



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, May 28, 2026
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PROCLAMATION

- 1. Great Outdoors Month**
- 2. Pride Month**

III. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

IV. CONSENT AGENDA

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the May 7, 2026 & May 14, 2026 Meeting**
- 3. Approval of City Manager 2025-2026 Initiatives**
- 4. Approval of Resolution No. 677 - N 1st Circle Right-of-Way Vacation - Claire Lust, Community Development Director**
- 5. Approval of Contract for the Design of the Union Ridge Parkway Rehabilitation Project**
- 6. Approval to Submit an Application for a Federal Emergency Management Agency Grant Application for the Downtown Risk Reduction Project**
- 7. Approval of Resolution No. 678 - Submit an Application for a USDA Rural Business**

Development Grant for the Downtown Lighting Project

8. Resolution No. 679 — Designation of the Official Newspaper

V. BUSINESS

- 1. Motion - Contract Award for the Construction Management Contract for the Ridgefield Community and Recreation Center - Miranda Lange, PW Infrastructure Deputy Director**

VI. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

VII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

- 1. Council**
- 2. Mayor**
- 3. City Manager**

VIII. ADJOURN

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 28, 2026

AGENDA ITEM NAME: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION

Revised Code of Washington Title 35A – Optional Municipal Code

PREVIOUS COUNCIL ACTION TAKEN:

The City Council approves claims and/or payroll of the City on a regular basis

SUMMARY/BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor details attached

RECOMMENDED ACTION OR MOTION:

Approve the claims and/or payroll by making the following motion:
"I move to approve the consent agenda as presented"

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

1. May 28, 2026 Claims Report

City of Ridgefield

Claims Payment Report

For Approval on:

May 28th, 2026

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ACI PAYMENTS INC - EPAY	1701	1000160794	Finance	Returned ACH Payment Processing Fee	5.95
ACI PAYMENTS INC - EPAY Total					5.95
ACTIVE CONSTRUCTION INC.	4038	C2024-019-22r1	Public Works	12.2025 Pioneer Widening COs	514,311.15
ACTIVE CONSTRUCTION INC. Total					514,311.15
AKS ENGINEERING & FORESTRY LLC	3908	11586-15	Public Works	04.2026 Hall & Elm Improvements	5,291.25
AKS ENGINEERING & FORESTRY LLC Total					5,291.25
AQUATIC INFORMATICS INC.	3337	117862	Public Works	04.2026 Web Test	723.76
AQUATIC INFORMATICS INC. Total					723.76
BLUEFIN PAYMENT SYSTEMS - EPAY	2827	2827-202604A	Public Works	04.2026 Customer Web Payments	937.27
		2827-202604B	Public Works	04.2026 Customer Web Payments	21.90
BLUEFIN PAYMENT SYSTEMS - EPAY Total					959.17
CALLFIRE INC. - EZ TEXTING EPAY	4095	5.82906E+13	Genl Govt/Facilities	Communications Texting	87.20
CALLFIRE INC. - EZ TEXTING EPAY Total					87.20
CASCADE MINI EXCAVATING INC.	4269	2156	Public Works	Playground Repair Parts - Abrams Park	440.45
CASCADE MINI EXCAVATING INC. Total					440.45
CDW LLC	3821	AJ24T1K	Information Technology	2026 Adobe Acrobat Pro Renewal	7,183.52
CDW LLC Total					7,183.52
CELESE WILLIAMS	4278	0001025	Genl Govt/Facilities	2026 The Big Paddle Airbrush Tattoos	555.00
CELESE WILLIAMS Total					555.00
CFM STRATEGIC COMMUNICATIONS INC.	2551	30119	Genl Govt/Facilities	04.2026 Lobbyist	5,200.00
CFM STRATEGIC COMMUNICATIONS INC. Total					5,200.00
CINTAS CORPORATION NO 2	3497	5335324601	Genl Govt/Facilities	05.2026 First Aid Supplies - PW Bldg	27.31
			Public Works	05.2026 First Aid Supplies - PW Bldg	503.58
			Community Development	05.2026 First Aid Supplies - PW Bldg	33.47
		5335324602	Genl Govt/Facilities	05.2026 First Aid Supplies - RACC	21.44
			Community Development	05.2026 First Aid Supplies - RACC	38.59
			Public Safety	05.2026 First Aid Supplies - PD	44.56
5335324603	Genl Govt/Facilities	05.2026 First Aid Supplies - CH	8.21		
CINTAS CORPORATION NO 2 Total					677.16
CITY OF BATTLE GROUND	0092	INV00554	Judicial	04.2026 Public Defender	2,600.00
				04.2026 Court Cost	20,429.08
		168011568	Judicial	04.2026 SCRAM & GPS w/Victim Alert Notification	389.25
CITY OF BATTLE GROUND Total					23,418.33
CITY OF RIDGEFIELD WATER & STORM - EPAY	0096	9787-9-202604	Genl Govt/Facilities	487 S 56th Pl. PW Ops Center - Storm	57.30
				487 S 56th Pl. PW Ops Center - Water	6.18
			Public Works	487 S 56th Pl. PW Ops Center - Storm	1,056.52
				487 S 56th Pl. PW Ops Center - Water	113.85
			Community Development	487 S 56th Pl. PW Ops Center - Storm	70.21
			487 S 56th Pl. PW Ops Center - Water	7.57	
		5810-0-202604	Public Works	Abrams Park Standpipe - Water	33.91
		10821-0-202604	Public Works	Water Tower (Cemetery)	91.08
		6398-0-202604	Public Safety	116 N Main Ave PD - Storm	121.44
		7183-0-202604	Public Works	618 Lark Dr Lark Park - Storm	30.36

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CITY OF RIDGEFIELD WATER & STORM - EPAY	0096	7183-0-202604	Public Works	618 Lark Dr Lark Park - Water	36.30
		6404-0-202604	Genl Govt/Facilities	230 Pioneer St City Hall - Water	153.38
				230 Pioneer St City Hall - Storm	212.52
		6405-0-202604	Public Works	119 N 3rd Ave Community Park - Water	59.72
				119 N 3rd Ave Community Park - Storm	60.72
		9787-2-202604	Public Works	Green Gables Tract-D Irrigation M	28.85
		9787-14-202604	Public Works	8004 S 5th St	30.36
		8428-0-202604	Public Works	Cedar Ridge Park - Storm	30.36
		5815-0-202604	Genl Govt/Facilities	109 W Division WWTP - Water	139.16
				109 W Division WWTP - Storm	637.55
				109 W Division WWTP - Storm / CRWWD Portion	637.56
				109 W Division WWTP - Water/ CRWWD Portion	139.16
		5804-0-202604	Public Works	535 N Abrams Park Rd - Storm	30.36
		9787-7-202604	Public Works	1101 S Hillhurst Rd - Water	150.36
				1101 S Hillhurst Rd - Storm	30.36
		9787-23-202604	Public Works	Roundabout Discovery Dr. & Pioneer St.	321.74
		9272-0-202604	Public Works	1308 N Heron Dr Hayden Park - Storm	30.36
		5807-0-202604	Public Works	Abrams Park Restrooms - Storm	30.36
				Abrams Park Restrooms - Water	118.97
		5032-0-202604	Genl Govt/Facilities	101 S Main - Overlook Park -Storm	30.36
				101 S Main - Overlook Park - Water	145.68
		5812-1-202604	Public Works	Abrams Park Chlorine Injector - Storm	30.36
		10889-0-202604	Public Works	Junction Well & Reservoir	212.52
		5436-9-202604	Public Works	6007 N Ridgefield Woods Dr - Irrigation	53.42
		6420-0-202604	Public Works	315 N 3rd Ave Davis Park	84.65
		5207-0-202604	Public Works	Blue Heron Community Garden	56.27
		9787-24-202604	Public Works	N Pioneer Canyon Dr	53.46
		7097-0-202604	Public Works	2311 N 5th Way Crow's Nest Park - Storm	60.72
		9787-22-202604	Genl Govt/Facilities	907 Pioneer St - Storm	30.36
		5811-0-202604	Public Works	Abrams Park Kitchen - Storm	637.56
				Abrams Park Kitchen & Irrigation - Water	67.49
		9787-8-202604	Public Works	IRR Seven Wells PH3 Tract H	53.76
		9787-5-202604	Public Works	Park & Ride Lot - Storm	333.96
9787-12-202604	Public Works	IRR SW Corner of Roundabout Union Ridge Pkwy	141.16		
9787-0-202604	Public Works	Green Gables Tract-Q Irrigation M	30.82		
9787-11-202604	Public Works	IRR Horns Corner Park - Storm	30.36		
6419-0-202604	Public Works	301 N 3rd Ave CDD - Storm	60.72		
10935-0-202604	Public Works	Cedar Creek Irrigation Tract-B	28.44		
CITY OF RIDGEFIELD WATER & STORM - EPAY Total					6,608.64
CIVICPLUS LLC	3832	370344	Information Technology	07.2026-06.2027 NextRequest Public Record Software	12,964.21
CIVICPLUS LLC Total					12,964.21
CLAIRE LUST	2782	2782-20260528	Community Development	Mileage Reimb - Lust	83.03
CLAIRE LUST Total					83.03
CLARK PUBLIC UTILITIES	3619	34698535	Public Works	515 N Main Ave Lights R4124W11113/R41302304/R41204226/R411932220	3,868.93
		34698506	Public Works	4225 Willow Dr Lights Replacement	2,262.56
		34694935	Public Works	603 N Helens View Dr Lights R41201426 & R41191114	290.07
		34703307	Public Works	116 N Main Ave Light Replacement R412W1228	774.03

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CLARK PUBLIC UTILITIES Total						7,195.59
CLARK PUBLIC UTILITIES - EPAY	0110	7559-485-202604	Genl Govt/Facilities	230 Pioneer St.	220.76	
				487 S 56th Pl. - PW Ops Center	51.28	
				907 Pioneer St.	79.96	
				109 W Division St - Electricity	100.68	
			Public Safety	101 Mill St Ste B - Police Station	306.58	
			Public Works	N 35th Ave and Pioneer St	74.98	
				487 S 56th Pl. - PW Ops Center	730.68	
				400 N Abrams Park Rd	1,396.34	
				Pioneer St. & Gee Creek Loop - Electricity	37.81	
				337 S Royal Rd.	177.23	
				SR/Pioneer ST & S 65 AVE	75.78	
				Overlook Park - Electricity	127.96	
				301 N 3rd Ave	259.62	
				SR/Pioneer St & S 56 PL	126.99	
				487 S 56th Pl.- PW Ops Center	194.33	
				101 S Main Ave - Overlook Park	254.93	
				255 S 56th Pl - Electricity	2,979.35	
				Municipal Lighting Lease	12,237.83	
				Traffic Signal - Hillhurst/Royal Rd.	67.21	
				N 1st Cir & N 65th Ave - Park & Ride	67.65	
				3701 N 3rd Cir - Electricity	37.55	
				N Abrams Park/E Division	125.40	
				S 5th St and S Union Ridge Pkwy	78.07	
				2300 N 3rd Way Bellwood Trail Lights	44.52	
				City Park/Water Well	3,103.36	
				800 NE 264 St Intertie 1 - Water	728.60	
				911 N 65th Ave Intertie 2 - Water	181.06	
				2861 S Royle Rd Traffic Flasher	37.18	
				512 N Allen Dr - Electricity	37.37	
				1504 NW Intertie 3 - Water	1,028.75	
				214 S Riverview Dr	83.81	
			Community Development	487 S 56th Pl. - PW Ops Center	62.84	
			Public Works	487 S 56th Pl. - PW Ops Center	20.45	
CLARK PUBLIC UTILITIES - EPAY Total						25,136.91
CLARK REGIONAL WASTEWATER DISTRICT - EPAY	0741	0741-202604	Genl Govt/Facilities	Sewer - 487 S 56th Pl PW Ops Center	3.81	
				Sewer - 109 W Division WWTP	80.70	
				Sewer - 230 Pioneer St City Hall	91.78	
				Sewer - 109 W Division WWTP - CRWWD Portion	80.69	
			Public Works	Sewer - 487 S 56th Pl PW Ops Center	68.84	
				Sewer - Abrams Park Restrooms	87.47	
				Sewer - Abrams Park Kitchen	43.74	
				Sewer - 101 S Main Ave Overlook Park	269.81	
				Sewer - 255 S 56th Pl Well & Reservoir	40.04	
				Sewer - Abrams Park Concessions	45.58	
			Community Development	Sewer - 487 S 56th Pl PW Ops Center	4.68	
			Public Works	Sewer - 487 S 56th Pl PW Ops Center	1.52	

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CLARK REGIONAL WASTEWATER DISTRICT - EPAY Total						818.66
COLUMBIA CASCADE COMPANY	1151	56390-29	Genl Govt/Facilities	Boyse Park Trash Cans		(10.41)
			Public Works	Boyse Park Trash Cans		3,782.30
COLUMBIA CASCADE COMPANY Total						3,771.89
COMCAST - EPAY	2271	2271-202605	Genl Govt/Facilities	City Hall Phone Services - 230 Pioneer St		66.66
				PW Ops Center Internet Services - 487 S 56th Pl		9.72
				PW Ops Center Phone Services - 487 S 56th Pl		13.00
				TMI Building - 101 Mill St. Ste 210		184.37
				RACC Internet Services - 510 Pioneer St Ste B		71.73
				City Hall Internet - 230 Pioneer St		409.47
			Public Safety	PD Phone Services -101 Mill St. Ste 110		91.44
			Public Works	PW Ops Center Internet Services - 487 S 56th Pl		179.18
				PW Ops Center Phone Services - 487 S 56th Pl		239.62
				Union Ridge & 5th St Traffic Light		155.37
			Community Development	PW Ops Center Internet Services - 487 S 56th Pl		11.93
				PW Ops Center Phone Services - 487 S 56th Pl		15.92
				RACC Internet Services - 510 Pioneer St Ste B		129.09
COMCAST - EPAY Total						1,577.50
COMCAST BUSINESS - EPAY	1666	250516502	Genl Govt/Facilities	PW Ops Ethernet - 487 S 56th Pl.		102.36
			Public Works	PW Ops Ethernet - 487 S 56th Pl.		1,887.07
			Community Development	PW Ops Ethernet - 487 S 56th Pl.		125.41
		270516524	Public Safety	05.2026 Ethernet - 101 Mill St PD		911.23
COMCAST BUSINESS - EPAY Total						3,026.07
CONFLUENCE LAW PLLC	4264	2536	Public Works	Kennedy Farms Acquisition		3,250.00
CONFLUENCE LAW PLLC Total						3,250.00
COREY CROWNHART	3997	3997-20260520	Public Works	PRMLA Conference Meals - Crownhart		92.00
COREY CROWNHART Total						92.00
CRESCENT DESIGN AND ENGINEERING	4047	041	Public Works	04.2026 Development Plan Review		866.25
				04.2026 General Engineering		7,177.52
			Community Development	04.2026 Development Plan Review		5,706.23
CRESCENT DESIGN AND ENGINEERING Total						13,750.00
DEPARTMENT OF LICENSING - EPAY	0154	RG0002054-2026	Genl Govt/Facilities	CPL Fees		18.00
		RG0002052-2026	Genl Govt/Facilities	CPL Fees		18.00
		RG0002056-2026	Genl Govt/Facilities	CPL Fees		18.00
		RG0002057-2026	Genl Govt/Facilities	CPL Fees		18.00
		RG0002055-2026	Genl Govt/Facilities	CPL Fees		18.00
		RG0002053-2026	Genl Govt/Facilities	CPL Fees		18.00
		RG0002058-2026	Genl Govt/Facilities	CPL Fees		18.00
		RG0002059-2026	Genl Govt/Facilities	CPL Fees		18.00
		RG0002060-2026	Genl Govt/Facilities	CPL Fees		18.00
DEPARTMENT OF LICENSING - EPAY Total						162.00
DRUG TESTING ANALYTICS	0981	349975	Public Works	FMCSA Clearing House Query		24.00
DRUG TESTING ANALYTICS Total						24.00
ELCOR INC	2081	OCBF-20522	Public Safety	04.2026 DNSFilter		79.96
			Public Works	04.2026 DNSFilter		121.08
			Community Development	04.2026 DNSFilter		25.33
			Information Technology	04.2026 DNSFilter		103.90

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ELCOR INC	2081	MSG-20520	Public Safety	04.2026 IT Services	5,726.07
			Public Works	04.2026 IT Services	8,670.70
			Community Development	04.2026 IT Services	1,814.08
		OCBF-20521	Information Technology	04.2026 IT Services	7,440.81
			Public Safety	03.2026 DNSFilter	79.96
			Public Works	03.2026 DNSFilter	121.08
		20590	Community Development	03.2026 DNSFilter	25.33
			Information Technology	03.2026 DNSFilter	103.90
			Public Works	Dell AC Adapter - Hague	33.31
Community Development	Dell AC Adapter - Hague	8.33			
ELCOR INC Total					24,353.84
ELITE CONTRACTING CO INC.	3850	4162	Public Works	Pioneer St & 56th Pl Rdbt Lights Replacement	8,308.06
		4137	Public Works	S Royle Street Lights Replacement	6,745.14
ELITE CONTRACTING CO INC. Total					15,053.20
ERIC L EISEMANN	0485	0485-20260528	Community Development	04.2026 Planning Consulting Services	1,265.00
				04.2026 Long Range Planning Service	3,180.00
ERIC L EISEMANN Total					4,445.00
EWING IRRIGATION PRODUCTS INC.	2374	30153989	Public Works	Irrigation Parts - Parks	246.77
EWING IRRIGATION PRODUCTS INC. Total					246.77
EXPRESS SERVICES INC.	4012	33857420	Public Works	04.27.2026-05.03.2026 PWOM Admin Temp Services - Margheim	1,350.00
		33890596	Public Works	05.04.2026-05.10.2026 PWOM Admin Temp Services - Margheim	1,350.00
EXPRESS SERVICES INC. Total					2,700.00
FERGUSON ENTERPRISES INC # 8423	0181	1373865	Public Works	Water Meters	11,030.58
FERGUSON ENTERPRISES INC # 8423 Total					11,030.58
H.D. FOWLER CO. INC.	2036	17304208	Public Works	Water Meter Gasket	34.79
				D-Chlor Tablets	558.30
H.D. FOWLER CO. INC. Total					593.09
HELENA GREEN	3763	3763-20260528	Judicial	05.07.2026 Interpreting Services	75.00
HELENA GREEN Total					75.00
HI-SCHOOL PHARMACY INC	4191	27268-1	Public Works	Hose and Coupling - Community Garden	19.43
		27434-1	Public Works	Faucet Handle & Wheel Handle - Community Garden	13.48
		27444-1	Public Works	Irrigation Parts - Streets	19.21
		27463-1	Public Works	Key Superior/Cable Tie/Swiffer Duster Refills - Water	137.67
		27440-1	Public Works	Curb Paint Supplies - Streets	51.17
		27353-1	Public Works	Parking Marking Supplies - Streets	84.91
HI-SCHOOL PHARMACY INC Total					325.87
HYDRAULICS INC	0227	SO110341	Public Works	Paint Sprayer Parts - Streets	91.53
HYDRAULICS INC Total					91.53
JAMES J. MAUL	3987	0000239	Public Works	04.2026 Park Laundry Environmental Support	3,300.00
JAMES J. MAUL Total					3,300.00
JANEAN PARKER	4262	4262-20260528	Legal	Council Retreat Mileage Reimb - Parker	41.51
JANEAN PARKER Total					41.51
JENNIFER LEON	4277	4277-20260528	Public Safety	DU-High Cannabis Training Meals - Leon	82.00
JENNIFER LEON Total					82.00
KATIE FAVELA	4024	4024-20260528	Council	Washington DC Hotel Difference Reimb - Favela	78.84
KATIE FAVELA Total					78.84
KHALED RASHED	3859	3859-20260528	Community Development	ICC Certificate Renewal Reimb - Rashed	130.00

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KHALED RASHED Total						130.00
KILLA BITES	3727	2929	Genl Govt/Facilities	05.12.2026 All Hands Meeting Breakfast		(5.31)
			Human Resources	05.12.2026 All Hands Meeting Breakfast		1,930.67
KILLA BITES Total						1,925.36
KIM STRICKLER	3947	3947-20260528	Human Resources	BYKTWD Refreshments Reimbursement - Strickler		20.27
KIM STRICKLER Total						20.27
L.N. CURTIS AND SONS	3075	INV1068589	Public Safety	Aero-Tac Boots - Steward		198.25
L.N. CURTIS AND SONS Total						198.25
LEE EDWARD ALLEN III	4228	1502	Public Safety	05.2026 Parks Revenue Program - Ridgefield Rec Center		6,000.00
LEE EDWARD ALLEN III Total						6,000.00
LEE KNOTTNERUS	1765	1765-20260528	Administration	City Council Retreat Mileage Reimb - Knottnerus		49.59
			Human Resources	City Council Retreat Mileage Reimb - Knottnerus		33.06
LEE KNOTTNERUS Total						82.65
LES SCHWAB GROUP HOLDINGS LLC	4006	43700087414	Public Safety	2020 Ford Explorer 69390D - Oil Change - PD		87.77
LES SCHWAB GROUP HOLDINGS LLC Total						87.77
MARTA L. OCHOA-RUTUHERFORD	3396	908	Judicial	05.14.2026 Interpreting Services		65.00
MARTA L. OCHOA-RUTUHERFORD Total						65.00
Martin Del Campo Andrew	UB*01299	(blank)	Genl Govt/Facilities	Refund Check 017626-000 3827 S Kennedy Dr		35.06
Martin Del Campo Andrew Total						35.06
MATT COLE	3882	3882-20260528	Council	Washington DC Lobbying Hotel Reimb - Cole		1,573.44
MATT COLE Total						1,573.44
MAUL FOSTER ALONGI INC.	0834	73337	Public Works	04.2026 Park Laundry Commerce		6,057.50
		73338	Public Works	04.2026 Park Laundry Site Cleanup & Environmental Services		5,248.75
MAUL FOSTER ALONGI INC. Total						11,306.25
MELISSA M COSGROVE NP LLC	4096	21315	Genl Govt/Facilities	DOT Physical/Medical		10.00
			Public Works	DOT Physical/Medical		90.00
MELISSA M COSGROVE NP LLC Total						100.00
MICHELLI MEASUREMENT GROUP INC	2264	INVKEN1438	Public Safety	2026 PD Scale Calibration		718.78
MICHELLI MEASUREMENT GROUP INC Total						718.78
NAPA AUTO PARTS	0498	526845	Genl Govt/Facilities	2026 Ford F350 42809D Rocker Switch - PWOM		5.56
			Public Works	2026 Ford F350 42809D Rocker Switch - PWOM		26.83
NAPA AUTO PARTS Total						32.39
NATIONAL SAFETY INC	3571	0787443-IN	Public Works	Air Monitor Calibration & Filter - Water		357.02
NATIONAL SAFETY INC Total						357.02
NEW DAY PEST MANAGEMENT LLC	4004	15663	Genl Govt/Facilities	05.2026 Pest Control - 109 Division		107.91
		15685	Public Works	05.2026 Pest Control - Bennett Hall		107.91
		15662	Genl Govt/Facilities	05.2026 Pest Control - City Hall		107.91
		15709	Public Works	05.2026 Pest Control - Abrams Park Concession		162.41
NEW DAY PEST MANAGEMENT LLC Total						486.14
NORTHSIDE FORD TRUCK SALES INC	3281	306457	Genl Govt/Facilities	2019 Ford F350 66092D Oil Change - PWOM		8.42
			Public Works	2019 Ford F350 66092D Oil Change - PWOM		76.50
		306503	Genl Govt/Facilities	2022 Ford F250 76405D Door Latch Repair - PWOM		59.08
			Public Works	2022 Ford F250 76405D Door Latch Repair - PWOM		546.57
		306484	Community Development	2025 Ford Escape 83105D Oil Change - CDD		50.06
NORTHSIDE FORD TRUCK SALES INC Total						740.63
NW NATURAL GAS - EPAY	0315	0315-202604	Genl Govt/Facilities	487 S 56th PW Ops #B - Natural Gas		70.87
				487 S 56th PW Ops #A - Natural Gas		1.97

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NW NATURAL GAS - EPAY	0315	0315-202604	Genl Govt/Facilities	109 Division - PW Shop Natural Gas	32.51
				230 Pioneer St - City Hall Natural Gas	141.15
			Public Safety	101 Mill St Police Department - Natural Gas	109.87
			Public Works	487 S 56th PW Ops #B - Natural Gas	1,279.58
				487 S 56th PW Ops #A - Natural Gas	35.43
			Community Development	487 S 56th PW Ops #A - Natural Gas	2.40
			Public Works	487 S 56th PW Ops #B - Natural Gas	28.26
			487 S 56th PW Ops #A - Natural Gas	0.78	
NW NATURAL GAS - EPAY Total					1,702.82
OPENGOV INC	2562	INV26619	Information Technology	2026 Annual Procurement Software Subscription	7,949.40
OPENGOV INC Total					7,949.40
OXBLUE LLC	4241	612201	Genl Govt/Facilities	56th Pl Rdbt Street Cameras Annual Streaming Service	(2,471.04)
			Public Works	56th Pl Rdbt Street Cameras Annual Streaming Service	29,927.04
OXBLUE LLC Total					27,456.00
PATRICK HILDRETH BRAND AND DESIGN	2372	3486	Genl Govt/Facilities	04.2026 Newsletter	649.46
				04.2026 Police Banner/Logo & Newsletter	(13.00)
			Public Safety	04.2026 Police Banner/Logo	767.54
PATRICK HILDRETH BRAND AND DESIGN Total					1,404.00
PORTLAND ENGINEERING INC	2082	13682	Public Works	04.2026 AD016 Ridgefield Service 2026	2,289.00
PORTLAND ENGINEERING INC Total					2,289.00
POSTMASTER	0348	0348-20260528	Genl Govt/Facilities	05.2026 The Ridge Newsletter	1,574.27
POSTMASTER Total					1,574.27
RCIF C2 LLC	4279	4279-20260519	Genl Govt/Facilities	Rental Assistance	5,000.00
RCIF C2 LLC Total					5,000.00
RODDA PAINT CO.	4140	7032251	Public Works	Marking Paint - Streets	150.01
RODDA PAINT CO. Total					150.01
RYAN THAMERT	2928	2928-20260528	Public Works	04.2026 Mileage & Parking Fee Reimb - Thamert	96.21
			Community Development	04.2026 Mileage & Parking Fee Reimb - Thamert	5.07
RYAN THAMERT Total					101.28
SAFEFIRE LLC	3415	M-2026-05-05	Public Safety	2026 Range Membership Renewal	5,500.00
SAFEFIRE LLC Total					5,500.00
SANDRA HOOTS	2163	2163-20260528	Public Safety	CCSO Property/Evidence Meal & Mileage Reimb - Hoots	37.30
SANDRA HOOTS Total					37.30
SPRINGBROOK - GROUP EPAY	3544	260521926	Public Works	04.2026 UB Web Payments	109.84
SPRINGBROOK - GROUP EPAY Total					109.84
SPRINGBROOK SOFTWARE LLC	3444	INV-024014	Public Works	04.2026 Customer Web Payments	553.04
SPRINGBROOK SOFTWARE LLC Total					553.04
STATE OF WA DEPARTMENT OF REVENUE - EPAY	0156	0-052-598-049	Genl Govt/Facilities	04.2026 B&O and Excise Tax	4,017.55
			Public Safety	04.2026 B&O and Excise Tax	13.64
			Public Works	04.2026 B&O and Excise Tax	5,100.18
			Community Development	04.2026 B&O and Excise Tax	47.43
STATE OF WA DEPARTMENT OF REVENUE - EPAY Total					9,178.80
STERICYCLE INC	2504	8014160527	Genl Govt/Facilities	04.2026 Secure Shredding - PW Bldg	5.70
			Public Works	04.2026 Secure Shredding - PW Bldg	105.14
			Community Development	04.2026 Secure Shredding - PW Bldg	6.99
		8014215794	Genl Govt/Facilities	04.2026 Secure Shredding - RACC	11.88
				04.2026 Secure Shredding - CH	64.60

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STERICYCLE INC	2504	8014215794	Public Safety	04.2026 Secure Shredding - PD	56.86
			Community Development	04.2026 Secure Shredding - RACC	21.40
STERICYCLE INC Total					272.57
STEVE STUART	2075	2075-20260528	Executive	City Council Retreat Mileage Reimb - Stuart	82.65
STEVE STUART Total					82.65
SYMBOLARTS LLC	1866	0565691	Public Safety	PD Challenge Coins	1,535.59
SYMBOLARTS LLC Total					1,535.59
TAKAT LLC	1634	SI-016323	Genl Govt/Facilities	Molded Gel Open Ear Inserts	(14.18)
			Public Safety	Molded Gel Open Ear Inserts	171.68
TAKAT LLC Total					157.50
TAKOHACHI INC.	3025	26-0606	Genl Govt/Facilities	2026 The Big Paddle Performance	1,000.00
TAKOHACHI INC. Total					1,000.00
THE PARR COMPANY	0964	1090179	Public Works	Pavement Marking Rollers - Streets	19.13
THE PARR COMPANY Total					19.13
TRAFFIC SAFETY SUPPLY CO INC.	0432	INV091016	Genl Govt/Facilities	65th and Pioneer Street Sign Replacement	(5.84)
			Public Works	65th and Pioneer Street Sign Replacement	70.70
		INV090911	Genl Govt/Facilities	Speed Sign Repair Parts	(16.92)
			Public Works	Speed Sign Repair Parts	204.94
TRAFFIC SAFETY SUPPLY CO INC. Total					252.88
TRANSCO GROUP USA INCORPORATED	4112	37650	Public Works	04.2026 Transition Plan	5,955.00
TRANSCO GROUP USA INCORPORATED Total					5,955.00
UNIFIRST CORPORATION	3904	2240350617	Genl Govt/Facilities	05.12.2026 Uniforms - PWO&M	17.05
			Public Works	05.12.2026 Floor Mats - PW Bldg	3.15
			Public Works	05.12.2026 Uniforms - PWO&M	82.26
			Public Works	05.12.2026 Floor Mats - PW Bldg	58.16
			Public Works	05.12.2026 Uniforms - PWWTR	25.26
			Public Works	05.12.2026 Uniforms - PWSTW	60.24
			Community Development	05.12.2026 Floor Mats - PW Bldg	3.87
			Community Development	05.12.2026 Uniforms - PWWTR	1.33
			Community Development	05.12.2026 Uniforms - PWSTW	2.07
		2240350607	Genl Govt/Facilities	05.12.2026 Floor Mats - RACC	5.74
			Community Development	05.12.2026 Floor Mats - RACC	10.33
		2240347899	Genl Govt/Facilities	05.05.2026 Floor Mats - PW Bldg	3.15
			Public Works	05.05.2026 Uniforms - PWO&M	17.05
			Public Works	05.05.2026 Uniforms - PWWTR	25.26
			Public Works	05.05.2026 Floor Mats - PW Bldg	58.16
			Public Works	05.05.2026 Uniforms - PWO&M	82.26
			Public Works	05.05.2026 Uniforms - PWSTW	60.24
			Community Development	05.05.2026 Uniforms - PWWTR	1.33
			Community Development	05.05.2026 Floor Mats - PW Bldg	3.87
			Community Development	05.05.2026 Uniforms - PWSTW	2.07
		2240350610	Genl Govt/Facilities	05.12.2026 Floor Mats - CH	23.33
		2240347889	Genl Govt/Facilities	05.05.2026 Floor Mats - CH	23.33
		2240347888	Genl Govt/Facilities	05.05.2026 Floor Mats - RACC	5.74
			Community Development	05.05.2026 Floor Mats - RACC	10.33
		2240347894	Public Safety	05.05.2026 Floor Mats - PD	51.40
		2240350613	Public Safety	05.12.2026 Floor Mats - PD	51.40

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UNIFIRST CORPORATION Total					688.38
VAIRKKO TECHNOLOGIES LLC	3699	33263	Genl Govt/Facilities	05.2026 PD Scheduling Software	(16.65)
			Public Safety	05.2026 PD Scheduling Software	201.65
VAIRKKO TECHNOLOGIES LLC Total					185.00
VERIZON WIRELESS - EPAY	0452	6142243188	Genl Govt/Facilities	General Cellphones	46.61
				Public Works Engineering & UB Cellphones	71.97
			Public Safety	HR Cellphones	93.26
			Public Works	PD Cellphones	839.21
			Community Development	Public Works Engineering & UB Cellphones	1,263.78
				Code Enforcement Cellphone	46.61
				Public Works Engineering & UB Cellphones	107.23
			Administration	Building Inspectors & Permitting Cellphones	652.77
			Finance	Admin Cellphones	186.48
				Public Works Engineering & UB Cellphones	2.35
				Finance Cellphones	93.26
			Council	Council Cellphones	46.61
		6142243186	Genl Govt/Facilities	Events IPads	221.07
				PW Ipads	13.88
			Public Safety	PD IPads & MDCs	1,050.00
			Public Works	PW Ipads	1,208.33
			Community Development	CDD IPads	552.63
				PW Ipads	214.59
				Code Enforcement IPads	55.26
			Administration	Admin IPads	165.80
			Finance	Finance IPads	55.27
			Council	Council IPads	442.10
		6142243187	Public Works	Hillhurst Ped Crossing	145.17
VERIZON WIRELESS - EPAY Total					7,574.24
W.W.GRAINGER INC.	0206	9904459196	Public Works	Sink Repair Parts - Abrams Park	257.39
		9920731388	Public Works	Dry Wipe/Pipe Thread Sealant/PEX Tubing - Water	154.40
W.W.GRAINGER INC. Total					411.79
WALLIS ENGINEERING PLLC	0464	18635	Public Works	04.2026 Downtown Stormwater - Riverview Drive	23,879.25
				04.2026 Downtown Stormwater - Lake River	11,670.71
		18616	Public Works	04.2026 Gee Creek Loop Improvements	4,562.05
WALLIS ENGINEERING PLLC Total					40,112.01
WALTER E. NELSON COMPANY	3553	2022057	Genl Govt/Facilities	Sanitary Products - PW Bldg	16.08
			Public Works	Sanitary Products - PW Bldg	296.47
			Community Development	Sanitary Products - PW Bldg	19.70
WALTER E. NELSON COMPANY Total					332.25
WASHINGTON STATE PATROL	0463	12606197	Genl Govt/Facilities	04.2026 Background Checks - CPL	123.00
WASHINGTON STATE PATROL Total					123.00
WELLS FARGO - EPAY	1681	202604-0007	Genl Govt/Facilities	Lange Costco Whse Cake Celebration Project Award - PW Building	1.35
			Public Works	Lange Costco Whse Cake Celebration Project Award - PW Building	24.98
			Community Development	Lange Costco Whse Cake Celebration Project Award - PW Building	1.66
		202604-9687	Genl Govt/Facilities	Moore Amazon Cubicle Partition Storm/Engineering Tech - PW Bldg	40.12
				Moore Amazon Paper - Pw Building	12.72
				Moore Amazon Mktpl Hi Vis Jacket - Pw O&M	25.28

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1681

202604-9687

Genl Govt/Facilities

Moore Amazon Mktpl Coffee - Pw Building	6.01
Moore Amazon Rocks With Cops Supplies - Events	161.85
Moore Amazon Mktpl Beads - May 1Sat	8.53
Moore Amazon Reta Coffee - Pw Building	1.25
Moore Amazon Coffee - Pw Building	0.88
Moore Amazon Reta Kleenex - Racc	14.00
Moore Amazon Mktpl Restroom Sign - Tmi	17.59
Moore Amazon Mktpl Craft Supplies - May 1Sat	98.37
Moore Amazon Mktpl Sharpies - Pw Building	0.74
Moore Amazon Reta Batteries - Racc	5.60
Moore Amazon Mktpl Diffuser - Ch	41.36
Moore Amazon Reta Sidewalk Chalk - Events	40.89
Moore Amazon Address Labels - Ch	27.00
Moore Amazon Mktpl Aed Cabinet - Tmi	82.83
Moore Amazon Mktpl Air Compressor Trailer Mats - Pw O&M	5.05
Moore Amazon Forks- Ch	6.08
Moore Amazon Paper Plates/Descaling Solution - Pw Building	1.42
Moore Amazon Repair Tape - Events Pop Up Tent	15.52
Moore Amazon Mktpl Sponges - Dragon Boats	11.90
Moore Amazon Mktpl Outdoor Game Set - Events	130.14
Moore Amazon Trash Bags - Ch	30.72
Moore Amazon Glue Sticks - Ch	8.71
Moore Amazon Mktpl Rubber Grommets - Pw O&M	1.85
Moore Amazon Reta Cardstock - Ch	25.24
Moore Amazon Mktpl Organizers - Ch	34.16
Moore Amazon Mktplace Aed Cabinet Refund - Tmi	(82.68)
Moore Amazon Ziplocs/Towel Hooks/Phone Stand - Ch	28.94
Public Safety	
Moore Amazon Mktpl Sight Mount - Pd	112.77
Moore Amazon Mktpl Usb Cable - Pd	10.89
Moore Amazon Measuring Tape - Pd	11.89
Moore Amazon Mktplace Mag Pouch Refund - Pd	(19.08)
Moore Amazon Mktpl Tape/Pens - Pd	28.54
Moore Amazon Mktpl Mag Pouch - Pd	43.01
Moore Amazon Mktpl Crime Scene Bag Supplies - Pd	154.78
Moore Amazon Paper - Pd	56.67
Public Works	
Moore Amazon Cubicle Partition Storm/Engineering Tech - PW Bldg	741.29
Moore Amazon Paper - Pw Building	235.06
Moore Amazon Mktpl Laptop Case - Stormwater	24.80
Moore Amazon Mktpl Dog Waste Box - Parks	37.70
Moore Amazon Mktpl Hi Vis Jacket - Pw O&M	121.86
Moore Amazon Mktpl Coffee - Pw Building	111.05
Moore Amazon Mktpl Binder - Hague	26.86
Moore Amazon Reta Coffee - Pw Building	23.15
Moore Amazon Coffee - Pw Building	16.29
Moore Amazon Mktpl Folding Tables - Stormwater	208.29
Moore Amazon Mktpl Laptop Rolling Desk - Stormwater	49.04
Moore Amazon Mktpl Sharpies - Pw Building	13.60

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WELLS FARGO - EPAY

Account Number	Category	Description	Amount
1681	202604-9687	Public Works	
		Moore Amazon Mktpl Air Compressor Trailer Mats - Pw O&M	24.36
		Moore Amazon Mktpl Axe Tool - Parks	77.51
		Moore Amazon Mktpl Sheet Protectors - Hague	35.52
		Moore Amazon Mktpl Door Hangers - Water	63.98
		Moore Amazon Mktpl Usba Cable - Stormwater	10.85
		Moore Amazon Paper Plates/Descaling Solution - Pw Building	26.23
		Moore Amazon Mktpl Inspection Van Tv - Stormwater	95.15
		Moore Amazon Mktpl Waders - Stormwater	161.65
		Moore Amazon Mktpl Work Gloves - Water/Stormwater	53.82
		Moore Amazon Mktpl Folding Tables - Water	208.29
		Moore Amazon Ipad Holder - Water Truck	103.50
		Moore Amazon Mktpl Rubber Grommets - Pw O&M	8.92
		Moore Amazon Mktpl Tv Wall Mount - Stormwater	17.59
		Moore Amazon Mktpl Flash Drive - Stormwater	34.23
		Moore Amazon Mktpl Laptop Bag - Lazzarini	27.24
		Moore Amazon Cubicle Partition Storm/Engineering Tech - PW Bldg	49.25
		Moore Amazon Paper - Pw Building	15.62
		Moore Amazon Broken Chair Refund - Lazzarini	(156.52)
		Moore Amazon Mktpl Coffee - Pw Building	7.38
		Moore Amazon Mktpl Binder - Hague	6.72
		Moore Amazon Reta Coffee - Pw Building	1.54
		Moore Amazon Coffee - Pw Building	1.08
		Moore Amazon Mktpl Headset - Cdd	35.59
		Moore Amazon Reta Kleenex - Racc	25.20
		Moore Amazon Mktpl Sharpies - Pw Building	0.90
		Moore Amazon Reta Batteries - Racc	10.09
		Moore Amazon Mktpl Sheet Protectors - Hague	8.88
		Moore Amazon Paper Plates/Descaling Solution - Pw Building	1.74
		Moore Amazon Mktpl Sunglasses - Tyktw	10.34
		Moore Amazon Mktpl Backpacks/Umbrella Hats - Tyktw	36.70
		Moore Amazon Mktpl Craft Paper/Crayons - Tyktw	57.97
		Moore Amazon Mktpl Scissors - Tyktw	15.25
		Moore Amazon Mktpl Backpacks/Cardstock - Tyktw	60.10
		Moore Amazon Sunscreen/Scissors/Toys - Tyktw	45.75
		Moore Amazon Mktpl Markers - Tyktw	18.59
		Moore Amazon Mktpl Gift Card Envelopes - Employee Appreciation	13.52
		Moore Amazon Table Runner/Confetti - Employee Appreciation	29.31
		Moore Amazon Mktpl Table Clips - Council	21.31
		Moore Amazon Label Dividers - Council Retreat	65.90
	202604-7002	Public Works	
		Thamert El Rancho Viejo Lunch Meeting W/Sampson - Storm/Wtr Ops	49.49
		Thamert Cameo Cafe Pw Directors Breakfast Meeting - Thamert	13.46
		Thamert Cameo Cafe Pw Directors Breakfast Meeting - Thamert	0.71
	202604-5484	Genl Govt/Facilities	
		Freimuth Amazon Mktpl Table Clips - Port/School/City Meeting	21.64
		Freimuth National Technical Investigators Membership - King	50.00
		Freimuth Mariott Tacoma 2026 WRPA Conference Hotel - Crownhart	546.36
		Freimuth Mariott Tacoma 2026 WRPA Conf Hotel Parking - Crownhart	52.98
		Freimuth Amazon Mktpl Phone Cases - Stormwater Seasonals	64.93
		Community Development	
		Human Resources	
		Council	
		Public Safety	
		Public Works	

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WELLS FARGO - EPAY	1681				
	202604-5484	Public Works	Freimuth Washington Recreation 2026 WRPA Registration Refund		(193.03)
		Community Development	Freimuth Bavarian Lodge WSAPT Conference Hotel - Siebert		399.74
		Administration	Freimuth 3CMA Annual Conference - Gleason		750.00
		Council	Freimuth Royal Sonesta Capitol Dc Lobbying Stay - Favela		2,149.72
			Freimuth Royal Sonesta Capitol Dc Lobbying Stay - Favela Refund		(655.12)
	202604-2508	Public Works	Williams Firedist Flagger Certification Jason/Kristin - PW Infrc		204.75
			Williams Project Management Instit ProjectTraining - Ashenfelter		216.91
		Community Development	Williams Firedist Flagger Certification Jason/Kristin - PW Infrc		7.98
	202604-2761	Public Safety	Gibson Altitude Risk Mitigati Leadership Class - Steward/Debiak		423.54
			Gibson Altitude Risk Mitigati Incident Response Class - Steward		385.53
			Gibson Altitude Risk Mitigati Refund Due To Multiple Attendees		(55.00)
			Gibson Rosauers Lunch - Oral Board For Clerk Position		48.16
			Gibson Costco Whse Batteries - Pd		22.88
			Gibson Costco Whse Snacks - Westpoint Leadership Class		58.94
	202604-4870	Public Works	Johnson Clark County Fire Permit - Recreation Center		307.50
			Johnson CRWWD Sewer Permit - Recreation Center		3,078.80
		Finance	Johnson The Columbian Monthly Newspaper Subscription - Finance		15.00
	202604-9102	Genl Govt/Facilities	Allen Uline Ship Supplies Cargo Bags - Dragon Boats		792.00
			Allen Py *Catering By Chucks Catered Lunch - Tyktw WA Tax		(1.18)
		Public Safety	Allen Integrity Safety Flagging Certification Course - Johnson		141.70
		Human Resources	Allen Costco By In Car Snacks - Wellness		337.46
			Allen Costco By In Car Snacks - Tyktw		50.74
			Allen Costco By Instacar Snacks - Wellness		402.51
			Allen Starbucks Store Coffee - All Hands		65.40
			Allen Instacart Breakfast Item - All Hands		69.95
			Allen Catering By Chucks Catered Lunch - Tyktw		699.57
			Allen Costco By In Car Breakfast Items - All Hands		234.88
			Allen Costco By Instacar Lunch - Tyktw		91.65
		Council	Allen Costco By In Car Council/ School/Port Meeting April 2nd		70.15
	202604-9059	Council	Stuart Uber Trip Washington Dc Transport - Council		254.59
			Stuart Pdx Airport Parking Parking Washington Dc - Council		38.00
		Executive	Stuart Uber Trip Washington Dc Transport - Stuart		170.47
			Stuart Cov Parking Paystation Parking Clark County Center		4.10
			Stuart Pdx Airport Parking Parking Washington Dc - Stuart		38.00
			Stuart La Catrina Lunch Meeting W/Councilors - Stuart		19.32
			Stuart Royal Sonesta Capitol Washington Dc Hotel - Stuart		1,291.68
			Stuart Alaska Air Baggage Check Washington DC - Stuart		70.00
	202604-3537	Genl Govt/Facilities	Rubio Primo Brands Water Delivery Svcs - Pw Bldg		6.98
			Rubio Primo Brands Water Delivery Service - Racc		54.29
			Rubio Primo Brands Water Delivery Service - Ch		83.97
			Rubio Dispute Credit - Water Delivery Vendor		(191.43)
		Public Works	Rubio Primo Brands Water Delivery Svcs - Pw Bldg		128.72
		Community Development	Rubio Primo Brands Water Delivery Svcs - Pw Bldg		8.55
			Rubio Primo Brands Water Delivery Service - Racc		97.67
		Information Technology	Rubio Zoom.Com Meeting Platform		69.75
			Rubio Canva Transaction Verification - No Receipt		0.00
			Rubio Spotify Monthly Music - Ch		14.16

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WELLS FARGO - EPAY

Account Number	Department	Description	Amount
1681			
202604-3537	Information Technology	Rubio Adobe Inc Software - Communications	76.29
202604-6996	Genl Govt/Facilities	Demoss Papa Petes Pizza For Volunteers/Staff - Spring Clean Up	340.85
		Demoss Sticker Mule Promotional City Swag Stickers	323.73
		Demoss Namebright Annual Website Domain Renewal - Big Paddle	10.99
		Demoss 9 Cent Dog Waste Doorhangers - Stormwater WA Tax	(0.37)
		Demoss 9 Cent Dog Waste Doorhangers - Stormwater	198.82
		Demoss The Columbian Monthly Newspaper Subscription - Communicat	12.50
		Demoss Currency Conversion Fee Mentimeter Software International	1.68
		Demoss Mentimeter Basic Mtg Presentation Software	168.00
		Demoss Papa Petes Lunch - One Ridgefield Employee Focus Group	180.52
202604-1081	Genl Govt/Facilities	Irwin Pagefreezer.Com Pagefreezer Archiver Verizon Software Tax	(1.27)
	Information Technology	Irwin Techsmith Snagit Renewal - Finance	28.49
		Irwin Pagefreezer.Com Pagefreezer Archiver Verizon Software	693.24
		Irwin Currency Conversion Bank Fee - Pagefreeze	6.92
		Irwin Washington State Chapt WANIGP Membership Renewal - Irwin	40.00
202604-4252	Human Resources	Blake Rosauers Pw Breakfast - Tyktw	47.51
		Blake Costco Whse Pw Breakfast - Tyktw	194.22
202604-7069	Community Development	Ferriss USPS OFM Annexation Mailer - Cdd	5.44
	Administration	Ferriss Paypal WMCA Membership Renewal - Ferriss	100.00
	Council	Ferriss Association Of Washington AWC Conf Registration - Davis	638.24
		Ferriss Skamania Lodge City Council Retreat	1,768.90
202604-5756	Genl Govt/Facilities	Rubio Primo Brands Water Delivery Svcs - Pw Bldg	0.92
	Public Safety	Rubio Siptrunk Telephone Service - Pd	239.92
	Public Works	Rubio Primo Brands Water Delivery Svcs - Pw Bldg	16.96
	Community Development	Rubio Primo Brands Water Delivery Svcs - Pw Bldg	1.13
202604-9437	Genl Govt/Facilities	Steele-Hoots TLO Transunion Background Investigations - Pd Tax	(0.20)
	Public Safety	Steele-Hoots Wash Kings Ridgefield Car Wash - Officer Marvitz	20.00
		Steele-Hoots TLO Transunion Background Investigations - Pd	109.00
202604-3244	Public Safety	Doriot Mr. Maple Donuts Donuts - Final Leadership Class	44.70
		Doriot El Rancho Viejo Lunch Meeting - Leadership Class Meeting	62.24
		Doriot Rosauers Snacks - Leadership Class	9.77
		Doriot Rosauers Beverages/Snacks - Leadership Class	34.76
202604-8737	Genl Govt/Facilities	Coleman Cleverwaiver Waiver Platform Software - Dragon Boats	29.99
202604-6868	Genl Govt/Facilities	Mulderig Papa Petes Pizza Celebration Pioneer Widening - Pw Bldg	17.85
	Public Works	Mulderig Papa Petes Pizza Celebration Pioneer Widening - Pw Bldg	329.15
		Mulderig The Home Depot Rygrass Sod - Storm Infiltration Model	10.87
	Community Development	Mulderig Papa Petes Pizza Celebration Pioneer Widening - Pw Bldg	21.87
202604-0187	Genl Govt/Facilities	Melroy APW Distributing Pressure Washer Repair - Pw O&M	94.72
	Public Works	Melroy APW Distributing Pressure Washer Repair - Pw O&M	456.62
		Melroy LS Prime Pump & Supplies Paint Pump Repair - Streets	688.71
202604-4430	Legal	Parker Currency Conversion Fee Parking International Service Fee	0.66
		Parker Impark WSAMA Municipal Attorneys Conference Hotel Parking	65.94
		Parker Fairmont Waterfront WSAMA Attorneys Conference Hotel Stay	670.55
		Parker Currency Conversion Fee Hotel International Service Fee	6.71
202604-2164	Genl Govt/Facilities	Giles Costco Whse Food/Drinks - Spring Clean Up	95.33
		Giles My Playcenter 2026 Big Paddle Inflatable Game Rentals Tax	(2.89)
		Giles Amazon Mktp Ink Stamps - April 1Sat	10.87

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WELLS FARGO - EPAY	1681	202604-2164	Genl Govt/Facilities	Giles My Playcenter 2026 Big Paddle Inflatable Game Rentals	819.48
				Giles Starbucks Store Coffee - Spring Clean Up	43.60
				Giles Amazon Mktpl Name Tag Lanyards - April 1Sat	16.31
				Giles Costco Whse Kerplunk Game - Events	98.09
		202604-6939	Community Development	Lust The Columbian Monthly Newspaper Subscription - Cdd	13.00
WELLS FARGO - EPAY Total					26,110.42
WEX BANK - EPAY	3552	112402705	Genl Govt/Facilities	PW Fuel	418.49
			Public Safety	PD Fuel	4,485.98
			Public Works	PW Fuel	6,659.42
			Community Development	PW Fuel	1,590.16
				CDD Fuel	733.78
WEX BANK - EPAY Total					13,887.83
WOODLAND SAW AND CYCLE INC.	2223	4752	Public Works	Weed Eaters Repair & Supplies - Parts	207.09
		4765	Public Works	Edger & Misc Tools Repair Parts - Parks	477.94
		4763	Public Works	Blower Repair - Streets	174.79
WOODLAND SAW AND CYCLE INC. Total					859.82
ZUMAR INDUSTRIES INC.	4250	56695	Public Works	Radar Speed Sign Replacement	5,035.80
ZUMAR INDUSTRIES INC. Total					5,035.80
Grand Total					891,191.30

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 28, 2026

AGENDA ITEM NAME: Approval of Minutes from the May 7, 2026 & May 14, 2026 Meeting

GOVERNING LEGISLATION

N/A

PREVIOUS COUNCIL ACTION TAKEN:

N/A

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s).

BUDGET/FINANCIAL IMPACTS:

N/A

RECOMMENDED ACTION OR MOTION:

Approve the minutes by making the following motion: 1. "I move to approve the consent agenda".

STAFF CONTACT:

ATTACHMENTS:

1. 05-07-2026
2. 05-14-2026



**CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES
MAY 7, 2026**

Regular Meeting - 4:00 PM

I. STUDY SESSION - 4:00 P.M.

Present:

Mayor Matt Cole
Mayor Pro Tem Judy Chipman
Council Member Lee Wells
Council Member Clyde Burkle
Council Member Katie Favela
Council Member Rian Davis
Council Member Meghan Hamilton

1. South 35th Avenue Corridor Extension Project - Miranda Lange, PW Infrastructure Deputy Director

Consultants provided an update on the South 35th Avenue Corridor Extension Project.

II. ADJOURN

4:58PM

Julie Ferriss, City Clerk

Matt Cole, Mayor



**CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES
MAY 14, 2026**

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**

Present:

Mayor Matt Cole
Mayor Pro Tem Judy Chipman
Council Member Lee Wells
Council Member Clyde Burkle
Council Member Katie Favela - departed the meeting at 7:19PM
Council Member Rian Davis
Council Member Meghan Hamilton

- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

Comments received during public testimony can be heard on the City's website under [City Council Meeting Audio Files | Ridgefield, WA \(ridgefieldwa.us\)](#).

III. CONSENT AGENDA

MOTION TO APPROVE AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Burkle
SECONDER:	Mayor Pro Tem Chipman
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman, Council Member Burkle, Council Member Favela, Council Member Davis, Council Member Hamilton

- 1. Approval of Claims And/Or Payroll**

2. **Approval of Minutes from the April 16, 2026, April 23, 2026, April 30, 2026 Meeting**
3. **Approval to Enter into an Interlocal Participation Agreement with BuyBoard National Purchasing Cooperative**
4. **Approval of Award of Contract with MacKay Sposito for 2026 Parks, Recreation, and Opens Spaces (PROS) Plan Update**
5. **Approval of Award of Contract with Aetta Architects for Additional Services Related to the Ridgefield Community and Recreation Center**
6. **Approval of Interlocal Agreement between Clark County and Ridgefield for Prosecution Services**
7. **Approval of the Water On-Call Services Contract**

IV. BUSINESS

1. **Second Reading of Ordinance No. 1480 - 2026 Budget Amendment 2 - Kirk Johnson, Finance Director**

The 2026 budget amendment includes \$26.9 million in new and reappropriated expenditures, \$22.1 million in new revenue recognition, and \$2.5 million in remaining 2024 LTGO Bond funds. The majority of the amendment relates to capital and one-time expenses, with \$74,100 identified as ongoing expenses. The amendment also includes the reappropriation of funding for projects continuing from 2025, including previously recognized grant funding. Major new requests include funding related to the Ridgefield Community and Recreation Center joint project, water infrastructure projects, roadway improvements, and completion of an energy plan for the Public Works Operations Center. The total fund balance impact across all funds is approximately \$4.8 million. City Council discussed the budget amendment and Main Street Tax Credit Incentive Program.

MOTION: COUNCIL MEMBER DAVIS MOVED TO ADOPT ORDINANCE NO. 1480 AS PRESENTED.

SECOND: COUNCIL MEMBER WELLS.

COUNCIL MEMBER HAMILTON MOVED TO AMEND THE MOTION TO INCLUDE \$70,000 ALLOCATION TO RIDGEFIELD MAIN STREET TCIP PROGRAM CONTINGENT ON THE CREDITS BEING AVAILABLE AT THE STATE LEVEL.

SECOND: MAYOR PRO TEM CHIPMAN.

MOTION PASSED (MAYOR COLE - ABSTAIN)

MOTION TO ADOPT ORDINANCE NO. 1480 AS AMENDED.

RESULT:	(5-0)
AYES:	Council Member Wells, Mayor Pro Tem Chipman, Council Member Burkle, Council Member Davis, Council Member Hamilton
NAYS:	None
ABSTAIN:	Mayor Matt Cole

2. **Motion - Contract Award for the Construction of the Ridgefield Community and Recreation**

Center - Miranda Lange, PW Infrastructure Deputy Director

Approval was considered for the construction contract with Tapani Underground for the Ridgefield Community and Recreation Center project in the amount of \$31,619,810, with an additional \$1 million project contingency. The contract includes construction of the facility in accordance with approved plans and specifications, including all labor, materials, equipment, and project coordination necessary to complete the work.

MOTION: MOVED TO APPROVE AWARDING THE CONTRACT FOR THE CONSTRUCTION OF THE RIDGEFIELD COMMUNITY AND RECREATION CENTER PROJECT TO TAPANI UNDERGROUND IN THE AMOUNT OF \$31,619,810, PLUS AN ADDITIONAL \$1,000,000 IN CONTINGENCY.

RESULT:	(UNANIMOUS)
MOVER:	Mayor Pro Tem Chipman
SECONDER:	Council Member Burkle
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman, Council Member Burkle, Council Member Davis, Council Member Hamilton

3. Motion - Approval of Sanderling Park Phase 4 Final Plat - Claire Lust, Community Development Director

The Hearing Examiner previously approved the Kennedy Farm East preliminary planned unit development plat, now known as Sanderling Park, for 435 residential lots on approximately 89.65 acres. The development complies with the Kennedy Development Agreement density requirements, and the agreement was amended in 2025 to address public park and trail improvements. The current proposal would subdivide Phase 4, consisting of approximately 22.35 acres, into 77 single-family residential lots consistent with previously approved lot sizes and density standards.

MOTION: MOVED TO APPROVE SANDERLING PARK PHASE 4 FINAL PLAT AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Hamilton
SECONDER:	Council Member Wells
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman, Council Member Burkle, Council Member Davis, Council Member Hamilton

V. PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No.1481 - Nye PUD Development Agreement - Claire Lust, Community Development Director

The Nye Planned Unit Development received preliminary plat approval in February 2024 for 62 single-family attached townhome lots, open space, and related infrastructure improvements. Prior to final plat approval and construction, the applicant requested approval to utilize side-entry townhome designs with two-car garages. A draft development agreement was also presented addressing the City's proposed acquisition of approximately 10.4 acres between the Nye PUD and Boyse Park for a future public park and connector trail, with associated improvements eligible for PIF credit.

Public Hearing Opened by Mayor Cole: 8:32PM

Comments received during the public hearing can be heard on the City's website under [City Council Meeting Audio Files | Ridgefield, WA \(ridgefieldwa.us\)](#).

Public Hearing Closed by Mayor Cole: 8:36PM

The first reading of the Ordinance was conducted.

VI. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

Comments received during public testimony can be heard on the City's website under [City Council Meeting Audio Files | Ridgefield, WA \(ridgefieldwa.us\)](#).

VII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. Council

Council Member Wells attended seven meetings and reminded the community that the Ridgefield Junction Neighborhood Association meeting is scheduled for Monday, May 18.

Council Member Burkle attended the City Council Retreat.

Council Member Hamilton attended the City Council Retreat and the First Saturday event.

Council Member Davis attended Council Chat with Councilor Favela, the ribbon cutting for the Community Nature Center at the Ridgefield National Wildlife Refuge, a C-TRAN Board meeting, and provided information on how to sponsor a flag through American Legion Post 44.

Mayor Pro Tem Chipman attended the City Council Retreat, an Art Association Board meeting, and a Clark Regional Wastewater District meeting.

2. Mayor

Participated in a podcast interview, addressed the public and expressed appreciation for attendance and participation regarding the Waterfront Project, reminded the public of the scheduled Council Chat on Saturday at 2PM., and recognized National Police Week.

3. City Manager

City Manager Steve Stuart noted that City staff will provide additional information regarding what the City can and cannot do related to the Waterfront Project, and that the information will be available on the City's social media platforms and website.

Police Chief Cathy Doriot provided an update on the speed enforcement emphasis and noted that Detective King will receive the "Learn Here Hero" award from RSD on May 19.

VIII. ADJOURN

9:07PM

Julie Ferriss, City Clerk

Matt Cole, Mayor

Strategic Initiative SELF-Assessment (Rating: 1 = Poor; 5 = Excellent)

ID	Initiative	Completed in a Timely Manner	Completed Effectively
1)	Partnerships		
a.	Clark County Comprehensive Plan Completion		
b.	Waterfront: Work with master developer and Port on park plan and establishing phase 1 expectations		
2)	Projects		
a.	Complete TIFA mitigation with CCFR with purchase of property for west side fire station		
b.	Funding, design, and construction underway for water improvement projects including Kennedy Wells and East Side Reservoir		
c.	Downtown subarea plan underway		
d.	Community and Recreation Center construction plans finalized, project partnership agreements finalized, capital campaign underway, construction underway		
e.	Youth Commission formed, working on project, and presentation finalized for City Council		
f.	For downtown splash pad, begin any necessary legal action, operational		
3)	Organizational Management		
a.	Complete at least one LEAN Process Improvement		
b.	Succession planning for retiring department directors		
4)	Communication		
a.	Help Council develop and implement WAVE initiative, transitioning into sustained communication effort		
5)	City Manager Professional Development		
a.	Find and attend at least one training on CM best management practices for police services		
a.	Represent the City/Council at 1 or more local/regional/state hearing/conference/panel to share Ridgefield's story		

Strategic Initiative Assessment Comments

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 28, 2026

AGENDA ITEM NAME: Approval of Resolution No. 677 - N 1st Circle Right-of-Way Vacation

GOVERNING LEGISLATION

RCW 35.79 Streets - Vacation

PREVIOUS COUNCIL ACTION TAKEN:

None.

SUMMARY/BACKGROUND:

The City of Ridgefield owns right-of-way (ROW) along N 1st Circle that was formerly the site of the State Route 501 overpass and interchange with Interstate 5 before the full reconstruction of the interchange was completed in 2009. Due to its former function as a freeway interchange, the full ROW width far exceeds that of N 1st Circle (now a dead-end local street) and its sidewalk, curb, and gutter.

On November 7, 2025, the City held a pre-application conference ("pre-app") for a veterinary clinic (North County Animal Hospital) located at 6325 N 1st Circle. Among the topics discussed during the pre-app was that of the extended ROW separating the veterinary clinic's property line from the back of the sidewalk. In order to obtain this area and incorporate it into the developable portion of the site, the property owner (Sam Kopman, Kopman Properties LLC, via representative) has requested initiation of the ROW vacation process.

The purpose of this meeting is for Council to review the request and, if desired, take action on a resolution permitting the ROW vacation process to proceed. Subsequently, staff would set and advertise a date for a public hearing and first ordinance reading, which is required by state statute to occur between twenty and sixty days after passage of the resolution.

Staff would also work with the property owner and their representative to determine the value of the vacated area. The subject area is 7,307 square feet. Based on a recent precedent ROW valuation of \$5.83/SF, the value of the vacated area would be \$42,599.81. A standard procedure for ROW vacations is to charge the adjacent property owner fifty percent of the assessed value, which based on this initial estimate would be \$21,299.91.

BUDGET/FINANCIAL IMPACTS:

None.

RECOMMENDED ACTION OR MOTION:

To adopt the resolution and authorize staff to set and notice a public hearing date:

"I move to adopt Ordinance No. 677 as presented."

STAFF CONTACT: Claire Lust, Community Development Director

ATTACHMENTS:

1. 6325 N 1st Cir Aerial
2. 1. Existing Conditions Survey
3. 2. ROW Vacation Survey
4. 3. ROW Vacation Legal Description

RESOLUTION NO. 677

A RESOLUTION OF THE CITY OF RIDGEFIELD, WASHINGTON INITIATING THE PROCESS TO VACATE A PORTION OF N 1ST CIRCLE TO THE ABUTTING PROPERTY OWNER AND SETTING A DATE FOR A PUBLIC HEARING

WHEREAS, the City of Ridgefield owns right-of-way along N 1st Circle that was formerly the site of the State Route 501 overpass and interchange with Interstate 5 before the full reconstruction of the interchange was completed in 2009; and

WHEREAS, the Pioneer Street/ I-5 interchange construction project established a new alignment for the interchange overpass; and,

WHEREAS, pursuant to completion of the I-5 Interchange project the Washington State Department of Transportation in 2009 turned back the right-of-way of the former alignment, now known as N 1st Circle, to the City of Ridgefield; and

WHEREAS, pursuant to RCW 35.79, the City Council may initiate by Resolution a procedure to vacate right of way; and

WHEREAS, a request to vacate excess right-of-way along N 1st Circle has been received from the abutting property owner at 6325 N 1st Circle.

NOW THEREFORE, be it resolved by the City Council of the City of Ridgefield, Washington, as follows:

Section 1. Public Interest. The City Council hereby finds that it is in the public interest to initiate this procedure to vacate a portion of the N 1st Circle right-of-way.

Section 2. Street Vacation Initiated. Pursuant to the right-of-way vacation request, the City hereby initiates the procedures set forth in RCW 35.79 to vacate a portion of the N 1st Circle right-of-way shown in Exhibits 1-3.

Section 3. Public Hearing. The City Clerk is directed to set a public hearing on this petition for vacation of a portion of the N 1st Circle right-of-way. Pursuant to RCW 35.79.010 the time of the public hearing shall not be more than sixty days nor less than twenty days after the date of the passage of this Resolution. Furthermore, the City Clerk shall publish an official notice of the public hearing date pursuant to the requirements in RCW 35.79.020.

Section 4. Effective Date. This Resolution shall be in full force and effect immediately upon adoption.

ADOPTED AT A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 28h DAY OF MAY, 2026.

CITY OF RIDGEFIELD

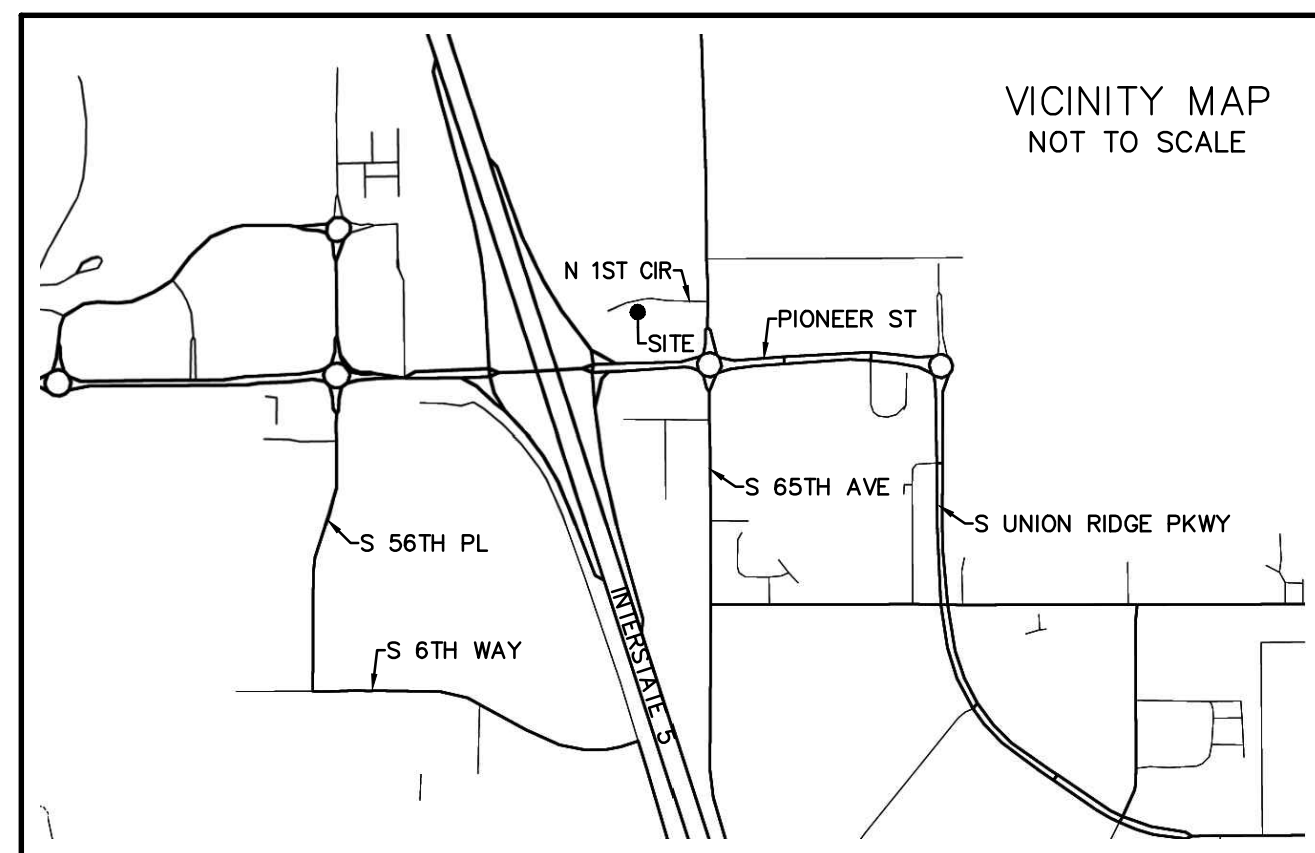
Matt Cole

Mayor

Attest:

Julie Ferriss
City Clerk





EXISTING CONDITIONS SURVEY

A PORTION OF
THE SE 1/4, OF THE NE 1/4,
OF SECTION 21,
T. 4 N., R. 1 E., W. M.,
CITY OF RIDGEFIELD,
CLARK COUNTY, WASHINGTON

JOB NO.: 15-291
DATA COLLECTED: 08-03-15
DRAWING DATE: 02-25-26
SHEET 1 OF 1

HORIZONTAL DATUM:
NAD_83/91, WASHINGTON STATE PLANE COORDINATE SYSTEM,
SOUTH ZONE, US-FEET

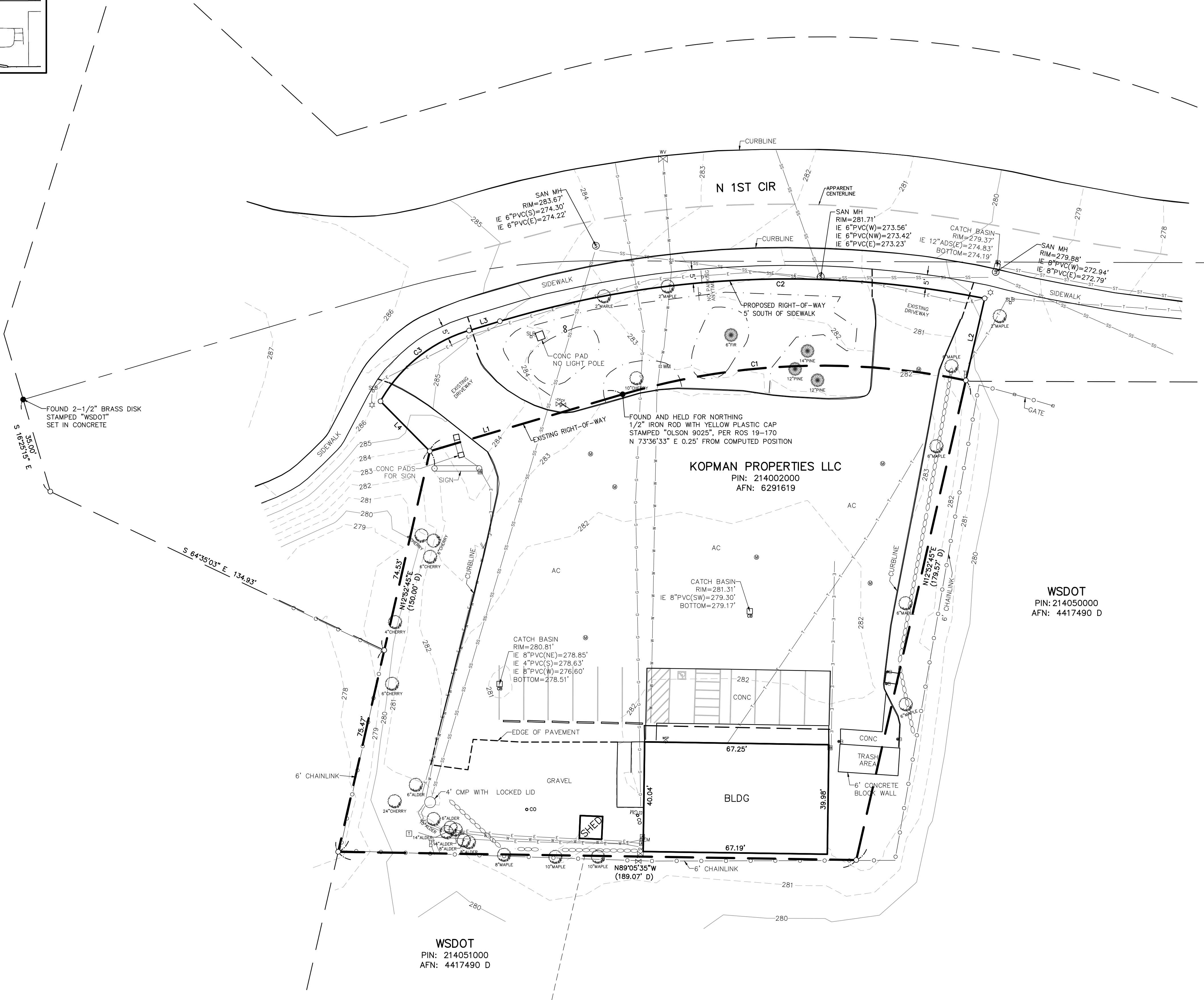
VERTICAL DATUM:
NGVD29-47 BASED ON WSDOT GP06005-32 (PID: 863) AND SUBTRACTING 3.45 FEET.

BENCH MARK:
WSDOT GP06005-32 (PID: 863)
ELEVATION = 279.186', NAVD_88 (WSDOT DATUM)

NOTE:
A UTILITY LOCATE WAS CALLED FOR ON 07/22/15 UNDER TICKET NUMBER 15214154. AN ON-SITE PRIVATE LOCATE WAS PERFORMED ON 07/24/15 BY MOUNTAIN VIEW LOCATING INC. THE UNDERGROUND UTILITIES AS SHOWN HEREON ARE AS MARKED AT THE TIME OF THIS SURVEY. UNDERGROUND UTILITY LOCATIONS SHOWN ARE APPROXIMATE ONLY. UNDERGROUND CONNECTIONS ARE SHOWN AS STRAIGHT LINES BETWEEN SURFACE LOCATIONS BUT MAY CONTAIN BENDS OR CURVES NOT SHOWN. SOME UNDERGROUND LOCATIONS HEREON MAY HAVE BEEN TAKEN FROM PUBLIC RECORDS. M.G.S. ASSUMES NO LIABILITY FOR THE ACCURACY OF PUBLIC RECORDS.

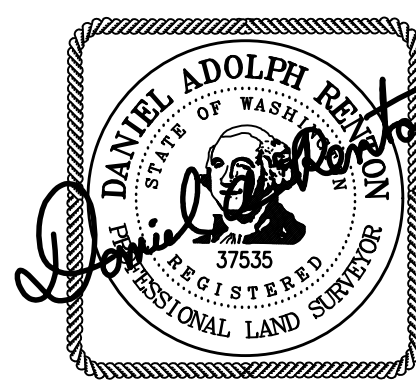
LINE	BEARING	DISTANCE
L1	N 73°34'45" E	73.15'
L2	N 12°52'45" E	30.69'
L3	S 73°16'58" W	11.73'
L4	S 44°38'55" E	25.57'

CURVE	RADIUS	DELTA	ARC DIST.	CHORD BEARING	CHORD DIST.
C1	258.33'	28°08'01"	126.85'	N 87°38'56" E	125.58'
C2	365.50'	28°02'09"	178.85'	S 87°18'02" W	177.07'
C3	55.50'	43°47'57"	42.43'	S 51°22'59" W	41.40'



LEGEND:

- INDICATES WATER VALVE
- INDICATES CONTROL VALVE
- INDICATES WATER STAND PIPE
- INDICATES TELEPHONE PEDESTAL
- INDICATES CATCH BASIN
- INDICATES SANITARY SEWER MANHOLE
- INDICATES SANITARY CLEANOUT
- INDICATES STREET LIGHTING BOX
- INDICATES LIGHT POLE
- INDICATES JUNCTION BOX
- INDICATES ELECTRIC METER
- INDICATES TRANSFORMER
- INDICATES GAS METER
- INDICATES SIGN
- INDICATES BOLLARD
- INDICATES MONITOR WELL
- INDICATES SHRUB
- INDICATES EVERGREEN TREE WITH TRUNK DIAMETER AND TYPE
- INDICATES DECIDUOUS TREE WITH TRUNK DIAMETER AND TYPE
- INDICATES PARCEL IDENTIFICATION NUMBER
- INDICATES AUDITORS FILE NUMBER
- INDICATES RECORD OF SURVEY
- INDICATES WASHINGTON DEPARTMENT OF TRANSPORTATION
- (D) INDICATES DEED DISTANCE PER AFN: 5070550
- INDICATES MONUMENT FOUND AS NOTED
- INDICATES CALCULATED POSITION
- INDICATES BOUNDARY
- - - - - INDICATES PROPOSED RIGHT-OF-WAY LINE
- - - - - INDICATES EDGE OF ASPHALT
- - - - - INDICATES EDGE OF CONCRETE
- - - - - INDICATES EDGE OF GRAVEL
- - - - - INDICATES 5 FOOT INTERVAL CONTOUR
- - - - - INDICATES 1 FOOT INTERVAL CONTOUR
- - - - - INDICATES CHAINLINK FENCE LINE
- - - - - INDICATES ELECTRIC LOCATE
- - - - - INDICATES GAS LOCATE
- - - - - INDICATES TELEPHONE LOCATE
- - - - - INDICATES WATER LOCATE



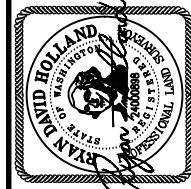
SCALE 1 INCH = 20 FEET

MINISTER-GLAESER SURVEYING INC.
2200 E. EVERGREEN BLVD.
VANCOUVER, WA 98661
(360) 694-3313

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 73°34'45" E	73.15'
L2	N 12°52'45" E	30.69'
L3	S 73°16'58" W	11.73'
L4	S 44°38'55" E	25.57'

CURVE TABLE					
CURVE	RADIUS	DELTA	ARC DIST.	CHORD BEARING	CHORD DIST.
C1	258.33'	28°08'01"	126.85'	N 87°38'56" E	125.58'
C2	365.50'	28°02'09"	178.85'	S 87°18'02" W	177.07'
C3	55.50'	43°47'57"	42.43'	S 51°22'59" W	41.40'

SCALE: 1"=50'
 JOB NO. 26-056
 DATE: 2/25/2026
 DWG FILE: 26056L1
 DRAWN BY: RDH
 SHEET: 1 OF 1



" " " " " "

EXHIBIT

RIGHT-OF-WAY VACATION

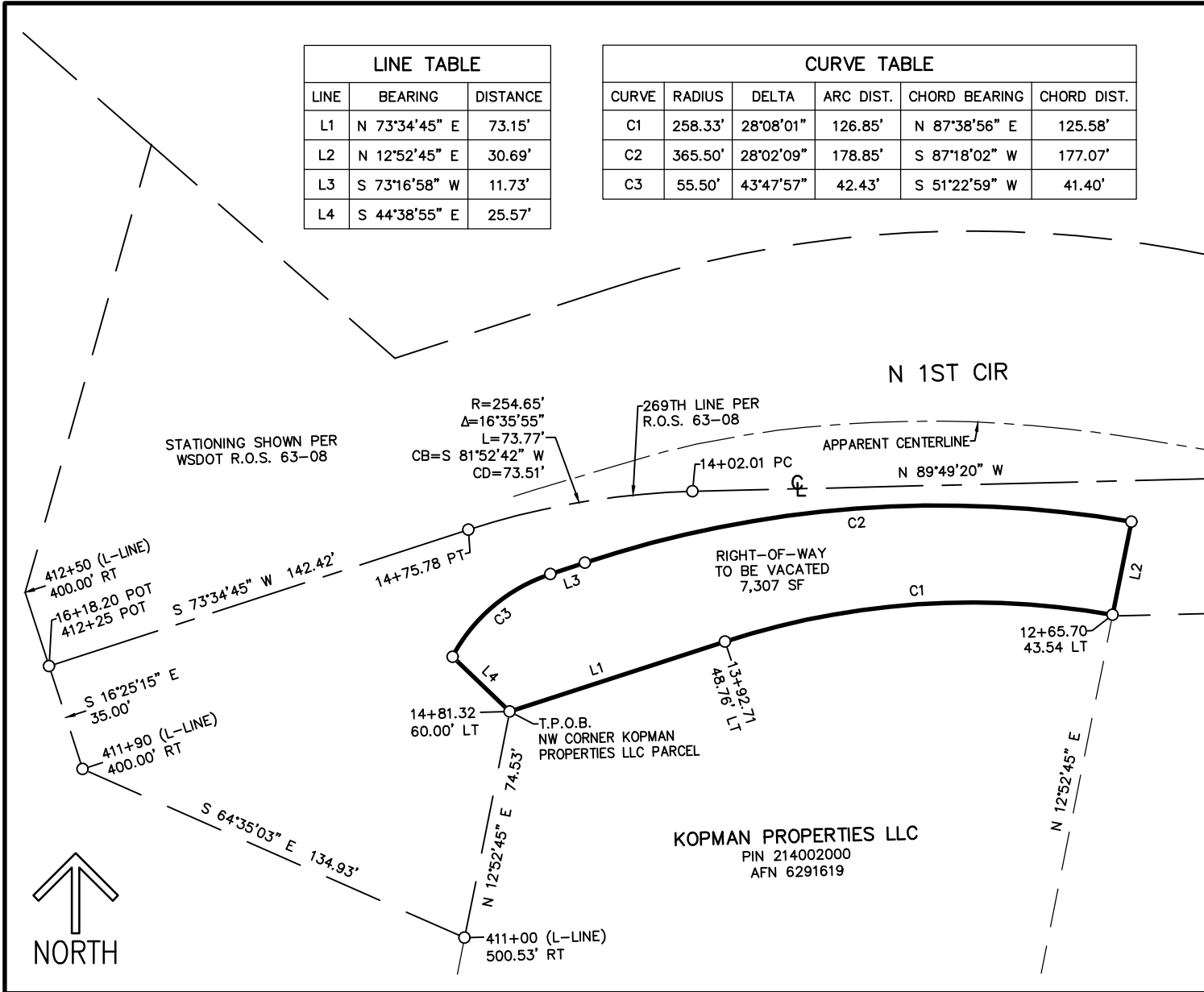


NORTH

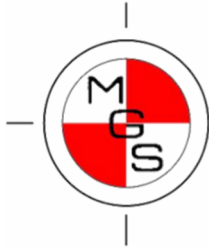


NORTH

MINISTER-GLAESER
 SURVEYING, INC.
 2200 E. EVERGREEN BLVD.
 VANCOUVER, WA 98661
 (360) 694-3313



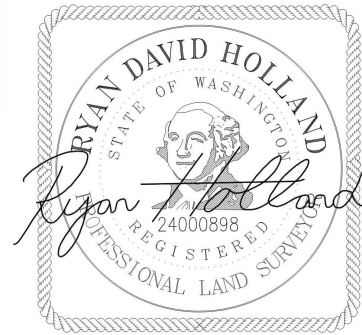
KOPMAN PROPERTIES LLC
 PIN 214002000
 AFN 6291619



**MINISTER-GLAESER
SURVEYING INC.**

2200 E. Evergreen Blvd., Vancouver, Washington 98661
(360) 694-3313

2/25/2026



FEBRUARY 25, 2026

EXHIBIT “ “

RIGHT-OF-WAY VACATION

A strip of land located in the Southeast quarter of the Northeast quarter of Section 21, Township 4 North, Range 1 East, Willamette Meridian, City of Ridgefield, Clark County, Washington, more particularly described as follows:

COMMENCING at a point on the East line of W.S.D.O.T. Right-of-Way of Interstate 5 at Station 411+00 (L-Line), 500.53 feet Right, as shown on Record of Survey, Book 63, Page 08, records of Clark County, said point being on the West line of the Kopman Properties LLC parcel as described under Statutory Warranty Deed Auditor's File Number 6291619, recorded December 9, 2025, records of Clark County;

Thence North 12°52'45" East, along said West line of the Kopman Properties LLC parcel, 74.53 feet to a point at Station 14+81.32 (269th Line), 60.00 feet Left as shown on said Record of Survey, also said point being the Northwest corner thereof and the **TRUE POINT OF BEGINNING:**

Thence North 73°34'45" East, along the South Right-of-Way line of N 1st Circle (Previously known as NW 269th Street), 73.15 feet;

Thence continuing along said South Right-of-Way line and along the arc of a tangent 258.33 foot radius curve turning to the right, for an arc distance of 126.85 feet, through a central angle of 28°08'01", the long chord of which bears North 87°38'56" East, for a chord distance of 125.58 feet;

Thence leaving said South Right-of-Way line North 12°52'45" East, 30.69 feet;

Thence along the arc of a non-tangent 365.50 foot radius curve turning to the left, for an arc distance of 178.85 feet, through a central angle of 28°02'09", the long chord of which bears South 87°18'02" West, for a chord distance of 177.07 feet;

Thence South 73°16'58" West, 11.73 feet;

Thence along the arc of a tangent 55.50 foot radius curve turning to the left, for an arc distance of 42.43 feet, through a central angle of 43°47'57", the long chord of which bears South 51°22'59" West, for a chord distance of 41.40 feet;

Thence South 44°38'55" East, 25.57 feet to said Station 14+81.32 and the **TRUE POINT OF BEGINNING.**

CONTAINING 7,307 square feet of land, more or less.

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 28, 2026

AGENDA ITEM NAME: Approval of Contract for the Design of the Union Ridge Parkway Rehabilitation Project

GOVERNING LEGISLATION

Revised Code of Washington Title 35 – Cities and Towns, Title 35A Optional Municipal Code, RCW Title 39 Public Contracts and Indebtedness, and City Financial Policy #04: Procurement of Goods and Services

PREVIOUS COUNCIL ACTION TAKEN:

On July 22, 2021 the City Council passed Resolution No. 596, providing for a ballot proposition in the November 2021 General Election to authorize a sales and use tax of 0.2% on taxable retail sales for the purpose of financing pavement preservation and maintenance. This increased the retail sales tax from 8.4% to 8.6% (currently 9.0%). The proposition passed in December 2021.

SUMMARY/BACKGROUND:

The project will design the improvements along S Union Ridge Parkway between S 5th Street and NE 10th Avenue. The improvements will include roadway repairs and resurfacing on approximately 0.88 miles of roadway. The work will consist of evaluation of the asphalt surface as well as the subgrade to determine where full-depth repairs are needed. Roadway design shall meet current roadway standards and specifications. Scope of work may include but is not limited to: HMA (hot mix asphalt) design, asphalt grinding, FDR (Full Depth Repair) areas and striping. The requested contract amount is \$242,315.50.

Apex’s Scope of Work includes:

- ContractAdministration
- Design Coordination Meetings
- Management, Coordination, and Direction
- Grant Support
- Geotechnical Engineering
- Surveying
- Design Engineering – Plans, Specifications & Estimate (PS&E)
- Permitting
- Bid & Award Services
- Construction Support Services
- Options for Utility Coordination and Construction Management Services (not currently included in thiscontract)

BUDGET/FINANCIAL IMPACTS:

The funding for this project has been acquired through our Transportation Benefit District sales tax. The total funds available for preserving and maintaining our current Pavement Condition Index (PCI) for 2026 is \$1,159,530.00. This project will utilize \$242,315.50 for that budget.

RECOMMENDED ACTION OR MOTION:

Council action is requested on this item.

A suggested motion is: "I move to approve awarding the contract for the preliminary engineering services for the Union Ridge Parkway Rehabilitation project to Apex for the amount of \$242,315.50.

STAFF CONTACT: Miranda Lange, PW Infrastructure Deputy Director

ATTACHMENTS:

1. Union_Ridge_Parkway-Scope&Fee-Final
2. RequestForCouncilActionPE_URP-FINAL



Exhibit A

Ridgefield – Union Ridge Parkway Rehabilitation

Client: City of Ridgefield

I. Project Description and Background

Apex and its Consultant team have been selected by the City of Ridgefield (City) to perform geotechnical, pavement restoration, environmental permitting, public involvement, and other related professional services for the Union Ridge Parkway Rehabilitation Project. Professional services will include evaluation of existing pavement, evaluation of corrective measures, civil engineering, environmental process and permits. This project is locally funded. Corrective measures will be limited to work within the existing roadway prism. The project Team also consist of Terracon for Geotechnical engineering.

II. Project Assumptions

- Apex Companies, LLC, by and through its wholly owned subsidiary PBS Engineering and Environmental LLC (Apex), will prepare submittal items listed in this Scope of Work.
- A traffic analysis is not anticipated with this scope of work.
- This project is funded with local funds only, an amendment will be needed if Federal funds are added to the project.
- The project will be designed to the 2019 SWMMWW, an amendment may be needed if this changes
- Utility Notifications to be provided by the City, no other utility coordination is anticipated.
- This phase of work is anticipated to occur for up to 6 months.
- Stormwater design and documentation is not necessary for this project
- Four ADA ramps will be evaluated for compliance with PROWAG
- Project will be exempt from all permitting (Local, state, and Federal) except for a Construction Stormwater General permit.
- Utility Coordination not anticipated to be necessary for this project
- The project limits are shown below:



III. Duties and Responsibilities of Apex

Task 1: Project Administration

Apex will oversee project tasks and coordinate with agency representatives to manage the scope, schedule, and budget for the preliminary engineering phase. This item includes the coordination and meetings necessary to successfully complete all phases of the project. The scope of work is based on a 6-month design process.

Subtask 1.1: Contract Administration, Invoicing, and Progress Reports

- *Prepare and submit monthly invoices.* Each invoice will include the date period covered by the invoice, number of hours worked during the billing period with billing rates shown, expenses and associated markups, total cost for labor and expenses for the billing period, subconsultants fees including markups for the billing period, and a total amount summarizing labor, expenses, and subconsultant fees.
- *Prepare a Contract Summary Report.* The report will list the amount billed on the current invoice, total amount billed to date, and total amount remaining under contract tracked to the project task level.

Deliverables

- Monthly invoices and Contract Summary Reports
- Project documentation

Subtask 1.2: Meetings

Apex assumes that there will be various meetings requiring Apex to prepare information, participate, and document outcomes. Subconsultant team members shall attend meetings related to their specific tasks as requested by Apex. The anticipated meetings are as follows:

- 1 Kick-off Meeting and Site Visit (2 Apex Staff, 1 Terracon Staff)
- 1 design layout site visit (2 Apex Staff, 1 Terracon Staff)
- 2 Submittal Review Meetings (2 Apex Staff, 1 Terracon Staff)
- 4 City coordination meetings (2 Apex Staff, 1 Terracon Staff)
- 1 Pre-Construction Conference (2 Apex Staff, 1 Terracon Staff)

Deliverables

- Meeting agenda and notes

Subtask 1.3: Management, Coordination, and Direction

- The consultant will provide management, coordination, and direction to the project team in order to complete the project on time and within budget.

The consultant shall coordinate consultant tasks and activities with the City. This will include using Bi-weekly meetings to plan and coordinate upcoming activities.

Subtask 1.4: Grant Support

The consultant will aid the City in pursuing grant funding and legislative funding sources for construction. The types of materials needed for each request will be coordinated with the City in advance of starting development. Because the potential funding sources are unknown at this time, the budget developed for this task is based on an assumed level of effort of approximately 40 hours for Apex design engineering staff. If additional support is needed by the City, an additional fee may need to be authorized at a later date.

Task 2: Geotechnical Engineering (Terracon):

Subtask 2.1: Geotechnical Engineering

Roadway Mapping

The existing roadway surface condition will be evaluated and mapped (documented) by a member of the Terracon engineering staff to document the type and extent of pavement distress and help quantify the areas for rehabilitation. This will include coring of the existing pavement during our field explorations to assess pavement thickness to evaluate if the roadway can be repaired through a grind and inlay or overlay of the existing asphalt. Three distinctions will be made from the mapping of the current pavement condition: (1) areas that can be grinded and inlaid/overlay will be identified, (2) areas that Apex prefers to be reconstructed but [based on budget restrictions] may be grinded and inlaid/overlay, and (3) areas the Apex recommended be fully reconstructed.

Falling Weight Deflectometer Testing

Falling Weight Deflectometer (FWD) testing will be conducted in all travel lanes at 100-foot intervals, with successive test points offset by 50 feet between lanes to provide staggered coverage. The resulting deflection data will be used to back calculate pavement layer moduli, evaluate structural capacity, and support development of rehabilitation and strengthening recommendations for existing traffic loading conditions or future increase in traffic loading.

Subsurface Exploration

Review of Existing pavement explorations, and additional subsurface conditions at the site will be explored by completing up to 10 to 12 pavement cores with borings within Union Ridge Parkway between S 5th Street and NE 10th Avenue (approximately 4,600 linear feet). The explorations will be scheduled to avoid peak traffic times during daytime hours. Borings will include coring the existing pavement and penetrating the aggregate base course to measure the existing pavement and aggregate base course thickness prior to drilling and sampling the subgrade. The borings will be advanced to about 5 feet below the existing ground surface (bgs) or practical refusal of the drilling equipment, whichever occurs first. In situ, standard penetration tests (STP) will be performed below base course and at approximately 2.5-foot intervals. The borings will be logged, observed groundwater levels noted, and representative soil samples collected by a member of the Terracon geotechnical engineering staff. We will have a vacuum truck onsite for borings that are located in areas of known utility conflicts to safely expose and manage subsurface conditions while minimizing the risk of damaging existing infrastructure. Prior to commencement of drilling activities, Terracon will submit a public utility locate request through the Washington Utility Notification Center. In addition, a qualified private utility locating service will be retained to supplement the public locate and identify potential subsurface utilities within the proposed exploration area.

Traffic Loading Study

A qualified traffic data collection subcontractor will conduct FHWA vehicle classification counts at up to five representative locations along the project corridor to characterize traffic loading conditions over three consecutive 24-hour periods using pneumatic tube automatic traffic recorders (ATRs). The City of Ridgefield will provide an annual growth rate.

Soils Testing

Samples will be returned to our laboratory and classified by the Unified Soil Classification System (ASTM D2487) and/or the Visual-Manual Procedure (ASTM D2488). Laboratory tests may include natural moisture contents, Atterberg Limits, and grain-size analyses, as appropriate.

Terracon will also develop up to two soil-cement mix designs on composite samples obtained from subsurface explorations in general accordance with PCA procedures to support FDR design alternative. Mix design testing will include preparation and curing of soil-cement specimens at selected cement contents. Unconfined Compressive Strength (UCS) testing will be conducted at 7 days to determine the design cement content. Freeze-thaw durability testing is not included in this scope.

Geotechnical Engineering Analyses

The data collected during the subsurface exploration and testing will be analyzed to evaluate the proposed pavement repair alternatives. Terracon will also meet with asphalt suppliers to discuss the feasibility of using alternative asphalt binders such as highly modified asphalt (HiMod/HiMA). Terracon will meet with the City and project team at the project site to discuss design alternatives.

Deliverable

A letter report will be prepared containing the results of our work, including the following information:

- Field exploration logs and site plan showing approximate exploration locations
- Laboratory test results
- Evaluate thickness and condition of existing pavement sections and discuss the feasibility of grind and inlay/overlay, removal and replacement of the AC (keep existing base course), full depth reconstruction (new AC and base course), full-depth reclamation (FDR), partial depth reconstruction, perpetual pavement, and/or other remediations. Provide recommendations for the preferred alternative based on considerations for each design option, anticipated services life, and material recommendations such as asphalt fibers, alternative asphalt binder or mix designs.

Task 3: Surveying

Subtask 3.1: Surveying

Apex will perform a UAS flight and take an aerial photo and capture surface elevations to use as background for the plan sheets. This service includes post flight processing of photos and validation of horizontal and vertical values through independent survey methods (typically a robotic total station and/or GPS (RTK) will be used for this process).

One-Call locates will be requested along the entirety of the project corridor and the UAS flight will be timed to capture all the locate paint markings once Apex has word that all utilities have marked their respective areas.

A smart level will be used to evaluate the four ADA ramps located within the project (intersection of Union Ridge Parkway and S 10th Street). WSDOT ADA assessment form will be completed for these intersections to determine if they meet PROWAG requirements

Assumptions:

- Drone services are contingent on FAA authorization
- 1 flight

Deliverables:

- Georeferenced aerial image
- Planimetric and surface data
- Monument documentation (if necessary)
- Completed ADA Assessment forms (4)

Task 4: DESIGN ENGINEERING – PLANS, SPECIFICATIONS & ESTIMATE (PS&E)

The Consultant will advance the roadway design developing preliminary (50%), 100%, and final construction contract documents as part of this task. Apex Team will be responsible to provide design engineering services for the subtasks outlined below:

- Alternative Analysis
- Preliminary (50%) Submittal
- 100% Submittal
- Bid Package Submittal
- QA/QC

Throughout design process the Consultant shall support the City lead public outreach supplying relevant information regarding impacts to the public during construction. The Consultant shall provide up to two roll plot exhibits of the project traffic control plan for the City use in communicating access plan during construction. The Consultant is not scoped to attend public outreach meetings.

Subtask 4.1: Alternative Analysis

Apex shall work with Terracon to evaluate construction staging impacts and will develop preliminary cost estimates to support the pavement management options. These will be performed to support Terracon’s evaluations of alternatives to establish a preferred alternative.

Subtask 4.2: Preliminary (50%) Design

The Consultant shall develop preliminary construction documents to the 50% design stage. Review documents shall consist of drawings, and a preliminary engineer’s opinion of probable construction cost. At this design level, the overall design layout, footprint, and geometrics of the project are established and all decisions required to generate construction details have been made.

Design tasks include the following:

- Develop preliminary roadway sections
- Develop preliminary striping plan sheets
- Develop preliminary construction staging and traffic control plans
- Compute quantities and prepare an engineer’s opinion of probable construction cost
- Meet with City staff after review of the 50% plans

The 50% plans shall include:

- Cover Sheet (1 sheet)
- General Notes and Legend Sheet (1 sheet)
- Typical Sections (2 sheets)
- Miscellaneous Details Sheet (1sheet)
- Construction Staging and Traffic Control Plans (10 sheets)
- Street Plan Sheets (50 Scale double stacked, 3 total)
- Striping Plans (50 Scale double stacked, 3 total)

Assumptions

- Construction will be staged with partial closures utilizing flagging.
- Traffic will be allowed to run on rock or ground asphalt for up to a week.

Deliverable

- 50% Civil Plans (3 copies on 11X17 and a PDF of the plan set)
- 50% Construction Cost Estimate (PDF)

Subtask 4.3: Subtask 4.2: 100% Design (PS&E)

The Consultant will address review comments from the 50% plans and develop construction documents to the 100% design stage. These documents will consist of plans, specifications, a bid item list, and opinion of probable construction cost.

Design tasks include the following:

- Update design plans based on comments from 50% Plans
- Update engineer's opinion of probable construction cost
- Prepare 100% Level Project Specifications including current WSDOT amendments, GSP's and special provisions for unique bid items, materials and construction requirements.
- Submit 100% plan set, specifications, and cost estimate for review
- Meet with City staff after review of the 100% plans.

The 100% plan set shall include the following:

- Cover Sheet (1 sheet)
- General Notes and Legend Sheet (1 sheet)
- Typical Sections (2 sheets)
- Miscellaneous Details Sheet (1sheet)
- Construction Staging and Traffic Control Plans (10 sheets)
- Street Plan Sheets (50 Scale double stacked, 3 total)
- ADA Grading sheets (2 sheets)
- Striping Plans (50 Scale double stacked, 3 total)
- Standard Details Sheets (2 sheets)

Deliverables

- 100% PS&E (3 copies on 11X17 and a pdf of the plan set)
- 100% Contract Documents in Word format
- 100% Construction Cost Estimate in Excel format

Subtask 4.4: Bid Package (PS&E)

The Consultant will address review comments from the 100% plans and develop construction documents to the 100% and Final design stage. These documents will consist of plans, specifications, a bid item list, an opinion of probable construction cost, and an anticipated construction schedule.

Design tasks include the following:

- Address City review comments regarding the plans, specs, and estimate.
- Finalize special provisions as needed for nonstandard items shown on the plans and compile the project specifications.
- Finalize engineer's opinion of probable construction cost

- Prepare and submit Final PS&E Bid Package

Final design phase plan set shall include:

- Cover Sheet (1 sheet)
- General Notes and Legend Sheet (1 sheet)
- Typical Sections (2 sheets)
- Miscellaneous Details Sheet (1sheet)
- Construction Staging and Traffic Control Plans (10 sheets)
- Street Plan Sheets (50 Scale double stacked, 3 total)
- ADA Grading sheets (2 sheets)
- Striping Plans (50 Scale double stacked, 3 total)
- Standard Details Sheets (2 sheets)

Deliverables

- Final PS&E (3 copies on 11X17 and a pdf of the plan set)
- Contract Documents in Word format
- Construction Cost Estimate in Excel format.
- Construction plans signed and stamped 22x34 size

Subtask 4.5: QA/QC and Constructability Review

The Consultant will provide quality assurance/quality control (QA/QC) for all design work in accordance with the Consultant's QA/QC standards. The Consultant will provide senior level design and construction personnel to review plan submittals and provide technical support.

An internal senior engineer with no previous project involvement provides an independent review for technical completion and constructability prior to all major milestones and deliverables.

Deliverables

- None

Task 5: Permitting

Subtask 5.1: . Construction Stormwater General Permit

The consultant will coordinate with Ecology, prepare and submit a Construction Stormwater General Permit application for the City. Consultant staff will prepare the permit application and NOI and the initial SWPPP. City will manage the permit once obtained and later transfer the permit and the hand the SWPPP to the Contractor for them to manage and update through construction.

Deliverables

- Permit Application
- NOI
- SWPPP

Task 6: Utility Coordination

Work not anticipated to be necessary for this project

Task 7: Bid & Award Services

Subtask 7.1: Bid & Award Services

The Consultant during the construction of the Project shall provide limited bidding services. The anticipated bid and award services are described as follows:

Pre Bid Opening Responsibilities

The Consultant shall respond to questions from prospective bidders and City staff before bid opening in reference to the bid package. The consultant shall prepare up to one addendum.

Deliverables

- Electronic responses to bidder inquiries, submittals, and RFIs (assumes 2, 2 hours each)
- Answer pre-bid questions (assumes 2 questions, 2 hours each)
- Prepare addendums (assumes 1 addendum, 8 hours)
- Attend pre-construction conference (assumes 1 staff for 4 hours)

Task 8: Construction Support Services

Subtask 8.1: Construction Support Services

This task is based on providing construction support services on an as-requested basis by the City. Support is limited to 40 hours of support during construction. These 40 hours are assumed to include 16 hours of support by Apex and 24 hours of support by Terracon.

As requested, the consultant team will assist the City in providing design services during construction, including material submittal reviews, responses to Requests for Information (RFI) by the Contractor, and provide supplemental information as needed to maintain the progress of the work. If field adjustments are required, as a result of a change in conditions or a desired change by the City, the consultant team will prepare necessary change order documents and plan revisions for approval by City staff. The consultant team will provide the City with draft change order documents for review, approval, and issuance to the Contractor. Services for this task may include the following:

- Material submittal reviews at the request of the City.
- Assist the City with addressing construction questions and RFIs from the Contractor.
- Assist the City with preparing field directives and change orders and provide these to the City for approval and issuance to the Contractor.
- Prepare design changes associated with change orders (including exhibits) during the construction process.
- Site visits and field recommendations

Task 9: Construction Management Services

Not in contract, to be added in future amendment if desired by the City.

Ridgefield – Union Ridge Parkway Rehabilitation													TOTAL	
5/18/2026													BUDGET	
Task	Task Description	Engineer Staff II	Engineer Staff III	Engineer VI	Engineer VII	Survey VI	Unmanned Aerial Sys operator III	ADMINISTRATIO		PBS LABOR TOTAL	Geotech		SUBCONSULTANT SUB. TOTAL	TOTAL AMOUNT
								Project Administrator III	PBS Expense		Terracon			
MAX HOURLY RATES		\$ 160.00	\$ 175.00	\$ 220.00	\$ 245.00	\$ 190.00	\$ 205.00	\$ 125.00						
TASK 1	PROJECT MANAGEMENT AND CONTRACT ADMINISTRATION	0.00	14.00	24.00	106.00	0.00	0.00	8.00	\$ 200.00	\$ 34,900.00	\$ -	\$ -	\$ 34,900.00	
Subtask 1.1	Contract Administration, Invoicing and Progress Reports				6.00			8.00	\$ -	\$ 2,470.00		\$ -	\$ 2,470.00	
Subtask 1.2	Meetings		6.00	16.00	16.00				\$ 200.00	\$ 8,690.00		\$ -	\$ 8,690.00	
Subtask 1.3	Management, Coordination, and Direction				60.00					\$ 14,700.00		\$ -	\$ 14,700.00	
Subtask 1.4	Grant Support		8.00	8.00	24.00				\$ -	\$ 9,040.00		\$ -	\$ 9,040.00	
TASK 2	Geotechnical Engineering (Terracon):	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ 88,883.30	\$ 88,883.30	\$ 88,883.30	
Subtask 2.1	Geotechnical Engineering								\$ -	\$ -	\$ 88,883.30	\$ 88,883.30	\$ 88,883.30	
TASK 3	Surveying	0.00	0.00	0.00	0.00	8.00	12.00	0.00	\$ -	\$ 3,980.00	\$ -	\$ -	\$ 3,980.00	
Subtask 3.1	Surveying					8.00	12.00		\$ -	\$ 3,980.00		\$ -	\$ 3,980.00	
TASK 4	Task 4: DESIGN ENGINEERING – PLANS, SPECIFICATIONS & ESTIMATE (PS&E)	240.00	160.00	120.00	16.00	0.00	0.00	0.00	\$ -	\$ 96,720.00	\$ -	\$ -	\$ 96,720.00	
Subtask 4.1	Alternative Analysis	20.00	40.00	24.00					\$ -	\$ 15,480.00		\$ -	\$ 15,480.00	
Subtask 4.2	Preliminary (50%) Design	140.00	60.00	40.00					\$ -	\$ 41,700.00		\$ -	\$ 41,700.00	
Subtask 4.3	Bid Package (PS&E)	80.00	60.00	24.00					\$ -	\$ 28,580.00		\$ -	\$ 28,580.00	
Subtask 4.4	QA/QC and Constructability Review			32.00	16.00				\$ -	\$ 10,960.00		\$ -	\$ 10,960.00	
TASK 5	Permitting	12.00	4.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ 2,620.00	\$ -	\$ -	\$ 2,620.00	
Subtask 5.1	Construction Stormwater General Permit	12.00	4.00						\$ -	\$ 2,620.00		\$ -	\$ 2,620.00	
TASK 6	Utility Coordination	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	
	Not in Contract								\$ -	\$ -		\$ -	\$ -	
TASK 7	Bid & Award Phase Services	6.00	6.00	4.00	4.00	0.00	0.00	0.00	\$ -	\$ 3,870.00	\$ -	\$ -	\$ 3,870.00	
Subtask 7.1	Bid & Award Phase Services	6.00	6.00	4.00	4.00				\$ -	\$ 3,870.00		\$ -	\$ 3,870.00	
TASK 8	Construction Support Services	0.00	4.00	8.00	4.00	0.00	0.00	0.00	\$ 200.00	\$ 3,640.00	\$ 7,702.20	\$ 7,702.20	\$ 11,342.20	
Subtask 8.1	Construction Support Services		4.00	8.00	4.00				\$ 200.00	\$ 3,640.00	\$ 7,702.20	\$ 7,702.20	\$ 11,342.20	
TASK 9	Task 9: Construction Management Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	
	Not in Contract								\$ -	\$ -		\$ -	\$ -	
	TOTAL HOURS	258.00	188.00	156.00	130.00	8.00	12.00	8.00						
	TOTAL DOLLARS	\$ 41,280.00	\$ 32,900.00	\$ 34,320.00	\$ 31,850.00	\$ 1,520.00	\$ 2,460.00	\$ 1,000.00	\$ 400.00	\$ 145,730.00	\$ 96,585.50	\$ 96,585.50	\$ 242,315.50	



2026 Hourly Rate Schedule

Our compensation will be determined on the basis of time and expenses in accordance with the following schedule unless a lump sum amount is so indicated in the proposal or services agreement.

PROFESSIONAL TECHNICAL STAFF

ENGINEERING

Engineering Technician	120.00	Engineering Geologist I	165.00
Engineering Technician II	135.00	Engineering Geologist II	190.00
Engineering Staff I	145.00	Landscape/Planning I	120.00
Engineering Staff II	160.00	Landscape/Planning II	130.00
Engineering Staff III	175.00	Landscape/Planning III	140.00
Engineer IV	190.00	Landscape/Planning IV	160.00
Engineer V	195.00	Landscape/Planning V	170.00
Engineer VI	220.00	Landscape/Planning VI	200.00
Engineer VII	245.00	Landscape/Planning VII	220.00
Engineer VIII	260.00	Construction Inspector I	130.00
Structural Project Engineer V	230.00	Construction Inspector II	145.00
Sr. Structural Project Engineer VI	255.00	Construction Inspector III	160.00
Structural Project Manager VII	270.00	Construction Inspector IV	175.00
Sr. Structural Project Manager VIII	285.00	Construction Inspector V	185.00
Principal Engineer	290.00	Construction Manager I	200.00
Design Technician I	130.00	Construction Manager II	210.00
Design Technician II	145.00	Construction Manager III	215.00
Design Technician III	150.00	Construction Manager IV	225.00
Design Technician IV	160.00		

SURVEY

Survey I	110.00	Survey 1-Person Crew	175.00
Survey II	130.00	Survey 2-Person Crew	240.00
Survey III	140.00	Survey 3-Person Crew	295.00
Survey IV	150.00	Unmanned Aerial Sys Operator I	165.00
Survey V	165.00	Unmanned Aerial Sys Operator II	175.00
Survey VI	210.00	Unmanned Aerial Sys Operator III	205.00
Survey VII	215.00		

INDUSTRIAL HYGIENE/SAFETY

Industrial Hygienist/Monitor	107.00	Project Designer/Planner	150.00
Ind. Hygienist/AHERA Inspector I	110.00	Project Manager (IH)	150.00
Ind. Hygienist/AHERA Inspector II	120.00	Sr. Project Manager (IH)	170.00
Certified Industrial Hygienist I	160.00	Safety Consultant I	125.00
Certified Industrial Hygienist II	200.00	Safety Consultant II	145.00
Sr. Industrial Hygienist I	165.00	Sr. Safety Consultant	175.00
Sr. Industrial Hygienist II	185.00	Sr. Certified Safety Professional/IH	205.00
Sr. Industrial Hygienist III	200.00	Principal – Industrial Hygiene	240.00
Trainer/Safety Specialist	155.00		

*Personnel may charge time exceeding eight hours per day and weekends at 125% of the regular hourly rate.
Court and arbitration time may be charged at two times the above rate.*



2026 Hourly Rate Schedule

Our compensation will be determined on the basis of time and expenses in accordance with the following schedule unless a lump sum amount is so indicated in the proposal or services agreement.

PROFESSIONAL TECHNICAL STAFF

ENVIRONMENTAL

Field Technician I.....	95.00	Project Geologist II	150.00
Field Technician II.....	100.00	Sr. Geologist I.....	165.00
Scientist I.....	100.00	Sr. Geologist II	190.00
Field Scientist/Planner.....	105.00	Sr. Geologist III.....	205.00
Staff Scientist/Planner I.....	115.00	Sr. Geologist IV.....	230.00
Staff Scientist/Planner II.....	125.00	Principal Geologist.....	280.00
Project Scientist/Planner I.....	135.00	Project Hydrogeologist I.....	140.00
Project Scientist/Planner II.....	150.00	Project Hydrogeologist II.....	150.00
Project Scientist/Planner III.....	160.00	Sr. Hydrogeologist I.....	165.00
Sr. Scientist/Planner I.....	190.00	Sr. Hydrogeologist II	185.00
Sr. Scientist/Planner II.....	210.00	Sr. Hydrogeologist III.....	200.00
Principal Scientist/Planner.....	280.00	Sr. Hydrogeologist IV.....	235.00
Staff Environmental Regulatory Specialist	125.00	Principal Hydrogeologist.....	280.00
Project Environmental Regulatory Specialist.....	135.00	Project Manager (Env)	140.00
Sr. Environmental Regulatory Specialist	180.00	Sr. Project Manager I.....	160.00
Project Environmental Compliance Monitor.....	135.00	Sr. Project Manager II	170.00
Sr. Environmental Compliance Monitor.....	170.00	Sr. Project Manager III	185.00
Staff Geologist I	115.00	Sr. Project Manager IV.....	210.00
Staff Geologist II.....	125.00	Sr. Project Manager V.....	225.00
Project Geologist I.....	140.00	Sr. Project Manager VI.....	240.00

TECHNICAL SUPPORT STAFF

Administration I.....	100.00	Writer/Editor II.....	145.00
Administration II	105.00	Graphic Artist.....	130.00
Administration III.....	115.00	GIS Analyst I	120.00
Project Administrator I.....	110.00	GIS Analyst II.....	140.00
Project Administrator II.....	120.00	Public Involvement I.....	110.00
Project Administrator III.....	130.00	Public Involvement II.....	125.00
Project Administrator IV	135.00	Public Involvement III.....	140.00
CAD/MicroStation Tech I.....	115.00	Public Involvement IV	160.00
CAD/MicroStation Tech II.....	130.00	Public Involvement Manager	180.00
CAD Manager	160.00	Division Manager	240.00
Writer/Editor I.....	125.00		

*Personnel may charge time exceeding eight hours per day and weekends at 125% of the regular hourly rate.
Court and arbitration time may be charged at two times the above rate.*



2026 Fee Schedule
Portland, OR Office

700 NE 55th Avenue
Portland, OR 97213
P (503) 659-3281
Terracon.com

ENGINEERING SERVICES	
Engineering/Consulting	Hourly Rate
Senior Principal	\$ 353.00
Principal	\$ 285.00
Senior Project Manager / Department Manager	\$ 235.00
Project Engineer / Geologist / Scientist	\$ 200.00
Project Manager	\$ 179.00
Assistant Project Manager	\$ 151.00
Senior Staff Engineer / Geologist / Professional	\$ 178.00
Staff Engineer / Geologist / Professional	\$ 150.00
Field Engineer / Geologist / Professional	\$ 133.00
Drafts Person/Cad Operator	\$ 110.00
Project Coordination/Dispatching/Administrative Support	\$ 122.00

Explore with us

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 28, 2026

AGENDA ITEM NAME: Approval - Contract Award for the Preliminary Engineering (Design) of the Union Ridge Parkway Rehabilitation Project

GOVERNING LEGISLATION

Revised Code of Washington Title 35 – Cities and Towns,
Title 35A Optional Municipal Code,
RCW Title 39 Public Contracts and Indebtedness, and
City Financial Policy #04: Procurement of Goods and Services

PREVIOUS COUNCIL ACTION TAKEN:

On July 22, 2021 the City Council passed Resolution No. 596, providing for a ballot proposition in the November 2021 General Election to authorize a sales and use tax of 0.2% on taxable retail sales for the purpose of financing pavement preservation and maintenance. This increased the retail sales tax from 8.4% to 8.6% (currently 9.0%). The proposition passed in December 2021.

SUMMARY/BACKGROUND:

The project will design the improvements along S Union Ridge Parkway between S 5th Street and NE 10th Avenue. The improvements will include roadway repairs and resurfacing on approximately 0.88 miles of roadway. The work will consist of evaluation of the asphalt surface as well as the subgrade to determine where full-depth repairs are needed. Roadway design shall meet current roadway standards and specifications. Scope of work may include but is not limited to: HMA (hot mix asphalt) design, asphalt grinding, FDR (Full Depth Repair) areas and striping. The requested contract amount is \$242,315.50.

Apex's Scope of Work includes:

- Contract Administration
- Design Coordination Meetings
- Management, Coordination, and Direction
- Grant Support
- Geotechnical Engineering
- Surveying
- Design Engineering – Plans, Specifications & Estimate (PS&E)
- Permitting
- Bid & Award Services
- Construction Support Services
- Options for Utility Coordination and Construction Management Services (not currently included in this contract)

BUDGET/FINANCIAL IMPACTS:

The funding for this project has been acquired through our Transportation Benefit District sales tax. The total funds available for preserving and maintaining our current Pavement Condition Index (PCI) for 2026 is \$1,159,530.00. This project will utilize \$242,315.50 for that budget.

RECOMMENDED ACTION OR MOTION:

Council action is requested on this item.

A suggested motion is: "I move to approve awarding the contract for the preliminary engineering services for the Union Ridge Parkway Rehabilitation project to Apex for the amount of \$242,315.50.

STAFF CONTACT: Miranda Lange, Public Works Infrastructure Deputy Director

ATTACHMENTS:

1. Union_Ridge_Parkway-Scope&Fee-Final.pdf

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 28, 2026

AGENDA ITEM NAME: Approval to Submit an Application for a Federal Emergency Management Agency Grant Application for the Downtown Risk Reduction Project

GOVERNING LEGISLATION

Financial Policy #07: Budget; and Financial Policy #15: Grant Management.

PREVIOUS COUNCIL ACTION TAKEN:

Council passed Financial Policy #15: Grant Management in January 2024. Council has approved the submission of multiple grant applications for additional capital funding.

SUMMARY/BACKGROUND:

FEMA is offering a highly competitive Building Resilient Infrastructure and Communities (BRIC) grant, which is to support risk reduction at the local level. Applicants must first complete a preliminary application at the state level; Washington state has approved our application to move to the federal level.

The Downtown Risk Reduction project would mitigate areas in the historic downtown that are at risk of flooding, earthquake, and water system failure if left unaddressed. The current cast iron water main under Pioneer was installed around 1935, has exceeded its expected service life, and requires urgent replacement. It is brittle and prone to failure in an earthquake. The joints are unrestrained, making them susceptible to pulling apart. Replacement with more resilient materials will protect public health and ensure system performance.

The existing storm sewer system conveys untreated runoff directly into Gee Creek and Lake River, both of which ultimately drain into the Columbia River. It also has unrestrained concrete sections that are considered extremely brittle. The proposed improvements will significantly reduce pollutant loads in these waterways while addressing longstanding flooding and earthquake concerns.

In April 2026, the Grant Committee reviewed this project and recommended it for Council approval.

BUDGET/FINANCIAL IMPACTS:

For the FEMA BRIC application, the total cost of the project is estimated to be \$2,000,000. FEMA would pay 75% (\$1,500,000), the state of Washington would pay 12.5% (\$250,000), and Ridgefield would pay a local match of 12.5% (\$250,000) which would come from an existing low-cost Public Works Board loan.

RECOMMENDED ACTION OR MOTION:

If the Council chooses to approve the submittal of an application for the FEMA BRIC Grant Program for the Downtown Risk Reduction Project, a motion would be:

"I move to adopt the consent agenda as proposed."

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

None

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 28, 2026

AGENDA ITEM NAME: Approval of Resolution No. 678 - Submit an Application for a USDA Rural Business Development Grant for the Downtown Lighting Project

GOVERNING LEGISLATION

Financial Policy #07: Budget; and Financial Policy #15: Grant Management.

PREVIOUS COUNCIL ACTION TAKEN:

Council passed Financial Policy #15: Grant Management in January 2024. Council has approved the submission of multiple grant applications for additional capital funding.

SUMMARY/BACKGROUND:

The United States Department of Agriculture (USDA) is offering a highly competitive Rural Business Development Grant Program grant, which is to support economic development and job creation projects in communities of under 50,000 people. Discussions with Washington state program managers have indicated that the Downtown Lighting project as a capital project included in the R.I.S.E initiative, previously approved by Council, could be a good fit for the program. In order to apply for this opportunity, Council must indicate approval of this application by Resolution and confirm Steve Stuart, City Manager, as the authorized signatory according to established City policy.

BUDGET/FINANCIAL IMPACTS:

The total cost of the downtown lighting project is estimated to be \$250,000. USDA would pay 40% (\$99,500) and Ridgefield would pay a local match of 60%, \$150,500. The 2026 adopted budget included \$84,000 toward this project and the remaining \$66,500 would be included in the 2027 proposed budget.

RECOMMENDED ACTION OR MOTION:

If the Council chooses to approve Resolution No. 678 to submit an application for the USDA grant program for the Downtown Lighting Project, a motion would be:

"I move to adopt the consent agenda as proposed."

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

None

RESOLUTION NO. 678

A RESOLUTION OF THE CITY OF RIDGEFIELD, WASHINGTON TO APPROVE THE SUBMISSION OF AN APPLICATION FOR THE USDA RURAL BUSINESS DEVELOPMENT GRANT PROGRAM FOR THE DOWNTOWN LIGHTING PROJECT

WHEREAS, the City Council adopted Financial Policy #15: Grant Management in January 2024; and

WHEREAS, the Grant Management Policy provides guidance on the approval, application and reporting practices for grant funding; and,

WHEREAS, the United States Department of Agriculture offers a competitive Rural Business Development Grant Program; and

WHEREAS, the City of Ridgefield qualifies for the program as a community with a population under 50,000; and

WHEREAS, the City Council has prioritized the initiative R.I.S.E — a Downtown Revitalization Project; and

WHEREAS, the City Council has adopted match funding for the Downtown Lighting Project as a capital project included in the R.I.S.E. initiative.

NOW THEREFORE, be it resolved by the City Council of the City of Ridgefield, Washington, as follows:

Section 1. Public Interest. The City Council hereby finds that it is in the public interest to adopt this resolution to seek additional funding for the Downtown Lighting Project.

Section 2. Council directs the City Manager as the authorized signatory according to the grant policy and RMC 2.08 to submit an application for the USDA Rural Business Development Grant Program for the Downtown Lighting Project.

Section 3. Effective Date. This Resolution shall be in full force and effect immediately upon adoption.

ADOPTED AT A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 28th DAY OF MAY 2026.

CITY OF RIDGEFIELD

Matt Cole, Mayor

ATTEST:

Julie Ferriss, City Clerk

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 28, 2026

AGENDA ITEM NAME: Approval of Resolution No. 679 — Designation of the Official Newspaper

GOVERNING LEGISLATION

RCW 35A.21.230 Designation of Official Newspaper
RCW 65.16 Legal Publications
Financial Policy #04: Procurement of Goods & Services

PREVIOUS COUNCIL ACTION TAKEN:

The council designates the official newspaper annually. Most recently, they designated the official newspaper by adoption of Resolution No. 655 on May 22, 2025.

SUMMARY/BACKGROUND:

RCW 35A.21.230 provides that "Each code city shall designate an official newspaper by resolution. The newspaper shall be of general circulation in the city and have the qualifications prescribed by chapter 65.16 RCW". City procurement policy requires services, including selection of the official newspaper, to be obtained using due diligence for both price and quality.

Therefore, the city must have one official newspaper that it should contract with based on an annual bid process. The city may, of course, publish notices in newspapers in addition to the official newspaper.

A request for bids was published in the Reflector and the Columbian. The bid is for publication of official notices during the period June 1, 2026, through May 31, 2027.

The staff received two bids from the Columbian (the current official newspaper) and the Reflector. The bid price for both is below.

Newspaper	Price — First Insertion Per Inch	Each Subsequent Insertion	Width of Columns in Inches
Columbian	\$18.00	\$15.00	1.56"
Reflector	\$17.00	\$14.00	1.347"

The requirement for the selection of the official newspaper is both price and quality. This includes circulation area and size of the newspaper, the flexibility of how often the newspaper is published and any additional benefits.

The Columbian has the highest penetration of any daily or weekly newspaper in Clark County. They run 6 days a week compared with 1 day a week for the Reflector and have an online presence that allows the required notification to be published in the print and online version of the newspaper 6 days a

week. The Columbian's publishing schedule for notice requirements is a significant advantage over the Reflector and will add needed flexibility for any notice requirements for public hearings as the official newspaper.

The city does use both newspapers for select advertisements. Staff request council consideration of the circulation size, publishing 6 days a week, and the online presence to award the official newspaper. The bid from the Columbian matches the current rates charged to the city.

BUDGET/FINANCIAL IMPACTS:

The adopted 2026 budget includes \$11,200 for advertising expense in all funds, not including procurement-related advertisements. In 2025, the city advertising expense for The Columbian was \$15,928 and the Reflector was \$7,084. No significant change is expected.

RECOMMENDED ACTION OR MOTION:

A motion to approve the Official Newspaper would be:

"I move to approve Resolution No 679 designating the Columbian as the Official Newspaper for the City of Ridgefield for the period June 1, 2026, through May 31, 2027, as presented."

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

1. Columbian Bid Package
2. Reflector Bid Package

RESOLUTION NO.
DESIGNATION OF THE OFFICIAL NEWSPAPER

WHEREAS, the Columbian submitted a bid for publication of any official notices that the City is required to publish during the period from June 1, 2026, through May 31, 2027, and

WHEREAS, the Columbian is a newspaper of general circulation in the City and has the qualifications prescribed by RCW 65.16.020, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON, AS FOLLOWS:

Section 1. The Columbian is designated to be the official newspaper for the City of Ridgefield for publication of all official notices which the City is required to publish.

Section 2. This resolution shall be effective immediately upon passage and signatures hereto.

PASSED BY THE CITY COUNCIL AT ITS REGULAR MEETING HELD ON THE 28TH DAY OF MAY, 2026.

CITY OF RIDGEFIELD

Matt Cole, Mayor

ATTEST/AUTHENTICATED:

Julie Ferriss, City Clerk



**SPECIFICATION FOR LEGAL PRINTING AND ADVERTISING
FOR THE CITY OF RIDGEFIELD, WASHINGTON**

SEALED BIDS will be received by the Finance Director of the City of Ridgefield until 4:00 p.m. on May 13, 2025, for the newspaper publication of all ordinances, resolutions, public notices and other legal advertising required by law to be published in a legal newspaper having a general circulation in the City of Ridgefield, Washington for the period of June 1, 2026 through May 31, 2027.

Notices and publications are to be solid set, use automatic hyphenation and be printed as submitted by the City until any setting or printing change is approved by the City.

Bids shall be submitted for helios or century light type face in a minimum of 6 point type with leading equal to or less than type size. Indicate below if a discount would apply if the notices were submitted pre-formatted via electronic email.

The bidder understands that the bid includes:

1. For the purposes of publication verification, a subscription to the newspaper printed by the successful bidder at no cost to the City of Ridgefield.
2. Affidavit of publication for each item published at no cost to the City of Ridgefield.
3. **Bidder must fill in all spaces. Bids must be submitted on this form:**
 - a. First insertion, per inch \$ 18.00
 - b. Each subsequent insertion \$ 15.00
 - c. Width of column in inches 1.56"
4. Discount for pre-formatting? N/A Amount \$ _____
5. An officer empowered to obligate the business must sign bids.
6. Term: Bid shall be for the period of June 1, 2026 through May 31, 2027.

Kate Sacamano, Chief Marketing Officer
Signature and Title

Date: 4/13/26

April 13, 2026

Kirk Johnson
Finance Director
City of Ridgefield
230 Pioneer St.
Ridgefield, WA 98642

Enclosed is **Bid for Legal Printing and Advertising for the City of Ridgefield, WA** for the contract to publish legal notices during the 2026/2027 contract year.

The Revised Code of Washington provides very specific guidelines for the award of a legal notices contract. In addition to meeting those guidelines (see Enclosure A), there are compelling reasons for choosing *The Columbian* as the vehicle to publish the legal notices.

- * The Columbian has the highest paid circulation and penetration of any daily or weekly publication in Clark County. According to the 2026 Q1 Circulation by Zone Report, the average paid daily circulation for that period is 7,429. In Clark County, *The Columbian* is your most economical means of reaching the widest readership.
- * We are committed to providing Clark County with the best, most cost-efficient means of legal advertising. Not only are the legal notices available in print, they also appear online at www.columbian.com on the same day as print publication. Exposure online provides an additional 24,850 visitors per day on average to see your notice.
- * Legal notices published in *The Columbian* are online at www.wapublicnotices.com your online source for public notices in Washington State. It is a public service.
- * A discount (see Enclosure B) is extended to the City of Ridgefield, WA. We also offer a discount for each additional insertion.

We are offering a rate of \$1.80 per line for the first insertion and \$1.50 per line for each additional insertion.

Thank you for the opportunity to bid. We look forward to a long-term relationship with the City of Ridgefield, WA, as the publisher of your legal advertising notices.

Respectfully,



Kate Sacamano
Chief Marketing Officer
The Columbian

Office/advertising/shared/salesassistants/legals

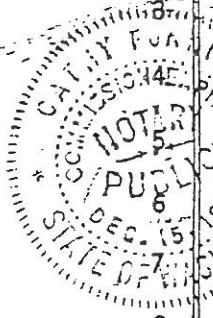
I, the undersigned attorney for Petitioner, JAMES L. SELLERS, being first duly sworn on oath, depose and state:

I

That I have read the foregoing Petition and believe same to be true and correct.

James L. Sellers

JAMES L. SELLERS
Attorney at Law



On this 26th day of March, 1980, before me, the undersigned Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared _____, to me known to be the individual who executed the foregoing instrument as free and voluntary act and deed.

WITNESS my hand and official seal hereto affixed the day and year first written above.

Cathy Funniss

Notary Public in and for
the State of Washington,
residing at Vancouver

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ENCLOSURE A

Bid for Legal Printing and Advertising

Eligibility

- A. The Columbian has been established, published and circulated in Clark County since 1890. Our general circulation throughout Clark County is audited each quarter by The Columbian circulation department and updated addresses submitted to the United States Postal Service who deliver The Columbian.
- B. See enclosed copy of court order declaring The Columbian a legal newspaper for the county of Clark.

ENCLOSURE B

Bid for Legal Printing and Advertising

Legal Advertising Rate Schedule

Open Rate:	\$21.99 per column inch
Up to 40,000 lines per year:	\$2.20 per line

Contract Rate*	
40,001 to 64,000 lines per year:	\$1.70 per line
Additional Insertion Rate:	\$1.40 per line

Contract rates effective July 1, 2026, through June 30, 2027.

The Columbian

Vancouver, WA • Clark County's News Source Since 1890

Q1 2026 CIRCULATION BY ZIP CODE

Saturday Weekend Edition • February 28, 2026

5,950

HOME DELIVERY

2,121

SINGLE COPY

271


NIE / SPONSORED

8,342

TOTAL CIRCULATION

 **CENTRAL ZONE**
3,792 total

 **NORTH ZONE**
1,353 total

 **EAST ZONE**
3,197 total

ZIP	AD ZONE	CITY / AREA	HOME DELIVERY	SINGLE COPY	NIE	TOTAL
97217	Central	Portland	-	-	-	-
98660	Central	Downtown Vancouver	330	482	6	818
98661	Central	MacArt Hts / St. Johns	471	164	10	645
98663	Central	Upper West Side	241	61	10	312
98664	Central	Lieser Heights	357	25	5	387
98665	Central	Hazel Dell	383	128	-	511
98685	Central	Felida	527	80	5	612
98686	Central	Salmon Creek	388	89	30	507
CENTRAL SUBTOTAL			2,697	1,029	66	3,792
98601	North	Amboy	20	-	-	20
98604	North	Battle Ground	355	107	60	522
98606	North	Brush Prairie	140	-	10	150
98625	North	Kalama	5	25	-	30
98629	North	La Center	97	10	-	107
98642	North	Ridgefield	284	44	-	328
98648	North	Stevenson	-	-	-	-
98674	North	Woodland	79	33	5	117
98675	North	Yacolt	64	15	-	79
NORTH SUBTOTAL			1,044	234	75	1,353
98607	East	Camas	333	221	35	589
98610	East	Carson	17	-	-	17
98639	East	North Bonneville	-	-	-	-
98662	East	Van Mall / Orchards	394	86	60	540
98671	East	Washougal	229	74	15	318
98682	East	Orchards	393	94	15	492
98683	East	Cascade Park / Fisher Landing	558	209	5	772
98684	East	Evergreen / Hearthwood	295	174	-	469
EAST SUBTOTAL			2,209	858	130	3,197
GRAND TOTAL			5,950	2,121	271	8,342

Thank you for the opportunity to submit our bid for the City of Ridgefield Legal Bid for the 2026-2027 calendar year.

We are proud to offer online access to all legal advertising placed in The Reflector, through our website www.thereflector.com and the Washington State Newspaper Association's website wnpa.com/public-notices, available to everyone at no cost.

This year, we are pleased to present your legal printing needs. The bid is \$17.00 per column inch for the first insertion and \$14.00 per Column inch for each subsequent insertion to publish all of the City of Ridgefields legal notices for the year from June 1, 2026 through May 31, 2027.

At The Reflector, our mission is to provide the best community journalism and top-quality products and services to our readers and customers.

- Integrity – we will operate with honesty and substance.
- Loyalty - to our customers, the company, and to our community.
- Value - to our customers and meaningful jobs for our employees.
- Service – to our community through our products and civic participation.

We are excited for the opportunity to strengthen our partnership with the county even further. Thank you for considering The Reflector as your trusted source for legal printing needs.

Sincerely,



Ronda Pogorelc

Legal Clerk Supervisor
 360-736-3311 x2000
legals@thereflector.com



**SPECIFICATION FOR LEGAL PRINTING AND ADVERTISING
FOR THE CITY OF RIDGEFIELD, WASHINGTON**

SEALED BIDS will be received by the Finance Director of the City of Ridgefield until 4:00 p.m. on May 13, 2025, for the newspaper publication of all ordinances, resolutions, public notices and other legal advertising required by law to be published in a legal newspaper having a general circulation in the City of Ridgefield, Washington for the period of June 1, 2026 through May 31, 2027.

Notices and publications are to be solid set, use automatic hyphenation and be printed as submitted by the City until any setting or printing change is approved by the City.

Bids shall be submitted for helios or century light type face in a minimum of 6 point type with leading equal to or less than type size. Indicate below if a discount would apply if the notices were submitted pre-formatted via electronic email.

The bidder understands that the bid includes:

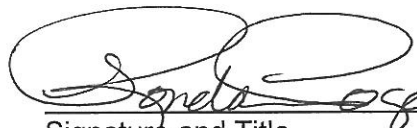
1. For the purposes of publication verification, a subscription to the newspaper printed by the successful bidder at no cost to the City of Ridgefield.
2. Affidavit of publication for each item published at no cost to the City of Ridgefield.
3. **Bidder must fill in all spaces. Bids must be submitted on this form:**

a. First insertion, per inch	\$ <u>17.00</u>
b. Each subsequent insertion	\$ <u>14.00</u>
c. Width of column in inches	<u>1.347</u>

4. Discount for pre-formatting? N/A Amount \$ _____

5. An officer empowered to obligate the business must sign bids.

6. Term: Bid shall be for the period of June 1, 2026 through May 31, 2027.


Signature and Title Sandra Sogrele Legal Clerk Supervisor

Date: 4.22.2026

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: May 28, 2026

AGENDA ITEM NAME: Motion - Contract Award for the Construction Management Contract for the Ridgefield Community and Recreation Center

GOVERNING LEGISLATION

Revised Code of Washington Title 35 – Cities and Towns, Title 35A Optional Municipal Code, RCW Title 39 Public Contracts and Indebtedness, and City Financial Policy #04: Procurement of Goods and Services

PREVIOUS COUNCIL ACTION TAKEN:

Award of the construction contract for the Ridgefield Community and Recreation Center occurred on May 14, 2026.

SUMMARY/BACKGROUND:

Council action is requested to approve a construction management contract with Cummings Group for the Ridgefield Community and Recreation construction project.

A construction management contract will help ensure adherence to approved engineering plans and specifications, while supporting a timely and cost-effective construction process. The construction manager will also be responsible for overseeing inspections and ensuring that all required reporting is properly completed throughout the project timeline. The total contract amount for these services is proposed at \$897,980.

BUDGET/FINANCIAL IMPACTS:

Funding for this project is supported through Council appropriations and bonding designated for the Ridgefield Community and Recreation Center.

RECOMMENDED ACTION OR MOTION:

Council action is requested on this item.

A suggested motion is: "I move to approve awarding the contract for the construction management of the Ridgefield Community and Recreation Center project to Cummings Group for the amount of \$897,980."

STAFF CONTACT: Miranda Lange, PW Infrastructure Deputy Director

ATTACHMENTS:

1. 2026-05-21 City of Ridgefield - Cumming Proposal R1

May 21, 2026

Grant Williams
Capital Manager, Public Works
City of Ridgefield
230 Pioneer Street
Ridgefield, Washington 98642

Via email: grant.williams@ridgefieldwa.us

RE: Project P21003-2: Ridgefield Community and Recreation Center CM
City of Ridgefield

Dear Mr. Williams:

Pursuant to the Notice of Selection received May 1, 2026 for the subject project, Cumming Group is pleased to present this proposal to the City of Ridgefield (City). Our proposal is based on the associated Request for Qualifications (RFQ) issued by the City of Ridgefield and our qualifications submitted April 2, 2026.

Project Understanding

In addition to the project information presented in the RFQ, we understand the following:

- The City intends to award the general contract for construction to Tapani Inc., subject to approval by City Council anticipated in May 2026.
- The City’s developer partner will be responsible for funding the Recreation Center portion of the project. The general contractor will be required to submit (3) separate schedules of values.
- Due to adjustments with the project site, a revised set of construction documents will be issued by the City’s design firm and the City anticipates amending the general contract after initial award.

Scope of Services and Fee

We propose to provide Construction Management services per the RFQ, our qualifications submission, and the assumptions in this proposal according to the below fee schedule:

Phase	Period	Monthly Fixed Fee	Duration	Total
Preconstruction	Jun – Aug 2026	\$ 34,800	3 months	\$ 104,400
Construction	Sept – Dec 2026	\$ 34,800	18 months	\$ 139,200
	Jan – Dec 2027	\$ 35,200		\$ 422,400
	Jan – Mar 2028	\$ 36,600		\$ 109,800

Phase	Period	Monthly Fixed Fee	Duration	Total
Closeout	Apr – May 2028	\$ 36,600	2 months	\$ 73,200
Fee Subtotal				\$ 849,000

Reimbursable Expenses

Reimbursable Expense Allowance	\$ 500/month	23 months	\$ 11,500
Procure Technology Fee	2% of monthly fee		\$ 16,980
OpenSpace (if elected by City, invoiced at cost at project start)			\$ 20,500
Reimbursable Expense Subtotal			\$ 48,980

TOTAL	\$ 897,980		
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Should a particular phase be extended or shortened, the corresponding monthly fee will apply based on the actual duration. Please note that we will support the 11 month warranty walk with the City without additional fee unless substantial efforts are required at that time.

The above rates include a maximum 4% allowance for annual escalation, however per the Professional Services Contract, the specific amount will be discussed and mutually agreed with the City before taking effect.

The above fees do not include Washington State Sales Tax (WSST). Estimated reimbursable expenses are noted in the above table and will be invoiced as described below.

We will prorate any fixed monthly fee if the actual start or end date(s) of our engagement occurs other than on the first or last day of the month. We will invoice monthly in arrears and request payment within 30 days. Given the multiple funding sources we are happy to apportion and/or separately invoice our fee as directed by the City.

Services and resources not expressly identified are not included.

Assumptions

The below resource plan represents the intended staff allocations by phase. Effort levels are averages as the demands and corresponding efforts will vary over the course of the project.

Phase	Preconstruction	Construction	Closeout
Assumed Schedule	Jun – Aug 2026 <i>3 months</i>	Sep 2026 – Mar 2028 <i>18 months</i>	Apr – May 2028 <i>2 months</i>
Team Role	Average Effort Level (% FTE)		
Principal in Charge	20%	20%	20%
Senior Project Manager	50%	20%	20%

Phase	Preconstruction	Construction	Closeout
Project Manager	20%	50%	50%
Cost Manager	20%	20%	20%
Scheduler	10%	13%	13%

We have also assumed the following:

- The City’s project general contractor will provide a workspace with internet access for use by our team members when at the project site. Our team will otherwise use our devices provided reasonable access can be granted to any City systems if applicable.
- Our services will be rendered during normal, weekday, daytime business hours except in special circumstances as agreed in advance.
- We will visit and walk the site at minimum twice weekly. However, we will not provide continuous onsite presence, understanding that care, custody, and control of the site will be by the City’s general contractor.
- Regular meetings include the following:
 - Weekly onsite Owner/Architect/Contractor (OAC) Meeting
 - Weekly Pre-OAC meeting with Contractor and Architect to review outstanding Requests for Information (RFI’s), Submittals, and critical items
 - Weekly owner 1:1
 - Monthly owner budget updates
- Our Cost Management and Scheduling resources will primarily be provided remotely but will travel to the site as needed.
- The City’s design firm will provide appropriate construction administration and timely responses to RFI’s, submittals, and similar construction correspondence when related to the execution of the design for which they are responsible.
- Planning and related approvals have been obtained and all necessary construction permits are anticipated to be ready for issuance by the start of construction. We will work with the City, its design firm, and the general contractor on resolution of any outstanding items.
- Contracts for testing and special inspection will be held directly by the City. We will assist the City with the procurement of the necessary services per the City’s approved list, review reports in our capacity as Construction Manager, review invoices for payment recommendation by the City, and coordinate with the City’s general contractor and other partners as appropriate for project execution.
- Understanding that the construction contract may have been bid and approved at the time we join the team, we do not anticipate a design phase or prebid value engineering exercise. However, we will be prepared to perform a peer review of the construction cost of work and schedule and identify any opportunities for cost savings appropriate to the stage and sequence of the project. We would participate in all value engineering at all phases of the project.
- Cumming Group will provide Procore for use by the owner team and any designated stakeholders. The general contractor will provide their own Project Management Information System (PMIS), whether Procore or another system, and we will interface and coordinate to the extent possible.
- We can provide a third-party reality capture platform for use by the entire project team that will facilitate regular 3D image capture. The capture must be performed by a project team member using a compatible camera. We will perform a capture at minimum biweekly or more frequently as applicable during our site walks. The City, its general contractor, and other project team members may also perform captures using

the same collaborative platform but will need to order or otherwise provide their own compatible camera(s).

- The City’s general contractor, if desired by the City, will provide exterior camera(s) for real-time and time lapse viewing of the project.

Reimbursable Expenses

Reimbursable expenses including but not limited to reprographics, travel, lodging, rideshare, and other project-related items will be billed at cost and in accordance with the Professional Services Contract. Driven mileage will be reimbursed at the applicable IRS rate and calculated from the Cumming Group Lake Oswego office and the job site. We have included a reimbursable expense allowance above.

Cumming Group can obtain a project-specific contract with OpenSpace for use by the project team for reality capture, as noted above. The estimated cost for a 24 month contract on this project, with unlimited users and storage space, is listed in the reimbursable expense table (not including WSST if it were to apply) which includes the purchase of one compatible camera. If the City wishes to proceed, we will negotiate final terms with the vendor and confirm agreement with the City before executing a contract with OpenSpace.

We will provide our Procore platform for use on the project, as noted above. A 2% multiplier will be applied to each month’s fee to cover the costs of the platform. Any other software or services engaged by Cumming Group will be invoiced at cost and we will request approval from the City in advance before making any such commitments.

Thank You

Please do not hesitate to contact me to discuss in further detail. We are confident that we will arrive at an arrangement that meets your needs and look forward to partnering with the City on this wonderful addition to your community.

Respectfully submitted,
Cumming Management Group, Inc.



Samra Egger
Associate Director
Principal-in-Charge

Cc: Chris Thompson, Cumming Group