



CITY OF RIDGEFIELD, WASHINGTON
City Council MEETING MINUTES
August 25, 2022

Regular Meeting - 6:30 PM

STUDY SESSION - 5:30 P.M.

1. 2023 Introduction to Budget and Baseline Operating Budget

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
Lee Wells	Councilor	Present	
Jen Lindsay	Mayor	Present	
Rob Aichele	Councilor	Present	
Judy Chipman	Councilor	Absent	
Rachel Coker	Councilor	Present	
Matt Cole	Councilor	Present	

MOTION: COUNCIL MEMBER COLE MOVED TO EXCUSE COUNCIL MEMBER CHIPMAN FROM THE MEETING.

SECOND: COUNCIL MEMBER COKER.

MOTION PASSED.

LATE CHANGES TO THE AGENDA

OATH OF OFFICE FOR SERGEANT DORAN - CHIEF BROOKS

PUBLIC COMMENT

Comments received during public testimony can be heard on the City's website under <https://ridgefieldwa.us/government/city-council-meeting-audio-files/>

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Wells, Lindsay, Aichele, Coker, Cole
ABSENT:	Chipman

1. Approval of Claims And/Or Payroll
2. Approval of Minutes from the July 28, 2022 Meeting
3. Approval of Minutes from the August 11, 2022 Meeting

BUSINESS

1. Motion - Approval of Developer Agreement with Clark Regional Wastewater District for Splashpad Connection

As part of the permitting process for the Splashpad at Overlook Park, Clark Regional Wastewater District (CRWWD) requires a developer agreement. This agreement is necessary because the project includes construction of infrastructure that will be dedicated to CRWWD after construction is complete. The Splashpad will use recycled water to minimize water consumption. However, the filter unit will require regular cleaning or “backwashing”. The backwash water will be discharged to the sanitary sewer system through a newly constructed manhole and approximately 17 feet of new sewer main that will be dedicated to the sewer district.

MOTION: MOVED TO AUTHORIZE THE CITY MANAGER TO SIGN THE DEVELOPER AGREEMENT BETWEEN CLARK REGIONAL WASTEWATER DISTRICT AND THE CITY FOR CONSTRUCTION AND DEDICATION OF SANITARY SEWER COMPONENTS OF THE SPLASHPAD CONSTRUCTION.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Rachel Coker, Councilor
AYES:	Onslow, Wells, Lindsay, Aichele, Coker, Cole
ABSENT:	Chipman

2. Motion - Approval of Interlocal Agreement with Ridgefield School District-Union Ridge Elementary Swale

The City received CDBG funding to construct the S 8th and Simons Street project. The project was included in the Stormwater Capital Facilities plan and included a stormwater treatment facility that would discharge to Gee Creek. During design of the project, it became apparent that the discharge location presented several problems including construction on steep slopes adjacent to the creek and a difficult to access outfall location. An alternate design discharging stormwater to the swale located at Union Ridge Elementary was developed. This swale has adequate capacity for the existing school, planned future expansions, and discharges to a stormwater pond located on school property. It will provide treatment of the stormwater and the pond will provide necessary detention.

MOTION: MOVED TO AUTHORIZE THE CITY MANAGER TO SIGN THE INTERLOCAL AGREEMENT BETWEEN THE RIDGEFIELD SCHOOL DISTRICT AND THE CITY FOR MAINTENANCE OF THE UNION RIDGE ELEMENTARY SWALE.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Lindsay, Aichele, Coker, Cole
ABSENT:	Chipman

3. Motion - Approval of Bid Award for N 8th and Simons Street Project

N 8th Avenue and N Simons Street are located in the oldest part of downtown Ridgefield. The infrastructure in this area is substandard or nonexistent. Water lines in the area are undersized and well beyond their design life. Stormwater infrastructure on Simons Street is substandard, and the area has had frequent flooding during the last several winters. Additionally, there are no sidewalks on Simons Street forcing pedestrian traffic onto the narrow paved roadway. The project will construct improvements including upgrading an undersized water line to current standards, stormwater improvements to mitigate ponding on residential lots from public runoff, approximately 120 feet of sidewalks with associated ADA ramps, and paving. CDBG funds are being used for stormwater improvements, sidewalks, ADA ramps, and paving. Improvements to the water system are being used as matching funds and will come from the water.

City Council conducted discussion.

MOTION: MOVED TO AWARD THE N 8TH AND SIMON STREET PROJECT TO ADVANCED EXCAVATING SPECIALISTS, LLC FOR THE AMOUNT OF \$479,276.72.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Lindsay, Aichele, Coker, Cole
ABSENT:	Chipman

4. Motion - Approval of Bid Award for 2022 Roadway Striping Project

Striping for roadways is critical for maintaining safe roadways, bike lanes, and pedestrian facilities. The proposed project will provide approximately 67,000 linear feet of striping, as well as crosswalks, stop bars, and turn symbols on major roads throughout the City. Roadways to be striped include Heron Drive, Main Avenue, N Royle Road, and Pioneer Canyon Drive. The scope of work for the project requires that all work be completed by October 1, 2022.

City Council conducted discussion.

MOTION: MOVED TO AWARD THE 2022 ROADWAY STRIPING PROJECT TO SPECIALIZED PAVEMENT MARKING, LLC FOR THE AMOUNT OF \$124,664.78.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Rob Aichele, Councilor
AYES:	Onslow, Wells, Lindsay, Aichele, Coker, Cole
ABSENT:	Chipman

PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No. 1371 – Haul Route Code - Brenda Howell, Public Works Director

As site work begins for development projects, contractors haul heavy loads of materials to and from the site. Typically, these loads move on neighborhood streets connecting the site to arterials. This results in damage to streets beyond what is anticipated due to regular traffic. This problem has been highlighted recently due both to the volume of development and the creation of a formal pavement preservation program that quantifies street conditions. To address these issues, staff proposes a new chapter in RMC Title 12 - Streets and Sidewalks establishing rules and procedures for approval of haul route plans and executing haul route agreements to address potential impacts of hauling operations related to development. As proposed, a haul route plan would be provided to the Public Works Director for any development involving hauling over 1,000 cubic yards of material. If the haul route plan shows that the hauling operation will cause accelerated deterioration of City streets and additional maintenance costs to the City, a haul route agreement between the City and the developer will be required. The haul route agreement, to be executed prior to construction activity, would establish inspections, costs, and penalties. Unauthorized hauling activity would be subject to enforcement under RDC 18.395.

City Council conducted discussion.

Mayor Lindsay opened Public Hearing: 7:40PM

Comments received during public hearing can be heard on the City's website under
<<https://ridgefieldwa.us/government/city-council-meeting-audio-files/>>

Mayor Lindsay Closed Public Hearing: 7:42PM

First reading only.

2. Public Hearing and First Reading of Ordinance No. 1372 - Tree Protection Code - Claire Lust, Community Development Director

When site work is underway for residential and commercial development projects, staff lack a mechanism to track and enforce 1) which trees are planned for removal; and 2) how trees to be retained will be protected during construction.

To address these issues, staff proposes new requirements for developers to submit a tree removal and protection plan with certain land use applications. The tree removal and protection plan would show trees greater than twelve inches diameter at breast height, assess their condition and identify those proposed for removal. It would also include protection measures for trees to be retained during site development, including fencing of tree protection zones. Violations of the plan would be enforceable through existing code enforcement procedures. Staff has included the proposed tree removal and protection plan requirements in Chapter RDC 18.840 and proposes changing the title of that chapter from Heritage Trees to Trees, to more broadly encompass regulations related to trees. The existing heritage tree code sections remain in RDC 18.840. Any trees identified as heritage trees are still subject to the heritage tree code requirements. Similarly, any proposals to remove trees in critical areas or buffers would still be processed through existing critical area review procedures in RDC 18.280.

The current proposal does *not* 1) establish a minimum number or percentage of trees to be protected on private property outside of critical areas or 2) establish a permitting process for tree removal on private property outside of critical areas. These are separate, larger policy questions that could be addressed through future updates. The goal of the current proposal is for staff and applicants to establish a shared understanding prior to site work regarding what trees will be removed, what trees

will be protected, how those trees will be protected, and how violations will be enforced.

City Council conducted discussion.

Mayor Lindsay Opened Public Hearing: 8:01PM

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Mayor Lindsay Closed Public Hearing: 8:06PM

First reading only.

PUBLIC COMMENT

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Onslow - AWC Cities on Tap will be held in Ridgefield on October 18th.

Council Member Coker - Chamber of Commerce update provided.

Council Member Aichele - Attended Port of Ridgefield Commission meeting.

Council Member Wells- Attended CRWWD meeting.

Council Member Cole - Participated in a ride-along with Ridgefield Police Officers.

Mayor

Attended Farm to Table event, YMCA video promo and annual gold fundraiser tournament.

Executive Session - Acquisition of real estate pursuant to RCW 42.30.110(1)(b)

Executive Session - Discuss legal risks of proposed action with legal counsel pursuant to RCW 42.30.110(1)(i)

Mayor Lindsay announced that City Council would enter into executive session to discuss acquisition of real estate pursuant to RCW 42.30.110(1)(b) and legal risks of proposed action with legal counsel pursuant to RCW 42.30.110(1)(i) until 9:20PM, no action would be taken.

Attendees: Mayor, City Council, City Manager Steve Stuart, Deputy City Manager Lee Knottnerus, Finance Director Kirk Johnson, Police Chief John Brooks.

9:30PM - Deputy City Manager Lee Knottnerus announced that City Council will continue the executive session until 9:40PM.

9:40PM - Deputy City Manager Lee Knottnerus announced that City Council will continue the executive session until 9:50PM.

9:50PM - Mayor reconvened the meeting and adjourn.

City Manager

ADJOURN - [9:50 PM](#)

Julie Ferriss, City Clerk

Jennifer Lindsay, Mayor