



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

November 3, 2016

Regular Meeting - 6:30 PM

STUDY SESSION - 5:30 P.M.

Buxton Update - Steve Stuart, City Manager - [5:32 PM](#)

Cheyenne Robinson with Buxton conducted presentation to City Council on Retails Recruitment and Retention Solution.

GENERAL SESSION CALL TO ORDER - 6:30 PM

Flag Salute - [6:31 PM](#)

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Mayor	Absent	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Councilor	Present	
Darren Wertz	Councilor	Present	
John Main	Councilor	Present	
Sandra Day	Councilor	Absent	

MOTION: Council member Don Stose moved to excuse Mayor Ron Onslow and Council member Sandra Day from the meeting.

SECOND: Council member David Taylor.

Vote - Yes: Council Member Stose, Taylor, Wertz, Main; Mayor Pro Tem Wells.

Vote - No: None.

Motion Passed.

LATE CHANGES TO THE AGENDA

None.

PUBLIC COMMENT - [6:32 PM](#)

None Received.

CONSENT AGENDA - MOTION APPROVED AS AMENDED. - [6:32 PM](#)

Addition to Council Member Darren Wertz report: Attending Clark College community open house.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	John Main, Councilor
AYES:	Taylor, Wells, Stose, Wertz, Main
ABSENT:	Onslow, Day

1. Approval of Minutes from October 27, 2016 Meeting - [6:32 PM](#)

2. Approval of Claims And/Or Payroll - [6:32 PM](#)

BUSINESS

1. Hearing on 2017 Property Tax Levy and Revenues - [6:33 PM](#)

The total 2017 Revenue Budget totals \$18,631,192, including \$4,993,296 associated with internal transfers from existing funds. In comparison the 2016 final Revenue Budget was \$22,796,922, with \$6,579,722 associated with internal transfers from existing funds. The overall net decrease in the proposed revenue budget when compared to the 2016 Budget is approximately \$4.2 million an 18.3% decrease from the 2016 budgeted revenue.

Mayor Pro Tem Lee Wells opened the hearing 7:02PM

No testimony received.

Mayor Pro Tem Lee Wells closed the hearing 7:02PM

2. Ordinance No. 1222 – First Reading of 2017 Property Tax Levy-Kirk Johnson, Finance Director

The 2017 budget includes a statutory maximum 1% increase in the current property tax levy exclusive of additional revenue resulting from new construction, improvements to property annexations, and any increase in the value of state assessed property. The 2017 General Fund expense budget has increased 2.86% over the 2016 final expense budget to account for contractual and inflationary increases. Adoption of the 1% property tax levy increase does not match current inflation, but is needed to maintain a balanced budget.

First Reading Conducted.

3. Ordinance No. 1223 - First Reading of 2017 Storm Water Utility Rate Code Amendment-Kirk Johnson, Finance Director

City staff contracted with FCS group, one of the most preeminent consultants in our region, to conduct a rate analysis as required by the City's Budget Policy. The rate analysis was conducted in 2016 and looked at expenses and revenues for the next 10 years for the Storm Water Utility. As a result of the rate study it was determined that rates for 2017 should increase \$1.46 per bi-monthly billing cycle per equivalent dwelling unit.

First Reading Conducted.

4. Ordinance No. 1221 - Second Reading of 2016 Budget Amendment -Kirk Johnson, Finance Director

The total budget amendment request is for \$534,926 which includes \$371,453 in new expenditures, \$109,750 in additional revenue recognition, and \$163,473 in net transfers from both special revenue and operating funds. The total fund balance reduction is \$261,703.

MOTION: Moved to adopt Ordinance No. 1221 as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	John Main, Councilor
AYES:	Taylor, Wells, Stose, Wertz, Main
ABSENT:	Onslow, Day

5. Motion - Approval of Community Garden Regulations - [7:09 PM](#)

Approval of Community Garden Regulations: The City is developing regulations for community gardens to more transparently and comprehensively manage ongoing operations of the garden. The proposed regulations were developed based on examples from other cities and feedback from current gardeners, and reviewed for consistency with existing park regulations in RMC 8.18.

MOTION: Moved that the City Manager adopt the Community Gardens rules as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Taylor, Councilor
SECONDER:	Darren Wertz, Councilor
AYES:	Taylor, Wells, Stose, Wertz, Main
ABSENT:	Onslow, Day

PUBLIC COMMENT - [7:17 PM](#)

None Received.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council - [7:17 PM](#)

Council member Main - Ridgefield Art Association hosted their first annual Halloween Hall, was a great event.

Council member Taylor - Attended event at the High School which hosted different colleges, kids were able to explore what programs colleges provide.

Council member Wertz - Attended 2016 First Citizen event, American Legion Post 44 put up foundation for 4th flag pole at Sarah Cemetery, flag will be dedicated on Veterans Day November 11th prior to Veterans Day ceremony at the Ridgefield Veterans Memorial in downtown.

Council member Stose - Attended 2016 First Citizen event.

Mayor - [7:22 PM](#)

Mayor Pro Tem Wells - Attended 2016 First Citizen event.

City Manager - [7:24 PM](#)

City Manager Steve Stuart - Vancouver Clinic made an announcement this week about coming to Ridgefield - construction to begin 2017, Clark College at Boschma Farms draft master plan presentation was this afternoon, Management Team will be attending training session next Tuesday in Longview, Sunday is daylight savings time.

Community Development Director Jeff Niten - Community Development update report provided.

Deputy City Manager Lee Knottnerus - First Saturday event is this weekend at Overlook Park.

Public Works Director Bryan Kast - Public Works projects update provided.

FROM THE COUNCIL - [7:29 PM](#)

Council member Taylor - will be out of town and not in attendance at the next meeting.

A handwritten signature in blue ink, reading "Julie Basarab", written over a horizontal line.

Julie Basarab, City Clerk

A handwritten signature in blue ink, reading "Ron Onslow", written over a horizontal line.

Ron Onslow, Mayor