



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, October 26, 2017
Ridgefield Community Center
210 N. Main, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the October 12, 2017 Meeting**

IV. PRESENTATION

- 1. Historic Preservation Commission Update - Jacqueline Kamp, Clark County**

V. BUSINESS

- 1. Ordinance No. 1246 – First Reading of 2017 Budget Amendment 3-Kirk Johnson, Finance Director**

VI. PUBLIC HEARING/BUSINESS

- 1. Public Hearing and Resolution No. 532 – Declaring Certain Property as Surplus and Authorizing its Disposition-Bryan Kast, Public Works Director**

VII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

VIII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

- 1. Council**
- 2. Mayor**
- 3. City Manager**

IX. EXECUTIVE SESSION

- 1. Collective Bargaining pursuant to RCW - 42.30.140(4)(a)**

X. FROM THE COUNCIL

XI. ADJOURN

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: October 26, 2017
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION:

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the claims and/or payroll by making the following motion:

“I move to approve the consent agenda as presented”

STAFF CONTACT: Kirk Johnson, Finance Director
ATTACHMENTS: October 26 2017 Claims Report (PDF)

City of Ridgefield
Claims Payment Report
For Approval on: October 26, 2017

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ACCELA INC.	2779	INV-ACC34596	Public Works	Web Payments with Online-Bills.com	822.00
ACCELA INC. Total					822.00
ANDERSON SIGNS INC.	2569	41121	Genl Govt/Facilities	Name Plates - Ferris/Judd	(2.10)
			Community Development	Name Plates - Ferris/Judd	13.55
			Administration	Name Plates - Ferris/Judd	13.55
ANDERSON SIGNS INC. Total					25.00
ARAMARK UNIFORM SERVICES	32	863110774	Genl Govt/Facilities	City Hall/CDD/PW/PD Floor Mats	7.09
			Public Safety	City Hall/CDD/PW/PD Floor Mats	4.47
			Public Works	City Hall/CDD/PW/PD Floor Mats	3.91
			Community Development	City Hall/CDD/PW/PD Floor Mats	3.92
		863110775	Genl Govt/Facilities	PW Uniforms & Floor Mats	2.01
			Public Works	PW Uniforms & Floor Mats	44.52
			Community Development	PW Uniforms & Floor Mats	0.70
		863121117	Genl Govt/Facilities	City Hall/PW/CDD/PD Floor Mats	7.09
			Public Safety	City Hall/PW/CDD/PD Floor Mats	4.47
			Public Works	City Hall/PW/CDD/PD Floor Mats	3.91
			Community Development	City Hall/PW/CDD/PD Floor Mats	3.92
		863121118	Genl Govt/Facilities	PW Uniforms & Floor Mats	2.01
			Public Works	PW Uniforms & Floor Mats	44.52
			Community Development	PW Uniforms & Floor Mats	0.70
ARAMARK UNIFORM SERVICES Total					133.24
B AND L PAPER COMPANY	2165	24890	Genl Govt/Facilities	Parks & PW Shop Paper Towels/Toilet Paper/Soap	25.74
			Public Works	Parks & PW Shop Paper Towels/Toilet Paper/Soap	951.85
			Community Development	Parks & PW Shop Paper Towels/Toilet Paper/Soap	14.31
B AND L PAPER COMPANY Total					991.90
BERGERABAM	1708	320159	Community Development	Gee Creek Sub Area Plan	18,210.93
		320295	Public Works	Gee Creek Trail Master Plan-Svcs through 9/29/17	10,891.39
BERGERABAM Total					29,102.32
BLAIRCO INC	1493	17-88503	Genl Govt/Facilities	Thermostat Replacement-707 Abrams Park Rd	526.64
BLAIRCO INC Total					526.64
BLUEFIN PAYMENT SYSTEMS	2827	2827-201710-01	Public Works	Epay Processing Fees - September 2017	1,360.71
BLUEFIN PAYMENT SYSTEMS Total					1,360.71
BLUMENTHAL UNIFORMS AND EQUIPMENT	54	8403305	Public Safety	PD Uniforms - Pettit	135.50
BLUMENTHAL UNIFORMS AND EQUIPMENT Total					135.50
BOB'S PAINTLAND	59	9437A	Public Works	Paint - Hydrant Meter	28.69
		9450A	Public Works	Paint - Hydrant Meter	67.05

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BOB'S PAINTLAND	59	9450A	Public Works	Paint - S. 56th	671.86
BOB'S PAINTLAND Total					767.60
BSK ASSOCIATES	2119	V703266	Public Works	Lab Analysis - WWTP & Water	2,781.50
BSK ASSOCIATES Total					2,781.50
CFM STRATEGIC COMMUNICATIONS INC.	2551	24188	Genl Govt/Facilities	Lobbyist	4,530.00
CFM STRATEGIC COMMUNICATIONS INC. Total					4,530.00
CITY OF BATTLE GROUND	92	944	Judicial	Court Costs - September 2017	11,304.66
CITY OF BATTLE GROUND Total					11,304.66
CITY OF RIDGEFIELD	95	COM-17-0054	Public Works	Sculpture in Overlook Park	502.80
		PLZ-17-0113	Public Works	Ridgecrest Subdivision - Critical Area Review	600.00
CITY OF RIDGEFIELD Total					1,102.80
CLARK COUNTY	102	160003484	Community Development	Plan Review - NW Self Storage	75.00
		160003485	Community Development	Plan Review - Ridgefield Intermediate School	200.00
		730013627	Community Development	Fire Inspection - Church of the Nazarine	200.00
		31010008	Public Safety	4TH Qtr. 2017 - Cresa Operations	18,896.50
		220004852	Judicial	3rd Qtr. 2017 - Limited Court Services	300.00
		140006323	Public Works	August 2017 - Upper Daybreak EF-20	73.91
		160003482	Community Development	Plan Review - Jo Foody Catering	50.00
		230002128	Public Safety	3rd Qtr 2017 - Panasonic MDC's	3,600.00
		160003483	Community Development	Plan Review - Energy Electric	50.00
		230002123	Public Safety	3rd Qtr. 2017 NetMotion Support	454.68
		730013647	Community Development	Fire Inspection - Papa Petes Pizza	100.00
CLARK COUNTY Total					24,000.09
CLARK COUNTY FIRE DISTRICT #5	104	9601	Genl Govt/Facilities	Safety Consortium - 4th qtr 2017	28.04
			Public Works	Safety Consortium - 4th qtr 2017	507.12
			Community Development	Safety Consortium - 4th qtr 2017	10.84
CLARK COUNTY FIRE DISTRICT #5 Total					546.00
CLARK COUNTY TREASURERS OFFICE	554	SIF201710-01	Genl Govt/Facilities	School Impact Fees	40,626.15
CLARK COUNTY TREASURERS OFFICE Total					40,626.15
CLARK PUBLIC UTILITIES	110	0110-201710-13	Public Works	Pioneer St. & Gee Creek Loop - Electricity	27.16
		11492649	Public Works	Light Pole Repair	2,409.82
		0110-201710-19	Genl Govt/Facilities	707 N Abrams Park Rd. - Electricity	32.28
		0110-201710-17	Public Works	Overlook Park - Electricity	53.43
		0110-201710-16	Public Works	1504 NW Intertie 3 - Water	388.45
		0110-201710-11	Public Works	800 NE 264 St Intertie 1 - Water	607.17
		0110-201710-15	Public Works	255 S 56th Pl - Electricity	3,245.52
		0110-201710-18	Public Works	3701 N 3rd Cir - Electricity	26.91
		0110-201710-20	Public Works	911 N 65th Ave Intertie 2 - Water	95.45
		11605156	Public Works	Overlook Park - Tree Removal	1,699.02
		0110-201710-14	Public Works	512 N Allen Dr - Electricity	26.74

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CLARK PUBLIC UTILITIES	110	0110-201710-12	Public Works	2300 N 3rd Way Bellwood Trail Lights	30.18
CLARK PUBLIC UTILITIES Total					8,642.13
CLARK REGIONAL WASTEWATER DISTRICT	741	0741-201710-09	Genl Govt/Facilities	707 Abrams Park Rd - Sewer	91.91
		0741-201710-02	Public Works	301 N 3rd Ave CDD - Sewer	26.76
			Community Development	301 N 3rd Ave CDD - Sewer	21.03
		0741-201710-04	Public Works	Abrams Park Restrooms - Sewer	75.98
		0741-201710-05	Genl Govt/Facilities	230 Pioneer St City Hall - Sewer	135.41
		0741-201710-01	Public Works	109 W Division WWTP - Sewer	247.53
		0741-201710-03	Public Works	Abrams Park Former Mgr House - Sewer	47.79
		0741-201710-06	Public Works	Abrams Park Kitchen - Sewer	44.11
		0741-201710-08	Public Safety	116 N Main Ave PD - Sewer	47.79
		0741-201710-07	Public Works	255 S 56th Pl Well & Reservoir - Sewer	61.27
CLARK REGIONAL WASTEWATER DISTRICT Total					799.58
COLUMBIA RESOURCE COMPANY	114	17399	Genl Govt/Facilities	Disposal-Shop Junk/Hot Tub/Parks/Streets	7.15
			Public Works	Disposal-Shop Junk/Hot Tub/Parks/Streets	395.91
			Community Development	Disposal-Shop Junk/Hot Tub/Parks/Streets	3.98
COLUMBIA RESOURCE COMPANY Total					407.04
COLUMBIA WEST ENGINEERING INC.	1446	16046-3	Public Works	RORC Engineering Services	10,873.75
COLUMBIA WEST ENGINEERING INC. Total					10,873.75
COMCAST	2271	2271-201710-210	Genl Govt/Facilities	Community Center WiFi	223.70
			Community Development	Community Center WiFi	55.93
		2271-201710-109	Public Works	WWTP Communications	305.72
		2271-201710-301	Genl Govt/Facilities	CDD/PW Communications	1.70
			Public Works	CDD/PW Communications	27.45
			Community Development	CDD/PW Communications	31.05
		2271-201710-230	Genl Govt/Facilities	City Hall Communications	291.96
		2271-201710-116	Public Safety	PD Communications	282.93
COMCAST Total					1,220.44
COMDATA NETWORK INC.	1101	20277430	Genl Govt/Facilities	PW/CDD Fuel - XN173	72.34
			Public Works	PW/CDD Fuel - XN173	1,308.57
			Community Development	PW/CDD Fuel - XN173	256.87
		20277431	Public Safety	PD Fuel - XN795	847.25
COMDATA NETWORK INC. Total					2,485.03
COMPULINK MANAGEMENT CENTER INC.	2648	QUO-54598J0T0H6	Public Works	Professional Service Work	2,453.60
			Community Development	Professional Service Work	1,472.16
			Information Technology	Professional Service Work	2,208.24
COMPULINK MANAGEMENT CENTER INC. Total					6,134.00
DEPARTMENT OF ECOLOGY	144	2018-WAR305538	Public Works	RORC Permit - WAR305538	2,078.03
DEPARTMENT OF ECOLOGY Total					2,078.03
DEPARTMENT OF LICENSING	154	RG0000210-2017	Genl Govt/Facilities	CPL License - Nathan	18.00

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DEPARTMENT OF LICENSING	154	RG0000206-2017	Genl Govt/Facilities	CPL License - Berg	18.00
		RG0000208-2017	Genl Govt/Facilities	CPL Renewal - Coco	18.00
		RG0000209-2017	Genl Govt/Facilities	CPL Fees - Nathan	18.00
		RG0000207-2017	Genl Govt/Facilities	CPL License - Gegenheimer	18.00
DEPARTMENT OF LICENSING Total					90.00
DICK'S TIRE FACTORY	158	D74967	Public Safety	PD Vehicle Maint - 2015 Explorer	125.75
		D73926	Public Safety	PD Vehicle Maint - 2015 Explorer 55290D	37.71
		D73329	Public Safety	PD Vehicle Maint - 2015 Explorer 55294D	125.75
DICK'S TIRE FACTORY Total					289.21
ELCOR INC	2081	MSP-10027	Public Safety	Information Technology Services - September 2017	1,572.83
			Public Works	Information Technology Services - September 2017	1,471.27
			Community Development	Information Technology Services - September 2017	1,097.94
			Information Technology	Information Technology Services - September 2017	2,673.58
		10070	Public Safety	Utly Clerk Monitor/Eng. Power Adapter/PD Battery	88.38
			Public Works	Utly Clerk Monitor/Eng. Power Adapter/PD Battery	340.55
			Community Development	Utly Clerk Monitor/Eng. Power Adapter/PD Battery	8.94
			Information Technology	Utly Clerk Monitor/Eng. Power Adapter/PD Battery	22.16
ELCOR INC Total					7,275.65
EVERGREEN RURAL WATER OF WA	176	35610	Public Works	Water Training - Crippen & Bolling	280.00
EVERGREEN RURAL WATER OF WA Total					280.00
FERGUSON ENTERPRISES INC # 8423	181	0582243-5	Public Works	Water Meters	13,270.58
FERGUSON ENTERPRISES INC # 8423 Total					13,270.58
FRIX TECHNOLOGIES	2824	17100902	Community Development	Migration into Laserfiche - Scanning	1,995.64
FRIX TECHNOLOGIES Total					1,995.64
GISI MARKETING GROUP	2811	147411	Genl Govt/Facilities	Business Cards - DeShiell/Thamert	4.82
			Public Works	Business Cards - DeShiell/Thamert	183.31
			Finance	Business Cards - DeShiell/Thamert	4.82
GISI MARKETING GROUP Total					192.95
GRAY AND OSBORNE INC	207	17272.00-1	Community Development	Engineering Review - Quail Hill at Union Ridge	661.71
		17277.00-2	Community Development	Engineering Review - Village at Canyon Ridge PUD	1,401.51
		17268.00-2	Community Development	Engineering Review - Cloverhill Phase 5	161.00
		17242.00-5	Public Works	Northridge Drive Water Main Replacement Project	4,647.80
		17269.00-2	Community Development	Engineering Review - Hillhurst Highlands	1,222.73
GRAY AND OSBORNE INC Total					8,094.75
H.D. FOWLER COMPANY	2036	14647955	Public Works	Water Supplies	936.46
H.D. FOWLER COMPANY Total					936.46
HACH	2519	10656240	Public Works	WWTP - Sensor Replacement Cap	664.22
		10655696	Public Works	PG Buffer - WWTP	136.16
HACH Total					800.38
HARRY'S LAWN AND POWER EQUIPMENT	214	128983	Public Works	Storm Equipment Maint	346.93

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HARRY'S LAWN AND POWER EQUIPMENT	214	128982	Public Works	Storm Equipment Maint.	67.62
HARRY'S LAWN AND POWER EQUIPMENT Total					414.55
HUMANE SOCIETY FOR SW WASHINGTON	526	4246	Public Safety	Animal Custody Fee - F93093	200.00
HUMANE SOCIETY FOR SW WASHINGTON Total					200.00
IIMC	231	0231-201710-01	Administration	IIMC Renewal - Ferriss	185.00
IIMC Total					185.00
IMPACT RECOVERY SYSTEMS	2908	11283	Genl Govt/Facilities	Streets Supplies	(19.54)
			Public Works	Streets Supplies	252.14
IMPACT RECOVERY SYSTEMS Total					232.60
INSTANT IMPRINTS CASCADE PARK	2371	46560	Human Resources	Employee Appreciation Gift	37.68
INSTANT IMPRINTS CASCADE PARK Total					37.68
INTERMEDIA.NET INC	2187	1710239915	Information Technology	Voice Service Charges	79.67
INTERMEDIA.NET INC Total					79.67
J2 BLUE PRINT SUPPLY	243	CM11294	Community Development	Credit - Returned Bond Paper	(47.83)
		AR36461	Genl Govt/Facilities	Birdfest Signs	123.58
J2 BLUE PRINT SUPPLY Total					75.75
JANEAN Z PARKER	2199	164	Public Works	September 2017 Legal Fees	525.00
			Community Development	September 2017 Legal Fees	8,987.50
			Legal	September 2017 Legal Fees	1,656.25
JANEAN Z PARKER Total					11,168.75
JASON FERRISS	1663	1663201710-01	Public Safety	Meals per-diem - FTO Training - J. Ferris	270.00
JASON FERRISS Total					270.00
JESSICA KIPP	2099	2099-201710-03	Genl Govt/Facilities	Mileage Reimbursement - Birdfest	45.32
		2099-201710-02	Human Resources	Employee Appreciation Supplies - Reimbursement	284.83
JESSICA KIPP Total					330.15
JOE TURNER P.C.	1437	692	Community Development	Public Hearing - Ridgefield Heights	696.98
JOE TURNER P.C. Total					696.98
LARCH CORRECTIONS CENTER	2088	LCC1710.554	Public Works	Parks/Storm Area Clean Up	872.91
LARCH CORRECTIONS CENTER Total					872.91
LEE KNOTTNERUS	1765	1765201710-01	Administration	Meals per-diem - WCIA Education Session - Knottnerus	88.00
LEE KNOTTNERUS Total					88.00
MATTHEW COFFEY	2912	RES-17-0044	Genl Govt/Facilities	Refund RES-17-0044	41.60
MATTHEW COFFEY Total					41.60
MERCHANT TRANSACT	2901	27903542	Public Works	October 2017 Merchant Transact Gateway Fees	152.61
MERCHANT TRANSACT Total					152.61
MFCP INC.	2723	6794681	Public Works	Water Supplies	129.53
MFCP INC. Total					129.53
MITCHELL H HARDIN	2699	W&C #2	Genl Govt/Facilities	Wine & Chocolate Festival - Music	500.00
MITCHELL H HARDIN Total					500.00
NAPA AUTO PARTS	498	10117	Genl Govt/Facilities	PW Shop Supplies	4.65

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NAPA AUTO PARTS	498	10117	Public Works	PW Shop Supplies	75.11
			Community Development	PW Shop Supplies	2.59
		12202	Public Safety	PD Vehicle Maint - Bulb	13.98
NAPA AUTO PARTS Total					96.33
NEW DAY ARBORIST	2557	2557-201710-03	Public Works	Removal of Dangerous Trees at Overlook Park	5,962.00
		2557-201710-04	Public Works	Tree Removal -Park Property at N 3rd Cir/N 38th Pl	3,468.80
		2557-201710-02	Public Works	Emergency Maple Removal on Pioneer	2,357.70
NEW DAY ARBORIST Total					11,788.50
NORTHWEST STAFFING	522	4081793	Public Works	Temp Services - Lopez - Week Ending 10/08/2017	1,049.44
		4081511	Public Works	Temp Services - Lopez - Week Ending 10/01/2017	1,049.44
NORTHWEST STAFFING Total					2,098.88
NW CONSTRUCTION INC.	2900	C2017035-201710	Genl Govt/Facilities	35th Ave Roundabout Project - Sept 2017	(10,676.88)
			Public Works	35th Ave Roundabout Project - Sept 2017	213,537.68
NW CONSTRUCTION INC. Total					202,860.80
NW OCCUPATIONAL MEDICAL CENTER	794	42407	Genl Govt/Facilities	DOT Exam - Thamert	3.75
			Public Works	DOT Exam - Thamert	71.25
NW OCCUPATIONAL MEDICAL CENTER Total					75.00
ONE CALL CONCEPTS	326	7099091	Public Works	Excavation Notification & Modem Ticket Delivery	113.52
ONE CALL CONCEPTS Total					113.52
PACIFIC OFFICE AUTOMATION	1564	56592186	Public Works	CDD/PW Copy Machine	163.63
			Community Development	CDD/PW Copy Machine	163.64
	2710	969525	Genl Govt/Facilities	CDD/PW & City Hall Quarterly Usage	43.47
			Public Works	CDD/PW & City Hall Quarterly Usage	15.41
			Community Development	CDD/PW & City Hall Quarterly Usage	15.40
			Genl Govt/Facilities	PW FTE Quarterly Usage	0.27
		969526	Public Works	PW FTE Quarterly Usage	4.33
			Community Development	PW FTE Quarterly Usage	0.15
PACIFIC OFFICE AUTOMATION Total					406.30
PACIFICA LAW GROUP	2911	45-1446871	Public Works	Legal Services Rendered re: Bond	20,000.00
PACIFICA LAW GROUP Total					20,000.00
PATRICK HILDRETH BRAND AND DESIGN	2372	790	Genl Govt/Facilities	Websie Maint/Newsletter	25.00
			Information Technology	Websie Maint/Newsletter	575.00
PATRICK HILDRETH BRAND AND DESIGN Total					600.00
PFM FINANCIAL ADVISORS LLC	2910	501110	Public Works	Financial Advisory Services re: Bond	28,196.28
PFM FINANCIAL ADVISORS LLC Total					28,196.28
REFLECTOR	369	100738	Community Development	Pub. Hrg. Notice - Gee Creek	60.63
		100739	Community Development	Pub. Hrg. Notice - Development Code Updates	100.73
		100630	Public Safety	Ord. 1244 - Parking	45.47
		100755	Public Works	Pub. Hrg. Notice - RORC Surplus Parcel	30.32
		100737	Community Development	Pub. Hrg. Notice - Green Building Standards	92.02

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REFLECTOR Total					329.17
RICOH USA INC.	1662	99490049	Public Safety	PD Copier Lease	180.76
RICOH USA INC. Total					180.76
RIDGEFIELD HARDWARE	376	0376-201710-01	Genl Govt/Facilities	Operational Supplies	53.01
			Public Safety	Operational Supplies	46.96
			Public Works	Operational Supplies	604.12
			Community Development	Operational Supplies	2.47
RIDGEFIELD HARDWARE Total					706.56
ROYAL THRONE LLC	2909	2909-201710-01	Genl Govt/Facilities	Portable Restroom for Wine & Chocolate Festival	500.00
ROYAL THRONE LLC Total					500.00
SANTA JIM	2745	2745-201710-01	Genl Govt/Facilities	Hometown Celebration Santa Services	300.00
SANTA JIM Total					300.00
SHRED-IT US JV LLC	2274	8123257328	Genl Govt/Facilities	CDD/PW Shredding Service	0.88
			Public Works	CDD/PW Shredding Service	14.23
			Community Development	CDD/PW Shredding Service	16.09
		8123257327	Genl Govt/Facilities	City Hall Shredding Services	31.20
SHRED-IT US JV LLC Total					62.40
SKAMANIA COUNTY SHERIFF'S OFFICE	1554	1554-201710-01	Public Safety	Jail Beds	110.00
SKAMANIA COUNTY SHERIFF'S OFFICE Total					110.00
SMARSH	2550	INV00278964	Information Technology	Social Media & Email Archiving	192.20
SMARSH Total					192.20
SPOK INC.	295	A0364104V	Public Works	WWTP Communications	8.68
SPOK INC. Total					8.68
STAPLES ADVANTAGE	2884	8046724505	Genl Govt/Facilities	Office & Operational Supplies	723.07
			Public Safety	Office & Operational Supplies	4.33
			Public Works	Office & Operational Supplies	342.37
			Community Development	Office & Operational Supplies	447.24
			Administration	Office & Operational Supplies	36.39
STAPLES ADVANTAGE Total					1,553.40
STERICYCLE	2504	3004006493	Public Safety	Hazardous Waste Disposal	10.36
STERICYCLE Total					10.36
TAPANI INC	420	15808	Genl Govt/Facilities	NW Hillhurst Rd. Water Main Ext	(21,232.60)
			#N/A	NW Hillhurst Rd. Water Main Ext	460,322.76
TAPANI INC Total					439,090.16
THE MASTERS TOUCH LLC	1786	P53875	Public Works	Postage - Utility Statements	208.83
		53875	Public Works	Utility Statements	312.95
THE MASTERS TOUCH LLC Total					521.78
THE PARR COMPANY	964	26383156	Public Works	Returned - Trails Supplies	(60.75)
		26383225	Community Development	CDD Supplies - Fluorescent Orange Paint Marker	6.06
		26380483	Public Works	Trails Supplies	135.02

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THE PARR COMPANY	964	26383097	Genl Govt/Facilities	Birdfest Supplies	66.93
		26383020	Public Works	Streets Supplies	6.70
THE PARR COMPANY Total					153.96
TRABUCCO CONSULTING LLC	2236	6859	Genl Govt/Facilities	First Sat Postcards	384.25
TRABUCCO CONSULTING LLC Total					384.25
TRIBECA TRANSPORT LLC	747	COR-1712	Public Works	Sludge Hauling	2,135.00
TRIBECA TRANSPORT LLC Total					2,135.00
US BANK	2237	2237-201710-01	Finance	Custody Charges	28.00
US BANK Total					28.00
VERIZON WIRELESS	452	9793574917	Genl Govt/Facilities	PW Director iPad	4.49
				PW Cell Phones & 2 iPads	27.70
				Julie iPad	29.95
			Public Safety	PD Chief iPad	29.98
				PD Cell Phones	892.02
			Public Works	PW Director iPad	23.96
				PW Cell Phones & 2 iPads	665.75
			Community Development	PW Director iPad	1.49
				CDD Director iPad	29.97
				PW Cell Phones & 2 iPads	126.14
				CDD Cell Phones	175.05
			Finance	Finance Director iPad	29.98
			Administration	Deputy City Manager iPad	29.97
			Executive	City Manager iPad	29.98
			Council	Council iPads	280.07
VERIZON WIRELESS Total					2,376.50
WA STATE TREASURER'S OFFICE	642	20173RDQTR	Genl Govt/Facilities	3rd Qtr 2017 Building Code Fees	193.50
WA STATE TREASURER'S OFFICE Total					193.50
WASHINGTON STATE PATROL	463	I18002109	Genl Govt/Facilities	CPL Background Checks	36.00
WASHINGTON STATE PATROL Total					36.00
WASTE CONTROL	1474	1203517	Genl Govt/Facilities	Concrete Brick Asphalt Disposal	3.99
			Public Works	Concrete Brick Asphalt Disposal	64.43
			Community Development	Concrete Brick Asphalt Disposal	2.22
WASTE CONTROL Total					70.64
WELLS FARGO	1681	201710-7296	Public Safety	Sept2017 Visa Stmt-Rhine Amazon	99.87
		201710-7107	Genl Govt/Facilities	Sept2017 Visa Stmt-Arends Walmart Supercenter	1.95
			Public Safety	Sept2017 Visa Stmt-Arends Onsite Roll Forming	248.25
			Public Works	Sept2017 Visa Stmt-Arends Walmart Supercenter	31.54
			Community Development	Sept2017 Visa Stmt-Arends Walmart Supercenter	1.09
		201710-8764	Genl Govt/Facilities	Sept2017 Visa Stmt-Knottnerus-Birdfest-Walmart.com	173.54
				Sept2017 Visa Stmt-Knottnerus-Birdfest-Zazzle	57.33

Attachment: October 26 2017 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: October 26, 2017

WELLS FARGO	1681	201710-8764	Human Resources	Sept2017 Visa Stmt-Knottnerus NPFLRA	89.00
				Sept2017 Visa Stmt-Knottnerus Fred Meyer	125.80
		201710-2960	Genl Govt/Facilities	Sept2017 Visa Stmt-Johnson Costco	110.01
				Sept2017 Visa Stmt-Johnson Columbian Circulation	48.00
			Public Safety	Sept2017 Visa Stmt-Johnson Costco	34.68
			Public Works	Sept2017 Visa Stmt-Johnson Costco	94.89
				Sept2017 Visa Stmt-Johnson WA Vehicle Licensing	188.74
				Sept2017 Visa Stmt-Johnson Motion Industries	44.60
			Community Development	Sept2017 Visa Stmt-Johnson Costco	3.27
			Finance	Sept2017 Visa Stmt-Johnson Fred Meyer	30.87
		201710-9760	Public Safety	Sept2017 Visa Stmt-Hoots USPS	6.65
				Sept2017 Visa Stmt-Hoots TLO Transunion	25.00
		201710-1133	Genl Govt/Facilities	Sept2017 Visa Stmt-Brunson The Home Depot	22.96
			Public Works	Sept2017 Visa Stmt-Brunson Safeway	4.27
				Sept2017 Visa Stmt-Brunson The Home Depot	370.71
			Community Development	Sept2017 Visa Stmt-Brunson The Home Depot	12.76
		201710-5494	Genl Govt/Facilities	Sept2017 Visa Stmt-Kipp-Birdfest-Amazon	27.80
				Sept2017 Visa Stmt-Kipp-1st Sat-Seasons Coffee	17.35
				Sept2017 Visa Stmt-Kipp-All Events Guitar Center	1,034.98
				Sept2017 Visa Stmt-Kipp-All Events-Amazon	73.92
				Sept2017 Visa Stmt-Kipp WSP Background Checks	24.00
				Sept2017 Visa Stmt-Kipp-1st Sat-Fred Meyer	29.14
				Sept2017 Visa Stmt-Kipp-Birdfest-Walmart	108.51
				Sept2017 Visa Stmt-Kipp-Experience Ridgfld-Facebook	3.84
				Sept2017 Visa Stmt-Kipp Amazon	(1.00)
				Sept2017 Visa Stmt-Kipp-All Events-C&C Smart Food	129.20
				Sept2017 Visa Stmt-Kipp-Swing Event-Ridgefield Floral	13.01
			Council	Sept2017 Visa Stmt-Kipp Amazon	12.98
		201710-1117	Genl Govt/Facilities	Sept2017 Visa Stmt-Blehm Amazon	(3.44)
				Sept2017 Visa Stmt-Blehm Hydro Flask	(10.84)
				Sept2017 Visa Stmt-Blehm-All Events-Target	65.03
				Sept2017 Visa Stmt-Blehm Bed Bath & Beyond	21.66
			Human Resources	Sept2017 Visa Stmt-Blehm Amazon	887.92
				Sept2017 Visa Stmt-Blehm Hydro Flask	139.83
				Sept2017 Visa Stmt-Blehm Dollar Tree	13.01
				Sept2017 Visa Stmt-Blehm Shilo Inn Bend	311.92
				Sept2017 Visa Stmt-Blehm Ridgefield Pioneer Market	10.74
				Sept2017 Visa Stmt-Blehm Costco	84.64
		201710-8453	Genl Govt/Facilities	Sept2017 Visa Stmt-Kast DryBox	21.68
			Public Works	Sept2017 Visa Stmt-Kast DryBox	65.04

Attachment: October 26 2017 Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: October 26, 2017

WELLS FARGO	1681	201710-4056	Genl Govt/Facilities	Sept2017 Visa Stmt-Ferriss-Birdfest Walmart	94.58	
				Sept2017 Visa Stmt-Ferriss Swank Motion Pictures	393.50	
				Sept2017 Visa Stmt-Ferriss-Birdfest-Amazon	309.35	
			Community Development	Sept2017 Visa Stmt-Ferriss Ridgefield Pioneer Market	7.28	
				Sept2017 Visa Stmt-Ferriss Sadie & Josies Bakery	28.00	
				Executive Council	Sept2017 Visa Stmt-Ferriss Brown Paper Ticekts	50.00
			Sept2017 Visa Stmt-Ferriss Assoc of Wa Cities		250.00	
			Sept2017 Visa Stmt-Ferriss Brown Paper Ticekts		150.00	
			201710-1889	Executive	Sept2017 Visa Stmt-Stuart Billygan's Roadhouse	33.70
					Sept2017 Visa Stmt-Stuart Buckets	77.84
					Sept2017 Visa Stmt-Stuart Fuel	19.80
				Sept2017 Visa Stmt-Stuart Country Cafi½	100.26	
				Sept2017 Visa Stmt-Stuart Brickhouse Bar and Grill	31.06	
				Sept2017 Visa Stmt-Stuart Adobe Acropro	16.25	
				Sept2017 Visa Stmt-Stuart End of Road Grill	25.30	
				Sept2017 Visa Stmt-Stuart Chevron	30.85	
				Sept2017 Visa Stmt-Stuart Planet Thai	27.76	
	201710-8989	Public Safety		Sept2017 Visa Stmt-Brooks WSU Conf Mgmt	173.25	
			Sept2017 Visa Stmt-Brooks Grandview on the Lake	135.33		
			Sept2017 Visa Stmt-Brooks FBI Leeda Inc.	650.00		
	201710-2495	Community Development	Sept2017 Visa Stmt-Niten Sportsmans Steakhouse	11.85		
WELLS FARGO Total					7,522.66	
WILCO FARM STORE	655	691814	Public Works	Storm Supplies	71.51	
WILCO FARM STORE Total					71.51	
WOODLAND SAW AND CYCLE INC.	2223	2223-201710-01	Public Works	Storm/Streets/Parks Supplies	47.31	
WOODLAND SAW AND CYCLE INC. Total					47.31	
XYLEM WATER SOLUTIONS U.S.A. INC	1659	3556979293	Genl Govt/Facilities	Seal Oil	(9.03)	
			Public Works	Seal Oil	116.56	
XYLEM WATER SOLUTIONS U.S.A. INC Total					107.53	
YULIYA FERRISS	1050	1050-201710-01	Finance	Mileage Reimbursement - Pick up lunch for finance	3.48	
YULIYA FERRISS Total					3.48	
Grand Total					923,028.93	

Attachment: October 26 2017 Claims Report (Approval of Claims And/Or Payroll)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: October 26, 2017
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Minutes from the October 12, 2017 Meeting

AGENDA ITEM TITLE:

Approval of minutes from the following meeting(s) of the council:

GOVERNING LEGISLATION:

Not applicable

PREVIOUS COUNCIL ACTION TAKEN:

Not applicable

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s)

BUDGET/FINANCIAL IMPACTS:

Not applicable

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the minutes by making the following motion:

1. "I move to approve the consent agenda"

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS: 10-12-2017 Meeting Minutes (PDF)



CITY OF RIDGEFIELD, WASHINGTON
City Council MEETING MINUTES
October 12, 2017
Regular Meeting - 6:30 PM

STUDY SESSION - 6:00 P.M.

1. 2018 Preliminary Budget Presentation - [6:00 PM](#)

Finance Director Kirk Johnson presented 2018 preliminary budget to City Council.

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:37 PM](#)

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Mayor	Present	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Councilor	Present	
Darren Wertz	Councilor	Present	
John Main	Councilor	Present	
Sandra Day	Councilor	Present	

LATE CHANGES TO THE AGENDA

Move proclamation to beginning of the meeting - National Red Ribbon Week.

Proclamation - National Red Ribbon Week - [6:38 PM](#)

Mayor read proclamation into the record and presented proclamation to Young Marines.

PUBLIC COMMENT - [6:42 PM](#)

Clyde Burkle - Resident

Heard that a developer in town is not acting responsibly and has been silting Gee Creek

Do we have someone in the City that follows up with the developer, especially regarding Gee Creek

John Main - Resident/excused himself from the dais

Introduction of 2 new board members of Arts Association - Vicki and Inna

Association recently went from 5 to 7 board members

Norman Ferrell - Resident

Presented Ridgefield Community Gleaners Association

All volunteer, non-profit organization serving Ridgefield community

Association gathers produce for Ridgefield Family Resource Center

Staff response regarding development activity and silting, City does have a development/code enforcement official that does inspections on all development activities.

CONSENT AGENDA - MOTION APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Day, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

1. Approval of Claims And/Or Payroll

2. Approval of Minutes from the September 21 and 28, 2017 Meeting

PRESENTATION

Clark County Arts Commission Update - Barbara Wright - [6:51 PM](#)

Barbara Wright provided an update to City Council on Clark County Arts Commission.

2. Complete Streets Update - [7:00 PM](#)

Public Works Director Bryan Kast presented Complete Streets update to City Council.

BUSINESS

1. Second Reading of Ordinance No. 1241 – Heritage Trees-Jeff Niten, Community Development Director

City Council held a Public Hearing on July 13 and second reading on July 27. Council directed staff to research various aspects of the draft code, and offered suggestions about improvements to the draft. Staff has completed the requested changes.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1241 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Darren Wertz, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

2. Motion - Approval Award of Citywide Pavement Repair - [7:13 PM](#)

The City's annual budget includes funds for street repair. This year the majority of these funds will be dedicated to patching work to repair damage caused by the winter freeze/thaw cycle. The work will be concentrated on main S. 9th and Hillhurst, S. 5th Street and N. 65th Ave in decreasing order of priority. Bids on the project were due on October 4th, and the City received two bids. The Precision Paving Plus bid of \$67,066.25 is significantly lower than the budgeted amount. Based on the favorable bid price staff recommends that the amount of work be increased to allow more repair work to be completed. Based on the budget and the bid prices approximately 2,000 square yards of repair will be able to be completed.

MOTION: MOVED TO AWARD THE CITYWIDE PAVEMENT REPAIR PROJECT PRECISION PAVING PLUS IN THE AMOUNT OF \$67,066.25 AND AUTHORIZE STAFF TO EXECUTE A CHANGE ORDER TO BRING THE TOTAL CONTRACT TO AN AMOUNT NOT TO EXCEED \$125,000.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Main, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No. 1245 – Self-Storage Regulations -Jeff Niten, Community Development Director

During City Council consideration of Ridgefield Development Code updates the topic of self-storage facilities was discussed and identified as a concern by several council members. Since July 2016 two self-storage facilities have been permitted in the city, and staff has been approached regarding permit requirements for at least three additional facilities. Because of the rapid expansion of self-storage facilities contemplated in the city and the need for council to consider the overall impact of self-storage uses city wide council adopted Ordinance 1238 which immediately implemented a moratorium on the acceptance, processing or approval of any new self-storage facilities in Ridgefield. The adoption of a moratorium is permitted for 6 months, provided a public hearing is held within 60 days of adoption. Ordinance 1238 was adopted in June, 2017 and the moratorium will end in December, 2017. The code draft has been shared with Columbia River Economic Development Council and staff has not received any comments. The main changes from previous regulatory designs include a limit of 8.32 square feet of self-storage space for each person expected to reside within the city limit over the planning horizon. Today's population estimate under the currently adopted Comprehensive Plan is 25,494 people by 2035. This draft regulatory framework would allow up to 212,111 square feet of self-storage space within the corporate boundary of Ridgefield. There are two facilities under development currently that total 112,172 square feet of self-storage space. Another feature of the draft proposal requires a Conditional Use permit application to show the facility design meets requirements contained in the draft (no doors facing outward, etc.). A Conditional Use permit application is a public hearing before the Hearings Examiner.

City Council conduction discussion - RV/boat storage parcel percentage, specific storage uses need and separation, income bracket and impact of costs, separate use for RV/boats in the code, continuation of moratorium, square feet of self-storage space for each person, preserving job creation land.

Mayor opened the hearing 7:40PM

Roy Garrison - Resident

Been attending many storage facility meetings and listened to the public

Elimination of storage when smaller lots are approved

Not enough ratio allowance

Think about jobs per acre

Look at land that may not be suitable for other developments

Shannon Hagen - Resident

Are you looking to change or add restrictions for people to store boats/RV's on their property?

Lee Wells - Resident/excused himself from the dais

Speaking on behave of his wife

Submitted documents into the record

Planning inquiry form from 2006 talks about allowed land uses for the existing towing/storage business on 3 parcels off Timm Road

In 2007 Mr. Clary concurred with Mr. Snyder memo regarding the allowed uses addressed in the planning inquiry from 2006.

In 2012 Mr. Eisemann concluded that existing towing/storage business is permitted use in the 3 subject properties

In 2016 - 45th avenue subarea plan, did not file a planning inquiry form but did have a conversation regarding moving business to Timm Road.

We were granted in 2006, 2012 and 2016; 2 choices are - stay where we are since the business is grandfathered in or allow to be moved to a new site that we were granted to do so.

Will excuse myself from the vote of the Ordinance when the time comes

Walt Gordon - Resident

Concern - having boats/trailer located in residential area will jeopardize my property value.

Having storage unit allows me to have a trailer without eliminating changing the code

Let the market decide regarding the storage space allowance

Mayor closed the hearing 7:55PM

Staff response: This code does not address boat/RV parking in residential area.

PUBLIC COMMENT - [7:56 PM](#)

None received.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council member Stose - Attended City Manager briefing.

Council member Wertz - Attended City Manager briefing, great Birdfest event, recognition to Port Commissioner Melroy for tractor shuttling during the event.

Council member Day - Attended Birdfest event, trip to Randol, WA with Ridgefield students for outdoor education, school board meeting.

Council member Taylor - Attended Growth Management Hearings Board, Birdfest event, City Manager briefing.

Council member Main - Attended Growth Management Hearings Board, trip to Randol, WA with Ridgefield students for outdoor education.

Council member Wells - Attended Ridgefield Garden Club Dedication of the Monolith and Plaque.

Mayor

Growth Management Hearings Board, RTC meeting, Birdfest event, City Manager briefing, 1st grader tour of City Hall facility.

Proclamation - National Disability Employment Awareness Month - [8:04 PM](#)

Mayor read proclamation into the record.

City Manager - [8:07 PM](#)

City Manager Steve Stuart - Kudos to staff for great Birdfest event, thank you to everyone who helped out with trimming grapevines at roundabouts, Clark County Council will hold a worksession regarding fireworks, Halloween Hall is October 20-21.

Community Development Director Jeff Niten - CDD report provided, Gee creek subarea plan will be discussed on November 16 meeting.

Public Works Director Bryan Kast- Department of ecology erosion control update provided on RORC project.

Finance Director Kirk Johnson - no report.

Deputy City Manager Lee Knettnerus - presented "Wings Over The World" sculpture for Overlook Park. Sculpture is a celebration of the lives and efforts of five significant people who helped establish the Ridgefield National Wildlife Refuge.

Police Chief John Brooks - Thanked council for discussion regarding the expansion of the Police Department, celebrated 1 year anniversary with the City this month.

Boy Scout Troop 736 was present during the meeting.

Council member Wells - Received a complaint on vehicles trying to pass the trucks in the at the roundabouts. Consider posting signage to not pass trucks in the roundabouts.

National Disability Employment Awareness Month Proclamation was accepted by Clark County development disability program.

EXECUTIVE SESSION

Collective Bargaining pursuant to RCW - 42.30.140(4)(a) - [8:24 PM](#)

Mayor Onslow announced that council would enter an executive session regarding Collective Bargaining pursuant to RCW - 42.30.140 (4)(a) for approximately 20 minutes and no action will be taken.

Attendees: City Council, City Manager, Deputy City Manager.

Mayor Onslow reconvened the general session at 8:44PM and announced that no action would be taken.

FROM THE COUNCIL

ADJOURN - [8:44 PM](#)

Julie Ferriss, City Clerk

Ron Onslow, Mayor

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: October 26, 2017

ITEM: BUSINESS

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington
Amending Ordinance No. 1224; Ordinance No. 1231 and
Ordinance No. 1237 Pertaining to the 2017 Budget

GOVERNING LEGISLATION:
Revised Code of Washington Chapter 35A.33

PREVIOUS COUNCIL ACTION TAKEN:
Council adopted Ordinance No. 1224 pertaining to the 2017 Budget on December 1, 2016.
Council adopted Ordinance No. 1231, an amendment to the 2017 budget on April 27, 2017.
Council adopted Ordinance No. 1237, an amendment to the 2017 budget on July 13, 2017.

SUMMARY/BACKGROUND:
The budget amendment totals \$865,133 in one-time appropriations and includes \$382,600 in special revenue and storm water utility operating fund transfers to fund the amendment. Minimal on-going costs are included in the appropriation requests, with this budget amendment of \$225, to support the building inspectors in the field with services for their iPads.

The amendment also includes recognition of \$947,649 increase in revenue, \$598,775 in proceeds from the sale of City property, \$126,974 in developer contributions for street projects, \$23,000 in funding from the Parks Foundation Art in the Park fund, \$183,000 in additional development revenue, and \$15,900 in community event related contributions/fees. The total fund balance impact to the City is an increase of \$82,291.

The special revenue and operating fund transfers are \$213,900 from the Water System Development Charge Fund for debt service, \$155,000 from the Park Impact Fee Fund for the purchase of additional park land located off of 50th Avenue and Pioneer Street (Welch/Fandell Property), and \$13,700 from the Storm Water Utility Operating Fund to complete the Sargent St. storm water improvement project.

The amendment includes the additional funding required in 2017 for community events, the Hillhurst Road storm repair project, issuance cost for the 2017 RORC bonds, Overlook Park memorial sculpture, and additional expense related to land use and building permit activity.

Refer to the attached exhibit "A" for Ordinance No. 1246 for a list of project requests and the following table for detailed fund balance impact.

Fund Balance Impact					
		Total Expense	Increased Revenue	Interfund Transfer In	Fund Impact
001	General Fund	37,000	15,900	-	(21,100)
001-58	Building Fees	281,725	183,000	-	(98,725)
101	Street Fund	-	-	-	-
105	REET Fund	-	-	-	-
114	PIF Fund	155,000	598,775	-	443,775
115	TIF Fund	-	-	-	-
200	Debt Service Fund	109,033			(109,033)
300	General Capital	178,000	149,974	155,000	126,974
406	Water Fund	213,900	-	213,900	-
407	Sewer Fund	-	-	-	-
408	Storm Fund	13,700	-	-	(13,700)
410	Water Utility Capital	-	-	-	-
412	Storm Utility Capital	45,700	-	13,700	(32,000)
416	Water System Development Charge	213,900	-	-	(213,900)
Total		1,247,958	947,649	382,600	82,291

BUDGET/FINANCIAL IMPACTS:

Please refer to the included table and to Exhibit "A" attached to Ordinance No. 1246

RECOMMENDED ACTION OR MOTION:

Staff recommends Council conduct the first reading of Ordinance No. 1246

STAFF CONTACT:

Kirk Johnson, Finance Director

ATTACHMENTS:

Exhibit A 2017 Budget Amendment 3 (PDF)

2017 Budget Amendment 3 Presentation (PDF)

ORDINANCE NO. 1246

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON AMENDING ORDINANCE NO. 1224; ORDINANCE NO. 1231 AND ORDINANCE NO. 1237 PERTAINING TO THE 2017 BUDGET

WHEREAS, the Ridgefield City Council at its regular meeting on December 1, 2016 adopted Ordinance No. 1224 which adopted the City of Ridgefield 2017 budget; and

WHEREAS, the Ridgefield City Council at its regular meeting on April 27, 2017 adopted Ordinance No. 1231 which amended the City of Ridgefield 2017 budget; and

WHEREAS, the Ridgefield City Council at its regular meeting on July 13, 2017 adopted Ordinance No. 1237 which amended the City of Ridgefield 2017 budget; and

WHEREAS, the City of Ridgefield deems it necessary to appropriate additional expenditures in 2017 in the funds that are identified in the attached Exhibit A of the 2017 budget amendment; and

WHEREAS, these expenditures were not anticipated at the time of the adoption of the 2017 budget.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Public Interest. The Ridgefield City Council finds it to be in the public interest to amend the 2017 budget to account for revenues and expenditures that were not anticipated at the time of adoption.

Section 2. Budget Amendment Adopted. Ordinance No. 1246, and the budget of the City of Ridgefield for fiscal year 2017 shall be amended to include the additional receipt and/or reduction of funds and the additional and/or reduction of expenditures addressing the funds shown in the attached Exhibit A.

Section 3. Severability. Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid, the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 4. Regulatory Conflicts. All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of the inconsistency or conflict.

Section 5. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. Effective date. This ordinance shall be in full force and effect five (5) calendar days after adoption and publication pursuant to law.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON ON THE 2nd DAY OF NOVEMBER, 2017.

Ron Onslow, Mayor

ATTEST:

Julie Ferriss,
City Clerk

APPROVED AS TO FORM:

Janean Parker, City Attorney

First Reading:	October 26, 2017
Second Reading	November 2, 2017
Date of Publication:	November 8, 2017
Effective Date:	November 13, 2017

Exhibit "A"



2017 Budget Amendment #3

Ordinance #1246

Expense Funding Source													
Item No.	Requesting Department	Fund	Project	Funding Source	Total One Time 2016 Appopr.	Total Ongoing Annual Cost	Reapprop.	New Approp. Request	Revenue increase	Gen Fund, Special Revenue Funds Transfer	Loan/Grant/Bond	Fund Balance Impact	Description
1	Finance	Water	DWSRF Debt Service	WSDC	213,900	-	-	213,900	-	213,900	-	(213,900)	City closed out Junction Well & Transmission and Reservoir DWSRF loans in second quarter 2017. Due to timing of close-out initial debt service payments due in 4th Quarter 2017.
2	Finance	PIF	Sale of 707 Abrams Park Road	PIF	-	-	-	-	598,775	-	-	598,775	Recognize the sale of 707 Abrams Park Road. Original purchase from PIF funds.
3	Executive	General Capital	Purchase Welch-Fandell Property	PIF	155,000	-	-	155,000	-	155,000	-	(155,000)	Purchase of Welch/Fandell property off 50th Ave and Pioneer St for potential parkland. Purchase is from Clark Regional Wastewater District. Includes closing costs.
4	Finance	General Capital	Developer contribution for roundabouts	Developer	-	-	-	-	126,974	-	-	126,974	Developer contributions for roundabouts on 35th & Pioneer and S. 45th. Clover Hill \$45,500, Bella Noche \$24,955.66, Cedar Creek \$22,753.69, Pioneer Place \$33,763.54
5	Admin	General Fund	Community Events	General Fund	37,000	-	-	37,000	15,900	-	-	(21,100)	Recognize additional revenue related to events of \$15,900 and expense of \$37,000.
6	Public Works	Storm Utility Capital	Sargent St Storm Project	Storm Ops	13,700	-	-	13,700	-	13,700	-	(13,700)	Additional expense required to complete project in 2017. Funding to be transferred from Stormwater operating fund.

Exhibit "A"



2017 Budget Amendment #3

Ordinance #1246

Expense Funding Source													
Item No.	Requesting Department	Fund	Project	Funding Source	Total One Time 2016 Appopr.	Total Ongoing Annual Cost	Reapprop.	New Approp. Request	Revenue increase	Gen Fund, Special Revenue Funds Transfer	Loan/Grant/Bond	Fund Balance Impact	Description
7	Public Works	Storm Utility Ops	Hillhurst Storm Repair	Storm Ops	32,000	-	-	32,000	-	-	-	(32,000)	Repair project for Hillhurst storm pipe and sink hole.
8	Finance	Debt Service	2017 RORC Bond Issuance Costs	Bond Proceeds	109,033	-	-	109,033	-	-	-	(109,033)	Issuance cost for 2017 bond to construct Ridgefield Outdoor Recreation Complex.
9	Public Works	Gen Cap	Overlook Park Sculpture	Parks Foundation	23,000	-	-	23,000	23,000	-	-	-	Art sculpture for Overlook Park. Funded through Parks Foundation Art in the Park. Includes sculpture, design and installation.
10	CDD	CDD	Building Permits-Non Resident	Building Fee Revenue	-	-	-	-	25,000	-	-	25,000	Recognize additional revenue from commercial permits.
11	CDD	CDD	Zoning & Development Fees	Building Fee Revenue	-	-	-	-	40,000	-	-	40,000	Recognize additional revenue from zoning and development.
12	CDD	CDD	Structural Engineering	Cost Recovery	50,000	-	-	50,000	50,000	-	-	-	Consultant expense for structural engineering review on multiple commercial projects. Expense increase should be covered by cost recovery.

Exhibit "A"



2017 Budget Amendment #3

Ordinance #1246

Expense Funding Source													
Item No.	Requesting Department	Fund	Project	Funding Source	Total One Time 2016 Appopr.	Total Ongoing Annual Cost	Reapprop.	New Approp. Request	Revenue increase	Gen Fund, Special Revenue Funds Transfer	Loan/Grant/Bond	Fund Balance Impact	Description
13	CDD	CDD	Plan Check Fees	Building Fee Revenue	-	-	-	-	68,000	-	-	68,000	Recognize additional revenue from plan check fees.
14	CDD	CDD	Computer Equip/Software	Building Fees	30,000	-	-	30,000	-	-	-	(30,000)	Direct costs for IT support and computer services.
15	CDD	CDD	Legal Services	Building Fees	35,000	-	-	35,000	-	-	-	(35,000)	Direct legal fees associated with building activities, annexations and short range planning.
16	CDD	CDD	Building and Land Use Scanning	Building Fees	25,000	-	-	25,000	-	-	-	(25,000)	Fees for continued scanning of building permits. Vendor completed land use scanning early and will begin 2018 project early.
17	CDD	CDD	Planning Consultant	Building Fees	85,000	-	-	85,000	-	-	-	(85,000)	Consultant cost for E2 planning and development to assist with tremendous amount of land use review for commercial and residential projects.
18	CDD	CDD	Hearings Examiner	Building Fees	25,000	-	-	25,000	-	-	-	(25,000)	Hearings Examiner fees for 2017 hearings on existing projects going through permitting process.

Exhibit "A"



2017 Budget Amendment #3

Ordinance #1246

ExpenseFunding Source													
Item No.	Requesting Department	Fund	Project	Funding Source	Total One Time 2016 Appopr.	Total Ongoing Annual Cost	Reapprop.	New Approp. Request	Revenue increase	Gen Fund, Special Revenue Funds Transfer	Loan/Grant/ Bond	Fund Balance Impact	Description
19	CDD	CDD	LaserFiche Document Management	Building Fees	25,000			25,000				(25,000)	Additional cost for implementation of workflow process related to building permits and land use review in the document managemenet system.
19	CDD	CDD	Ipads, Mobile Printers and Monitors	Building Fees	6,725	225	-	6,500	-	-	-	(6,725)	Purchase of iPads and mobile printers for building/development inspectors for field use. Purchase monitors to allow for digital plan review with online/electronic submittals.
Total Budget Amendment					865,358	225	-	865,133	947,649	382,600	-	82,291	



2017 Budget Amendment – Ordinance No. 1246
First Reading October 26, 2017



2017 Budget amendment – Ordinance No. 1246

New Budget Requests

Project	Funding Source	Expense	Revenue	Description
Sale of 707 Abrams Park Road	PIF	\$0	\$598,775	Recognize the sale of 707 Abrams Park Road. Originally purchased using PIF funds.
Developer Contribution for Roundabouts	Developer	0	126,974	Developer contributions for roundabouts on 35 th & Pioneer and S. 45 th . Bella Noche \$24,956, Cedar Creek \$22,754, Pioneer Place \$33,764 and Clover Hill \$45,500
Purchase Parkland (Welch/Fandell property)	PIF	155,000	0	Purchase property located off of Pioneer and 50 th Ave from Clark Regional Wastewater District. Includes closing costs.
2017 RORC Bond Issuance Costs	Bond Proceeds	109,033	0	Issuance costs for 2017 issuance of LTGO bond for construction of RORC
Overlook Park Memorial Sculpture	Parks Foundation Art in the Park	23,000	23,000	Memorial art sculpture for Overlook Park. Funded through Parks Foundation art in the park funds
Community Events	General Fund	37,000	15,900	Recognize additional revenue and expense for city led community events



2017 Budget Amendment – Ordinance No. 1237

New Budget Requests

Project	Funding Source	Expense	Revenue	Description
DWSRF Debt Service	WSDC	213,900	0	Pay first year debt service for Junction Well and Reservoir project loans.
Sargent St Storm Project	Storm Water Fund	13,700	0	Additional expense to complete project in 2017. Funding is transferred from Storm Water Operating Fund
Hillhurst Road Storm Repair	Storm Water Fund	32,000	0	Emergency repair of failed storm pipe and sink hole on Hillhurst Road
Building Permits – Non Resident	CDD – Building Fees	0	25,000	Recognize additional revenue from commercial permit activity
Zoning & Development Fees	CDD – Building Fees	0	40,000	Recognize additional revenue from zoning and development activity
Plan Check Fees	CDD – Building Fees	0	68,000	Recognize additional revenue from plan check review
Structural Engineering	Cost Recovery	50,000	50,000	Consultant expense and cost recovery for structural engineering review



2017 Budget Amendment – Ordinance No. 1237

New Budget Requests

Project	Funding Source	Expense	Revenue	Description
Computer Equip/Software	CDD – Building Fees	30,000	0	Direct costs for IT and computer services
Legal Services	CDD – Building Fees	35,000	0	Direct cost for legal fees associated with building activity
Building & Land Use Scanning	CDD – Building Fees	25,000	0	Expense associated with continued scanning of land use and building permits to DMS
Planning Consultant	CDD – Building Fees	85,000	0	Consultant expense for E2 planning and development to assist with overflow of land use review
Hearings Examiner	CDD – Building Fees	25,000	0	Hearing Examiner expense for 2017 projects
LaserFiche Document Management System	CDD – Building Fees	25,000	0	Expense for implementation of workflow process related to building permit and land use activity
iPads, Mobile Printers & Monitors	CDD – Building Fees	6,725	0	Technology to improve efficiency for inspectors in field and during plan review
	Total	\$865,358	\$947,649	



2017 Budget Amendment – Ordinance No. 1237

Fund Balance Impact

Fund	Total Expense	New Revenue	Interfund Transfer In	Fund Impact
General Fund	\$37,000	\$15,900	\$0	(\$21,100)
Building Fees	281,725	183,000	0	(98,725)
PIF Fund	155,000	598,775	0	443,775
Debt Service Fund	109,033	0	0	(109,033)
General Capital	178,000	149,974	155,000	126,974
Water Fund	213,900	0	213,900	0
Storm Fund	45,700	0	0	(45,700)
Storm Utility Capital	13,700	0	13,700	0
Water SDC	213,900	0	0	(213,900)
Total	\$1,247,958	\$947,649	\$382,600	\$82,291



A photograph of a blue heron in flight over a pond. The heron is in the center-right of the frame, with its wings spread, showing blue and brown feathers. In the background, a large, dark, fallen log lies horizontally across the pond. The surrounding area is filled with lush green trees and foliage, with sunlight filtering through the leaves. The water in the foreground is calm, reflecting the surrounding greenery and the sky.

THANK YOU

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: October 26, 2017

ITEM: PUBLIC HEARING/BUSINESS

AGENDA ITEM TITLE: Declaring Certain Property as Surplus and Authorizing Its Disposition

GOVERNING LEGISLATION:

Revised Code of Washington Chapter 39.33 – Intergovernmental Disposition of Property

PREVIOUS COUNCIL ACTION TAKEN:

Council has previously adopted resolutions providing for the surplus of certain property and executing its sale or disposal

SUMMARY/BACKGROUND:

The City is requesting to declare parcel #986039417 as surplus and dispose of it in an orderly fashion.

A public hearing is required due to this property having a value that exceeds \$50,000.

The City purchased parcel #986039417 in 2016 to use as a portion of the Ridgefield Outdoor Recreation Complex, or RORC. As the design for the RORC site and the 5-8 School Complex that shares the site was completed the property owned by the City was found to be the best location for the School. As a part of the agreement with the School District that was signed in March of 2017 the City and District agreed to exchange an equivalent property area with the District.

BUDGET/FINANCIAL IMPACTS:

None. The surplused property will be exchanged for an equivalent area with the School District.

RECOMMENDED ACTION OR MOTION:

Staff recommends that Council hold a public hearing, and adopt resolution No. 532 as presented by making the following motion:

“I move to adopt Resolution No. 532 as presented.”

STAFF CONTACT: Bryan Kast, Public Works Director
RORC-Surplus (JPG)

ATTACHMENTS:

Resolution No.532

DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS DISPOSITION

WHEREAS, the City of Ridgefield has acquired certain real property, which includes land and building purchased in 2016; and

WHEREAS, the City has entered into an agreement with the Ridgefield School District to exchange this property for property of a similar size as a part of the Ridgefield Outdoor Recreation Complex project; and

WHEREAS, the real property is surplus to the immediate needs of the City of Ridgefield.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF RIDGEFIELD, WASHINGTON AS FOLLOWS:

Section 1. Based upon the findings and recommendations of the City, the real property parcel #986039417, legally described as #62 SEC 32 T4N R1EWM 7.50A, requesting to be declared surplus and no longer meets the needs of the City, and further, these items cannot be reassigned as an asset to other departments of the City.

Section 2. This property is deemed to no longer create a benefit for the residents of the City of Ridgefield.

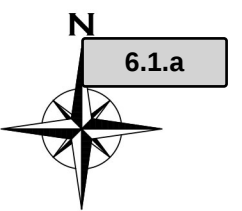
ADOPTED AT A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 26th DAY OF October, 2017.

City of Ridgefield

Ron Onslow, Mayor

Attest:

Julie Basarab,
City Clerk



Scale: 1" = 200'



Attachment: RORC-Surplus (Declaring Certain Property as Surplus and Authorizing Its Disposition)