



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, August 26, 2021
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. STUDY SESSION - 5:30 P.M.

1. **2022 Introduction to Budget and Baseline Operating Budget - Kirk Johnson, Finance Director**

II. GENERAL SESSION CALL TO ORDER - 6:30 PM

1. **Flag Salute**
2. **Roll Call**
3. **Late changes to the agenda**

III. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

IV. CONSENT AGENDA

1. **Approval of Claims And/Or Payroll**
2. **Approval of Minutes from the August 5, 2021 Meeting**

V. PRESENTATION

1. **Neighbors on Watch New Members Recognition - Cathy Doriot, Lieutenant**

VI. BUSINESS

1. **Second Reading of Ordinance No. 1347 – Potter Petition to Annex - Claire Lust, Community Development Director**
2. **Motion - Adopt Coronavirus Local Fiscal Recovery Funds Spending Plan - Kirk Johnson, Finance Director**
3. **First Reading of Ordinance No. 1348 – 2021 Budget Amendment - Spending Plan for CLFRF Funding - Kirk Johnson, Finance Director**
4. **Motion - Approval of Vendor Agreement Between the City of Ridgefield and Windy Hills Winery - Bryan Kast, Public Works Director**

VII. PUBLIC HEARING/BUSINESS

1. **Public Hearing and Approval of Resolution No. 598 - 2022-2027 Transportation Improvement Program - Bryan Kast, Public Works Director**

VIII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

IX. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. Council

2. Mayor

Appointment of Planning Commission Member

Appointment of Parks Board Member

3. City Manager

X. ADJOURN

**City Council Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>**

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: August 26, 2021

ITEM: STUDY SESSION - 5:30 P.M.

AGENDA ITEM TITLE: 2022 Introduction to Budget and Baseline Operating Budget

GOVERNING LEGISLATION:

RCW 35A.33; Budgets in Code Cities, City of Ridgefield Financial Policy #07: Budget

PREVIOUS COUNCIL ACTION TAKEN:

Council adopts an annual budget. Resolution No 1331, 2021 Proposed Budget, was adopted on December 3, 2020

SUMMARY/BACKGROUND:

Introduction to the baseline operating budget and budget assumptions

BUDGET/FINANCIAL IMPACTS:

N/A – Presentation, discussion and Council direction

RECOMMENDED ACTION OR MOTION:

No action requested at this time

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: August 26, 2021
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION:

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

ACTION OR MOTION:

Approve the claims and/or payroll by making the following motion:

“I move to approve the consent agenda as presented”

STAFF CONTACT: Kirk Johnson, Finance Director
ATTACHMENTS: August 26, 2021 - Claims Report (PDF)

City of Ridgefield
Claims Payment Report
For Approval on: August 26, 2021

4.1.a

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ALEX IBARRA	3612	502231545	Genl Govt/Facilities	Business License Refund - Alex Ibarra	50.00
ALEX IBARRA Total					50.00
AMAZON BUSINESS	3485	19X4-N46X-WH9P	Genl Govt/Facilities	Cricut Maker Machine	455.27
		1G71-FVYF-3CHF	Genl Govt/Facilities	Air Purifier PW	15.46
			Public Works	Air Purifier PW	230.36
		14LM-N3LD-MTLF	Genl Govt/Facilities	Office Supp - RACC	2.32
				Oper Supp - RACC	0.67
				Webcam - Breanda	0.59
			Public Works	Office Supp - RACC	34.53
				Oper Supp - RACC	9.91
				Office Supp - Grant	7.74
				Webcam - Lisa	29.71
				Webcam - Breanda	4.76
			Community Development	Office Supp - RACC	36.86
				Oper Supp - RACC	10.58
				Office Supp - Grant	23.21
				Webcam - Breanda	24.35
				Oper Supp - CDD	12.79
				Office Supp - CDD	22.42
				Oper Supp - Khaled	32.47
		1MYR-TJ6W-FYX1	Genl Govt/Facilities	Air Purifier - Return	(41.86)
			Public Works	Air Purifier - Return	(623.71)
		11G3-FLRD-WMYV	Genl Govt/Facilities	Dewalt Tool Set - Portillo/Embry	17.08
			Public Works	Dewalt Tool Set - Portillo/Embry	210.54
		13HD-LR17-QJ4Q	Genl Govt/Facilities	Dewalt Tool Set - Theisen	5.42
			Public Works	Dewalt Tool Set - Theisen	103.03
		191N-CWCV-3TXQ	Genl Govt/Facilities	MCF/F2T	109.30
		1HFC-GYKG-DQ37	Genl Govt/Facilities	F2T-Place Card Holders	143.01
		1D3D-JVH9-7LJR	Genl Govt/Facilities	Air Purifiers/Filters	351.96
			Public Works	Air Purifiers/Filters	2,801.96
		1T94-CQ1N-39TY	Public Works	Batteries/Post its	67.33
		1P6J-GDDM-KHPM	Genl Govt/Facilities	F2T Supplies	43.97
		1DPK-4XCT-HHRP	Genl Govt/Facilities	F2T Decor	8.08
		16YX-M7CP-TY6N	Public Works	Office Supp - Brunson	16.62
		1RJL-9KVV-RJ7Y	Public Safety	Oper Supp - PD	104.01
		1DFP-WWHH-9TCR	Genl Govt/Facilities	Event Supp	25.52
		1NNK-64WJ-TLDC	Public Safety	Pens/Batteries - PD	35.20
		1DPC-C1MD-6FP6	Genl Govt/Facilities	Badge Holders/Coffee Pot Cleaner	57.69
		1T9V-61W7-GMP3	Public Works	Community Garden Hose	37.30
		1FWV-GNG3-VPMD	Finance	Budget Binders	88.97
		1799-G1CN-6VPW	Genl Govt/Facilities	City Hall Supplies & Post-it Notes for Brunson	103.61
			Public Works	City Hall Supplies & Post-it Notes for Brunson	10.83
		1XJL-XW9V-CNVT	Genl Govt/Facilities	Flash Drives	20.15

City of Ridgefield
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AMAZON BUSINESS	3485	1XJL-XW9V-633C	Information Technology	Printer/Scanner - Thompson	270.99
		1TWP-W1YC-3F47	Genl Govt/Facilities	NNO - National Night Out Supplies	39.36
		1VTN-GMY6-RXPP	Public Safety	Oper Supp - PD	60.13
		1T9V-61W7-G6NM	Public Works	Note Pads - Water	20.46
AMAZON BUSINESS Total					5,040.95
ARAMARK UNIFORM SERVICES	32	5.29E+11	Genl Govt/Facilities	PW Uniforms	0.68
				PW Floor Mats	1.75
			Public Works	PW Uniforms	16.53
				PW Floor Mats	25.98
		5.29E+11	Genl Govt/Facilities	Uniforms & PW FTE - Floor Mats	2.45
			Public Works	Uniforms & PW FTE - Floor Mats	42.63
		5.29E+11	Genl Govt/Facilities	Uniforms and Floor Mats	2.44
			Public Works	Uniforms and Floor Mats	42.50
ARAMARK UNIFORM SERVICES Total					134.96
ASSOCIATED CONSULTANTS INC.	1030	21-185a-01	Community Development	Trademark Shop Outdoor Garage Plan Review	617.50
		21-191-01	Community Development	Prairie Electric Storage Rack Plan Review	451.25
		21-180-01	Community Development	Fiberglass Systems Bridge Crane Plan Review	736.25
		21-196-01	Community Development	Union Ridge ES Modular BLDG Plan Review	665.00
		21-202-01	Community Development	Simonds International Plan Review	570.00
		21-203-01	Community Development	Wisdom Ridge School Plan Review	1,662.50
		21-185b-01	Community Development	Trademark Shop Mezzanine Plan Review	593.75
ASSOCIATED CONSULTANTS INC. Total					5,296.25
AVENTURA PARTNERS LLC	3609	502238068	Genl Govt/Facilities	Business License Refund - Aventura Partners	50.00
AVENTURA PARTNERS LLC Total					50.00
BATTERIES PLUS BULBS	3436	P42086815	Public Safety	Vehicle Batteries - PD - Core Return	(58.54)
		P41888897	Public Safety	Vehicle Batteries	322.83
BATTERIES PLUS BULBS Total					264.29
BLAIRCO INC	1493	21M-02729	Public Safety	HVAC Maint - PD	215.72
		21M-02728	Genl Govt/Facilities	HVAC Maint - CH	280.76
BLAIRCO INC Total					496.48
BLUEFIN PAYMENT SYSTEMS - EPAY	2827	2827-202107B	Public Works	Customer Web Payments	21.90
		2827-202107A	Public Works	Customer Web Payments - July 2021	4,215.40
BLUEFIN PAYMENT SYSTEMS - EPAY Total					4,237.30
BRENDA LEE FAIRBANKS	3588	745	Public Works	Crack Seal Flagging	3,851.00
		738	Public Works	Crack Seal Flagging	2,658.00
BRENDA LEE FAIRBANKS Total					6,509.00
BSK ASSOCIATES	2119	VE02280	Public Works	Coliform Testing - July 2021	467.50
BSK ASSOCIATES Total					467.50
CFM STRATEGIC COMMUNICATIONS INC.	2551	26144	Genl Govt/Facilities	Lobbyist - July 2021	5,200.00
CFM STRATEGIC COMMUNICATIONS INC. Total					5,200.00
CINTAS CORPORATION NO 2	3497	8405271784	Genl Govt/Facilities	First Aid Kit Supplies - PW	14.73
			Public Works	First Aid Kit Supplies - PW	219.51
		8405271783	Genl Govt/Facilities	First Aid Service - RACC	1.60
			Public Works	First Aid Service - RACC	23.91
			Community Development	First Aid Service - RACC	25.52
		8405271782	Public Safety	First Aid Service - PD	18.50
		8405271785	Genl Govt/Facilities	First Aid Service - CH	9.63

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CINTAS CORPORATION NO 2 Total					313.40
CITY OF BATTLE GROUND	92	INV00349	Judicial	Court Costs/Public Defender - July 2021	14,867.58
CITY OF BATTLE GROUND Total					14,867.58
CITY OF RIDGEFIELD - EPAY PERMITS	95	COM-21-0051	Public Works	Pioneer Extension Retaining Wall Permit	2,008.30
CITY OF RIDGEFIELD - EPAY PERMITS Total					2,008.30
CLARK COUNTY	102	CI030344	Public Works	Whatley Decant Billing - July 2021	513.08
		CI030467	Judicial	Pretrial Supervision - July 2021	369.50
		CI030260	Public Works	Traffic Signal Labor - June 2021	36.75
CLARK COUNTY Total					919.33
CLARK COUNTY FIRE DISTRICT #5	104	10583	Genl Govt/Facilities	Q3.2021 Safety Consortium	67.23
			Public Works	Q3.2021 Safety Consortium	1,001.52
CLARK COUNTY FIRE DISTRICT #5 Total					1,068.75
CLARK COUNTY TREASURERS OFFICE	554	SIF202107	Genl Govt/Facilities	School Impact Fees	746,026.60
CLARK COUNTY TREASURERS OFFICE Total					746,026.60
CLARK PUBLIC UTILITIES	110	7516-978-9-202107	Public Works	SR/Pioneer ST & S 65 AVE	48.87
		7206-643-4-202107	Public Works	400 N Abrams Park Rd	2,189.36
		7206-456-1-202107	Public Safety	116 N Main Avenue	387.64
		7516-979-7-202107	Public Works	SR/Pioneer St & S 56 PL	83.63
		7122-942-1-202107	Public Works	3701 N 3rd Cir - Electricity	27.06
		7206-555-0-202107	Public Works	109 W Division St - Electricity	245.62
		7448-974-1-202107	Public Works	N 35th Ave and Pioneer St	49.93
		7126-408-9-202107	Public Works	2300 N 3rd Way Bellwood Trail Lights	34.33
		7503-626-9-202107	Public Works	337 S Royal Rd.	96.78
		7206-694-7-202107	Public Works	255 S 56th Pl - Electricity	6,983.15
		7563-811-202107	Public Works	Traffic Signal - Hillhurst/Royal Rd.	104.67
		7206-644-2-202107	Public Works	City Park/Water Well	10,730.23
		7124-838-9-202107	Public Works	Overlook Park - Electricity	50.01
		7123-806-7-202107	Public Works	Pioneer St. & Gee Creek Loop - Electricity	27.16
		7206-645-9-202107	Public Works	N Abrams Park/E Division	389.28
		7206-605-3-202107	Public Works	N 1st Cir & N 65th Ave - Park & Ride	112.02
		7206-578-2-202107	Genl Govt/Facilities	230 Pioneer Ave	431.71
		7207-403-2-202107	Public Works	911 N 65th Ave Intertie 2 - Water	103.30
		7206-552-7-202107	Public Works	214 S Riverview Dr	342.59
		7206-648-3-202107	Public Works	Municipal Lighting Lease	16,713.41
		7207-401-6-202107	Public Works	800 NE 264 St Intertie 1 - Water	22,892.56
		7122-944-7-202107	Public Works	512 N Allen Dr - Electricity	26.91
		7453-365-4-202107	Public Works	535 N Abrams Park Rd.	45.68
		7207-402-4-202107	Public Works	1504 NW Intertie 3 - Water	2,267.10
CLARK PUBLIC UTILITIES Total					64,383.00
CLARK REGIONAL WASTEWATER DISTRICT - EPAY	741	032695-000-202107	Genl Govt/Facilities	109 W Division WWTP - CRWWD Portion - Sewer	77.76
			Public Works	109 W Division WWTP - Sewer	77.76
		032899-000-202107	Public Works	Abrams Park Former Mgr House - Sewer	42.20
		032345-000-202107	Public Works	301 N 3RD AVE - SEWER	19.73
			Community Development	301 N 3RD AVE - SEWER	19.73
		032712-000-202107	Public Safety	116 N Main Ave PD - Sewer	45.81
		035480-000-202107	Public Works	255 S 56th Pl Well & Reservoir - Sewer	39.18
		032752-000-202107	Genl Govt/Facilities	230 Pioneer St City Hall - Sewer	367.10

City of Ridgefield
Claims Payment Report
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CLARK REGIONAL WASTEWATER DISTRICT - EPAY	741	032895-000-202107	Public Works	Abrams Park Restrooms - Sewer	80.17
		032894-000-202107	Public Works	Abrams Park Kitchen - Sewer	41.59
CLARK REGIONAL WASTEWATER DISTRICT - EPAY Total					811.03
CLARK REIGONAL WASTEWATER DISTRICT	3600	142317	Public Works	2020 Pavement Repairs/Manhole Adjustments	13,726.69
CLARK REIGONAL WASTEWATER DISTRICT Total					13,726.69
COLUMBIA RESOURCE COMPANY	114	32512	Public Works	Roadkill Disposal	35.86
COLUMBIA RESOURCE COMPANY Total					35.86
COLUMBIAN PUBLISHING	116	30443	Community Development	PLZ-21-0032 Potter Annex Petition	115.20
		30370	Community Development	Short Plat Examination	86.40
		30451	Public Works	Ord 1346 TBD	45.00
COLUMBIAN PUBLISHING Total					246.60
COMCAST - EPAY	2271	2271-202108-109	Genl Govt/Facilities	PW Shop Communications	28.11
			Public Works	PW Shop Communications	418.90
		2271-202108-230	Genl Govt/Facilities	Internet Services - CH	466.95
		2271-202108-116	Public Safety	PD Communications	350.41
COMCAST - EPAY Total					1,264.37
COMCAST BUSINESS - EPAY	1666	128535963	Genl Govt/Facilities	Internet Services - CH	378.83
COMCAST BUSINESS - EPAY Total					378.83
CORE & MAIN LP	2906	P314616	Public Works	Water Meter Supp	743.90
CORE & MAIN LP Total					743.90
DEPARTMENT OF LICENSING	3387	3387-202108026	Public Works	Notary Renewal - Blake	35.00
DEPARTMENT OF LICENSING Total					35.00
DEPARTMENT OF LICENSING - CPL	154	RG0000753-2021	Genl Govt/Facilities	CPL Fees - Morrill	21.00
		RG0000755-2021	Genl Govt/Facilities	CPL Fees - Johnson	18.00
		RG0000758-2021	Genl Govt/Facilities	CPL Fees - Hall	18.00
		RG0000757-2021	Genl Govt/Facilities	CPL Fees - Simpson	18.00
		RG0000756-2021	Genl Govt/Facilities	CPL Fees - Johnson	18.00
		RG0000767-2021	Genl Govt/Facilities	CPL - Sullivan	18.00
		RG0000771-2021	Genl Govt/Facilities	CPL Fees - Minor	18.00
		RG0000754-2021	Genl Govt/Facilities	CPL Fees - Torres	18.00
		RG0000769-2021	Genl Govt/Facilities	CPL Fees - Wallace	18.00
		RG0000770-2021	Genl Govt/Facilities	CPL Fees - Tank	18.00
		RG0000763-2021	Genl Govt/Facilities	CPL Fees - Steadman	18.00
		RG0000765-2021	Genl Govt/Facilities	CPL Fees - Berglund	18.00
		RG0000766-2021	Genl Govt/Facilities	CPL Fees - Bridges	18.00
		RG0000759-2021	Genl Govt/Facilities	CPL Fees - Hall	18.00
		RG0000772-2021	Genl Govt/Facilities	CPL Fees - Minor	18.00
		RG0000762-2021	Genl Govt/Facilities	CPL Fees - Dewey	18.00
		RG0000760-2021	Genl Govt/Facilities	CPL Fees - Simpson	18.00
		RG0000761-2021	Genl Govt/Facilities	CPL Fees - Hatten	18.00
		RG0000764-2021	Genl Govt/Facilities	CPL Fees - Walker	18.00
		RG0000768-2021	Genl Govt/Facilities	CPL Fees - Fanello	18.00
DEPARTMENT OF LICENSING - CPL Total					363.00
DICK'S TIRE FACTORY	158	D2437	Public Safety	PD Vehicle Maint	46.25
		D99479	Public Safety	Tire Balance - PD	65.04
DICK'S TIRE FACTORY Total					111.29
DKS ASSOCIATES	1565	78223	Community Development	On Call Review Services - July 2021	410.00

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Claims Payment Report
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DKS ASSOCIATES Total					410.00
DOOLITTLE CONSTRUCTION LLC	3572	3572-1	Genl Govt/Facilities	Heron Ridge Pavement Preservation	(4,624.23)
			Public Works	Heron Ridge Pavement Preservation	92,484.60
DOOLITTLE CONSTRUCTION LLC Total					87,860.37
E2 LAND USE PLANNING SERVICES LLC	485	0486-202107	Community Development	Planning Consulting Services - July 2021	4,943.75
E2 LAND USE PLANNING SERVICES LLC Total					4,943.75
EFFICIENT COMMUNICATION SOLUTIONS	2126	27751	Community Development	Phones - Inspector/Permit Tech	803.37
EFFICIENT COMMUNICATION SOLUTIONS Total					803.37
ELCOR INC	2081	MSP-13831	Public Safety	IT Services - July 2021	3,407.77
			Public Works	IT Services - July 2021	2,950.52
			Community Development	IT Services - July 2021	3,029.13
			Information Technology	IT Services - July 2021	6,515.51
		13897	Information Technology	Monitors - CH/Fin Intern	520.42
ELCOR INC Total					16,423.35
EVERGREEN SOLUTIONS LLC	3548	0821-4	Human Resources	Class and Comp Study	7,125.00
EVERGREEN SOLUTIONS LLC Total					7,125.00
EWING VANCOUVER	2374	14907522	Public Works	Parks Supp - Soccer Field	432.42
		14839835	Public Works	Davis Park Nozzel	60.49
		14869187	Public Works	Parks Supp	2,246.30
		14838246	Public Works	Lark Park Clock Replacement	175.69
		14869514	Public Works	Parks Supp - Return	(2,246.30)
		14869366	Public Works	Parks Supp	1,113.11
		14805609	Public Works	Leak Repair - Parks	68.71
EWING VANCOUVER Total					1,850.42
FERGUSON ENTERPRISES INC # 8423	181	1014093	Genl Govt/Facilities	Water Supp	(46.53)
			Public Works	Water Supp	600.49
		1013548	Genl Govt/Facilities	Water Meters	(697.54)
			Public Works	Water Meters	9,001.54
		1012673	Public Works	Android Sensus Phones	433.60
FERGUSON ENTERPRISES INC # 8423 Total					9,291.56
FERNANDO JIMENEZ	2559	1509	Public Works	Fence Repair Cedar Ridge	107.70
FERNANDO JIMENEZ Total					107.70
FLASHBAY INC	3614	IN1136612	Finance	Custom Face Masks	8,981.50
FLASHBAY INC Total					8,981.50
GRAINGER	206	9001977371	Public Works	Water Supp	84.82
		9005705844	Public Works	Wall Mounted Desk	215.58
GRAINGER Total					300.40
GSI WATER SOLUTIONS INC.	2971	0727.001-34	Public Works	Hydrological Study	645.00
GSI WATER SOLUTIONS INC. Total					645.00
H.D. FOWLER COMPANY	2036	I5855783	Public Works	Water Meters	1,752.18
		I5874003	Public Works	Water Meters	2,559.97
H.D. FOWLER COMPANY Total					4,312.15
HALME EXCAVATING INC.	2746	202107311	Genl Govt/Facilities	N 9th Cir Water Main Replacement	(3,963.20)
			Public Works	N 9th Cir Water Main Replacement	42,961.09
HALME EXCAVATING INC. Total					38,997.89
HONEY BUCKETS	223	552239203	Genl Govt/Facilities	Hand Washing Station	20.32
			Public Works	Hand Washing Station	302.68

City of Ridgefield
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4.1.a

HONEY BUCKETS Total					323.00
IMAGINEERING GRAHICS INC	234	21162	Community Development	Inspector Pads	527.27
		21178	Community Development	Certificates of OCCupancy	415.03
		21179	Community Development	Correction Notices	172.30
		IMAGINEERING GRAHICS INC Total			
INTERMEDIA.NET INC	2187	2108090243	Information Technology	Voice Service Charges - July 2021	86.59
INTERMEDIA.NET INC Total					86.59
J2 BLUE PRINT SUPPLY	243	AR106380	Genl Govt/Facilities	NOW Banner	88.89
		AR105998	Community Development	Plotter Contract	66.13
		AR106381	Genl Govt/Facilities	NNO Sponsor Sign	22.77
		AR106574	Genl Govt/Facilities	1Sat Sign - City Days	127.91
J2 BLUE PRINT SUPPLY Total					305.70
JANEAN Z PARKER	2199	125	Community Development	Legal Services - July 2021	1,562.50
			Legal	Legal Services - July 2021	4,375.00
JANEAN Z PARKER Total					5,937.50
JESSICA KIPP	2099	2099-20210826A	Administration	Mileage Reimb - Kipp	26.38
		2099-20210826E	Genl Govt/Facilities	Mileage Reimb - Kipp	19.54
		2099-20210826C	Administration	Mileage Reimb - Kipp	14.00
		2099-20210826B	Administration	Mileage Reimb - Kipp	22.01
		2099-20210826D	Administration	Mileage Reimb - Kipp	19.94
JESSICA KIPP Total					101.87
JET CONSTRUCTION NW LLC	3613	3613-1	Public Works	South Hillhurst Overlay	248,115.92
JET CONSTRUCTION NW LLC Total					248,115.92
JOE TURNER P.C.	1437	1103	Community Development	Hearings Examiner	1,200.00
JOE TURNER P.C. Total					1,200.00
JUSTIN MATTHEW SHEEHY	2895	1	Genl Govt/Facilities	F2T Music Performance	1,500.00
JUSTIN MATTHEW SHEEHY Total					1,500.00
KARL JOHANSSON	3569	21001-4	Public Works	YMCA Site Plan	10,848.06
KARL JOHANSSON Total					10,848.06
L.N. CURTIS AND SONS	3075	INV512866	Public Safety	Uniforms - Siem/Doriot	238.94
L.N. CURTIS AND SONS Total					238.94
LANGUAGE LINE SERVICES INC.	3122	10288342	Judicial	Interpretation Services	6.27
LANGUAGE LINE SERVICES INC. Total					6.27
LEE KNOTTNERUS	1765	1765-20210809	Human Resources	Meals Per Diem - Knottnerus	52.00
			Administration	Meals Per Diem - Knottnerus	78.00
		1765-20210826	Human Resources	Mileage Reimbursement - Knottnerus	123.74
			Administration	Mileage Reimbursement - Knottnerus	185.61
LEE KNOTTNERUS Total					439.35
LINKO TECHNOLOGY INC.	3337	8619	Genl Govt/Facilities	Web Backflow Tests - July 2021	(12.94)
			Public Works	Web Backflow Tests - July 2021	166.94
LINKO TECHNOLOGY INC. Total					154.00
LISA BLAKE	2297	2297-20210826	Public Works	Parks Board Supp Reimb - Blake	26.12
LISA BLAKE Total					26.12
MARCO DREAMS LLC	3610	502218686	Genl Govt/Facilities	Business License Refund - Marco Dreams	45.83
MARCO DREAMS LLC Total					45.83
MARIUS L MALATTIA	1817	151	Community Development	Design Reviews - July 2021	2,177.50
MARIUS L MALATTIA Total					2,177.50

8/26/2021

Packet Pg. 10

Attachment: August 26, 2021 - Claims Report (Approval of Claims And/OR Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: August 26, 2021

MAUREEN MCKENNA	3608	3608-20210826B	Genl Govt/Facilities	F2T - Flowers	1,200.00
		3608-20210826A	Genl Govt/Facilities	F2T - Flower Deposit	500.00
MAUREEN MCKENNA Total					1,700.00
MINUTEMAN PRESS (NORTH)	3278	4489	Council	Council Name Badges	42.44
		4580	Public Safety	Notary Stamp - Steele Hoots	35.66
MINUTEMAN PRESS (NORTH) Total					78.10
MJB CONSULTING INC	3117	2007	Genl Govt/Facilities	State Lobbyist - July 2021	2,500.00
MJB CONSULTING INC Total					2,500.00
MPH INDUSTRIES	302	6015418	Public Safety	BEE III Radar	2,275.32
MPH INDUSTRIES Total					2,275.32
MUNICIPAL EMERGENCY SERVICES INC	2235	IN1599135	Public Safety	Body Armor - Doran	256.80
MUNICIPAL EMERGENCY SERVICES INC Total					256.80
NAPA AUTO PARTS	498	260901	Genl Govt/Facilities	Shop/Supp/Equip Maint - Trailer	8.07
			Public Works	Shop/Supp/Equip Maint - Trailer	83.01
		262230	Genl Govt/Facilities	Vehicle Maint - 2006 F350	23.35
			Public Works	Vehicle Maint - 2006 F350	161.95
NAPA AUTO PARTS Total					276.38
NORTHWEST NATURAL GAS - EPAY	315	8578-7-202107	Public Works	PW Shop - Natural Gas	29.48
		8817-9-202107	Genl Govt/Facilities	City Hall - Natural Gas	23.32
		1000591-6-202107	Public Safety	Police Department - Natural Gas	23.32
NORTHWEST NATURAL GAS - EPAY Total					76.12
NORTHWEST STAFFING	522	4118683	Community Development	Temp Services - Cleary	497.20
		4118828	Community Development	Temp Services - Cleary	497.20
		4118547	Community Development	Temp Services - Cleary	99.44
NORTHWEST STAFFING Total					1,093.84
ODOT DMV SERVICES	976	88510877	Public Safety	PD Photo Request	19.50
ODOT DMV SERVICES Total					19.50
ONE CALL CONCEPTS	326	1079095	Public Works	Excavation Notif./Modem Ticket Delivery - July 2021	300.96
ONE CALL CONCEPTS Total					300.96
ON-HOLD CONCEPTS INC	2217	547391	Information Technology	On Hold Music Service - Aug 2021	24.95
ON-HOLD CONCEPTS INC Total					24.95
OTAK INC.	1787	8210129	Community Development	Commercial Project Management	1,840.50
OTAK INC. Total					1,840.50
PACIFIC OFFICE AUTOMATION - LEASE	1564	73502146	Genl Govt/Facilities	PW Shop Printer	5.48
				RACC Copier Lease	19.22
				City Hall Copier Lease	609.88
			Public Works	PW Shop Printer	81.65
				RACC Copier Lease	285.72
			Community Development	RACC Copier Lease	304.94
PACIFIC OFFICE AUTOMATION - LEASE Total					1,306.89
PATRICK HILDRETH BRAND AND DESIGN	2372	2014	Genl Govt/Facilities	Professional Design/Web Maint	1,080.00
PATRICK HILDRETH BRAND AND DESIGN Total					1,080.00
PBS ENGINEERING AND ENVIRONMENTAL	342	0071069.003-1	Public Works	Sanitary Force Main - Pioneer St Extension	3,930.00
		0071543.00-7	Public Works	Pioneer Street Extension	13,001.41
		0023181.000-2	Public Works	301 N 3rd Ave Pre-Demo Asbestos Survey	478.95
		0071272.000-27	Public Works	Royal Rd Project	3,090.00
		0071069.004-2	Public Works	Royal Rd & 15th Roundabout	26,918.75

City of Ridgefield
Claims Payment Report
For Approval on: August 26, 2021

PBS ENGINEERING AND ENVIRONMENTAL Total					47,419.11
PORTLAND ENGINEERING INC	2082	10518	Public Works	Verizon Data - Telemetry	195.12
		10528	Public Works	Professional Fees	759.34
PORTLAND ENGINEERING INC Total					954.46
PURCOR PEST SOLUTIONS OF WASHINGTON LLC	3606	468842	Genl Govt/Facilities	Pest Control - CH	129.00
PURCOR PEST SOLUTIONS OF WASHINGTON LLC Total					129.00
REFUGE CUSTOM PAINTING	1607	1039	Public Works	2015 F350 57232D Deductible	1,000.00
REFUGE CUSTOM PAINTING Total					1,000.00
REVOPS GLOBAL LLC	3611	502236278	Genl Govt/Facilities	Business License Refund - Revops Global	50.00
REVOPS GLOBAL LLC Total					50.00
RICOH USA INC.	1662	105264976	Public Safety	PD Copier Lease	106.83
RICOH USA INC. Total					106.83
RIDGEFIELD HARDWARE	376	0376-202107	Genl Govt/Facilities	Operational Supp - July 2021	305.69
			Public Safety	Operational Supp - July 2021	48.02
			Public Works	Operational Supp - July 2021	890.80
			Community Development	Operational Supp - July 2021	22.86
RIDGEFIELD HARDWARE Total					1,267.37
RIDGEFIELD SCHOOL DISTRICT	378	1002000135	Public Works	Q3.2021 RORC Operating Expenses	2,816.05
		1002000134	Genl Govt/Facilities	RACC Operating Expense - Janitorial	239.13
				RACC Operating Expense - Garbage	18.91
				RACC Operating Expense - Wastewater	9.05
		Public Works	RACC Operating Expense - Janitorial	205.87	
			RACC Operating Expense - Garbage	16.28	
			RACC Operating Expense - Wastewater	7.79	
		Community Development	RACC Operating Expense - Janitorial	863.82	
			RACC Operating Expense - Garbage	68.31	
			RACC Operating Expense - Wastewater	32.70	
RIDGEFIELD SCHOOL DISTRICT Total					4,277.91
ROXANNE CORTEZ	3607	3607-20210826	Genl Govt/Facilities	Dog License Refund - Cortez	51.00
ROXANNE CORTEZ Total					51.00
SHRED-IT US JV LLC	2274	8182545034	Genl Govt/Facilities	Secure Shredding - CH	46.88
		8182545032	Genl Govt/Facilities	Secure Shredding	6.08
			Public Works	Secure Shredding	5.24
			Community Development	Secure Shredding	21.96
	8182545033	Public Safety	Secure Shredding - PD	33.28	
SHRED-IT US JV LLC Total					113.44
SOUND APPAREL INC	2871	202107SU177	Public Safety	PD Jumpsuit	592.41
SOUND APPAREL INC Total					592.41
SPRINGBROOK - GROUP EPAY	3544	210821926	Public Works	Customer Web Payments - July 2021	697.95
SPRINGBROOK - GROUP EPAY Total					697.95
SPRINGBROOK SOFTWARE LLC	3444	INV-006847	Public Works	IVR System	9,630.27
		INV-006973	Public Works	Customer Web Payments - July 2021	2,300.09
SPRINGBROOK SOFTWARE LLC Total					11,930.36
STAPLES CONTRACT & COMMERCIAL INC	2884	8063105407	Genl Govt/Facilities	Office Supp - RACC	1.00
				Oper Supp - RACC	0.30
				Office Supp - Weichman	0.21
				Office Supp - CH	182.18

City of Ridgefield
Claims Payment Report
For Approval on: August 26, 2021

4.1.a

STAPLES CONTRACT & COMMERCIAL INC	2884	8063105407	Genl Govt/Facilities	Oper Supp - CH	96.84
			Public Works	Office Supp - RACC	13.38
				Oper Supp - RACC	4.01
				Comp Keyboard - Kast	22.94
				Office Supp - Weichman	1.05
				Community Development	Office Supp - RACC
			Oper Supp - RACC		4.33
			Oper Supp - CDD		25.98
			Office Supp - CDD		432.85
			Comp Keyboard - Kast		13.46
			Information Technology	Office Supp - Weichman	2.92
				Comp Keyboard - Kast	13.47
			STAPLES CONTRACT & COMMERCIAL INC Total		
STEVE STUART	2075	2075-20210826	Executive	Mileage Reimb - Stuart	309.35
		1765-20210809	Executive	Meals Per Diem - Stuart	176.00
STEVE STUART Total					485.35
SW CONSULTING ENGINEERING	3398	0821193-CP	Community Development	Legacy Trails Apts - Consulting Services	427.50
		0821193-TE	Community Development	Legacy Trails Apts - Consulting Services	237.50
SW CONSULTING ENGINEERING Total					665.00
TAC 1 SYSTEMS	1634	SI-010186	Genl Govt/Facilities	Radio Parts	(36.12)
			Public Safety	Radio Parts	466.12
TAC 1 SYSTEMS Total					430.00
THE GUNTER GROUP LLC	3493	3962	Community Development	SmartGov Consulting Services	260.00
THE GUNTER GROUP LLC Total					260.00
THE MASTERS TOUCH LLC	1786	P76820	Public Works	Delinquent Utility Statements - August 2021	285.73
		P76928	Public Works	Delinquent Utility Statements - Postage - Agust 2021	221.89
		76928	Public Works	Delinquent Utility Statements - August2021	347.15
		76820	Public Works	Delinquent Utility Statements - August 2021	377.02
THE MASTERS TOUCH LLC Total					1,231.79
THE PARR COMPANY	964	26574373	Public Works	Water Oper Supp	5.16
		26573270	Public Works	Measure Wheel	62.64
		26575599	Public Works	Water Supp	6.45
		26574861	Community Development	Hard Hat/Supp - CDD	37.04
THE PARR COMPANY Total					111.29
TRAFFIC SAFETY SUPPLY	432	INV040643	Genl Govt/Facilities	Yield Signs	(5.38)
			Public Works	Yield Signs	69.38
TRAFFIC SAFETY SUPPLY Total					64.00
TRAVELERS	3532	8874DA238-2021	Public Works	Notary Bond - Blake	40.00
TRAVELERS Total					40.00
TRJ PLANNING INC	3575	41	Community Development	Residential Permit Design Review	3,570.00
TRJ PLANNING INC Total					3,570.00
USA BLUEBOOK	444	677295	Public Works	SpecCheck Tool	230.57
		690632	Public Works	Chlorine Reagent	132.85
			Water Operational Supplies	474.23	
			Deep Well Socket Set	185.31	
			689147	Public Works	Water Valve at Cemetery Booster
		692032	Public Works	Inverted Paint	87.16

City of Ridgefield
Claims Payment Report
For Approval on: August 26, 2021

4.1.a

USA BLUEBOOK	444	690450	Public Works	Hydrant Flushing Elbow	201.08
USA BLUEBOOK Total					1,660.95
VERIZON WIRELESS - EPAY	452	9885104041	Genl Govt/Facilities	PW Cell Phones	56.36
				PW/CDD Cell	5.58
			Public Safety	PD Cell Phones	548.32
				ADMIN Cell Phones	106.54
			Public Works	PW Cell Phones	839.67
				PW/CDD Cell	13.01
			Community Development	CDD Cell Phones	433.22
				PW/CDD Cell	18.59
				CDD Cell Phone - Chapman	28.44
			Finance	FIN Cell Phones	37.18
		9855104039	Genl Govt/Facilities	PW Director iPad	7.89
				PW's iPads/Cellphone	26.47
				Julie iPad	52.45
			Public Safety	PD Hotspots	731.04
				PD Chief iPad	52.45
			Public Works	PW Director iPad	33.96
				PW's iPads/Cellphone	394.25
			Community Development	PW Director iPad	10.50
				CDD Director iPad	52.45
				CDD iPad's	215.01
				iPad - Rashed	498.63
			Council	Council iPads	602.08
			Executive	City Manager iPad	52.45
			Administration	Deputy City Manager iPad	52.45
			Finance	Finance Director iPad	52.45
		9885104040	Public Works	Hillhurst Ped Crossing - July 2021	105.16
VERIZON WIRELESS - EPAY Total					5,026.60
VIRGINIA LOPEZ	3604	2-09.04.21	Genl Govt/Facilities	MTC 2021 - Performance Artist	1,600.00
VIRGINIA LOPEZ Total					1,600.00
WALLIS ENGINEERING	464	16072	Public Works	Downtown Stormwater Enhancements	8,257.10
		16073	#N/A	N Simons St Stormwater Enhancements	3,841.14
WALLIS ENGINEERING Total					12,098.24
WAPITI NW LLC	2545	9146	Public Safety	PD Vehicle Maint	1,277.00
		9394	Genl Govt/Facilities	Facilities Vehicle Maint - 48617D	59.54
			Public Works	Facilities Vehicle Maint - 48617D	1,131.27
		9434	Genl Govt/Facilities	Vehicle Maint - 2006 F350 42809D	52.91
			Public Works	Vehicle Maint - 2006 F350 42809D	366.85
		9431	Public Works	2010 Kubota Maint	1,618.52
		9153	Public Safety	PD Vehicle Maint	1,826.48
WAPITI NW LLC Total					6,332.57
WASHINGTON STATE PATROL	463	I22000198	Genl Govt/Facilities	Background Checks - CPL	259.50
WASHINGTON STATE PATROL Total					259.50
WELLS FARGO - EPAY	1681	202107-9437	Genl Govt/Facilities	Hoots Costco Whse #0772 COOKIES/ FOOD NNO	204.06
				Hoots Smart Foodservice 566 FOOD/ SUPPLIES - NNO	474.59
			Public Safety	Hoots Galls THREE JACKETS FOR CIVILIAN RIDE ALONGS	196.20

8/26/2021

Packet Pg. 14

Attachment: August 26, 2021 - Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: August 26, 2021

4.1.a

WELLS FARGO - EPAY	1681	202107-9437	Public Safety	Hoots Curlys Lock And Key KEYS MADE FOR PD	35.45
				Hoots Ridgefield School Distric CIVIL SERVICE ORAL BOARD RATERS	47.16
				Hoots Promotions Now FRISBEES FOR NNO	846.57
				Hoots Tlo Transunion BACKGROUND INVESTIGATIONS	194.47
				Hoots Llrm INTERNET TRAINING FOR OFFICER TYLER KING	150.00
				Hoots Costco Whse #0772 COFFEE FOR PD	34.99
				Hoots Wa Food Worker Card HEALTH CARD - PETTIT - NNO	10.00
		202107-5756	Information Technology	Rubio Romero Zoom.Us 888-799-9666 Meeting Platform	59.60
				Rubio Romero Lucidchart.Com/Charge Diagramming Software - Admin	10.79
				Rubio Romero Apple.Com/Bill H IPad Music	10.83
				Rubio Romero Dropbox 7zbq98qbxyzz File Sharing Software	21.67
				Rubio Romero Eclincher Social Media Publishing and Analytics	49.00
				Rubio Romero Adobe Creative Cloud Software - DeMoss	57.44
				Rubio Romero Apple.Com/Bill Comm Events IPad Music	14.08
				Rubio Romero Txtsignal.Com Text Message Software	39.00
				Rubio Romero Amazon Web Services Web Audio Backup	0.68
				Rubio Romero Mailchimp Misc Social Media and Email Marketing	22.61
		202107-6947	Genl Govt/Facilities	Kipp Craft Warehouse -15 RETURNED ITEMS NOT NEEDED FOR EVENT	(79.81)
				Kipp Wal-Mart #2947 RETURNED ITEMS NOT NEEDED FOR EVENT	(51.51)
				Kipp Dollar Tree PRIZES FOR POLICE TENT AT NNO	56.42
				Kipp Costco By Instacart PERSONAL PURCHASE MADE BY MISTAKE PLEA	381.38
				Kipp Target 00018838 F2t Supplies	35.77
			Human Resources	Kipp Target 00018838 All Hands Breakfast/Employee Kudos	48.55
				Kipp Starbucks Store 63631 COFFEE - ALL HANDS MTG	38.92
				Kipp Costco By Instacart Wellness Snacks	1,149.54
				Kipp Chuck'S Produce & ALL HANDS MTG - BREAKFAST	468.20
		202107-6996	Genl Govt/Facilities	Demoss 4imprint Ridgefield Hats and Water Bottles per Lee 10 Emp	2,222.10
				Demoss Facebk Jukb46xqe2 Big Paddle Facebook Ad	22.37
				Demoss Sticker Mule BirdFest buttons	178.86
				Demoss Sticker Mule Ridgefield Swag Stickers for August 1Sat	246.53
				Demoss Paypal Oregonblueg Advertising for BirdFest and Bluegras	50.00
				Demoss Customink Llc National Night Out T-Shirts	379.97
				Demoss Vistapr Vistaprint.Com Ridgefield Roundtable business car	38.49
			Public Works	Demoss Rosauers Food & Dru Ice for water cooler for 7/17 volunte	1.69
				Demoss Rosauers Food & Dru Snacks for 7/17 volunteer event	19.95
			Human Resources	Demoss 4imprint Ridgefield Hats and Water Bottles per Lee 10 Emp	246.89
			Information Technology	Demoss Airtable.Com/Bill Organization software	24.00
				Demoss Esri Mapping Design Software	10.84
		202107-7036	Executive	Stuart Starbucks Store 63631 Meet w/Mayor & commercial developer	5.69
				Stuart Ff Ridgefield Raptors Mtg re: RORC safety issues	22.84
				Stuart The Sportsmans Mtg. w.City Councilors re: upcoming City i	92.42
				Stuart Pioneer Street Cafe Mtg. for commercial downtown project	22.43
				Stuart Sq Foode Meeting with SW WA City managers	14.78
				Stuart Cov Parking Payst 491300 Mtg w/SW WA City Managers	2.50
				Stuart Cke Amaro'S Table Vancouv Mtg. re: Ridgefield retail comm	44.86
				Stuart El Rancho Viejo Mtg. w/City Councilors re: upcoming City	36.70
				Stuart The Sportsmans Ridgefield Main Street Community Mtg.	12.21

Attachment: August 26, 2021 - Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: August 26, 2021

WELLS FARGO - EPAY	1681	202107-7036	Executive	Stuart Pioneer Street Cafe Mtg w/City Councilors re: upcoming Ci	66.20
		202107-6988	Genl Govt/Facilities	Knottnerus Paypal Peakfleet Management Retreat - Training Suppl	195.50
			Human Resources	Knottnerus Indeed Job Announcement	277.50
		202107-7002	Public Works	Thamert Chevron 0203556 2 bags of ice- hot weather LNI rules	4.98
				Thamert Wm Supercenter #3742 cooler for water hot weather LNI ru	64.57
				Thamert National Safety Inc hard hat chin straps	45.29
		202107-6921	Genl Govt/Facilities	Doriot Clark County Env Public H Health Department Permit for NN	129.95
				Doriot Wa Food Worker Card Food worker card NNO	10.00
			Public Safety	Doriot Dawson Precision Additional co-witness sight for optics t	(10.91)
				Doriot Dawson Precision Additional co-witness sight for optics t	140.81
				Doriot Mph Industries Inc Repair of radar unit for patrol car	82.06
		202107-7069	Genl Govt/Facilities	Ferriss Www Costco Com Coffee for RACC	2.39
			Public Works	Ferriss Www Costco Com Coffee for RACC	35.60
			Community Development	Ferriss Www Costco Com Coffee for RACC	37.99
			Council	Ferriss Fred-Meyer #0614 water for council study session	3.24
		202107-6969	Public Works	Denton Minuteman Press Gee Creek Trail Project Bid books and pla	217.10
				Denton Minuteman Press Gee Creek Trail Project shipping cost for	13.22
			Community Development	Denton Topcon Solutions Inc Bluebeam software licensing for dev	680.77
		202107-6970	Public Works	Johnson City Of Ridgefied Stormwater payment for 5054 Pioneer. T	19.65
			Community Development	Johnson Rosauers Food & Dru Water for CDD Inspectors	16.43
			Finance	Johnson Association Of Washington Budget Training AWC	50.00
		202107-7028	Public Works	Brunson Wal-Mart #3742 Cell phone acc	34.24
				Brunson Sp Coastproducts Flashlights	216.80
				Brunson Car'L B Clean Carwash Car wash card	70.00
		202107-0187	Public Works	Melroy American Stone Vancouver Rocks used for Onslow play area	740.59
		202107-6913	Public Works	Kast Geotk Llc Nature Play Area Materials	563.12
		202107-6939	Community Development	Lust American Planning A Renew APA membership CL	592.00
WELLS FARGO - EPAY Total					12,521.86
WESTERN STAR NORTHWEST RIDGEFIELD	2794	PC201063362	Public Works	PW Ops Center Shelving	2,710.00
WESTERN STAR NORTHWEST RIDGEFIELD Total					2,710.00
WEX BANK - EPAY	3552	73108354	Genl Govt/Facilities	Fuel - July 2021	274.74
			Public Safety	Fuel - July 2021	3,053.63
			Public Works	Fuel - July 2021	4,093.12
			Community Development	Fuel - July 2021	364.81
WEX BANK - EPAY Total					7,786.30
WILCO FARM STORE	655	717287	Genl Govt/Facilities	Events Supp	54.09
WILCO FARM STORE Total					54.09
WOODLAND SAW AND CYCLE INC.	2223	1662	Public Works	Equipment Maint	45.86
		1669	Public Works	Parks Supp	184.44
		1685	Public Works	Parks Supp	83.01
WOODLAND SAW AND CYCLE INC. Total					313.31
Grand Total					1,469,193.32

Attachment: August 26, 2021 - Claims Report (Approval of Claims And/OR Payroll)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: August 26, 2021

ITEM:

AGENDA ITEM TITLE: Approval of Minutes from the August 5, 2021 Meeting

AGENDA ITEM TITLE:

Approval of minutes from the following meeting(s) of the council:

GOVERNING LEGISLATION:

Not applicable

PREVIOUS COUNCIL ACTION TAKEN:

Not applicable

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s)

BUDGET/FINANCIAL IMPACTS:

Not applicable

ACTION OR MOTION:

Approve the minutes by making the following motion:

1. "I move to approve the consent agenda"

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS: 08-05-2021 (PDF)



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

August 5, 2021

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Absent	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Jen Lindsay	Councilor	Present	
Rob Aichele	Councilor	Present	
Judy Chipman	Councilor	Present	
Rachel Coker	Councilor	Present	

MOTION: Council Member Aichele moved to excuse Council Member Onslow from the meeting.

SECOND: Council Member Lindsay.

Motion passed.

LATE CHANGES TO THE AGENDA

Add: Business - Motion to approve Eagle Ridge Final Plat.

PUBLIC COMMENT

Comments received during public testimony can be heard on the City's website under

<https://ridgefieldwa.us/government/city-council-meeting-audio-files/>

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Rachel Coker, Councilor
AYES:	Wells, Stose, Lindsay, Aichele, Chipman, Coker
ABSENT:	Onslow

1. Approval of Claims And/Or Payroll

2. Approval of Minutes from the July 22, 2021 Meeting

PRESENTATION

Attachment: 08-05-2021 (Approval of Minutes)

1. Fleet Study Presentation
2. Second Quarter 2021 Financial Report

BUSINESS

1. Motion - Approval of McCormick Creek Phase 3 Final Plat

The Ridgefield Hearing Examiner approved the preliminary plat for the Keller Seton Mixed Use Master Plan and Preliminary Subdivision on June 27, 2018. The project subdivided the parent parcel into three commercial lots (Keller), three residential tracts to include 126 single-family residential lots (Seton), and an intervening open space tract. The applicant has renamed the residential portion of the project as McCormick Creek. The applicant proposes to subdivide the 4.24-acre site with Assessor's #986047195 into 31 single-family residential lots. The applicant states that the lots in McCormick Creek Phase 3 will be detached. The average lot area is 2,694 square feet. Additional information is in the attached staff report.

MOTION - MOVED TO APPROVE MCCORMICK CREEK PHASE 3 FINAL PLAT AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Wells, Stose, Lindsay, Aichele, Chipman, Coker
ABSENT:	Onslow

2. Motion - Selection of Vendor for Roundabout Grapes

After multiple discussions between City Council and City staff from late 2014 to the present, City Council formally memorialized the purpose of grapes planted in the 56th and 65th roundabouts along SR501/Pioneer Street as follows: The Roundabout Grapes were planted as - and will continue to be - a reminder of and testament to the vibrant winemaking community in and around Ridgefield. The City Council also memorialized a process for determining the use of the roundabout grapes each year. The first step in that process is to research possible vendors who would be willing to work with the City on creating a product from the grapes which will remain as public property for non-pecuniary uses. In 2020, City staff researched possible vendors for that year's grapes. David Kelly from Windy Hills Winery had agreed to help preliminary processing and storage of the grapes, though no formal agreement had been reached for any products to be created from the grapes. Prior to harvest, however, the grape crop was decimated by birds, so no further agreement was discussed at the time. Upon recommendation from City Council members, City staff reached out to Windy Hills Winery as part of the 2021 due diligence required in the SLI, and David Kelly expressed a willingness to work with the City to store, process, and ultimately bottle either a red or rose' from the marechal foch roundabout grapes.

MOTION - MOVED TO APPROVE WINDY HILLS WINERY AS THE VENDOR FOR 2021 RIDGEFIELD ROUNDABOUT GRAPES.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Judy Chipman, Councilor
AYES:	Wells, Stose, Lindsay, Aichele, Chipman, Coker
ABSENT:	Onslow

3. Motion - Approval of Eagle Ridge Final Plat

The Ridgefield Hearing Examiner approved the Eagle Ridge preliminary PUD plat on January 23, 2020, as

PLZ-19-0013. The PUD site and the abutting property to the south are also subject to a Concomitant Rezone and Development agreement. The DA changed the zoning from RLD-4 to RLD-8, dedicated approximately 5 acres of open space, and required that all homes be built to the National Green Building Standard. The applicant proposes to subdivide the 5-acre site with Assessor's #215877000 into 23 single-family detached residential lots. The lots range from 3,988 square feet (Lot 21) to 8,823 square feet (Lot 15), consistent with the lot sizes and density approved through the Seton preliminary subdivision. The average lot area is 4,981 square feet.

MOTION - MOVED TO APPROVE EAGLE RIDGE FINAL PLAT AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jen Lindsay, Councilor
SECONDER:	Rachel Coker, Councilor
AYES:	Wells, Stose, Lindsay, Aichele, Chipman, Coker
ABSENT:	Onslow

PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No. 1347 - Potter Petition to Annex - Claire Lust, Community Development Director

The Petition to Annex includes two adjacent parcels, the adjacent right-of-way, and additional right-of-way extending to meet the city limits to the west and east. Joe Potter and Michelle Potter own the parcel with Assessor's #215867000, and Lenore Mattox owns the parcel with Assessor's #215811000. The subject parcels are within the Ridgefield Urban Growth Area (UGA) and are contiguous with the Ridgefield city limits to the east and south. Therefore, the parcels are eligible for annexation. The current Clark County zoning of the properties is Single-Family Residential (R1-7.5), with the Urban Holding - 10 (UH-10) overlay. The 2016 Ridgefield Urban Area Comprehensive Plan designation is Urban Low Density Residential (UL). RDC 18.210.015.B states that the RLD-4, RLD-6, and RLD-8 zoning districts shall implement the UL comprehensive plan designation. Per the Gee Creek Plateau Subarea Plan, the future City of Ridgefield zoning for the properties is Residential Low Density - 4 (RLD-4) with a Residential Cluster overlay intended to locate residential development near S 15th Street and preserve the southern portion of the properties as open space. Per the applicant's introductory statement and application materials, there are no immediate plans to develop the property. On July 8, 2021, Council moved to accept the new intent to annex resolution with a geographic modification adding public right-of-way along S 10th Way, S 35th Place, and S 15th Street between the existing city limits. By accepting the intent to annex, Council authorized the petition to annex to move forward.

City Council discussion.

Mayor Opened Public Hearing: 8:02PM

Chip Schau
Cheryl Mitchell

Comments received during public hearing can be heard on the City's website under <https://ridgefieldwa.us/government/city-council-meeting-audio-files/>

Mayor Closed Public Hearing: 8:08PM

PUBLIC COMMENT

COUNCIL/PRESIDING OFFICER/STAFF REPORTS**Council**

Council Member Chipman - Attended National Night Out.

Council Member Lindsay - Attended National Night Out, memorial service for Sergeant Jeremy Brown, ride along with Officer Marvitz and Sergeant Ferriss.

Council Member Aichele - Attended Port of Ridgefield special session meeting, pre-application conference, SW WA equity coalition session, grape trimming, memorial service for Sergeant Jeremy Brown.

Council Member Wells - Attended City Manager briefing, National Night Out, memorial service for Sergeant Jeremy Brown.

Council Member Coker - Attended City Manager briefing, National Night Out, grape trimming, Parks Board members connected with residents at the off-leash dog park to discuss design concept for Refuge Park project.

Mayor**Appointment of two Council Members to serve on the 2022 Budget Advisory Committee**

MOTION - APPOINT COUNCIL MEMBER LINDSAY AND CHIPMAN TO SERVE ON THE 2022 BUDGET ADVISORY COMMITTEE

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Rachel Coker, Councilor
AYES:	Wells, Stose, Lindsay, Aichele, Chipman, Coker
ABSENT:	Onslow

Appointment of a citizen to serve on the 2022 Budget Advisory Committee

MOTION - APPOINT MATT COLE TO SERVE ON THE 2022 BUDGET ADVISORY COMMITTEE.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Wells, Stose, Lindsay, Aichele, Chipman, Coker
ABSENT:	Onslow

City Manager

Community Development Director Claire Lust - Community Development update provided.

Finance Director Kirk Johnson - Procurement position update provided.

Deputy City Manager Lee Knottnerus - City events update, City re-opening phase update, on-line booking appointment option available for citizens.

Public Works Director Bryan Kast - Pavement preservation update.

Police Chief John Brooks - Attended memorial service for Sergeant Jeremy Brown, National Night Out.

ADJOURN - [8:30 PM](#)

Julie Ferriss, City Clerk

Don Stose, Mayor

Attachment: 08-05-2021 (Approval of Minutes)

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: August 26, 2021

ITEM:

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington annexing into the Corporate Limits of the City of Ridgefield Approximately 20.1 Acres and Adjacent Right-Of-Way Identified as the Potter Annexation Area Located Within the Ridgefield Urban Growth Area, and Assigning the Zoning of the Annexed Area as Residential Low Density 4

PREVIOUS COUNCIL ACTION TAKEN:

Intent to Annex approved: December 17, 2020

Revised Intent to Annex approved: July 8, 2021

Petition to Annex public hearing and first reading: August 5, 2021

SUMMARY/BACKGROUND:

The Potter Petition to Annex includes two adjacent parcels, the adjacent right-of-way, and additional right-of-way extending to meet the city limits to the west and east. Joe Potter and Michelle Potter own the parcel with Assessor's #215867000, and Lenore Mattox owns the parcel with Assessor's #215811000. The subject parcels are within the Ridgefield Urban Growth Area (UGA) and are contiguous with the Ridgefield city limits to the east and south. Therefore, the parcels are eligible for annexation.

See attached staff report for more information on the annexation area and annexation process.

BUDGET/FINANCIAL IMPACTS:

None.

ACTION OR MOTION:

Adopt Ordinance No. 1347 by making the following motion:

"I move to adopt Ordinance No. 1347, Potter Petition to Annex, as presented."

STAFF CONTACT: Claire Lust, Community Development Director

ATTACHMENTS: PLZ-21-0032 Potter Petition to Annex_Staff Report 2_08262021 (PDF)
Exhibit A and B (Potter Annex) (PDF)
22RF_Cert of Sufficiency Bundle 2021_08-signed (PDF)

ORDINANCE NO. 1347

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF RIDGEFIELD APPROXIMATELY 20.1 ACRES AND ADJACENT RIGHT-OF-WAY IDENTIFIED AS THE POTTER ANNEXATION AREA LOCATED WITHIN THE RIDGEFIELD URBAN GROWTH AREA, AND ASSIGNING THE ZONING OF THE ANNEXED AREA AS RESIDENTIAL LOW DENSITY 4

WHEREAS, annexations to the City of Ridgefield are regulated by Revised Code of Washington (RCW) Chapter 35A.14, Annexation by Code Cities; and

WHEREAS, the proposed annexation area is within the Ridgefield Urban Growth Area as shown on the Ridgefield Urban Growth Area Comprehensive Plan Map of the Clark County 20-Year Comprehensive Growth Management Plan which the Board of Clark County Councilors adopted on June 28, 2016, Ordinance No. 2016-06-12; and

WHEREAS, the proposed annexation area is within the Ridgefield Urban Growth Area and the annexation area is designated Urban Low as shown on the Comprehensive Plan Map of the Ridgefield Urban Area Comprehensive Plan which the City Council adopted on February 25, 2016, Ordinance No. 1203; and

WHEREAS, RCW 35A.14.010 provides that an unincorporated area lying contiguous to a code city may become part of the charter code city or noncharter code city by annexation; and

WHEREAS, the area proposed to be annexed is contiguous to the city limits; and

WHEREAS, RCW 35A.14.120 provides a direct petition annexation method which requires that prior to circulating a petition for annexation, the initiating party or parties, who shall be the owners of not less than ten percent in value, according to the assessed valuation for general taxation of the property for which annexation is sought, shall notify the legislative body of a charter code city or noncharter code city; and

WHEREAS, RDC 18.210.015.A states that the city shall follow the RUACP comprehensive plan map to designate low density residential zones, and the Residential Low Density (RLD-4, RLD-6, and RLD-8) zoning districts shall implements the residential/urban low (UL) comprehensive plan designation; and

WHEREAS, the City Council adopted the Gee Creek Plateau Subarea Plan with Ordinance No. 1252 on December 7, 2017; and

WHEREAS, the Gee Creek Plateau Subarea Plan designates the future City of Ridgefield zoning on the Potter annexation area as RLD-4 with a Residential Cluster Overlay; and

WHEREAS, on July 8, 2021, the City Council of the City of Ridgefield adopted Resolution No. 595 to accept a notice of intent to annex the Potter Annexation Area identified by Assessor's Serial Nos. 215867000 and 215811000 and adjacent Clark County right-of-way extending from the city limits at S 10th Way and S 30th Place to the city limits at S 15th Street adjacent to the Cloverhill subdivision, and the Council authorized commencement of annexation proceedings; and

WHEREAS, the City of Ridgefield received a petition to annex and assigned File No. PLZ-21-0032; and

WHEREAS, the City is designating subject properties RLD-4 with a Residential Cluster Overlay pursuant to RDC 18.210.015.A and the Gee Creek Plateau Subarea Plan; and

WHEREAS, the City is placing all newly annexed properties in UH-10 as required by RDC 18.210.015.C until certification by the city engineer that identified capital facilities deficiencies have been satisfactorily resolved, as required in RMC 18.270.060; and

WHEREAS, RCW 35A.14.120 requires that the petition to annex must be signed by the owners of not less than sixty percent in value, according to the assessed valuation for general taxation of the property for which annexation is petitioned; and

WHEREAS, on July 23, 2021, the City of Ridgefield requested that the Clark County Department of Assessment and GIS certify the petition to annex by direct petition method according to RCW 35A.01.040(4) which requires that a petition signed by property owners be transmitted to the county assessor for determination of sufficiency; and

WHEREAS, on August 10, 2021, the Clark County Deputy Assessor mailed to the City of Ridgefield a Certification of Sufficiency for the annexation petition by the direct petition method; and

WHEREAS, RCW 43.21C.222 exempts annexation of territory by a city or town from compliance with the chapter entitled State Environmental Policy; and

WHEREAS, RCW 35A.14.130 provides that the legislative body of a code city may entertain a petition for annexation and fix a date for a public hearing thereon and cause notice of the hearing to be published in one or more issues of a newspaper of general circulation in the city, and post in three public places within the territory proposed for annexation, and shall specify the time and place of hearing and invite interested persons to appear and voice approval or disapproval of the annexation; and

WHEREAS, the City of Ridgefield met the requirements defined within RCW 35A.14.130 by publishing a notice of public hearing in the Columbian newspaper, posting notice of public hearing at three public places within the territory proposed for annexation, mailing the notice to surrounding property owners, and posting the notice online; and

WHEREAS, on August 5, 2021, the City Council of the City of Ridgefield held and closed a public hearing on the proposed annexation; and

WHEREAS, RCW 35A.14.140 provides that after the public hearing, if the legislative body determines to effect the annexation, then they shall do so by ordinance and file a copy of the ordinance with the board of county commissioners.

NOW THEREFORE, the City Council for the City of Ridgefield hereby ordains as follows:

SECTION 1. Annexation. The City of Ridgefield hereby annexes into the corporate limits of the City of Ridgefield the Potter Annexation Area shown in Exhibit A.

SECTION 2. Zoning. The zoning of the annexed area shall be Residential Low Density 4 with Urban Holding 10 overlay.

SECTION 3. City Filing of Certificate with Washington State Office of Financial Management. A Certificate of Annexation shall be filed with the Washington State Office of Financial Management within thirty (30) calendar days of the effective date of this ordinance.

SECTION 4. City Filing with Clark County. A certified copy of the adopted ordinance shall be separately filed with the Board of Clark County Commissioners and the Clark County Department of Assessment and GIS.

SECTION 5. Severability. If any section, sentence, clause or phrase of this ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

SECTION 6. Effective Date. This ordinance shall be in full force and effect thirty (30) calendar days after adoption and publication pursuant to law.

SECTION 7. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 26TH DAY OF AUGUST, 2021.

Don Stose, Mayor

ATTEST/AUTHENTICATED:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker, City Attorney

First Reading: August 5, 2021
Second reading/Passage: August 26, 2021
Date of Publication: _____

Effective Date: _____

EXHIBIT A:

Legal Description and Map of Annexation Area



COMMUNITY DEVELOPMENT DEPARTMENT

230 Pioneer Street | PO Box 608 | Ridgefield, WA 98642
(360) 887-3557 | Fax: (360) 887-0861 | www.ci.ridgefield.wa.us

Potter Petition to Annex

Staff Report – 2nd reading

File No. PLZ-21-0032

August 26, 2021

I. Basic Facts

Council date: August 26, 2021

Applicant: Joe Potter. PO Box 515 / Ridgefield, WA 98642. Contact: 360-609-7748, potterboys@msn.com

Applicant's Representative: Olson Engineering. 222 E Evergreen Blvd / Vancouver, WA 98660. Contact: Kurt Stonex, 360-695-1385, kurt@olsonengr.com

Property Owners: 1. Joe Potter & Michelle Potter, PO Box 515 / Ridgefield, WA 98642

2. Lenore P Mattox, 3925 S 15th St / Ridgefield, WA 98642

Property Information: 1. 3797 S 15th St / Ridgefield, WA 98642. #72 S29 T4N R1E WM, Assessor's #215867000, 14.97 acres.

2. 3925 S 15th St / Ridgefield, WA 98642. #15, #19 S29 T4N R1E WM, Assessor's #215811000, 5.13 acres.

Current Zoning: Clark County Single-Family Residential (R1-7.5), Urban Holding – 10 (UH-10) overlay

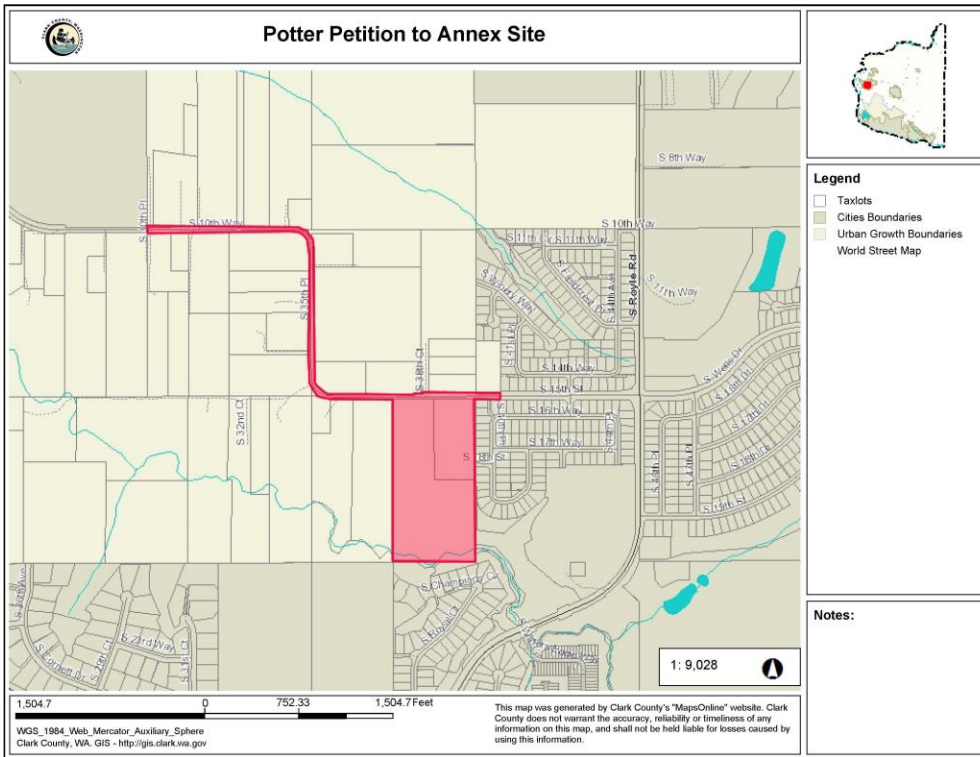
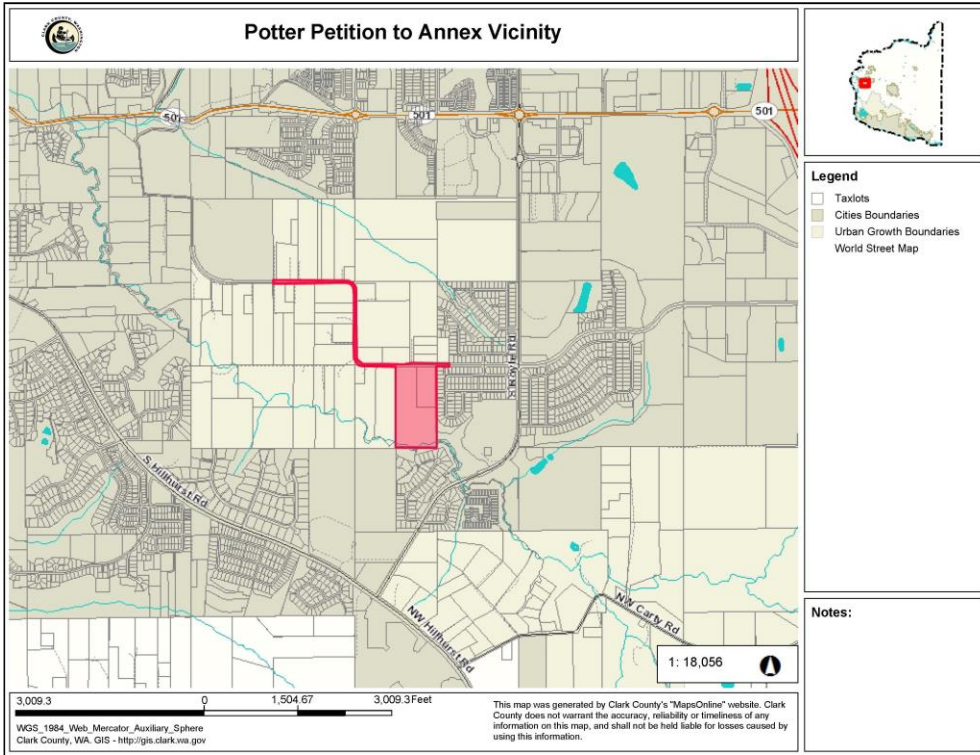
Gee Creek Plateau Subarea Plan Zoning: Residential Low Density – 4 (RLD-4), Residential Cluster Overlay

Current Comprehensive Plan Designation: Urban Low Density Residential (UL)

Staff Contact: Claire Lust, Community Development Director. 360.857.5024, Claire.lust@ridgefieldwa.us

Attachment: PLZ-21-0032 Potter Petition to Annex_Staff Report 2_08262021 (Potter Petition to Annex)

II. Location



Attachment: PLZ-21-0032 Potter Petition to Annex_Staff Report 2_08262021 (Potter Petition to Annex)

III. Property Information

The Petition to Annex includes two adjacent parcels, the adjacent right-of-way, and additional right-of-way extending to meet the city limits to the west and east. Joe Potter and Michelle Potter own the parcel with Assessor's #215867000, and Lenore Mattox owns the parcel with Assessor's #215811000. The subject parcels are within the Ridgefield Urban Growth Area (UGA) and are contiguous with the Ridgefield city limits to the east and south. Therefore, the parcels are eligible for annexation. The property information is as follows:

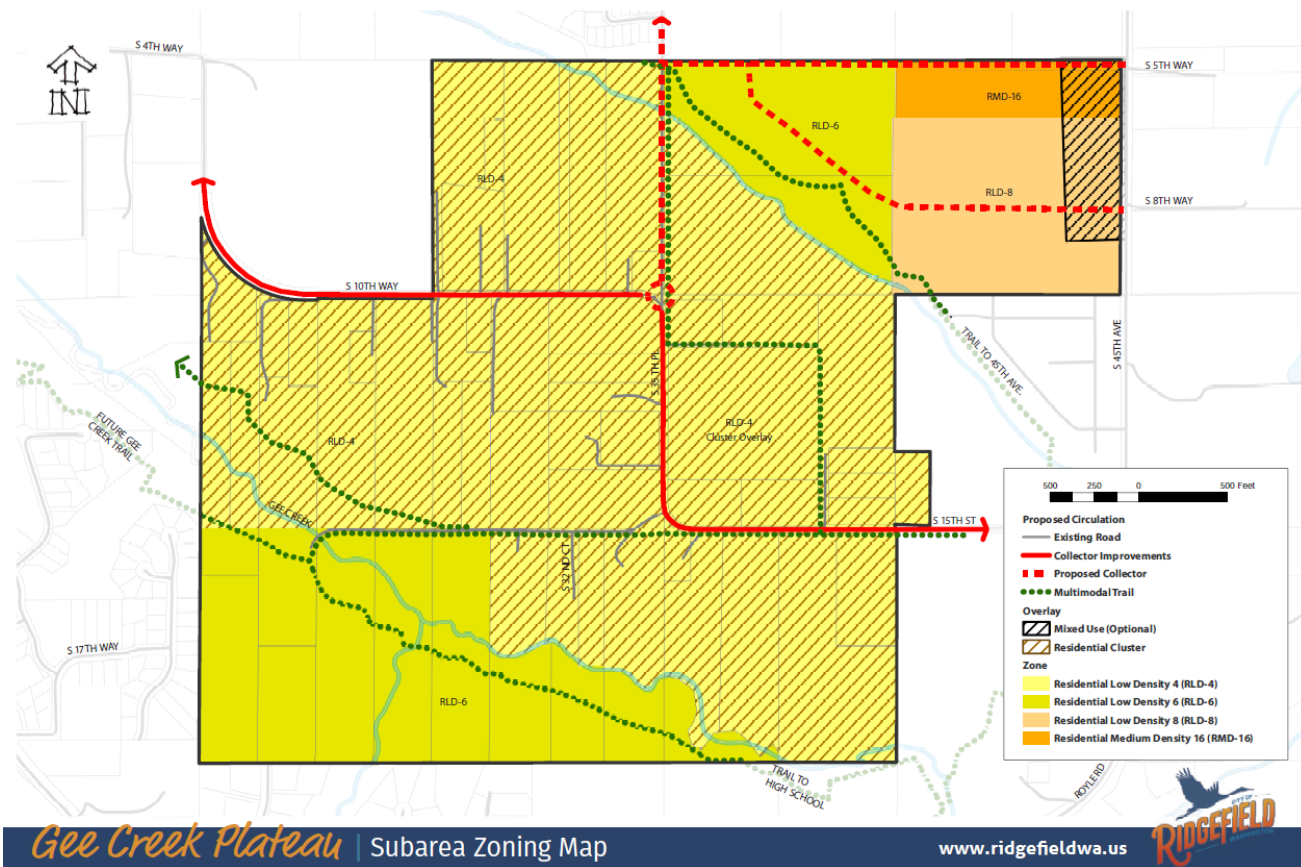
Property Owner	Legal	Square Feet	Acres	2020 Assessed Taxable Property Value (2021 values not yet certified)	Site Address
Potter Joe & Potter Michelle	#72 S29 T4N R1E WM, Assessor's #215867000	652,093	14.97	\$828,304.00	3797 S 15 th St / Ridgefield, WA 98642
Mattox Lenore P	#15, #19 S29 T4N R1E WM, Assessor's #215811000	223,463	5.13	\$454,794.00	3925 S 15 th St / Ridgefield, WA 98642
		Total: 875,556	Total: 20.1	Total : \$1,283,098.00	

IV. Zoning

The current Clark County zoning of the properties is Single-Family Residential (R1-7.5), with the Urban Holding - 10 (UH-10) overlay. The 2016 Ridgefield Urban Area Comprehensive Plan designation is Urban Low Density Residential (UL). RDC 18.210.015.B states that the RLD-4, RLD-6, and RLD-8 zoning districts shall implement the UL comprehensive plan designation.

Per the Gee Creek Plateau Subarea Plan, the future City of Ridgefield zoning for the properties is Residential Low Density - 4 (RLD-4) with a Residential Cluster overlay intended to locate residential development near S 15th Street and preserve the southern portion of the properties as open space.

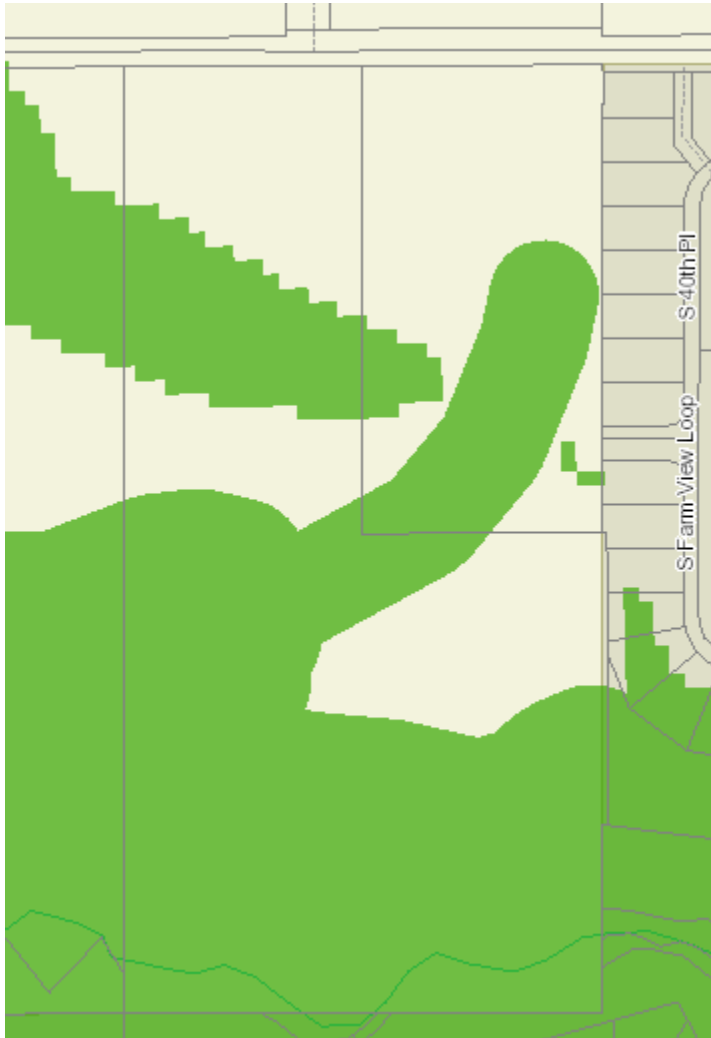
Gee Creek Plateau Zoning



V. Development Considerations

Per the applicant's introductory statement and application materials, there are no immediate plans to develop the property. The property owners may at a future time decide to develop the property into a single-family residential subdivision. Significant environmental challenges exist on the property that will need to be addressed prior to any future development. Gee Creek passes along the southern boundary of the site. According to Clark County GIS, there is a wetland and associated riparian habitat area on the southern portion of the property along Gee Creek. A mapped riparian habitat area also extends from southwest to northeast through the center of the site. The Gee Creek Riparian Corridor, a habitat area mapped by the Washington Department of Fish and Wildlife, covers the southern portion of the property. There are two areas of the site with landslide hazards. Slopes greater than 15 percent are associated with the Gee Creek drainage, and areas of potential instability appear to the north.

Environmental constraints



VI. Procedure

Background

Council initially approved Resolution No. 589, Potter Intent to Annex, on December 17, 2020. The applicant subsequently circulated a 60% petition and submitted the Potter Petition to Annex to the City.

Prior to scheduling the petition to annex public hearing, staff analyzed the issues with additional traffic on County roads necessary to access the annexation area and determined that upgrading the roads to urban standards would better serve the properties. Roads must be in the city limits in order to be upgraded to urban standards. The applicant and their representative agreed to bring a new intent to annex resolution back to Council, to consider whether to geographically modify the annexation area as permitted under RCW 35A.14.120 prior to moving forward with the petition to annex.

On July 8, 2021, Council moved to accept the new intent to annex resolution with a geographic modification adding public right-of-way along S 10th Way, S 35th Place, and S 15th Street between the existing city limits. By accepting the intent to annex, Council authorized the petition to annex to move forward.

On August 5, 2021, Council held a public hearing on the petition to annex. Two members of the public (Chip Schau and Cheryl Mitchell) testified with questions and concerns about potential future residential development on the site. Council members asked clarifying questions about whether annexing the County roads will facilitate road improvements.

Direct petition (60% petition) method for owner-initiated annexation.

The direct petition method of annexation (RCW 35A.14.120-150) requires that owners of 60% or more of the land value of the proposed annexation area must sign the Petition to Annex. Road values are not included in this calculation. Joe Potter, Michelle Potter, and Lenore Mattox signed the Petition to Annex. These three property owners own 100 percent of the land value of the properties proposed for annexation, exceeding the 60% threshold of the Petition to Annex.

The city is required to send the 60% petition to Clark County for review of the legal description and to obtain a Certification of Sufficiency. Staff sent the petition to annex and survey to Clark County on July 23, 2021 and received a Certification of Sufficiency on August 10, 2021.

Remaining steps.

- Council second reading: City Council shall hold a second reading to determine whether the city will adopt the Petition to Annex.
- Ordinances: The city shall adopt an ordinance annexing certain lands, adopt a zoning ordinance for the annexed area, and forward the ordinance(s) to the Clark County Assessor's Office, State Department of Revenue, State Department of Commerce, and State Office of Financial Management.
- Census: The City Clerk shall report population increases to census reporting agencies.

To make a motion: "I move to adopt Ordinance No. 1347, Potter Petition to Annex, as presented."

EXHIBIT "A"

Parcel No.: N/A

Owners Name: Public/County Right of Way

Right of Way Annexation**LEGAL DESCRIPTION OF ANNEXATION AREA**

That portion of County Right of Way known as S. 10th Way, lying within the Southeast Quarter of the Southwest Quarter of Section 20, and the Northeast Quarter of the Northwest Quarter of Section 29, Township 4 North, Range 1 East, W.M.

TOGETHER WITH

That portion of County Right of Way known as S. 35th Place, lying within the Northeast Quarter of the Northwest Quarter and the Northwest Quarter of the Northeast Quarter of Section 29, Township 4 North, Range 1 East, W.M.

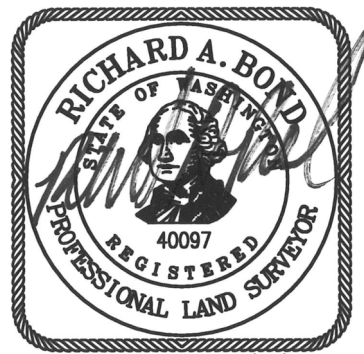
TOGETHER WITH

That portion of County Right of Way known as S. 15th Street, lying within the Southwest Quarter of the Northeast Quarter and the Northwest Quarter of the Northeast Quarter of Section 29, Township 4 North, Range 1 East, W.M.

TOGETHER WITH

That portion of said County Right of Way known as S. 15th Street, lying within the Northeast Quarter of the Northeast Quarter of Section 29, Township 4 North, Range 1 East, W.M., lying West of the West Right of Way line dedicated to the City of Ridgefield by Quit Claim Deed Recorded in Auditor's File No. 5666717, Records of Clark County, Washington.

Situate in the County of Clark, State of Washington.



7/14/2021

Attachment: Exhibit A and B (Potter Annex) (Potter Petition to Annex)

EXHIBIT "A"

Tax Lot 15, 19, Assessor Parcel No. 215811-00
and Tax Lot 72, Assessor Parcel No. 215867-000

Owners Name: Joe Potter

Annexation Legal Description**LEGAL DESCRIPTION OF ANNEXATION AREA**

(Provided by City of Ridgefield and prepared by Olson Engineering Inc, dated October 15, 2020)

A parcel of property located in the Southwest quarter of the Northeast quarter of Section 29, Township 4 North, Range 1 East, of the Willamette Meridian, in Clark County, Washington, including those parcels conveyed to Joe Potter, et ux, by Statutory Warranty Deed recorded under Auditor's File Number 3154357, records of said County, and that parcel conveyed to Lenore P. Layman by Quit Claim Deed recorded under Auditor's File Number 5286163D, records of said County, described as follows:

BEGINNING at the Northeast corner of the Southwest quarter of the Northeast quarter of said Section 29;

THENCE North, along the East line of the Northwest quarter of the Northeast quarter of said Section 29 a distance of 30.00 feet to the North line of S. 15th Street (formerly N.W. 254th Street) as shown on that Short Plat recorded in Book 2, Page 697, Clark County records;

THENCE West, along said North line 433.61 feet, more or less, to the West line of said Short Plat;

THENCE South, along said West line 10.00 feet to an angle point in the North right of way line of S. 15th Street;

THENCE West, along said North right of way line 242.89 feet, more or less, to the Northerly extension of the West line of that parcel conveyed to Joe Potter et ux. by Statutory Warranty Deed recorded under Auditor's File Number 3154357, records of said County;

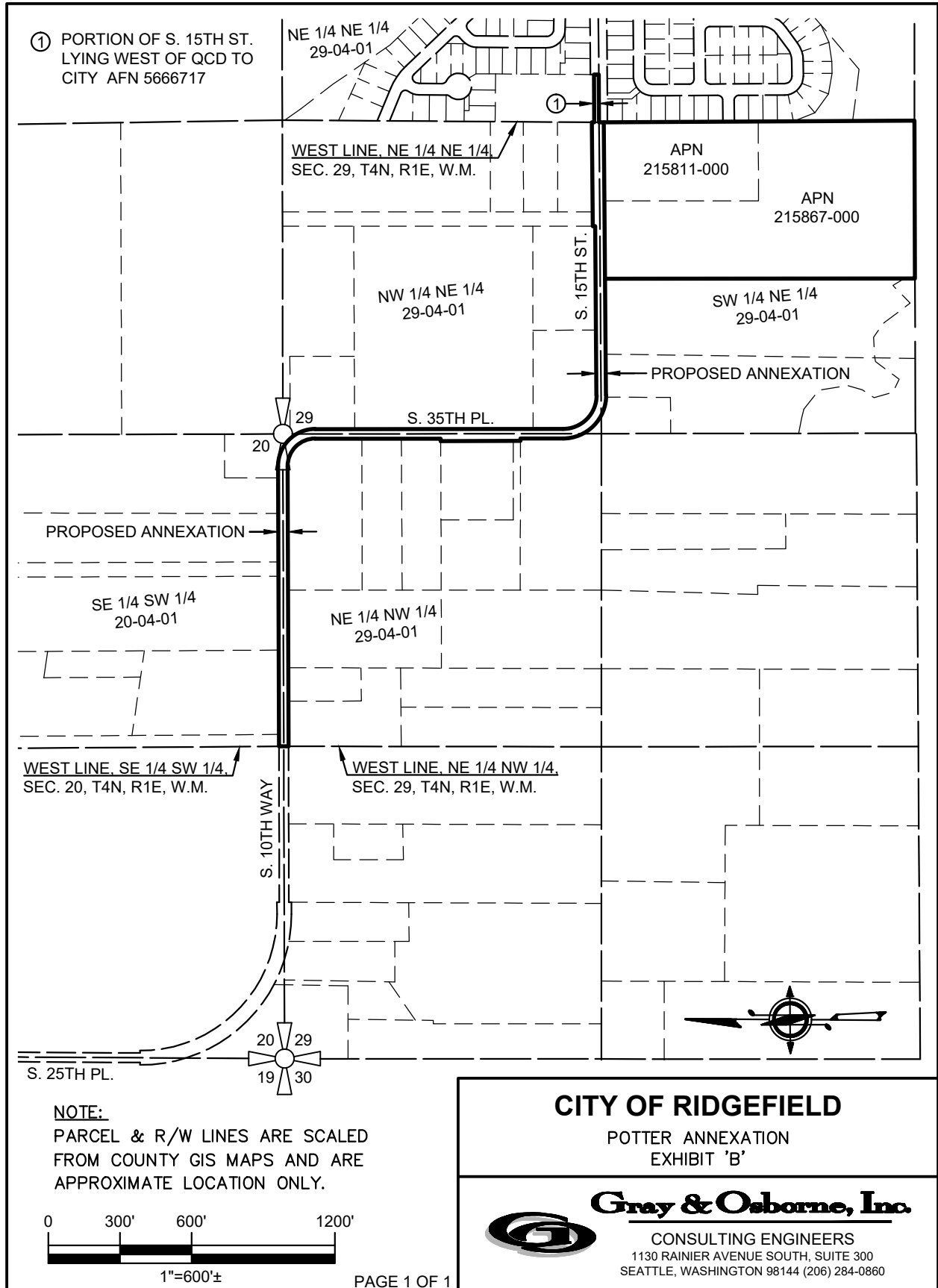
THENCE South, along said Northerly extension and said West line 1340.00 feet, more or less, to the Southwest corner of said Potter parcel;

THENCE East, along the South line of said Potter parcel, a distance of 676.50 feet to the Southeast corner thereof;

THENCE North, along the East line of said Potter parcel and along the East line of that parcel conveyed to Lenore P. Layman by Quit Claim Deed recorded under Auditor's File Number 5286163D, records of said County and the Northerly extension thereof a distance of 1320.00 feet, more or less, to the POINT OF BEGINNING.

Containing approximately 20.5 acres.

Attachment: Exhibit A and B (Potter Annex) (Potter Petition to Annex)



**CLARK COUNTY WASHINGTON**www.clark.wa.gov/assessor**ASSESSOR'S OFFICE**

Peter Van Nortwick, Assessor

1300 Franklin Street
PO Box 5000
Vancouver, WA 98666-5000
360.397.2391
360.397.6046 f

August 10, 2021

Claire Lust
Community Development Director
PO Box 608
Ridgefield, WA 98642

Dear Claire Lust,

You will find enclosed the Certification of Sufficiency of the petition for annexation of land to the City of Ridgefield Potter Annexation.

Please contact me should you have any questions regarding this annexation.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Fish". The signature is stylized with a large, looped "M" and a cursive "F".

Michael Fish
Clark County Chief Deputy Assessor

Enclosed:

Certification of Sufficiency
Annexation Legal Description
Annexation Map

Attachment: 22RF_Cert of Sufficiency Bundle 2021_08-signed (Potter Petition to Annex)

Certification of Sufficiency
Potter Annexation

The City of Ridgefield on July 23, 2021 submitted for review by Clark County Assessor, a petition to annex to the City, approximately 20.10 acres of land known as the Potter Annexation. Subject to the requirements of 35A.01.040 I now certify the following in my capacity as Clark County Assessor:

1. On July 23, 2021 the City of Ridgefield submitted for certification by the Clark County Assessor a petition to annex to the City two (2) parcels of land and associated road and public utility rights-of-way, totaling approximately 20.10 acres.
2. The legal description and map of the area proposed for annexation, as provided by the City from Gray & Osborne Engineering Inc., are attached to this certification. According to the map provided by the City, this area is in unincorporated Clark County and within the urban growth boundary.
3. The City is completing annexation pursuant to the sixty percent method of annexation RCW 35A.14.120 – 150
4. The Clark County Assessor initiated determination of petition sufficiency on April 19, 2021 which is the “terminal date” as defined in 35A.01.040
5. The area proposed for annexation has a certified annexation value for general taxation of \$1,283,098
6. Petition signatures provided by the City represent valid owner signatures of a combined total assessed value for general taxation of not less than 60% of the total assessed value for general taxation of all property in the proposed annexation area. This review did not address the legal sufficiency of any proxy or utility covenant, only the sufficiency of the presence of signatures thereon.

Therefore, based on the petition certification request and supporting materials submitted by the City, I hereby declare and certify that the petition represents the affirmative consent of properties totaling more than 60% of the value according to the assessed valuation for general taxation purposes of the property proposed for annexation.

Given under my hand and seal this August 10, 2021.



Michael Fish
Clark County Chief Deputy Assessor

EXHIBIT "A"

Parcel No.: N/A
 Owners Name: Public/County Right of Way
Right of Way Annexation

LEGAL DESCRIPTION OF ANNEXATION AREA

That portion of County Right of Way known as S. 10th Way, lying within the Southeast Quarter of the Southwest Quarter of Section 20, and the Northeast Quarter of the Northwest Quarter of Section 29, Township 4 North, Range 1 East, W.M.

TOGETHER WITH

That portion of County Right of Way known as S. 35th Place, lying within the Northeast Quarter of the Northwest Quarter and the Northwest Quarter of the Northeast Quarter of Section 29, Township 4 North, Range 1 East, W.M.

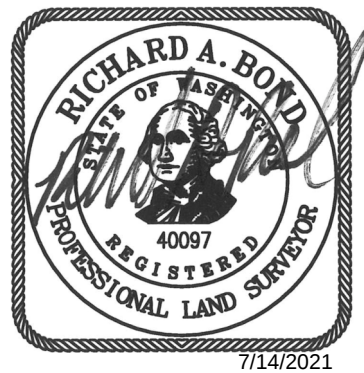
TOGETHER WITH

That portion of County Right of Way known as S. 15th Street, lying within the Southwest Quarter of the Northeast Quarter and the Northwest Quarter of the Northeast Quarter of Section 29, Township 4 North, Range 1 East, W.M.

TOGETHER WITH

That portion of said County Right of Way known as S. 15th Street, lying within the Northeast Quarter of the Northeast Quarter of Section 29, Township 4 North, Range 1 East, W.M., lying West of the West Right of Way line dedicated to the City of Ridgefield by Quit Claim Deed Recorded in Auditor's File No. 5666717, Records of Clark County, Washington.

Situate in the County of Clark, State of Washington.



7/14/2021

Attachment: 22RF_Cert of Sufficiency Bundle 2021_08-signed (Potter Petition to Annex)

EXHIBIT "A"

Tax Lot 15, 19, Assessor Parcel No. 215811-00
and Tax Lot 72, Assessor Parcel No. 215867-000

Owners Name: Joe Potter

Annexation Legal Description**LEGAL DESCRIPTION OF ANNEXATION AREA**

(Provided by City of Ridgefield and prepared by Olson Engineering Inc, dated October 15, 2020)

A parcel of property located in the Southwest quarter of the Northeast quarter of Section 29, Township 4 North, Range 1 East, of the Willamette Meridian, in Clark County, Washington, including those parcels conveyed to Joe Potter, et ux, by Statutory Warranty Deed recorded under Auditor's File Number 3154357, records of said County, and that parcel conveyed to Lenore P. Layman by Quit Claim Deed recorded under Auditor's File Number 5286163D, records of said County, described as follows:

BEGINNING at the Northeast corner of the Southwest quarter of the Northeast quarter of said Section 29;

THENCE North, along the East line of the Northwest quarter of the Northeast quarter of said Section 29 a distance of 30.00 feet to the North line of S. 15th Street (formerly N.W. 254th Street) as shown on that Short Plat recorded in Book 2, Page 697, Clark County records;

THENCE West, along said North line 433.61 feet, more or less, to the West line of said Short Plat;

THENCE South, along said West line 10.00 feet to an angle point in the North right of way line of S. 15th Street;

THENCE West, along said North right of way line 242.89 feet, more or less, to the Northerly extension of the West line of that parcel conveyed to Joe Potter et ux. by Statutory Warranty Deed recorded under Auditor's File Number 3154357, records of said County;

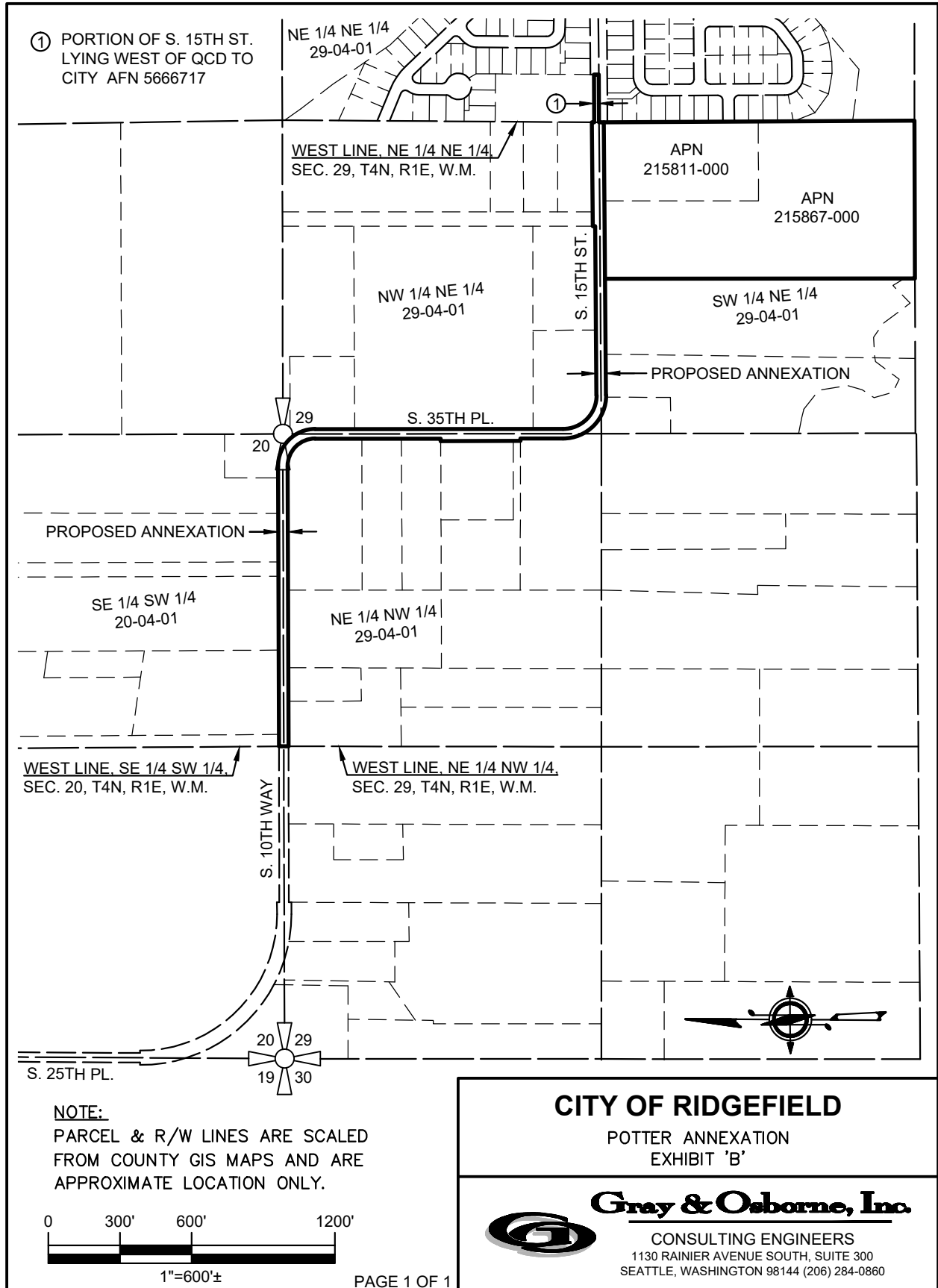
THENCE South, along said Northerly extension and said West line 1340.00 feet, more or less, to the Southwest corner of said Potter parcel;

THENCE East, along the South line of said Potter parcel, a distance of 676.50 feet to the Southeast corner thereof;

THENCE North, along the East line of said Potter parcel and along the East line of that parcel conveyed to Lenore P. Layman by Quit Claim Deed recorded under Auditor's File Number 5286163D, records of said County and the Northerly extension thereof a distance of 1320.00 feet, more or less, to the POINT OF BEGINNING.

Containing approximately 20.5 acres.

Attachment: 22RF_Cert of Sufficiency Bundle 2021_08-signed (Potter Petition to Annex)



ORD. 389

15 Junction Annexation

919

CLARK COUNTY

GRESS

Forman

City of
Ridgefield

CLARK COUNTY

City of
Ridgefield

ORD. 577

FELL

Potter

City of
Ridgefield

Royle

South Hill Annexation

ORD. 578

Adki

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: August 26, 2021

ITEM: BUSINESS

AGENDA ITEM TITLE: Motion - Adopt Coronavirus Local Fiscal Recovery Funds Spending Plan

GOVERNING LEGISLATION:

OMB Approved No. 1505-0271; Social Security Act sections 602, 603, and 9901; United State Treasury Interim Final Rule 31 CFR Part 35 RIN 150-AC77; United States Treasury Fact Sheet and FAQ, Uniform Guidance 2 CFR 200; City of Ridgefield COVID-19 Continued Operations Plan

PREVIOUS COUNCIL ACTION TAKEN:

Council initially adopted the COVID-19 Continued Operations Plan effective March 18, 2020 and have updated as needed. Council reviewed Coronavirus Relief Funds Eligibility Policy and Procedures August 13, 2020.

SUMMARY/BACKGROUND:

The American Rescue Plan Act (ARPA) established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund (CLFRF), which provides assistance to eligible state, local, territorial, and Tribal governments to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

The United States Department of the Treasury awarded the City of Ridgefield “Coronavirus State and Local Fiscal Recovery Funds” grant funding of \$2,555,041. The grant funding was distributed through the State of Washington Office of Financial Management. CFDA 21.019.

The policy is intended to outline Council’s Public Purpose statement and the eligible expenditures from this funding source.

The procedures are intended to outline the steps city staff will take to manage the documentation and expenditure process.

Guidelines are flexible and Department of the Treasury guidance on how the funding source can be used has evolved over the course of the pandemic.

BUDGET/FINANCIAL IMPACTS:

Receipt of \$1,277,521 in Coronavirus Local Fiscal Recovery Funds in June 2021 and \$1,277,521 in June 2022.

RECOMMENDED ACTION OR MOTION:

If Council would like to make a motion to adopt the CLFRF Eligibility Policy and Procedures

they could make the following motion:

“I motion to adopt the CLFRF Eligibility Policy and Procedures as presented.”

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS: CLFRF Eligibility Policy and Procedures (PDF)

American Rescue Plan Act - Coronavirus Local Fiscal Recovery Funds (CLFRF) Eligibility Policy & Procedures

Effective Date: August 1, 2021

Replaces and Cancels:

References: OMB Approved No. 1505-0271; Social Security Act sections 602, 603, and 9901; United States Treasury Interim Final Rule 31 CFR Part 35 RIN 150-AC77; United States Treasury Fact Sheet and FAQ, Uniform Guidance 2 CFR 200; City of Ridgefield COVID-19 Continued Operations Plan

PURPOSE

The American Rescue Plan Act (ARPA) established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund (CLFRF), which provides assistance to eligible state, local, territorial, and Tribal governments to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

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The policy is intended to outline Council’s Public Purpose statement and the eligible expenditures from this funding source.

The procedures are intended to outline the steps city staff will take to manage the documentation and expenditure process.

Guidelines are flexible and Department of the Treasury guidance on how the funding source can be used has evolved over the course of the pandemic.

OBJECTIVE

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Treasury is launching this much-needed relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic on certain populations.

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

American Rescue Plan Act - Coronavirus Local Fiscal Recovery Funds (CLFRF) Eligibility Policy & Procedures

Effective Date: August 1, 2021

Replaces and Cancels:

References: OMB Approved No. 1505-0271; Social Security Act sections 602, 603, and 9901; United States Treasury Interim Final Rule 31 CFR Part 35 RIN 150-AC77; United States Treasury Fact Sheet and FAQ, Uniform Guidance 2 CFR 200; City of Ridgefield COVID-19 Continued Operations Plan

POLICY STATEMENT

The City Council has determined that all residents, non-profits, and businesses located within the city limits of Ridgefield, Washington have experienced negative health and economic impacts due to COVID-19. Council has determined the use of the CLFRF funding sources as grants or assistance programs is appropriate to address economic harm to its residents, non-profits, and businesses and serves the City's primary public purpose. Council further states the use of the funding source for revenue generating infrastructure projects (water, sewer, stormwater, or broadband) will generate future revenues to serve the public purpose.

USES OF FUNDING

The following uses of funding for CLFRF is stated in the United States Treasury Fact Sheet.

Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. Within the categories of eligible uses, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- **Support public health expenditures**, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
 - Upgrade city HVAC units for better air flow and health.
 - Purchase Personal Protective Equipment (PPE) for city staff.
 - Purchase and distribute facial coverings to the public.
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
 - Provide utility assistance to City of Ridgefield and Clark Regional Wastewater utility account holders.
 - Provide non-profit grants to organizations providing community benefit to Ridgefield residents.
 - Provide business grants to address negative economic impacts.
 - Provide options for outdoor seating for restaurants or curbside pickup to address negative economic impacts.
 - Provide assistance to tourism and related impacted industries.
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- **Provide premium pay for essential workers**, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,

American Rescue Plan Act - Coronavirus Local Fiscal Recovery Funds (CLFRF) Eligibility Policy & Procedures

Effective Date: August 1, 2021

Replaces and Cancels:

References: OMB Approved No. 1505-0271; Social Security Act sections 602, 603, and 9901; United State Treasury Interim Final Rule 31 CFR Part 35 RIN 150-AC77; United States Treasury Fact Sheet and FAQ, Uniform Guidance 2 CFR 200; City of Ridgefield COVID-19 Continued Operations Plan

- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

INELIGIBLE USES

Coronavirus State and Local Fiscal Recovery Funds provide substantial resources to help eligible state, local, territorial, and Tribal governments manage the public health and economic consequences of COVID-19. Recipients have considerable flexibility to use these funds to address the diverse needs of their communities.

To ensure that these funds are used for their intended purposes, the American Rescue Plan Act also specifies two ineligible uses of funds:

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021, through the last day of the fiscal year in which the funds provided have been spent.** The American Rescue Plan ensures that funds needed to provide vital services and support public employees, small businesses, and families struggling to make it through the pandemic are not used to fund reductions in net tax revenue. Treasury's Interim Final Rule implements this requirement. If a state or territory cuts taxes, they must demonstrate how they paid for the tax cuts from sources other than Coronavirus State Fiscal Recovery Funds—by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be paid back to the Treasury.
- **No recipient may use this funding to make a deposit to a pension fund.** Treasury's Interim Final Rule defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions for employees whose wages and salaries are an eligible use of funds.

Treasury's Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves. Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs.

FUNDING AND PROJECT/PROGRAM APPROVAL

Council approval will occur through the budget process. Staff will present projects or programs and a maximum expenditure threshold for approval by council members.

American Rescue Plan Act - Coronavirus Local Fiscal Recovery Funds (CLFRF) Eligibility Policy & Procedures

Effective Date: August 1, 2021

Replaces and Cancels:

References: OMB Approved No. 1505-0271; Social Security Act sections 602, 603, and 9901; United State Treasury Interim Final Rule 31 CFR Part 35 RIN 150-AC77; United States Treasury Fact Sheet and FAQ, Uniform Guidance 2 CFR 200; City of Ridgefield COVID-19 Continued Operations Plan

PROCEDURES

Finance will prepare budget spending plans for programs or projects eligible for CLFRF funding.

- Finance will submit spending plans to the City Council for adoption using established budget amendment processes.
- Pending approval, the Finance Department will work with applicable departments and staff to validate appropriate procedures are followed.

The following procedures have been implemented to track eligible expenses:

- The Finance Department will review appropriate guidance from the United States Department of Treasury for eligibility guidelines.
- The Finance Department will follow Uniform Guidance 2 CFR 200 for federal funding and the city's Financial Policy #04: Procurement of Goods & Services, whichever is more restrictive shall prevail.
- The Finance Department will use project codes or General Ledger coding if applicable to track eligible expenditures.
- The City will comply with all state and federal laws regarding confidentiality of medical information.
- CLFRF grant funds will be posted to the General Fund or any fund that may have expenditures related to an eligible CLFRF expense.
- Vendor invoices will be saved to a grant folder established for tracking purposes.
- Documentation support will include a report from the ERP system for each project code (if any) and any potential public assistance during the reimbursement period.

The Finance Department will be responsible to coordinate recipient compliance and reporting on an annual basis.

- The Finance Department will ensure the City's System for Award Management (SAM.gov) registration remains active.
- The Finance Department will coordinate applicable training on compliance and reporting requirements.
- Annual reporting will be required beginning October 2021.
- The City is responsible for Project and Expenditure reporting.

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: August 26, 2021

ITEM: BUSINESS

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington
Amending Ordinance No. 1331 and Ordinance No. 1340
Pertaining to the 2021 Budget

GOVERNING LEGISLATION:

Revised Code of Washington Chapter 35A.33, City of Ridgefield Financial Policy #07: Budget

PREVIOUS COUNCIL ACTION TAKEN:

Council adopted Ordinance No. 1331 pertaining to the 2021 Budget on December 3, 2020. Council amended the 2021 budget by adopting Ordinance No. 1340 on April 22, 2021. Council held a study session to discuss eligible expenditures for the CLFRF funding on July 22, 2021.

SUMMARY/BACKGROUND:

The City received \$1,277,521 in federal funding through the Coronavirus Local Fiscal Recovery Funds (CLFRF) established by the American Rescue Plan Act (ARPA). Council conducted a study session on July 22, 2021 to discuss eligible use of funding. Council directed staff to prepare an initial spending plan to bring back to Council for utility assistance and HVAC upgrades. Further spending plan options around business assistance will be brought back at a later date in 2021 with a final decision on spending plans to be discussed in 2022.

The budget amendment includes recognition of the first disbursement of grant revenues, for \$1,277,521, received on June 25, 2021. The amendment includes expenditures of \$200,000 for utility assistance (\$130,000), HVAC upgrades for the Public Works Operations Center and City Hall (\$50,000), and purchase of PPE and masks for public distribution for \$20,000.

The utility assistance will include City of Ridgefield utility accounts and Clark Regional Wastewater District utility accounts for Ridgefield residents. The HVAC will replace the unit at the Public Works Operations Center with a new system to assist with healthy air flow and repair the current unit at City Hall. In addition, the City will purchase additional face masks for public distribution.

The remaining grant amount of \$1,077,521 will be held until additional spending decisions have been adopted by the Ridgefield City Council. The City will receive an additional disbursement in June 2022 of \$1,277,521.

Due to timing of the utility assistance program and purchase of face masks, staff request Council to waive second reading.

Refer to the attached exhibit "A" for Ordinance No. 1348 for a list of project requests and the following table for detailed fund balance impact.

Fund Balance Impact								
			Total Expense	Ongoing Expense	One-Time Expense	Change In Revenue	Interfund Transfer In	Fund Impact
001	General Fund		200,000	-	200,000	1,277,521	-	1,077,521
001-58	Building Fees		-	-	-	-	-	-
101	Street Fund		-	-	-	-	-	-
114	PIF Fund		-	-	-	-	-	-
115	TIF Fund		-	-	-	-	-	-
150	TBD		-	-	-	-	-	-
300	General Capital		-	-	-	-	-	-
406	Water Fund		-	-	-	-	-	-
408	Storm Fund		-	-	-	-	-	-
410	Water Utility Capital		-	-	-	-	-	-
416	Water SDC		-	-	-	-	-	-
Total			200,000	-	200,000	1,277,521	-	1,077,521

BUDGET/FINANCIAL IMPACTS:

Please refer to the included table and to Exhibit “A” attached to Ordinance No. 1348

RECOMMENDED ACTION OR MOTION:

If Council would like to adopt Ordinance No. 1348, they can make the following motion:

“I move to waive second reading and adopt Ordinance No. 1348, as presented.”

STAFF CONTACT:

Kirk Johnson, Finance Director

ATTACHMENTS:

2021 Budget Amendment CLFRF Initial Spending Plan Exhibit A
(PDF)

2021 Budget Amendment Initial CLFRF Spending Plan (PDF)

ORDINANCE NO. 1348**AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON AMENDING ORDINANCE NO. 1331 AND ORDINANCE NO. 1340 PERTAINING TO THE 2021 BUDGET**

WHEREAS, the Ridgefield City Council at its regular meeting on December 3, 2020 adopted Ordinance No. 1331 which adopted the City of Ridgefield 2021 budget; and

WHEREAS, the Ridgefield City Council at its regular meeting on April 22, 2021 adopted Ordinance No. 1340 amending the City of Ridgefield 2021 budget; and

WHEREAS, the City of Ridgefield deems it necessary to adjust its forecast for revenue and appropriate additional expenditures in 2021 in the funds that are identified in the attached Exhibit "A" of the 2021 budget amendment; and

WHEREAS, these expenditures were not anticipated at the time of the adoption of the 2021 budget.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Public Interest. The Ridgefield City Council finds it to be in the public interest to amend the 2021 budget to account for revenues and expenditures that were not anticipated at the time of adoption.

Section 2. Budget Amendment Adopted. Ordinance No. 1331, and the budget of the City of Ridgefield for fiscal year 2021 shall be amended to include the additional receipt and/or reduction of funds and the additional and/or reduction of expenditures addressing the funds shown in the attached Exhibit "A".

Section 3. Severability. Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid, the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 4. Regulatory Conflicts. All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of the inconsistency or conflict.

Section 5. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. Effective date. This ordinance shall be in full force and effect five (5) calendar days after adoption and publication pursuant to law.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON ON THE 26th DAY OF AUGUST, 2021.

Don Stose,
Mayor

ATTEST:

Julie Ferriss,
City Clerk

APPROVED AS TO FORM:

Janean Parker,
City Attorney

First Reading:	August 26, 2021
Second Reading	Waived
Date of Publication:	September 1, 2021
Effective Date:	September 6, 2021

Exhibit "A"



2021 Budget Amendment CLFRF Initial Spending Plan

Ordinance # 1348

Expense														Funding Source			
Item No.	Requesting Department	Fund	Project	Funding Source	Total 2020 Appopr.	Total Ongoing Annual Expense	Reapprop.	New Approp. Request	Revenue increase/ Decrease	Operating Fund, Special Revenue Fund Transfer	Loan/Grant	Fund Balance Impact	Description				
1	Finance	General Fund	Receipt of Grant Funds								1,277,521	1,277,521	Receipt of first disbursement of American Rescue Plan CLFRF funding.				
2	Finance	General Fund	Utility Assistance	CLFRF Grant	130,000	-	-	130,000	-	-	-	(130,000)	Utility assistance for City utility accounts (water and storm) and Clark Regional Wastewater accounts (sewer) for City residents.				
3	Finance	General Fund	HVAC Upgrades	CLFRF Grant	50,000	-	-	50,000	-	-	-	(50,000)	HVAC upgrades for PW Operations Center and City Hall.				
4	Finance	General Fund	PPE Purchases	CLFRF Grant	20,000	-	-	20,000	-	-	-	(20,000)	PPE and face mask purchase for public distribution.				
Total Budget Amendment					200,000	-	-	200,000	-	-	1,277,521	1,077,521					



2021 Budget Amendment – Ordinance No. 1348
First Reading August 26, 2021



2021 Budget Amendment – Ordinance No. 1348

Coronavirus Local Fiscal Recovery Funds (CLFRF)

Project	Funding Source	Expense	Revenue	Description
1st Disbursement of Grant Funds	American Rescue Plan Act (ARPA) CLFRF	\$0	\$1,277,521	First distribution of Coronavirus Local Fiscal Recovery Funds (CLFRF) June 2021.
Utility Assistance	CLFRF	130,000	0	Utility assistance for Ridgefield residents for city accounts (water/storm) and Clark Regional Wastewater (sewer).
HVAC Upgrades	CLFRF	50,000	0	HVAC upgrades to the PW operations Center and City Hall HVAC units for healthy air flow.
Personal Protective Equipment (PPE)	CLFRF	20,000	0	Purchase masks for distribution to residents and additional PPE.
Total		\$200,000	\$1,277,521	



2021 Budget Amendment – Ordinance No. 1348

Coronavirus Local Fiscal Recovery Funds (CLFRF)

Fund	Total Expense & Transfers Out	Revenue	Interfund Transfer In	Fund Impact
General Fund	\$200,000	\$1,277,521	\$0	\$1,077,521
Total	\$200,000	\$1,277,521	\$0	\$1,077,521





THANK YOU

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: August 26, 2021

ITEM:

AGENDA ITEM TITLE: Motion - Approval of Vendor Agreement Between the City of Ridgefield and Windy Hills Winery

GOVERNING LEGISLATION:

N/A

PREVIOUS COUNCIL ACTION TAKEN:

On July 22, 2021, City Council adopted a Statement of Legislative Intent (SLI) via Resolution No. 597, memorializing the purpose for 56th and 65th roundabout grapes, as well as policies requiring contractual agreements in place before work is accomplished on the project. On August 5, 2021, City Council directed City staff to negotiate a vendor agreement with Windy Hills Winery.

SUMMARY/BACKGROUND:

After multiple discussions between City Council and City staff from late 2014 to the present, City Council formally memorialized the purpose of grapes planted in the 56th and 65th roundabouts along SR501/Pioneer Street as follows: The Roundabout Grapes were planted as – and will continue to be – a reminder of and testament to the vibrant winemaking community in and around Ridgefield.

The City Council also memorialized a process for determining the use of the roundabout grapes each year. The first step in that process is to research possible vendors who would be willing to work with the City on creating a product from the grapes which will remain as public property for non-pecuniary uses.

In 2020, City staff researched possible vendors for that year's grapes. David Kelly from Windy Hills Winery had agreed to help preliminary processing and storage of the grapes, though no formal agreement had been reached for any products to be created from the grapes. Prior to harvest, however, the grape crop was decimated by birds, so no further agreement was discussed at the time.

Upon recommendation from City Council members, City staff reached out to Windy Hills Winery as part of the 2021 due diligence required in the SLI, and David Kelly expressed a willingness to work with the City to store, process, and ultimately bottle either a red or rose' from the marechal foch roundabout grapes.

City staff worked with the vendor to finalize a vendor agreement to present City Council for

approval. Key provisions of the agreement include:

- Allowed use of the grapes and processed wine: City use only, not for sale, vendor able to sample as necessary for processing but nothing else; Vendor recommends type of wine to make with grapes, City has authority to approve
- Name and Label: City has naming authority; City and vendor collaborate on design but City maintains ultimate authority to approve design before labels are finalized and printed
- Cost: 1) City sells grapes to vendor for purposes of LCB requirements, with money due after grapes are processed and City purchases wine; 2) City purchases wine from vendor to cover cost of producing wine, deducting amount owed by vendor for grapes

BUDGET/FINANCIAL IMPACTS:

Approximately \$1,500 to \$2,000 for costs associated with the vendor agreement (labor, processing costs, materials, etc.), with payment likely in 2023.

RECOMMENDED ACTION OR MOTION:

Staff recommends that City Council move to approve the vendor agreement between the City and Windy Hills Winery for the 2021 Ridgefield roundabout grapes, and authorize City Manager to sign the agreement.

STAFF CONTACT: Steve Stuart, City Manager

ATTACHMENTS: 2021 Ridgefield Roundabout Grapes Wine Purchase and Sale Agreement (PDF)



CITY OF RIDGEFIELD

GRAPE SALE AND PROCESSING AGREEMENT

230 Pioneer Street ♦ PO Box 608 ♦ Ridgefield, WA 98642
Ph: 360.887.3557 ♦ Fax: 360.887.0861

Contract No. _____

City of Ridgefield Roundabout Wine Project Agreement

THIS AGREEMENT is entered into between the **City of Ridgefield**, a municipal corporation, hereinafter referred to as the "City", and **David Kelly, Windy Hills Winery, LLC** hereinafter referred to as the "Processor", in consideration of the mutual benefits, terms, and conditions hereinafter specified.

1. PURPOSE. This Agreement is to set forth the terms and conditions under which the City sells to Processor grapes grown on City-owned property for production into wine and Processor produces and bottles wine from these grapes for sale back to the City at Processor's actual cost.
2. PURCHASE AND SALE OF GRAPES. The City agrees to sell and Processor agrees to purchase all Marechal Foch variety grapes grown on City property during the 2021 season for production into a specialty "Ridgefield Roundabout" wine for the City at a price of \$500 (approximately ½ ton of grapes at \$1000 per ton). The City and Processor agree that the purchase amount will be due and paid at conclusion of the winemaking process when the bottles are ready for sale to the City and may be used to offset the City's purchase price of the wine. In the event the wine is not completed, the payment is due on or before October 31, 2023.
3. PRODUCTION OF WINE. Processor agrees as a condition of accepting the grapes that producer will process the grapes into wine, store the wine for aging, and bottle the wine in accordance with its normal business practices. The type of wine to be produced shall be proposed by Processor and agreed upon by the City. Once the type of wine is agreed upon, the production of the "Ridgefield Roundabout" wine contemplated under this agreement is expected to be completed and available for sale to the City by no later than October 31, 2023. Processor may sample processed wine as necessary for the production process, but may not use or sell any processed wine for any other purpose without the City's written consent.
4. LABELING. The City – in consultation with the Processor – will provide the wine's name, artwork for the front label, and content for the back label. Processor will design the portion of back label necessary to meet federal and state laws. The City retains final say regarding content and design of the labels, and none shall be ordered before

written approval is granted by the City. Once the City has approved the labels, Processor will order the labels to be printed and will label the wine when ready.

5. PAYMENT. Processor agrees as a condition of accepting the grapes that when the processed wine is ready for sale, the Processor agrees to sell said wine exclusively to the City and the City agrees to purchase from the Processor all bottles of "Ridgefield Roundabout" wine produced pursuant to this Agreement. The price for the wine shall not exceed the actual costs of Processor in producing the wine. The estimated price is \$2.60 per bottle.
6. INDEMNIFICATION. Each party shall defend, indemnify and hold the other party, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the the indemnifying party's performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

It is specifically and expressly understood that the indemnification provided herein constitutes the Processor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

7. NOTICES. Notices to the City of Ridgefield shall be sent to the following address:

Steve Stuart
City Manager
City of Ridgefield
PO Box 608
Ridgefield, WA 98642
PH: (360) 887-3557
FX: (360) 887-2507
Email: steve.stuart@ridgefieldwa.us

Notices to Processor shall be sent to the following address:

David Kelly
Windy Hills Winery
1346 S 38th Ct.
Ridgefield, WA 98642
PH: (360) 727-2200
Email: Dave@windyhillswinery.com

8. INTEGRATED AGREEMENT. This Agreement together with attachments or addenda, represents the entire and integrated agreement between the City and the Processor and supersedes all prior negotiations, representations, or agreements written or oral. This agreement may be amended only by written instrument signed by both City and Processor.
9. GOVERNING LAW. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Washington.

10. VENUE. The venue for any dispute related to this Agreement or for any action to enforce any term of this Agreement shall be Clark County, Washington.
11. REMEDIES CUMULATIVE. Any remedies provided for under the terms of this Agreement are not intended to be exclusive, but shall be cumulative with all other remedies available to the City at law or in equity.
12. COUNTERPARTS. This Agreement may be executed in any number of counter-parts, which counterparts shall collectively constitute the entire Agreement.

DATED this _____ day of _____, 2021.

CITY OF RIDGEFIELD:

WINDY HILLS WINERY, LLC:

By _____
City Manager

By _____
Authorized Representative

Print Name: _____

Title: _____

Attest/Authenticated:

City Clerk

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: August 26, 2021

ITEM:

AGENDA ITEM TITLE: 2022-2027 Transportation Improvement Program

GOVERNING LEGISLATION:

RCW 35.77.010, Perpetual Advanced Six Year Plans for Coordinated Transportation Program Expenditures

PREVIOUS COUNCIL ACTION TAKEN:

Council has adopted resolutions through the years providing annual revisions to the City's Six Year Transportation Improvement Program. Most recently, Resolution No. 582 was adopted on August 13, 2020, which updated the City's Transportation Improvement Program for 2021-2026.

SUMMARY/BACKGROUND:

Per RCW 35.77.010, the legislative body of each city and town, pursuant to one or more public hearings thereon, shall prepare and adopt a comprehensive transportation program for the ensuing six calendar years. The six-year program shall specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program within that region. Exhibit 1 presents the staff-prepared City of Ridgefield Six Year Transportation Program for 2022-2027. The 6-year Transportation Improvement Program (TIP) is a separate project list from the Transportation Capital Facilities Plan, and does not have a bearing on Traffic Impact fees or TIF credits.

Changes for the 2022-2027 plan are highlighted in yellow. The segments of Royle Road were updated to reflect work that will be completed this year, and the segment from 15th south was updated to reflect the updated cost estimate and strategy to fund part of the project with PWTF Funds. The segments of Hillhurst were updated to reflect the work that has been completed by development over the last year. Pioneer Street between 35th and Royle was updated to recognize the work completed by Pioneer Village, the City, the apartments, and Heron Woods. Pioneer Street between 56th and Royle was revised to reflect the planned widening work that will begin next year. The Annual Street Maintenance program was updated to reflect the funding plan that the Council has approved. The Rail Overpass project was removed as it will be completed by the end of the year. S. 35th Avenue was moved forward to reflect planned design work beginning next year to support development that is underway in the Gee Creek Plateau. Funding for Smythe trail was adjusted to reflect the work with the developer and our strategy to complete the trail, and the Gee Creek trail costs were updated to reflect the costs from the Gee Creek trail master plan. Start years from some

projects were updated based on development projections.

BUDGET/FINANCIAL IMPACTS:

Costs for capital improvement projects will be funded through federal/state grants or allocations, City-collected traffic impact fees, Real Estate Excise Tax and developer-required improvements, as applicable.

RECOMMENDED ACTION OR MOTION:

1. Staff recommends that Council conduct a public hearing of Resolution No. 598 in accordance with the most-recently adopted City of Ridgefield Governance Manual.
2. Staff recommends that Council Consider Resolution No. 598 for adoption. Should the City Council wish to adopt Resolution No. 598, a suggest motion would be:

“I move to adopt Resolution No. 598 as presented.”

STAFF CONTACT: Bryan Kast, Public Works Director
2022-2027 TIP (PDF)

ATTACHMENTS:

Resolution No.598**2022-2027 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, pursuant to Revised Code of Washington (RCW) Section 35.77.010, City staff have prepared a revised and extended Comprehensive Six-Year Transportation Improvement Program for 2022-2027; and,

WHEREAS, the purpose of said revised and extended program is to ensure that the City of Ridgefield will have available advance plans for use as a guide in carrying out a coordinated street construction program; and,

WHEREAS, notice of the time and place for a hearing of said plan was published in accordance with laws requiring setting time and place for a hearing there on August 26, 2021, during a teleconference City Council meeting. At such time and place, City Council held a public hearing and considered said Comprehensive Six-Year Transportation Improvement Program for 2022-2027.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY RESOLVE AS FOLLOWS:

1. The City of Ridgefield Comprehensive Six-Year Transportation Improvement Program for 2022-2027 attached hereto as Exhibit "1" is adopted as the current transportation improvement program for the City of Ridgefield. The Public Works Director is hereby directed to forthwith file the revised and extended Comprehensive Six-Year Transportation Improvement Program for 2022-2027 with the Washington State Department of Transportation.
2. This resolution shall be in full force and effect on August 26, 2021.

ADOPTED AT A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 26TH DAY OF AUGUST, 2021.

CITY OF RIDGEFIELD

Don Stose, Mayor

ATTEST/AUTHENTICATED:

Julie Ferriss

City Clerk

City of Ridgefield
Six Year Transportation Improvement Program

From 2022 to 2027

Hearing Date: 8/26/2021 Adoption Date:

Amend Date: Resolution No: 598

Functional Class	Evaluation Criteria	Project Identification		Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Dollars							Expenditure Schedule					
		A. Pin/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID					Project Phase	Phase Start (yyyy)	Fund Source Information										
										Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th	5th & 6th
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
17	Support Planned Dev. Multimodal Connectivity	A. 22 C. Royle Road Improvements D. Royle Road S 3rd Way to S. 15th St F. Widen to one lane each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees	B. RF 004	05	P	3,000	Cable TV Gas Power Telephone Water Sewer	ALL	2021			TIB	\$ 3,000,000	\$ 2,000,000	\$ 5,000,000	\$ 2,000,000	\$ 3,000,000	\$ -		\$ -
		Totals							\$ -	\$ -	\$ 3,000,000	\$ 2,000,000	\$ 5,000,000	\$ 2,000,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
17	Support Planned Dev. Multimodal Connectivity	A. 25 C. Royle Road Improvements D. Royle Road E. N. 10th St to Pioneer St F. Widen to one lane each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees	B. RF 004	05	P	2,500	Cable TV Gas Power Telephone Water Sewer	ALL	2025					\$ 3,300,000	\$ 3,300,000	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -
		Totals							\$ -	\$ -	\$ -	\$ 3,300,000	\$ 3,300,000	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -		
16	Support Planned Dev. Multimodal Connectivity	A. 65 C. 85th Ave Improvements D. 85th Ave E. S. 5th St to N. 10th St. F. Widen to one lane each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees	B. RF 005	05	P	3,960	Cable TV Gas Power Telephone Water Sewer	ALL	2021				\$ 1,804,234	\$ 2,425,766	\$ 4,230,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
		Totals							\$ -	\$ -	\$ 1,804,234	\$ 2,425,766	\$ 4,230,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	
14	Safety Connectivity	A. 4 C. 9th Avenue and Pioneer Intersection Control D. Pioneer Street at 9th Ave E. MP 17.25 to MP 17.35 F. Signalized intersection control	B. RF 007	12	P	550	Gas Power	ALL	2025					\$ 400,000	\$ 400,000					\$ 400,000
		Totals							\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	
00	Multimodal Preservation	A. C. Downtown Streetscape D. Pioneer Street, 9th Ave, Division St E. F. Restore and rehabilitate streetscape, underground utilities, improve sidewalks and beautify.	B. RF 012	03	P	4,000	Cable TV Power Telephone	ALL	2022				\$ 5,490,000	\$ 549,000	\$ 6,039,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
		Totals							\$ -	\$ -	\$ 5,490,000	\$ 549,000	\$ 6,039,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	
14	Support Planned Dev. Multimodal Connectivity	A. 5 C. Hillhurst Road Improvements D. Hillhurst Road E. Pioneer Street to Sevier Rd F. Widen to one lane each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees	B. RF 009	04	P	6,700	Cable TV Gas Power Telephone Water Sewer	ALL	2021					\$ 2,000,000	\$ 2,000,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 500,000
		Totals							\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 500,000	
16	Support Planned Dev. Multimodal Connectivity	A. 15 C. Hillhurst Road Improvements D. Hillhurst Road E. Sevier Rd to UGA Boundary F. Widen to two lanes each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees	B. RF 015	04	P	7,800	Cable TV Gas Power Telephone Water Sewer	ALL	2019					\$ 3,000,000	\$ 3,000,000	\$ 1,500,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
		Totals							\$ -	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000	\$ 1,500,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	
00	Preservation	A. C. Annual Street Maintenance Program D. E. F. Roadway maintenance and restoration projects. Projects anticipated to be funded through combination of local finds, grants and loans.	B. RF 013	07	C, P		Water Sewer	ALL	2021					\$ 3,000,000	\$ 3,000,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
		Totals							\$ -	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	
		A. 55	B. RF 003					ALL	2021	Build	\$ 5,812,000			\$ 1,700,000	\$ 7,512,000	\$ 5,812,000			\$ -	

Attachment: 2022-2027 TIP (2022-2027 Transportation Improvement Program)

City of Ridgefield
Six Year Transportation Improvement Program
From 2022 to 2027

Hearing Date: 8/26/2021 Adoption Date:
Amend Date: Resolution No: 598

Functional Class	Evaluation Criteria	Project Identification					Utility Codes	Project Costs in Dollars							Expenditure Schedule							
		A. Pin/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description		B. STIP ID G. Structure ID		Improvement Type(s)		Status	Total Length	Project Phase	Phase Start (yyyy)	Fund Source Information										
												Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th	5th & 6th
1	2	3		G. Structure ID		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
16	Economic Dev. Support Planned Dev. Multimodal Connectivity	C. Pioneer Street Extension D. Pioneer Street E. 65th Ave to S. 5th St F. Construct extension of Pioneer Street in new alignment. Project anticipated to be constructed as development occurs and funded through grants, developer contributions and Traffic Impact Fees.		G.		01	P	2500	Cable TV Gas Power Telephone Water Sewer													
										Totals				\$ 5,812,000	\$ -	\$ -	\$ 1,700,000	\$ 7,512,000	\$ 5,812,000	\$ -	\$ -	\$ -
14	Safety Support Planned Dev. Economic Dev. Multimodal Connectivity	A. 32 C. Pioneer Street Improvements Ph. 1 D. Pioneer Street E. Royle Road to 51st Avenue F. Widen to two lanes each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees		B. RF 001 G.		04	P	1050	Cable TV Power Telephone Gas	ALL	2019					\$ 2,570,000	\$ 2,570,000	\$ 2,570,000	\$ -	\$ -	\$ -	\$ -
										Totals				\$ -	\$ -	\$ -	\$ 2,570,000	\$ 2,570,000	\$ 2,570,000	\$ -	\$ -	\$ -
14	Safety Support Planned Dev. Economic Dev. Multimodal Connectivity	A. 34 C. Pioneer Street Improvements Ph. 1 D. Pioneer Street E. 51st Ave to 56th Place F. Widen to two lanes each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees		B. RF 001 G.		04	P	1630	Cable TV Power Telephone Gas	ALL	2019				\$ -	\$ 2,570,000	\$ 2,570,000	\$ 2,570,000				
										Totals				\$ -	\$ -	\$ -	\$ 2,570,000	\$ 2,570,000	\$ 2,570,000	\$ -	\$ -	\$ -
14	Safety Support Planned Dev. Economic Dev. Multimodal Connectivity	A. 18 C. Pioneer St Improvements Ph. 2 D. Pioneer Street E. 35th Ave to 45th Ave F. Widen to two lanes each direction with center turn lane. Project to be constructed as development occurs and will be funded through developer contributions and traffic impact fees		B. RF 002 G.		04	P	2400	Cable TV Power Telephone Gas	ALL	2019					\$ 500,000	\$ 500,000			\$ 500,000		\$ 500,000
										Totals				\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -
14	Economic Dev. Support Planned Dev. Multimodal Connectivity	A. 1 C. Pioneer Street RR Overpass D. Pioneer Street E. N. Main Ave to Division St F. Construct extension of Pioneer Street in new alignment. Project to be constructed by the Port of Ridgefield and funded through grants, Port funds and Traffic Impact Fees.		B. RF 010 G.		01	S	1800	Cable TV Power Telephone	PE	2017						\$ 384,300					
										Const	2020	STP Rural	\$ 2,360,700		\$ 8,784,000	\$ 1,537,200	\$ 12,681,900	\$ 12,681,900				
						Totals				\$ 2,360,700	\$ -	\$ 8,784,000	\$ 1,537,200	\$ 13,066,200	\$ 12,681,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
00	Economic Dev. Multimodal Support Planned Dev.	A. 30 C. 51st Ave Improvements D. 51st Ave E. Pioneer Street to S. 20th Way F. Construct new roadway with one lane each direction and center turn lane on new alignment. Project anticipated to be constructed as development occurs and be funded through developer contributions and Traffic Impact Fees.		B. RF 008 G.		01	P	5800	Cable TV Gas Power Telephone Water Sewer	ALL	2022				\$ 1,098,439	\$ 4,393,757	\$ 5,492,196	\$ 500,000	\$ 300,000	\$ 250,000		\$ 200,000
										Totals				\$ -	\$ -	\$ 1,098,439	\$ 4,393,757	\$ 5,492,196	\$ 500,000	\$ 300,000	\$ 250,000	\$ -
16	Economic Dev. Support Planned Dev. Multimodal Connectivity	A. 52 C. 65th Ave Improvements D. 65th Ave E. Pioneer St to N.20th St F. Widen to one lane each direction with center turn lane. Project anticipated to be constructed as development occurs and to be funded through developer contributions and traffic impact fees.		B. RF 006 G.		05	P	5000	Cable TV Gas Power Telephone Water Sewer	ALL	2020					\$ 3,130,000	\$ 3,130,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
										Totals				\$ -	\$ -	\$ -	\$ 3,130,000	\$ 3,130,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000

Attachment: 2022-2027 TIP (2022-2027 Transportation Improvement Program)

City of Ridgefield
Six Year Transportation Improvement Program

From 2022 to 2027

Hearing Date: 8/26/2021 Adoption Date:

Amend Date: Resolution No: 598

Functional Class	Evaluation Criteria	Project Identification		Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Dollars							Expenditure Schedule					
		A. Pin/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID					Project Phase	Phase Start (yyyy)	Fund Source Information										
										Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th	5th & 6th
1	2	3		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
17	Support Planned Dev. Connectivity Multimodal	A. 13 C. S. 35th Ave Construction D. S.35th Ave E. Pioneer St. To S. 15th St F. Build S. 35th Ave to Collector standard. Project anticipated to be constructed as development occurs and to be funded through developer contributions .	B. RF 018 G.	01	P	3900	Cable TV Gas Power Telephone Water Sewer	ALL	2024					\$ 7,420,000	\$ 7,420,000	\$ 350,000	\$ 1,000,000	\$ 1,000,000	\$ 200,000	\$ 200,000
		Totals								\$ -	\$ -	\$ -	\$ 7,420,000	\$ 7,420,000	\$ 350,000	\$ 1,000,000	\$ 1,000,000	\$ 200,000	\$ 200,000	
17	Support Planned Dev. Connectivity Multimodal	A. 14 C. Rebuild S. 15th St D. S. 15th St E. S. 35th Ave to S. Royle Road F. Re-construct S. 15th St to Collector Standard. Project anticipated to be constructed as development occurs and to be funded through developer contributions and traffic impact fees.	B. RF 019 G.	05	P	2600	Cable TV Gas Power Telephone Water Sewer	ALL	2023					\$ 4,830,000	\$ 4,830,000		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
		Totals								\$ -	\$ -	\$ -	\$ 4,830,000	\$ 4,830,000	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	
16	Support Planned Dev. Economic Dev. Connectivity Multimodal	A. 20 C. S. Royle Road Widening D. Royle Road E. Hillhurst Rd to S. 15th St F. Widen to one lane each direction with center turn lane.	B. RF 020 G.	04	P	4700	Cable TV Gas Power Telephone Water Sewer	ALL	2022			PWTF	\$ 10,000,000	\$ 5,000,000	\$ 15,000,000	\$ 1,000,000	\$ 10,000,000	\$ 4,000,000		\$ 500,000
		Totals								\$ -	\$ -	\$ 10,000,000	\$ 5,000,000	\$ 15,000,000	\$ 1,000,000	\$ 10,000,000	\$ 4,000,000	\$ -	\$ 500,000	
00	Multimodal	A. C. Annual Trail and Pathway Program D. E. F. Construct new trails and pathways Citywide.	B. RF 021 G.	01	P			ALL	2022					\$ 988,200	\$ 988,200	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 300,000
		Totals								\$ -	\$ -	\$ -	\$ 988,200	\$ 988,200	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 300,000	
	Safety Multimodal	C. Smythe Road Trail D. Smythe Road E. Reiman Road to 35th ave and Pioneer F. Construct pedestrian trail parallel to Pioneer Street	G.				Cable TV Gas Power Telephone Water Sewer		2023				\$ 400,000	\$ 400,000	\$ 800,000	\$ 200,000	\$ 200,000	200000	\$ 200,000	
		Totals								\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 800,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	
00	Multimodal	A. C. ADA Sidewalk improvements D. E. F. Update sidewalks and curb ramps to current ADA requirements	B. RF 024 G.	00	P			ALL	2022					\$ 164,700	\$ 164,700	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000
		Totals								\$ -	\$ -	\$ -	\$ 164,700	\$ 164,700	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 50,000	
14	Economic Dev. Support Planned Dev. Connectivity Multimodal	A. 58 C. 11th Street Overcrossing D. S 11th Street E. Dolan Road to Timm Road F. Build I-5 overpass to collector standard. Project anticipated to be constructed as development occurs and to be funded through developer contributions, traffic impact fees and grants.	B. RF 025 G.	00	P		Cable TV Gas Power Telephone Water Sewer	ALL	2024				\$ 6,460,412	\$ 10,689,588	\$ 17,150,000	\$ 500,000		\$ 500,000		\$ 1,500,000
		Totals								\$ -	\$ -	\$ 6,460,412	\$ 10,689,588	\$ 17,150,000	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 1,500,000	
02	Economic Dev. Support Planned Dev. Connectivity Multimodal	A. 42 C. NW 219th Street Extension D. NW 29th Street E. NW 31st/Hillhurst and I-5 F. Improve and extend NW 219th Street to connect to the I-5/SR 502 interchange.	B. RF 026 G.	01	P	7000	Cable TV Gas Power Telephone Water Sewer		2025				\$ 40,000,000	\$ 18,820,000	\$ 58,820,000		\$ 3,000,000	\$ 3,000,000	\$ 5,000,000	\$ 40,000,000
										\$ -	\$ -	\$ 40,000,000	\$ 18,820,000	\$ 58,820,000	\$ -	\$ 3,000,000	\$ 3,000,000	\$ 5,000,000	\$ 40,000,000	
	Economic Dev.	A. C. Gee Creek Trail	B. RF 026							FLAP	\$ 1,237,385.00		\$ 40,000,000	\$ 18,820,000	\$ 58,820,000	\$ -	\$ 3,000,000	\$ 3,000,000	\$ 5,000,000	\$ 40,000,000
									\$ 5,000,000	\$ 3,762,615	\$ 10,000,000	\$ 100,000	\$ 1,137,385	\$ 120,000	\$ 200,000	\$ 250,000				

Attachment: 2022-2027 TIP (2022-2027 Transportation Improvement Program)

City of Ridgefield
Six Year Transportation Improvement Program
From 2022 to 2027

Hearing Date: 8/26/2021 Adoption Date:
Amend Date: Resolution No: 598

Functional Class	Evaluation Criteria	Project Identification		Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Dollars							Expenditure Schedule					
		A. Pin/Project No.	B. STIP ID					Project Phase	Phase Start (yyyy)	Fund Source Information				Total Funds						
										D. Road Name or Number	E. Begin & End Termini	Federal Fund Code	Federal Funds		State Fund Code	State Funds	Local Funds	1st	2nd	3rd
1	2	3	G. Structure ID	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
02	Support Planned Dev. Connectivity Multimodal	D. E. Main Avenue to Hillhurst Road F. Complete Trail Network from Wildlife Refuge to Ridgefield High School	G.	01	P	7000	Sewer													
													\$ 5,000,000	\$ 3,762,615	\$ 10,000,000	\$ 100,000	\$ 1,137,385	\$ 120,000	\$ 200,000	\$ 250,000
02	Economic Dev. Support Planned Dev. Connectivity Multimodal	A. 33 C. 51st Roundabout D. SR 501 E. 51st Avenue F.Construct two lane roundabout at Pioneer Street and 51st Avenue	B. RF 026	01	P	-	Cable TV Gas Power Telephone Water Sewer							\$ 1,490,000	\$ 1,490,000	\$ 1,490,000				
													\$ -	\$ 1,490,000	\$ 1,490,000	\$ 1,490,000	\$ -	\$ -	\$ -	\$ -
02	Economic Dev. Support Planned Dev. Connectivity Multimodal	A.21 C. S 15th Ave Roundabout D. Royle Road E. Royle Road and S 15th Street F.Build a roundabout at S Royle Road and S 15th Street intersection.	B. RF 026	01	P	7000	Cable TV Gas Power Telephone Water Sewer	2022						\$ 2,650,000	\$ 2,650,000	\$ 2,650,000				
													\$ -	\$ 2,650,000	\$ 2,650,000	\$ 2,650,000	\$ 2,250,000	\$ -	\$ -	\$ -

Evaluation Criteria	Functional Class:									
Safety	Rural (< 5000 Pop)		Urban (> 5000 Pop)							
Multimodal	1 Interstate	11 Interstate	Improvement type codes:	00 No Classification	07 Resurfacing	14 Bridge Program - Special	Utility Codes:	C-Cable TV	G-Gas	
Economic Dev.	2 Principal Arterial	12 Freeway/Expressway		01 New construction on new alignment	08 New Bridge Construction	21 Transit Capital Project		O-Other	P-Power	
Support Planned Dev.	6 Minor Arterial	14 Other Principal Arterial		02 Relocation	09 Bridge Replacement	22 Transit Operational Project		S-Sewer	T-Telephone	
Preservation	7 Major Collector	16 Minor Arterial		03 Reconstruction	10 Bridge Rehabilitation	23 Transit Planning		W-Water		
Connectivity	8 Minor Collector	17 Collector		04 Major Widening	11 Minor Bridge Rehabilitation	24 Transit Training/Admin				
	9 Local Access	19 Local Access		05 Minor Widening	12 Safety/Traffic Operation/TSM	31 Non-Capital Improvement		Status:	S- Funding Secured	
									P-Project Planned	