



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, October 24, 2019
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

- I. STUDY SESSION - 6:00 P.M.**
 - 1. C-TRAN Bus Unveiling - Shawn M. Donaghy, CEO**
- II. GENERAL SESSION CALL TO ORDER - 6:30 PM**
 - 1. Flag Salute**
 - 2. Roll Call**
 - 3. Late changes to the agenda**
- III. PROCLAMATION - DISABILITY EMPLOYMENT AWARENESS MONTH**
- IV. PUBLIC COMMENT**

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.
- V. CONSENT AGENDA**
 - 1. Approval of Claims And/Or Payroll**
 - 2. Approval of Minutes from the October 10, 2019 Meeting**
- VI. PRESENTATION**
 - 1. Ridgefield Raptors, Tony Bonacci**
- VII. PUBLIC HEARING**
 - 1. Public Hearing on 2020 Property Tax Levy and Revenues - Kirk Johnson, Finance Director**
- VIII. BUSINESS**
 - 1. Ordinance No. 1297 – First Reading of 2020 Property Tax Levy - Kirk Johnson, Finance Director**
 - 2. Ordinance No. 1300 – First Reading of 2019 Budget Amendment - Kirk Johnson, Finance Director**
 - 3. Ordinance No. 1301 – First Reading of Repeal Ordinance No. 1295 that Established the Moratorium on Gasoline Service Station in the CNB Zone - Louisa Garbo, Community Development Director**
 - 4. Motion - Approval of the Proposed CDBG Project - Bryan Kast, Public Works Director**
- IX. PUBLIC COMMENT**

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

X. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

- 1. Council**
- 2. Mayor**
- 3. City Manager**

XI. ADJOURN

**City Council Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>**

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: October 24, 2019
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION:

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the claims and/or payroll by making the following motion:

“I move to approve the consent agenda as presented”

STAFF CONTACT: Kirk Johnson, Finance Director
ATTACHMENTS: October 24 2019 - CLAIMS REPORT (PDF)

City of Ridgefield
Claims Payment Report
For Approval on: October 24, 2019

5.1.a

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ACCELA INC.	2779	190921926	Public Works	Cust. Web ACH Fees	89.22
		INV-ACC48800	Public Works	ACH Web Payments	1,323.00
		INV-ACC48299	Public Works	ACH Web Payments	471.00
		191021926	Public Works	Cust Web ACH Fees	361.83
ACCELA INC. Total					2,245.05
ADVENTIST HEALTH/OCCUPATIONAL MC	865	83558	Public Safety	Pre Hire Medical Screening - Siem	468.00
ADVENTIST HEALTH/OCCUPATIONAL MC Total					468.00
ARAMARK UNIFORM SERVICES	32	864174378	Genl Govt/Facilities	PW Floor Mats	1.69
			Public Works	PW Uniforms	1.90
				PW Floor Mats	26.03
			864174379	Genl Govt/Facilities	PW Uniforms
		City Hall Floor Mats			7.09
		Public Safety		CDD/PW/FIN Floor Mats	0.61
				PD Floor Mats	4.47
		Public Works		CDD/PW/FIN Floor Mats	3.30
				Community Development	CDD/PW/FIN Floor Mats
		ARAMARK UNIFORM SERVICES Total			
ARTSCAPE LLC	2890	2890-20191024	Public Works	Overlook Art Repair	1,120.80
ARTSCAPE LLC Total					1,120.80
ASSOCIATED CONSULTANTS INC.	1030	19-184-01	Community Development	Discovery Ridge Fuel Station Plan Rev	2,422.50
		19-173A-02	Community Development	Ridgefield Apartment Carports Plan Rev	340.00
		18-232-07	Community Development	Rosauers Food & RX Plan Rev	765.00
		19-190-01	Community Development	Trademark Office & Warehouse Plan Rev	2,720.00
		19-173B-02	Community Development	Ridgefield Apartment Carports Plan Rev	340.00
		19-205-01	Community Development	Brewed Awakening Plan Review	1,317.50
		19-172-02	Community Development	Taco Bell Drive Through Plan Rev	1,020.00
		19-191-01	Community Development	Century Link Facade Reno Plan Rev	1,275.00
		19-174-02	Community Development	UNFI Canopy Plan Rev	1,657.50
		19-211-01	Community Development	Columbia CU Plan Review	2,252.50
		19-173C-02	Community Development	Ridgefield Apartment Carports Plan Rev	340.00
ASSOCIATED CONSULTANTS INC. Total					14,450.00
B AND L PAPER COMPANY	2165	29566	Public Works	Parks Paper Supplies	732.74
B AND L PAPER COMPANY Total					732.74
BLAIRCO INC	1493	19M-00814	Public Safety	PD - HVAC Maint	215.72
BLAIRCO INC Total					215.72
BLUEFIN PAYMENT SYSTEMS	2827	2827-20191024-2	Public Works	PCI Fee	11.95
		2827-20191024	Public Works	Citizen Payment Fees - Sept 2019	2,953.23
BLUEFIN PAYMENT SYSTEMS Total					2,965.18
Brenda Howell	2875	2875-20191021	Genl Govt/Facilities	Meals Per-Diem - IACC Conf. - Howell	5.25
			Public Works	Meals Per-Diem - IACC Conf. - Howell	52.50
			Community Development	Meals Per-Diem - IACC Conf. - Howell	47.25

Attachment: October 24 2019 - CLAIMS REPORT (Approval of Claims And/Or Payroll)

City of Ridgefield
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Brenda Howell Total					105.00
BROADCAST MUSIC INC.	3413	36063985	Genl Govt/Facilities	BF 2019 - BMI License	358.00
BROADCAST MUSIC INC. Total					358.00
BSK ASSOCIATES	2119	V903277	Public Works	Coliform Testing	1,269.00
BSK ASSOCIATES Total					1,269.00
Cathy Doriot	79	0079-20191024	Public Safety	Emp. Gift Reimb - Doriot	250.00
Cathy Doriot Total					250.00
CFM STRATEGIC COMMUNICATIONS INC.	2551	25213	Genl Govt/Facilities	Lobbyist - Sept. 2019	5,200.00
CFM STRATEGIC COMMUNICATIONS INC. Total					5,200.00
CITY OF BATTLE GROUND	92	INV00210	Public Safety	BG PD Patrol Coverage 09/16/2019	827.68
CITY OF BATTLE GROUND Total					827.68
CLAIRE LUST	2782	2782-20191025	Community Development	Mileage - APA Conf. - Lust	143.26
		2782-20191016	Community Development	Meals Per-Diem - APA Conf. - Lust	69.00
CLAIRE LUST Total					212.26
CLARK COUNTY	102	CI006972	Public Safety	4 QTR 2019 - Per Capita Fees	2,138.25
		CI006992	Public Safety	4th Qtr 2019-Dispatching and Radio Oper Allocation	20,289.75
CLARK COUNTY Total					22,428.00
CLARK COUNTY FIRE DISTRICT #5	104	10274	Genl Govt/Facilities	4th Qtr 2019 - Safety Consortium	29.31
			Public Works	4th Qtr 2019 - Safety Consortium	451.94
CLARK COUNTY FIRE DISTRICT #5 Total					481.25
Clark County Treasurers Office	554	SIF201909	Genl Govt/Facilities	Monthly School Impact Fees	223,135.63
Clark County Treasurers Office Total					223,135.63
CLARK PUBLIC UTILITIES	110	7473-699-2-20191024	Public Works	23117 NW HILLHURST RD XWLK	25.28
		7124-838-9-20191024	Public Works	Overlook Park - Electricity	61.51
		7475-678-4-20191024	Public Works	3215 S HILLHURST RD XWLK	31.67
		7122-942-1-20191024	Public Works	3701 N 3rd Cir - Electricity	26.90
		7122-944-7-20191024	Public Works	512 N Allen Dr - Electricity	26.83
		7126-408-9-20191024	Public Works	2300 N 3rd Way Bellwood Trail Lights	32.70
		7453-365-4-20191024	Public Works	535 N Abrams Park Rd.	48.30
		7123-806-7-20191024	Public Works	Pioneer St. & Gee Creek Loop - Electricity	27.23
		7207-403-2-20191024	Public Works	911 N 65th Ave Intertie 2 - Water	162.13
		7448-974-1-20191024	Public Works	N 35th and Pioneer St.	58.42
		7207-402-4-20191024	Public Works	1504 NW Intertie 3 - Water	1,457.75
		7503-626-9-20191024	Public Works	337 S Royal Rd.	63.28
		7207-401-6-20191024	Public Works	800 NE 264 St Intertie 1 - Water	1,054.28
CLARK PUBLIC UTILITIES Total					3,076.28
CLARK REGIONAL WASTEWATER DISTRICT	741	032712-000-20191024	Public Safety	116 N Main Ave PD - Sewer	47.09
		032899-000-20191024	Public Works	Abrams Park Former Mgr House - Sewer	43.43
		032664-000-20191024	Public Works	301 N 3rd Ave CDD - Sewer	25.08
			Community Development	301 N 3rd Ave CDD - Sewer	25.07
		032695-000-20191024	Public Works	109 W Division WWTP - Sewer	227.51
		032752-000-20191024	Genl Govt/Facilities	230 Pioneer St City Hall - Sewer	103.97
		032894-000-20191024	Public Works	Abrams Park Kitchen - Sewer	145.56
		032895-000-20191024	Public Works	Abrams Park Restrooms - Sewer	74.01
		035480-000-20191024	Public Works	255 S 56th Pl Well & Reservoir - Sewer	40.03

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CLARK REGIONAL WASTEWATER DISTRICT Total					731.75
COLUMBIA PRECAST PRODUCTS	2396	44094	Public Works	Stormwater Supp	598.37
COLUMBIA PRECAST PRODUCTS Total					598.37
COLUMBIA RESOURCE COMPANY	114	25644	Genl Govt/Facilities	Street Debris/CDD Cleanout	67.91
			Public Works	Street Debris/CDD Cleanout	58.30
COLUMBIA RESOURCE COMPANY Total					126.21
COLUMBIAN PUBLISHING	116	15520	Community Development	Notice Type II Land Use - Zanzi Dwelling	73.80
COLUMBIAN PUBLISHING Total					73.80
COMCAST	2271	2271-201910-116	Public Safety	PD Communications	350.71
COMCAST Total					350.71
CONSERVATION TECHNIX INC.	1821	849	Public Works	Ridgefield Park/Rec Plan Update - Aug 2019	2,234.00
		854	Public Works	Ridgfield Park/Rec Plan Update - Sept 2019	6,137.56
CONSERVATION TECHNIX INC. Total					8,371.56
CRIMINAL JUSTICE TRAINING COMMISSION	2721	201133154	Public Safety	BLEA Class - Santos	3,347.00
CRIMINAL JUSTICE TRAINING COMMISSION Total					3,347.00
DAVID M. COREY	530	3335	Public Safety	Post Offer Eval.	420.00
DAVID M. COREY Total					420.00
DEPARTMENT OF LICENSING - CPL	154	RG0000378-2019	Genl Govt/Facilities	CPL Fees - Madsen	18.00
		RG0000379-2019	Genl Govt/Facilities	CPL Fees - Berid	18.00
		RG0000376-2019	Genl Govt/Facilities	CPL Fees - Ryan	18.00
DEPARTMENT OF LICENSING - CPL Total					54.00
DICK'S TIRE FACTORY	158	D40311	Public Safety	PD Vehic Maint - Wattson	41.21
		D40260	Public Safety	PD Vehicle Maint - King	17.50
DICK'S TIRE FACTORY Total					58.71
E2 LAND USE PLANNING SERVICES LLC	485	0485-20191024	Community Development	Planning Consulting Services - Sept 2019	10,087.70
E2 LAND USE PLANNING SERVICES LLC Total					10,087.70
ELCOR INC	2081	11983	Genl Govt/Facilities	City Hall - Fiber Media Converter	62.38
				RACC - Fiber Media Converter	4.90
			Public Safety	PD Computer	1,118.68
			Public Works	Wichman - Battery Backup	15.60
				Monitor - Williams	214.63
				RACC - Fiber Media Converter	26.29
				Howell - Battery Backup	39.04
			Community Development	Wichman - Battery Backup	54.64
				Monitor - Williams	214.63
				RACC - Fiber Media Converter	31.19
				Garbo/May/Perry/Lust/Wilson/Bush - Battery Backup	546.30
				Howell - Battery Backup	35.12
				CDD - Battery Backup	39.03
			Information Technology	Wichman - Battery Backup	7.82
				Network Tech	2,088.05
				Howell - Battery Backup	3.90
				City Hall - Battery Backup	39.03
		MSP-11946	Public Safety	Computer Equip/Software	224.39
				Computer Maint/Service	1,322.58

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ELCOR INC	2081	MSP-11946	Public Works	Computer Equip/Software	192.50
				Computer Maint/Service	1,134.79
			Community Development	Computer Equip/Software	199.46
				Computer Maint/Service	1,175.63
			Information Technology	Computer Equip/Software	430.78
				Computer Maint/Service	2,539.05
ELCOR INC Total					11,760.41
EXCAVATOR RENTAL SERVICES LLC	2885	38270	Genl Govt/Facilities	F2T 2019 - Rental Supplies	1,339.28
EXCAVATOR RENTAL SERVICES LLC Total					1,339.28
EXCEL DESIGNS LLC	2861	35154	Public Safety	PD Uniforms - Wattson	32.51
EXCEL DESIGNS LLC Total					32.51
FERGUSON ENTERPRISES INC # 8423	181	814585	Genl Govt/Facilities	Small Tools	(7.58)
			Public Works	Small Tools	97.84
		814566	Genl Govt/Facilities	Water Meters	(74.64)
			Public Works	Water Meters	963.32
FERGUSON ENTERPRISES INC # 8423 Total					978.94
GISI MARKETING GROUP	2811	152882	Genl Govt/Facilities	1Sat - Roaring 20's Handbills	372.90
		152915	Community Development	Business Cards - Marsh	104.06
GISI MARKETING GROUP Total					476.96
GRAINGER	206	9309595412	Genl Govt/Facilities	Vac Trailer Repair	3.10
			Public Works	Vac Trailer Repair	47.85
GRAINGER Total					50.95
GROVER ELECTRIC AND PLUMBING	210	HA98984	Public Works	Water Supplies	154.16
GROVER ELECTRIC AND PLUMBING Total					154.16
GSI WATER SOLUTIONS INC.	2971	0727.001-12	Public Works	Hydrological Study	1,527.50
		0727.001-16	Public Works	Hydrological Study	1,270.00
GSI WATER SOLUTIONS INC. Total					2,797.50
HUMANE SOCIETY FOR SW WASHINGTON	526	5046	Public Safety	Canine ID# 83290	125.00
HUMANE SOCIETY FOR SW WASHINGTON Total					125.00
Ichimura Brent and Heather	UB*00263	(blank)	Genl Govt/Facilities	Refund Check 011373-000 203 N 40th Ave	430.17
Ichimura Brent and Heather Total					430.17
IIMC	231	0231-20191024	Administration	IIMC Renewal - Ferriss	195.00
IIMC Total					195.00
J2 BLUE PRINT SUPPLY	243	AR74499	Genl Govt/Facilities	BF 2019 - Sign's	75.88
J2 BLUE PRINT SUPPLY Total					75.88
James Strickler	489	0489-20191015	Public Works	Meals Per-Diem - Cross Connection Control Seminar - Strickler	60.00
James Strickler Total					60.00
JANEAN Z PARKER	2199	57	Public Works	Legal Services - Sept 2019	50.00
			Community Development	Legal Services - Sept 2019	2,100.00
			Legal	Legal Services - Sept 2019	550.00
JANEAN Z PARKER Total					2,700.00
Jessica Kipp	2099	2099-20191024	Administration	Mileage Reimb - Kipp	63.97
Jessica Kipp Total					63.97
Karl Larry	UB*00091	(blank)	Genl Govt/Facilities	Refund Check	51.85
Karl Larry Total					51.85

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LARCH CORRECTIONS CENTER	2088	LCC1909.790	Public Works	Comm Work Crew Sept 2019	1,317.69
LARCH CORRECTIONS CENTER Total					1,317.69
LEE KNOTTNERUS	1765	1765-20191025	Human Resources	Mileage - WCIA Board Mtg - Knottnerus	167.04
		1765-20191017	Human Resources	Meals Per-Diem - WCIA Board Mtg - Knottnerus	91.00
		1765-20191024	Genl Govt/Facilities	BF 2019 - Old Liberty Theater Reimb	900.00
LEE KNOTTNERUS Total					1,158.04
LENNAR NORTHWEST INC	2976	PLM-18-0352	Genl Govt/Facilities	Refund PLM-18-0352	60.00
LENNAR NORTHWEST INC Total					60.00
LES SCHWAB TIRES WOODLAND	272	42600357028	Public Works	Vehicle Maint - Crockford	98.18
LES SCHWAB TIRES WOODLAND Total					98.18
LINKO TECHNOLOGY INC.	3337	6264	Genl Govt/Facilities	Web Tests - Sept 2019	(11.17)
			Public Works	Web Tests - Sept 2019	144.17
LINKO TECHNOLOGY INC. Total					133.00
Lisa Blake	2297	2297-20191015	Public Works	Meals Per-Diem - Cross Connection Control Seminar - Blake	60.00
		2297-20191025	Public Works	Mileage - Cross Connection Control Seminar - Blake	198.36
Lisa Blake Total					258.36
LISA MAXWELL ANDRES	3081	RES-18-0029	Genl Govt/Facilities	Refund RES-18-0029	15.00
LISA MAXWELL ANDRES Total					15.00
MARIUS L MALATTIA	1817	130	Community Development	Design Reviews - Sept 2019	220.00
MARIUS L MALATTIA Total					220.00
MELISSA FARIAS	3076	MEC-18-0117	Genl Govt/Facilities	Refund for Permit MEC-18-0117	25.00
MELISSA FARIAS Total					25.00
MORTON'S STOVES POOLS AND SPAS	3393	157360-1	Public Works	Abrams Park Fireplace Supp	86.70
MORTON'S STOVES POOLS AND SPAS Total					86.70
NAPA AUTO PARTS	498	144763	Public Safety	PD Vehicle Maint	58.05
		145183	Genl Govt/Facilities	Water/CDD/Shop Supplies	0.98
			Public Works	Water/CDD/Shop Supplies	96.88
			Community Development	Water/CDD/Shop Supplies	156.16
		143678	Public Safety	PD Vehicle Maint - Gibson	17.72
NAPA AUTO PARTS Total					329.79
NEW DAY MAINTENANCE LLC	2557	2557-20191024-B	Public Works	Tree Removal Maple St	11,382.00
		2557-20191024-A	Public Works	Tree Consulataion - Heron Dr.	125.00
NEW DAY MAINTENANCE LLC Total					11,507.00
NORTHWEST NATURAL GAS	315	8578-7-20191024	Public Works	PW Shop - Natural Gas	23.54
		8817-9-20191024	Genl Govt/Facilities	City Hall - Natural Gas	16.76
		1000591-6-20191024	Public Safety	Police Department - Natural Gas	25.10
NORTHWEST NATURAL GAS Total					65.40
NW Natural	UB*00090	(blank)	Genl Govt/Facilities	Refund Check	404.70
NW Natural Total					404.70
ODYSSEY CONTRACTING LLC	3408	65A	Public Works	Heron Dr. Storm Pond - Less 5% Retainage	22,681.25
ODYSSEY CONTRACTING LLC Total					22,681.25
ONE CALL CONCEPTS	326	9099098	Public Works	Excavation Notific/Modem Ticket Delivery-Sept 2019	207.24
ONE CALL CONCEPTS Total					207.24
ON-HOLD CONCEPTS INC	2217	492987	Information Technology	On Hold Music Serv.	24.95
ON-HOLD CONCEPTS INC Total					24.95

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OTAK INC.	1787	101900209	Public Works	RORC Phase 2 & Hillhurst Rd	6,897.04
		81900007	Public Works	RORC Phase II	2,310.00
OTAK INC. Total					9,207.04
OWEN EQUIPMENT COMPANY	916	192159	Public Works	Street Sweeper Supplies	1,211.23
OWEN EQUIPMENT COMPANY Total					1,211.23
PATRICK HILDRETH BRAND AND DESIGN	2372	1483	Genl Govt/Facilities	Prof. Design and Web Maint.	300.00
PATRICK HILDRETH BRAND AND DESIGN Total					300.00
PIONEER PEST MANAGEMENT	2040	327073	Genl Govt/Facilities	Pest Management - City Hall	129.00
PIONEER PEST MANAGEMENT Total					129.00
RICOH USA INC.	1662	102778339	Public Safety	PD - Copier Lease	200.17
RICOH USA INC. Total					200.17
RIDGEFIELD HARDWARE	376	0376-20191024	Genl Govt/Facilities	Operational Supplies - Sept 2019	157.02
			Public Safety	Operational Supplies - Sept 2019	4.88
			Public Works	Operational Supplies - Sept 2019	775.06
			Community Development	Operational Supplies - Sept 2019	2.81
RIDGEFIELD HARDWARE Total					939.77
RIDGEFIELD LITTLE LEAGUE	2843	201706-01	Genl Govt/Facilities	Park Refundable Deposit	100.00
RIDGEFIELD LITTLE LEAGUE Total					100.00
RIDGEFIELD SCHOOL DISTRICT	378	1001900012	Genl Govt/Facilities	RACC Annual Lease - 2019	49,386.00
			Community Development	RACC Annual Lease - 2019	65,476.00
		1001900007	Genl Govt/Facilities	Raptor Annual Fee 2019	6,000.00
RIDGEFIELD SCHOOL DISTRICT Total					120,862.00
RJM EQUIPMENT SALES INC.	3410	4267	Public Works	5100 h20+ Kit	5,079.62
RJM EQUIPMENT SALES INC. Total					5,079.62
Sandra Day	1838	1838-20191024	Council	Mileage/Parking Reimb - Day	77.98
Sandra Day Total					77.98
SEATTLE SEWING SOLUTIONS INC	2893	201909SU312	Public Safety	PD Uniforms - Gibson	59.62
SEATTLE SEWING SOLUTIONS INC Total					59.62
SHRED-IT US JV LLC	2274	8128252342	Genl Govt/Facilities	Secure Shredding - RACC	1.00
			Public Works	Secure Shredding - RACC	15.64
			Community Development	Secure Shredding - RACC	16.64
		8128252343	Genl Govt/Facilities	Secure Shredding - City Hall	40.95
		8128252344	Public Safety	Secure Shredding - PD	33.28
SHRED-IT US JV LLC Total					107.51
SIERRA SANTA FE CORP.	1572	652	Genl Govt/Facilities	2019 Chip Seal Proj - Less 5% Retainage	(4,717.25)
			Public Works	2019 Chip Seal Proj	94,345.00
SIERRA SANTA FE CORP. Total					89,627.75
Smarsh	2550	INV00549331	Information Technology	Social Media/Email Archiving	135.44
Smarsh Total					135.44
STAPLES CONTRACT & COMMERCIAL INC	2884	8055921845	Genl Govt/Facilities	Office and Operational Supplies	203.33
			Public Safety	Office and Operational Supplies	13.44
			Public Works	Office and Operational Supplies	249.75
			Community Development	Office and Operational Supplies	243.03
			Finance	Office and Operational Supplies	104.90
STAPLES CONTRACT & COMMERCIAL INC Total					814.45

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STATE OF WASHINGTON DEPARTMENT OF REVENUE	156	0-010-664-208	Genl Govt/Facilities	Sep 2019 B&O and Excise Tax	943.88
			Public Works	Sep 2019 B&O and Excise Tax	19,877.13
STATE OF WASHINGTON DEPARTMENT OF REVENUE Total					20,821.01
Steve Stuart	2075	2075-20191018	Executive	Meals per-diem - WA DC Mtg & Buxton Client Speaker - Stuart	294.00
		2075-20191024	Executive	Mileage Reimb - Stuart	179.80
Steve Stuart Total					473.80
THE LEADER'S INSTITUTE	2943	2943-2018-01	Administration	Fearless Presentation Training-Kipp	995.00
THE LEADER'S INSTITUTE Total					995.00
THE PARR COMPANY	964	26474586	Public Works	Fireplace Supplies	89.30
		26474509	Public Works	Stormwater Supplies	81.82
		26474239	Public Works	Water Supplies	18.42
		26474129	Public Works	Abrams Prk Fireplace	165.44
		26473727	Public Works	Silt Fence - Hillhurst	259.80
THE PARR COMPANY Total					614.78
TRUEPOINT SOLUTIONS	3064	19-687	Public Works	Stormwater Professional Services - Sept 2019	900.00
TRUEPOINT SOLUTIONS Total					900.00
TYLER KING	2866	2866-20191028	Public Safety	Meals per-diem - Investigation Training - King	126.00
TYLER KING Total					126.00
US BANK	2237	2237-20191024	Finance	Custody Charges - Sept 2019	22.00
US BANK Total					22.00
VANESSA HERRERA	2869	2869-201708-01	Genl Govt/Facilities	Park Refundable Deposit	100.00
VANESSA HERRERA Total					100.00
VARI SALES CORPORATION	3412	IVC-2-1298043	Genl Govt/Facilities	Stand Up Desks	1,926.81
			Public Works	Stand Up Desks	366.09
			Finance	Stand Up Desks	19.27
VARI SALES CORPORATION Total					2,312.17
VERIZON WIRELESS	452	9839032278	Genl Govt/Facilities	PW Cell Phones & 2 iPads	56.67
				Julie iPad	31.44
				PW Director iPad	4.73
			Public Safety	PD Cell Phones	999.31
				PD Chief iPad	31.45
			Public Works	PW Cell Phones & 2 iPads	873.97
				PW Director iPad	20.38
			Community Development	PW Director iPad	6.29
				CDD Director iPad	31.46
				CDD Cell Phones	524.09
			Council	Council iPads	280.07
			Executive	City Manager iPad	31.46
			Administration	Deputy City Manager iPad	31.46
			Finance	Finance Director iPad	31.46
		9839032279	Public Works	Street Comm. Sept. 2019	100.04
VERIZON WIRELESS Total					3,054.28
WA STATE TREASURER'S OFFICE	642	3RDQ2019	Genl Govt/Facilities	3rd Quarter 2019 Building Code Fees	1,215.00
WA STATE TREASURER'S OFFICE Total					1,215.00
WALLIS ENGINEERING	464	14704	Public Works	S 3rd Improvements	8,539.52

Attachment: October 24 2019 - CLAIMS REPORT (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: October 24, 2019

5.1.a

WALLIS ENGINEERING Total					8,539.52
WASHINGTON STATE PATROL	463	I20002040	Genl Govt/Facilities	Background Checks - CPL	26.50
WASHINGTON STATE PATROL Total					26.50
WELLS FARGO	1681	201909-7229	Genl Govt/Facilities	Blehm Western Wa. Cross Conference registration - Lisa Blake	2.70
				Blehm Lower Columbia Training for Scott Brunson	2.25
				Blehm NWPMA Conference registration - Dusten Weichman	35.00
				Blehm Normed Safety Kit - PW	1.86
				Blehm Normed Safety Kit - RACC	2.40
				Blehm Lava Java All Hands	39.10
				Blehm Normed Safety Kit - City Hall	30.52
				Blehm Fred Meyer All Hands	82.28
			Public Safety	Blehm iTunes iCloud storage for Andy Marvitz	0.99
				Blehm Normed Safety Kit - PD	30.52
				Blehm Amazon Screen protector - PD	21.68
				Blehm Hilton Garden Inn Hotel for Employee training - Jeff Petti	503.56
			Public Works	Blehm Western Wa. Cross Conference registration - Lisa Blake	132.30
				Blehm NWPMA Conference registration - Grant Williams	175.00
				Blehm Lower Columbia Training for Scott Brunson	42.75
				Blehm NWPMA Conference registration - Dusten Weichman	70.00
				Blehm Normed Safety Kit - PW	28.64
			Community Development	Blehm Normed Safety Kit - RACC	12.87
				Blehm Western Wa. Cross Conference registration - Jim Strickler	130.00
				Blehm NWPMA Conference registration - Grant Williams	175.00
				Blehm NWPMA Conference registration - Dusten Weichman	245.00
				Blehm Normed Safety Kit - RACC	15.26
		201909-4015	Genl Govt/Facilities	Arends Amazon charging cords for phones	2.44
				Arends Amazon brake pads and rotors for trail vehicle	15.94
				Arends Amazon belt clip for Tads phone	1.30
			Public Works	Arends Amazon charging cords for phones	37.63
				Arends Amazon brake pads and rotors for trail vehicle	245.79
		201909-8453	Genl Govt/Facilities	Arends Amazon belt clip for Tads phone	7.36
				Kast Carol's Corner PW Breakfast Meeting	1.51
				Kast Toms Urban New Employee Lunch	15.61
			Public Works	Kast Carol's Corner PW Breakfast Meeting	9.84
				Kast Toms Urban New Employee Lunch	101.40
				Kast 24hourwristbands.com Parks Outreach	132.50
			Community Development	Kast Carol's Corner PW Breakfast Meeting	3.79
				Kast Toms Urban New Employee Lunch	39.00
				Kast Amazon Notebooks for Inspectors	64.40
				Kipp Sticker Mule 1SAT - Birdfest	38.77
		201909-5494	Genl Govt/Facilities	Kipp Party City 1SAT - Roaring 20's	17.32
				Kipp Amazon 1SAT - Roaring 20's	74.29
				Kipp Ridgefield Floral Ribbon Cutting supplies	6.50
				Kipp Costco Event supplies	217.78
				Kipp Walmart.com Storage tubs - Lost*	32.51

Attachment: October 24 2019 - CLAIMS REPORT (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: October 24, 2019

5.1.a

WELLS FARGO	1681	201909-5494	Genl Govt/Facilities	Kipp Target Event supplies	27.09
				Kipp Amazon Events & Parks	175.08
				Kipp iTunes City Hall	14.08
				Kipp Dollar Tree MTC 2019	45.53
				Kipp S&S Worldwide Inc 1SAT - Birdfest	334.08
		201909-1889	Public Works	Kipp Amazon Parks	23.83
				Kipp Amazon Events & Parks	54.07
				Kipp Amazon Wellness	748.66
				Kipp USPS Employee Relations	4.99
				Kipp Costco Wellness	154.57
		201909-9760	Information Technology Executive	Stuart Adobe Monthly Subscription	16.25
				Stuart Country Cafè½ Meeting with City Councilors to discuss upco	79.64
				Stuart The Sportsmans Ridgefield Main Street Program Meeting w/	25.60
				Stuart VWF Parking for Discovery Corridor Adaptive Infrastructur	2.50
				Stuart Hotels.com Hotel stay for Cascadia Innovation Corridor Co	422.78
				Stuart Ridgefield Chamber of Commerce Ridgefield Chamber of Comm	15.00
				Stuart Wildfin American Grill Discovery Corridor Adaptive Infr	39.30
				Stuart Law Seminars international Annual WA Growth Management Ac	670.00
				Stuart The Sportsmans Meeting with Clark Regional Wastewater Dis	106.80
				Stuart The Sportsmans Meeting with City Councilors to discuss up	35.27
		201909-8764	Public Safety	Stuart Creed Coffee Speaker at 3 Creeks Rotary meeting discussin	6.69
				Hoots Amazon charging cables	10.83
				Hoots Transunion back ground investigations	108.40
				Hoots Full Source LLC safety vest	43.24
				Hoots Dollar Tree glow sticks for Officer Halloween	87.80
				Hoots Amazon Office sup/car parts/ lithium flashlight battery	94.84
				Hoots Summit Sign and Safety safety vest	156.47
				Hoots Amazon offic supplys - frames	54.15
				Hoots Jegs Order Cancelled - Car parts	(81.25)
		201909-1133	Genl Govt/Facilities	Knottnerus Facebook Event Ads	233.64
				Knottnerus Costco.com City Hall Supplies	195.11
				Knottnerus Amazon City Hall Supplies	23.30
				Knottnerus Canvas Host Website	0.32
				Knottnerus Amazon Web Services Website Back-Up	0.33
			Information Technology	Knottnerus Eclinchier Social Media-Marketing	49.00
				Knottnerus txtsignal.com Texting - Marketing	39.00
				Knottnerus Adobe Social Media-Marketing	57.44
				Knottnerus Silkletter Wellness	224.50
				Knottnerus Silkletter Wellness	224.50
		201909-1133	Genl Govt/Facilities	Brunson Auto Glass Windshield replacement - Brunson	17.20
				Brunson Auto Glass Windshield Replacement - Johnson	17.20
			Public Works	Brunson Wal-Mart Sludge testing	4.27
				Brunson Safeway Sludge testing	13.74
				Brunson Auto Glass Windshield replacement - Brunson	326.80
				Brunson Auto Glass Windshield Replacement - Johnson	326.80
				Brunson Ducks Inc. Tools	103.99
				Brunson Ducks Inc. Tools	103.99

Attachment: October 24 2019 - CLAIMS REPORT (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: October 24, 2019

WELLS FARGO	1681	201909-2960	Genl Govt/Facilities	Johnson Fred Meyer Ice Cream for PW- CDD and PD crew	17.50	
				Johnson Amazon Halloween Candy	313.88	
				Community Development	Johnson J2 Efax Services CDD Fax Line	16.95
					Johnson Bluebeam Inc Development Review Software Annual Subscrip	965.00
				Finance	Johnson Red Lion WFOA Conference Hotel Johnson	382.98
					Johnson WA Finance Officers Assoc. WFOA BARS Training Rubio Rome	125.00
	201909-8989	Public Safety	Johnson Red Lion WFOA Conference Hotel Rubio Romero	382.98		
			Brooks Lava Java Coffee with a Cop	6.16		
			Brooks Adobe Software	25.89		
			Brooks USPS Mailed Patches	3.66		
			Brooks The Columbian Newspaper	9.99		
			201909-4056	Genl Govt/Facilities	Ferriss Varidesk Megan DeMoss desk	428.18
	Public Safety	Ferriss Ridgefield Pioneer Police Deaprtment Lunch - Oral Board		14.42		
	Public Works	Ferriss Adobe Grant Williams - Engineer		241.78		
	Community Development	Ferriss Adobe Grant Williams - Engineer		241.79		
	Council	Ferriss Fred Meyer City Council Study Session Dinner		41.99		
		Ferriss BrownPaperTickets.com CREDC Fall Luncheon - City Council		455.00		
	201909-7296	Finance	Ferriss Fred Meyer Lunch - Budget Advisory Committee	40.87		
		Public Safety	Rhine Subway Lunches for Oral Interview Board-(new hires)	45.81		
	WELLS FARGO Total					11,714.12
WESTLIE FORD INC.	1639	85000169	Genl Govt/Facilities	Truck Maint - Melroy	6.40	
			Public Works	Truck Maint - Melroy	121.58	
WESTLIE FORD INC. Total					127.98	
WHOLENESS FOR LIFE	3411	501546051	Genl Govt/Facilities	Business Lic. Refund - Wholeness For Life	50.00	
WHOLENESS FOR LIFE Total					50.00	
WOODLAND SAW AND CYCLE INC.	2223	493	Public Works	Parks Small Tools	17.33	
WOODLAND SAW AND CYCLE INC. Total					17.33	
Grand Total					643,700.96	

Attachment: October 24 2019 - CLAIMS REPORT (Approval of Claims And/Or Payroll)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: October 24, 2019

ITEM:

AGENDA ITEM TITLE: Approval of Minutes from the October 10, 2019 Meeting

AGENDA ITEM TITLE:

Approval of minutes from the following meeting(s) of the council:

GOVERNING LEGISLATION:

Not applicable

PREVIOUS COUNCIL ACTION TAKEN:

Not applicable

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s)

BUDGET/FINANCIAL IMPACTS:

Not applicable

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the minutes by making the following motion:

1. "I move to approve the consent agenda"

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS: 10-10-2019 (PDF)



CITY OF RIDGEFIELD, WASHINGTON
City Council MEETING MINUTES
October 10, 2019

Regular Meeting - 6:30 PM

STUDY SESSION - 5:00 P.M.

Parliamentary Procedures Training - Janean Parker, City Attorney

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:30 PM](#)

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Darren Wertz	Councilor	Present	
Sandra Day	Councilor	Present	
Jen Lindsay	Councilor	Present	

LATE CHANGES TO THE AGENDA

Remove - Presentation: Ridgefield Raptors

PROCLAMATION - BREAST CANCER AWARENESS MONTH

PUBLIC COMMENT

Michael Jennings - Resident
 Spoke regarding Pink Lemonade Project Pink recycling bins
 Pink recycling bins make neighborhoods look less attractive

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Taylor, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the September 26, 2019 Meeting**

PRESENTATION

Attachment: 10-10-2019 (Approval of Minutes)

1. Carty Road Subarea Plan: Work Plan Presentation

BUSINESS - [6:53 PM](#)

1. Resolution No. 566 - Declaring Certain Property as Surplus and Authorizing Its Disposition - Kirk Johnson, Finance Director

The City acquires various equipment and property as needed for staff to perform work responsibilities. As the equipment and property is used throughout its life to conduct City business, it ages, and eventually becomes obsolete and/or in disrepair. A public hearing is not required due to this property not having a value that exceeds \$50,000. Public Works would like to surplus two Grasshopper mowers that are no longer meeting the needs of the city. The mowers are a 2001 and 2011 model. The mowers will be sold on the public surplus auction site and the funds will be used to replace these mowers with a stand on mower that would provide additional flexibility for mowing in small areas such as right of ways and trails. The City plans to hold an auction in the 3rd quarter 2019 to auction these items.

MOTION: MOVED TO ADOPT RESOLUTION NO. 566 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

2. Motion - Approval of 2019-20 Sex Offender Monitoring Program Grant Interlocal Agreement

The Washington Association of Sheriffs and Police Chiefs administers a grant for the state that allows for reimbursement for sex offender monitoring. Sex Offender monitoring involves making sure the person being monitored is living where they are listing as a home address. The state is responsible for this task but sub-contracts to local agencies to accomplish this task. The Clark County Sheriff's Office subcontracts with the City of Ridgefield to handle our own city.

City Council discussion.

MOTION: MOVED TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF RIDGEFIELD AND THE CLARK COUNTY SHERIFF'S OFFICE FOR SEX OFFENDER MONITORING SERVICES AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Day, Councilor
SECONDER:	Darren Wertz, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

3. Motion - Approval of the Public Works Trust Fund Loan

In July staff applied for a pre-construction Public Works Trust Fund (PWTF) loan for design and permitting of seven stormwater facilities in the down-town area. These projects will serve areas of the city that were constructed prior to stormwater regulations and that currently discharge un-treated water to Gee Creek and Lake River. The City was recently notified that we were awarded a \$359,000 low interest loan to fund these projects. At the conclusion of the project the City will have complete, bud ready plans and specifications for these seven stormwater projects.

MOTION: MOVED TO ACCEPT THE PUBLIC WORKS FUND LOAN IN THE AMOUNT OF \$359,000 AND AUTHORIZE THE CITY MANAGER TO TAKE ALL STEPS NECESSARY TO COMPLETE THE LOAN

Attachment: 10-10-2019 (Approval of Minutes)

DOCUMENTS.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Darren Wertz, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

PUBLIC HEARING/BUSINESS - [7:00 PM](#)**1. Public Hearing and First Reading of Ordinance No. 1296 - Ridgefield Municipal Code Amendments 2019 - Louisa Garbo, Community Development Director**

The City is proposing a series of amendments to the Ridgefield Municipal Code (RMC), including the Ridgefield Development Code (RDC), to keep the code up-to-date and to better serve the Ridgefield community. The proposed amendments intend to update the code to reflect new legislation, to address issues identified when applying the existing code, and issues anticipated for future projects in Ridgefield. There are three types of proposed code amendments: Housekeeping items: address clerical errors, clarify existing code language without substantive changes to the content, and update the code to comply with new legislation. Minor policy changes: add content to strengthen the code with the goal to better implement the Ridgefield Comprehensive Plan and existing City policies and practices. Major policy changes: add substantive change to content, representing new policy directions.

City Council conducted discussion.

Mayor opened the hearing: 7:15PM

No testimony received.

Mayor closed the hearing: 7:15PM

MOTION: MOVED TO WAIVE SECOND READING AND ADOPT ORDINANCE NO. 1296 AS PRESENTED.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Darren Wertz, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Wells, Stose, Wertz, Day, Lindsay
AWAY:	Taylor

PUBLIC COMMENT

Roy Garrison - County Resident

Spoke regarding Gee Creek Plateau sub area plan - project was well organized and very thorough

Making a mistake by not including the Maul property in the Carty Road Subarea Plan - at least include in the planning process.

Joe Melroy - Ridgefield Port Commissioner

Final phase of the 3 phase Pioneer Street Rail Overpass project is approved

Expected to go out for bid on October 16th

COUNCIL/PRESIDING OFFICER/STAFF REPORTS - [7:22 PM](#)**Council**

Council Member Day - Attended first Saturday event.

Council Member Lindsay - Attended Clark College Foundation event, disability employment award event.

Council Member Wertz - Attended first Saturday event, Clark College Foundation event, Planning Commission meeting, Parks Board meeting, cispus outdoor school tour - 50th anniversary celebration.

Council Member Wells - Attended Clark College Foundation event.

Council Member Onslow - Attended RTC meeting, C-TRAN meeting, AWC board meeting, first Saturday event.

Mayor

Woodland Walmart donated to our local Ridgefield Community Gleaners - attended the donation acceptance.

City Manager

City Manager Steve Stuart - Community Survey update provided.

Community Development Director Louisa Garbo - Community Development report provided.

Finance Director Kirk Johnson - 2020 budget update provided.

Public Works Director Bryan Kast - Public Works project update provided.

Police Chief John Brooks - Coffee with a Cop and Chief's forum updates.

ADJOURN - [7:40 PM](#)

Julie Ferriss, City Clerk

Don Stose, Mayor

Attachment: 10-10-2019 (Approval of Minutes)

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: October 24, 2019

ITEM: PUBLIC HEARING/BUSINESS

AGENDA ITEM TITLE: Public Hearing on 2020 Property Tax Levy and Revenues

GOVERNING LEGISLATION:

RCW 84.55.120

PREVIOUS COUNCIL ACTION TAKEN:

Council conducts a public hearing annually to review proposed revenue sources as part of the budget adoption process.

SUMMARY/BACKGROUND:

The total 2020 revenue budget totals \$22,051,604, including \$3,805,435 associated with internal transfers from existing funds. In comparison the 2019 amended revenue budget was \$25,033,585, with \$6,639,094 associated with internal transfers from existing funds. The overall net decrease in the proposed revenue budget when compared to the 2019 budget is approximately \$2.98 million, an 11.9% decrease from the 2019 year-end amended revenue budget. Following are the key reasons for this difference:

Revenue Source	Budget Difference Between 2019 and 2020 Revenues	Reason
General Fund		
Total General Fund Revenue	\$106,351	Increase 1.2% over the 2019 amended budget
Property Tax	200,000	1% levy increase (\$12,545) and \$201 million in new construction. Overall increase 15.9%
Retail Sales Tax	(7,525)	Decrease of 0.24%. Minimal change from 2019 amended budget
Utility Taxes	74,948	Increase of 6.8% due to additional commercial development
Licenses and Permits	108,288	Increase of 9.9% due to additional commercial development and business license revenue
Planning and Development	(14,657)	Decrease of 1.4% due to reduced land use applications

Fines & Forfeits	3,225	Increase of 4.4%. Fees associated with public safety
Charges for Goods & Services	(42,053)	Decrease 7.7% due to reduced indirect allocation to water & storm funds
Intergovernmental/ Grants	(177,625)	Decrease 48.75% due to reduced grant funding
Miscellaneous Revenue	(38,250)	Decrease 23.8% due to initial estimate on donations and reduced investment interest
Revenue Source	Budget Difference Between 2019 and 2020 Revenues	Reason
Street Fund		
Total Street Fund Revenue	\$54,790	Increase 9% over 2019 amended budget
Utility Tax	10,448	Increase 13.9% due to additional commercial development
Permits	6,000	Increase 42.9% due to additional ROW permits
Intergovernmental	21,512	Increase 11.98% due to increase in per capita allocations as a result of growth
General Fund Transfers / Other Revenue	16,830	Increase 5% due to additional General Fund subsidies
Utility Funds		
Water Operating	149,278	Increase 7.2% due to new residential and commercial development and 1.5% rate increase
Stormwater rate revenue	79,805	Increase 11.9% due to new residential and commercial development and 5.5% rate increase
Capital Project Revenue Funds (REET, Impact Fees, Water SDC)		
Real Estate Excise Tax	(338,924)	Decrease 22.5% due to forecast in homes sold
Park Impact Fees	32,028	Increase 2.7% due to estimated 275 residential permits and 100 multi-family

Traffic Impact Fees	216,742	Increase 12.6% due to estimate in residential permits less credits and commercial projects
Water SDC	(116,865)	Decrease 7.7% compared to 2019 amended budget due to 2019 increase in permit issuance
Other Revenue Sources		
PWTF Loan	359,000	Low cost loan to complete design and engineering of storm projects downtown
Revenue Source	Budget Difference Between 2019 and 2020 Revenues	Reason
Capital Grants - General	(222,354)	Decrease 39%. Due to several completed capital projects funded by grants
Capital Grants – Utility	(150,000)	Decrease due to completed storm project
Interfund Transfers - General	(1,680,530)	Decrease 72%. Due to several completed capital projects
Interfund Transfers - ERF	190,963	Increase 125% due to additional one-time addition to reserves of \$150,000 and increases per ERF model
Interfund Transfers - Utility	(1,442,401)	Decrease 52.2% due to several completed storm and water projects
Developer Share	(219,040)	Reduction in developer share for road projects and receipt of capital share for RORC

BUDGET/FINANCIAL IMPACTS:

Please refer to the attached reports

RECOMMENDED ACTION OR MOTION:

Staff recommends Council Conduct the public hearing on 2020 revenue sources and conduct first readings of Ordinance No. 1297, 1298 and 1299

STAFF CONTACT:

Kirk Johnson, Finance Director

ATTACHMENTS:

2020 Revenue Comparison Summary (PDF)
 2020 Revenue Comparison by Fund (PDF)
 2020 Revenue Hearing Presentation (PDF)



2020 Revenue Budget

		2019 Amended Budget	2020 Proposed Budget	Percentage Change
Operating Funds				
001	General Fund	\$ 8,791,672	\$ 8,898,023	1.21%
101	Street Fund	604,485	659,275	9.06%
406	Water Operating	2,063,521	2,212,799	7.23%
408	Stormwater Operating	669,470	749,275	11.92%
Total Operating Funds		12,129,148	12,519,371	3.22%
Capital Service Funds				
105	Real Estate Excise Tax	1,503,090	1,164,166	-22.55%
114	Park Impact Fee	1,194,888	1,226,916	2.68%
115	Traffic Impact Fee	1,712,874	1,929,616	12.65%
416	Water Utility SDC	1,505,086	1,388,221	-7.76%
Total Capital Service Funds		5,915,938	5,708,919	-3.50%
Special Revenue Funds				
111	Drug Fund	1,075	1,100	2.33%
150	Transportation Benefit District	67,000	143,500	114.18%
Total Special Revenue Funds		68,075	144,600	112.41%
Debt Service				
200	Debt Service	808,499	807,650	-0.11%
Total Debt Service		808,499	807,650	-0.11%
Capital Projects & ERF				
300	General Capital Projects	3,112,424	1,240,500	-60.14%
410	Water Utility Capital Projects	2,568,901	1,321,500	-48.56%
412	Storm Water Utility Capital Projects	345,000	359,000	4.06%
501	Equipment Replacement (ERF)	152,600	343,563	125.14%
Total Capital Projects & ERF		6,178,925	3,264,563	-47.17%
Total Revenue All Sources		\$ 25,100,585	\$ 22,445,103	-10.58%



2020 Budget

2019-2020 Revenue Budget Comparison

Description	2019 Amended Budget	2020 Proposed Budget	Percentage Change
001 General Fund			
Revenue			
Property Tax	1,260,000	1,460,000	15.87%
Retail Sales & Other Tax	3,149,550	3,142,025	-0.24%
Utility Taxes	1,097,098	1,172,046	6.83%
License & Permits	1,090,010	1,198,298	9.93%
Planning & Development	1,054,393	1,039,736	-1.39%
Fines & Forfeits	72,675	75,900	4.44%
Charge for Goods & Services	542,680	500,627	-7.75%
Intergovernmental/Grant	364,366	186,741	-48.75%
Other Revenue/Donations	160,900	122,650	-23.77%
Transfers In	-	-	0.00%
General Fund Revenue	8,791,672	8,898,023	1.21%
101 Street Fund			
Revenue			
Utility Tax/Franchise Fee	75,186	85,634	13.90%
Permits	14,000	20,000	42.86%
Intergovernmental	179,604	201,116	11.98%
Other Revenue	2,525	1,025	-59.41%
Transfers In	333,170	351,500	5.50%
Street Fund Revenue	604,485	659,275	9.06%
406 Water Utility Fund			
Revenue			
Charges for Goods and Services	1,853,317	2,003,654	8.11%
Other Revenue	9,300	10,605	14.03%
Transfers In	200,904	198,540	-1.18%
Water Utility Fund Revenue	2,063,521	2,212,799	7.23%
408 Stormwater Utility Fund			
Revenue			
Charges for Goods and Services	667,545	749,000	12.20%
Other Revenue	1,925	275	-85.71%
Stormwater Utility Fund Revenue	669,470	749,275	11.92%

Attachment: 2020 Revenue Comparison by Fund (Public Hearing on 2020 Property Tax Levy and Revenues)



2020 Budget

2019-2020 Revenue Budget Comparison

Description	2019 Amended Budget	2020 Proposed Budget	Percentage Change
105 Real Estate Excise Tax (REET) Fund			
Revenue			
Real Estate Excise Taxes	1,436,840	1,149,166	-20.02%
Other Revenue	66,250	15,000	-77.36%
REET Fund Revenue	1,503,090	1,164,166	-22.55%
114 Park Impact Fee (PIF) Fund			
Revenue			
Planning & Development	1,194,638	1,226,891	2.70%
Grants	-	-	#DIV/0!
Other Revenue	250	25	-90.00%
PIF Fund Revenue	1,194,888	1,226,916	2.68%
115 Traffic Impact Fee (TIF) Fund			
Revenue			
Planning & Development	1,610,550	1,929,591	19.81%
Other Revenue	102,324	25	-99.98%
TIF Fund Revenue	1,712,874	1,929,616	12.65%
416 Water System Development Charge (WSDC) Fund			
Revenue			
Contributed Capital	1,438,586	1,338,221	-6.98%
Other Revenue	66,500	50,000	-24.81%
WSDC Revenue	1,505,086	1,388,221	-7.76%
111 Drug Fund			
Revenue			
Fines and Forfeits	1,000	1,000	0.00%
Other Revenue	75	100	33.33%
Drug Fund Revenue	1,075	1,100	2.33%
200 Debt Service			
Revenue			
Transfers In	808,499	807,650	-0.11%
Debt Service Revenue	808,499	807,650	-0.11%

Attachment: 2020 Revenue Comparison by Fund (Public Hearing on 2020 Property Tax Levy and Revenues)



2020 Budget

2019-2020 Revenue Budget Comparison

Description	2019 Amended Budget	2020 Proposed Budget	Percentage Change
300 General Capital Project Fund			
Revenue			
Grants	572,354	600,000	4.83%
Other Revenue	219,040	-	-100.00%
Transfers In	2,321,030	640,500	-72.40%
General Capital Fund Revenue	3,112,424	1,240,500	-60.14%
410 Utility Capital Projects Fund			
Revenue			
Other Revenue	-	-	0.00%
Transfers In	2,568,901	1,321,500	-48.56%
Other Financing Sources	-	-	0.00%
Water Utility Capital Project Revenue	2,568,901	1,321,500	-48.56%
412 Storm Water Utility Capital Projects Fund			
Revenue			
Other Revenue	-	-	0.00%
Transfers In	195,000	-	-100.00%
Grants	150,000	-	100.00%
Other Financing Sources	-	359,000	100.00%
Storm Water Utility Cap Project Revenue	345,000	359,000	4.06%
501 Equipment Replacement Fund (ERF)			
Revenue			
Other Revenue	16,925	175	-98.97%
Transfers In	135,675	343,388	153.10%
ERF Revenue	152,600	343,563	125.14%



2020 Proposed Budget Revenue Forecast

October 24, 2019



2020 Proposed Budget Agenda

2020 Revenue Projections

- Operating Funds
- Capital Service Funds
- Special Revenue Funds
- Capital Project Funds



2020 Proposed Revenue Budget Summary

- Total Revenue Budget \$22,445,103
- Operating Funds \$12,519,371
- Capital Service Funds \$5,708,919
- Special Revenue Funds \$144,600
- Debt Service Fund \$807,650
- Capital Project Funds \$3,264,563



2020 Revenue Forecast

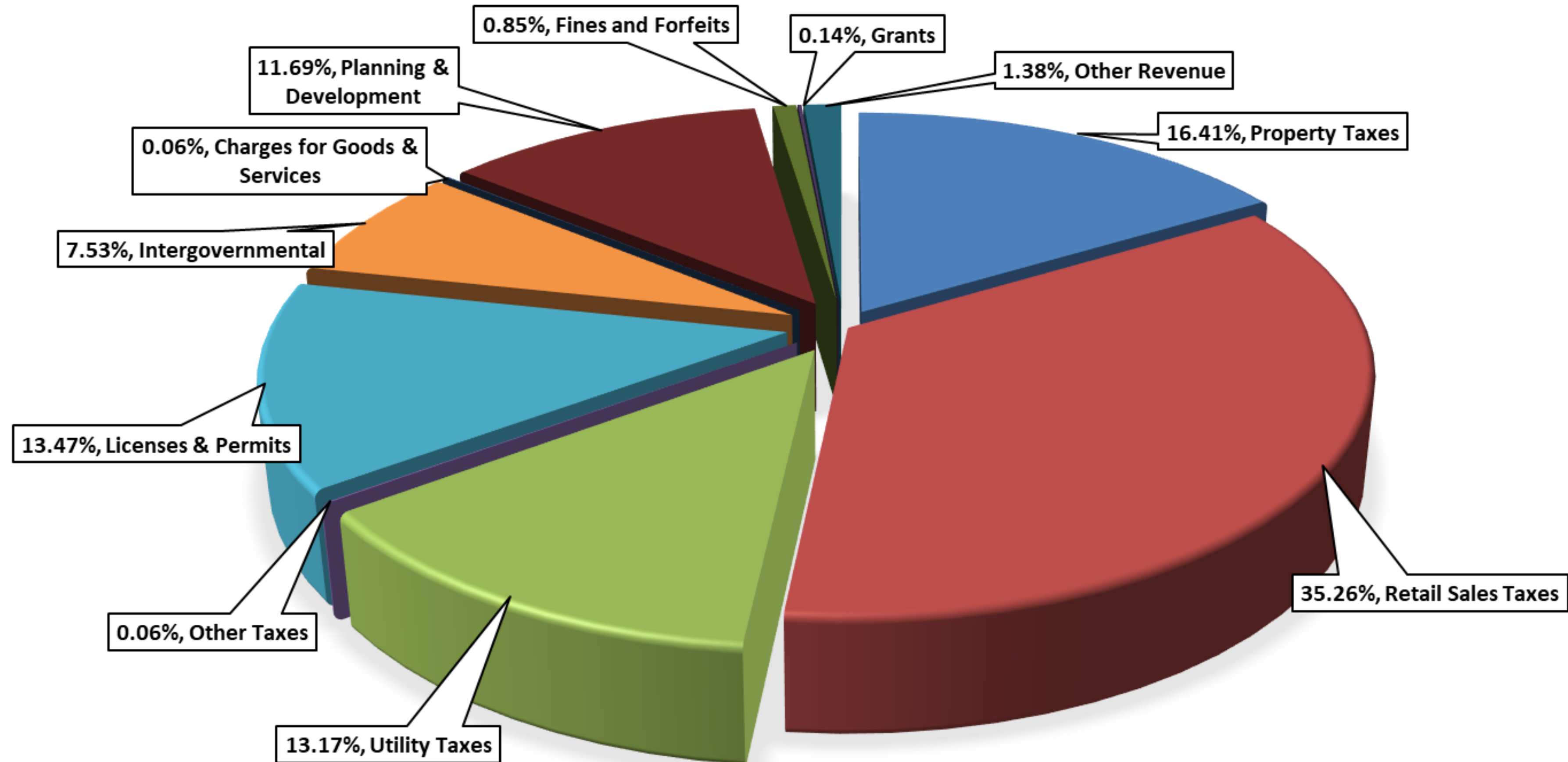
General Fund

Description	2019 Amended Budget	2020 Proposed Budget	Percentage Change
001 General Fund			
Revenue			
Property Tax	1,260,000	1,460,000	15.87%
Retail Sales & Other Tax	3,149,550	3,142,025	-0.24%
Utility Taxes	1,097,098	1,172,046	6.83%
License & Permits	1,090,010	1,198,298	9.93%
Planning & Development	1,054,393	1,039,736	-1.39%
Fines & Forfeits	72,675	75,900	4.44%
Charge for Goods & Services	542,680	500,627	-7.75%
Intergovernmental/Grant	364,366	186,741	-48.75%
Other Revenue/Donations	160,900	122,650	-23.77%
Transfers In	-	-	0.00%
General Fund Revenue	8,791,672	8,898,023	1.21%



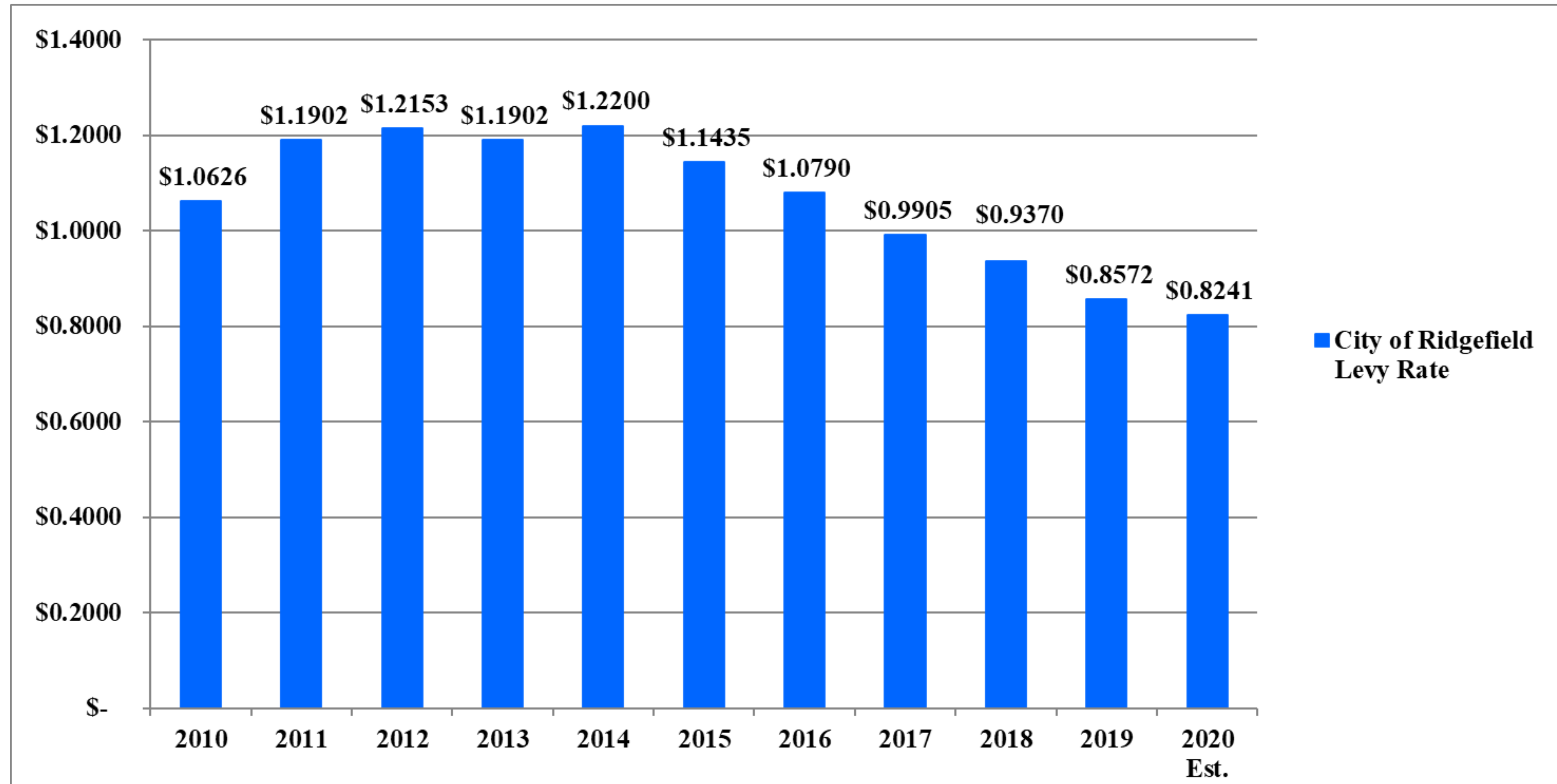
2020 Revenue Forecast

General Fund Revenue Sources

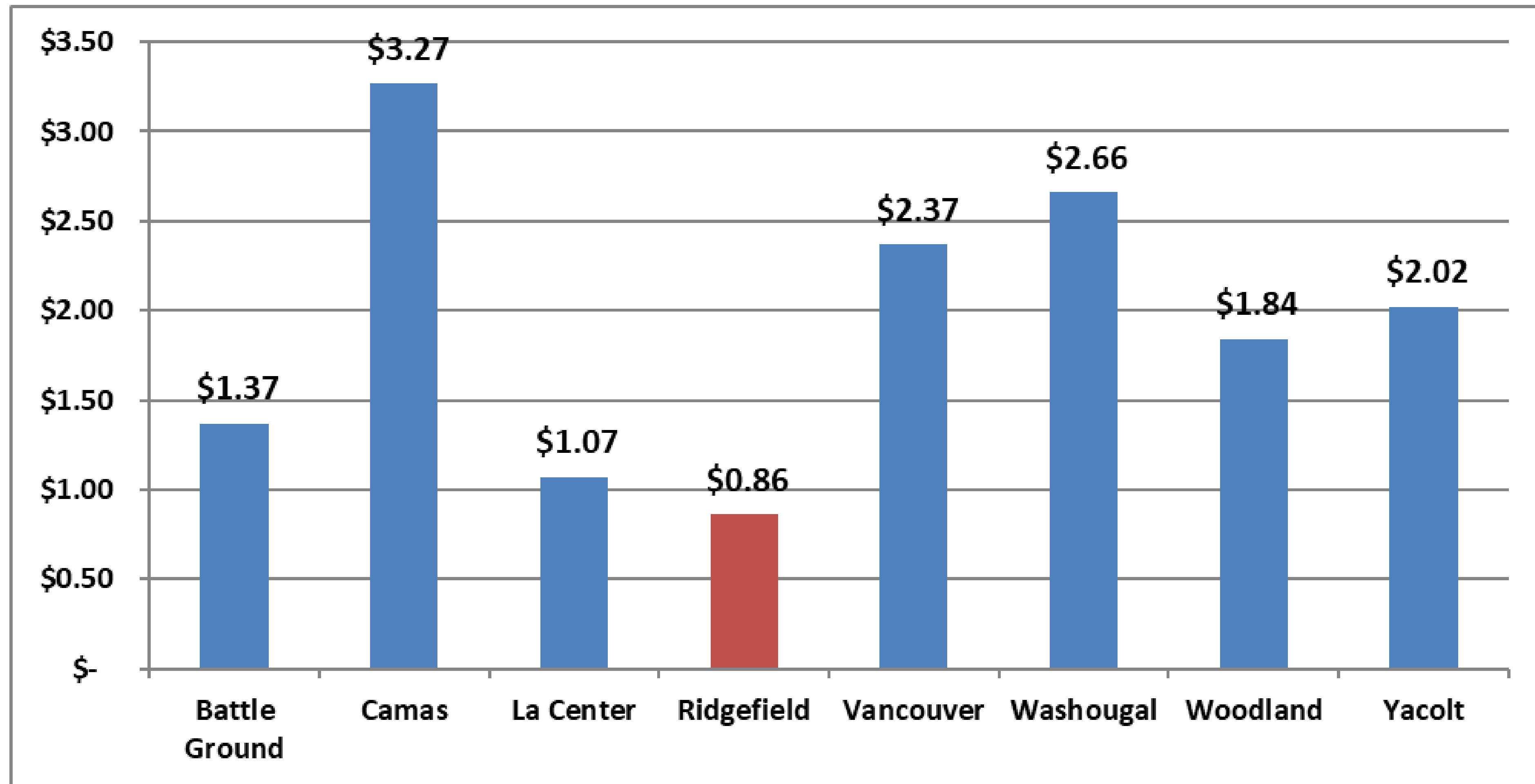


2020 Revenue Forecast

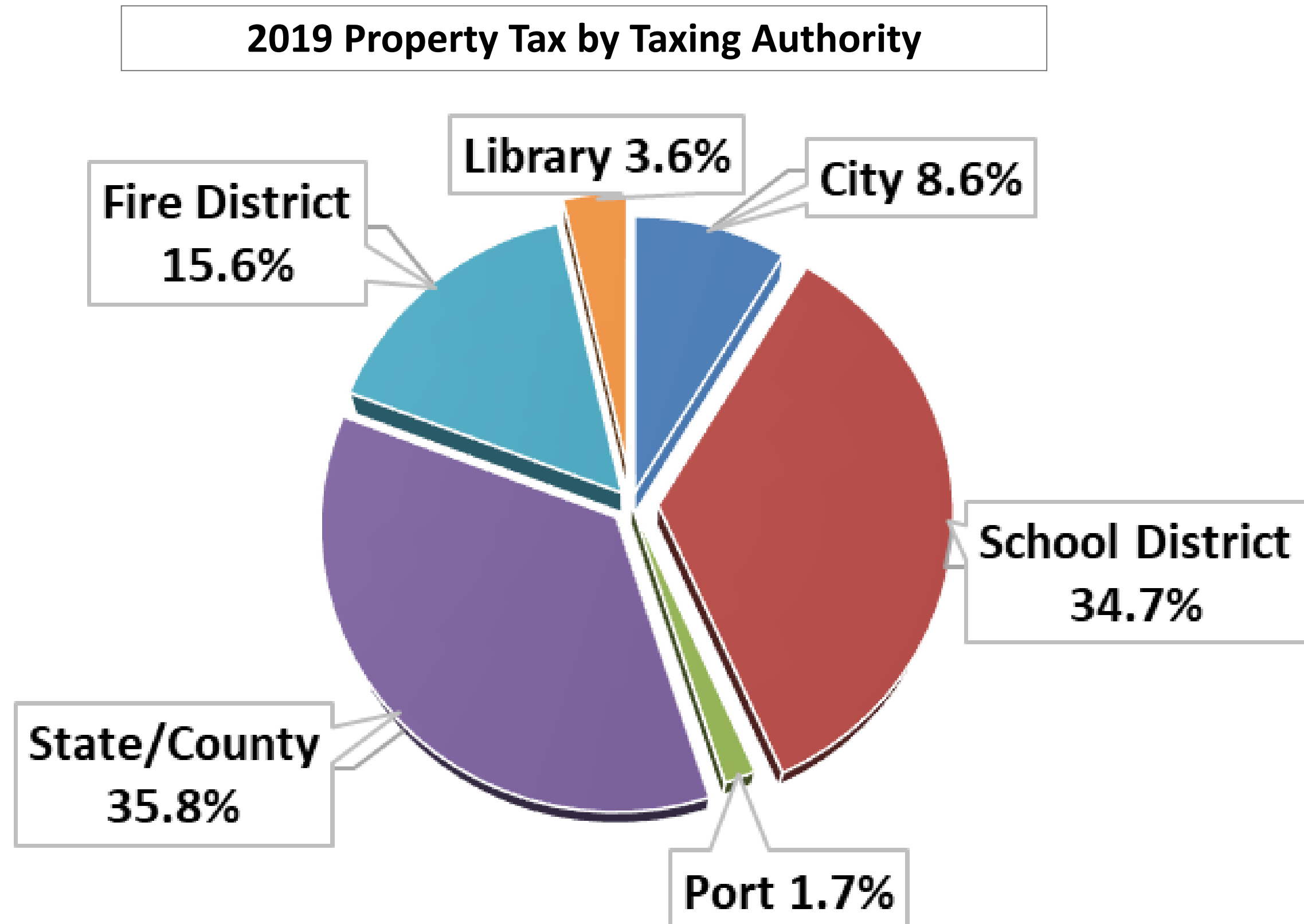
Property Tax Levy



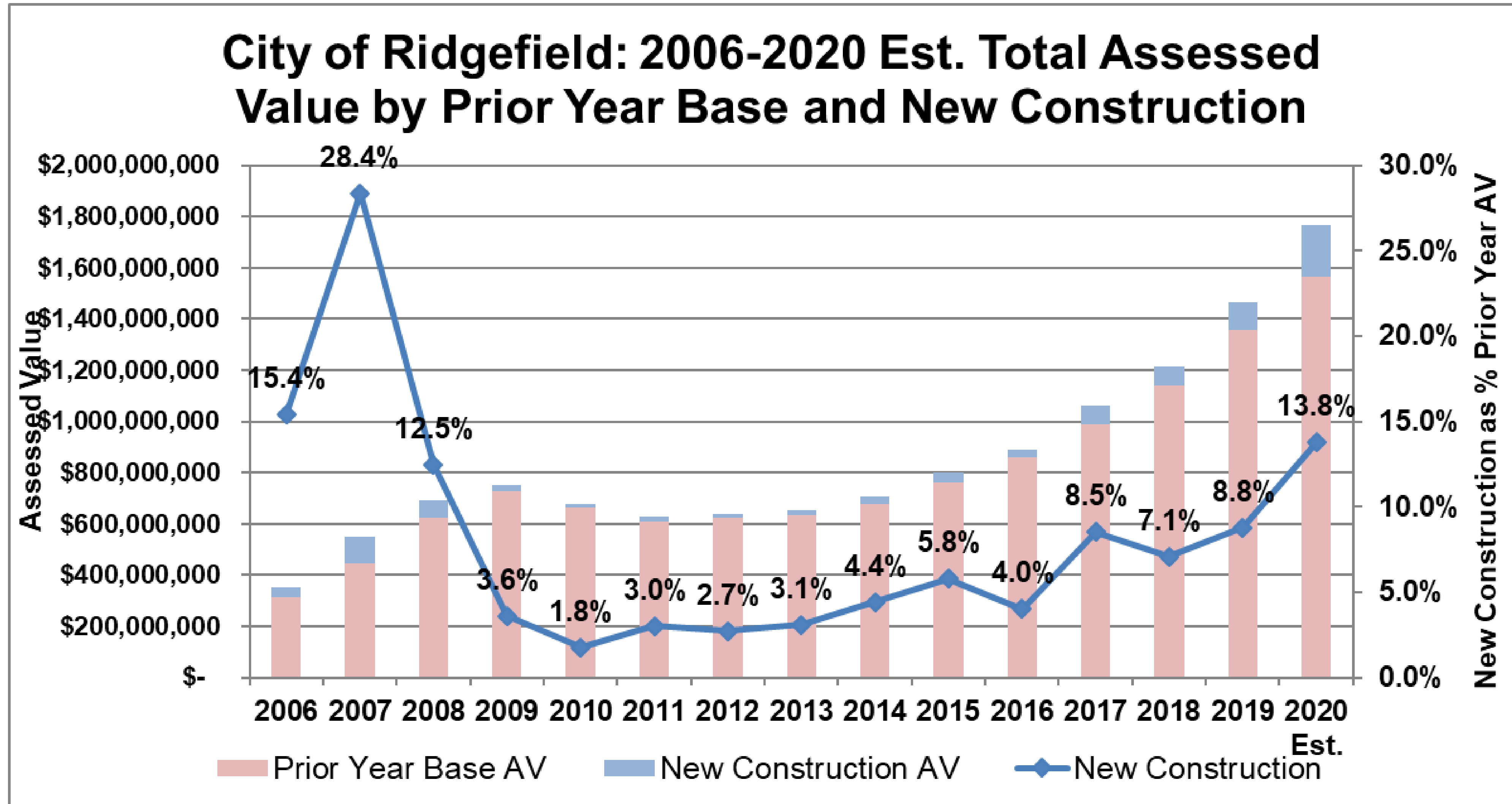
2019 Property Tax Levy Comparisons



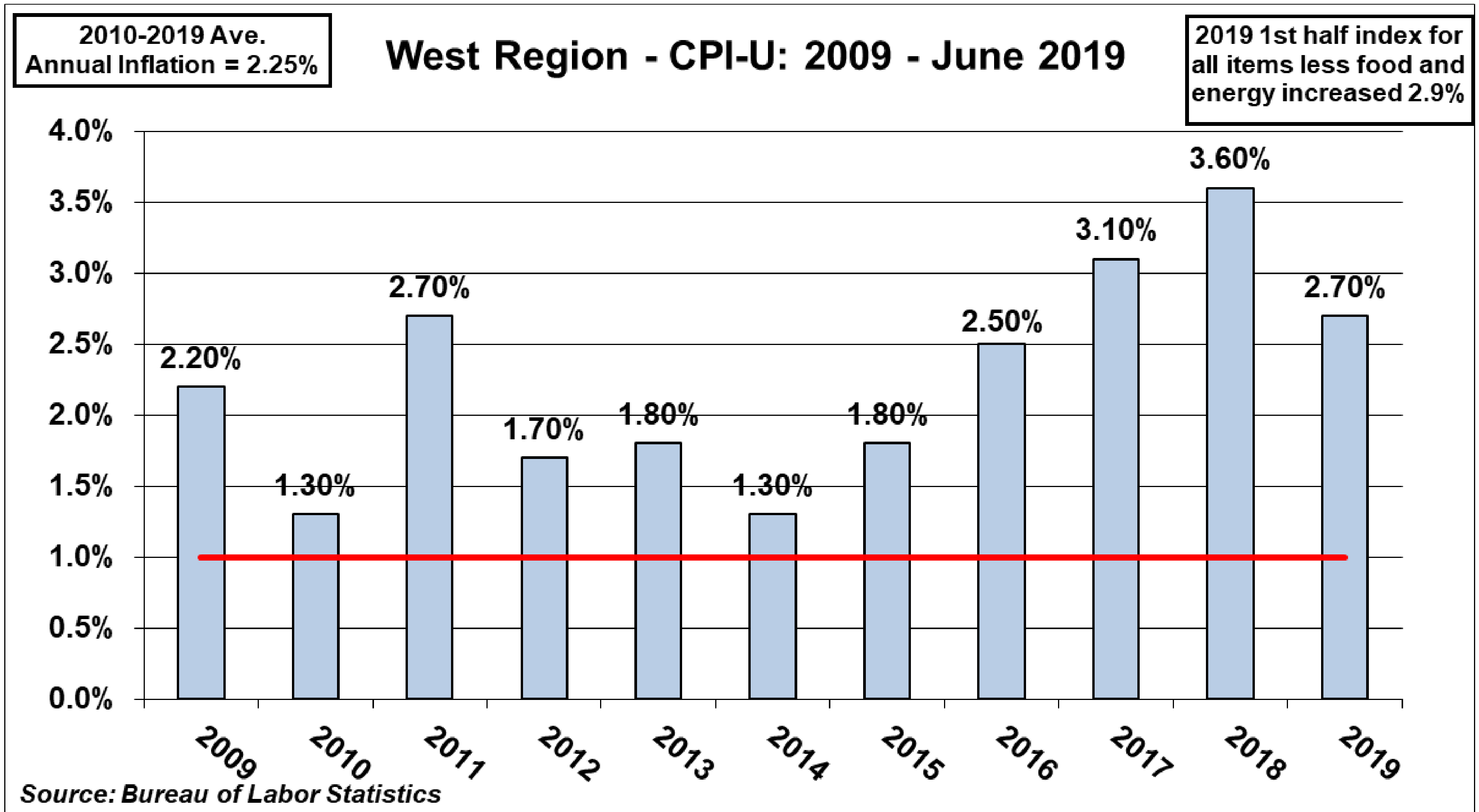
2019 Property Tax Levy Comparisons



2019 Property Tax Assessed Values



2019 Property Tax Levy Comparison to Inflation



2020 Revenue Forecast Street Fund

Description	2019 Amended Budget	2020 Proposed Budget	Percentage Change
<i>101 Street Fund</i>			
<i>Revenue</i>			
Utility Tax/Franchise Fee	75,186	85,634	13.90%
Permits	14,000	20,000	42.86%
Intergovernmental	179,604	201,116	11.98%
Other Revenue	2,525	1,025	-59.41%
Transfers In	333,170	351,500	5.50%
Street Fund Revenue	604,485	659,275	9.06%



2020 Revenue Forecast

Water Utility and Storm Water Utility Funds

Description	2019 Amended Budget	2020 Proposed Budget	Percentage Change
406 Water Utility Fund			
Revenue			
Charges for Goods and Services	1,853,317	2,003,654	8.11%
Other Revenue	9,300	10,605	14.03%
Transfers In	200,904	198,540	-1.18%
Water Utility Fund Revenue	2,063,521	2,212,799	7.23%
408 Stormwater Utility Fund			
Revenue			
Charges for Goods and Services	667,545	749,000	12.20%
Other Revenue	1,925	275	-85.71%
Stormwater Fund Revenue	669,470	749,275	11.92%



2020 Revenue Forecast

REET and Park Impact Fee

Description	2019 Amended Budget	2020 Proposed Budget	Percentage Change
105 Real Estate Excise Tax (REET) Fund			
Revenue			
Real Estate Excise Taxes	1,436,840	1,149,166	-20.02%
Other Revenue	66,250	15,000	-77.36%
REET Fund Revenue	1,503,090	1,164,166	-22.55%
114 Park Impact Fee (PIF) Fund			
Revenue			
Planning & Development	1,194,638	1,226,891	2.70%
Other Revenue	250	25	-90.00%
PIF Fund Revenue	1,194,888	1,226,916	2.68%



2020 Revenue Forecast

Traffic Impact Fee & Water SDC

Description	2019 Amended Budget	2020 Proposed Budget	Percentage Change
115 Traffic Impact Fee (TIF) Fund			
Revenue			
Planning & Development	1,610,550	1,929,591	19.81%
Other Revenue	102,324	25	-99.98%
TIF Fund Revenue	1,712,874	1,929,616	12.65%

416 Water System Development Charge (WSDC) Fund			
Revenue			
Contributed Capital	1,438,586	1,338,221	-6.98%
Other Revenue	66,500	50,000	-24.81%
WSDC Revenue	1,505,086	1,388,221	-7.76%



2020 Revenue Forecast Special Revenue Funds

Description	2019 Amended Budget	2020 Proposed Budget	Percentage Change
111 Drug Fund			
Revenue			
Fines and Forfeits	1,000	1,000	0.00%
Other Revenue	75	100	33.33%
Drug Fund Revenue	1,075	1,100	2.33%
150 Transportation Benefit District (TBD)			
Revenue			
Vehicle Licensing Fees	67,000	143,450	114.10%
Other Revenue	-	50	100.00%
TBD Revenue	67,000	143,500	114.18%



2020 Revenue Forecast

Debt Service Funds

Description	2019 Amended Budget	2020 Proposed Budget	Percentage Change
<i>200 Debt Service Fund</i>			
<i>Revenue</i>			
Transfers In	808,499	807,650	-0.11%
Debt Service Fund Revenue	808,499	807,650	-0.11%



2020 Revenue Forecast

General Capital and ERF Funds

Description	2019 Amended Budget	2020 Proposed Budget	Percentage Change
300 General Capital Project Fund			
Revenue			
Intergovernmental/Grant	572,354	600,000	4.83%
Other Revenue	219,040	-	-100.00%
Transfers In	2,321,030	640,500	-72.40%
General Capital Fund Revenue	3,112,424	1,240,500	-60.14%
501 Equipment Replacement Fund (ERF)			
Revenue			
Other Revenue	16,925	175	-98.97%
Transfers In	135,675	343,388	153.10%
ERF Revenue	152,600	343,563	125.14%



2020 Revenue Forecast

Water Utility and Storm Water Utility Capital Fund

Description	2019 Amended Budget	2020 Proposed Budget	Percentage Change
<i>410 Water Utility Capital Projects Fund</i>			
<i>Revenue</i>			
Other Revenue	-	-	0.00%
Transfers In	2,568,901	1,321,500	-48.56%
Other Financing Sources	-	-	0.00%
Water Utility Capital Project	2,568,901	1,321,500	-48.56%
<i>412 Stormwater Utility Capital Projects Fund</i>			
<i>Revenue</i>			
Other Revenue	-	-	0.00%
Grants	150,000	-	-100.00%
Transfers In	195,000	-	-100.00%
Other Financing Sources	-	359,000	100.00%
Storm Utility Capital Project	345,000	359,000	4.06%



2020 Proposed Budget Next Steps

- November
 - Release "2020 Proposed Budget" to the public 11/1
 - Review 2020 utility rates 11/7 and 11/21 6:30 PM
 - Conduct public hearing on "2020 Proposed Budget" 11/7 and 11/21 6:30 PM
 - Adopt 2020 operating and capital budget 11/21 6:30 PM
- December
 - Transmit 2020 budget to MRSC and State Auditor



THANK YOU

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: October 24, 2019

ITEM: BUSINESS

AGENDA ITEM TITLE: An Ordinance Establishing the Estimated Ad Valorem Taxes Necessary to Finance the Anticipated Requirements of the City of Ridgefield, Washington for the Fiscal Year Ending December 31, 2020 by Increasing Property Tax Revenue from the Previous Year

GOVERNING LEGISLATION:

RCW 84.55.120, and RCW 84.52.020

PREVIOUS COUNCIL ACTION TAKEN:

Council adopts a property tax levy annually.

SUMMARY/BACKGROUND:

The 2020 budget includes a statutory maximum 1% increase in the current property tax levy exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, and annexations that have occurred, and including any refunds made.

The 2019 levy amount was \$1,254,512. The statutory 1% increase would raise the property tax levy \$12,545. In addition to the 1% increase, the Clark County Assessor's office has preliminary estimates showing the City assessed value for new construction will add approximately \$201 million to the City's assessed values, adding approximately \$172,617 in property tax revenue. The Department of Revenue is still in the process of valuing state assessed utilities. These numbers should be available shortly. The value for the 2019 tax roll for state assessed utilities was \$13.9 million.

To date the estimated 2020 taxable assessed values for Ridgefield is \$1,750,936,158. The Assessor must certify the assessed values by November 14, 2019. The City must hold a revenue hearing and certify a property tax levy to the County by November 30, 2019. The City's current forecast for the 2020 property tax levy is \$1,460,000, an increase of \$200,000 from the 2019 budget. The estimate is for the City of Ridgefield levy amount to be 82.4 cents per \$1,000 assessed value a decrease of 3.3 cents from the 2019 levy amount.

The 2020 General Fund operating expense budget has increased 4% over the 2019 operating expense budget to account for contractual and inflationary increases. Adoption of the 1% property tax levy increase does not match current inflation, but the increase is needed to maintain a balanced budget.

BUDGET/FINANCIAL IMPACTS:

The 2020 property tax receipts will increase \$200,000 when compared with the 2019

budget. The total property tax levy is estimated to be \$1,460,000.

RECOMMENDED ACTION OR MOTION:

Staff recommends Council conduct the first reading of Ordinance 1297.

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

ORDINANCE NO. 1297**AN ORDINANCE ESTABLISHING THE ESTIMATED AD VALOREM TAXES NECESSARY TO FINANCE THE ANTICIPATED REQUIREMENTS OF THE CITY OF RIDGEFIELD, WASHINGTON FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020 BY INCREASING PROPERTY TAX REVENUE FROM THE PREVIOUS YEAR**

WHEREAS, public hearings have been held by the Ridgefield City Council to review and discuss the estimated revenue needed for calendar year 2020 as required by statute; and

WHEREAS, the Revised Code of Washington 84.55.120 as amended by Referendum 47 requires an Ordinance or Resolution be approved by the City Council if the anticipated property tax levy will increase by any amount; and,

WHEREAS, the amount levied for fiscal year 2019 was \$1,254,512 and the increase in the regular property tax levy amount for 2020 is \$12,545 which is a percentage increase of 1% from the previous year; and,

WHEREAS, this increase is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, and annexations that have occurred, and including any refunds made.

WHEREAS, a certified budget request or estimate is filed with the County Legislative Authority, separate from this ordinance. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The form for this purpose is titled "Levy Certification" and is available through the Assessor's Office. Certification is made in a manner prescribed by the County Legislative Authority.

Section 1. Public Interest. The Ridgefield City Council finds it to be in the public interest to increase the property tax levy by the maximum allowed by the Revised Code of Washington.

Section 2. Fixing Ad Valorem Taxes. That an increase in the regular property tax levy is authorized for the levy to be collected for the 2020 tax year in the amount of the maximum 1% allowed by law from the previous year, estimated to be \$12,545. This increase is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property and annexations that have occurred.

Section 3. Transmittal to County. A certified copy of this ordinance shall be transmitted to Clark County in accordance with law.

Section 4. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances is not affected.

Section 5. Regulatory Conflicts. All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of the inconsistency or conflict.

Section 6. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the

correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 7: Effective date. This ordinance shall take effect and be in full force five (5) days after the publication in which is hereby approved.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 7TH DAY OF NOVEMBER, 2019 IN AN OPEN PUBLIC MEETING.

City of Ridgefield:

Don Stose
Mayor

ATTEST:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker, City Attorney

First reading:	October 24, 2019
Second reading:	November 7, 2019
Publication date:	November 13, 2019
Effective date:	November 18, 2019

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: October 24, 2019

ITEM: BUSINESS

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington
Amending Ordinance No. 1280 and Ordinance No. 1289
Pertaining to the 2019 Budget

GOVERNING LEGISLATION:

Revised Code of Washington Chapter 35A.33, City of Ridgefield Financial Policy #07: Budget

PREVIOUS COUNCIL ACTION TAKEN:

Council adopted Ordinance No. 1280 pertaining to the 2019 Budget on December 6, 2018.
Council adopted Ordinance No. 1289 amending the 2019 Budget on April 11, 2019.

SUMMARY/BACKGROUND:

The budget amendment totals \$1,451,420 in total appropriations, including a net amount of \$545,200 in capital project fund and operating fund transfers. No ongoing costs are included in the appropriation requests.

The amendment also includes recognition of a net revenue increase of \$222,059. The following revenue items show increases/decreases in the request:

- \$1 million increase in retail sales & use tax revenue
- \$245,000 increase in permit related revenue
- \$50,000 increase in investment interest in the General Fund
- \$30,000 increase in community event fees and cash donations
- \$118,874 additional grant funding
- \$200,000 increase in REET revenue
- \$318,570 increase in PIF revenue
- \$2 million decrease in TIF revenue
- \$62,790 in additional developer share for road projects
- \$40,000 increase in investment interest in Water SDC
- \$140,000 increase in Water SDC revenue
- \$16,825 in surplus sales - ERF

Operating fund transfers include a \$434,181 reallocation from water operating to water SDC funding. The fund transfers of \$545,200 support the following projects; RORC, Royle Road Design, Hillhurst Frontage, S. 8th Ave Improvements, Heron Drive Storm Pond, Refuge Park Storm Project and refunds to REET and TIF. The refunds were for additional developer share received for Hillhurst which was originally paid from REET and additional grant funding from TIB for 35th & Pioneer Roundabout originally paid from TIF.

The total new appropriations are \$1,075,170 including the refunds.

- General Fund appropriations are \$189,470
- Building and permit fee related appropriations are \$207,000
- Capital related projects are \$376,250
- Water operating appropriations are \$103,500
- Stormwater operating appropriations are \$20,000
- Refunds to REET and TIF \$168,950
- ERF appropriations \$10,000

The overall fund balance impact will be a reduction of \$684,161. General Fund will see an increase in fund balance of \$880,530. Permit/building fees will see an increase of \$54,800 from the increased revenue. TIF and Water SDC Funds will show a reduction in estimated year-end fund balance of \$1,896,500 and \$289,901 respectively.

Refer to the attached exhibit “A” for Ordinance No. 1300 for a list of project requests and the following table for detailed fund balance impact.

Fund Balance Impact							
				Total Expense	Increased Revenue	Interfund Transfer In	Fund Impact
001	General Fund			199,470	1,080,000	-	880,530
001-58	Building Fees			207,000	261,800	-	54,800
101	Street Fund			-	-	-	-
105	REET Fund			121,330	200,000	56,250	134,920
114	PIF Fund			200,000	318,570	-	118,570
115	TIF Fund			9,200	(2,000,000)	112,700	(1,896,500)
150	TBD			-	-	-	-
300	General Capital			454,480	164,864	285,530	(4,086)
406	Water Fund			103,500	-	434,181	330,681
408	Storm Fund			20,000	-	-	(20,000)
410	Water Utility Capital			35,720	-	35,720	-
412	Storm Utility Capital			55,000	-	55,000	-
416	Water SDC			35,720	180,000	(434,181)	(289,901)
501	ERF			10,000	16,825	-	6,825
			Total	1,451,420	222,059	545,200	(684,161)

BUDGET/FINANCIAL IMPACTS:

Please refer to the included table and to Exhibit “A” attached to Ordinance No. 1300

RECOMMENDED ACTION OR MOTION:

Staff recommends Council conduct the first reading of Ordinance No. 1300

STAFF CONTACT:

Kirk Johnson, Finance Director

ATTACHMENTS:

2019 Budget Amendment Ordinance No. 1300 Exhibit A(PDF)
2019 Budget Amendment Ordinance No 1300 Presentation
(PDF)

ORDINANCE NO. 1300

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON AMENDING ORDINANCE NO. 1280 AND ORDINANCE NO. 1289 PERTAINING TO THE 2019 BUDGET

WHEREAS, the Ridgefield City Council at its regular meeting on December 6, 2018 adopted Ordinance No. 1280 which adopted the City of Ridgefield 2019 budget; and

WHEREAS, the Ridgefield City Council at its regular meeting on April 11, 2019 adopted Ordinance No. 1289 which amended the City of Ridgefield 2019 budget; and

WHEREAS, the City of Ridgefield deems it necessary to appropriate additional expenditures in 2019 in the funds that are identified in the attached Exhibit "A" of the 2019 budget amendment; and

WHEREAS, these expenditures were not anticipated at the time of the adoption of the 2019 budget.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Public Interest. The Ridgefield City Council finds it to be in the public interest to amend the 2019 budget to account for revenues and expenditures that were not anticipated at the time of adoption.

Section 2. Budget Amendment Adopted. Ordinance No. 1280, and the budget of the City of Ridgefield for fiscal year 2019 shall be amended to include the additional receipt and/or reduction of funds and the additional and/or reduction of expenditures addressing the funds shown in the attached Exhibit "A".

Section 3. Severability. Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid, the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 4. Regulatory Conflicts. All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of the inconsistency or conflict.

Section 5. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. Effective date. This ordinance shall be in full force and effect five (5) calendar days after adoption and publication pursuant to law.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON ON THE 7th DAY OF NOVEMBER, 2019.

Don Stose,
Mayor

ATTEST:

Julie Ferriss,
City Clerk

APPROVED AS TO FORM:

Janean Parker,
City Attorney

First Reading:	October 24, 2019
Second Reading	November 7, 2019
Date of Publication:	November 13, 2019
Effective Date:	November 18, 2019

Exhibit "A"



2019 Budget Amendment #2

Ordinance # 1300

ExpenseFunding Source													
Item No.	Requesting Department	Fund	Project	Funding Source	Total 2019 Apprpr.	Total Ongoing Annual Cost	Reapprop.	New Approp. Request	Revenue increase	Operating Fund, Special Revenue Fund Transfer	Loan/Grant	Fund Balance Impact	Description
1	Finance	General Fund	Recognize Addtl Retail Sales Tax	Retail Sales Tax	-	-	-	-	1,000,000	-	-	1,000,000	Recognize additional retail sales tax.
2	Finance	CDD	Recognize Addtl Building Permit Revenue	Residential Building Permits	-	-	-	-	40,000	-	-	40,000	Recognize additional forecast for building permit revenue.
3	Finance	CDD	Recognize Addtl Engineering Review Revenue	Engineering Review Permits	-	-	-	-	55,000	-	-	55,000	Recognize additional forecast for engineering review permit revenue.
4	Finance	CDD	Recognize Addtl Plan Check Revenue	Plan Check Permits	-	-	-	-	150,000	-	-	150,000	Recognize additional forecast for plan check revenue.
5	CDD	General Fund	Shoreline Master Plan Grant	Grant	-	-	-	-	-	-	16,800	16,800	Recognize receipt of grant funding to complete shoreline master plan update.
6	Finance	General Fund	Recognize Addtl Investment Interest	Investments	-	-	-	-	50,000	-	-	50,000	Recognize additional investment interest forecast for 2019.
7	Finance	General Fund	Recognize Addtl Community Event Fees	Event Fees	-	-	-	-	10,000	-	-	10,000	Recognize additional fees from 2019 community events.
8	Finance	General Fund	Recognize Addtl Community Event Donations	Event Donations	-	-	-	-	20,000	-	-	20,000	Recognize additional donations for 2019 community events.
9	Finance	REET	Recognize Addtl Real Estate Excise Tax	Real Estate Excise Taxes	-	-	-	-	200,000	-	-	200,000	Recognize additional forecast for real estate excise taxes.
10	Finance	PIF	Recognize Addtl Park Impact Fees	Park Impact Fees	-	-	-	-	318,570	-	-	318,570	Recognize additional forecast for park impact fees.



2019 Budget Amendment #2

Ordinance # 1300

Expense Funding Source													
Item No.	Requesting Department	Fund	Project	Funding Source	Total 2019 Apprpr.	Total Ongoing Annual Cost	Reapprop.	New Approp. Request	Revenue increase	Operating Fund, Special Revenue Fund Transfer	Loan/Grant	Fund Balance Impact	Description
11	Finance	TIF	Recognize Reduction in Traffic Impact Fees	Traffic Impact Fees	-	-	-	-	(2,000,000)	-	-	(2,000,000)	Recognize forecast reduction for commercial traffic impact fees. Reduction is due to issuance of credits on projects completed by developer in lieu of paying fees.
12	Finance	General Capital	Recognize Addtl Developer Share Revenues	Developer Share	-	-	-	-	62,790	-	-	62,790	Recognize receipt of developer share pro rated amounts for street projects impacted by new development.
13	Finance	General Capital	Recognize Addtl Grant Funding	Grant	-	-	-	-	-	-	102,074	102,074	Recognize additional grant funds received from Transportation Improvement Board for 35th & Pioneer Roundabout project.
14	Finance	WSDC	Recognize Addtl Investment Interest	Investments	-	-	-	-	40,000	-	-	40,000	Recognize additional investment interest forecast for 2019.
15	Finance	WSDC	Recognize Addtl WSDC Fees	Water System Development Charges	-	-	-	-	140,000	-	-	140,000	Recognize additional forecast for water system development charges.
16	Finance	ERF	Recognize Gain On Sale of Asset	Surplus Sale	-	-	-	-	9,325	-	-	9,325	Recognize sale of surplus assets.
17	Finance	General Fund	Recognize Gain On Sale of Asset	Surplus Sale	-	-	-	-	7,500	-	-	7,500	Recognize sale of surplus assets.
18	Public Works	ERF - Parks	Purchase Stand on Mower	ERF	10,000	-	-	10,000	-	-	-	(10,000)	Purchase new stand on mower for trails, ROW and parks maintenance. Purchase with funding from surplus sales.
19	Admin	General Fund	Community Events	General Fund	40,000	-	-	40,000	-	-	-	(40,000)	Additional funding request for 2019 community events. Expense offset by additional \$30,000 in fees and donations. Total budget \$100,000.
21	Executive	General Fund	Park Laundry Professional Services	General Fund	15,000	-	-	15,000	-	-	-	(15,000)	Additional professional service funding to research purchase and remediation in partnership with Department of Ecology. Total budget \$60,000. Received grant funding for \$30,000.

 2019 Budget Amendment #2 Ordinance # 1300													
Expense							Funding Source						
Item No.	Requesting Department	Fund	Project	Funding Source	Total 2019 Apprpr.	Total Ongoing Annual Cost	Reapprop.	New Approp. Request	Revenue increase	Operating Fund, Special Revenue Fund Transfer	Loan/Grant	Fund Balance Impact	Description
22	Executive	General Fund	ICMA Video Production	General Fund	18,970	-	-	18,970	-	-	-	(18,970)	Funding for a video to showcase City of Ridgefield at International City Manager Association Conference.
23	Executive	General Fund	Economic Development (CREDC)	General Fund	7,500	-	-	7,500	-	-	-	(7,500)	Funding for Ridgefield share of buildable lands projects conducted by CREDC.
24	Finance	General Fund	Computer Software Annual Expense	General Fund	60,000	-	-	60,000	-	-	-	(60,000)	Additional funding for software renewals for annual subscription and maintenance.
25	Admin	General Fund	LaserFiche Professional Service	General Fund	10,000	-	-	10,000	-	-	-	(10,000)	Funding for professional service expense for consultant to increase efficiencies and workflows in document management system.
26	CDD	General Fund	Carty Road Subarea Plan	General Fund	38,000	-	-	38,000	-	-	-	(38,000)	Funding for consultant work on Carty Road subarea plan. Total budget \$75,000. \$38k for 2019 and \$37k for 2020.
27	CDD	General Fund	Planning Consultant	Permit Fees	20,000	-	-	20,000	-	-	-	(20,000)	Additional funding for planning consultant assistance for large complex commercial projects.
28	CDD	General Fund	Master Fee Schedule Review (Land Use, Building & Engineering)	Permit Fees	50,000	-	-	50,000	-	-	-	(50,000)	Review all permit related fees for appropriate charges. Verify 100% cost recovery in eligible expenses. Present to Council late 2019.
29	CDD	General Fund	Professional Services	Permit Fees	50,000	-	-	50,000	-	-	-	(50,000)	Additional funding for professional services in community development related to commercial and residential permits.
30	CDD	General Fund	Engineering Development	Permit Fees	30,000	-	-	30,000	-	-	-	(30,000)	Additional funding for engineering development consultant expense related to commercial and residential permits.
31	CDD	General Fund	Staffing Study	Permit Fees	25,000	-	-	25,000	-	-	-	(25,000)	Funding for staffing study for building department to determine appropriate levels and needs for commercial and residential development.

													
2019 Budget Amendment #2													
Ordinance # 1300													
ExpenseFunding Source													
Item No.	Requesting Department	Fund	Project	Funding Source	Total 2019 Appr.	Total Ongoing Annual Cost	Reapprop.	New Approp. Request	Revenue increase	Operating Fund, Special Revenue Fund Transfer	Loan/Grant	Fund Balance Impact	Description
32	Executive	General Fund	Port Engine	Permit Fees	32,000	-	-	32,000	-	-	-	(32,000)	Expense for phase two completion of Port Engine development software and annual maintenance.
33	Public Works	General Capital	RORC	PIF	200,000	-	-	200,000	-	200,000	-	(200,000)	Final expense to complete construction of RORC. Includes late billing from RSD for \$123k and miscellaneous capital additions.
34	Public Works	General Capital	45th & Royle	TIF	3,300	-	-	3,300	-	3,300	-	(3,300)	Final invoices for professional engineering related to Royle Road improvements.
35	Public Works	General Capital	Hillhurst Frontage	TIF	5,900	-	-	5,900	-	5,900	-	(5,900)	Final invoice for completion of Hillhurst Road frontage improvement project from contractor.
36	Public Works	General Capital	S 8th Ave Improvements	General Fund	10,000	-	-	10,000	-	10,000	-	(10,000)	Final invoice for S 8th Ave improvement project. Added additional paving for section of road not originally planned.
37	Finance	General Capital	Refund Grant Funds to TIF	General Capital	112,700	-	-	112,700	-	(112,700)	-	(112,700)	Refund to TIF for portion of 35th & Pioneer roundabout project. Received additional funding from TIB for project.
38	Finance	General Capital	Refund Grant Funds to TIF	TIF	-	-	-	-	-	112,700	-	112,700	Refund to TIF for portion of 35th & Pioneer roundabout project. Received additional funding from TIB for project.
39	Finance	General Capital	Refund Developer Share to REET	Developer Share	56,250	-	-	56,250	-	(56,250)	-	(56,250)	Received additional developer share for Hillhurst frontage and signal project. Refund REET portion of funding.
40	Finance	General Capital	Refund Developer Share to REET	REET	-	-	-	-	-	56,250	-	56,250	Received additional developer share for Hillhurst frontage and signal project. Refund REET portion of funding.
41	Public Works	Water Ops	Water System Plan Update	Water Fund	58,500	-	-	58,500	-	-	-	(58,500)	Funding for completion of updated water system plan.



2019 Budget Amendment #2

Ordinance # 1300

Expense Funding Source													
Item No.	Requesting Department	Fund	Project	Funding Source	Total 2019 Apprpr.	Total Ongoing Annual Cost	Reapprop.	New Approp. Request	Revenue increase	Operating Fund, Special Revenue Fund Transfer	Loan/Grant	Fund Balance Impact	Description
42	Public Works	Water Ops	Operational Supplies	Water Fund	15,000	-	-	15,000	-	-	-	(15,000)	Additional funding for operational supplies for maintenance of the water system. Includes additional supplies for S 56th reservoir and well.
43	Public Works	Water Ops	Chemicals	Water Fund	5,000	-	-	5,000	-	-	-	(5,000)	Additional funding for chemicals for maintenance of the water system. Related to S 56th reservoir and well.
44	Public Works	Water Ops	Maintenance	Water Fund	10,000	-	-	10,000	-	-	-	(10,000)	Additional funding for unexpected maintenance requirements with water system. Related to S 56th reservoir and well.
45	Public Works	Water Ops	Vehicle Maintenance	Water Fund	15,000	-	-	15,000	-	-	-	(15,000)	Additional vehicle and equipment maintenance required in 2019.
46	Finance	Water Utility Capital	Transfer to Utility Capital	Water Fund	-	-	-	-	-	(434,181)	-	-	Reallocate funding source from operations to water system development charges. Projects create capacity and additional fire flow and qualify for SDC funding.
47	Finance	Water Utility Capital	Transfer to Utility Capital	Water System Development Charges	-	-	-	-	-	434,181	-	-	Reallocate funding source from operations to water system development charges. Projects create capacity and additional fire flow and qualify for SDC funding.
48	Public Works	Storm Ops	Vehicle Maintenance	Storm Ops	6,000	-	-	6,000	-	-	-	(6,000)	Additional vehicle and equipment maintenance required in 2019.
49	Public Works	Storm Ops	Maintenance	Storm Ops	9,000	-	-	9,000	-	-	-	(9,000)	Additional funding for maintenance requirements for storm system.
50	Public Works	Storm Ops	Maintenance from Other Gov	Storm Ops	5,000	-	-	5,000	-	-	-	(5,000)	Additional funding for maintenance requirements for storm system. Covers additional expense for using WSDOT services.
51	Public Works	Storm Capital	Heron Dr Storm Pond / Refuge Park Storm Project	REET	55,000	-	-	55,000	-	55,000	-	(55,000)	Additional project cost due to change orders on both projects.

													
2019 Budget Amendment #2													
Ordinance # 1300													
Expense							Funding Source						
Item No.	Requesting Department	Fund	Project	Funding Source	Total 2019 Apprpr.	Total Ongoing Annual Cost	Reapprop.	New Approp. Request	Revenue increase	Operating Fund, Special Revenue Fund Transfer	Loan/Grant	Fund Balance Impact	Description
52	Public Works	General Capital	S 3rd Ave Improvement Design	REET, WSDC	102,050	-	-	102,050	-	102,050	-	(102,050)	Design for S 3rd Ave Improvement project. Construction in 2020 through CDBG grant. Design is portion of City match. 65% REET, 35% WSDC.
Total Budget Amendment					1,075,170	-	-	1,075,170	103,185	376,250	118,874	(684,161)	

Fund Balance Impact					
		Total Expense	Increased Revenue	Interfund Transfer In	Fund Impact
001	General Fund	199,470	1,080,000	-	880,530
001-58	Building Fees	207,000	261,800	-	54,800
101	Street Fund	-	-	-	-
105	REET Fund	121,330	200,000	56,250	134,920
114	PIF Fund	200,000	318,570	-	118,570
115	TIF Fund	9,200	(2,000,000)	112,700	(1,896,500)
150	TBD	-	-	-	-
300	General Capital	454,480	164,864	285,530	(4,086)
406	Water Fund	103,500	-	434,181	330,681
408	Storm Fund	20,000	-	-	(20,000)
410	Water Utility Capital	35,720	-	35,720	-
412	Storm Utility Capital	55,000	-	55,000	-
416	Water SDC	35,720	180,000	(434,181)	(289,901)
501	ERF	10,000	16,825	-	6,825
Total		1,451,420	222,059	545,200	(684,161)

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2019 Budget Amendment – Ordinance No. 1300
First Reading October 24, 2019



2019 Budget Amendment – Ordinance No. 1300

Revenue Updates

Project	Funding Source	Expense	Revenue	Description
Retail Sales & Use Tax	Sales Tax	\$0	\$1,000,000	Increase in retail sales & use tax forecast
Permit Related Revenue	SFR Permits, Engineering, Plan Check	0	245,000	Increase in permit related revenue forecast
Investment Interest	Investments	0	90,000	Increase in General Fund \$50,000 and WSDC \$40,000 for investment interest
Community Events	Event Fees, Event Donations	0	30,000	Increase in event related fees and cash donations
Grant Funding	TIB Grant, Ecology Grant	0	118,874	Increase in TIB grant for 35 th & Pioneer Roundabout \$102,074 and Ecology for Shoreline Mater Plan \$16,800



2019 Budget Amendment – Ordinance No. 1300

Revenue Updates

Project	Funding Source	Expense	Revenue	Description
Real Estate Excise Tax	Property Sales	\$0	\$200,000	Increase in forecast for Real Estate Excise Tax receipts
Park Impact Fees	Developers	0	318,570	Increase in forecast for Park Impact Fee receipts. Increase forecast by 100 permits
Traffic Impact Fees	Developers	0	(2,000,000)	Decrease in forecast for Traffic Impact Fee receipts. Due to developers completing road projects instead of paying in TIF
Developer Share for Road Projects	Developers	0	62,790	Receipt of pro rata developer share for road projects
Water System Development Charges	Developers	0	140,000	Increase in forecast for water system development charge receipts
Surplus Sales	Auction	0	16,825	Surplus sales of equipment and vehicles
			\$222,059	Net total of revenue updates



2019 Budget Amendment – Ordinance No. 1300

New Appropriation Requests

Project	Funding Source	Expense	Revenue	Description
General Fund Appropriations	General Fund	\$189,470	\$0	Professional service for Park Laundry, ICMA video, CREDC, Computer software annual maintenance, LaserFiche, community events, Carty Road subarea plan
Building and Permit Related Appropriations	Permit Fees	207,000	0	Planning consultant, master fee schedule review, professional services, engineering consultant, staffing study, Port Engine
Capital Projects	PIF, TIF, General Fund, REET, WSDC	376,250	0	RORC, Royle Road design, Hillhurst frontage, S 8 th Ave improvements, S 3 rd Ave improvements design, Heron Dr Storm Pond, Refuge Park Storm Project
Refunds to REET and TIF	TIB Grant, Developer Share	168,950	0	Received additional grant funding after completion of 35 th Roundabout from TIB \$112,700. Received developer share for Hillhurst \$56,250
Water Operations Appropriations	Water Operating Fund	103,500	0	Water system plan update, operational supplies, chemicals S 56 th , maintenance, vehicle maintenance



2019 Budget Amendment – Ordinance No. 1300

New Appropriation Requests

Project	Funding Source	Expense	Revenue	Description
Stormwater Operations Appropriations	Stormwater Operating Fund	\$20,000	\$0	Maintenance, vehicle maintenance, maintenance from other government partners
Equipment Replacement Fund Appropriations	ERF	10,000	0	Stand on mower
Re-appropriation of Water Capital Projects	WSDC	0	0	Re-appropriate funding source for water capital projects. Move \$434,181 from water operating fund to water system development funding.
		\$1,075,170	\$0	



2019 Budget Amendment – Ordinance No. 1300

Fund Balance Impact

Fund	Total Expense and Transfers Out	New Revenue	Interfund Transfer In	Fund Impact
General Fund	\$199,470	\$1,080,000	\$0	\$880,530
Building Fees	207,000	261,800	0	54,800
Street Fund	0	0	0	0
REET Fund	121,330	200,000	56,250	134,920
PIF Fund	200,000	318,570	0	118,570
TIF Fund	9,200	(2,000,000)	112,700	(1,896,500)
TBD Fund	0	0	0	0
General Capital	454,480	164,864	285,530	(4,086)
Water Fund	103,500	0	434,181	330,681
Storm Fund	20,000	0	0	(20,000)
Water Utility Capital	35,720	0	35,720	0
Storm Utility Capital	55,000	0	55,000	0
Water SDC	35,720	180,000	(434,181)	(289,901)
ERF	10,000	16,825	0	6,825
Total	\$1,451,420	\$222,059	\$545,200	(\$684,161)



A blue heron is captured in mid-flight over a calm body of water, likely a pond or marsh. The bird's wings are spread wide, showing a mix of blue and brown feathers. The background is a dense wall of green trees and foliage, with sunlight filtering through the leaves, creating a dappled light effect on the water's surface. The water reflects the surrounding greenery and the bird. In the foreground, some out-of-focus green leaves are visible on the left side.

THANK YOU

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: October 24, 2019

ITEM: BUSINESS

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington Repealing Ordinance 1295 and Terminating a Moratorium on New Gasoline Service Station Facilities in the Commercial Neighborhood Business Zone

PREVIOUS COUNCIL ACTION TAKEN: City Council adopted Ordinance to 1295 moratorium on the filing, acceptance, processing, and /or approval of applications or permits for any new gasoline service station facilities within the Commercial Neighborhood Business zone.

SUMMARY/BACKGROUND: On July 11, 2017, in response to concerns regarding a proposed gasoline service station facility to be established on a property zoned Commercial Neighborhood Business (CNB), City Council adopted Ordinance No. 1295 to establish a moratorium on all gasoline service station facilities in a Commercial Neighborhood Business zone. The moratorium will allow time for staff to evaluate the appropriateness of a gasoline service station facility in a CNB zone. The intent of a CNB zone is to provide opportunities for low-intensity uses to be located near residential neighborhood. Upon research on other jurisdictions and evaluation of the potential impact of a gasoline service station facility, staff proposed to eliminate such use as part of the 2019 development code update. City Council has subsequently adopted Ordinance 1296 to permanently remove such use from the CNB zone. Staff is now, therefore, recommending City Council to repeal the ordinance that established the moratorium on gasoline service station in the CNB zone.

BUDGET/FINANCIAL IMPACTS: None

RECOMMENDED ACTION OR MOTION: Staff recommends that the Council waive second reading, and make the motion below:

“I move to waive second reading and adopt Ordinance No. 1301 as presented.”

STAFF CONTACT: Louisa Garbo, Community Development Director

ATTACHMENTS:

ORDINANCE NO. 1301

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON REPEALING ORDINANCE 1295 AND TERMINATING A MORATORIUM ON NEW GASOLINE SERVICE STATION FACILITIES IN THE COMMERCIAL NEIGHBORHOOD BUSINESS ZONE

WHEREAS, on July 11, 2018, the City Council adopted Ordinance 1295 establishing a moratorium on the filing acceptance, processing and or approval of applications or permits for new gasoline service station facilities within the Commercial Neighborhood Business zone; and

WHEREAS, the City has considered the appropriate uses for the Commercial Neighborhood Business zone as a part of its regularly scheduled zoning code updates, taking public testimony before the Planning Commission on October 2 and before the City Council on October 10, 2019 and deliberating on the matter; and

WHEREAS, on October 24, 2019 the City Council adopted Ordinance 1296, amending Title 18 of the Ridgefield Municipal Code to permanently prohibit gasoline service station facilities within the Commercial Neighborhood Business Zone; and

WHEREAS, the City wishes to terminate the moratorium before its automatic six-month expiration;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. **Public Interest.** The City Council for the City of Ridgefield, Washington finds that it is in the public interest to repeal the moratorium established by Ordinance 1295.

Section 2. **Findings of Fact.** Each and every of the recitals contained in the 'whereas' clauses of the preamble to this ordinance are hereby adopted as findings of fact and incorporated herein fully by reference.

Section 3. **Repealer.** The City hereby repeals Ordinance 1295 in its entirety.

Section 4. **Corrections.** The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. **Severability.** Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid, the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 6. **Effective Date.** This ordinance shall be in full force and effect thirty (30) calendar days after adoption and publication pursuant to law.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS _____ DAY OF _____ 2019.

CITY OF RIDGEFIELD

Mayor, Don Stose

ATTEST:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker, City Attorney

Public Hearing:
First reading:
Second Reading/Passage:
Date of Publication:
Effective Date:

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: October 24, 2019

ITEM: BUSINESS

AGENDA ITEM TITLE: Motion - Approval of the Proposed CDBG Project

GOVERNING LEGISLATION:

Federal CDGB regulations

PREVIOUS COUNCIL ACTION TAKEN:

None

SUMMARY/BACKGROUND:

Each year, Clark County receives approximately one million dollars in Community Development Block Grant (CDBG) funds from the Department of Housing and Urban Development (HUD), with the objective of improving communities. The funds are then distributed to municipalities, organizations and groups through a competitive grant application process. Each October, the Clark County CDBG Program requests proposals from applicants in order to award the next year's CDBG funds. Proposals received are evaluated in several categories including infrastructure (roads, sewer, water, parks acquisition) and social services to determine which projects will receive the funding. Infrastructure projects must be completed in census data defined low/moderate income areas, or localized low/moderate income areas as demonstrated with an income survey. Final CDBG applications are due in early December.

To be able to apply for CDBG funds the program requires that public meeting be held to inform residents about program objectives, eligible activities, and to solicit public comment on local needs. This presentation and motion, together with the public comment period will satisfy the requirement for a meeting and public input. New policy from the County requires that income surveys now be completed prior to applying for CDBG funds. This requires that the City identify the project that we will be applying for earlier than in past years, to allow time for the income survey to be reviewed and approved by HUD, and completed prior to the December application.

For the 2020 program Staff is recommending that the City apply for funds to improve North 8th Avenue and Simons Street with stormwater and roadway improvements. The project will design and construct improvements to a two block area of downtown Ridgefield. Stormwater improvements will address ponding and flooding issues caused by roadway runoff flowing onto private residential lots. An existing 4-inch water line will be upgraded to current standards, and one and a half blocks of sidewalk, with associated ADA curb ramps,

will be constructed to connect to the existing sidewalk network.

This project will increase safety for pedestrians, including children that walk to school from this neighborhood, eliminate drainage issues, and will beautify the street and increase property values.

BUDGET/FINANCIAL IMPACTS:

A detailed cost estimate will be prepared as a part of the CDBG Grant Application. The preliminary project cost for the North 8th and Simons Improvements project is estimated at approximately \$500,000. A minimum 10-percent match is required for this grant. Staff proposes a request of approximately \$250,000 from the CDBG grant program with a \$250,000 local match using funds from the water fund and downtown sidewalk infill and street improvements budget. The CDBG program generally awards grants in spring of each year, however, the funds are not available until late summer.

RECOMMENDED ACTION OR MOTION:

Staff requests feedback from the Council and Public on potential CDBG projects and requests that Council approve a motion authorizing City staff to submit an application for Community Development Block Grant funding supporting the North 8th and Simons Improvements Project. A suggested motion would be:

“I move to authorize the City Manager to submit an application on behalf of the City of Ridgefield requesting Community Development Block Grant funding for the North 8th and Simons Improvements Project.”

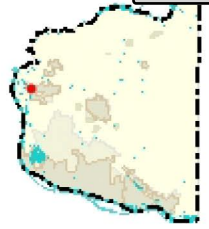
STAFF CONTACT: Bryan Kast, Public Works Director

ATTACHMENTS: Simons Survey Area Final (PDF)



Survey Area

8.4.a



Legend

- Taxlots
- Cities Boundaries
- Urban Growth Boundaries

Attachment: Simons Survey Area Final (CDBG Projects)



1: 1,186



197.7 0 98.87 197.7 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
Clark County, WA. GIS - <http://gis.clark.wa.gov>

This map was generated by Clark County's "MapsOnline" website. Clark County does not warrant the accuracy, reliability or timeliness of any information on this map, and shall not be held liable for losses caused by using this information.

Notes:

- # - Resident numb
- New Sidewalk
- New ADA Ramp
- New Water Line

Packet Pg. 72