
Safety	Rural (< 5000 Pop)	Urban (> 5000 Pop)																		
Multimodal	1 Interstate	11 Interstate																		
Economic Dev.	2 Principal Arterial	12 Freeway/Expressway																		
Support Planned Dev.	6 Minor Arterial	14 Other Principal Arterial																		
Preservation	7 Major Collector	16 Minor Arterial																		
Connectivity	8 Minor Collector	17 Collector																		
	9 Local Access	19 Local Access																		

00 No Classification

01 New construction on new alignment

02 Relocation

03 Reconstruction

04 Major Widening

05 Minor Widening

07 Resurfacing

08 New Bridge Construction

09 Bridge Replacement

10 Bridge Rehabilitation

11 Minor Bridge Rehabilitation

12 Safety/Traffic Operation/TSM

14 Bridge Program - Special

21 Transit Capital Project

22 Transit Operational Project

23 Transit Planning

24 Transit Training/Admin

31 Non-Capital Improvement

Utility Codes:

C-Cable TV

O-Other

S-Sewer

W-Water

Status:

S- Funding Secured

P-Project Planned

G-Gas

P-Power

T-Telephone