



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

November 17, 2016

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:30 PM](#)

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Mayor	Present	
David Taylor	Councilor	Absent	
Lee Wells	Councilor	Present	
Don Stose	Councilor	Present	
Darren Wertz	Councilor	Present	
John Main	Councilor	Present	
Sandra Day	Councilor	Present	

MOTION: Council member Don Stose moved to excuse Council member David Taylor from the meeting.

SECOND: Council member Sandra Day.

Vote - Yes: Council member Stose, Day, Main, Wertz, Wells; Mayor Onslow.

Vote - No: None.

Motion Passed.

Late changes to the agenda - [6:32 PM](#)

City Manager Steve Stuart - Add Proclamation under Mayor report - "Proclamation - Not in Our City".

PUBLIC COMMENT - [6:33 PM](#)

Frank Shuman - Main Street Program

Provided latest updates on the Main Street Program.

Thanks to Lee Knottnerus for all of her help with the program.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED. - [6:37 PM](#)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Wells, Stose, Wertz, Main, Day
ABSENT:	Taylor

1. Approval of Minutes from November 3, 2016 Meeting - [6:37 PM](#)

2. Approval of Claims And/Or Payroll - [6:37 PM](#)

PRESENTATION - [6:42 PM](#)

Introduction and Oath of Office for Officer George Turkov

Introduction and Oath of Office conducted for Officer Turkov.

PUBLIC HEARING/BUSINESS - [6:54 PM](#)

1. Public Hearing on 2017 Budget - [6:54 PM](#)

The 2017 budget represents the proposed fiscal plans for the City of Ridgefield for calendar year 2017. It took the collaborative efforts of the Budget Advisory Committee, City Council, senior management, staff, and citizen input to develop and create the budget. Meetings were held throughout the budget development process to discuss the budget in more detail and to ensure understanding. These meetings included three Budget Advisory Committee meetings, which were held on August 18, September 15, and October 25. The City also conducted three City Council work sessions, which were held on August 25, October 13, and October 27. Input and feedback gained throughout this process was reviewed and incorporated into the budget as appropriate. Copies of the budget have been made available to the Budget Advisory Committee, City Council, senior management and staff for review as updates were made throughout the process. An initial draft of the budget was made available to the public at City Hall and on the City's website October 31, 2016.

The 2017 budget proposes an operating budget of \$9,229,030, capital budget of \$6,958,500, special revenue budget of \$3,974,213, and a debt service budget of \$20,225, for a total budget of \$20,181,967. The net impact on overall fund balance is a decrease of \$1,300,775. Transfers between funds included in the budget total \$4,993,296, with \$792,904 associated with the operating funds, transfers to the equipment replacement fund in the amount of \$114,667, transfers for debt service in the amount of \$20,225, and \$4,065,500 for capital projects. Intergovernmental transfers total \$732,298 to include operating costs for the sewer treatment plant. The City has transferred ownership of the plant but continues to manage operations through contractual agreement. Total revenues and the use of fund balance and/or designated reserves are projected to sufficiently support the proposed budget. The 2017 proposed budget includes funding for four new full-time equivalent positions. The new positions are for a Utility Clerk, Associate Planner, Development Inspector/Code Enforcement Officer, and a Building Inspector. The total FTE count for the City of Ridgefield with these additions is 43.5, which includes 43 full-time positions and 1 part-time position.

Mayor Opened the Hearing 7:31PM

No testimony received.

Mayor Closed the Hearing 7:32PM

2. Public Hearing and Motion to Approve Proposed CDBG Projects - [7:32 PM](#)

Each October, the Clark County CDBG Program requests proposals from applicants in order to award the next year's CDBG funds. Proposals received are evaluated in several categories including infrastructure (roads, sewer, water, parks acquisition) and social services to determine which projects will receive the funding. Infrastructure projects must be completed in census data defined low/moderate income areas, or localized low/moderate income areas as demonstrated with an income survey. Final CDBG applications are due by December 1, 2016. To be able to apply for CDBG funds the program requires that public meeting be held to inform residents about program objectives, eligible activities, and to solicit public comment on local needs. This public hearing and motion will satisfy the requirement for a meeting and public input. For the 2017 program Staff is recommending that the city apply for funds to improve South 8th Avenue with sidewalk on the east side of the street, rain gardens to replace the existing open ditches, and roadway improvements including curb and asphalt. This project will increase safety for pedestrians, including children that walk to school from this neighborhood, improve drainage, and will beautify the street and increase property values.

Mayor Opened the Hearing 7:39PM

No testimony received

Mayor Closed the Hearing 7:39PM

MOTION: Moved to authorize the City Manager to submit an application on behalf of the City of Ridgefield requesting Community Development Block Grant funding supporting the South 8th Avenue Improvements Project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Wells, Stose, Wertz, Main, Day
ABSENT:	Taylor

BUSINESS

1. Ordinance No. 1224 – First Reading of 2017 Budget-Kirk Johnson, Finance Director

Staff report presented during the public hearing portion of the meeting.

First reading of the Ordinance conducted.

2. Ordinance No. 1222 – Second Reading of 2017 Property Tax Levy-Kirk Johnson, Finance Director

The 2017 budget includes a statutory maximum 1% increase in the current property tax levy exclusive of additional revenue resulting from new construction, improvements to property, annexations, and any increase in the value of state assessed property. The 2017 General Fund expense budget has increased 4.38% over the 2016 final expense budget to account for contractual, inflationary, and new initiative increases. The Portland area CPI-U inflationary factor for July 2015 - June 2016 is 1.7% overall. The inflation less food and energy is 3.2% over the same time period. Adoption of the 1% property tax levy increase does not match current inflation, but is needed to maintain a balanced budget and continue to offer the core services at the same level of service.

MOTION: Moved to adopt Ordinance No. 1222 as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Main, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Wells, Stose, Wertz, Main, Day
ABSENT:	Taylor

3. Ordinance No. 1223 – Second Reading of 2017 Storm Water Utility Rate Code Amendment-Kirk Johnson, Finance Director

City staff contracted with FCS group, one of the most preeminent consultants in our region, to conduct a rate analysis as required by the City’s Budget Policy. The rate analysis was conducted in 2016 and looked at expenses and revenues for the next 10 years for the Storm Water Utility. As a result of the rate study it was determined that rates for 2017 should increase \$1.46 per bi-monthly billing cycle per equivalent dwelling unit.

MOTION: Moved to adopt Ordinance No. 1223 as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Day, Councilor
SECONDER:	Don Stose, Councilor
AYES:	Onslow, Wells, Stose, Wertz, Main, Day
ABSENT:	Taylor

4. Resolution No. 517 - Declaring Certain Property as Surplus and Authorizing Its Disposition-Kirk Johnson, Finance Director

The City acquires vehicles, equipment and property as needed for staff to perform their work responsibilities. As the vehicle, equipment or property is used throughout its life to conduct City business, it ages, and eventually becomes obsolete and/or in disrepair. The City budgeted the replacement of the manual lift F550 (bucket truck) in the 2016 budget. City has purchased a replacement truck using funds allocated through the equipment replacement fund. The City has received a request from another entity to purchase the replaced vehicle. The City would like to dispose of the Blazer Industries work trailer currently located at the public works shop. The trailer is in disrepair and it is in the best interest of the City to salvage the trailer and move it off the grounds it is currently located at.

MOTION: Moved to adopt Resolution No. 517 as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Wells, Stose, Wertz, Main, Day
ABSENT:	Taylor

5. Motion - Approval of Bella Noche Final Plat - [7:53 PM](#)

The Hearings examiner granted conditional approval to the preliminary plat for the Bella Noche subdivision through issuance of a Final Order in February of 2016. The overall site is approximately 6.91 acres and has preliminary plat approval for 34 single family units. Planning and engineering staff have reviewed the final plat application and have determined that the final plat complies with the 2016 Final Order, the approved engineering plans and other applicable standards and regulations. There are several outstanding issues that must be met by the applicant as part of the final plat approval process prior to City signatures on the face of the final plat. The issues are noted on the attached Final Plat memo, and

include minor items such as changing the sanitary sewer provider name from City of Ridgefield to Clark Regional Wastewater District. As such, staff is recommending a conditional approval of final plat.

City Council conducted discussion.

MOTION: Moved to approve Bella Noche final plat as presented.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Darren Wertz, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Wells, Stose, Wertz, Day
NAYS:	Main
ABSENT:	Taylor

PUBLIC COMMENT - [8:14 PM](#)

Kathy Winters - Resident

Council is using plastic cups again at the meetings for water - consider using paper cups.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS - [8:14 PM](#)

Council - [8:15 PM](#)

Council Member Main - attended Ridgefield Youth Art month meeting.

Council Member Wertz - attended Veterans Day memorial events including flag dedication at Sarah Cemetery, Union Ridge special program honoring Veterans, briefing with City Manager, update provided on the ilani casino project at the Main Street Program meeting.

Council Member Wells - attended 6 meeting and Clark County Employment Land Study - Final Presentation.

Council Member Stose - Served Thanksgiving lunches at Elementary schools - was a great turnout.

Council Member Day - attended Clark County Employment Land Study - Final Presentation.

Mayor - [8:22 PM](#)

Attended Clark County Prayer breakfast, Clark County Govt Affairs Roundtable 2016, Thanksgiving lunches at Elementary schools , school bond event.

Proclamation - Not In Our City.

MOTION: Council member Don Stose moved to approve Proclamation - Not In Our City as read into the record by Mayor Onslow.

SECOND: Council member John Main.

Council member Wertz: Wrote an open letter to the public with respect to hateful treatment because of individual's political stand, political signs vandalism at Hillhurst and Pioneer. Need to treat each other as human beings and honor each other as free citizens.

Vote - Yes: Council member Stose, Day, Main, Wertz, Wells; Mayor Onslow.

Vote - No: None.

Motion Passed.

City Manager - [8:26 PM](#)

City Manager Steve Stuart - Clark County Employment Land Study - Final Presentation, at December 1st City Council meeting we will hold 2 study session - presentation from Mark Brown and unveiling City's new website, also City Council will hold a public hearing and approval of Resolution regarding Ridgefield School District bond.

City Attorney Janean Parker- update provided regarding litigations.

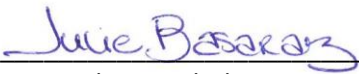
Community Development Director Jeff Niten - Community Development report provided.

Deputy City Manager Lee Knottnerus - Hometown celebration is December 3rd.

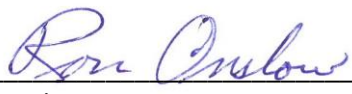
Police Chief John Brooks - Thanked City Council for the proclamation.

FROM THE COUNCIL

ADJOURN - [8:38 PM](#)



Julie Basarab, City Clerk



Ron Onslow, Mayor