



**RIDGEFIELD PARKS BOARD  
MEETING AGENDA**

**Wednesday, December 10, 2025  
RACC - Columbia Assembly Room  
510 Pioneer Street, Ridgefield, WA 98642**

**I. GENERAL SESSION CALL TO ORDER - 6:30 PM**

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

**II. PUBLIC COMMENT**

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

**III. CONSENT AGENDA**

- 1. Approval of Minutes from the November 12, 2025 Meeting**

**IV. BUSINESS**

- 1. 2026 Parks Board of Commissioners Work Plan - Corey Crownhart, Park Manager**

**V. PUBLIC COMMENT**

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

**VI. STAFF REPORTS**

**VII. FROM THE BOARD**

**VIII. ADJOURN**

**CITY OF RIDGEFIELD  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** December 10, 2025

**AGENDA ITEM NAME:** Approval of Minutes from the November 12, 2025 Meeting

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**SUMMARY/BACKGROUND:**

**STAFF CONTACT:**

**ATTACHMENTS:**

1. 11.12.25 Parks Board Minutes



**CITY OF RIDGEFIELD, WASHINGTON  
PARKS BOARD MEETING MINUTES  
NOVEMBER 12, 2025**

**Regular Meeting - 6:30 PM**

**I. GENERAL SESSION CALL TO ORDER - 6:30 PM**

**1. Flag Salute**

**2. Roll Call**

<p><b>Present:</b> Chair Brigid Taylor Vice Chair Sandy Schill Board Member Alex Earl Board Member John Rafanelli Board Member Jessica Pace Board Member Elianna Galvan</p> <p><b>Absent:</b> Board Member Beth Bicknell</p>
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A motion was made to excuse the absence of Member Bicknell. The motion did not pass.

**RESULT: Failed (0-3-3)**

**MOVER:** Board Member Earl

**SECONDER:** Board Member Pace

**AYES:** None

**NAYS:** Vice Chair Schill, Board Member Rafanelli, Board Member Pace

**ABSTAIN:** Chair Brigid Taylor, Board Member Alex Earl, Board Member Elianna Galvan

**3. Late changes to the agenda**

None.

**II. PUBLIC COMMENT**

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

**III. CONSENT AGENDA**

**1. Approval of Minutes from the October 8, 2025, Meeting**

A motion was made and passed to approve the minutes from the October 8th Parks Board meeting.

<b>RESULT:</b>	<b>ADOPTED (UNANIMOUS)</b>
<b>MOVER:</b>	Vice Chair Schill
<b>SECONDER:</b>	Board Member Rafanelli
<b>AYES:</b>	Chair Taylor, Vice Chair Schill, Board Member Earl, Board Member Rafanelli, Board Member Pace, Board Member Galvan

**IV. PRESENTATION**

**1. Clark County Park Futures Task Force: Ridgefield Agency Metrics**

Corey Crownhart introduced the Clark County Park Futures Task Force as a countywide initiative examining current and future parks and recreation needs, conditions, and funding across all jurisdictions. Corey highlighted the community's rapid population growth, existing inventory of parks and trails, level of service benchmarks, staffing capacity, and compared peer agencies.

**2. PROS Plan Preparation: Master Plan Inventory and Capital Facilities Plan Review**

Corey reported staff are beginning preliminary work to support the upcoming 2026 Parks, Recreation, and Open Space (PROS) Plan update. Corey provided an overview of the existing master plan inventory, summarized the status of planned improvements, and reviewed how current and future Capital Facilities Plan (CFP) projects may be integrated into the PROS planning framework.

**V. BUSINESS**

**1. Permanent Park Improvement Proposal: Davis Park Monument Sign - Corey Crownhart, Park Manager**

The Parks Board members decided to hold off on making a recommendation to City Council for the Davis Park Monument Sign. The members made suggestions regarding the options that were presented for revisions to review at the next Parks Board meeting in December.

**VI. PUBLIC COMMENT**

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

**VII. STAFF REPORTS**

Corey shared the following information:

- Splash Pad - Scheduled for grand opening in May 2026
- Boyse Park Pump Track - Now officially open for use and recognized as Clark County's first pump track.
- Storybook Hollow - A ribbon cutting is planned for Spring 2026.

**VIII. FROM THE BOARD**

**IX. ADJOURN**

The meeting adjourned at 7:46 pm.

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Kim Strickler, Parks Board Clerk

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Brigid Taylor, Chair

**CITY OF RIDGEFIELD  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** December 10, 2025

**AGENDA ITEM NAME:** 2026 Parks Board of Commissioners Work Plan

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**SUMMARY/BACKGROUND:**

Each year, the Parks Board develops a Work Plan to guide its focus and responsibilities for the upcoming year. The Board will discuss potential priorities and topics for the **2026 Work Plan**, which will be refined and brought forward as a formal recommendation to City Council in January 2026.

**STAFF CONTACT:** Corey Crownhart, Park Manager

**ATTACHMENTS:**

1. DRAFT-2026 Parks Board Work Plan-2025.12.02



## Parks Board of Commissioners

### 2026 Work Plan

#### **Executive Summary**

The Ridgefield Parks Board of Commissioners' 2026 Work Plan continues the Board's role in advising City Council and supporting the effective planning, development, and stewardship of Ridgefield's parks and trail system. This year's priorities focus on long-range planning, sustainable operations, equitable access, community engagement, and support for key capital projects as the city continues to grow. The Work Plan reflects Ridgefield's ongoing commitment to building a connected, active, and welcoming parks and recreation system for all residents.

#### **Overview of Work**

The 2026 Work Plan focuses on advancing long-term planning efforts, supporting major capital project milestones, and refining operational tools and policies that guide how the parks system is funded, maintained, and experienced. Throughout the year, the Board will participate in planning processes, provide feedback at key decision points, and support public engagement that helps shape future investments in Ridgefield's parks and trail network.

#### **Alignment with City Priorities and Goals**

This Work Plan supports the broader direction and priorities established by City Council and reflects Ridgefield's commitment to thoughtful growth and strong community identity. As the parks system expands, the Board's work helps ensure that new investments are intentional, financially responsible, and consistent with Ridgefield's character and community expectations.

The focus on planning and funding strategies supports long-term sustainability and reinforces the City's goal of maintaining a stable financial foundation. Work related to trails, access, and key capital projects helps strengthen connectivity, recreation options, and public access to open space—core values for Ridgefield as it continues to grow. Finally, by helping create clear communication channels and meaningful engagement opportunities, the plan supports a more informed and connected community, ensuring residents continue to have a role in shaping Ridgefield's park system now and into the future.

#### **Quarterly Reporting to City Council**

The Parks Board will provide quarterly updates to City Council highlighting progress, outcomes, and ongoing considerations to ensure alignment and maintain transparency throughout the year.

#### **Administrative & Planning**

##### **Parks, Recreation & Open Space (PROS) Plan Update**

**Description:** Serve as review body and provide guidance to City staff and consultants throughout the development of the updated PROS Plan. Participate in community engagement and review draft recommendations.

**Projected Outcome:** Recommendation to City Council for adoption of updated PROS Plan by Q4 2026.

## **Park Preservation Program (Sustainable Funding Research)**

**Description:** Support development of long-term reinvestment strategy and policy framework for lifecycle replacement funding aligned with asset condition, growth, anticipated maintenance demands, and inflation.

**Projected Outcome:** Recommendation to City Council by Q4 2026.

## **Community Engagement**

### **Parks and Trails System Tour**

**Description:** Conduct a tour of priority park and trail locations to build shared understanding of system needs, upcoming investments, and long-range concepts.

**Projected Outcome:** Post-tour findings memo submitted to Council.

### **Public Engagement Support**

**Description:** Assist with community outreach tied to PROS Plan, major capital projects, and program initiatives.

**Projected Outcome:** Ongoing role throughout 2026.

## **Operational Initiatives**

### **Parks Revenue Program Implementation Support**

**Description:** Review proposed sponsorship, naming, and earned revenue components and provide advisory feedback.

**Projected Outcome:** Council recommendation by Q2 2026.

### **User Agreement and Shared-Use Agreement Review**

**Description:** Support review cycle for park user agreements as needed, focusing on alignment with long-term system equity, access, and cost-recovery strategies.

**Projected Outcome:** Updated recommendations as needed in 2026.

## **Capital Project Support**

Capital projects are managed and delivered by City staff, and the Parks Board provides support through review and advisory input as projects progress. Staff will share updates throughout the year and may request feedback at key points to help ensure projects remain aligned with adopted planning documents, community priorities, and the long-term vision for the parks system. Recommendations from the Board will be shared with City Council for consideration, and any adjustments to previously approved plans will involve Council engagement before moving forward.

### **Capital Projected Budgeted for 2026**

Boyse Park Frontage Improvements ( <i>grant-contingent</i> )	\$399,045
Hayden Park Playground Replacement ( <i>grant-contingent</i> )	\$488,000
Ridgefield Community & Recreation Center	\$15,000,000
Gee Creek North Trail / Access Improvements	\$210,000
Horns Corner Park Inclusive-Design Playground ( <i>grant-contingent</i> )	\$400,000
<b>TOTAL</b>	<b>\$16,497,045</b>