



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

November 5, 2020

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Sandra Day	Councilor	Present	
Jen Lindsay	Councilor	Absent	
Rob Aichele	Councilor	Present	
Dana Ziemer	Councilor	Present	

MOTION: Council Member Ron Onslow moved to excuse Council Member Jennifer Lindsay from the meeting.

SECOND: Council Member Sandra Day.

Motion Passed.

LATE CHANGES TO THE AGENDA

PROCLAMATION

Make a Difference Month

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Wells, Stose, Day, Aichele, Ziemer
ABSENT:	Lindsay

1. Approval of Claims And/Or Payroll

2. Approval of Minutes from the October 22, 2020 Meeting

PRESENTATION

1. Washington State Legislative Update - Mike Burgess

2. Lifesaving Award - John Brooks, Police Chief

PUBLIC HEARING/BUSINESS

1. Public Hearing on 2021 Property Tax Levy and Revenues

The 2021 revenue budget totals \$29,043,553, including \$7,095,245 associated with internal transfers from existing funds, \$1,060,280 in grant funds, \$406,000 from a bond issuance and \$166,000 in final draws for a Public Works Trust Fund loan. In comparison the 2020 amended revenue budget was \$33,498,847, with \$4,471,055 associated with internal transfers from existing funds. The overall net decrease in the proposed revenue budget when compared to the 2020 amended budget is approximately \$4.45 million, an 13.3% decrease.

Mayor opened Public Hearing: 7:48PM

No testimony received.

Mayor closed Public Hearing: 7:48PM

BUSINESS

1. First Reading of Ordinance No. 1329 – 2021 Property Tax Levy - Kirk Johnson, Finance Director

The 2021 budget includes a statutory maximum 1% increase in the current property tax levy exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, and annexations that have occurred, and including any refunds made.

First reading conducted.

2. First Reading of Ordinance No. 1330 - 2021 Storm Water Utility Rate Code Amendment - Kirk Johnson, Finance Director

Ordinance proposes a 3% rate increase or \$0.60 per bi-monthly billing, per Equivalent Dwelling Unit (EDU). The 2021 rate would be increased to \$19.65 per EDU.

First reading conducted.

3. Second Reading of Ordinance No. 1328 – 2020 Budget Amendment 2 - Kirk Johnson, Finance Director

Overall adjustments to the 2020 budget would be \$2,732,750 in additional revenue, \$547,630 in new grant funding, for a total increase of \$3,280,380, \$850,230 in new one-time expense, and \$192,000 in fund transfers. No ongoing expense is requested. The final fund balance impact over all funds is a positive \$2,430,150. There are three changes from the first reading: Increase RORC fencing change order from \$20,000 to \$25,000. Increase Gee Creek Trail contract amendment from \$25,000 to \$40,000. Add S. Pioneer extension project design/permitting at \$100,000.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1328 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Dana Ziemer, Councilor
AYES:	Onslow, Wells, Stose, Day, Aichele, Ziemer
ABSENT:	Lindsay

4. Resolution No. 587 – Approval of Ridgefield Residential Utility Assistance Program - Kirk Johnson, Finance Director

The purpose of this temporary emergency program is to assist residential customers with a utility relief program for those negatively impacted by the Public Health crisis (Covid-19 pandemic). For residential

customers who have suffered a job loss, significant loss in income due to the Covid-19 pandemic, or who would otherwise qualify under the City's low income citizen water rate credit program the City intends to use CARES Act funding to reduce and/or eliminate past due bills up to \$500.00 per account. Residents who qualify for this program will not need to pay the amount received back to the City. Relief is granted for City of Ridgefield water and stormwater utility accounts only.

MOTION: MOVED TO ADOPT RESOLUTION NO. 587 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Day, Councilor
SECONDER:	Rob Aichele, Councilor
AYES:	Onslow, Wells, Stose, Day, Aichele, Ziemer
ABSENT:	Lindsay

5. Motion - Approval of the Crossing Phase 2 Final Plat

The Ridgefield Hearing Examiner approved the Ridgefield Crossing mixed use master plan and preliminary subdivision plat on July 27, 2018, Ridgefield Crossing includes three residential phases with a total of 133 single-family attached lots. The subject final plat, The Crossing Phase 2, was formerly known as Ridgefield Crossing Phase B. The applicant proposes to subdivide the 6.84-acre site into 52 single-family attached (townhouse) residential lots. The lots range from 1,681 square feet to 3,184 square feet, consistent with the lot sizes approved through the Ridgefield Crossing mixed use master plan and preliminary subdivision plat. The average lot size is 2,148 square feet. S 69th Place is a public street that provides direct access to each of the lots for S 5th Street and future S Union Ridge Parkway, which is also a public street dedicated to the City with this plat. The Crossing Phase 2 also contains two parking areas with fourteen total spaces to be owned and maintained by the HOA. Tract C is a storm facility to be owned and maintained by the HOA, with an easement for access and inspection granted to the City. Tracts G, H, J, and I are open space areas to be owned and maintained by the HOA. Tract I contains a pedestrian trail to be owned and maintained by the HOA. After starting at S Union Ridge Parkway and traveling through Tract I, the pedestrian trail accesses Tract C via a public easement between Lots 7 and 8, to be maintained by the HOA. The trails continues north through Tracts C and J, reconnecting with the public sidewalk on S 69th Place near its intersection with S Union Ridge Parkway. Pedestrians can follow the sidewalk north to connect with the trail in The Crossing Phase 1.

City Council discussion.

MOTION: MOVED TO APPROVE THE CROSSING PHASE 2 FINAL PLAT AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Stose, Day, Aichele, Ziemer
ABSENT:	Lindsay

6. Motion - Approval of Amendment to Continuing Operations Plan

Effective Monday, November 2nd, the City Manager amended the COVID-19 Emergency Order to open sports fields for organized team practices subject to the regulations specified in the Washington State Phase 2 Sporting Activities Guidelines. Therefore, Ridgefield Outdoor Recreation Complex and all other fields in Ridgefield will be available for organized sports practices as outlined in the State's guidance. The

Center for Disease Control and Clark County Public Health modified the recommendations for quarantine and/or isolation due to COVID-19. The City will implement these recommendations for City employees.

MOTION: MOVED TO APPROVE THE AMENDMENT TO THE CONTINUING OPERATIONS PLAN AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Wells, Stose, Day, Aichele, Ziemer
ABSENT:	Lindsay

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Aichele - Attended virtual pre-application conference, Ridgefield arts association, Port of Ridgefield meeting.

Council Member Day - Attended virtual CRWWD meeting, school board meeting, Ridgefield chamber of commerce meeting, 2020 leadership awards for outstanding alumnus.

Council Member Wells - Attended City Manager briefing.

Council Member Ziemer - Attended City Manager briefing, CREDC fall luncheon.

Council Member Onslow - Attended virtual RTC meeting, City Manager briefing.

Mayor

Attended City Manager briefing.

City Manager

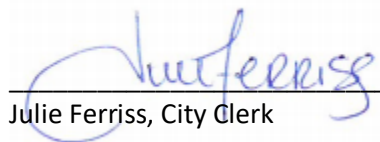
City Manager Steve Stuart - Tree planting project organized for Saturday morning, COVID-19 update provided.

Community Development Director Claire Lust - “Let’s Talk Housing” virtual open house scheduled for November 17.

Deputy City Manager Lee Knottnerus - Events update, Food Drive update, new inspector position filled.

Police Chief John Brooks - Out of State plates emphasis update provided.

ADJOURN - [8:34 PM](#)


Julie Ferriss, City Clerk
Don Stose, Mayor